

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Agenda
Virtual
Orting, WA
September 30th, 2020
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting use the following information: To join the meeting on a computer or mobile phone: <https://bluejeans.com/501910784?src=calendarLink> Phone Dial-in +1.408.419.1715. Then use Meeting ID: 501 910 784

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

2. **PUBLIC COMMENTS:** *Comments may be sent to the City Clerk at: jmontgomery@cityoforting.org by 3pm on September 30th, 2020, and will be read in to the record at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*
3. **OATH OF OFFICE- NEW ORTING POLICE OFFICER- JOSEPH PALOMBI.**
Mayor Penner / Chief Gard
4. **EMPLOYEE RECOGNITION**
Administration- Kim Agfalvi & Margaret Buttz
Public Works-Brittan Jones & Jake Elder
Police Department- Devon Gabreluk & Jim Scott

Request For Consent Agenda Items To Be Pulled For Discussion.

5. CONSENT AGENDA

- A. Regular Meeting Minutes of August 26th, 2020, 2020
- B. Payroll and Claims Warrants.
- C. **AB20-71-** To authorize the Mayor to enter into a contract with Northwest Playground, Equipment Inc., for purchase and installation of a level 3 ADA spinner in the Main City Park, and authorize the expenditure of up to \$30,765.87
- D. **AB20-73-** To Approve Resolution No. 2020-30, declaring City personal property surplus and authorizing the City Administrator to dispose of it in a commercially reasonable manner.
- E. **AB20-74-** To approve the scope and budget for Orting Emergency Evacuation Bridge System, Amendment No. 1, provided by Parametrix in the amount of \$142,245.

Motion: *To approve Consent Agenda as prepared. OR Motion: To approve Consent Agenda with the exception of agenda item(s) # _____.*

6. OLD BUSINESS

- A. **AB20-76-Cares Grant Funds Update.**
Scott Larson

Motion #1: To Approve Resolution No. 2020-31, a Resolution of the City Of Orting, Washington, Declaring A Public Purpose And Authorizing Partnerships With Qualified Non-Profit Organizations For Covid-19

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

Upcoming Meeting: Next Regular Meeting: **October 14th, 7:00pm, (VIRTUAL)**

Motion #2: To Approve A Resolution No 2020-32, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds To Small Businesses For Covid-19 Relief.

7. NEW BUSINESS

A. Discussion-Live Council Meetings.
CM Williams

8. EXECUTIVE SESSION

9. ADJOURNMENT -

Motion: Move to Adjourn.

OATH OF OFFICE

EMPLOYEE RECOGNITION



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE FINANCE DIRECTOR /ASSISTANT CITY ADMINISTRATOR OF THE CITY OF ORTING WISH TO RECOGNIZE

MARGARET BUTTZ

The Following Statements Were made by the Assistant City Administrator (ACA) /Finance Director

During the pandemic Margaret has been one of our go-to people. Margaret has been hanging out in an abandoned City Hall for the past several months providing support to all the staff working from home. She has scanned mail, looked for documents and played tech support. Without Margaret, my staff, other managers and I would not have made as smooth of a transition to working from home. Margaret has taken on this additional support work even as she continues to complete her regular duties and pay everyone on time.

Thank You Margaret for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

Honored at the City Council meeting on the 30th, of September, 2020.

Joshua Penner, Mayor

Scott Larson, ACA/ Finance Director



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE FINANCE DIRECTOR OF THE CITY OF ORTING WISH TO RECOGNIZE

KIM AGFALVI

The Following Statements Were made by the Finance Director/Asst. City Administrator:

Over the past two months Kim has made an outsized contribution to the Finance Department and City Administration as we have had a transition of duties. Kim has been our go-to for figuring out everything related to Parks and Recreation. In the short period of time that she has been helping out, she has reviewed records, updated policy and procedures, implemented a more robust online registration system, and has substantially increased the advertising for our recreation programs.

All of these extra duties are on top of her regular work; which she continues to do in an outstanding manner. Kim is also our go to person for obscure tax and payroll questions due to her previous experience. Kim also brings positive vibes to the entire office and is always willing to help out. By accepting this recognition Kim also agreed to work for the City until she is 80 (if she wants)! Thanks Kim from all the Staff!

Thank You Kim for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

Honored at the management meeting on the 25th of February 2020 and at a City Council meeting on September 30th, 2020.

Joshua Penner, Mayor

Scott Larson, Finance Director/Asst. City Administrator



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE PUBLIC WORKS DIRECTOR OF THE CITY OF ORTING WISH TO RECOGNIZE

BRITTAN JONES

The Following Statements Were made by the Public Works Director:

Brittan has worked for the City since December 2017; he came to the City with experience in water systems. During his tenure here he has continued to improve his skill sets. He recently earned his level 1 water certification and has been instrumental in helping to upgrade the City helping the contractor who did an install of water services along 178th. He was also involved in the utility installations at the new PW Building. He is very skilled in small engine repair, trouble shooting, making critical assessments, and following up with the best course of action needed to resolve problems.

Brittan is a pleasure to be around, quick to smile with a good sense of humor. He is always respectful to others, enjoys helping, and this is what makes him an excellent public servant, and an outstanding representative for the City. Brittan strives to learn all he can in the field of public works, and because of this he can step in and help in streets, sewer, storm, water, and facilities. Brittan has a bright future in the public works arena, and we are fortunate to have him as a member of our team.

Thank You Brittan for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

Honored at the management meeting on the 25th of FEBRUARY, 2020 and at the City Council meeting on September 30th, 2020.

Joshua Penner, Mayor

Greg Reed, Public Works Director



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE PUBLIC WORKS DIRECTOR OF THE CITY OF ORTING WISH TO RECOGNIZE

JAKE ELDER

The Following Statements Were made by the Public Works Director:

It is my pleasure to recognize Jake Elder who has been a **maintenance worker** for the City since **February** of 2018. Jake has an easy going demeanor and is a pleasure to work with. Jake has come a long way **during his tenure** here; he has **gained experience, learned new skill sets, and has become more proficient.** Jake has **strived** to learn other tasks **within** the City. On his own time, he has **worked** on the **weekend rounds** with the **wastewater** group in order to **expand his knowledge** of sewer and water.

Jake is a team player, I loved a comment he made; "it's the backup player that's really important, he has to make sure the starter is ready to play the best level he can." I think that really shows how **unselfish** Jake is. He rarely **complains** and is great about helping out **whenever and wherever needed.** He is very **dependable, rarely missing work and often volunteering** to come in and work on the **weekends or during an emergency.** When Jake sees something that needs to be addressed, and it can be done **quickly** he'll fix it. If it's a larger task he'll bring it to the **Field Supervisors attention;** so the work can be **scheduled.** Jake has **excellent judgement and makes good sound decisions.** He **always looks out for the City, and takes pride in the work he does.** We are **fortunate** to have a **young man with the willingness to improve** and **who strives to make Orting a better place to stay and play!**

Thank You Jake for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

Honored at the City Council meeting on the 30th of September, 2020.

Joshua Penner, Mayor

Greg Reed, Public Works Director



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE CHIEF OF POLICE OF THE CITY OF ORTING WISH TO
RECOGNIZE

LIEUTENANT DEVON GABRELUK

THE FOLLOWING STATEMENTS WERE MADE BY THE CHIEF OF POLICE

Lieutenant Gabreluk is relentless in his pursuit to support our officers during their day-to-day operational and administrative activities. For example, transforming our property evidence was a massive undertaking, but with Devon's immense technological skill, he instituted a new, sophisticated barcoding system that will enable all our seized property and evidence to be tracked every time it is moved and everywhere it goes. This crucial procedural shift will allow us to timely demonstrate that we have accurately logged the chain of custody for each piece of evidence our personal touch.

Devon also devoted his technological skill to provide insightful input into the technology needs of our new City Hall, PD and Court facility. Devon regularly attended roundtable meetings where he provided influential input and schematic ideas of our technological needs and where every piece of equipment should be installed. Devon's dedicated work continually helps the Orting Police Department institute infrastructural and operational changes while the Orting Police Department continues to press forward toward our goal of WASPC accreditation.

Thank You Devon for Your Dedication to Making Orting A Great Place To Live, Work, Play, & Do Business!

HONORED AT THE CITY COUNCIL MEETING ON THE 30th DAY OF SEPTEMBER, 2020

JOSHUA PENNER, MAYOR

CHRIS GARD, CHIEF OF POLICE



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE CHIEF OF POLICE OF THE CITY OF ORTING WISH TO
RECOGNIZE

JIM SCOTT

THE FOLLOWING STATEMENTS WERE MADE BY THE CHIEF OF POLICE

During the COVID pandemic, Jim Scott selflessly stepped into a complex position that required intricate day-to-day attention. Since our contracted property /evidence custodian was directed by his own agency to refrain from working off-duty, Jim volunteered to fill that gaping operational hole within the Orting Police Department. Property and evidence is a critical duty that warrants daily oversight to ensure every item is properly handled according to law and procedure. When I brought in an independent consultant to conduct a thorough review of our property and evidence protocols, Jim worked seamlessly with that consultant to recommend changes to our property and evidence handling procedures. Since then, we instituted critical changes to these functions. Jim worked long hours to clean out property of evidence that no longer needed retention. He tracked down cases that involved over 65 firearms and several thousand dollars in cash, and Jim implemented a new procedure to ensure seized cash is properly stored and ultimately deposited. Jim's impeccable work has streamlined our property and evidence efficiencies, which were all needed requirements as we press forward toward accreditation.

Thank You Jim for Your Dedication to Making Orting A Great Place To Live, Work, Play, & Do Business!

HONORED AT THE CITY COUNCIL MEETING ON THE 30th DAY OF SEPTEMBER, 2020

JOSHUA PENNER, MAYOR

CHRIS GARD, CHIEF OF POLICE

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Minutes
Virtual Meeting
Orting, WA
August 26, 2020, 7:00pm

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

**The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space was suspended by proclamation of the Governor. The meeting was however, available for the public, by a call in number.*

Mayor Penner called the meeting to order at 7:00pm, and Councilmember Drennen led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Scott Drennen, and Gregg Bradshaw.

Absent: Councilmember Belot

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

Deputy Mayor Hogan made a motion to excuse Councilmember Belot. Second by Councilmember Bradshaw. Motion passed (6-0).

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

None Requested.

2. PUBLIC COMMENTS

No comments were submitted.

3. AB20-68-APPOINTMENT OF PLANNING COMMISSIONER

Mayor Penner briefed on the process to appoint a Planning Commissioner. He asked the Council to confirm his candidate Mr. Lloyd Hartman. Mr. Hartman joined the meeting and the Mayor asked him to introduce himself to Council. Mr. Hartman introduced himself and Councilmembers had the opportunity to ask Mr. Hartman questions.

Deputy Mayor Hogan made a Motion to Confirm the Mayor's appointment of Lloyd Hartman to the position of Planning Commissioner. Second by Councilmember Gunther. Motion passed (6-0)

4. PUBLIC HEARING- (Access to the meeting was made available to the public by a call in number or by submitting comments to the City Clerk.)

A. Revenue Sources 2020.

Mayor Penner opened the hearing at 7:17pm and read the rules for the hearing. He asked Assistant City Administrator/Treasurer Larson to give his staff report. Asst. City Administrator Larson went through a power point presentation which covered Revenue Sources.

Mayor Penner asked for any public comments. No comments were made.

Council comments and questions followed.

Mayor Penner closed the hearing at 7:37pm.

5. CONSENT AGENDA

- A. Regular Meeting Minutes of August 12th, 2020.
- B. Payroll and Claims Warrants.
- C. **AB20-58**–To Approve the Inter Local Agreement for School Resource Officer Services with the Orting School District as Prepared.
- D. **AB20-67**- To Adopt Ordinance No. 2020-1065, An Ordinance Of The City Of Orting, Washington, Relating To Appointive Officers; Amending Orting Municipal Code Sections 1-7-1, 1-7-2, And 1-7-3; Providing For Severability; And Establishing An Effective Date, **and** To Approve Resolution No 2020-21, A Resolution Of The City Of Orting, Washington, Adopting Duties And Qualifications Of Appointive Officers.

Councilmember Kelly made a motion to approve consent agenda as prepared, Second by Deputy Mayor Hogan. Motion passed (6-0).

6. OLD BUSINESS

A. **AB20-64- CARES Fund Allocations.**

Scott Larson gave his staff brief. There are two buckets of grants, one for non-profit entities and the other for business entities. Grants for non-profits were proposed as follows:

- ★ Orting Senior Center for \$10,000.
- ★ St. Vincent DePaul
- ★ Orting Recovery Café, for substance abuse for \$20,000.
- ★ Orting Teen Center for \$10,000.

Grants for businesses have been set at a maximum of \$5,000 per business. There is a \$100,000 maximum. The criteria were explained. Mayor Penner stated that if an executive session is needed the attorney will let Council know.

Councilmember Gunther briefed and thanked Treasurer Larson and the Mayor for their contributions and support to the committee. Councilmember Gunther stated that some changes have been made and he briefed on those changes to the types of groups which he stated were as follows:

- ★Mental Health Services- Recovery Café- \$20,000
- ★Youth and Social Services- \$20,000
- ★Low Income Services- \$10,000

He stated the Committee wanted to amend the \$5,000 cap to \$15,000 for businesses. He stated that the Committee does not want a lottery system, as someone may draw a short stick. He will propose new language for the resolution in that regard.

Councilmember Drennen said they would like this process to be equitable and defensible. He stated Council is being asked to be stewards of a federal program. He spoke of the categories/groups that the committee reviewed, How to break the money up are they eligible, the application process. The Committee considered forming a committee to review business applications in the future, and they differed on how to distribute small business money. He stated after thinking about it further he wants to be sure that if this committee is formed, that they will be in a position to defend what may be seen as arbitrary allotments. He said they might consider instead coming up with a flat rate for businesses.

Councilmember Drennen said that in regard to Nonprofits; the goal is to see agency's such as the Haven, the Senior Center, and entities providing mental health services, survive the pandemic. He also suggested that they include the Food Bank as we are not done with the Pandemic, and there may be future demand on the food bank for support.

One thing that supports that this is a defensible process is that these groups are already know to the City by yearly grants that are submitted, and have been vetted by the City each year. The same is true

with our local businesses. St. Vincent DePaul may be able to provide services such as rent relief, utility support and mortgage relief that cannot be supplied by the other entities.

Councilmember Williams briefed that the Committee came up with the following:

\$ 10,000 to St. Vincent DePaul for Orting residents only. Issue \$5,000 at a time

\$ 20,000 to Recovery Café- only give them \$5,000 at a time.

\$ 20,000 Combined for social services and youth services- includes early childhood learning centers, and youth sports.

He stated that the committee would like nonprofit entity applications to be reviewed by a committee composed of council, staff, and residents. The goal being that they survive the pandemic.

Councilmember Williams reviewed the Committees thought on the \$100,000 to be distributed to businesses. He said that the Committee does not want the distribution of funds to businesses to be done by a lottery system. He also proposed that the City only utilize 20% of the funds rather than 40% of the funds.

Mayor Penner responded to the Committee members brief, and said that he anticipates that the City may not spend the entire 40% (or re-compensate itself for that amount), and feels that right now the numbers are less important than the policy that needs to be set on how to distribute those numbers. He hopes Council can work through some basic policy so they can negotiate contracts with entities and then later likely in October the City will know how much money they have that is unexpended. At that point the City can work with Council on unexpended amounts and reshuffle those funds.

Attorney Archer asked that they recess to executive session prior to Council discussion.

7. EXECUTIVE SESSION:

The Mayor announced that there would be an executive session per RCW 42.30.110.1.(i) , legal risk associated with a proposed action, for 10 minutes with possible action to follow after return to open session.

Recessed to Executive session at 8:06pm for ten minutes

8:16pm-Extended for 10 minutes

8:26pm-Extended for 10 minutes

8:36pm-Extended for 10 minutes

8:46pm-Extended for 10 minutes

8:56pm-Extended for 10 minutes

9:06pm- Extended for 10 minutes

Mayor Penner called the meeting back to open session at 9:16pm

Attorney Archer briefed the Council on proposed modifications based on conversations in the meeting prior to the executive session: The first modification is to revise the grant program so it focuses on buckets of funding as opposed to particular agencies. She described the buckets as spoken about by Council as follows:

\$ 20,000-To nonprofits that aid youth and social services- first come first serve, and needs based.

\$ 10,000-To nonprofits that provide low oncome residents housing and utility relief

\$ 20,000-To non-profits that provide mental health aid to residents of Orting.

All of these are responsive to needs identified due to COVID19. The Resolution as revised would allow the Mayor to advertise for eligible nonprofit organizations based on an application from and then the Council would award a contract to those selected organizations; a portion of the funds within each bucket.

The Mayor entertained a discussion or a motion.

Councilmember Kelly made a Motion: To Approve Resolution 2020-24 establishing the Orting Cares Act Non-Profit Grant Program, Declaring a Public Purpose and Authorizing City Grants of Funds to Non-Profit Organizations for Covid-19 Relief as amended. Second by Councilmember Williams. Motion Passed (6-0)

Attorney archer briefed on Resolution 2020-23, which is related to establishing grants to eligible small businesses. Based on earlier conversations in the meeting it appears that the Council desires to utilize an upfront cash grant model based on eligibility criteria. Based on that she proposed the following modifications to the Resolution:

- ★ Grants amount based on documented need and not capped at \$5,000.
- ★ Applicants shall identify the amount they are seeking and awards based on documented business loss.
- ★ Grant amounts not to exceed \$15,000.
- ★ If grant amount exceeds \$100,000 would be awarded on first come first serve basis.

Councilmember Bradshaw made a motion to approve Resolution 2020-23 establishing The Orting Cares Act Grant Program, Declaring a Public Purpose and Authorizing a City Grant of Funds to Orting Businesses for Covid-19 Relief, as modified by the attorney. Second by Deputy Mayor Hogan. Motion passed (6-0).

Councilmember Gunther made a motion to amend the motion to add to the eligible business criteria "to include only those businesses that were closed in the second quarter of 2020 due to COVID19". No Second. Motion failed.

Mayor Penner informed the Council that there will be a celebration ride on Sunday the 30th, 2020, starting at 817 Old Pioneer to celebrate WWII nurse Elizabeth Harman whose family has lived and served in the Orting Community for many years. The Mayor read the entire flyer to the Council. This event was coordinated by the Soldiers Home in Orting.

8. ADJOURNMENT

Deputy Mayor Hogan made a motion to adjourn. Second by Councilmember Kelly. Motion passed (6-0).

Mayor Penner recessed the meeting at 9:32pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

VOUCHER/WARRANT REGISTER
FOR SEPTEMBER 30, 2020 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

SEPTEMBER 2nd COUNCIL

CLAIMS WARRANTS #48997 THRU #49068
IN THE AMOUNT OF \$ 874,478.33
EFT-\$ 7682.18

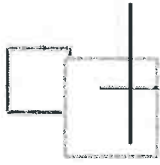
PAYROLL WARRANTS # 23697 THRU #23699 = \$ 14,255.94
EFT \$ 115,596.41
IN THE AMOUNT OF \$ 129,852.35
Carry Over \$ 25,234.54

ARE APPROVED FOR PAYMENT ON SEPTEMBER 30, 2020

COUNCILPERSON _____

COUNCILPERSON _____

CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - September 2020 - 2nd Council

Fund Number	Description	Amount
001	Current Expense	\$74,263.97
101	City Streets	\$53,614.26
104	Cemetery	\$5,033.60
105	Parks Department	\$8,827.81
303	Emergency Evacuation Bridge Fund	\$100,832.50
304	City Hall Construction	\$293,556.94
401	Water	\$237,281.96
408	Wastewater	\$34,175.96
410	Stormwater	\$64,523.17
412	Utility Land Acquisition	\$2,368.16
	Count: 10	\$874,478.33

Register



Fiscal: 2020
 Deposit Period: 2020 - September 2020
 Check Period: 2020 - September 2020 - 2nd Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank	0032707010			
Check				
<u>EFT MasterCard AUG 2020</u>	Keybank-MasterCard	9/11/2020	9/14/2020	\$7,682.18
		Total	Check	\$7,682.18
		Total	0032707010	\$7,682.18
Key Bank	2000073			
Check				
<u>48997</u>	Columbia Ford-Lincoln Hyundai	9/17/2020		\$28,350.94
<u>48998</u>	AHBL, INC	9/18/2020		\$14,472.50
<u>48999</u>	Alpine Products Inc.	9/18/2020		\$494.34
<u>49000</u>	Brouillette, Ken	9/18/2020		\$180.00
<u>49001</u>	Cintas Corporation #461	9/18/2020		\$220.08
<u>49002</u>	City Treasurer	9/18/2020		\$540.00
<u>49003</u>	Cole Parmer	9/18/2020		\$362.73
<u>49004</u>	Core & Main LP	9/18/2020		\$353.79
<u>49005</u>	Cornerstone Electric, Inc	9/18/2020		\$2,608.99
<u>49006</u>	Crystal & Sierra Springs	9/18/2020		\$214.19
<u>49007</u>	Culligan Seattle WA	9/18/2020		\$34.31
<u>49008</u>	Curry & Williams, P.I.I.c	9/18/2020		\$2,063.47
<u>49009</u>	Department of Health-Office of Drinking Water	9/18/2020		\$220,583.08
<u>49010</u>	DM Disposal Co., Inc	9/18/2020		\$1,242.87
<u>49011</u>	Drain-Pro INC	9/18/2020		\$1,327.49
<u>49012</u>	Flags A' Flying	9/18/2020		\$199.58
<u>49013</u>	Ford Motor Credit Company LLC	9/18/2020		\$4,084.81
<u>49014</u>	Frost Landscape	9/18/2020		\$12,348.71
<u>49015</u>	Hach Company	9/18/2020		\$173.38
<u>49016</u>	Harrington's Janitorial	9/18/2020		\$275.00
<u>49017</u>	Konica Minolta Business-Usa Inc	9/18/2020		\$166.84
<u>49018</u>	Korum Automotive Group	9/18/2020		\$70.20
<u>49019</u>	Nale, Justin	9/18/2020		\$54.86
<u>49020</u>	Office of State Auditor	9/18/2020		\$56.50
<u>49021</u>	Orca Pacific, Inc	9/18/2020		\$1,460.93
<u>49022</u>	O'Reilly Auto Parts	9/18/2020		\$145.61
<u>49023</u>	Pcrd (landfill)	9/18/2020		\$652.46
<u>49024</u>	Pease Construction INC	9/18/2020		\$288,223.04
<u>49025</u>	Puget Sound Energy	9/18/2020		\$5,221.38
<u>49026</u>	Schwab-Ellison Co, Inc	9/18/2020		\$298.20

Account	Description	Date	Amount
49027	Scientific Supply & Equip	9/18/2020	\$329.36
49028	SCORE	9/18/2020	\$769.00
49029	Tacoma News INC	9/18/2020	\$1,972.87
49030	UniFirst Corporation	9/18/2020	\$471.11
49031	United Laboratories	9/18/2020	\$794.20
49032	US Bank Equipment Finance	9/18/2020	\$655.66
49033	Utilities Underground Location Center	9/18/2020	\$81.62
49034	Wa. State Dept. of Ecology	9/18/2020	\$55.00
49035	Water Management Lab Inc.	9/18/2020	\$190.00
49036	Wells Fargo Financial Leasing	9/18/2020	\$92.91
49037	Church Connect	9/21/2020	\$2,253.77
49038	Alan Environmrmntal Products INC	9/30/2020	\$368.59
49039	Associated Petroleum Products INC	9/30/2020	\$1,717.92
49040	Centurylink	9/30/2020	\$904.25
49041	Crystal & Sierra Springs	9/30/2020	\$51.04
49042	dB Audio Northwest	9/30/2020	\$1,500.00
49043	DM Disposal Co., Inc	9/30/2020	\$416.86
49044	Enumclaw, City of	9/30/2020	\$910.00
49045	H D Fowler Company	9/30/2020	\$123.91
49046	Hach Company	9/30/2020	\$221.44
49047	Hattaway, Jamey	9/30/2020	\$174.87
49048	Law Offices of Matthew J Rusnak	9/30/2020	\$2,041.67
49049	Maaco Collision & Auto Painting	9/30/2020	\$768.26
49050	Mitel Leasing	9/30/2020	\$251.16
49051	O'Harra Buttz, Margaret	9/30/2020	\$131.55
49052	Parametrix	9/30/2020	\$235,558.82
49053	Puget Sound Energy	9/30/2020	\$16,519.75
49054	Puget Sound Regional Coun	9/30/2020	\$2,393.00
49055	S&S Tire Service INC	9/30/2020	\$371.51
49056	Sarco Supply	9/30/2020	\$17.25
49057	Scientific Supply & Equip	9/30/2020	\$123.92
49058	SCORE	9/30/2020	\$2,892.00
49059	SHRED-IT, C/O Stericycle INC	9/30/2020	\$376.05
49060	Sonsray Machinery LLC	9/30/2020	\$287.27
49061	Stanley Convergent Security Solutions INC	9/30/2020	\$80.07
49062	Sunnyside, City Of	9/30/2020	\$1,457.00
49063	Tacoma Pierce County Health Dept	9/30/2020	\$1,260.00
49064	UniFirst Corporation	9/30/2020	\$199.66
49065	UW Medicine	9/30/2020	\$60.00
49066	Valley Saw Shop	9/30/2020	\$49.19
49067	Wex Bank	9/30/2020	\$1,106.33
49068	Whitworth Pest Solutions, INC	9/30/2020	\$317.03
		Total	\$866,796.15
		Total	2000073
		Grand Total	\$874,478.33



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
AHBL, INC	48998	2190800.30 INV120719	001-558-60-41-02	Planning Consultant-On Call-Land Data-Planning Commission Meeting-Citizen Questions-Building Permit Review	\$5,253.75
		2190800.32 INV120680	001-558-60-41-02	Planning Consultant-Business Licenses	\$143.75
		2190800.34 INV120722	001-558-60-41-02	Planning Consultant-Public Hearing Info-Council Meeting-SEPA	\$805.00
		2190800.34 INV120720	001-558-60-41-02	Planning Consultant-Carbon River RV Park-Review Application	\$143.75
		2190800.36 INV120721	001-558-60-41-02	Planning Consultant-Code Amendments-Planning Commission Briefing	\$2,040.00
		2190800.60 INV120723	001-558-60-41-02	HB1923 Grant	\$5,885.00
		2190800.62 INV120724	001-558-60-41-02	Planning Consultant-Orting Meadows 4 Final Plat-Seph Conditions & HE Conditions	\$201.25
				Total	\$14,472.50
Alan Environmrntal Products INC	49038	INV13516	408-535-50-48-02	Weed Killer	\$73.71
			410-531-38-48-01	Weed Killer	\$294.88
				Total	\$368.59
Alpine Products Inc.	48999	TM-197371	101-542-30-48-02	Crack & Joint Sealer	\$494.34
				Total	\$494.34
Associated Petroleum Products INC	49039	0244867-IN	401-534-80-32-01	Diesel	\$773.06
			408-535-80-32-01	Diesel	\$171.80
			410-531-38-32-02	Diesel	\$773.06
				Total	\$1,717.92
Brouillette, Ken	49000	2020-05	001-524-20-49-00	City Hall Overhead Fire Inspection	\$180.00
				Total	\$180.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Centurylink	49040	300549640- SEPT2020	408-535-10-42-01	Sewer Phones	\$43.54
		300549906- SEPT2020	401-534-10-42-01	Harman Springs	\$61.27
		300550216- SEPT2020	408-535-10-42-00	Sewer Phones	\$185.85
		300550553- SEPT2020	001-521-50-42-00	PD Phones	\$416.58
		300550592- SEPT2020	001-512-50-42-00	Court Phones	\$126.12
		409178327- SEPT2020	001-521-50-42-00	PD Repeater	\$70.89
				Total	\$904.25
Church Connect	49037	9172020	304-594-18-60-01	Chairs for New City Hall	\$1,352.26
			304-594-31-60-01	Chairs for New City Hall	\$202.84
			304-594-34-60-01	Chairs for New City Hall	\$202.84
			304-594-35-60-01	Chairs for New City Hall	\$405.68
			304-594-44-60-01	Chairs for New City Hall	\$45.08
			304-594-76-60-01	Chairs for New City Hall	\$45.07
				Total	\$2,253.77
Cintas Corporation #461	49001	4061497739	408-535-60-48-04	Cleaning of City Park Restrooms	\$220.08
				Total	\$220.08
City Treasurer	49002	90992518	001-521-40-49-00	Range Rental Fees	\$540.00
				Total	\$540.00
Cole Parmer	49003	2247904	408-535-50-48-02	Proweigh TAA- Tape Autoclave	\$234.04
		2352300	408-535-50-48-02	Jumbo Timer White-WWTP	\$128.69
				Total	\$362.73
Columbia Ford-Lincoln Hyundai	48997	3-L2084-J686	001-594-24-64-06	2020 Ford Escape - 83352 Code Enforcement Vehicle	\$16,443.55
			401-594-34-63-61	2020 Ford Escape - 83352 Code Enforcement Vehicle	\$3,969.13
			408-594-35-63-43	2020 Ford Escape - 83352 Code Enforcement Vehicle	\$3,969.13
			410-594-31-63-49	2020 Ford Escape - 83352 Code Enforcement Vehicle	\$3,969.13
				Total	\$28,350.94
Core & Main LP	49004	M860864	401-534-50-48-02	Resetter	\$309.09
		M938809	401-534-50-48-02	Brass 90-Tape	\$44.70
				Total	\$353.79

Vendor	Number	Invoice	Account Number	Notes	Amount	
Cornerstone Electric, Inc	49005	SEPT2020-301	408-535-50-48-02	Check Chlorine Mixer Motor- Replaced Fuse- Added an outlet to Transfer Pump Motor	\$743.24	
		SEPT2020-302	408-535-50-48-02	Replace Existing Reversing Winch Switch-Check Blower fans for cooling	\$778.76	
		SEPT2020-303	001-575-50-48-00	MPC Receptacle Replacement	\$163.95	
		SEPT2020-304	412-594-38-62-01	New Public Works Building-New Compressor Hookup	\$416.43	
		SEPT2020-305	408-535-50-48-02	Headworks-Install Outlet for Heat Trace Tape	\$506.61	
				Total	\$2,608.99	
Crystal & Sierra Springs	49041	16789927 091220	001-514-23-31-02	Water for City Hall	\$51.04	
		49006	5225720 091220	401-534-10-31-00	Water for PW	\$119.41
				408-535-10-31-00	Water for PW	\$94.78
				Total	\$265.23	
Culligan Seattle WA49007		572048 - 268348	001-521-20-31-03	Water for PD	\$34.31	
				Total	\$34.31	
Curry & Williams, P.I.I.c	49008	Court Judge-AUG 2020	001-512-50-10-02	Court Judge-AUG 2020	\$2,063.47	
				Total	\$2,063.47	
dB Audio Northwest49042		2020-34	304-594-18-60-01	Consulting-New City Hall	\$900.00	
			304-594-31-60-01	Consulting-New City Hall	\$135.00	
			304-594-34-60-01	Consulting-New City Hall	\$135.00	
			304-594-35-60-01	Consulting-New City Hall	\$270.00	
			304-594-44-60-01	Consulting-New City Hall	\$30.00	
			304-594-76-60-01	Consulting-New City Hall	\$30.00	
Department of Health-Office of Drinking Water	49009	2048-DM09-952-022	401-591-34-78-02	DWSRF North Reservoir-2048- DM09-952-022	\$163,821.81	
			401-592-34-83-02	DWSRF North Reservoir-2048- DM09-952-022	\$24,573.27	
		2051-00-65120-018	401-591-34-78-01	DWSRF Harman/Wingate - 2051-00-65120-018	\$30,655.24	

Department of Health-Office of Drinking Water	49009	2051-00-65120-018	401-592-34-83-01	DWSRF Harman/Wingate - 2051-00-65120-018	\$1,532.76
				Total	\$220,583.08
DM Disposal Co., Inc	49010	9336962	408-535-60-47-00	WWTP-Garbage Service	\$1,242.87
	49043	9358732	408-535-60-47-00	Garbage Service-New City Shop	\$416.86
				Total	\$1,659.73
Drain-Pro INC	49011	72394	408-535-60-48-04	Honey Bucket Rental-Fisherman Parking-River	\$88.95
		72395	408-535-60-48-04	Honey Bucket Rental-Fisherman Parking-Washington	\$77.75
		72396	408-535-60-48-04	Honey Bucket Rental-WWTP	\$77.75
		72668	408-535-60-48-04	Fisherman Parking Honey Bucket	\$96.57
		72669	408-535-60-48-04	Service-Cemetery Honey Bucket	\$97.82
		72670	408-535-60-48-04	Service -Van Scoyoc & Train Honey Bucket	\$129.50
		72671	408-535-60-48-04	Rental-Fisherman Parking-River Honey Bucket	\$129.50
		72672	408-535-60-48-04	Rental-Fisherman Parking-Washington Honey Bucket On Cal Service-North Park	\$195.65
		72673	408-535-60-48-04	Honey Bucket Rental-WWTP	\$129.50
		72674	408-535-60-48-04	Fisherman Parking Honey Bucket Rental-Whitehawk Park	\$304.50
				Total	\$1,327.49
Enumclaw, City of	49044	05953	001-523-60-41-00	Jail Fees-AUG 2020	\$910.00
				Total	\$910.00
Flags A' Flying	49012	89903	304-594-18-60-01	Flags for New City Hall	\$119.75
			304-594-31-60-01	Flags for New City Hall	\$17.96
			304-594-34-60-01	Flags for New City Hall	\$17.96
			304-594-35-60-01	Flags for New City Hall	\$35.92
			304-594-44-60-01	Flags for New City Hall	\$3.99
			304-594-76-60-01	Flags for New City Hall	\$4.00
				Total	\$199.58

Vendor	Vendor Number	Invoice #	Account Number	Item	Amount	
Ford Motor Credit Company LLC	49013	1761907-Lease Payment #23 - 3-2018 Ford Interceptor-8487901	001-591-21-70-03	Lease Payment #23 - 3-2018 Ford Interceptor-P 8487901	\$2,489.79	
			001-592-21-80-02	Lease Payment #23 - 3-2018 Ford Interceptor-I 8487901	\$491.24	
		1762052-Lease Payment #23 - 2018 Ford F-150- 8487902	001-591-21-70-03	1762052-Lease Payment #23 - 2018 Ford F-150-P 8487902	\$907.48	
			001-592-21-80-02	1762052-Lease Payment #23 - 2018 Ford F-150-P 8487902	\$196.30	
		Total				\$4,084.81
Frost Landscape	49014	14296-Landscape Services-August 2020	104-536-50-41-02	Landscape Services-August 2020	\$4,645.25	
			105-576-80-48-08	Landscape Services-August 2020	\$7,539.51	
			410-531-38-48-08	Landscape Services-August 2020	\$163.95	
			Total			\$12,348.71
			H D Fowler Company	49045	15546518	401-534-50-48-02
			Total		\$123.91	
Hach Company	49015 49046	12113751 12122312	408-535-10-31-01	Supplies	\$173.38	
			408-535-10-31-01	Supplies	\$221.44	
			Total			\$394.82
Harrington's Janitorial	49016	Janitorial-City Shop-Rocky RD-September 2020	401-534-10-31-00	Janitorial-City Shop-Rocky RD-September 2020	\$91.67	
			408-535-10-31-00	Janitorial-City Shop-Rocky RD-September 2020	\$91.67	
			410-531-38-31-00	Janitorial-City Shop-Rocky RD-September 2020	\$91.66	
			Total			\$275.00
Hattaway, Jamey	49047	SEPT2020-400	001-521-50-48-04	Reimbursement for Lost Knife	\$174.87	
			Total			\$174.87
Keybank-MasterCard	EFT MasterCard AUG 2020	0408-PD AUG2020	001-521-20-31-01	Mailing of Certified Letter	\$4.10	
			001-521-20-31-01	Firearm Grips	\$43.70	
			001-521-20-31-01	Training Tasers	\$188.47	
			001-521-20-31-01	Flip Up Sights	\$202.21	
			001-521-20-31-01	Weapon Light	\$426.26	
			001-521-20-31-03	Amazon Prime	\$14.20	
			001-521-20-31-03	Paper & PensA	\$65.32	

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT MasterCard AUG 2020	0408-PD AUG2020	001-521-21-31-01	Shipping of Evidence	\$10.32
			001-521-40-49-00	Training Targets	\$378.27
			001-521-50-48-02	Car Wash	\$16.00
		1181-Lincoln AUG2020	001-524-20-31-01	Uniform Items	\$279.65
		1397-Turner AUG2020	001-521-50-48-02	Car Wash	\$10.00
		1668-Finance AUG 2020	001-514-23-31-02	Refund Fraud on MasterCard-Microwave	(\$68.60)
			001-514-23-31-02	Refund Fraud on MasterCard-Microwave	(\$68.60)
			001-514-23-31-02	Lamination Pouches-Archive Boxes	\$133.79
			304-594-18-60-01	Credit on Returned Dish Washer	(\$235.44)
			304-594-31-60-01	Credit on Returned Dish Washer	(\$7.85)
			304-594-34-60-01	Credit on Returned Dish Washer	(\$70.62)
			304-594-35-60-01	Credit on Returned Dish Washer	(\$7.85)
			304-594-44-60-01	Credit on Returned Dish Washer	(\$35.32)
			304-594-76-60-01	Credit on Returned Dish Washer	(\$35.32)
		1920-Gabreluk AUG2020	001-521-40-49-00	Hotel for FTO	\$70.77
			001-521-50-48-04	Training-Taylor Testing Wireless Service to Verizon	\$28.62
		5423- Public Workd AUG2020	101-542-30-31-02	Face Mask	\$17.48
			101-542-30-31-02	Face Mask	\$48.62
			105-594-76-63-54	Matts for Swing Sets	\$517.86
			401-534-10-31-00	Supplies	\$13.07
			401-534-10-31-00	Vinegar	\$74.86
			401-534-10-31-04	Face Mask	\$17.48
			401-534-10-31-04	Face Mask	\$48.62
			401-534-50-47-12	Binder Chains & Ratchet Binders	\$113.55
			408-535-10-31-00	Supplies	\$13.07
			408-535-10-31-05	Face Mask	\$17.48
			408-535-10-31-05	Face Mask	\$48.61
			408-535-50-35-01	Binder Chains & Ratchet Binders	\$113.55
			408-535-90-49-00	Aerobic & Anaerobic Digestion	\$100.00
			410-531-38-31-02	Face Mask	\$17.49
			410-531-38-31-02	Face Mask	\$48.61
			410-531-38-31-02	Binder Chains & Ratchet Binders	\$113.55
			412-594-38-62-01	Compressor-80 Gal Kobalt	\$1,091.91
		7073-PD-2 AUG2020	001-521-50-48-02	Car Wash	\$15.00
		7765-Montgomery AUG2020	001-511-60-31-01	Dropbox	\$13.18
			001-513-10-31-00	Desk for New City Hall	\$654.70
			304-594-18-60-01	New City Hall-Plants & Pots for Entry Way	\$278.27

Vendor	Number	Invoice	Account Number	Notes	Amount	
Keybank-MasterCard	EFT MasterCard AUG 2020	7765-Montgomery AUG2020	304-594-31-60-01	New City Hall-Plants & Pots for Entry Way	\$41.74	
			304-594-34-60-01	New City Hall-Plants & Pots for Entry Way	\$41.74	
			304-594-35-60-01	New City Hall-Plants & Pots for Entry Way	\$83.48	
				304-594-44-60-01	New City Hall-Plants & Pots for Entry Way	\$9.28
				304-594-76-60-01	New City Hall-Plants & Pots for Entry Way	\$9.27
		8424-Bethune AUG2020		001-514-23-31-02	Dishwasher Hose	\$55.70
			001-514-23-31-02	Dish Washer-Returned in Sept	\$376.10	
			304-594-18-60-01	Wood Podium	\$117.28	
			304-594-31-60-01	Wood Podium	\$17.59	
			304-594-34-60-01	Wood Podium	\$17.59	
			304-594-35-60-01	Wood Podium	\$35.18	
			304-594-44-60-01	Wood Podium	\$3.91	
		9853-Larson AUG2020		304-594-76-60-01	Wood Podium	\$3.91
				001-514-23-31-02	Acrobat Subscription	\$194.09
				304-594-18-60-01	New City Hall Server Room Equipment	\$339.66
				304-594-18-60-01	New City Hall Server Room Equipment	\$366.87
				304-594-31-60-01	New City Hall Server Room Equipment	\$40.16
				304-594-31-60-01	New City Hall Server Room Equipment	\$43.39
				304-594-34-60-01	New City Hall Server Room Equipment	\$40.17
				304-594-34-60-01	New City Hall Server Room Equipment	\$43.39
				304-594-34-60-01	New City Hall Server Room Equipment	\$96.42
				304-594-35-60-01	New City Hall Server Room Equipment	\$89.26
				304-594-44-60-01	New City Hall Server Room Equipment	\$8.93
				304-594-44-60-01	New City Hall Server Room Equipment	\$9.64
				304-594-76-60-01	New City Hall Server Room Equipment	\$8.93
			304-594-76-60-01	New City Hall Server Room Equipment	\$9.64	
			412-594-38-62-01	Public Works-Server Room Equipment	\$859.82	

Vendor	Number	Invoice	Account Number	Item	Amount
				Total	\$7,682.18
Konica Minolta Business-Usa Inc	49017	268098864	001-521-10-40-06	Copier Lease PD	\$166.84
				Total	\$166.84
Korum Automotive Group	49018	6712189	001-521-50-48-02	Brake Check-2019 SUV-81375	\$70.20
				Total	\$70.20
Law Offices of Matthew J Rusnak	49048	306-Court Appointed Attorney-Sept 2020	001-512-50-49-01	Court Appointed Attorney-Sept 2020	\$2,041.67
				Total	\$2,041.67
Maaco Collision & Auto Painting	49049	38890	408-535-50-48-06	Body Work-1995 F350 FA1029	\$768.26
				Total	\$768.26
Mitel Leasing	49050	902852743	001-594-12-41-02 001-594-21-41-03	PSB Phone Lease PSB Phone Lease	\$37.67 \$213.49
				Total	\$251.16
Nale, Justin	49019	SEPT2020-300	105-576-80-40-01	Arborist Supplies	\$54.86
				Total	\$54.86
O'Harra Buttz, Margaret	49051	SEPT2020-405	001-514-23-31-02 408-535-10-31-00	Supplies-Costco Supplies-Costco	\$115.49 \$16.06
				Total	\$131.55
O'Reilly Auto Parts	49022	1265583-SEPT2020	410-531-38-48-01 410-531-38-48-01 410-531-38-48-01	Filler MP Grease Fluid-Funnel FA1004	\$14.37 \$49.08 \$82.16
				Total	\$145.61
Office of State Auditor	49020	L138298	001-575-21-40-00	Accountability Audit	\$56.50
				Total	\$56.50
Orca Pacific, Inc	49021	43531	401-534-10-31-01	Sodium Hypochlorite	\$1,460.93
				Total	\$1,460.93
Parametrix	49052	19700	410-594-31-63-24 410-594-31-63-24 410-594-31-63-24	Construction Admin Assistance Expenses Additional Services-Post Project Management	\$495.66 \$2,713.75
		19703	001-522-50-41-03 001-558-60-41-01 001-558-60-41-01	Additional Services-Post High Water Evaluation Close Plan City Hall Fuel Tanks General Consulting General Development	\$17,661.55 \$1,835.28 \$1,747.00 \$3,153.75

Agency	Account Number	Project Name	Account Number	Project Name	Amount			
Parametrix	49052	19703	101-542-30-41-01	General Consulting- Streets	\$2,922.50			
			101-595-10-40-01	Emergency Evac Bridge System- Project Management	\$360.00			
			101-595-90-60-01	Emergency Evac Bridge System- Grant App	\$1,200.00			
			401-534-10-41-01	General Consulting- Water	\$650.00			
			401-534-10-41-19	Telemetry O&M	\$510.00			
			408-535-10-41-01	General Consulting- Sewer	\$170.00			
			408-535-10-41-21	Telemetry O&M	\$85.00			
			408-594-35-41-12	PreDesign Engineering Report WWTP	\$190.00			
			408-594-35-41-12	Improvements- Project Management	\$1,602.50			
			408-594-35-63-37	Office of Engineering & Doc	\$5,342.50			
			410-531-39-41-01	General Consulting- Storm	\$485.00			
			410-594-31-41-30	VG Outfall Replacement- Project Management	\$265.00			
			410-594-31-41-30	VG Outfall Replacement-Pre Permitting	\$550.00			
			410-594-31-41-30	VG Outfall Replacement-Pre Design	\$13,433.75			
			410-594-31-41-43	Stormwater Report & 90% Design	\$1,300.00			
			410-594-31-41-43	Stormwater Report & 30% Design	\$2,525.00			
			410-594-31-63-40	Project Management	\$340.00			
			19704	001-524-20-41-01	19704	001-524-20-41-01	Bridgewater Plat- Design Review	\$85.00
						001-524-20-41-02	Majestic View Estates-Project Exp	\$60.00
						001-524-20-41-02	The Meadows- Construction Cost	\$150.00
						001-524-20-41-02	Belfair Estates- Design Review	\$367.50
						001-524-20-41-02	The Meadows- Design Review	\$703.75
			19705	303-595-10-40-01	19705	303-595-10-40-01	Emergency Evacuation Bridge- Environmental Process-Permitting	\$232.50
303-595-10-40-01	Emergency Evacuation Bridge- 60% Design	\$14,797.50						
303-595-10-40-01	Emergency Evacuation Bridge- 90% Contract Plans	\$27,225.00						
303-595-90-40-01	Emergency Evacuation Bridge- Project Management	\$53.75						

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	49052	20538	410-594-31-63-24	Construction Admin Assistance-Project Mngmnt	\$1,024.88
			410-594-31-63-24	Additional Services-Post High Water Evaluation	\$1,170.18
		20539	001-558-60-41-01	General Consulting	\$2,448.75
			001-558-60-41-01	General Development	\$4,063.75
			101-542-30-41-01	General Consulting- Streets	\$7,150.00
			101-595-10-40-01	Emergency Evac Bridge System-Project Management	\$600.00
			101-595-90-60-01	Emergency Evac Bridge System-Grant Application	\$360.00
			401-534-10-41-01	General Consulting- Water	\$1,510.00
			401-534-10-41-19	General Consulting- Telemetry O&M	\$850.00
			408-535-10-41-01	On Call Services	\$242.50
			408-535-10-41-21	General Consulting- Telemetry O&M	\$255.00
			408-594-35-41-12	WWTP Improvements- PreDign	\$47.50
			408-594-35-41-12	Engineering Report WWTP Improvements-Project Management	\$712.50
			408-594-35-63-37	Lift Station Improvements-Permitting Support	\$113.85
			408-594-35-63-37	Lift Station Improvements-Office Engineering & Docs	\$2,341.25
			410-531-39-41-01	General Consulting- Storm	\$1,147.50
			410-594-31-41-43	Calistoga St W Improvements-Stormwater Report & 30% Design	\$11,632.50
			410-594-31-63-40	Kansas ST Outfall-Design	\$1,700.00
		20540	001-524-20-41-02	Belfair Estates-Construction Services	\$28.75
			001-524-20-41-02	Bridgewater Plat-Design Review	\$270.00
			001-524-20-41-02	The Meadows-Construction Services	\$478.75
			001-524-20-41-02	Belfair Estates-Design Review	\$557.50
		20541	303-595-90-40-01	Emergency Evacuation Bridge-Project Management	\$428.75
			303-595-90-40-01	Emergency Evacuation Bridge-60% Design	\$11,682.50

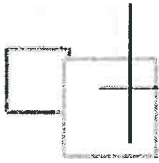
Vendor	Number	Invoice	Account Number	Description	Amount	
Parametrix	49052	20541	303-595-90-40-01	Emergency Evacuation Bridge-90% Contract Plans	\$46,412.50	
		20577	101-595-10-64-34	Whitehawk BLVD Extention-Contract Land Services (Right of Way)	\$20.47	
			101-595-10-64-34	Whitehawk BLVD Extention Enviroc & Permit & Approval-Critical Area Report	\$106.75	
			101-595-10-64-34	Whitehawk BLVD Extention-Fixed Fee	\$267.88	
			101-595-10-64-34	Whitehawk BLVD Extention Enviroc & Permit -Wetland	\$365.08	
			101-595-10-64-34	Whitehawk BLVD Extention Enviroc & Permit NEPA Doc	\$750.48	
			101-595-10-64-34	Whitehawk BLVD Extention-Project Mang QA/QC	\$1,273.60	
		21176	101-595-10-64-34	Whitehawk BLVD - Doc & Permitt-NEPA Doc	\$94.09	
			101-595-10-64-34	Whitehawk BLVD - ODC -PMX	\$347.05	
			101-595-10-64-34	Whitehawk BLVD - Preliminary Design	\$682.70	
			101-595-10-64-34	Whitehawk BLVD - Contract Land Services (Right of Way	\$2,474.55	
			101-595-10-64-34	Whitehawk BLVD - Fixed Fee	\$2,526.07	
			101-595-10-64-34	Whitehawk BLVD - Traffic Design Sub (PH COnsulting)	\$3,448.50	
			101-595-10-64-34	Whitehawk BLVD - Project Management QA-QC	\$3,474.94	
			101-595-10-64-34	Whitehawk BLVD Enviro Permit & Approval - Critical Area Report	\$5,641.44	
			101-595-10-64-34	Whitehawk BLVD - Doc & Permitt-Wetland	\$6,419.85	
			101-595-10-64-34	Whitehawk BLVD - Mapping	\$7,223.22	
				Total	\$235,558.82	
	Pcrd (landfill)	49023	402-SEPT2020	001-514-21-48-01	Dump Fee-Cleanup-MPC	\$43.36
				401-534-50-49-17	Waste Removal	\$57.23
410-531-38-48-05				Waste Removal-Street Sweeping	\$62.98	
410-531-38-48-05				Waste Removal-Street Sweeping	\$80.56	
410-531-38-48-05				Waste Removal-Street Sweeping	\$90.01	
410-531-38-48-05				Waste Removal-Street Sweeping	\$91.85	
410-531-38-48-05				Waste Removal-Street Sweeping	\$104.97	
						Waste Removal-Street Sweeping

Vendor	Number	Invoice	Account Number	Item	Amount
Pcrd (landfill)	49023	402-SEPT2020	410-531-38-48-05	Waste Removal- Street Sweeping	\$121.50
				Total	\$652.46
Pease Construction INC	49024	Pay Request #12-New City Hall Facilities	304-594-18-60-01	Pay Request #12- New City Hall Facilities	\$172,933.82
			304-594-31-60-01	Pay Request #12- New City Hall Facilities	\$25,940.07
			304-594-34-60-01	Pay Request #12- New City Hall Facilities	\$25,940.07
			304-594-35-60-01	Pay Request #12- New City Hall Facilities	\$51,880.15
			304-594-44-60-01	Pay Request #12- New City Hall Facilities	\$5,764.46
			304-594-76-60-01	Pay Request #12- New City Hall Facilities	\$5,764.47
				Total	\$288,223.04
Puget Sound Energy	49053	200001247663-SEPT2020	408-535-50-47-07	VC Lift Staion	\$175.06
		200001247812-SEPT2020	101-542-63-47-03	SR162 Signal	\$27.83
		200001248190-SEPT2020	105-576-80-47-01	North Park	\$10.41
		200001248372-SEPT2020	401-534-50-47-08	Well 3	\$3,418.81
		200001248539-SEPT2020	001-525-50-47-01	Lahar Siren	\$10.51
		200001532189-SEPT2020	105-576-80-47-02	Main Park	\$166.88
			105-576-80-47-03	Bell Tower	\$71.52
		200002708986-SEPT2020	408-535-50-47-05	VG Lift Staion	\$224.30
		200003766280-SEPT2020	001-514-21-32-01	City Hall - City Shop	\$30.65
			001-514-21-47-01	City Hall - City Shop	\$88.00
			001-524-20-32-05	City Hall - City Shop	\$39.55
			401-534-50-47-01	City Hall - City Shop	\$88.00
			401-534-50-47-09	City Hall - City Shop	\$30.65
			408-535-50-47-01	City Hall - City Shop	\$88.00
			408-535-50-47-08	City Hall - City Shop	\$30.65
		200009717931-SEPT2020	401-534-50-47-04	Well 2	\$62.54
		200010396543-SEPT2020	105-576-80-47-01	North Park	\$81.32
		200010396733-SEPT2020	401-534-50-47-11	Well 4 Pump Station	\$1,949.59
		200010629349-SEPT2020	101-542-63-47-01	City Shop-Calistoga	\$10.54
			104-536-50-47-01	City Shop-Calistoga	\$8.44
			401-534-50-47-01	City Shop-Calistoga	\$10.54
			408-535-50-47-01	City Shop-Calistoga	\$12.68
		200013874264-SEPT2020	408-535-50-47-04	WWTP	\$8,453.16
		200014994137-SEPT2020	408-535-50-47-05	VG Lift Station	\$45.32
		200019613294-SEPT2020	104-536-50-47-02	Cemetery Shop	\$379.91
	49025	200019646914-SEPT2020	101-542-63-47-03	Street Lights	\$49.34
	49053	200021421298-SEPT2020	408-535-50-47-06	Rainier Meadows	\$35.02
		200022934653-SEPT2020	001-575-50-47-01	MPC	\$362.69
		200024404523-SEPT2020	408-535-50-47-02	Lift Station 1	\$82.78
		220011476581-SEPT2020	408-535-50-47-03	High Cedars Lift Station	\$99.18

Vendor	Number	Invoice	Account Number	Item	Amount			
Puget Sound Energy	49053	220015220399-SEPT2020	101-542-63-47-03	Street Lights	\$51.48			
			101-542-63-47-01	New PW Shop	\$33.42			
			401-534-50-47-01	New PW Shop	\$33.42			
		220022116432-SEPT2020	408-535-50-47-01	New PW Shop	\$33.43			
			001-512-50-47-01	New City Hall	\$10.94			
			001-514-21-47-01	New City Hall	\$54.69			
			001-521-50-47-00	New City Hall	\$109.39			
			001-524-20-32-05	New City Hall	\$8.20			
			401-534-50-47-01	New City Hall	\$30.08			
			408-535-50-47-01	New City Hall	\$30.08			
			408-535-50-47-01	New City Hall	\$30.09			
			101-542-63-47-03	Street Lights	\$5,172.04			
			Total	\$21,741.13				
		Puget Sound Regional Coun	49054	20201058	001-511-20-49-01	FY21 Membership Dues	\$2,393.00	
						Total	\$2,393.00	
S&S Tire Service INC	49055	1-110791	105-576-80-48-00	Tires for Gator FA1050	\$371.51			
				Total	\$371.51			
Sarco Supply	49056	1132233	304-594-18-60-01	Paper Holder	\$10.35			
				304-594-31-60-01	Paper Holder	\$1.55		
				304-594-34-60-01	Paper Holder	\$1.55		
				304-594-35-60-01	Paper Holder	\$3.10		
				304-594-44-60-01	Paper Holder	\$0.35		
				304-594-76-60-01	Paper Holder	\$0.35		
				Total	\$17.25			
Schwab-Ellison Co, Inc	49026	40300450986	410-531-38-48-01	New Tire-FA1033	\$298.20			
				Total	\$298.20			
Scientific Supply & Equip	49027	31445921	408-535-10-31-00	Lab Supplies	\$329.36			
				49057	31446115	408-535-10-31-00	Supplies	\$123.92
							Total	\$453.28
SCORE	49028	4593-Jail Fees	001-523-60-41-00	Jail Fees	\$769.00			
				49058	4764	001-523-60-41-00	Jail Fees-AUG 2020	\$2,892.00
							Total	\$3,661.00
SHRED-IT, C/O Stericycle INC	49059	8180484288	001-521-20-31-03	PD Shredding	\$197.92			
				8180484318	001-514-23-31-02	City Hall Shredding	\$178.13	
		Total	\$376.05					
Sonsray Machinery LLC	49060	P41330-08	410-531-38-48-01	Parts for Street Sweeper-FA1004	\$287.27			
				Total	\$287.27			

Vendor	Number	Invoice	Account Number	Subj.	Amount
Stanley Convergent Security Solutions INC	49061	17734450	001-521-20-31-03	Alarm Police	\$80.07
				Total	\$80.07
Sunnyside, City Of	49062	10101	001-523-60-41-00	Jail Fees-AUG 2020	\$1,457.00
				Total	\$1,457.00
Tacoma News INC	49029	257635-AUG 2020 Statement	001-511-60-49-03	ORD 2020-1065	\$87.62
			001-511-60-49-03	Public Hearing-Council	\$167.15
			001-511-60-49-03	Lift Station	\$1,066.57
			001-558-60-31-03	ORD 2020-1063 Publications	\$102.83
			001-558-60-31-03	Carbon Rlver RV Park-Legal Notice	\$204.67
			001-558-60-31-03	Legal Publications-SEPA	\$344.03
				Total	\$1,972.87
Tacoma Pierce County Health Dept	49063	IN0195926	410-531-38-48-04	Street Waste Handing Facility Permit -0445 Acct - AR0058711	\$1,260.00
				Total	\$1,260.00
UniFirst Corporation	49030	330 1668840	408-535-10-31-03	Uniform Item-Protective Services	\$186.37
		330 1670939	408-535-10-31-03	Uniform Item-Protective Services	\$284.74
	49064	330 1673004	408-535-10-31-03	Uniform Item-Protective Services	\$199.66
				Total	\$670.77
United Laboratories	49031	INV297311	408-535-10-31-00	Wasp Killer	\$794.20
				Total	\$794.20
US Bank Equipment Finance	49032	422712752	001-594-14-41-04	City Hall Copier Lease	\$655.66
				Total	\$655.66
Utilities Underground Location Center	49033	0080194	401-534-60-41-00	Locates-Aug 2020	\$40.81
			408-535-60-41-00	Locates-Aug 2020	\$40.81
				Total	\$81.62
UW Medicine	49065	71045	001-521-20-41-00	Chest X-Ray Palombi	\$60.00
				Total	\$60.00
Valley Saw Shop	49066	35805	410-531-38-48-01	Copper Blades for Tiger FA1004	\$49.19
				Total	\$49.19

Vendor	Number	Invoice	Account Number	Item	Amount
Wa. State Dept. of Ecology	49034	27400002619	408-535-50-47-14	Hazardous Waste & Toxics Reduction Program	\$55.00
				Total	\$55.00
Water Management Lab Inc.	49035	188053	401-534-10-41-03	Lab Testing	\$190.00
				Total	\$190.00
Wells Fargo Financial Leasing	49036	Invoice - 9/17/2020 12:45:22 PM	105-576-80-31-00	Public Works Copier	\$13.94
			401-534-10-31-00	Public Works Copier	\$46.46
			408-535-10-31-00	Public Works Copier	\$18.58
			410-531-38-31-00	Public Works Copier	\$13.93
				Total	\$92.91
Wex Bank	49067	67551383	001-521-20-32-00	Fuel-PD	\$1,106.33
				Total	\$1,106.33
Whitworth Pest Solutions, INC	49068	519210	001-575-50-48-00	Pest Control	\$191.33
		519899	001-514-21-48-01	Rodent Control	\$125.70
				Total	\$317.03
				Grand Total	\$874,478.33



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - September 2020 - 2nd Council

Fund Number	Description	Amount
001	Current Expense	\$88,517.12
101	City Streets	\$3,827.80
104	Cemetery	\$611.07
105	Parks Department	\$5,465.28
401	Water	\$21,054.69
408	Wastewater	\$21,431.18
410	Stormwater	\$14,179.75
	Count: 7	\$155,086.89

Council
only



Register

Fiscal: 2020

Number	Name	Fiscal Description	Entered	Amount
<u>23697</u>		2020 - September 2020 - 2nd Council		\$2,328.04
<u>23698</u>	LEOFF Health and Welfare Trust	2020 - September 2020 - 2nd Council		\$11,567.90
<u>23699</u>	Orting Police Guild	2020 - September 2020 - 2nd Council		\$860.00
<u>Direct Deposit Run -</u>	Payroll Vendor	2020 - September 2020 - 2nd Council	9/17/2020	\$81,136.88
<u>EFT-DGP-9.22.2020</u>	Dept of Retirement - Def Comp	2020 - September 2020 - 2nd Council		\$847.15
<u>EFT-DSHS-9.22.2020</u>	Washington State Support Registry	2020 - September 2020 - 2nd Council		\$197.35
<u>EFT-FTD-9.22.2020</u>	IRS-FTD	2020 - September 2020 - 2nd Council		\$33,415.03
				\$129,852.35

Paycheck

Fiscal: 2020

Full Name Gross Payroll

2020 - September -

Posting Run - 9/16/2020

<u>Agfalvi, Kimberly Michelle</u>	\$2,827.52
<u>Barfield, Mark Wayne</u>	\$3,996.72
<u>Bethune, Clifton Mark</u>	\$5,674.30
<u>Bingham, Freda Sue</u>	\$3,485.95
<u>Bingham, Matthew Wayne</u>	\$2,983.32
<u>Boone, Geoffrey Michael</u>	\$6,978.72
<u>Buttz, Margaret Patricia</u>	\$3,214.04
<u>Canonica, Steven James</u>	\$2,302.64
<u>Cassatt, Mike Douglas</u>	\$5,271.43
<u>Corona, Jennifer Lynn</u>	\$2,926.07
<u>Deffit, Luis Leonardo</u>	\$4,238.98
<u>Dunn, Kyle Robert</u>	\$2,717.20
<u>Elder, Jacob Blaze</u>	\$3,003.16
<u>Ewing, Charles Edward</u>	\$4,053.69
<u>Gabreluk, Devon Francis</u>	\$8,783.31
<u>Gard, Christopher John</u>	\$5,154.05
<u>Hattaway, Jamey W</u>	\$7,457.43
<u>Hinds, Laura Leigh</u>	\$3,451.67
<u>Huffman, Edward Leo</u>	\$3,808.67
<u>Jones, Brittan Scott</u>	\$4,252.54
<u>Kainoa, Kimberly</u>	\$236.99
<u>Kainoa, Kimberly Ann</u>	\$3,437.82
<u>Larson, Scott Kim</u>	\$5,345.39
<u>Lincoln, Timothy E</u>	\$4,096.61
<u>Lolohea, Issac Kealiinohea</u>	\$3,053.38
<u>Mogensen, Cody James</u>	\$77.16
<u>Montgomery, Jane Alison</u>	\$4,221.24
<u>Nale, Justin Riley</u>	\$2,822.50
<u>Powers-Hubbard, Conner</u>	\$4,273.20
<u>Reed, Gregory Alan</u>	\$5,508.94
<u>Rose, Ashleigh Elizabeth</u>	\$4,504.06
<u>Rundle, Denis Aaron</u>	\$4,235.18
<u>Scott, James Palmer</u>	\$4,314.21
<u>Spears, Brett Wesley</u>	\$3,264.24
<u>Taylor, Philip Scott</u>	\$7,966.07
<u>Turner, Edward Ray</u>	\$7,416.19
<u>Wetzel, Kristin Marie</u>	\$2,950.53
<u>Williams, Alison Nicole</u>	\$781.77
Total Count: 38	\$155,086.89



**City Of Orting
Council Agenda Summary Sheet**

Subject: ADA Level III Spinner		Committee	Study Session	Council
	Agenda Item #:	CGA & Park Board		
	AB20-71	September 2020	9.16.20	9.30.20
	Department:	Administration/Parks		
Date Submitted:	9.1.20			
Cost of Item:	<u>\$30,000</u>			
Amount Budgeted:	<u>\$35,000</u>			
Unexpended Balance:	<u>\$5,000</u>			
Bars #:	TBD			
Timeline:	October 2020			
Submitted By:	Mark Bethune			
Fiscal Note: The price quoted includes installation with site-prep conducted by city staff.				
Attachments: ADA Spinner picture, Quote				
<p>SUMMARY STATEMENT: City of Orting parks lack experiential toys for children with disability. The current ADA spinner at Calistoga Park is a level 1 ADA spinner. In 2019 the CGA Committee moved this forward to Council in August of 2019 with a recommendation to approve. The Council decided to approve it for the 2020 budget instead. The CGA Committee and the Parks Board asked for a revised quote from playground NW which was provided and is included. The price increase from 2019 is approximately \$1,400.</p> <p>This purchase supports the policy and direction that administration, the CGA Committee and Parks Board would like to take. The Parks Board made a recommendation to locate the spinner at the Main Park. If approved to move forward the build would take place at the end of October of 2020. The Parks Board and the CGA committee moved this forward with a recommendation to approve the increase in price purchase but is seeking consensus from the whole Council.</p>				
<p>RECOMMENDED ACTION: MOTION: To authorize the Mayor to enter into a contract with Northwest Playground, Equipment Inc., for purchase and installation of a level 3 ADA spinner in the Main City Park, and authorize the expenditure of up to \$30,765.87.</p>				



Memo

To: Parks Spinner File

From: Scott Larson, Finance Director

Date: September 10, 2020

Re: ADA Level III Spinner

The City reviewed contracts on the Washington State Department of Enterprise Services (DES) website for spinners that have decks that are flush with the surrounding ground so that a wheel chair can roll directly onto the play toy. Northwest Playground Equipment provided a quote for a toy meeting these criteria and the quote including the toy, ground cover, installation but not site prep and sales tax is \$30,765.87. The only other vendor that has a toy on the DES website that meets our criteria is Landscape Structures. Their cost for only the toy and tax but not including ground cover and installation is \$28,331.65. Groundcover based on the Northwest Playground Equipment quote is approximately \$12,000 and installation is an additional \$4,000 not including tax on either of the additional items.

Accessible Whirl



Features

Put kids of all abilities on the same level to enjoy the dizzying action.

This modified traditional whirl provides a more accessible motion activity for kids of all ages and ability levels. Built flush with the ground, it allows up to two people with wheelchairs to board quickly and easily without having to transfer from their seat. The surface-level design and bright yellow contrast band around the edge also aids those with visual disabilities in safely boarding. A small seat offers extra physical support for kids or caregivers who prefer to sit, while sloping handrails enable users of different heights to hold on tight. With room for up to nine people in total, this spinner brings everyone together to experience a thrilling centripetal sensation.

Materials:

Hand Rail - 1.66 Dia. 14 gauge powder coated steel

Decking - 14 gauge perf steel coated

Seat - 3/4" slip resistant HDPE

Description	Item Number	Ages	Space Required	Size	Fall Height	Play Events	Child Capacity	Install Hours	Weight
Accessible Whirl	ZZXX1158	2-12	24' 8" Diameter (7.5m Diameter)	6' 8" x 2' 8" 2,0m x 0,8m	ASTM (15') CSA (31.9')	1	9	10	617 lbs (280 kg)
Accessible Whirl - surface mount	ZZXX1158S	2-12	24' 8" Diameter (7.5m Diameter)	6' 8" x 2' 8" 2,0m x 0,8m	ASTM (15') CSA (31.9')	1	9	10	617 lbs (280 kg)

*CSA and EN compliant versions available. See your Playworld representative for more information.

See Accessible Whirl - H.2217 - 3000 Playworld Systems, Inc.



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

Quote

This Quote is Only Valid for 10 Days

Quote # 08252020MET02

Date: 8/25/2020

To: City of Orting
Re: Calistoga Park
802 Calistoga St W
Orting WA 98360

Contact Name: Beckie Meek
Email: bmeek@cityoforting.org

Phone: 360-893-2219 X120
Fax/Cell:

Item #	Qty	Description	Price	Total Price
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EQUIPMENT Playworld Systems

ZZXX1158	1	Accessible Whirl		\$ 11,319.00
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ForeverLawn

1		750 Square Feet of Forever Lawn Playground Grass Academy with a 1" safety pad and good for an 5' Critical Fall Height. Price includes: Envirofill Infill, Edging in Composite Board, Seaming Tape, Delivery and Installation.		\$ 12,800.00
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Playworld
Forever Lawn

Northwest Playground Equipment Discount: NPEI	10.00%	\$ (1,131.90)
Northwest Playground Equipment Discount: NPEI	8.00%	\$ (1,024.00)

Equipment Subtotal \$ 24,119.00

Playworld Freight: \$ 2,285.00

Equipment Total (less tax) \$ 24,248.10

CERTIFIED INSTALLATION

1		Standard Installation of Listed Playworld Systems Accessible Whirl. Customer RESPONSIBLE for Offloading Deliveries, Dispose of Packaging, and Debris from Install. Site Prep Not Included.		\$ 3,900.00
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Bond or Credit Card Fee:
Location Code: 2710

Prevailing Wage Job

Performance Bond (If Required):	3.0%	\$ -
Resale Certificate Required for Tax Exemption:	Tax: 9.3%	\$ 2,617.77

Installation Total: \$ 3,900.00

ORDER TOTAL: \$ 30,765.87

All quotes are subject to material and fuel surcharges.

Acceptance of Proposal:

(Please be sure you have read, signed, initialed and understand the Terms and Conditions on Page 2 of this Quote)

The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Bri Robinson

Sales Assistant

Customer Signature

Date

Thank you for considering Northwest Playground Equipment, Inc. for your Park, Playground, Shelter and Sports Equipment requirements.



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109

Phone (425) 313-9161 FAX (425) 313-9194

Email: sales@nwplayground.com

Project Name: Calistoga Park

Quote # 08252020MET02

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid for 30 days.

Orders placed or requested for delivery after 30 days are subject to price increases.

*** _____ (Pls Initial) It is the Buyer's responsibility to verify quantities and description of items quoted.

Once your order has been placed, any changes including additions, deletions or color changes, will delay your shipment.

EXCLUSIONS: Unless specified, this quote specifically **excludes** all of the following:

Required Permits; Davis Bacon, Certified Payroll or Prevailing Wage fees

Performance/Payment Bonds

Site work and landscaping

Removal of existing equipment

Unloading; Receiving of inventory or equipment; Storage of equipment

Equipment assembly and/or installation

Safety surfacing; Borders or drainage requirements

Landscaping Repairs DUE to poor access or in climatic weather

FREIGHT AND DELIVERY:

Shipping is FOB Origin. A 24-hr Call Ahead is available at additional cost.

Delivery is currently 5+ weeks after order submittal. Unless otherwise noted, all equipment is delivered unassembled.

*** _____ (Pls Initial) **Buyer is responsible to meet and provide a minimum of 2 ADULTS to unload truck**

A Check List, detailing all items shipped, will be mailed to you and a copy will be included with the shipment.

Buyer is responsible for ensuring the Sales Order and Item Numbers on all boxes and pieces match the Check List.

*** _____ (Pls Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Damaged Freight must be refused. Please notify Northwest Playground Equipment immediately of any damages.

Shortages and Concealed Damage must be reported to Northwest Playground Equipment within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders delivering in Washington are subject to applicable sales tax unless a tax exemption or Reseller Permit is on file at the time the order is placed.

PAYMENT TERMS: An approved Credit Application is required for new customers. 50% down payment is due at time of order

with balance due upon delivery, unless other credit terms have been approved. Interest may be charged on past due

balances at an annual rate of 18%. A 3% charge will be added to all credit card orders.

RESTOCKING: Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight

charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included.

Northwest Playground Equipment offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer.

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

INSTALLATION: (if applicable)

A private locate service for underground utilities must be completed before your scheduled installation.

Site must be level and free of loose debris (this includes ground cover/chips).

A minimum 6 foot opening with good access must be available to the site for delivery trucks and tractor.

An onsite dumpster must be provided for disposal of packaging materials.

Arrangements must be made in advance for the disposal of dirt/rocks from within the installation area.

Arrangements must be made in advance for the removal/disposal of existing equipment.

Additional charges may apply if large rocks or concrete are found beneath the surface.

Access to power and water must be available.

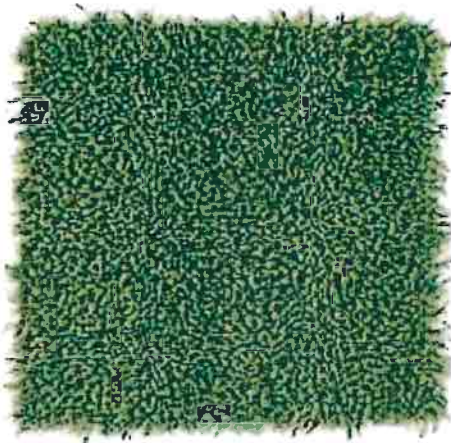
Site supervision is quoted in 8-hour days.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Playground Grass ACADEMY

Playground Grass Academy combines several different features to move it to the front of the class in playground surfacing. Taller XP blades mixed with the natural appearing tan thatch provide the ultimate in realism with a highly durable construction. The tan thatch also provides for the “hide and hold” feature related to infill.





**City Of Orting
Council Agenda Summary Sheet**

Subject: Resolution No 2020-30, Declaring Personal Property of the City Surplus and authorizing the City Administrator to Dispose of it in a Commercial Reasonable Manner		Committee	Study Session	Council
	Agenda Item #:			
	AB20-73		9/16/20	9.30.20
	Department:	City Administrator/City Clerk		
	Date Submitted:	9/11/20		
Cost of Item:	Unknown			
Amount Budgeted:				
Unexpended Balance:				
Bars #:				
Timeline:				
Submitted By:	City Administrator/City Attorney			
Fiscal Note:				
Attachments:	Resolution No. 2020-30			
SUMMARY STATEMENT: The City is in the process of preparing for the move to the new City Hall Building, estimated for October/November 2020. The new building will be partially furnished with new furnishings, as the existing furnishings are worn and damaged to such a degree as they have no commercial value and are, in many cases, unusable. The City desires to declare as surplus certain furnishings that are being replaced, and to authorize the City Administrator to dispose of them in a commercially reasonable manner. This Resolution declares those items surplus and authorizes their disposal.				
RECOMMENDED ACTION: MOTION: To Approve Resolution No. 2020-30, declaring City personal property surplus and authorizing the City Administrator to dispose of it in a commercially reasonable manner.				

**CITY OF ORTING
WASHINGTON**

RESOLUTION NO. 2020-30

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING CERTAIN CITY
PERSONAL PROPERTY SURPLUS; AND
AUTHORIZING THE CITY ADMINISTRATOR TO
DISPOSE OF IT IN A COMMERCIALY
REASONABLE MANNER**

WHEREAS, the City of Orting, owns certain personal property as further described on **Exhibit A** attached hereto (the “Property”); and

WHEREAS, the City is authorized under RCW 35A.11.010 to dispose of personal property for the common benefit; and

WHEREAS, City staff have advised and recommended to the City Council that the City does not and will not need the Property for City purposes or otherwise, and that it is in the public interest to dispose of the Property in accordance with RCW 35A.11.010, in a commercially reasonable manner;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Recitals. The recitals set forth above are incorporated herein in full by this reference.

Section 2. Surplus Property Declaration. The Property as described on **Exhibit A** attached hereto and incorporated herein by this reference is not and will not be needed for City purposes and is declared surplus.

Section 3. Authorization to Dispose of Surplus Property. The City Administrator is authorized and directed to remove the Property from the City’s list of fixed assets, and to dispose of such Property in a commercially reasonable manner.

Section 4. Effective Date. This resolution shall be effective upon passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING
THEREOF ON THE 30TH DAY OF SEPTEMBER, 2020.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

EXHIBIT A

Item, Quantity, and Estimated Value

Drafting table -1 – No Resale Value, Old and Damaged/Worn

Book Cases- 15 - No Resale Value, Old and Damaged/Worn

Desks – 21 - No Resale Value, Old and Damaged/Worn

Wood Laterals – 11 - No Resale Value, Old and Damaged/Worn

Chairs – 7 - No Resale Value, Old and Damaged/Worn

Credenzas – 3 - No Resale Value, Old and Damaged/Worn

Tables – 4 - No Resale Value, Old and Damaged/Worn

Room Dividers – 4 - No Resale Value, Old and Damaged/Worn

Steel Laterals and drawer files – 20 - No Resale Value, Old and Damaged/Worn



**City Of Orting
Council Agenda Bill Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Council
Subject: Orting Emergency Evacuation Bridge System 90% Design-- Amendment No. 1.	AB20-74	PW. 9.2.20	9.16.20	9.30.20
	Department:	Public Works		
	Date Submitted:	9/9/2020		
Cost of Item:	<u>\$ 142,245</u>			
Amount Budgeted:	<u>\$441,000</u>			
Unexpended Balance:	<u>\$ 0* (see fiscal note)</u>			
Bars #:	303-595-10-40-01			
Timeline:				
Submitted By:	JC Hungerford, PE			
Fiscal Note: The current City budget is fully allocated to the current design contract. However, the City currently has a WSDOT design grant with an unallocated balance of \$190,279.80.				
Attachments: Scope and budget for professional services				
SUMMARY STATEMENT: Early in design it became clear that several major elements were conceptual rather than fully developed. As a result, Parametrix needed to develop new design concepts and completely redesign major portions of the bridge including the main span over SR 162, and piers for the main span. The redesign took a considerable amount of time and effort to develop solutions that met the City's aesthetic desires while also conforming to the challenging structural and seismic conditions. As a result, much of the design and detailing is original and different than the original BergerABAM Design.				
RECOMMENDED ACTION: MOTION: To approve the scope and budget for Orting Emergency Evacuation Bridge System, Amendment No. 1, provided by Parametrix in the amount of \$142,245.				

City of Orting
Orting Emergency Evacuation Bridge System SR 162 Pedestrian Overcrossing
Plans, Specifications, and Estimate (PS&E)

Amendment 1

The purpose of this amendment is to complete the 90% plans, specifications and estimate for the SR 162 Pedestrian Overcrossing Bridge. Parametrix began design at the 30% level which was based on a preferred alternative from work by a previous consultant. However, early in design it became clear that several major elements were conceptual rather than fully developed. As a result, Parametrix needed to develop new design concepts and completely redesign major portions of the bridge including the main span over SR 162, and piers for the main span. The redesign took a considerable amount of time and effort to develop solutions that met the City's aesthetic desires while also conforming to the challenging structural and seismic conditions. As a result, much of the design and detailing is original and different than the original BergerABAM Design.

Currently the design of all major elements has been advanced. However, various portions design and plans still need to be completed as summarized below:

- Main span details
- Main span railings
- Lower walled ramp pier sections
- Elevated ramp foundations
- West Elevated ramp landing
- Upper stair details
- Lower stair details
- Stair and elevated ramp Connection details to pier landings
- Bar list
- Complete plans
- Quality Control of plans and calculations
- 90% Contract Specifications
- 90% Construction Estimate

Client: City of Orting
 Project: OEEBS Amend 01
 Project No: P1711_OEEBSamend

		April D. Whittaker	Alvin R. Valencia	John C. Hungerford	Joseph R. Merth	Sarah A. Crackenberger	Nina C. Cable	Timothy D. Severson	Jingling Lu	Hiba A. Farag	Jeffry L. Coop	Lenaya Grabowski	Amanda B. Lucas	
		Sr Project Control Specialist	Designer IV	Water Solutions Div Mgr	Sr Consultant	Project Accountant	Engineer IV	CADD Operator III	Engineer IV	Jr Engineer	Sr Engineer	Engineer I	Word-processing	
Rates:		\$120.00	\$145.00	\$170.00	\$190.00	\$95.00	\$145.00	\$110.00	\$145.00	\$65.00	\$170.00	\$100.00	\$100.00	
Task	Description	Labor Dollars												
01	Project Management	\$5,075.00	10	20		5								
02	Design	\$62,300.00			52		180		160	48	75	100	12	
03	Plans	\$71,000.00	180		80			270						
Labor Totals:		\$138,375.00	10	100	20	130	5	180	200	160	48	75	100	8
Totals:		\$142,245.00	\$1,200.00	\$14,500.00	\$3,400.00	\$24,700.00	\$475.00	\$26,100.00	\$22,000.00	\$23,200.00	\$3,120.00	\$12,750.00	\$10,000.00	\$800.00

Subconsultants
Subconsultants Total: \$0.00

Other Direct Expenses
Other Direct Expenses Total: \$0.00

Project Total \$142,245.00



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: CARES Grant Funds Update	AB20-76	ADHOC	9.16.20	9.30.20
	Department:	Administration		
	Date Submitted:	September 10, 2020		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	Discussion			
Submitted By:	Scott Larson			
Fiscal Note: N/A				
Attachments: Resolution No. 2020-31 & 2020-32				
<p>SUMMARY STATEMENT:</p> <p>Staff received applications for both the business and non-profit grants. The updated list of applicants are documented in the attachments to each of the Resolutions. Applications received from non-profit and business organizations are identified in the exhibits for each proposed resolution. Staff review finds that they serve valid municipal purposes and that the described services that will be provided by these organizations for the requested funding is instrumental in ensuring that the organizations meet those purposes and are equipped to respond to the COVID-19 pandemic and related economic crisis.</p> <p>Passage of the proposed Resolutions by the City Council will authorize the City's grant awards to the organizations identified in each Exhibit. The Mayor will then be authorized to enter into contracts with the organizations to memorialize the grant funding in a form acceptable to the City Attorney.</p> <p>The payment of these funds will come from the City's general fund, and the Mayor or designee will seek reimbursement from the CARES Act funding allocated to the City.</p>				
<p>RECOMMENDED ACTION:</p> <p>Motion#1 : To Approve Resolution No. 2020-31, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing Partnerships With Qualified Non-Profit Organizations For Covid-19</p> <p>Motion#2: To Approve A Resolution No 2020-32, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds To Small Businesses For Covid-19 Relief.</p>				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-31**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING PARTNERSHIPS WITH QUALIFIED NON-
PROFIT ORGANIZATIONS FOR COVID-19 RELIEF.**

WHEREAS, on August 26, 2020, the City of Orting City Council adopted Resolution 2020-24, establishing the Orting CARES Act non-profit grant program to provide grant funding to non-profit organizations which the City Council determines bring a significant value to the residents of Orting in response to the COVID-19 pandemic, thereby serving a valid municipal purpose; and

WHEREAS, on September 1, 2020 the Washington State Commerce Department announced that Orting would receive an additional \$125,700, bringing our total allocation under the program to \$377,100; and

WHEREAS, the City has been allocated funding from the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), and that funding may be used for this type of grant relief to provide relief to Orting’s residents from the public health, safety and economic crises resulting from the COVID-19 pandemic; and

WHEREAS, in accordance with the program, the City Council has evaluated applications for grant funding from various non-profit organizations registered with the State of Washington, and determined that they meet the criteria for the program; and

WHEREAS, the City Council finds that partnering with these non-profit organizations to perform the public services identified herein and serve the valid municipal purpose of promoting the health, safety and welfare of the City’s residents who are struggling due to the COVID-19 pandemic and the economic impact thereof;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Amendment. In light of the additional funds allocated to the City, the City Council desires to amend Resolution No. 2020-24 at “Section 2. Pertaining to the Authorization of Funding” as follows:

<u>Amount Granted</u>	<u>Municipal Purpose for Funding</u>
\$20,000	To non-profit organizations to provide youth and social services to residents of Orting to facilitate compliance with COVID-19 related public health measures
\$10,000	
\$10,000	To non-profit organizations to provide aid to low-income residents of Orting for housing and utility relief in response to COVID-19 public health emergency
\$35,000	
\$20,000	To non-profit organizations to provide mental health aid to residents of Orting in response to COVID-19 public health emergency

Section 2. Declaration of Public Purpose. The City Council declares that partnerships with the non-profit organizations identified in Exhibit A serves the valid municipal purposes described herein, and that the described services that will be provided by these organizations for the requested funding is instrumental in ensuring that the organizations meet those purposes and is equipped to respond to the COVID-19 pandemic and related economic crisis.

Section 3. Authorization of Funding. The City Council authorizes the City’s grant award to the organizations identified in Exhibit A, pursuant to the aforementioned program, in the amounts shown in Exhibit A. The Mayor is authorized to enter into contracts with the organizations to memorialize the grant funding authorized herein, in a form acceptable to the City Attorney. The City Council authorizes payment of this grant from the City’s general fund, and requests the Mayor or designee seek reimbursement from the CARES Act funding allocated to the City.

Section 4. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

Section 5. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30th DAY OF SEPTEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Exhibit A: Non-Profit CARES Grant Allocations

Organization	Public Services to be Performed in Response to COVID-19	Amount Granted
Recovery Café	Providing mental health, substance abuse, and food services for individuals and families in Orting impacted by the COVID-19 public health pandemic and economic crisis	\$20,000
Haven	Providing youth services for individuals and families in Orting due to the COVID-19 public health pandemic and economic crisis	\$10,000
St. Vincent de Paul	Providing housing and food services for individuals and families in Orting impacted by financial hardship, job loss and/or homelessness due to the COVID-19 public health pandemic and economic crisis	\$20,000
Orting Food Bank	Providing housing, utilities and food services for individuals and families in Orting impacted by financial hardship, job loss and/or homelessness due to the COVID-19 public health pandemic and economic crisis	\$15,000



Orting Food Bank
224 Washington Ave S
PO Box 1877
Orting, WA 98360-1877

September 2, 2020

To the Members of the City Council of Orting,

On behalf of the Orting Food Bank Board and Volunteers, we appreciate all the support the City has given Orting Food Bank in the past 13 years. With the COVID-19 pandemic, food insecurity is increasing in our community, region, and State.

To help meet the increased need, Orting Food Bank is requesting a grant of \$15,000.00 from the CARES funds allocated to the City of Orting.

Orting Food Bank (OFB) serves over 425 families a month in our community with emergency food assistance. We serve anyone in the community that needs assistance. We also provide referral services to other agencies to assist community members with receiving needed services.

OFB has been a solid steward of the public trust since our founding in 2007. With the generosity of community and public entities we have been able to increase our capacity to serve over time while keeping our operating expenses to a fraction of annual funding. We are a volunteer heavy organization (75 volunteers & 1 paid Director of Services) of local citizens committed to our mission of feeding our neighbors.

We have been fortunate in that for many years we have been able to run our main operations through in-kind food donations from the community and our partners Emergency Food Network, Food Lifeline, Grocery Rescue, and Northwest Harvest. Due to the connected pressures of the times, in-kind donations from individuals, groups, and partners have decreased.

Our request for a grant is also due to additional food insecurity pressures across many situations:

- OFB due to COVID related shutdown had to cancel our annual April fundraiser (dinner and auction) which brought in \$17,000 to programs in 2019.
- Our client numbers are increasing 5-10% monthly as of July 2020, and heightened food insecurity will continue to increase for the foreseeable future with job loss a leading indicator.
- The extra \$600/week federal unemployment funds ceased at the end of July, which put increased pressure on people already food insecure. Orting Food Bank is a critical interim option for many while waiting for state and federal programs to kick in.
- OFB supplies Weekend Backpack meal packs and Care Closets to students in need in the Orting School District. These are students who rely on school meals during the week and might not otherwise have meals for the weekend. OFB continued to supply Weekend Backpacks when OSD started remote learning in March 2020 thru the end of the 2019-2020 school year. We will again be supplying Weekend Backpacks for OSD students as this 2020-2021 school year begins with remote learning.
- East Pierce County can supply few other options for residents. The nearest neighboring food banks are 10+ miles from Orting. For persons living S/SE of Orting, the next nearest food bank is 20+ miles away.

Because of all these colliding conditions, this summer OFB has had to supplement donated food by purchasing food on the retail market. This significantly increases our operation costs. We foresee this continuing through the next year, as we have been advised that USDA and WSDA funds and donated food for hunger relief programs may be decreasing in the next fiscal year.

**“Putting an end to hunger in Orting!”
The Orting Food Bank is a registered 501(c)3 charity.**



Orting Food Bank
224 Washington Ave S
PO Box 1877
Orting, WA 98360-1877

The majority of our clients are residents of Orting. They rely on us to meet the gaps in their food budgets. Our clients can shop the full food bank store monthly and pick up fresh produce and baked goods weekly. For many of our most vulnerable citizens we are a critical resource for food, especially fresh foods. Access to fresh foods improves the health of communities.

We would like to partner with the City Council on the programs which provide the biggest impact to Orting citizens, in order to align to the stipulations for the use of the grant funds serving the political boundaries of the City of Orting. Although we distribute food to all who come without restrictions or prejudice, we have some initial ideas on targeted use of the grant.

Those include:

- Gas cards: \$25 gas card can be a big help to someone who is trying to get to a job, get to the doctor, etc. Orting and eastern Pierce County have no public transportation, so our residents are entirely reliant on private cars.
- Utility assistance for City of Orting residents.
- Utility bills and other operating costs for the food bank itself. Our Puget Sound Energy monthly bill is upwards of \$700/month.
- Supplementing existing programs where direct community application can be verified.

Thank you for your consideration. Please contact me if you have any questions.
Email stephanielathrop@msn.com or phone 360-561-0062.

Respectfully submitted,

A handwritten signature in black ink that reads "Stephanie Lathrop". The signature is written in a cursive, flowing style.

Stephanie Lathrop
President, Orting Food Bank

"Putting an end to hunger in Orting!"
The Orting Food Bank is a registered 501(c)3 charity.



Grant Application-CARES FUNDS

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Food Bank UBI # 602-701-449

Contact Person's Name and Title: Stephanie Lathrop, President

Mailing Address: PO Box 1877, Orting, WA 98360

Phone: 360-561-0062 Email Address: stephanie.lathrop@emsh.com

Amount Requested: \$ 15,000.00

How the grant will be used to support pandemic relief within Orting's community? (This information can be provided in a letter, attached to this application):

Please see attached letter.

This grant is required to serve those within the political boundaries of Orting. How will you verify that the funds are being used in conformance with this requirement? (This information can be provided in a letter, attached to this application):

Please see attached letter.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than September 2nd, at 3:00pm. Grants will be approved and distributed at the City's discretion.
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant may be asked to attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Stephanie Lathrop
Signature of Authorized Representative of Applicant

9/02/20
Date

Please return completed form and any additional information to: City of Orting - Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



www.recoverycafeorting.org

(360)208-8018

PO Box 1867
113 Varner Ave SE
Orting, WA 98360

Board Members

Carrie Ching
Anthony Kagochi
Rose Tracy
Denny Bradley
Alexa Eisenbarth
Pamm Silvers
Joseph Denton

Executive Director

Rena Thompson
rena@recoverycafeorting.org

Café Manager

CJ Lewis
cj@recoverycafeorting.org

Recovery Support Specialist

Michael Reed
michael@recoverycafeorting.org

Mission

A healing community for those impacted by life challenges.

Hours of Operation

Open to Members and Guest
on
Wednesday and Saturdays
from
10 am to 4:30 pm

Office Hours-
Please Call or Email Staff in
advance

August 28, 2020

RE: Needs of our Community Due to COVID-19

Dear Council Members,

As you know, the current world health pandemic has created many emerging needs in our community. As the ever-evolving and changing regulations are in place, we see a greater need to support the individuals of our community through these challenging times.

Recovery Café Orting Valley is a place for healing and support for all in our community. We are committed to helping individuals through the challenges in their lives, and the current COVID-19 pandemic has negatively impacted many individuals in Orting.

Recovery Café Orting Valley has seen an increased need for services that are underfunded at this time. We see a need for mental health support as COVID-19 has caused a considerable spike in mental health challenges. We are willing to partner with local mental health professionals who can provide services at our location. We have also seen a need for hygiene items, including diapers and cleaning supplies for families who have been impacted by financial changes due to COVID-19. Another need that is has presented is for an unemployment navigator that can help with unemployment claims and job searching.

Furthermore, there is a continued, and increased need for ongoing recovery support as many individuals find this a trying time for their recovery (not just from alcohol and drug use, but other addictions, depression, anxiety, isolation, and grief and loss).

In efforts to help the unsheltered population in the community, transportation and hotel vouchers may be an excellent option to help the individuals access the services in the surrounding communities, such as Puyallup or Tacoma, that offer homeless support.

Please let me know if you would like to talk more about how Recovery Café Orting Valley and the City of Orting can help address the emerging concerns related to COVID-19.

Sincerely,

Rena Thompson

Rena Thompson
Executive Director
Recovery Café Orting Valley



Grant Application-CARES FUNDS

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Recovery Café Orting Valley UBI #: 604-220-943

Contact Person's Name and Title: Rena Thompson

Mailing Address: PO Box 1867, Orting, WA 98360

Phone: 360-208-8018 Email Address: rena@recoverycafeorting.org

Amount Requested: \$ 20,000

How the grant will be used to support pandemic relief within Orting's community? (This information can be provided in a letter, attached to this application):

Recovery Café Orting Valley has seen an increased need for counseling services for our Members and the Orting Community. We see a need for mental health support as COVID-19 has caused a considerable spike in mental health challenges. We are willing to partner with local mental health professionals who can provide services at our location.

Furthermore, there is an continued and increased need for ongoing recovery support as many individuals find this a trying time for their recovery (not just from alcohol and drug use, but other addictions, depression, anxiety, isolation, and grief and loss).

This grant is required to serve those within the political boundaries of Orting. How will you verify that the funds are being used in conformance with this requirement? (This information can be provided in a letter, attached to this application):

RCOV will ensure funds are spent accordingly by tracking services provided with this funding and participant addresses.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than September 2nd, at 3:00pm. Grants will be approved and distributed at the City's discretion.

1. Previous year's annual financial statement
2. Current year's budget
3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant may be asked to attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Rena Thompson

8/28/2020

Signature of Authorized Representative of Applicant

Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



SOCIETY of ST. VINCENT de PAUL
Saints Cosmas & Damian Catholic Church
213 Leber St. NW, P.O. Box 215
Orting, WA 98360
360-830-6879

September 18, 2020

City of Orting
Office of the City Clerk
P.O. Box 489
Orting, WA 98360

Our organization, The Society of St. Vincent de Paul (Sts. Cosmas & Damian Conference) would like to apply for a \$20,000 CARES Fund grant to assist Orting community members who have been negatively affected by COVID-19.

Who We Are and What We Do

The Society of St. Vincent de Paul (Sts. Cosmas & Damian Conference) has been an active community service organization in Orting for over 10 years. We belong to and are under the guidance of the SVDP Tacoma-Pierce Council, but we act independently in our community. Our purpose is to help the poor or anyone in need. We do not discriminate on the basis of religion, race, sex, age or in any other way. We seek donations from our parishioners at Sts. Cosmas & Damian Catholic Church and distribute these funds to those in our community who come to us in need of assistance, typically for rent or utility payments. We also receive funding through grants obtained by SVdP Tacoma-Pierce Council, as well as charitable contributions from the Catholic church in Buckley, where we also provide services for needy families.

Those who have a financial need contact us through the 211 Helpline. We return their call and we have a discussion of their needs. We collect basic personal information so we know where they live and how to contact them. We also try to set up an in-person meeting to further discuss solutions. During the telephone call and meeting we give options for other organizations they can call for more help. After discussing their needs, which usually is either rental, utilities or transportation assistance, we provide the funds we are able to give at the time.

Grant Application Questions

To address the first question on the application: How will the grant be used to support pandemic relief within Orting's community? We realize that there are many members of the Orting community that have been impacted by COVID-19 through either business closure, job loss, or reduced job hours. This has affected their ability to pay rent, mortgage payments and utility bills. We predict this situation will become worse in the coming months as Federal and State assistance

lessens or dries up, and utilities cut-off and eviction moratoriums expire. We recognize that these grant funds must be allocated for those who have been adversely affected by the pandemic, so, in addition to the usual questions we ask of requestors we would require evidence of loss of a job or reduced wages due to COVID-19, or other COVID-rooted hardships. Documentation, such as a letter from an employer, recent paystubs showing decreased wages or an unemployment insurance benefit statement would be required.

In response to the second question: How will you verify that the funds are being used for those within the political boundaries of Orting? Our organization serves those living in Orting, South Prairie, Buckley, Carbonado and Wilkeson. We routinely collect address information and often we meet in-person with the requestors, so there is no doubt of the accuracy of the information. For these special CARES funds, though, we would allocate them solely to requestors residing within the service area you would predefine, such as the bounds of the Orting School District, and/or the 98360 zip code, and then provide the city with documentation to verify compliance.

Further Information

We are submitting our financial statement for the fiscal year 2018-2019. We are also submitting proof of non-profit status and a Copy of Liability Insurance, both of which we have under the SVDP Tacoma-Pierce Council.

Your application asks for an annual budget, but because we simply operate as a flow-through conduit for our church's donations, we never forecast a budget. We simply receive funds on an ongoing basis, then allocate them in a way that provides the most good to the most requestors. Because we are unable to predict on a yearly basis either the donation amount or the needs that will be requested, all our budget records are historical. Hopefully, the 2018-2019 financial report provided will serve as adequate documentation for the budget requirement for this grant application. We assure you that we keep accurate and clear financial statements which are audited each year and submitted to our Council for approval.

If you would like to see any other documents, please let us know. We feel honored to be asked to apply for this grant and we look forward to hearing from you soon.

Sincerely,

Diana Weston
Sts. Cosmas & Damian SVDP President

253-245-7368
westondiana@hotmail.com



Grant Application-CARES FUNDS

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Society of St. Vincent de Paul
Sts. Cosmas & Damian Conference UBI #: 278009134

Contact Person's Name and Title: Diana Weston, President

Mailing Address: _____

Phone: 253-245-7368 Email Address: westondiana@hotmail.com

Amount Requested: \$ 20,000

How the grant will be used to support pandemic relief within Orting's community? (This information can be provided in a letter, attached to this application):

See attached letter.

This grant is required to serve those within the political boundaries of Orting. How will you verify that the funds are being used in conformance with this requirement? (This information can be provided in a letter, attached to this application):

See attached letter.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than September 2nd, at 3:00pm. Grants will be approved and distributed at the City's discretion.
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant may be asked to attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Diana Weston

Signature of Authorized Representative of Applicant

9/18/20

Date

Please return completed form and any additional information to: City of Orting - Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES FUNDS

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter / Executive Director

Mailing Address: Po Box 1423, Orting, WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 10,000.00

How the grant will be used to support pandemic relief within Orting's community? (This information can be provided in a letter, attached to this application):

If we are awarded this grant it will help us secure our building so that we can continue to offer mentorship, free wifi for schoolwork, snacks and a place for the teens to belong and grow. During these uncertain times being able to offer a place that is consistent were teens can connect with other students and mentors will help immensely with mental health, safety, and meals. In addition, we plan to support any programs from the City, OSD, Senior Center and Food Bank. We will help connect families with resources to help with mental health, housing, meals, and education.

This grant is required to serve those within the political boundaries of Orting. How will you verify that the funds are being used in conformance with this requirement? (This information can be provided in a letter, attached to this application):

We require every student to complete a parent consent form which their address is then verified along with our facility being in the city limits of Orting serving local youth.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than September 2nd, at 3:00pm. Grants will be approved and distributed at the City's discretion. ****All attached to the City of Orting's annual grant application****
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant may be asked to attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter
Signature of Authorized Representative of Applicant

08 | 25 | 2020
Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES FUNDS

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
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FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter / Executive Director

Mailing Address: Po Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 10,000.00

How the grant will be used to support pandemic relief within Orting's community? (This information can be provided in a letter, attached to this application):

Due to the pandemic we have not been able to rent out our facility as a venue and have had to cancel our sub-lease agreements along with our annual fundraising. These forms of revenue covered the cost of our rent for the year.

So this grant would be used to cover the remainder of this years rent. Our goal is to continue to offer mentorship, free wifi for school, snacks and a place to belong and grow. We also will do our best in supporting the city and OSD with any programs or aid in helping our youth of Orting during this pandemic.

This grant is required to serve those within the political boundaries of Orting. How will you verify that the funds are being used in conformance with this requirement? (This information can be provided in a letter, attached to this application):

We are located within the city limits where we offer our services to the youth of Orting

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than September 2nd, at 3:00pm. Grants will be approved and distributed at the City's discretion. ****All were attached to the City of Orting Grant App****
 1. Previous year's annual financial statement
 2. Current year's budget
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2. A representative of the applicant may be asked to attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter 08 / 25 / 2020
Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-32**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE
AND AUTHORIZING A CITY GRANT OF FUNDS TO
SMALL BUSINESSES FOR COVID-19 RELIEF.**

WHEREAS, on August 26, 2020, the City of Orting adopted Resolution 2020-23 establishing the Orting CARES Act Small Business Grant program to provide economic support to eligible small businesses in the City of Orting that incurred in response to the COVID-19 pandemic business interruptions, or incurred costs for personal protective equipment or other materials, supplies and equipment needed to safely operate following a COVID-19-related closure; and

WHEREAS, the City has been allocated funding from the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), and that funding may be used for this type of grant relief to provide relief to Orting’s businesses from the public health, safety and economic crises resulting from the COVID-19 pandemic; and

WHEREAS, in accordance with the program, the City advertised for eligible applications and Staff has evaluated submitted applications for grant funding from the various business registered with the State of Washington and the City of Orting, and identified those that meet the criteria for the program as set out in Resolution 2020-23; and

WHEREAS, the City Council finds that funding these organizations serves the valid municipal purpose of promoting the health, safety and welfare of the City’s residents who are struggling due to the COVID-19 pandemic and the economic impact thereof;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Public Purpose. The City Council declares that the award of grant funding to the qualified businesses identified in Exhibit A serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the businesses are equipped to respond to the COVID-19 pandemic and related economic crisis.

Section 2. Authorization of Funding. The City Council authorizes the City’s grant award to the businesses identified in Exhibit A, pursuant to the aforementioned program, in the amounts shown in Exhibit A. The Mayor is authorized to enter into contracts with the organizations to memorialize the grant funding authorized herein, in a form acceptable to the City Attorney. The

City Council authorizes payment of this grant from the City's general fund, and requests the Mayor or designee seek reimbursement from the CARES Act funding allocated to the City.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

Section 4. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30TH DAY OF SEPTEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Exhibit A: CARES Small Business Grant Allocations

<u>Organization</u>	<u>Amount</u>	<u>Date Received</u>
Children's Discovery Academy	15,000.00	9/9/2020
Advance Physical Therapy	15,000.00	9/9/2020
Cope's Pharmacy	15,000.00	9/9/2020
Priority Incorporated	15,000.00	9/11/2020
Wanderlust Beauty Bar	10,000.00	9/16/2020
Melodi's Rebar Solutions	15,000.00	9/18/2020
Spar Pole	15,000.00	9/21/2020

Exhibit A: CARES Small Business Grant Allocations

<u>Organization</u>	<u>Amount</u>	<u>Date Received</u>
Children's Discovery Academy	15,000.00	9/9/2020
Advance Physical Therapy	15,000.00	9/9/2020
Cope's Pharmacy	15,000.00	9/9/2020
Priority Incorporated	15,000.00	9/11/2020
Wanderlust Beauty Bar	10,000.00	9/16/2020
Melodi's Rebar Solutions	15,000.00	9/18/2020
Spar Pole	15,000.00	9/21/2020



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:
SEP 09 2020
9:25 AM

Name of Organization: Children's Discovery Academy UBI #: 603333455

Contact Person's Name and Title: Maureen McNinch, Owner

Mailing Address: PO Box 1412, Orting, WA 98360

Physical Address: 125 Van Scoyoc Ave SW, Orting WA 98360

Phone: (360) 872-8365 Email Address: ctaoforting@gmail.com
(206) 665-4946

Number of Employees: 5 = 2 Full-time Amount Requested: \$ 15,000.00
3 part-time

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Please see attached letter, thank you!

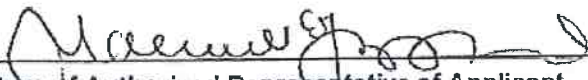
Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- Financial documentation to evidence business loss due to COVID-19
- Executed agreement with City

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.



 Signature of Authorized Representative of Applicant

09/07/2020

 Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Advance Physical Therapy UBI #: 602854179
Contact Person's Name and Title: Bradley Harvie Owner, Physical Therapist
Mailing Address: P.O. Box 1137 Orting, Wa 98360
Physical Address: 211 Van Scoyoc Ave SW
Phone: 360-872-0315 Email Address: bharvie@advanceptorting.com
Number of Employees: 5 Amount Requested: \$ 15,000.00

Eligible Business Criteria:

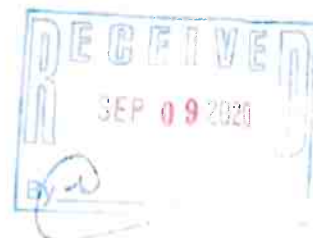
1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Advance Physical Therapy of Orting, Inc. is located at 211 Van Scoyoc Ave SW. We have been operating in Orting since 2008 and have always had a City Business License. I own the business myself, with 5 total employees. Please see the attached letter for further info!

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments



- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
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- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

Brendley R. Havi 9, 9, 20
 Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

CITY OF ORTING

FOR CITY CLERK USE ONLY!

SEP 09 2020

RECEIVED

12:50A

Name of Organization: Copes Pharmacy UBI #: 274000545
 Contact Person's Name and Title: Shirley Cope - Owner & Tech
 Mailing Address: P.O. Box 549 Orting WA 98360
 Physical Address: 134 Washington Ave S. Orting 98360
 Phone: 360-893-2117 Email Address: Copex@centurytel.net
253-677-9634
 Number of Employees: 6 Amount Requested: \$ 15,000.00

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

Cope's Pharmacy is a small family business that has been part of the Orting community for over 57 years. This has been a tough year for all. Business has slowed significantly since the Coronavirus has infected our lives. Drug bills continue to accrue, and with limited foot traffic, sales have significantly decreased. This grant would be used toward the outstanding drug bill that has steadily grown over the past few months.

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
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 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

need page 2 of app &

2nd quarter 2020
Amounts

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
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- 5) Ineligible Expenses include the following:
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 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
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- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

Shirley A. Cope
 Signature of Authorized Representative of Applicant

9, 10, 2020
 Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.

SEP 11 2020



Grant Application-CARES BUSINESS RELIEF GRANT CITY OF ORTING

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 • Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

2:07pm

Name of Organization: Priority Incorporated UBI # 1603289140
 Contact Person's Name and Title: Jason Hughtaling - General manager
 Mailing Address: PO Box 484 Orting, WA 98360
 Physical Address: 285 Van Sickle Ave SW Orting, WA 98360
 Phone: 360 445-2320 Email Address: Billingoffice.inc@gmail.com
 Number of Employees: 6 Amount Requested: \$ 15,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
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7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Reps stopped and then because of stay home orders there were no cars to tow, impound, jumpstart, change tires... Business looked like it might finally be coming back a couple months ago but it only lasted a few weeks.

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
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 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
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 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
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- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.



 Signature of Authorized Representative of Applicant

9, 11, 20

 Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK **SEP 16 2020**
CITY OF ORTING

10,000
CARE
(LA)

Name of Organization: Wanderlust Beauty Bar UBI #: 603190626
Contact Person's Name and Title: Alyssa Peavler
Mailing Address: PO Box 43 Orting WA 98360
Physical Address: 109 Van Scoyoc Ave E Orting WA 98360
Phone: 253 332 4139 Email Address: wanderlustbeautybar@gmail.com
Number of Employees: 1 Amount Requested: \$ 10,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Please see attached

Terms and Conditions for Receiving and Grant:

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- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
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 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
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 - g) Revising business plans
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- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

Signature of Authorized Representative of Applicant

9 / 15 / 2020

Date

Please return **completed** form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT SEP. 18 2020

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext. 133 - Fax: (360) 893-6809
www.cityoforting.org

RECEIVED
11.24 AM
FOR CITY CLERK USE ONLY
CITY OF ORTING

Name of Organization: MELODI'S REBAR SOLUTIONS UBI #: 1204-184-203
Contact Person's Name and Title: MELODI KOENIG - OWNER
Mailing Address: 312 THOMPSON AVE NW ORTING, WA 98360
Physical Address: _____
Phone: (253) 970-4413 Email Address: mkoenig72@comcast.net
Number of Employees: 2 Amount Requested: \$ 15,000

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SEE ATTACHED LETTER

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9, 18, 20

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Grant Application-CARES BUSINESS RELIEF GRANT

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RECEIVED
SEP 21 2020
FOR CITY CLERK USE ONLY:
CITY OF ORTING

A:30/20
CO

Name of Organization: The Spar Pole UBI #: 603-478-147-001-0001
Contact Person's Name and Title: Robert Jensen
Mailing Address: P.O. Box 757 Orting, WA 98360
Physical Address: 120 Washington Ave S Orting, WA 98360
Phone: 949-400-0312 Email Address: BigBobusF@yahoo.com
Number of Employees: 7 Amount Requested: \$ 15,000

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