

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Agenda
Virtual Meeting, Orting, WA
August 12th, 2020
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

***The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting/hearings use the information below: To join the meeting / or hearing on a computer or mobile phone: <https://bluejeans.com/690666710?src=calendarLink> Phone Dial-in- +1.408.419.1715 Then use Meeting ID: 690 666 710**

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. **PUBLIC COMMENTS**-Comments may be sent to the City Clerk at: jmontgomery@cityoforting.org by 3pm on August 12th, 2020, and will be read in to the record at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.

3. HEARING

- A. **AB20-63**- An Ordinance of The City of Orting, Washington, Relating to Lot Coverage Requirements; Amending Orting Municipal Code Sections 9-5a-4, 13-5-1, And 13-2.
✚ **Emily Adams**

Motion: To approve ordinance No. 2020-1063 An Ordinance of The City of Orting, Washington, Relating to Lot Coverage Requirements; Amending Orting Municipal Code Sections 9-5a-4, 13-5-1, and 13-2; Providing Severability; and Establishing an Effective Date.

4. CONSENT AGENDA- (Any Consent items pulled for discussion?)

- A. Study Session Meeting Minutes of July 15th, 2020.
- B. Regular Meeting Minutes of July 29th, 2020.
- C. Payroll and Claims Warrants.

Motion: Move to approve Consent Agenda as prepared. Or To approve Consent Agenda with the exception of agenda item(s) #_____.

5. OLD BUSINESS

- A. **AB20-61**- Gambling Tax Penalty Relief or Due Date Extension.
✚ **Scott Larson**

Motion: To Adopt Ordinance No. 2020-1064, An Ordinance Of The City Of Orting, Washington, Providing Temporary Relief From OMC 4-5-3, Relating To The Quarterly Computation And Remittance Of Gambling Taxes, Extending The Payment Due Date Providing For Severability; And Establishing An Effective Date.

6. COVID19 DISCUSSION

 *Mayor Penner*

7. EXECUTIVE SESSION

8. ADJOURNMENT

Motion: *To Adjourn.*

Upcoming Meeting: Study Session Meeting: August 19th, 2020, 6pm (Virtual)



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Hearing – An Ordinance of The City of Orting, Washington, Relating to Lot Coverage Requirements; Amending Orting Municipal Code Sections 9-5a-4, 13-5-1, And 13-2	AB20-63			8.12.20
	Department: Planning			
	Date Submitted:		8.4.20	
	Cost of Item:		<u>\$NA</u>	
Amount Budgeted:		<u>\$NA</u>		
Unexpended Balance:		<u>\$NA</u>		
Bars #:				
Timeline:				
Submitted By:		Emily Adams (Planner)		
Fiscal Note:				
Attachments: Staff Report and associated exhibits; Ordinance No. 2020-1063				
SUMMARY STATEMENT:				
<p>The January 2020 LID code amendments included an update of the coverage definition in OMC 13-2 and corresponding hard surface and impervious surface definitions which created issues for citizens regarding the maximum coverage allowed in zones. Whereas prior to January 2020 only structures were counted towards maximum coverage, now all structures, impervious, and hard surfaces are counted towards a lot’s maximum coverage. Staff’s proposal is to distinguish and have separate numeric standards for the maximum coverage for buildings and hard surfaces, rather than a single coverage maximum. The two terms will have updated definitions within the development regulations.</p>				
RECOMMENDED MOTION: <i>To approve ordinance No. 2020-1063 An Ordinance of The City of Orting, Washington, Relating to Lot Coverage Requirements; Amending Orting Municipal Code Sections 9-5a-4, 13-5-1, And 13-2; Providing Severability; And Establishing An Effective Date.</i>				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1063**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO LOT COVERAGE
REQUIREMENTS; AMENDING ORTING MUNICIPAL
CODE SECTIONS 9-5A-4, 13-5-1, AND 13-2; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to update its lot coverage maximums to respond to citizen needs; and

WHEREAS, the current development code has one lot coverage maximum and the City desires to separate coverage into two categories to provide consistency with previously adopted regulations pertaining to Low Impact Development; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance on June 4 for its expedited review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on July 6, 2020 and proposed a recommendation, the recommendation was reconsidered and approval of the amendments was recommended on August 3, 2020 and forwarded to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council held a public hearing on the proposed OMC amendments on August 12, 2020, considered the proposed code amendments and the entire record, including recommendations from the Planning Commission; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 9-5A-4, Amended. Orting Municipal Code Section 9-5A-4 is hereby amended as follows:

HARD SURFACE: An impervious surface as defined in OMC 9-5A-4, a permeable pavement, decking that has a minimum 3/16” board spacing, or a vegetated roof.

Section 3. OMC Section 13-5-1, Amended. Orting Municipal Code Section 13-5-1 is hereby amended as follows:

Table 1 – Development Standards:

Zones	Minimum Lot Requirements			Setbacks			Maximum Heights	Maximum Building Coverage	Maximum Hard Surface Coverage	Maximum Density
	Width	Depth	Area	Front	Rear	Side				
RC			2 acres	25' ²	25'	8'	35'	20%	40%	1 DU/2A
RU			7,260 sq. ft.	25' ²	25'	8'	35'	30 40%	55 55%	6 DU/A
RMF	40'	100'	5,450 sq. ft. ⁴ 7,000 sq. ft. ⁵ 4,000 plus 2,000 sq. ft. ⁶ None (nonresidential) ⁷	25' ²	25'	8'	35'	40 50 %	65%	8 DU/A
MUTC	None	None	None	None	None	None	45' ¹⁴	100%	100%	None
MUTC N	None	None	None ⁹	None ¹⁰	None ¹⁰	None ¹⁰	35' ¹¹ 50' ¹²	100% ¹³	100%	n/a
LM	None	None	None	None	None	None	35'	100%	100%	n/a
OS	None	None	None	None	None	None	25'	None	None	n/a
PF	None	None	None	8	8	8	8	None	None	n/a

OMC 13-5-1-F: RU Zone Pipestem (Flag) Lot Development Standards:

2. c. ~~Impervious~~ Hard surface coverage of the lot shall not be greater than ~~twenty five~~ forty-five percent (25 ~~45~~ %), not including the driveway portion in the stem section of the lot. ~~Applicants may receive up to fifty percent (50%) credit for pervious driveways and sidewalks in the residential "building area" section of the lot. The credit can be applied to the building impervious surface area (i.e., a 400-square foot driveway with pervious materials could provide a credit of up to 200-square feet that could be added to the building impervious surface area)~~

Section 4. OMC Chapter 13-2, Amended. Orting Municipal Code Section 13-2, Subsection 2 and 10 is hereby amended to read as follows:

COVERAGES: ~~The total ground coverage of all impervious surfaces, such as buildings, structures, canopies, overhangs, slabs, or hard surfaces, on a site measured from the outside of edges, external~~

walls, supporting members or roof edges. See the definition of hard surface and impervious surface in OMC 9-5A-4 for additional surfaces that are considered coverage.

BUILDING COVERAGE: The total ground coverage of all buildings, structures, roof overhangs, and eaves measured from the outside edges, external walls, supporting members or roof edges.

HARD SURFACE: See OMC 9-5A-4 for hard surface definition.

IMPERVIOUS SURFACE: Paved or compacted surfaces, including roofs, that prevent or retard the percolation of water into the underlying soil. See OMC 9-5A-4 for impervious surface definition.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 7. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 12th DAY OF AUGUST, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.

Filed with the City Clerk: 8.4.20

Passed by the City Council: 8.12.20

Date of Publication: 8.14.20

Effective Date: 8.19.20



City Council Staff Report

Project Name:	Lot Coverage Code Amendments
Applicant:	City of Orting
Date of Staff Report:	August 4, 2020
Staff Recommendation:	Approval
City Staff Contact:	Emily Adams, City Planner
Public Comment Period:	June 5 – June 19 following SEPA DNS; June 25 – July 6 following notice of Planning Commission public hearing; July 31 – August 12 following notice of City Council Public Hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

1. Staff Report
2. Proposed ordinance for Council approval
3. Posted notice of City Council public hearing
4. Published notice of City Council public hearing
5. Planning Commission Hearing Testimony Record
6. Submitted written comments for July 6, 2020 public hearing
7. SEPA environmental checklist
8. SEPA determination of nonsignificance
9. Published notice of SEPA DNS issuance
10. Published notice of Planning Commission public hearing
11. Posted notice of Planning Commission public hearing

Findings of Fact

On January 8, 2020, City Council adopted Ordinance 2019-1057 to update City standards and adopt low impact development (LID) requirements within the City of Orting Municipal Code. The Washington State Department of Ecology's Phase II NPDES Municipal Stormwater Permit required that the City review its development regulations and make amendments, if necessary, to make low impact development practices the preferred and commonly used stormwater management technique in the City. Other goals of said amendments were to minimize impervious surface coverage and native vegetation loss.

To address the goal of minimizing impervious surface coverage, Ordinance 2019-1057 included an amendment to the definition of “coverage.” Prior to January 2020, coverage was defined in the OMC as *“the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members.”* The LID amendments amended the definition of coverage to include *“the total ground coverage of all impervious surfaces, such as buildings, structures, canopies, overhangs, slabs, or hard surfaces, on a site measured from the outside of edges, external walls, supporting members or roof edges. See the definition of hard surface and impervious surface in OMC 9-5A-4 for additional surfaces that are considered coverage”* (OMC 13-2-4-C).

The definitions referenced in OMC 9-5A-4 include:

Hard Surface: An impervious surface, a permeable pavement, or a vegetated roof.

Impervious surface: A non-vegetated surface area which either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development. A non-vegetated surface area which causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, rooftops, canopies, building overhangs, structures, walkways, patios, driveways, parking lots or storage areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled, macadam or other surfaces which similarly impede the natural infiltration of stormwater. Open, uncovered retention/detention facilities shall not be considered as impervious surfaces for the purposes of determining whether the thresholds for application of minimum requirements are exceeded. Open, uncovered retention/detention facilities shall be considered impervious surfaces for purposes of runoff modeling

The update of the coverage definition and corresponding hard surface and impervious surface definitions has unwittingly created issues for citizens regarding the maximum coverage allowed in zones. For instance, in the Residential Urban (RU) zone the maximum coverage allowed is 30%. Prior to the January code update, this meant structures on site (house, shed, etc.) could cover 30% of the lot and no other surfaces (such as driveways or decks) were included in that calculation. The definition today means that all impervious and hard surfaces are counted towards the maximum coverage of 30%. I have received multiple calls and emails from citizens who desire to build a deck or shed on their property and are unable to as the maximum lot coverage has already been reached through the structures and other impervious surfaces such as driveways.

Consistency with Development Code

The proposed amendments separate the maximums for building coverage and hard surfaces. The maximum percentage for building coverage is reflective of the “coverage” percentages prior to January 2020. The 10% increase seen in the proposed amendments for building coverage is due to roof overhangs and eaves being included in the proposed “building coverage” definition. The addition of new maximum standards for hard surface coverage creates consistency with the adopted LID standards.

Consistency with Comprehensive Plan

The proposed regulation amendments are consistent with the comprehensive plan by ensuring citizens are not unduly limited in how they wish to develop their land. The regulation of hard surfaces ensure Orting’s natural character is preserved while being high enough to continue to allow for a variety of

housing types. Specific goals and policies of the Comprehensive Plan that support these amendments include:

Goal LU 5 - Residential development shall be of high-quality design and shall be consistent with the character of Orting.

Pol. H 2.1 - Ensure that development regulations provide opportunity for a variety of housing densities and types, including mixed use in the downtown.

Pol. CF 8.5 - Development should be designed to minimize disruption and/or degradation of natural drainage systems, both during and after construction. Development design which minimizes impermeable surface coverage by limiting site coverage and maximizing the exposure of natural surfaces should be encouraged.

SEPA Determination

After review of the environmental checklist a SEPA Determination of Nonsignificance was issued June 5, 2020 with a 14-day comment period ending on 5:00 pm June 19, 2020. The notice of determination was published in the Tacoma News Tribune. No comments were received.

Public Hearing

A public hearing was held by the Planning Commission on July 6, 2020. Two written comments were received prior to the hearing and read into the record, both were in support of the amendments. At the hearing, seven citizens spoke in support of increasing the coverage maximums.

Staff Recommendation

Staff's proposal is to distinguish and have separate numeric standards for the maximum coverage for buildings and hard surfaces, rather than a single coverage maximum. The two terms will have new definitions within the development regulations to specifically define what is included within the term.

Staff recommends approval of the ordinance and amendments as proposed.

Reconsideration and Appeal

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

NOTICE OF ORTING CITY COUNCIL PUBLIC HEARING

Wednesday, August 12th, 2020 – 7:00 pm

NOTICE IS HEREBY GIVEN that the City Council will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding proposed lot coverage code amendments. Prior to January 2020, coverage was defined in the OMC as “the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members.” The LID amendments amended the definition of coverage to include buildings / structures as well as impervious surfaces, and hard surfaces - increasing the surfaces that counted towards each zone’s maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage and hard surfaces.

The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID.

To join the meeting/hearing on a computer or mobile phone: <https://bluejeans.com/690666710?src=calendarLink>

Phone Dial-in: +1.408.419.1715 (United States(San Jose)) or +1.408.915.6290 (United States(San Jose))

If you are unable to join the hearing, written comments may be submitted by 1PM on August 12th to Emily Adams, City Planner, at eadams@cityoforting.org. Written comments will be sent to the Council prior to the hearing and will become a part of the record. The full drafts are available for review via request from eadams@cityoforting.org. Interested citizens are encouraged to comment on the proposal and to attend the public hearing.



Order Confirmation

Customer

CITY OF ORTING

Customer Account

257635

Customer Address

PO BOX 489
ORTING WA 983600489 USA

Customer Phone

360-893-2219

Customer Fax

360-893-6809

Sales Rep

cdaniels@mcclatchy.com

Payor Customer

CITY OF ORTING

Payor Account

257635

Payor Address

PO BOX 489
ORTING WA 983600489 USA

Payor Phone

360-893-2219

Customer EMail

Order Taker

cdaniels@mcclatchy.com

PO Number

Legal Notice

Payment Method

Invoice

Blind Box

Tear Sheets

1

Proofs

0

Affidavits

1

Net Amount

\$279.71

Tax Amount

\$0.00

Total Amount

\$279.71

Payment Amount

\$0.00

Amount Due

\$279.71

Ad Order Number

0004715200

Order Source

Ordered By

Emily Adams

Special Pricing

Invoice Text

City Council Hearing 8.12.20

Promo Type

Package Buy

Materials

Ad Order Information

Ad Number **Ad Type** **Production Method** **Production Notes**
0004715200-01 TAC-Legal Liner AdBooker

External Ad Number **Ad Attributes** **Ad Released** **Pick Up**
No

Ad Size **Color**
1 X 48 li

Product **Placement** **Times Run** **Schedule Cost**
TAC-NT-News Tribune 0300 - Legals Classified 1 \$222.77

Run Schedule Invoice Text **Position**
CITY OF ORTING NOTICE OF CITY COUNCIL 0301 - Legals & Public Notices

Run Dates
07/31/2020

Product **Placement** **Times Run** **Schedule Cost**
TAC-upsell.thenewstribune.com 0300 - Legals Classified 1 \$56.94

Run Schedule Invoice Text **Position**
CITY OF ORTING NOTICE OF CITY COUNCIL 0301 - Legals & Public Notices

Run Dates
07/31/2020

**CITY OF ORTING
NOTICE OF CITY COUNCIL
PUBLIC HEARING
NOTICE IS HEREBY GIVEN** that the City Council will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding proposed lot coverage code amendments. Prior to January 2020, coverage was defined in the OMC as "the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members." The LID amendments amended the definition of coverage to include buildings / structures as well as impervious surfaces, and hard surfaces - increasing the surfaces that counted towards each zone's maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage and hard surfaces.
The hearing will be held at a virtual regular City Council Meeting on August 12th, 2020 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments may be made by the public by a log in or call in number and then entering the Meeting ID. To join the meeting/hearing on a computer or mobile phone:
<https://bluejeans.com/690666710?src=calendarLink>
Phone Dial-in- +1.408.419.1715 (United States(San Jose)) or +1.408.915.6290 (United States(San Jose))
Meeting ID: 690 666 710
If you are unable to join the hearing, written comments may be submitted by 1PM on August 12th to Emily Adams, City Planner, at eadams@cityoforting.org. Written comments will be sent to the Council prior to the hearing and will become a part of the record.
QUESTIONS: Questions may be directed to Emily Adams, City Planner at eadams@cityoforting.org or by phone at 253-284-0263.



Date: July 6, 2020

Planning Commission Public Hearing

Lot Coverage Amendment

Testimony Record

8:39pm – 8:59pm

Testimony given by: Name & Physical Address

Mary Masoner: 324 Willow St SE - SUPPORT

Cheryl White: 103 Hickory Ave SW – SUPPORT

Bill Raybell: 101 Walnut Ave SW – SUPPORT

Cindy & Herb Wells: 114 Hickory Ave SE – SUPPORT

Susan Taylor: 904 Maple Ln SW – SUPPORT

Rich Allison: 122 Hickory Ave SW - SUPPORT

Darrell Jenkinson: 403 Oak St SW (letter & verbal) – SUPPORT

Sharon Tegge: 407 Oak Ave SW (letter) – SUPPORT

Summary of Testimony:

Majority of the testimony was regarding patios and decks that residents wanted to build. Many stated that prior to January 1, 2020 the plans that they had to add a patio or deck were stopped due to a code change at that time.

Public testimony heard consisted of more questions than comments, thus a role-call inquiry of the above residents occurred asking whether they were in Support of the amendment or if they were Not in Support.

Re: Lot Coverage Public Hearing Notice

WENDY JENKINSON <thebeans@comcast.net>

Thu 6/25/2020 8:22 PM

To: Emily Adams <EAdams@cityoforting.org>;

Hi Emily,

Thank you for advising me about the upcoming meeting that will be addressing the lot coverage issue in our city. Since I am unavailable for this upcoming meeting, I'd appreciate you adding my commentary (below) for public input and I understand that it will become part of the public record. If you have any questions, please feel free to contact me.

Thank you,
Darrell Jenkinson

~~~~~

**To: The members of the Orting Planning Commission and City Council;**

**I am writing to you regarding the recent change in the water-permeable rule prohibiting the building of decks where I live in Orting. I have been in contact with Ron Anderson who is on the ACC (Architectural Control Committee) here at Majestic View Estates and he encouraged me to reach out to the city council and speak to the latest changes to the permeability rules.**

**I am a resident of Majestic View Estates, off Beckett. My wife and I purchased this home in the newer developed area a year ago. During the past year we were made aware of the permeable space regulations from our HOA. Although the restrictions from additional building on these lots makes sense from a flooding mitigation perspective, the recent restrictions on building decks eludes common sense.**

**Decks are by nature permeable by design because there is spacing between the decking, allowing water runoff between the gaps. I was told last summer by our ACC that decks were allowed as long as there was 3/16" spacing between the decking boards which would allow for normal permeability with water / rain runoff to the ground below the deck. When dealing with decks, the gaps between the decking boards naturally allow for water to move through the structure and fall to the ground within inches of where the raindrops would have hit, in absence of a deck being built in that spot. Permeability is maintained by adhering to this spacing rule and all parties are satisfied. Unfortunately, now it seems that the city is legislating common sense by saying that decks---even with the formerly prescribed 3/16" spacing---are no longer permeable and therefore, not permitted to be built any longer.**

**There have been many decks built in the newer section of Majestic View Estates up until the newer restrictions were implemented. I was about to submit my deck building plans to the HOA for approval when I was told that the new rules had already kicked in. If I had known there was a chance the rules were going to change, I would have built my deck last year!! It's unjustifiable that the city can tell my neighbor across the street that it was fine for him to build a deck but I can't and absolutely no part of the permeability issue has changed between one side of the**

street to the other. At the very minimum, these restrictions should take affect for any *future* development and grandfather in the already built homes at Majestic View Estates to allow for decks to be built as long as there is 3/16 spacing between decking boards as allowed under the previous rules.

I've had several conversations with Tim Lincoln, your building official. He mentioned that any changes to the new rules would have to be presented and approved by the city council. I implore you to review this new regulation and make the necessary changes that will allow your citizens to enjoy having a deck in their own backyard while they still honor the need for ground permeability.

Thank you for your time.

Darrell Jenkinson

403 Oak St. SW

Orting, WA

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Total Control Panel

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[Remove](#) this sender from my allow list

From: thebeans@comcast.net

*You received this message because the sender is on your allow list.*

## Re: Our back yard...

SHARON TEGGE <cstegge@comcast.net>

Thu 7/2/2020 7:57 PM

To: Emily Adams <EAdams@cityoforting.org>;

We do want to extend our patio by 8 ft. We moved in last summer and were so busy with the move, we planned to do work in the back yard this spring. Then we got info from Majestic View that no hardscape would be possible without permission from Orting City Council. So very disappointing, since we really like to enjoy our back yard for cook-outs and family gathering. We see this in our neighbors homes and its a bitter pill that Orting is that restrictive to us. We take good care of our yards and it would nice be to be rewarded for it. Due to drainage concerns, we had planned to do a 12x12 paver followed by a 12x12 picce of sod in a checkerboard pattern for the extended 8 ft. Please share our comments with whoever needs the info.

Thanks!

Sharon Tegge

On 07/02/2020 . :56 AM Emily AdaWms <eadams@cityoforting.org> wrote:

Good morning Sharon.

I'm looking for a little clarification on your email - are you asking if it is possible to extend your patio on your property, or is this a comment regarding the lot coverage amendments for the Planning Commission public hearing?

Thank you,

Emily Adams

*City Planner | City of Orting*

[eadams@cityoforting.org](mailto:eadams@cityoforting.org) | 253.284.0263 | [www.cityoforting.org](http://www.cityoforting.org)



**From:** SHARON TEGGE <cstegge@comcast.net>

**Sent:** Wednesday, July 1, 2020 1:09:26 PM

**To:** Emily Adams

**Subject:** Our back yard...

We want to extend our patio to by 8 feet using pavers and grass or gravel. This would allow us to enjoy our back yard, which is one huge expanse of grass with nothing else!

Our neighbors have much nicer designs and then there's the new project with 20 houses going in across the road. It's really hard to see the logic in any of this.

Sharon Tegge

[407 Oak St. SW](#)

[Orting, WA 98360](#)

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From: [cstegge@comcast.net](mailto:cstegge@comcast.net)

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# **SEPA Environmental Checklist**

## **(Integrated SEPA/GMA Process)**

### **Purpose of checklist:**

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

### **Instructions for applicants:**

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

### **Instructions for Lead Agencies:**

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

### **Use of checklist for nonproject proposals:**

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the [SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS \(part D\)](#). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

## A. Background [\[HELP\]](#)

1. Name of proposed project, if applicable:

**Lot Coverage Code Amendments**

2. Name of applicant:

**Emily Adams, City Planner  
City of Orting**

3. Address and phone number of applicant and contact person:

**Mailing Address: PO Box 489, Orting, WA 98360  
Phone: 253-284-0263**

4. Date checklist prepared:

**May 22, 2020**

5. Agency requesting checklist:

**City of Orting**

6. Proposed timing or schedule (including phasing, if applicable):

**The Lot Coverage Amendments are a nonproject action undergoing public review. Amendments are anticipated to be adopted by August 2020.**

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

**The Lot Coverage Amendments would be subject to review as needed in the future. Any new amendments will require separate environmental review.**

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

**Not applicable**

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

**The City of Orting currently has projects in the various stages of development review prior to issuance of preliminary and final plat.**

10. List any government approvals or permits that will be needed for your proposal, if known.

**The proposed amendments would require approval by the Orting City Council and the Washington State Department of Commerce.**

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

**In January 2020, City Council passed Ordinance 2019-1057 to update City standards and adopt low impact development (LID) requirements within the City of Orting Municipal Code. The Washington State Department of Ecology’s Phase II NPDES Municipal Stormwater Permit required that the City review its development regulations and make amendments, if necessary, to make low impact development practices the preferred and commonly used method of stormwater management technique in the City.**

**Ordinance 2019-1057 amended the definition of coverage. Prior to January 2020, coverage was defined in the OMC as “the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members.” The LID amendments amended the definition of coverage to include buildings / structures as well as impervious surfaces, and hard surfaces – increasing the surfaces that counted towards each zone’s maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage, impervious surfaces, and hard surfaces. This will create consistency with the building coverage maximums from the previous iteration of the code and add new maximum standards for impervious and hard surface coverage.**

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.


**The City of Orting is located between the Puyallup and Carbon Rivers in Pierce County, generally within Township 18N and 19N, Range 5E. This is a non-project action that would affect multiple parcels in the City of Orting.**

## **B. Environmental Elements [\[HELP\]](#)**

No discussion of the individual Environmental Elements is required for GMA actions per WAC 197-11-235.3.b.

### C. Signature [\[HELP\]](#)

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature:  \_\_\_\_\_

Name of Signee: Emily Adams, AICP Candidate

Position and Agency/Organization: City Planner, City of Orting

Date Submitted: June 5, 2020

### D. Supplemental sheet for nonproject actions [\[HELP\]](#)

(IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

**The proposed regulation amendments could increase discharge to water as the impervious and hard surface limits in multiple zones are increasing, and therefore potentially increasing run off and discharge to water. For example, in the Residential Urban zone the current coverage is 30% (including all building, impervious and hard surfaces) the amendment would retain the 30% for structure coverage only and have a slightly higher maximum for impervious surface of 45% as it would encapsulate structures and other impervious surfaces as defined in code such as canopies, building overhang, driveways, patios gravel roads etc. The maximum coverage for hard surfaces is proposed to be 55% as it would encapsulate structures, impervious surfaces, and hard surfaces including permeable pavement, decking with 3/16" minimum board spacing and vegetated roofs.**

**The proposal is not expected to have any impact on air emissions, the production, storage, or release of toxic or hazardous substances or noise.**

Proposed measures to avoid or reduce such increases are:

**Any future development will be subject to the City of Orting requirements for drainage; air emissions; production, storage, or release of toxic or hazardous substances; and noise. This specifically includes the 2019 City of Orting Stormwater Management Manual, the 2012**

Stormwater Management Manual for Western Washington, as amended in 2014. The 2012 Low Impact Development Technical Guidance Manual for the Puget Sound; and the 2013 Rain Garden Handbook for Western Washington as measures to help avoid increases in discharge to water. The proposed regulations are amended in within the context of the recent LID code amendments which continue to support the use of strategies such as bioretention, rain gardens, permeable pavements, roof downspout controls, water re-use and vegetated roofs. Due to the separation of building coverage, impervious surface coverage and hard surface coverage some of these techniques (such as vegetated roofs and permeable pavements) have more opportunity to be used as the hard surface maximum increases.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The City of Orting Municipal Code Title 11 governs the protection and uses allowed within critical areas and their buffers. These standards include management practices deemed by the Washington State Department of Ecology and the Washington State Department of Commerce to incorporate best available science. The protection of critical areas will not diminish or change with an increase in allowable lot coverage.

The City's Critical Areas Code (Title 11) requires applicants proposing to develop sites containing or adjacent to critical areas have a qualified professional submit a critical areas special study for City review and approval.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Development proposals will be required to comply with the standards found in Title 11 – Critical Areas, Title 14 – Flood Control, and Title 13-5-2-C – Preservation of Significant Trees and Vegetation, in order to protect or conserve plants, animals, and fish. The City will require landscape plans (including significant trees) and critical areas reports for project-level SEPA environmental review for proposals as required under OMC 11-2-1 and OMC 13-5-2, respectively.

3. How would the proposal be likely to deplete energy or natural resources?

The proposal would not result in the depletion of energy. The increased lot coverage allowance could result in the depletion of on-site natural resources such as vegetation and trees due to expanding the area that can be covered in impervious and hard surfaces.

Proposed measures to protect or conserve energy and natural resources are:

The retention of native vegetation and significant trees is a required stormwater management technique within the City of Orting which aids in the conservation of natural resources. The City of Orting has also adopted a suite of building codes adopted by the Washington State Building Code Council WAC Title 15 to aid in the conservation of energy and resources. These include:

1. The international building code, published by the International Code Council, Inc.;
2. The international residential code, published by the International Code Council, Inc.;
3. The international mechanical code, published by the International Code Council, Inc., including the international fuel gas code and the national fuel gas code, published by the International Code Council, Inc., except that the standards for liquified petroleum gas installations shall be NFPA 58 (storage and handling of liquified petroleum gases) and ANSI Z223.1/NFPA 54 (national fuel gas code);

4. **The international fire code, published by the International Code Council, Inc., including those standards of the National Fire Protection Association specifically referenced in the international fire code; provided that, notwithstanding any wording in this code, participants in religious ceremonies shall not be precluded from carrying hand held candles;**
5. **Except as provided in Revised Code Of Washington 19.27.170, the uniform plumbing code and uniform plumbing code standards, published by the International Association Of Plumbing And Mechanical Officials; provided that, any provisions of the uniform plumbing code and uniform plumbing code standards affecting sewers or fuel gas piping are not adopted; and**
6. **The rules adopted by the council establishing standards for making buildings and facilities accessible to and usable by the physically disabled or elderly persons as provided in Revised Code of Washington 70.92.100 through 70.92.160, as now or hereafter amended.**

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

**The proposal would not directly affect environmentally sensitive areas or areas designated (or eligible or under study) for government protection. The City's Critical Areas Code (Title 11) has the purpose of limiting development and alteration of critical areas and requires applicants proposed to develop sites containing or adjacent to critical areas have a qualified professional submit a critical areas special study for City review and approval.**

Proposed measures to protect such resources or to avoid or reduce impacts are:

**As the proposal is not expected to negatively affect environmentally sensitive areas or areas designated for governmental protection no specific measures are proposed beyond development proposals being required to comply with the standards found in Title 11 – Critical Areas, Title 14 – Flood Control, and Title 13-5-2-C – Preservation of Significant Trees and Vegetation, in order to protect or conserve plants, animals, floodplains, and critical areas.**

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

**The proposal will affect land and shoreline use by amending lot coverage requirements for parcels of land throughout the city. This will have impact on how land is developed during future site-specific development but will not allow or encourage land or shoreline use incompatible with existing plans. No zoning or land use designations in the City will change under this proposal ensuring the compatible land use designations will remain as they are today.**

Proposed measures to avoid or reduce shoreline and land use impacts are:

**The City's lot coverage code amendments are intended to harmonize with other plans and regulations of the City and not unnecessarily prevent development or redevelopment of homes as expected under City regulations. Prior to the January LID code updates lot coverage was defined as structures and buildings. These code amendments bring the code back in line with the coverage intention of that code while providing new provisions to better regulate impervious and hard surfaces in line with the recent City of Orting Municipal code**

**amendments and the requirements of the City of Orting’s Phase II NPDES Municipal Stormwater Permit**

- 6. How would the proposal be likely to increase demands on transportation or public services and utilities?

**The proposed amendments would not increase the demand on transportation or public services and utilities because it does not change land use patterns or allow increased development density.**

Proposed measures to reduce or respond to such demand(s) are:

**Not applicable.**

- 7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

**Future project specific development applications will be subject to SEPA environmental review and code requirements in place at the time of application. The proposed amendments to the City’s municipal code are not known to conflict with any local, state or federal laws relating to the protection of the environment.**





## CITY OF ORTING

110 TRAIN ST SE, PO BOX 489, ORTING WA 98360  
Phone: (360) 893-2219 FAX: (360) 893-6809  
www.cityoforting.org

### SEPA Determination of Non-Significance (DNS)

**Name of Proposal:** Lot Coverage Code Amendments

**Proponent:** City of Orting

**Description:** The proposal is to amend the lot coverage code. Prior to January 2020, coverage was defined in the OMC as “the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members.” The LID amendments amended the definition of coverage to include buildings/ structures as well as impervious surfaces, and hard surfaces – increasing the surfaces that counted towards each zone’s maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage, impervious surfaces, and hard surfaces. This will create consistency with the building coverage maximums from the previous iteration of the code and add new maximum standards for impervious and hard surface coverage.

**Location:** The City of Orting is located between the Puyallup and Carbon Rivers in Pierce County, generally within Township 18N and 19N, Range 5E. This is a non-project action that would affect multiple parcels in the City of Orting.

**Lead Agency:** City of Orting.

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030. This decision was made after review of a completed environmental checklist and other information on file with the lead agency. The information is available to the public on request.

**Responsible Official:** City Administrator or his/her authorized designee  
Mark Bethune, City Administrator  
City of Orting  
Orting City Hall, 110 Train St SE, Orting, WA 98360

Please submit written comments to Mark Bethune at the address above, or by email to Emily Adams, City Planner at eadams@cityoforting.org

*This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The Lead Agency will not act on this proposal for 14 days from the issue date (issue date: June 5, 2020. Comments must be submitted by 5:00 pm on June 19, 2020.)*

  
\_\_\_\_\_  
Mark Bethune, City Administrator

  
\_\_\_\_\_  
Date

“Small Town – Big View”

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**Product**

TAC-upsell.thenewstribune.com

**Placement**

0300 - Legals Classified

**Times Run**

1

**Run Schedule Invoice Text**

SEPA Determination of Non-Significance (

**Position**

0301 - Legals &amp; Public Notices

**Run Dates**06/05/2020

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**SEPA Determination of Non-Significance (DNS)****Name of Proposal:** Lot Coverage Code Amendments**Proponent:** City of Orting**Description:** The proposal is to amend the lot coverage standards in the City of Orting's zoning code. Prior to January 2020, coverage was defined in the OMC as "the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members." The LD amendments amended the definition of coverage to include buildings / structures as well as impervious surfaces, and hard surfaces - increasing the surfaces that counted towards each zone's maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage, impervious surfaces, and hard surfaces. This will create consistency with the building coverage maximums from the previous iteration of the code and add new maximum standards for impervious and hard surface coverage.**Location:** The City of Orting is located between the Puyallup and Carbon Rivers in Pierce County, generally within Township 18N and 19N, Range 5E. This is a non-project action that would affect multiple parcels in the City of Orting.**Lead Agency:** City of Orting. The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030. This decision was made after review of a completed environmental checklist and other information on file with the lead agency. The information is available to the public on request.**Responsible Official:** Mark Bethune, City Administrator, City of Orting, 110 Train St SE, Orting, WA 98360 / Please submit written comments to Mark Bethune at the address above, or by email to Emily Adams, City Planner at eadams@cityoforting.org

This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The Lead Agency will not act on this proposal for 14 days from the issue date (issue date: June 5, 2020. Comments must be submitted by 5:00 pm on June 19, 2020 to the email or address above listed.)

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**Product**

TAC-upsell.thenewstribune.com

**Placement**

0300 - Legals Classified

**Times Run**

1

**Run Schedule Invoice Text**

NOTICE IS HEREBY GIVEN the Orting Planni

**Position**

0301 - Legals & Public Notices

**Run Dates**

06/25/2020

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NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding a proposal to amend the lot coverage standards in the City of Orting's zoning code. Prior to January 2020, coverage was defined in the OMC as "the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members." An amendment to the definition of coverage was made to include buildings / structures, as well as impervious surfaces, and hard surfaces - increasing the surfaces that counted towards each zone's maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage, impervious surfaces, and hard surfaces. **The hearing will be held at a virtual regular Planning Commission Meeting on July 6th, 2020 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID. To join the meeting/hearing on a computer or mobile phone:**

<https://bluejeans.com/221797658>  
Phone Dial-In: +1.408.419.1715 (United States(San Jose)) or +1.408.915.6290 (United States(San Jose)). Then enter meeting ID: 221 797 658

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on July 6th, 2020 at [EAdams@cityoforting.org](mailto:EAdams@cityoforting.org). Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.

# NOTICE OF ORTING PLANNING COMMISSION PUBLIC HEARING

**Monday, July 6th, 2020 – 7:00 pm**

NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding a proposal to amend the lot coverage standards in the City of Orting's zoning code. Prior to January 2020, coverage was defined in the OMC as "the total ground coverage of all buildings or structures on a site measured from the outside of external walls or supporting members." An amendment to the definition of coverage was made to include buildings / structures as well as impervious surfaces, and hard surfaces - increasing the surfaces that counted towards each zone's maximum coverage allowed. This has created difficulties in development for items such as patios or decks. Therefore, the lot coverage code is proposed to be amended to create separate maximums for building coverage, impervious surfaces, and hard surfaces.

The hearing will be held at a virtual regular Planning Commission Meeting on July 6<sup>th</sup>, 2020 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID. To join the meeting/hearing on a computer or mobile phone:

<https://bluejeans.com/221797658>

Phone Dial-in: +1.408.419.1715 (United States(San Jose)) or +1.408.915.6290 (United States(San Jose)). Then enter meeting ID: 221 797 658

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on July 6th, 2020 at [EAdams@cityoforting.org](mailto:EAdams@cityoforting.org) or by mail to the Planning Commission secretary at 110 Train St. SE, PO Box 489, Orting, WA, 98360.

Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.



## COUNCILMEMBERS

### Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. Joh Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



## ORTING CITY COUNCIL

Study Session Meeting Minutes  
Virtual, Meeting  
Orting, WA  
July 15, 2020  
**6PM.**

### CHAIR, DEPUTY MAYOR GREG HOGAN

#### 1. **CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.**

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Belot led the Pledge of Allegiance.

**Councilmembers Present:** Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, Tony Belot, and John Williams, Scott Drennen, and Gregg Bradshaw.

**Absent:** Councilmember Kelly, Belot and Gunther. (Joined the meeting just after roll call.)

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, JC Hungerford, Engineer, Greg Reed, Public Works Director, Chris Gard, Chief of Police, Emily Adams, City Planner, Charlotte Archer, City Attorney

The City utilized remote attendance for Councilmembers and City employees. OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting was available for the public to hear by a call in number.

Mark Bethune asked to add an item regarding an electrical change order for City Hall. It will be added as item G.

#### 2. **COMMITTEE REPORTS**

##### **Public Works**

Councilmember Drennen briefed that some items from the last meeting will be discussed during staff report time, and he briefed that the following items were discussed at the last committee meeting:

- SR162 Grant application for bridge crossing-first meeting had less support than anticipated;
- Whitehawk SW connector- have an access agreement signed;
- I & I Project on sewer system;
- SR 162 Waterline crossings;
- MPDES catch basin policy is currently on a 5 year cycle, and it may turn to a 2 year cycle;
- Looking at buying a used vector truck.

##### **Public Safety**

Councilmember Belot briefed that the following was discussed at the last meeting;

- Reserve Officer Program;
- 4<sup>th</sup> of July Update;
- School Resource Officer ILA.

##### **Community and Government Affairs**

No Report, meeting was cancelled.

#### 3. **STAFF REPORTS**

##### **Engineer**

JC Hungerford reported on the following:

- Access to Wang parcel right of access agreement signed;

- Waterline crossing at 188<sup>th</sup>- not necessary to do a full scope and budget;
- Orville Road Water loss- was fixed due to city investments in capital improvements in the system in early 2019 and the city dropped from a 24% loss to only 4% loss per year, which is a huge savings;
- Permit in hand for Lift stations, going out to bid soon;

### **Public Works**

Greg Reed reported on the following:

- Sidewalk grinding
- Striping at Village Green
- Disinfecting playground equipment at Parks
- Minor shift change to drag fields
- NPDES
- Drone footage over PW facility

### **Public Safety**

Chief Gard reported on the following:

- Reserve Officer Update
- Fireworks update
- Evidence Room Audit
- Update of Lexipol policy
- Crime Report 2019

### **Requests from Council:**

- Chief Gard will provide report on firework related 911 calls on the 4<sup>th</sup>
- Chief Gard is looking for ways to fund Body Cams
- Chief Gard will provide stats of firework related calls for the 2<sup>nd</sup> and 3<sup>rd</sup> of July

### **Mark Bethune**

Administrator Bethune reported that the City Hall project is still on budget and on time. COVID19 has impacted timeline for doors to be shipped.

## **4. Mayors Report**

Mayor Penner reported on the following:

- There are vacancies on both the Parks Board and the Planning Commission-nominations will be presented in a month or so;
- New Phones installed at City Hall- having some temporary RAM issues;
- Budget talks are starting;
- Baskets/Flowers are looking good;
- Graffiti at Los Pinos;
- Property taxes up due to values increasing;
- Deputy Mayor Hogan joined the management meeting this week;
- New City Hall tours are available for staff;
- Camera at fountain is not high quality.

Deputy Mayor Hogan called for a 3 minute break at 7:20pm

## 5. EXECUTIVE SESSION

Attorney Archer called for an Executive session per RCW 42.30.110(1)(i) subpart 2, to discuss with legal counsel litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency. They will recess for 30 minutes, Action is anticipated after return to open session.

Deputy Mayor Hogan recessed the meeting at 7:23pm

7:23pm Recessed for 30 minutes

7:53pm Extended for 15 minutes

8:08pm Extended for 30 minutes

8:38pm extended for 15 minutes

8:53pm extended for 10 minutes

9:03pm Session over

Deputy Mayor Hogan called the study session back to order at 9:03pm.

## 6. AGENDA ITEMS

### A. AB20-55-Ordinance Granting Petition to Vacate Unopened Portion of Kansas Street.

Attorney Archer briefed on proposed Ordinance No. 2020-1062, which would Grant the petition to vacate an unopened portion of Kansas Street. The petition was submitted by Scott Corliss. Engineer Hungerford briefed on his spreadsheet regarding possible compensation.

**Action:** Move forward to the Council Meeting on July 29, 2020, as a standalone item, and work on negotiating the compensation amount.

### B. Discussion- Citizen Representative-Use Of Force Board

Chief Gard briefed on the passage of Initiative 940, requiring that all police use of deadly force that results in death, substantial bodily harm, or great bodily harm requires an investigation completely independent of the involved agency. The new law in Washington State is called the Law Enforcement Training and Community Safety Act. One of the requirements for independent investigations is that at least two non-law enforcement community representatives participate in the investigation process. Local communities got permission to form a multijurisdictional team to combine resources. The Mayor will be seeking Council confirmation of an Orting citizen to fill the position of volunteer non-law enforcement community representative. The chief has posted a letter stating that those interested should submit a letter of interest describing their background, community involvement and interest in serving as a citizen representative to the City of Orting. They would like to identify a person by the 31<sup>st</sup> of July, 2020. **Action:** Move forward to Council meeting on July 29<sup>th</sup>, 2020, as a standalone item and have staff prepare a resolution.

### C. AB20-56-Catch Basin Cleaning Bid Results.

Councilmember Drennen briefed that his item is a requirement of the Western Washington Phase II Municipal Storm water permit. An RFP process was completed for catch basin cleaning services utilizing MRSC Rosters and advertising in the local newspaper. Five proposals was received through our advertising process. Ventilation Power Cleaning is the lowest responsible bidder.

**Action:** Move to consent agenda for the July 29<sup>th</sup> Council meeting.

### D. AB20-57- Interagency Agreement with the Washington State Department of Commerce for CARES Funding- Resolution No 2020-17, A Resolution Of The City Of Orting, Washington,

Authorizing The Mayor To Execute An Interagency Agreement With The Washington State Department Of Commerce For Cares Act Funding.

Assistant City Administrator Larson briefed that in order to receive these funds, the City Council needs to accept the funding and designate a signer. Staff will prepare a Resolution, and Council was asked to provide input on how to spend a portion of the funds. Various options were discussed. The funds have to be spent by October 31<sup>st</sup>, 2020. **Action:** Ad Hoc committee formed consisting of Councilmembers Williams, Gunther, and Drennen. They will work with the Treasurer to bring proposals to Council.

**E. AB20-58- School Resource Officer – Inter local Agreement (SRO ILA) Renewal.**

Assistant City Administrator/Treasurer Larson briefed that this is a renewal of this contract. The School District will pay the City \$97,500 for the 2020-2021 school year and \$100,000 for the 2021 – 2022 school year. The School District and the City negotiated a new ILA for School Resource Officer Services. The City has agreed to prorate the fee by week in the event that in person school is prohibited. The annual fee and the cost of overtime was increased by the City.

**Action:** Move to the consent agenda for the July 29<sup>th</sup>, 2020 meeting.

**F. Discussion- Surplus of City Hall-Commercial Appraisal.**

Administrator Bethune briefed that he has not gotten the appraisal back yet and remediation is still in process. **Action:** Bring back to the next Council meeting.

**G. Electrical change order**

Administrator Bethune briefed on a change order from the electrical contractor for the City Hall Project. The original change order request was for \$24,000 and then they made an offer of \$19,400 for the change order. The council could authorize a change order above \$15,000. The City attorney is in the process of reviewing the contract. **Action:** Bring back to the next Council Meeting.

**7. ADJOURNMENT**

Deputy Mayor Hogan adjourned the meeting at 9:45pm

**ATTEST:**

\_\_\_\_\_  
*Jane Montgomery, City Clerk, CMC*

\_\_\_\_\_  
*Joshua Penner, Mayor*



## COUNCILMEMBERS

### Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



## ORTING CITY COUNCIL

Regular Business Meeting Minutes  
Virtual, Orting, WA  
July 29<sup>th</sup>, 2020  
7pm

**Mayor Joshua Penner, Chair**

*\*The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space was suspended by proclamation of the Governor. The meeting was however, available for the public, by a call in number.*

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Mayor Penner called the meeting to order at 7:00pm, and Councilmember Williams led the pledge of allegiance.

**Councilmembers Present:** Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Scott Drennen, and Gregg Bradshaw.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

*Councilmember Kelly made a motion to excuse Councilmember Belot. Second by Councilmember Bradshaw. Motion passed (6-0).*

### **REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

*Deputy Mayor Hogan made a motion to Move 3C, 4A, and 5D after the Executive session. Second by Councilmember Kelly. Motion passed (6-0)*

### **2. PUBLIC COMMENTS**

No Comments were made.

### **3. CONSENT AGENDA**

**A.** Regular Meeting Minutes of July 8th, 2020.

**B.** Payroll and Claims Warrants.

**C.** AB20-56-To Approve Ventilation Power Cleaning As The Low Bidder And Authorize The Mayor To Sign A Contract For Catch Basin Cleaning Not To Exceed \$86,902.24.

*Deputy Mayor Hogan made a Motion to approve Consent Agenda as prepared, with the exception of Item #3C. Second by Councilmember Kelly. Motion passed (6-0).*

(3C was pulled from the consent agenda and placed after the Executive Session)

### **4. OLD BUSINESS**

**B. AB20-57- Interagency Agreement with the Washington State Department of Commerce for CARES Funding; Use of Funds.**

Administrator/Treasurer Larson briefed on proposed Resolution No. 2020-17, an Interagency Agreement with the Washington State Department of Commerce for CARES Funding. The City of Orting was given \$251,400 in Coronavirus Relief Funds, and the funds must be spent by October 31, 2020.

The City spent approximately \$40,000 on its response to COVID-19 with the recommendation that the City hold aside \$100,000 to fund the City's response. For the remaining \$150,000, staff recommended

that council appoint an ADHOC committee to explore options on how to dedicate the funds. Prior to that the City needs to accept the funds by approval of the interagency agreement by the proposed resolution.

***Councilmember Williams made a Motion to approve Resolution No. 2020-17, authorizing the Mayor to execute an Interagency Agreement with the Department of Commerce to receive CARES Act funding. Second by Councilmember Gunther. Motion passed (6-0)***

## **5. NEW BUSINESS**

### **A. AB20-59- Resolution Authorizing Mayor/Police to Execute Interagency MOU to Create Pierce County Force Investigation Team.**

Chief Gard briefed on the proposed MOU. The MOU is a result of the Washington State legislature passing legislation requiring that all police use of deadly force that results in death, substantial bodily harm, or great bodily harm; requires an investigation completely independent of the involved agency. One of the requirements for independent investigations is that at least two non-law enforcement community representatives participate in the investigation process.

Pierce County and municipalities throughout the County, including Orting, negotiated the proposed Memorandum of Understanding (MOU) which creates the Pierce County Force Investigation Team. Because the MOU is an interagency agreement subject to the Inter local Cooperation Act, RCW 39.34.080, the City Council must take action to authorize the Mayor or Chief to execute the MOU.

Council discussion followed.

***Councilmember Kelly made a motion to Adopt Resolution No. 2020-18, authorizing the Mayor and/or the Chief of Police to Execute the Memorandum of Understanding to join the Pierce County Force Investigation Team. Second By Deputy Mayor Hogan motion passed (6-0)***

### **B. AB20-60-Appointment of Citizen Representative- Use of Force Board.**

Mayor Penner briefed that the City and the Police Department recruited for a member of the Orting community who would be willing to serve as a non-law enforcement community representative if an independent investigation becomes necessary. The City posted a notice stating that those interested should submit a letter of interest describing their background, community involvement and interest in serving as a citizen representative to the City of Orting.

The Mayor received two applications and asked the Council to confirm his appointment of Brielle Mpeti as the Citizen Representative for the City of Orting. The Mayor stated that other cities have typically not brought the candidate to their City Council for confirmation, which is not required, but he is seeking approval from Council so that the candidate will know that they have the full support of the City Council and the Executive. Mayor Penner stated that Brielle recently organized a peaceful Black Lives Matter protest, and believes she will bring outside perspective, and critical thinking to the board. Ms. Mpeti was present and Councilmembers had the opportunity to ask her questions about her qualifications and interest in the position. Council chose to add a two year term limit to the appointment.

***Deputy Mayor Hogan made a Motion to Adopt Resolution No. 2020-19, appointing Brielle Mpeti as the City of Orting's Non-Law Enforcement Community Representative to the Pierce County Force Investigation Team, for a two year term. Second by Councilmember Gunther. Motion passed (6-0)***

### **C. AB20-61-Discussion-Gambling Tax Penalty Relief.**

Assistant Administrator/Treasurer Larson briefed that he received a request from one of the two businesses that pay gambling taxes in the City to extend the due date to make their payment. The issue was that businesses were not able to operate normally and staff were not able to perform regular duties

as they were accustomed to due to COVID19 measures. There was also confusion because the State extended the deadline to pay first quarter gambling taxes, and they were not sure what the City required. Per the City Municipal Code (OMC) 4-5-3, Council has to approve any waiver that would be granted.

The following three options were brought before Council:

1. Do not grant the waiver and the businesses will be required to pay the penalty as prescribed by the code.
2. Grant a partial waiver and require the business to pay a portion of the penalty.
3. Make a one-time extension to the first quarter 2020 gambling tax due date to August 14, 2020. Business that does not meet this extended date would incur penalties as prescribed by code.

Staff recommendation was to extend the second quarter filing deadline to August 14, 2020. Council discussion followed.

***Action: Council requested that staff bring back Ordinance extending the deadline to August 14, 2020 as prescribed by OMC 4-5-3.***

## **6. EXECUTIVE SESSION**

Attorney Archer announced that there would be an executive session for 30 minutes, to discuss 4 topics. Three are covered under RCW 42.30.110(1) (i), to discuss legal risk of a proposed action or current practice with legal counsel, the 4<sup>th</sup> item is covered under RCW 42.30.110(1) (c), the price of selling real estate when discussion in public could impact the price. Action is anticipated after return to open session.

Mayor Penner recessed the meeting at 7:57pm for a break to be followed by Executive session.

8:03pm executive session started for 30 minutes.

8:33pm extended for 20 minutes.

8:53pm extended for 20 minutes.

9:13pm extended for 10 minutes.

9:23pm- Staff moved Councilmembers from the Executive session back to the open virtual meeting.

Mayor Penner called the meeting back to order at 9:23pm.

## **3C. AB20-56-To Approve Ventilation Power Cleaning As The Low Bidder And Authorize The Mayor To Sign A Contract For Catch Basin Cleaning Not To Exceed \$86,902.24.**

Mayor Penner stated that there would not be an additional staff report on this item and asked if there was a motion so discussion could begin.

***Motion: Deputy Mayor Hogan made a motion to Ventilation Power Cleaning as the Low Bidder and Authorize the Mayor to Sign a Contract for Catch Basin Cleaning Not to exceed \$86,902.24. Second by Councilmember Drennen.***

Councilmember Drennen discussed an amended motion to add the phrase “of only the Catch basins that are over 25% full”. City Attorney Archer informed the Council that this would modify the scope of work to exclude a portion of the work that was bid. That would necessitate a re-bid. She recommended that if this is the direction that Council wants to go in, they should reject all bids, and go out for a re-bid.

Engineer Hungerford concurred; that reducing the catch basins would substantially change the scope. After discussion Councilmember Drennen amended his amended motion.

***Councilmember Drennen made a motion to amend the original motion to reject all bids, and re-bid. Second by Councilmember Bradshaw.***

***A roll call vote was taken on the motion to amend. A no vote was made by Deputy Mayor Hogan. Motion passed (5-1).***

***Final Motion: To reject all bids and go out for rebid narrowing the scope to clean only certain catch basins. Motion passed (6-0).***

**4A. AB20-55-Ordinance Granting Petition to Vacate Unopened Portion of Kansas Street.**

Attorney Archer briefed that before the Council was a petition from property owner Corliss for vacation. Staff recommended granting the petition to vacate a portion of unopened Kansas Street. Compensation in the amount of \$4,377.21 was suggested.

***Deputy Mayor Hogan made a Motion To Adopt Ordinance No. 2020-1062, vacating a Portion of Unopened Kansas Street Southwest near the intersection of Kansas Street and Calistoga Street West. Second by Councilmember Drennen. A roll call vote was taken. Councilmember Bradshaw abstained from voting. Motion passed (5-0)***

**5D. Discussion-Surplus of City Hall- Commercial Appraisal.**

Administrator Bethune briefed that the old City Hall will be vacated by staff in September. The question originally was whether or not to surplus the building. This topic has been discussed at length. Mayor Penner stated that no action is required at this time, so there was no further discussion on this agenda item.

**7. ADJOURNMENT**

***Councilmember Kelly made a motion to adjourn. Second by Councilmember Gunther. Motion passed (6-0)***

Mayor Penner recessed the meeting at 9:37pm.

**ATTEST:**

\_\_\_\_\_  
*Jane Montgomery, City Clerk, CMC*

\_\_\_\_\_  
*Joshua Penner, Mayor*

VOUCHER/WARRANT REGISTER  
FOR AUGUST 12, 2020 COUNCIL  
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

**AUGUST 1st COUNCIL**

CLAIMS WARRANTS #48845 THRU #48903  
IN THE AMOUNT OF \$ 1,134,668.54  
EFT MASTERCARD = \$ 0.00

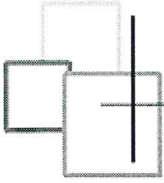
PAYROLL WARRANTS # 23680 THRU #23686 = \$ 42,067.81  
EFT \$ 165,441.98  
IN THE AMOUNT OF \$ 207,509.79  
Carry Over \$ 3,513.08

ARE APPROVED FOR PAYMENT ON AUGUST 12, 2020

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

CITY CLERK \_\_\_\_\_

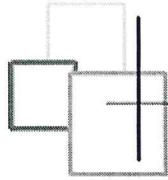


# Fund Transaction Summary

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Transaction Type: Invoice  
Fiscal: 2020 - August 2020 - 1st Council

| Fund Number | Description                      | Amount                |
|-------------|----------------------------------|-----------------------|
| 001         | Current Expense                  | \$54,395.61           |
| 101         | City Streets                     | \$2,532.94            |
| 104         | Cemetery                         | \$3,770.85            |
| 105         | Parks Department                 | \$7,599.24            |
| 303         | Emergency Evacuation Bridge Fund | \$1,897.78            |
| 304         | City Hall Construction           | \$1,042,059.16        |
| 401         | Water                            | \$5,551.22            |
| 408         | Wastewater                       | \$9,600.16            |
| 410         | Stormwater                       | \$7,261.58            |
|             | <b>Count: 9</b>                  | <b>\$1,134,668.54</b> |



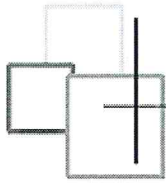
# Register

Fiscal: 2020  
Deposit Period: 2020 - August 2020  
Check Period: 2020 - August 2020 - 1st Council

| Number          | Name                              | Print Date | Clearing Date | Amount         |
|-----------------|-----------------------------------|------------|---------------|----------------|
| <b>Key Bank</b> | <b>2000073</b>                    |            |               |                |
| <b>Check</b>    |                                   |            |               |                |
| <u>48845</u>    | dB Audio Northwest                | 8/6/2020   |               | \$24,849.36    |
| <u>48846</u>    | Actual Assistant                  | 8/12/2020  |               | \$300.00       |
| <u>48847</u>    | AHBL, INC                         | 8/12/2020  |               | \$11,851.25    |
| <u>48848</u>    | Alpine Products Inc.              | 8/12/2020  |               | \$531.03       |
| <u>48849</u>    | ARG-Timco Inc                     | 8/12/2020  |               | \$1,456.59     |
| <u>48850</u>    | Arrow Lumber                      | 8/12/2020  |               | \$347.32       |
| <u>48851</u>    | Associated Petroleum Products INC | 8/12/2020  |               | \$1,239.99     |
| <u>48852</u>    | Brisco Inc.                       | 8/12/2020  |               | \$383.38       |
| <u>48853</u>    | CenturyLink/Qwest                 | 8/12/2020  |               | \$274.99       |
| <u>48854</u>    | Comcast                           | 8/12/2020  |               | \$482.48       |
| <u>48855</u>    | Core & Main                       | 8/12/2020  |               | \$77.76        |
| <u>48856</u>    | Crystal & Sierra Springs          | 8/12/2020  |               | \$20.96        |
| <u>48857</u>    | Curry & Williams, P.I.I.c         | 8/12/2020  |               | \$2,063.47     |
| <u>48858</u>    | Defort, Aramis                    | 8/12/2020  |               | \$100.00       |
| <u>48859</u>    | ESRI INC                          | 8/12/2020  |               | \$3,825.50     |
| <u>48860</u>    | Fastenal Company                  | 8/12/2020  |               | \$118.69       |
| <u>48861</u>    | Ford Motor Credit Company LLC     | 8/12/2020  |               | \$2,981.03     |
| <u>48862</u>    | Forerunner                        | 8/12/2020  |               | \$6,000.00     |
| <u>48863</u>    | Frost Landscape                   | 8/12/2020  |               | \$11,474.31    |
| <u>48864</u>    | Hach Company                      | 8/12/2020  |               | \$274.12       |
| <u>48865</u>    | Harrington's Janitorial           | 8/12/2020  |               | \$275.00       |
| <u>48866</u>    | Holden Polygraph, LLC             | 8/12/2020  |               | \$300.00       |
| <u>48867</u>    | Hometown Consulting               | 8/12/2020  |               | \$3,500.00     |
| <u>48868</u>    | Inslee, Best, Doezie & Ryder, P.S | 8/12/2020  |               | \$10,800.00    |
| <u>48869</u>    | Logan Enterprises INC             | 8/12/2020  |               | \$445.00       |
| <u>48870</u>    | Maaco Collision & Auto Painting   | 8/12/2020  |               | \$650.39       |
| <u>48871</u>    | Montgomery, Jane                  | 8/12/2020  |               | \$41.23        |
| <u>48872</u>    | Orca Pacific, Inc                 | 8/12/2020  |               | \$681.11       |
| <u>48873</u>    | O'Reilly Auto Parts               | 8/12/2020  |               | \$234.42       |
| <u>48874</u>    | Orting Valley Fire & Rescue       | 8/12/2020  |               | \$2,979.17     |
| <u>48875</u>    | Orting Valley Senior Cent         | 8/12/2020  |               | \$1,250.00     |
| <u>48876</u>    | P.c. Budget & Finance             | 8/12/2020  |               | \$3,251.70     |
| <u>48877</u>    | Parametrix                        | 8/12/2020  |               | \$1,897.78     |
| <u>48878</u>    | Pease Construction INC            | 8/12/2020  |               | \$1,017,209.80 |
| <u>48879</u>    | Puget Sound Energy                | 8/12/2020  |               | \$750.35       |
| <u>48880</u>    | Recovery Cafe                     | 8/12/2020  |               | \$833.33       |

| Number       | Name                                  | Print Date         | Clearing Date  | Amount                |
|--------------|---------------------------------------|--------------------|----------------|-----------------------|
| <u>48881</u> | Rose, Ashleigh                        | 8/12/2020          |                | \$88.43               |
| <u>48882</u> | S&S Tire Service INC                  | 8/12/2020          |                | \$38.20               |
| <u>48883</u> | Sarco Supply                          | 8/12/2020          |                | \$375.61              |
| <u>48884</u> | Saybr Contractors INC                 | 8/12/2020          |                | \$1,577.55            |
| <u>48885</u> | Schwab, Erica                         | 8/12/2020          |                | \$300.00              |
| <u>48886</u> | Scientific Supply & Equip             | 8/12/2020          |                | \$1,251.75            |
| <u>48887</u> | Shope Enterprises, Inc                | 8/12/2020          |                | \$561.48              |
| <u>48888</u> | Sonsray Machinery LLC                 | 8/12/2020          |                | \$2,444.41            |
| <u>48889</u> | Spectral Laboratories                 | 8/12/2020          |                | \$504.00              |
| <u>48890</u> | Tacoma Pierce County Health Dept      | 8/12/2020          |                | \$1,440.00            |
| <u>48891</u> | The Marksman                          | 8/12/2020          |                | \$13.74               |
| <u>48892</u> | The News Tribune                      | 8/12/2020          |                | \$1,592.50            |
| <u>48893</u> | The Walls Law Firm                    | 8/12/2020          |                | \$1,875.00            |
| <u>48894</u> | Thomas C. Peter, Ph.D                 | 8/12/2020          |                | \$300.00              |
| <u>48895</u> | UniFirst Corporation                  | 8/12/2020          |                | \$577.67              |
| <u>48896</u> | United Laboratories                   | 8/12/2020          |                | \$2,180.31            |
| <u>48897</u> | Utilities Underground Location Center | 8/12/2020          |                | \$103.18              |
| <u>48898</u> | Verizon Wireless                      | 8/12/2020          |                | \$2,485.57            |
| <u>48899</u> | Vision Forms LLC                      | 8/12/2020          |                | \$2,481.00            |
| <u>48900</u> | Water Management Lab Inc.             | 8/12/2020          |                | \$216.00              |
| <u>48901</u> | Wells Fargo Financial Leasing         | 8/12/2020          |                | \$92.91               |
| <u>48902</u> | Wetzel, Kristin                       | 8/12/2020          |                | \$47.35               |
| <u>48903</u> | Zumar Industries Inc                  | 8/12/2020          |                | \$370.37              |
|              |                                       | <b>Total</b>       | <b>Check</b>   | <b>\$1,134,668.54</b> |
|              |                                       | <b>Total</b>       | <b>2000073</b> | <b>\$1,134,668.54</b> |
|              |                                       | <b>Grand Total</b> |                | <b>\$1,134,668.54</b> |





# Custom Council Report

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| Vendor               | Number | Invoice           | Account Number   | Notes                                                                            | Amount             |
|----------------------|--------|-------------------|------------------|----------------------------------------------------------------------------------|--------------------|
| Actual Assistant     | 48846  | 763               | 001-514-23-41-12 | Website                                                                          | \$132.00           |
|                      |        |                   | 105-576-80-41-05 | Maintenance-<br>Hosting<br>Website                                               | \$9.00             |
|                      |        |                   | 401-534-10-41-34 | Maintenance-<br>Hosting<br>Website                                               | \$45.00            |
|                      |        |                   | 408-535-10-41-36 | Maintenance-<br>Hosting<br>Website                                               | \$78.00            |
|                      |        |                   | 410-531-38-41-05 | Maintenance-<br>Hosting<br>Website                                               | \$36.00            |
|                      |        |                   |                  | <b>Total</b>                                                                     | <b>\$300.00</b>    |
| AHBL, INC            | 48847  | 118823-2190800.37 | 001-558-60-41-02 | Planning<br>Consultant-Comp<br>Plan                                              | \$661.25           |
|                      |        | 120172-2190800.30 | 001-558-60-41-02 | Planning<br>Consultant-On Call<br>Planning                                       | \$5,917.50         |
|                      |        | 120173-2190800.34 | 001-558-60-41-02 | Planning<br>Consultant-Carbon<br>River RV Park-<br>Review Application            | \$1,072.50         |
|                      |        | 120175-2190800.36 | 001-558-60-41-02 | Planning<br>Consultant-Issue<br>SEPA-Sign Code &<br>Lot Coverage                 | \$1,082.50         |
|                      |        | 120176-2190800.37 | 001-558-60-41-02 | Planning<br>Consultant-Comp<br>Plan-Council Study<br>Session                     | \$115.00           |
|                      |        | 120177-2190800.60 | 001-558-60-41-02 | Planning<br>Consultant-Orting<br>HB1923 Grant                                    | \$2,427.50         |
|                      |        | 120178-2190800.61 | 001-558-60-41-02 | Planning<br>Consultant-Orting<br>Abundant Life<br>Church-Meeting<br>Prepare Memo | \$402.50           |
|                      |        | 120179-2190800.62 | 001-558-60-41-02 | Planning<br>Consultant-Orting<br>Meadows 4 Final<br>Plat                         | \$172.50           |
|                      |        |                   |                  | <b>Total</b>                                                                     | <b>\$11,851.25</b> |
| Alpine Products Inc. | 48848  | TM-195732         | 101-542-64-49-01 | Paint for Street<br>Striping                                                     | \$531.03           |
|                      |        |                   |                  | <b>Total</b>                                                                     | <b>\$531.03</b>    |
| ARG-Timco Inc        | 48849  | T027337           | 410-531-38-48-01 | FJ-MJ Reducer-<br>Tiger FA1004                                                   | \$101.61           |

| Vendor                            | Number            | Invoice        | Account Number   | Notes                                                           | Amount            |
|-----------------------------------|-------------------|----------------|------------------|-----------------------------------------------------------------|-------------------|
| ARG-Timco Inc                     | 48849             | T027337-01     | 410-531-38-48-01 | FJ-MJ Reducer-Tiger FA1004                                      | \$38.79           |
|                                   |                   | T027379        | 410-531-38-48-01 | Parts for Tiger Side Arm Mower-FA1004                           | \$342.72          |
|                                   |                   | T207432        | 410-531-38-48-01 | Parts for Replace Hydraulic Hose on Tiger Side Arm Mower FA1004 | \$973.47          |
|                                   |                   | <b>Total</b>   |                  |                                                                 | <b>\$1,456.59</b> |
| Arrow Lumber                      | 48850             | 600186-AUG2020 | 001-514-21-48-01 | Batteries                                                       | \$7.64            |
|                                   |                   |                | 001-524-20-31-00 | Surge Protector                                                 | \$10.37           |
|                                   |                   |                | 101-542-30-48-02 | Hillman Fasteners-Bench                                         | \$2.60            |
|                                   |                   |                | 101-542-30-48-02 | Ratchet Tie Down Kit-Street Striping                            | \$17.48           |
|                                   |                   |                | 101-542-30-48-02 | Tape Measure                                                    | \$27.31           |
|                                   |                   |                | 105-576-80-31-00 | Bit-Hillman                                                     | \$4.34            |
|                                   |                   |                |                  | Fasteners-Reader Board                                          |                   |
|                                   |                   |                | 105-576-80-31-00 | Hillman Fasteners-Flower Pots                                   | \$6.03            |
|                                   |                   |                | 105-576-80-31-00 | Hillman Fasteners                                               | \$10.91           |
|                                   |                   |                | 105-576-80-31-00 | Zip Ties-Baseball Schedules                                     | \$12.10           |
|                                   |                   |                | 401-534-10-31-00 | Tape Measure                                                    | \$10.92           |
|                                   |                   |                | 401-534-50-48-02 | Hose Hanger-Welcome to Orting Sign                              | \$93.41           |
|                                   |                   |                | 401-534-50-48-06 | Rags-FA1051                                                     | \$22.29           |
|                                   |                   |                | 408-535-50-35-00 | Screwdriver Set-Rags                                            | \$64.90           |
|                                   |                   |                | 408-535-50-48-02 | Nozzle-Hand Sprinkler                                           | \$15.83           |
|                                   |                   |                | 410-531-38-31-00 | Rags                                                            | \$40.64           |
| 410-531-38-48-01                  | Hillman Fasteners | \$0.55         |                  |                                                                 |                   |
|                                   | <b>Total</b>      |                | <b>\$347.32</b>  |                                                                 |                   |
| Associated Petroleum Products INC | 48851             | 0226549-IN     | 101-542-30-32-00 | Fuel                                                            | \$98.45           |
|                                   |                   |                | 401-534-80-32-00 | Fuel                                                            | \$393.78          |
|                                   |                   |                | 401-534-80-32-01 | Fuel                                                            | \$114.99          |
|                                   |                   |                | 408-535-80-32-00 | Fuel                                                            | \$393.78          |
|                                   |                   |                | 408-535-80-32-01 | Fuel                                                            | \$25.55           |
|                                   |                   |                | 410-531-38-32-01 | Fuel                                                            | \$98.45           |
|                                   |                   |                | 410-531-38-32-02 | Fuel                                                            | \$114.99          |
|                                   |                   |                |                  | <b>Total</b>                                                    |                   |
| Brisco Inc.                       | 48852             | AUG2020-204    | 401-534-80-32-00 | Fuel Water                                                      | \$40.00           |
|                                   |                   |                | 410-531-38-32-02 | Fuel Storm                                                      | \$43.47           |
|                                   |                   |                | 410-531-38-32-02 | Fuel Sewer                                                      | \$47.91           |
|                                   |                   |                | 410-531-38-32-02 | Fuel Water                                                      | \$252.00          |
|                                   |                   |                |                  | <b>Total</b>                                                    |                   |
| CenturyLink/Qwest                 | 48853             | 464B-AUG2020   | 001-521-20-45-02 | Cell Connection                                                 | \$116.86          |
|                                   |                   | 465B-AUG2020   | 001-521-20-45-02 | Cell Connection                                                 | \$81.86           |

| Vendor                    | Number | Invoice               | Account Number   | Notes                                | Amount             |
|---------------------------|--------|-----------------------|------------------|--------------------------------------|--------------------|
| CenturyLink/Qwest         | 48853  | 492B-AUG2020          | 001-521-20-45-02 | Water-City Hall                      | \$76.27            |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$274.99</b>    |
| Comcast                   | 48854  | 0221105-AUG2020       | 001-514-23-42-00 | City Hall Internet                   | \$60.31            |
|                           |        |                       | 001-524-20-31-00 | City Hall Internet                   | \$60.31            |
|                           |        |                       | 401-534-10-42-01 | City Hall Internet                   | \$60.31            |
|                           |        |                       | 408-535-10-42-01 | City Hall Internet                   | \$60.31            |
|                           |        | 0221113-Aug2020       | 001-512-50-42-00 | PSB Internet                         | \$48.25            |
|                           |        |                       | 001-521-50-42-00 | PSB Internet                         | \$192.99           |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$482.48</b>    |
| Core & Main               | 48855  | M689447               | 401-534-50-48-02 | Gate Valve-Brass Nipple              | \$77.76            |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$77.76</b>     |
| Crystal & Sierra Springs  | 48856  | 16789927 071820       | 001-514-23-31-02 | Water-City Hall                      | \$20.96            |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$20.96</b>     |
| Curry & Williams, P.I.I.c | 48857  | Court Judge-July 2020 | 001-512-50-10-02 | Court Judge-July 2020                | \$2,063.47         |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$2,063.47</b>  |
| dB Audio Northwest        | 48845  | 2020-23               | 304-594-18-60-01 | City Hall Audio-Visualizer Equipment | \$14,909.62        |
|                           |        |                       | 304-594-31-60-01 | City Hall Audio-Visualizer Equipment | \$2,236.44         |
|                           |        |                       | 304-594-34-60-01 | City Hall Audio-Visualizer Equipment | \$2,236.44         |
|                           |        |                       | 304-594-35-60-01 | City Hall Audio-Visualizer Equipment | \$4,472.88         |
|                           |        |                       | 304-594-44-60-01 | City Hall Audio-Visualizer Equipment | \$496.99           |
|                           |        |                       | 304-594-76-60-01 | City Hall Audio-Visualizer Equipment | \$496.99           |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$24,849.36</b> |
| Defort, Aramis            | 48858  | AUG2020-200           | 001-512-50-49-05 | Court Interpreter-XZ 0295506         | \$100.00           |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$100.00</b>    |
| ESRI INC                  | 48859  | 25965224              | 101-542-30-41-15 | GIS Renewal                          | \$956.37           |
|                           |        |                       | 401-534-10-41-37 | GIS Renewal                          | \$956.39           |
|                           |        |                       | 408-535-10-41-39 | GIS Renewal                          | \$956.37           |
|                           |        |                       | 410-531-38-41-08 | GIS Renewal                          | \$956.37           |
|                           |        |                       |                  | <b>Total</b>                         | <b>\$3,825.50</b>  |
| Fastenal Company          | 48860  | WASUM67900            | 401-534-10-31-00 | Face Mask                            | \$39.56            |
|                           |        |                       | 408-535-10-31-00 | Face Mask                            | \$39.57            |

| Vendor                            | Number | Invoice                                                     | Account Number   | Notes                                                 | Amount             |
|-----------------------------------|--------|-------------------------------------------------------------|------------------|-------------------------------------------------------|--------------------|
| Fastenal Company                  | 48860  | WASUM67900                                                  | 410-531-38-31-00 | Face Mask                                             | \$39.56            |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$118.69</b>    |
| Ford Motor Credit Company LLC     | 48861  | 1758267-Lease Payment #22 - 3-2018 Ford Interceptor-8487901 | 001-591-21-70-03 | Lease Payment #22 - 3-2018 Ford Interceptor-P 8487901 | \$2,478.02         |
|                                   |        |                                                             | 001-592-21-80-02 | Lease Payment #22 - 3-2018 Ford Interceptor-I 8487901 | \$503.01           |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$2,981.03</b>  |
| Forerunner                        | 48862  | 1008-CRS Software Program                                   | 001-524-60-31-01 | CRS Software Program                                  | \$6,000.00         |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$6,000.00</b>  |
| Frost Landscape                   | 48863  | 14166                                                       | 104-536-50-41-02 | Landscape Services-July 2020                          | \$3,770.85         |
|                                   |        |                                                             | 105-576-80-48-08 | Landscape Services-July 2020                          | \$7,539.51         |
|                                   |        |                                                             | 410-531-38-48-08 | Landscape Services-July 2020                          | \$163.95           |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$11,474.31</b> |
| Hach Company                      | 48864  | 12042257                                                    | 408-535-10-31-01 | Supplies                                              | \$274.12           |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$274.12</b>    |
| Harrington's Janitorial           | 48865  | 3659-Aug 2020                                               | 401-534-10-31-00 | Janitorial-City Shop-Rocky RD                         | \$91.67            |
|                                   |        |                                                             | 408-535-10-31-00 | Janitorial-City Shop-Rocky RD                         | \$91.66            |
|                                   |        |                                                             | 410-531-38-31-00 | Janitorial-City Shop-Rocky RD                         | \$91.67            |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$275.00</b>    |
| Holden Polygraph, LLC             | 48866  | 105-Polygraph                                               | 001-521-20-41-00 | Polygraph Testing-Palombi                             | \$300.00           |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$300.00</b>    |
| Hometown Consulting               | 48867  | 001-Jan-July 2020                                           | 001-513-10-41-01 | Lobbying Service Jan-July 2020                        | \$3,500.00         |
|                                   |        |                                                             |                  | <b>Total</b>                                          | <b>\$3,500.00</b>  |
| Inslee, Best, Doezie & Ryder, P.S | 48868  | 259399                                                      | 001-515-41-41-01 | City Attorney Retainer                                | \$2,225.00         |
|                                   |        |                                                             | 001-515-41-41-02 | City Attorney Services-Parks                          | \$51.43            |
|                                   |        |                                                             | 001-515-41-41-02 | City Attorney Services-Public                         | \$591.43           |
|                                   |        |                                                             | 001-515-41-41-02 | Records Request                                       | \$1,760.71         |
|                                   |        |                                                             | 001-515-41-41-04 | City Attorney Services                                | \$231.43           |
|                                   |        |                                                             | 001-515-41-41-05 | City Attorney Services-Chronic Nuisance               | \$5,425.71         |
|                                   |        |                                                             |                  | City Attorney Services-HR                             |                    |

| Vendor                            | Number | Invoice                       | Account Number   | Notes                                   | Amount            |
|-----------------------------------|--------|-------------------------------|------------------|-----------------------------------------|-------------------|
| Inslee, Best, Doezie & Ryder, P.S | 48868  | 259399                        | 001-515-41-41-06 | City Attorney Services-Code Enforcement | \$180.00          |
|                                   |        |                               | 001-515-41-41-07 | City Attorney Services-Development      | \$334.29          |
|                                   |        |                               | <b>Total</b>     |                                         |                   |
| Logan Enterprises INC             | 48869  | 17453                         | 001-514-21-41-01 | Monthly Janitorial-AUG 2020             | \$111.25          |
|                                   |        |                               | 001-524-20-49-02 | Monthly Janitorial-AUG 2020             | \$22.25           |
|                                   |        |                               | 001-575-50-41-01 | Monthly Janitorial-AUG 2020             | \$89.00           |
|                                   |        |                               | 401-534-10-31-00 | Monthly Janitorial-AUG 2020             | \$89.00           |
|                                   |        |                               | 408-535-10-31-00 | Monthly Janitorial-AUG 2020             | \$89.00           |
|                                   |        |                               | 410-531-38-31-00 | Monthly Janitorial-AUG 2020             | \$44.50           |
|                                   |        |                               | <b>Total</b>     |                                         |                   |
| Maaco Collision & Auto Painting   | 48870  | 38891                         | 408-535-50-48-06 | Door Repair-FA1029-2006 F650            | \$650.39          |
|                                   |        |                               | <b>Total</b>     |                                         |                   |
| Montgomery, Jane                  | 48871  | AUG2020-203                   | 001-514-23-31-02 | Flowers for Pots @ City Hall            | \$41.23           |
|                                   |        |                               | <b>Total</b>     |                                         | <b>\$41.23</b>    |
| O'Reilly Auto Parts               | 48873  | 1265583-AUG2020               | 001-521-50-48-02 | Wiper Fluid                             | \$5.45            |
|                                   |        |                               | 001-521-50-48-02 | Tire Shine                              | \$14.19           |
|                                   |        |                               | 105-576-80-48-02 | Tire Plug Kit-Gator                     | \$3.41            |
|                                   |        |                               | 401-534-50-35-00 | Tire Gauge-FA1051                       | \$7.13            |
|                                   |        |                               | 408-535-50-48-02 | Air Filter                              | \$126.56          |
|                                   |        |                               | 410-531-38-48-00 | Pump FA1004                             | \$18.57           |
|                                   |        |                               | 410-531-38-48-01 | Fluid for the Tiger-FA1004              | \$59.11           |
|                                   |        |                               | <b>Total</b>     |                                         |                   |
| Orca Pacific, Inc                 | 48872  | 43110                         | 401-534-10-31-01 | Sodium Hypochlorite                     | \$681.11          |
|                                   |        |                               | <b>Total</b>     |                                         | <b>\$681.11</b>   |
| Orting Valley Fire & Rescue       | 48874  | Payment #8 Lease 2020 for PSB | 001-512-50-41-04 | Payment #8 Lease for PSB-Court          | \$297.92          |
|                                   |        |                               | 001-521-50-41-07 | Payment #8 Lease for PSB-Police         | \$2,681.25        |
|                                   |        |                               | <b>Total</b>     |                                         |                   |
| Orting Valley Senior Cent         | 48875  | 207-Monthly Support-AUG 2020  | 001-571-20-31-06 | Monthly Support-AUG 2020                | \$1,250.00        |
|                                   |        |                               | <b>Total</b>     |                                         | <b>\$1,250.00</b> |
| P.c. Budget & Finance             | 48876  | CI-219400 C-104188            | 001-566-00-40-00 | 2nd QRT-Liquor Profit Tax               | \$617.00          |
|                                   |        | CI-291341 C-104188            | 001-554-30-40-00 | Animal Control-June 2020                | \$2,634.70        |
|                                   |        | <b>Total</b>                  |                  |                                         |                   |

| Vendor                 | Number | Invoice                                  | Account Number   | Notes                                      | Amount                |
|------------------------|--------|------------------------------------------|------------------|--------------------------------------------|-----------------------|
| Parametrix             | 48877  | 18507                                    | 303-595-10-40-01 | Whitehawk Boulevard Extension-Final Design | \$1,897.78            |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$1,897.78</b>     |
| Pease Construction INC | 48878  | Pay Request #11-New City Hall Facilities | 304-594-18-60-01 | Pay Request #11-New City Hall Facilities   | \$610,325.88          |
|                        |        |                                          | 304-594-31-60-01 | Pay Request #11-New City Hall Facilities   | \$91,548.88           |
|                        |        |                                          | 304-594-34-60-01 | Pay Request #11-New City Hall Facilities   | \$91,548.88           |
|                        |        |                                          | 304-594-35-60-01 | Pay Request #11-New City Hall Facilities   | \$183,097.76          |
|                        |        |                                          | 304-594-44-60-01 | Pay Request #11-New City Hall Facilities   | \$20,344.20           |
|                        |        |                                          | 304-594-76-60-01 | Pay Request #11-New City Hall Facilities   | \$20,344.20           |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$1,017,209.80</b> |
| Puget Sound Energy     | 48879  | 200019646914-AUG2020                     | 101-542-63-47-03 | Street Lights                              | \$49.33               |
|                        |        | 200021064239-AUG2020                     | 401-534-50-47-03 | Well 1                                     | \$684.02              |
|                        |        | 200021119249-AUG2020                     | 401-534-50-47-02 | Chlorinator                                | \$17.00               |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$750.35</b>       |
| Recovery Cafe          | 48880  | 008                                      | 001-571-20-31-39 | Grant Recovery Cafe-AUG 2020               | \$833.33              |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$833.33</b>       |
| Rose, Ashleigh         | 48881  | 702772                                   | 001-521-20-31-01 | Reimbursement for Firearm Grip             | \$38.29               |
|                        |        | AUG2020-202                              | 001-521-40-49-00 | Mileage for Police Academy                 | \$50.14               |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$88.43</b>        |
| S&S Tire Service INC   | 48882  | 1-108771                                 | 401-534-50-48-04 | Tire Repair-Backhoe FA1112                 | \$38.20               |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$38.20</b>        |
| Sarco Supply           | 48883  | 1131041                                  | 408-535-50-48-02 | Hand Soap-Toilet Paper                     | \$375.61              |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$375.61</b>       |
| Saybr Contractors INC  | 48884  | 22768                                    | 001-594-75-64-14 | Retainage for MPC HVAC                     | \$1,577.55            |
|                        |        |                                          |                  | <b>Total</b>                               | <b>\$1,577.55</b>     |

| Vendor                           | Number | Invoice                        | Account Number           | Notes                                        | Amount            |
|----------------------------------|--------|--------------------------------|--------------------------|----------------------------------------------|-------------------|
| Schwab, Erica                    | 48885  | 0000006                        | 001-521-10-10-04         | Civil Service-Consultant-July 2020           | \$300.00          |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$300.00</b>   |
| Scientific Supply & Equip        | 48886  | 31444482                       | 408-535-10-31-00         | Lab Supplies                                 | \$719.79          |
|                                  |        | 31444839                       | 408-535-10-31-00         | Lab Supplies                                 | \$302.12          |
|                                  |        | 31445350                       | 408-535-10-31-00         | Lab Supplies                                 | \$133.68          |
|                                  |        | 31445478                       | 408-535-10-31-00         | Lab Supplies                                 | \$96.16           |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$1,251.75</b> |
| Shope Enterprises, Inc           | 48887  | 10002168                       | 410-531-38-48-00         | Curb Inlet-Grade Ring-Vaned Grate            | \$561.48          |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$561.48</b>   |
| Sonsray Machinery LLC            | 48888  | 039066                         | 410-531-38-48-01         | Parts for Tiger-FA1004                       | \$1,316.19        |
|                                  |        | 039082                         | 410-531-38-48-01         | Parts for Tiger-FA1004                       | \$1,128.22        |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$2,444.41</b> |
| Spectral Laboratories            | 48889  | 151093                         | 408-535-10-41-03         | Lab Testing                                  | \$504.00          |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$504.00</b>   |
| Tacoma Pierce County Health Dept | 48890  | Parcel-6565000090<br>SD0000549 | Site ID 101-542-30-48-05 | UST Removal-Site ID 16387283-110 Train St SE | \$480.00          |
|                                  |        |                                | 401-534-50-48-05         | UST Removal-Site ID 16387283-110 Train St SE | \$480.00          |
|                                  |        |                                | 408-535-50-48-06         | UST Removal-Site ID 16387283-110 Train St SE | \$480.00          |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$1,440.00</b> |
| The Marksman                     | 48891  | 47674                          | 001-521-40-49-00         | Firearm Training-Rose                        | \$13.74           |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$13.74</b>    |
| The News Tribune                 | 48892  | 257358-AUG2020                 | 001-511-60-49-03         | Council Hearing                              | \$226.11          |
|                                  |        |                                | 001-511-60-49-03         | Council Hearing-Comp Plan                    | \$231.47          |
|                                  |        |                                | 001-558-60-31-00         | Planning Commission Hearing                  | \$263.63          |
|                                  |        |                                | 001-558-60-31-03         | RFQ Kansas Street SW-Revised                 | \$268.99          |
|                                  |        |                                | 001-558-60-31-03         | RFQ Kansas Street SW                         | \$268.99          |
|                                  |        |                                | 001-558-60-31-03         | Publications-SEPA                            | \$333.31          |
|                                  |        |                                |                          | <b>Total</b>                                 | <b>\$1,592.50</b> |

| Vendor                                | Number | Invoice                           | Account Number   | Notes                                | Amount            |
|---------------------------------------|--------|-----------------------------------|------------------|--------------------------------------|-------------------|
| The Walls Law Firm                    | 48893  | 55-Prosecuting Attorney-July 2020 | 001-515-41-41-03 | Prosecuting Attorney-July 2020       | \$1,875.00        |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$1,875.00</b> |
| Thomas C. Peter, Ph.D                 | 48894  | 10883                             | 001-521-20-41-00 | Psychological Eval-Palombi           | \$300.00          |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$300.00</b>   |
| UniFirst Corporation                  | 48895  | 330 1656285                       | 408-535-10-31-03 | Uniform Item-Protective Services     | \$393.85          |
|                                       |        | 330 1658384                       | 408-535-10-31-03 | Uniform Item-Protective Services     | \$183.82          |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$577.67</b>   |
| United Laboratories                   | 48896  | INV294070                         | 408-535-10-31-01 | Maxx Defense RTU-Soap-Hand Sanitizer | \$900.38          |
|                                       |        | INV294201                         | 408-535-10-31-01 | Hand Wipes                           | \$1,279.93        |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$2,180.31</b> |
| Utilities Underground Location Center | 48897  | 0070194                           | 401-534-60-41-00 | Locates-July 2020                    | \$51.59           |
|                                       |        |                                   | 408-535-60-41-00 | Locates-July 2020                    | \$51.59           |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$103.18</b>   |
| Verizon Wireless                      | 48898  | 9858783827-AUG2020                | 001-512-50-42-00 | Cell Phones-Judge                    | \$45.47           |
|                                       |        |                                   | 001-514-23-42-00 | Cell Phones                          | \$265.89          |
|                                       |        |                                   | 001-524-20-42-00 | Cell Phones                          | \$47.88           |
|                                       |        |                                   | 401-534-10-42-01 | Cell Phones                          | \$497.20          |
|                                       |        |                                   | 408-535-10-42-01 | Cell Phones                          | \$497.20          |
|                                       |        | 9858783828-AUG2020                | 001-512-50-42-00 | Cell Phones-Court                    | \$50.38           |
|                                       |        |                                   | 001-514-23-42-00 | Cell Phones                          | \$600.89          |
|                                       |        |                                   | 001-521-20-45-01 | Cell Phones-PD                       | \$440.65          |
|                                       |        |                                   | 401-534-10-42-01 | Data Cell                            | \$20.01           |
|                                       |        |                                   | 408-535-10-42-01 | Data Cell                            | \$20.00           |
|                                       |        |                                   |                  | <b>Total</b>                         | <b>\$2,485.57</b> |
| Vision Forms LLC                      | 48899  | 6061                              | 001-514-23-31-02 | Warrants -AP                         | \$122.87          |
|                                       |        |                                   | 001-521-20-31-03 | Warrants -AP                         | \$25.87           |
|                                       |        |                                   | 401-534-10-31-00 | Warrants -AP                         | \$122.87          |
|                                       |        |                                   | 408-535-10-31-00 | Warrants -AP                         | \$122.87          |
|                                       |        |                                   | 410-531-38-31-00 | Warrants -AP                         | \$122.88          |
|                                       |        | 6063                              | 401-534-10-31-00 | Utility Bill Processing & Mailing    | \$240.47          |
|                                       |        |                                   | 401-534-10-42-00 | Utility Bill Processing & Mailing    | \$414.08          |
|                                       |        |                                   | 408-535-10-31-00 | Utility Bill Processing & Mailing    | \$240.46          |
|                                       |        |                                   | 408-535-10-42-00 | Utility Bill Processing & Mailing    | \$414.08          |



| Vendor                        | Number | Invoice    | Account Number   | Notes                                        | Amount                |
|-------------------------------|--------|------------|------------------|----------------------------------------------|-----------------------|
| Vision Forms LLC              | 48899  | 6063       | 410-531-38-31-00 | Utility Bill Processing & Mailing            | \$240.46              |
|                               |        |            | 410-531-38-42-00 | Utility Bill Processing & Mailing            | \$414.09              |
|                               |        |            |                  | <b>Total</b>                                 | <b>\$2,481.00</b>     |
| Water Management Lab Inc.     | 48900  | 186600     | 401-534-10-41-03 | Lab Testing                                  | \$192.00              |
|                               |        | 186756     | 401-534-10-41-03 | Lab Testing                                  | \$24.00               |
|                               |        |            | <b>Total</b>     | <b>\$216.00</b>                              |                       |
| Wells Fargo Financial Leasing | 48901  | 5011340189 | 105-576-80-31-00 | Public Works Copier                          | \$13.94               |
|                               |        |            | 401-534-10-31-00 | Public Works Copier                          | \$46.46               |
|                               |        |            | 408-535-10-31-00 | Public Works Copier                          | \$18.58               |
|                               |        |            | 410-531-38-31-00 | Public Works Copier                          | \$13.93               |
|                               |        |            |                  | <b>Total</b>                                 | <b>\$92.91</b>        |
| Wetzel, Kristin               | 48902  | 8/3/2020   | 001-521-21-31-01 | Shipping of Evidence                         | \$47.35               |
|                               |        |            |                  | <b>Total</b>                                 | <b>\$47.35</b>        |
| Zumar Industries Inc          | 48903  | 33249      | 101-542-64-49-00 | Whitehawk BLVD NW-Corrin Ave NW-Street Signs | \$370.37              |
|                               |        |            |                  | <b>Total</b>                                 | <b>\$370.37</b>       |
| <b>Grand Total</b>            |        |            |                  |                                              | <b>\$1,134,668.54</b> |



**City Of Orting  
Council Agenda Summary Sheet**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Agenda Bill #</b>               | <b>Recommending Committee</b>    | <b>Study Session Dates</b> | <b>Regular Meeting Dates</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------|----------------------------|------------------------------|
| <b>Subject:<br/>Gambling Tax<br/>Penalty Relief or<br/>Due Date<br/>Extension</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>AB20-61</b>                     |                                  | <b>7.15.20</b>             | <b>8.12.20</b>               |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Department:</b>                 | Finance                          |                            |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Date Submitted:</b>             | <b>July 7<sup>th</sup>, 2020</b> |                            |                              |
| <b>Cost of Item:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>TBD</u>                         |                                  |                            |                              |
| <b>Amount Budgeted:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$0.00                             |                                  |                            |                              |
| <b>Unexpended Balance:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | N/A                                |                                  |                            |                              |
| <b>Bars #:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 001-316-81-01-00                   |                                  |                            |                              |
| <b>Timeline:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Approve by August 12 <sup>th</sup> |                                  |                            |                              |
| <b>Submitted By:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Scott Larson                       |                                  |                            |                              |
| <b>Fiscal Note:</b> The City has not historically budgeted for gambling tax penalties, so the fiscal impact of granting a waiver would be de-minimums.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                    |                                  |                            |                              |
| <b>Attachments:</b> Ordinance No 2020-1064                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                    |                                  |                            |                              |
| <b>SUMMARY STATEMENT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                    |                                  |                            |                              |
| <p>The city received a request from one of the two businesses that pay gambling taxes to extend the due date to make the payment. The reasoning for the request was twofold: 1) due to the Governor’s Stay Home – Stay Healthy Proclamation the businesses were not able to operate normally and staff were not able to perform regular duties in the manner they were accustomed to; and 2) the State extended the deadline to pay first quarter gambling taxes and it appears there was come confusion with the businesses as to whether or not that extended their obligation to the city as well.</p> <p>Based on the above noted circumstances and feedback from Council <u>staff have drafted an Ordinance extending the deadline to pay both First and Second Quarter Gambling Taxes until August 28<sup>th</sup></u>. This is a slight change from our discussion at the last meeting, but after reviewing outstanding tax payments, and the potential confusion of extending the first quarter payment past the second quarter payment; staff believe this proposal would be the easiest way to administer Gambling Taxes.</p> |                                    |                                  |                            |                              |
| <b>RECOMMENDED ACTION:</b> <i>To Adopt Ordinance No. 2020-1064, An Ordinance Of The City Of Orting, Washington, Providing Temporary Relief From OMC 4-5-3, Relating To The Quarterly Computation And Remittance Of Gambling Taxes, Extending The Payment Due Date Providing For Severability; And Establishing An Effective Date</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |                                  |                            |                              |

**CITY OF ORTING  
WASHINGTON**

**ORDINANCE NO. 2020-1064**

**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, PROVIDING TEMPORARY RELIEF  
FROM OMC 4-5-3 DUE TO THE COVID-19 PANDEMIC,  
RELATING TO THE QUARTERLY COMPUTATION AND  
REMITTANCE OF GAMBLING TAXES, EXTENDING THE  
PAYMENT DUE DATE PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, on February 29, 2020, Washington State Governor Jay Inslee declared the existence of a State of Emergency in all counties in the State of Washington due to the number of confirmed cases of COVID-19; and

**WHEREAS**, City of Orting Mayor Joshua Penner declared the existence of a State of Emergency in the City on March 13, 2020, and his declaration was ratified by the Council at its meeting on March 25, 2020; and

**WHEREAS**, Washington State Governor Jay Inslee issued Proclamation 20-20 on March 18, 2020, waiving and suspending laws and rules relating to tax penalties, fees, interest, and due dates in order to provide tax relief through the Department of Revenue; and

**WHEREAS**, Washington State Governor Jay Inslee issued the “Stay Home – Stay Healthy” Proclamation 20-25 March 23, 2020 which temporarily closed many businesses in an effort to slow the spread of COVID-19 and caused disruptions in many businesses’ ability to remit required tax payments; and

**WHEREAS**, the Orting Municipal Code (OMC) 4-5-3 requires First and Second quarter gambling taxes to be remitted to the City by April 30<sup>th</sup> and July 31<sup>st</sup> respectively;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Suspension of OMC 4-5-3 and Authorization.** The City Council suspends the provisions of OMC 4-5-3 and extends the due date for both First and Second Quarter 2020 gambling taxes to August 28, 2020 at 4 pm. No late penalties or fees shall be charged unless payment is remitted after the deadline set in this Ordinance. The Mayor is authorized to take action consistent with this Ordinance. This Ordinance shall only suspend the terms of OMC 4-5-3 for the First and Second Quarter of 2020, and the City Council intends for this Ordinance to have no precedential value.

**Section 2. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 3. Corrections.** The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, resolution numbering, section/subsection numbers and any references thereto.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 12<sup>TH</sup>, DAY OF AUGUST, 2020.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Inslee Best  
City Attorney

Filed with the City Clerk: 8.6.20  
Passed by the City Council: 8.12.20  
Date of Publication: 8.14.20  
Effective Date: 8.19.20