

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Agenda
City Hall, 110 Train St. SE
Orting, WA
March 25th, 2020
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

2. CONSENT AGENDA

A. Payroll and Claims Warrants

Motion: *To approve Consent Agenda as prepared.*

3. NEW BUSINESS

A. COVID 19 Update.

🇺🇸 Mayor Penner

4. ADJOURNMENT- Motion: Move to Adjourn

***Pursuant to the recommendations from public health officials, the City will take the following actions for this Council Meeting:**

- ***Older adults and individuals with underlying medical conditions that are at increased risk of serious COVID-19 are encouraged not to attend the meeting (including employees); and***
- ***The City will utilize social distancing recommendations, including efforts to limit contact of people within 6 feet from each other for 10 minutes or longer); and***
- ***Proper hand hygiene and sanitation will be readily available to all attendees and employees; and***
- ***The City will comply with environmental cleaning guidelines from the US Centers for Disease Control and Prevention (CDC).***

The City is utilizing remote attendance for Councilmembers and City employees. Please note: The meeting is open to the public and no action will be taken to prohibit or otherwise limit the public's attendance from this meeting.

VOUCHER/WARRANT REGISTER
FOR MARCH 25, 2020 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

MARCH 2nd COUNCIL

CLAIMS WARRANTS #48410 THRU #48444
IN THE AMOUNT OF \$ 88,725.10
EFT \$7844.89

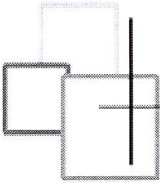
PAYROLL WARRANTS # 23636 THRU #23638 = \$ 15,915.07
EFT \$
IN THE AMOUNT OF \$ 112,525.99
Carry Over \$ 25,097.98

ARE APPROVED FOR PAYMENT ON MARCH 25, 2020

COUNCILPERSON _____

COUNCILPERSON _____

CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - March 2020 - 2nd Council

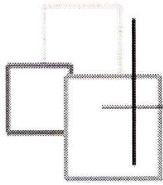
Fund Number	Description	Amount
001	Current Expense	\$42,512.50
101	City Streets	\$6,503.59
104	Cemetery	\$197.21
105	Parks Department	\$4,272.40
401	Water	\$8,002.14
408	Wastewater	\$20,510.30
410	Stormwater	\$5,763.10
412	Utility Land Acquisition	\$963.86
	Count: 8	\$88,725.10

Register

Fiscal: 2020
 Deposit Period: 2020 - March 2020
 Check Period: 2020 - March 2020 - 2nd Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank				
Check	0032707010			
EFT-FEB2020 MasterCard	Keybank-MasterCard	3/13/2020	3/16/2020	\$7,844.89
		Total	Check	\$7,844.89
		Total	0032707010	\$7,844.89
Key Bank				
Check	2000073			
48410	Business Solutions Center	3/25/2020		\$318.07
48411	Cintas Corporation #461	3/25/2020		\$220.08
48412	Crystal & Sierra Springs	3/25/2020		\$14.44
48413	Culligan Seattle WA	3/25/2020		\$40.91
48414	DM Disposal Co., Inc	3/25/2020		\$1,840.95
48415	Drain-Pro INC	3/25/2020		\$292.22
48416	Fastenal Company	3/25/2020		\$514.31
48417	Ford Motor Credit Company LLC	3/25/2020		\$4,084.81
48418	H D Fowler Company	3/25/2020		\$266.17
48419	Jennings Equipment Inc	3/25/2020		\$486.28
48420	Lakeside Industries	3/25/2020		\$503.56
48421	Law Offices of Matthew J Rusnak	3/25/2020		\$2,041.67
48422	Murphy-Brown, Mary	3/25/2020		\$270.00
48423	Office Depot	3/25/2020		\$163.55
48424	Orca Pacific, Inc	3/25/2020		\$1,403.70
48425	P.c. Budget & Finance	3/25/2020		\$4,862.18
48426	Parametrix	3/25/2020		\$232.67
48427	Pcrd (landfill)	3/25/2020		\$34.05
48428	Popular Networks, Lic	3/25/2020		\$15,484.91
48429	Puget Sound Energy	3/25/2020		\$19,351.61
48430	Sarco Supply	3/25/2020		\$89.47
48431	SCORE	3/25/2020		\$2,419.34
48432	Sfe Global Northwest Lic	3/25/2020		\$1,994.73
48433	Shope Enterprises, Inc	3/25/2020		\$686.80
48434	Sunnyside, City Of	3/25/2020		\$2,256.00
48435	Tacoma News INC	3/25/2020		\$314.29
48436	UniFirst Corporation	3/25/2020		\$376.16
48437	Utilities Underground Location Center	3/25/2020		\$55.44
48438	UW Valley Medical Center - OHS-Renton	3/25/2020		\$375.00
48439	Vermeer Northwest	3/25/2020		\$329.70
48440	Vision Forms LLC	3/25/2020		\$1,977.00

Number	Name	Print Date	Clearing Date	Amount
48441	Wa. State Dept. of Ecolog	3/25/2020		\$6,863.26
48442	Wex Bank	3/25/2020		\$1,407.13
48443	Whitworth Pest Solutions, INC	3/25/2020		\$300.63
48444	Penner, Joshua	3/25/2020		\$9,009.12
	Total		Check	\$80,880.21
	Total		2000073	\$80,880.21
	Grand Total			\$88,725.10



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Business Solutions Center	48410	108168	001-514-23-31-02	Name Plate-Adams	\$5.47
		108194	001-512-50-31-00		\$312.60
				Total	\$318.07
Cintas Corporation #461	48411	4044157238	408-535-60-48-04	Cleaning of City Park Restrooms	\$220.08
				Total	\$220.08
Crystal & Sierra Springs	48412	16789927 022920	001-514-23-31-02	Water for City Hall	\$14.44
				Total	\$14.44
Culligan Seattle WA	48413	0541267	001-521-20-31-03	Water for Police	\$40.91
				Total	\$40.91
DM Disposal Co., Inc	48414	4651798	001-514-23-31-02	Mobile Shredding	\$61.75
			001-524-20-31-00	Mobile Shredding	\$61.75
			401-534-10-31-00	Mobile Shredding	\$61.75
			408-535-10-31-00	Mobile Shredding	\$61.75
		9002818	408-535-60-47-00	WWTP-Garbage Service	\$1,205.41
		9025299	408-535-60-47-00	City Shop Garbage Service	\$388.54
		Total	\$1,840.95		
Drain-Pro INC	48415	65315	408-535-60-48-04	Honey Bucket Service & Rental	\$96.57
		65316	408-535-60-48-04	Honey Bucket Service-City Parks	\$195.65
				Total	\$292.22
Fastenal Company	48416	WASUM64536	105-576-80-48-00	Stock Items	\$64.29
			401-534-50-48-02	Stock Items	\$192.87
			408-535-50-48-02	Stock Items	\$192.87
			410-531-38-48-00	Stock Items	\$64.28
					Total
Ford Motor Credit Company LLC	48417	1732855-Lease Payment #17 - 3-2018 Ford Interceptor-8487901	001-591-21-70-03	1732855-Lease Payment #17 - 3-2018 Ford Interceptor-8487901	\$2,420.00
			001-592-21-80-02	1732855-Lease Payment #17 - 3-2018 Ford Interceptor-8487901	\$561.03

Vendor	Number	Invoice	Account Number	Notes	Amount
Ford Motor Credit Company LLC	48417	1738362-Lease Payment #17 - 2018 Ford F-150- 8487902	001-591-21-70-03	1738362-Lease Payment #17 - 2018 Ford F-150- 8487902	\$879.85
			001-592-21-80-02	1738362-Lease Payment #17 - 2018 Ford F-150- 8487902	\$223.93
				Total	\$4,084.81
H D Fowler Company	48418	15404587	408-535-50-48-02	Supplies	\$266.17
				Total	\$266.17
Jennings Equipment Inc	48419	47636R	105-576-80-48-01	Mower Repair-FA1018	\$194.51
			401-534-50-48-02	Mower Repair-FA1018	\$116.70
			410-531-38-48-01	Mower Repair-FA1018	\$175.07
				Total	\$486.28
Keybank-MasterCard	EFT-FEB2020 MasterCard	0408-Police-FEB2020	001-521-20-31-01	Flashlight Holster-Rose	\$22.43
			001-521-20-31-01	FlashlightHolster-Turner	\$32.35
			001-521-20-31-01	Tech Holder-Cassatt	\$40.94
			001-521-50-48-02	Car Wash	\$13.18
			001-512-50-31-00	Toner	\$78.68
			001-512-50-42-00	Monthly MasterCard-Bethune	\$26.95
			001-512-50-42-00	Monthly MasterCard-Bethune	\$162.55
			001-513-10-31-00	Office Supplies	\$50.98
			001-514-23-31-02	Office Supplies	\$19.73
			001-514-23-31-02	Toner-Fuser Kit	\$71.27
			001-514-40-41-19	Excel Training-Buttz & Bingham	\$39.50
			001-521-20-31-03	Toner-Fuser Kit	\$71.26
			001-571-20-31-27	Art Class Supplies	\$13.05
			401-534-10-31-00	Office Supplies	\$19.73
			401-534-10-31-00	Toner-Fuser Kit	\$71.26
			401-534-90-49-00	Excel Training-Buttz & Bingham	\$39.50
			408-535-10-41-14	Office Supplies	\$19.73
			408-535-10-41-14	Toner-Fuser Kit	\$71.26
			408-535-90-49-00	Excel Training-Buttz & Bingham	\$39.50
			410-531-31-40-06	Excel Training-Buttz & Bingham	\$39.50
			410-531-38-31-00	Office Supplies	\$19.74
			410-531-38-31-00	Toner-Fuser Kit	\$71.26
			1823-Larson-FEB2020	Paint for Art Class	\$34.20
1920-Gabreluk-FEB2020	Hotel-FTO Training Deffit	\$380.65			
	Drone Disk	\$194.29			
2933-Penner-FEB2020	Parking-Olympia	\$16.00			
5423-Public Works-FEB2020	Cement-New Shop	\$64.01			

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT-FEB2020	5423-Public Works-FEB2020	105-576-80-48-00	Bark	\$81.98
	MasterCard		105-576-80-48-00	Top Soil	\$251.39
			105-576-80-48-00	Top Soil	\$377.09
			105-576-80-48-00	Top Soil	\$377.09
			105-594-76-63-54	Chips for Park Play Areas	\$577.50
			401-534-10-31-00	Wireless Mouse-Lables-Markers	\$27.86
			401-534-10-31-00	Copy Paper	\$29.14
			401-534-10-31-00	Office Supplies	\$61.30
			401-534-90-49-00	Dinner-WW Training-Huffman & Rundle	\$19.48
			401-534-90-49-00	Excel Training-Barfield	\$64.00
			401-534-90-49-00	Asbestos Cement Pipe Work Practice Procedures-Barfield	\$210.00
			401-534-90-49-00	Asbestos Cement Pipe Work Practice Procedures-Jones	\$210.00
			401-534-90-49-00	Asbestos Cement Pipe Work Practice Procedures-Cononica	\$210.00
			408-535-10-31-00	Water & Powerade	\$5.41
			408-535-10-31-00	Wireless Mouse-Lables-Markers	\$27.86
			408-535-10-31-00	Copy Paper	\$29.14
			408-535-10-31-00	Lunch-WW Training-Huffman & Rundle	\$32.46
			408-535-10-31-00	Office Supplies	\$49.60
			408-535-10-31-00	CyberPower Smart APP	\$549.45
			408-535-10-31-04	Cellulose-Proweth TSS	\$126.99
			408-535-10-31-05	Tetnus Shot-Physical-Dunn	\$190.00
			408-535-10-31-05	Spill Kit-Eye Wash-Spill Control Socks-Spill Pads	\$602.70
			408-535-90-49-00	Dinner-WW Training-Huffman & Rundle	\$19.47
			408-535-90-49-00	Flagger Training	\$55.00
			408-535-90-49-00	Excel Training-Barfield	\$64.00
			410-531-38-31-00	Copy Paper	\$29.14
	7765-Montgomery-FEB2020		001-511-60-31-01	Drop Box	\$13.18
			001-513-10-31-00	Office Supplies	\$135.49
	9285-Gard-FEB2020		001-521-20-31-01	Twill Hat-Fleece Vest	\$75.83
			001-521-20-31-01	Bike Patrol Boots	\$251.38
	9358-Bethune-FEB2020		001-513-10-43-00	Coffee	\$2.46
			001-513-10-43-00	Parkin in Olympia	\$4.00
			105-594-76-64-04	Flowers for Hanging Baskets	\$1,361.00
				Total	\$7,844.89

Vendor	Number	Invoice	Account Number	Notes	Amount
Lakeside Industries	48420	117801	101-542-30-48-07	Street Asphalt	\$503.56
				Total	\$503.56
Law Offices of Matthew J Rusnak	48421	280-Mar2020	001-512-50-49-01	Court Appointed Attorney-March 2020	\$2,041.67
				Total	\$2,041.67
Murphy-Brown, Mary	48422	Dance Class-March 2020	001-571-20-31-21	Dance Class-March 2020	\$270.00
				Total	\$270.00
Office Depot	48423	44976355001-449776354001-001-521-20-31-03 449776356001		Office Supplies	\$163.55
				Total	\$163.55
Orca Pacific, Inc	48424	41556	401-534-10-31-01	Sodium Hypochlorite	\$915.82
		42014	401-534-10-31-01	Sodium Hypochlorite	\$487.88
				Total	\$1,403.70
P.c. Budget & Finance	48425	CI-282187 C-104188	001-538-40-47-00	Peg Fees-4th QRT	\$1,288.84
			001-589-30-03-00	Peg Fees-4th QRT	\$1,288.84
		CI-285151 C-104188	001-554-30-40-00	Jan 2020 Animal Control	\$2,284.50
				Total	\$4,862.18
Parametrix	48426	16437	101-595-10-64-34	Whitehawk BLVD Extension	\$232.67
				Total	\$232.67
Pcrod (landfill)	48427	32047	104-536-50-48-00	Dump Fees	\$34.05
				Total	\$34.05
Penner, Joshua	48444	Emergency Preparedness	001-525-60-41-01	Emergency Preparedness Food	\$9,009.12
				Total	\$9,009.12
Popular Networks, Llc	48428	21977-Jan	001-513-23-41-01	Computer Maintenance	\$82.77
			001-514-23-41-04	Computer Maintenance	\$231.74
			001-524-20-41-01	Computer Maintenance	\$165.54
			001-525-60-41-03	Disaster Recovery Backup-Server	\$1,005.01
			001-575-50-41-03	Computer Maintenance	\$148.98
			101-542-30-41-04	Computer Maintenance	\$82.77
			104-536-20-41-01	Computer Maintenance	\$33.11
			401-534-10-41-05	Computer Maintenance	\$347.62
			408-535-10-41-05	Computer Maintenance	\$347.62

Vendor	Number	Invoice	Account Number	Notes	Amount
Popular Networks, Llc	48428	21977-Jan	410-531-38-41-04	Computer Maintenance	\$215.20
		21978-FEB	001-513-23-41-01	Computer Maintenance	\$82.77
			001-514-23-41-04	Computer Maintenance	\$231.74
			001-524-20-41-01	Computer Maintenance	\$165.54
			001-525-60-41-03	Disaster Recovery Backup-Server	\$1,006.11
			001-575-50-41-03	Computer Maintenance	\$148.98
			101-542-30-41-04	Computer Maintenance	\$82.77
			104-536-20-41-01	Computer Maintenance	\$33.11
			401-534-10-41-05	Computer Maintenance	\$347.62
			408-535-10-41-05	Computer Maintenance	\$347.62
			410-531-38-41-04	Computer Maintenance	\$215.20
		21991-JAN	001-512-50-41-01	Computer Maintenance	\$15.59
			001-521-50-41-01	Computer Maintenance-PD PSB	\$1,546.31
			001-525-60-41-03	Disaster Recovery Backup-Server	\$615.90
		21992-FEB	001-512-50-41-01	Computer Maintenance	\$15.59
			001-521-50-41-01	Computer Maintenance-PD PSB	\$1,546.31
			001-525-60-41-03	Disaster Recovery Backup-Server	\$617.00
		35261-Mar	001-513-23-41-01	Computer Maintenance	\$82.76
			001-514-23-41-04	Computer Maintenance	\$231.74
			001-524-20-41-01	Computer Maintenance	\$165.54
			001-525-60-41-03	Disaster Recovery Backup-Server	\$1,007.75
			001-575-50-41-03	Computer Maintenance	\$148.98
			101-542-30-41-04	Computer Maintenance	\$82.77
			104-536-20-41-01	Computer Maintenance	\$33.11
			401-534-10-41-05	Computer Maintenance	\$347.62
			408-535-10-41-05	Computer Maintenance	\$347.62
			410-531-38-41-04	Computer Maintenance	\$215.20
		35268-MAR	001-512-50-41-01	Computer Maintenance	\$15.59
			001-521-50-41-01	Computer Maintenance-PD PSB	\$1,546.30
			001-525-60-41-03	Disaster Recovery Backup-Server	\$617.55
		35484	412-594-38-62-01	Cloud 8-Switch Port	\$963.86
				Total	\$15,484.91

Vendor	Number	Invoice	Account Number	Notes	Amount		
Puget Sound Energy	48429	200001247663-FEB2020	408-535-50-47-07	VC Lift Station	\$208.58		
		200001247812-FEB2020	101-542-63-47-03	SR162 Signal	\$26.84		
		200001248190-FEB2020	105-576-80-47-01	North Park	\$10.41		
		200001248372-FEB2020	401-534-50-47-08	Well 3	\$544.99		
		200001248539-FEB2020	001-525-50-47-01	Lahar Siren	\$10.52		
		200001532189-FEB2020	105-576-80-47-02	Main Parrk	\$351.64		
			105-576-80-47-03	Bell Tower	\$150.70		
		200003766280-FEB2020	001-514-21-32-01		\$56.44		
			001-514-21-47-01		\$144.85		
			001-524-20-32-05		\$67.09		
			401-534-50-47-01		\$144.85		
			401-534-50-47-09		\$56.43		
			408-535-50-47-01		\$144.85		
			408-535-50-47-08		\$56.43		
		200009717931-FEB2020	401-534-50-47-04	Well 2	\$62.08		
		200010396543-FEB2020	105-576-80-47-01	North Park	\$145.10		
		200010396733-FEB2020	401-534-50-47-11	Well 4 Pump Station	\$2,355.02		
		200010629349-FEB2020	101-542-63-47-01	City Shop	\$20.06		
			104-536-50-47-01	City Shop	\$16.05		
			401-534-50-47-01	City Shop	\$20.06		
			408-535-50-47-01	City Shop	\$24.08		
		200013874264-FEB2020	408-535-50-47-04	WWTP	\$7,177.91		
		200014994137-FEB2020	408-535-50-47-05	VG Lift Station	\$97.11		
		200019613294-FEB2020	104-536-50-47-02	Cemetery Shop	\$47.78		
		200019646914-FEB2020	101-542-63-47-03		\$48.32		
		200021421298-FEB2020	408-535-50-47-06	Rainier Meadows	\$28.90		
		200022934653-FEB2020	001-575-50-47-01	MPC	\$782.31		
		200024404523-FEB2020	408-535-50-47-02	Lift Station 1	\$131.20		
		220011476511-FEB2020	408-535-50-47-03	High Cedars Lift Station	\$114.78		
		220015220399-FEB2020	101-542-63-47-03	Street Lights	\$50.80		
		220020534461-FEB2020	101-542-63-47-01	PW Shop	\$231.52		
			401-534-50-47-01	PW Shop	\$324.13		
			408-535-50-47-01	PW Shop	\$370.43		
		220022116432- FEB2020	001-512-50-47-01	City Hall-New	\$10.07		
			001-514-21-47-01	City Hall-New	\$50.37		
			001-521-50-47-00	City Hall-New	\$100.74		
			001-524-20-32-05	City Hall-New	\$7.56		
			401-534-50-47-01	City Hall-New	\$27.71		
			408-535-50-47-01	City Hall-New	\$27.70		
			408-535-50-47-01	City Hall-New	\$27.70		
		300000002406-FEB2020	101-542-63-47-03	Street Lights	\$5,077.50		
				Total	\$19,351.61		
		Sarco Supply	48430	1128978	001-512-50-31-00	Court-Supplies-Paper Towels	\$35.79
					001-513-10-31-00	Court-Supplies-Paper Towels	\$17.89
					001-521-20-31-03	Court-Supplies-Paper Towels	\$35.79
	Total				\$89.47		
SCORE	48431	4441-FEB2020	001-523-60-41-00	Jail Fees-FEB 2020	\$2,392.00		

Vendor	Number	Invoice	Account Number	Notes	Amount
SCORE	48431	4458-FEB2020	001-523-60-41-00	Jail Fees-Health Services	\$27.34
				Total	\$2,419.34
Sfe Global Northwest Llc	48432	10167	408-535-10-41-09	Annual Meter & Sensor Verification	\$1,994.73
				Total	\$1,994.73
Shope Enterprises, Inc	48433	9999286	410-531-38-48-01	Poly Step-Grate Frame-Riser-	\$686.80
				Total	\$686.80
Sunnyside, City Of	48434	9348	001-523-60-41-00	Jail Fees-FEB 2020	\$2,256.00
				Total	\$2,256.00
Tacoma News INC	48435	257635-March 2020	001-511-60-49-01	Publications-ORD 2020-1058- Legal Notices	\$314.29
				Total	\$314.29
UniFirst Corporation	48436	330 1603371	408-535-10-31-03	Uniform Item-Protective Services	\$163.05
		330 1613960	408-535-10-31-03	Uniform Item-Protective Services	\$65.11
		330 1616080	408-535-10-31-03	Uniform Item-Protective Services	\$148.00
				Total	\$376.16
Utilities Underground Location Center	48437	0020203	401-534-60-41-00	Locates - Feb 2020	\$27.72
			408-535-60-41-00	Locates - Feb 2020	\$27.72
				Total	\$55.44
UW Valley Medical Center - OHS- Renton	48438	700003548-Hubbard	001-521-20-41-00	Medical Exam-Hubbard	\$375.00
				Total	\$375.00
Vermeer Northwest	48439	R01045	105-576-80-40-01	Stump Grinder	\$329.70
				Total	\$329.70
Vision Forms LLC	48440	5877	401-534-10-31-00	Utility Bill Processing & Mailing	\$241.98
			401-534-10-42-00	Utility Bill Processing & Mailing	\$417.02
			408-535-10-31-00	Utility Bill Processing & Mailing	\$241.98
			408-535-10-42-00	Utility Bill Processing & Mailing	\$417.01
			410-531-38-31-00	Utility Bill Processing & Mailing	\$241.99

Vendor	Number	Invoice	Account Number	Notes	Amount
Vision Forms LLC	48440	5877	410-531-38-42-00	Utility Bill Processing & Mailing	\$417.02
				Total	\$1,977.00
Wa. State Dept. of Ecolog	48441	2020-WA0020303-2	408-535-50-47-10	Water Quality Program	\$3,490.56
		2020-WAr045016-2	410-531-39-41-39	Municipalities Stormwater Phase 2	\$3,372.70
				Total	\$6,863.26
Wex Bank	48442	64439602	001-521-20-32-00	Fuel-PD	\$1,407.13
				Total	\$1,407.13
Whitworth Pest Solutions, INC	48443	493194	001-575-50-48-00	MPC Pest Control	\$191.33
		493195	001-514-21-48-01	City Hall Pest Control	\$109.30
				Total	\$300.63
				Grand Total	\$88,725.10