

## COUNCILMEMBERS

### Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



## ORTING CITY COUNCIL

Study Session Meeting Minutes  
Orting Multi-Purpose Center  
202 Washington Ave. S, Orting, WA  
January 15<sup>th</sup>, 2020  
6PM.

ORIGINAL

### CHAIR, DEPUTY MAYOR GREG HOGAN

#### 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Kelly led the pledge of allegiance.

**Councilmembers Present:** Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Tony Belot, John Williams, Gregg Bradshaw, and Scott Drennen.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, Greg Reed, Public Works Director, Emily Adams, Planner.

Mayor Penner talked about the Study Session and its importance. He stated the purpose is to get down and deep into issues. The meeting works well to have open dialog. He stated that during staff reports Council should feel free to talk to staff and ask questions. They can also talk to the other Committees about issues.

Deputy Mayor Hogan stated he wanted to move agenda item 4G up to the first item. Council agreed by consensus.

#### 2. COMMITTEE REPORTS

##### Public Works

Councilmember Drennen reported that the Committee had not met yet but when they do in February they will be talking about the structure of the meeting, what they want to achieve, and how they want the committee meeting to operate.

##### Public Safety

Councilmember Kelly briefed that both the South Sound 911 and Score agreements were discussed at the last meeting and are on the agenda. The Committee also discussed the following:

- The State mandate relating to any city that is in a Lahar zone;
- The emergency management director, Kirstin from Puyallup and discussions about the 50K that has been budgeted to utilize her services;
- Administrator Bethune is shooting for an evacuation drill during the next Summerfest in conjunction with local businesses;
- Unmarked cars one for Chief and one for the detective;
- Lahar sirens will be chime; will switch over on January 29.

##### Community and Government Affairs

Councilmember Gunther reported on the following items that he presented at the first CGA meeting of the year:

- Council Policies Review for Better Government
- Tree Care/Replacement Policy
- Disability Park Equipment Policy
- City Sign Improvement/Replacement
- Neighborhood ADU's
- Bidding Process Review
- Equity Advancements

The Committee will also look at the term limits agenda item that was initiated by the prior committee members.

### **3. STAFF REPORTS**

#### **Public Works**

Director Greg Reed discussed the following items his crew is working on:

- Vandalism and repair of the City of Orting sign as you enter the City;
- Public Works crew moving items from old shop to the new shop;
- Snow routes developed and they are all ready for any storms;
- Warming center prep is done;
- NPDES hire is doing a great job;
- Pot holes are being filled;
- Emergency water repair;
- The New employee at the treatment plant is doing a great job;
- Basin I is back in service.
- Supported employment personnel is on board.

There was further discussion about the tree that was cut down in the main City Park and the current standard operating procedure in place in relation to trees.

#### **Police**

Chief Gard briefed on their latest entry level hire. She will be the first woman police officer in Orting. Her name is Ashley Rose. Officer Rose will be attending the academy from February 5<sup>th</sup> through June 12<sup>th</sup>. She still has to pass the physical. He made a conditional offer to a second candidate.

#### **Finance**

Treasurer Larson briefed on the following:

- IT staff have been working to restore disabled emails that came about due to the installation of the new server ;
- The department is wrapping up period 13 expenses;
- The Court Administrator left in the fall and the Court Clerk is working as the Acting Court administrator;
- Mayor Penner has been evaluating court services to see if it would be cost effective to share court services;
- The Court is currently In the process of hiring a temporary court clerk.

Mayor Penner wants to provide a full scope of options for court services to the City Council. He stated that this is the perfect time to take a look at the cost of court services, and ultimately options will be brought back to Council so that they have all the necessary information in order to make an informed decision relating to court services.

#### **Administrator Bethune**

Administrator Bethune has been working on goal setting. He will give a status report on goals at the February 19<sup>th</sup> study session. The Mayor would like to bring all the goals from Committees and staff to Council and have council weigh in on which items that they want staff to work on. He asked if Council wanted a specific separate meeting or if they want to piggyback on to a study session agenda or a regular council meeting.

#### **Mayor Penner**

Mayor Penner announced Administrator Bethune's retirement which will be in October of 2020. He briefed the Council on his plan to place Treasurer Larson in the role as an intern in the position of "assistant administrator" for the next 9 to 10 months. He will be analyzing staffing and the roles and responsibilities that may be shifted as we transition after Administrator Bethune's retirement. Staff will bring back a job description for the assistant administrator role so that Council can review it.

Mayor Penner spoke about the briefing from Pierce County Councilmember Dave Morrell on the Puget Sound Clean Air bill. He stated that if the Council would like; staff will draft a resolution or letter in



support of the Pierce County Council, and against the tax. Discussion followed. By consensus Council was willing to have Councilmember Belot and the Mayor prepare a resolution in opposition to the carbon tax.

Mayor Penner briefed on the following:

- Opportunities to sit on AWC boards;
- AWC will be coming in the future to brief the Council;
- The Legislative session started and the Mayor is working hard to advocate for the SR162 footbridge, the value of the SR162 Footbridge and traffic impacts on SR162, the importance of the Whitehawk connection and the connection to Kansas, and about funding for the Jones Levee;
- Middle School students sent letters to the Mayor, and most of them were regarding the Orting Skatepark, he will share those letters with Council when he has read them all;
- The Pierce County Regional Council will be meeting Thursday; Deputy Mayor Hogan is the alternate to the Mayor;
- Mayor Penner met with Representative Kim Schrier and primary talking points were in regard to the SR162 foot bridge. Rep. Schrier and Senator Patty Murray will be attending the next Lahar drill in May.

#### **4. AGENDA ITEMS**

##### **G. AB20-10- Commerce Grant.**

Administrator Bethune briefed that the Department of Commerce is offering up to \$50,000 in planning grants for cities with populations less than 20,000. Their purpose is to improve a housing shortage in our region and their focus is on density. The City is not pushing for greater density but there are a few items that could be improved in our code. The City has to pick at least 2 of the recommendations. One option that he recommended is lot size averaging. The Planning Commission is looking for direction from Council this year. Another item that he felt would be helpful would be making changes in regard to duplexes. Additionally, the code related to Accessory Dwelling Units need to be updated. He stated these updates may end up causing a mild increase in density.

Council discussion followed. The Mayor stated that the Council would need only to choose two items from the list that they may be interested in, and this gives the City the opportunity to update the City code and use someone else's money to do so. The Mayor stated that staff needs to know if Council wants to pursue the grant and if so, which items would they like to address. The Application needs to be in by February 28, 2020. There is no match required.

**Action:** By consensus Council agreed to move forward and have a Resolution prepared as a proposal for the January 29, 2020 meeting.

##### **A. AB20-05-Interlocal Agreement-South Correctional Entity. (SCORE)**

Chief Gard briefed on the contract with SCORE. SCORE was formed to operate and maintain a consolidated correctional facility located in the city of Des Moines to provide correctional services. The City of Orting Police Department desires to sign an updated contract so that certain inmates can be housed at the SCORE Facility. The former contract with Score expired. The Fees for the new contract are laid out in Exhibit A. They tend to use SCORE when an inmate has medical or mental health issues. This was reviewed by the Public Safety Committee and passed forward to the whole council with a recommendation to approve. **Action:** Move to Consent Agenda on January 29, 2020.

##### **B. AB20-06-South Sound 911 Agreement.**

Councilmember Kelly briefed that the City of Orting PD currently uses SS911 for Support Services. South Sound 911 is now an independent legal public entity created pursuant to RCW 35.21 and chartered by the City of Tacoma to provide Support Services. The City has had an ILA with SS911, but needs to enter in to a new contract to reflect their new status. This was reviewed by the Public Safety Committee and passed forward to the whole council with a recommendation to approve.

**Action:** Move to Consent Agenda on January 29, 2020.

**C. AB20-07-Discussion- Vacating Property**

Administrator Bethune briefed that there are some Survey lines on Kansas and Calistoga. There is a tiny piece that is actually the City’s land. Something went wrong with the survey in the past and the City wants to fix that and vacate the portion of property so the cell tower is not on City property. **Action:** Stand-alone item on January 29, 2020.

**D. AB 20-08-Generator Purchase & Installation/New Municipal Center.**

Councilmember Drennen briefed that he would like to have standard for all City generators. The City currently has 15 generators. Council rejected all the specs from the last bids that came in and want to go out for a Re-Bid. The specs have been revised for the re-bid.

**E. Discussion-Car Tab Fees.**

Mayor Penner briefed. He provided a memo to Council on December 4<sup>th</sup> stating his position. He would like to change the \$20 car tab fee to \$0, until the litigation relating to Initiative I-976 is resolved. The Mayor would like to present Council with a resolution to accomplish that. **Action:** By consensus Council agreed to move this forward as a stand-alone item on January 29, 2020 council agenda.

**F. AB20-9-Tourism Video.**

Administrator Bethune briefed that Council previously approved funds for a tourism video. The CGA approved the video in November as the low bidder. The video was shown to the Council. Administrator Bethune informed Council that more videos will be coming soon, on character, emergency management, and later one on economic development. Discussion followed about the pluses and minuses of the video. This is the first video and is a building block for future videos.

**5. EXECUTIVE SESSION**

Deputy Mayor Hogan recessed the meeting at 8:34pm for a 2 minute break just prior to the executive session. The executive session is per RCW 42.30.110 (i) (3) Litigation or legal risk, for ten minutes, and action is not anticipated after.

The Executive Session started at 8:36 pm for 2 minutes.

8:36pm- Extended for an additional 10 minutes.

8:46pm- Extended for an additional 5 minutes

8:51pm- Extended for an additional 3 minutes.

8:54pm- Extended for an additional 2minutes.

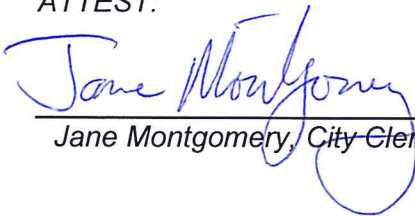
8:56pm – Session over.

Deputy Mayor Hogan called the meeting back to order at 8:56pm.

**6. ADJOURNMENT**

Deputy Mayor Hogan adjourned the meeting at 8:56 pm.

ATTEST:

  
\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

  
\_\_\_\_\_  
Joshua Penner, Mayor