

City of Orting Developer Checklist

Development Name _____
Application Number _____

A. Preliminary Plat

<u>Date</u>	<u>Initial</u>	
		1. Environmental Documentation and Request for Determination Submitted (D)
		2. Environmental Determination (C)

No Impact

or

Impact

- _____ DNS Issued (C)
- _____ Public Notice (C)
- _____ Comment Period (C)
(15 days)
- _____ Ecology Review
- _____ DNS Accepted (C)

- _____ DS Issued (C)
- _____ Scoping Notice (C)
- _____ Draft EIS (D)
- _____ Public Notice (C)
- _____ Comment Period (C)
(30 days)
- _____ Final EIS (D)
- _____ EIS Accepted (C)

DNS or EIS must be accepted by City prior to Preliminary Plat Application.

- | | | |
|--|--|---|
| | | 3. Preliminary Plat Application (D)
Plans Required (10 each) |
| | | <ul style="list-style-type: none"> _____ a. Plat Map _____ b. Contour Map _____ c. Utility Plan and Profile <ul style="list-style-type: none"> • streets • stormwater • sewer • water |

<u>Date</u>	<u>Initial</u>	
_____	_____	4. City Review and Comment (C) <ul style="list-style-type: none"> • Mayor • City Administrator • Fire Chief • Engineer • Building Inspector • Utility Superintendent • Schools
_____	_____	5. Planning Commission (C) <ul style="list-style-type: none"> • Public hearing and determination
_____	_____	6. City Council (C) <ul style="list-style-type: none"> • Public hearing and action on Planning Commission recommendation

B. Improvements

_____	_____	1. Developer Extension Agreement (D and C)
_____	_____	2. Review Deposit Paid (D)
_____	_____	3. Submit Final Construction Plans (D)
_____	_____	4. Review and Approval (C) <ul style="list-style-type: none"> _____ • City Engineer _____ • Fire Chief _____ • Utility Superintendent _____ • City Council
_____	_____	5. Bond Posted (D)
_____	_____	6. Inspection Fee Paid (D)
_____	_____	7. Contractor Approval (C)
_____	_____	8. Complete Construction (D)
_____	_____	9. Final Charges and Fees Paid (D)
_____	_____	10. Latecomers Agreement Executed (if necessary) (C)
_____	_____	11. Construction Acceptance (C) <ul style="list-style-type: none"> _____ • Engineer Approval _____ • Council Approval
_____	_____	12. As-built Mylars (D) <ul style="list-style-type: none"> _____ • Engineer Approval _____ • Council Approval _____ • AutoCAD Files to City

Date Initial

C. Final Plat

- | | | |
|-------|-------|---|
| _____ | _____ | 1. Final Plat Application (D)
Requirements |
| | | ___ a. Final Plat Map |
| | | ___ b. Land Surveyor Certification |
| | | ___ c. Owner adoption of plat and dedication of public right-of-way and easements |
| | | ___ d. County Treasurer Certification |
| | | ___ e. Clerk/Treasurer Certification |
| _____ | _____ | 2. Final Plat Approval (C) |
| | | ___ a. Engineer |
| | | ___ b. Planning Commission |
| | | ___ c. City Council |
| _____ | _____ | 3. Plat Recording (within 1 year of City approval) (D) |

Notes: (D) Developer Responsibility
 (C) City Responsibility