



**Public Safety Committee Agenda
City Hall Council Chambers
104 Bridge Street South**

September 5, 2024 09:00

Don Tracy, Co-Chair/Councilmember
Stanley Holland, Co-Chair/Councilmember
Scott Larson, City Administrator
Devon Gabreluk, Police Chief
Kristin Wetzel, Orting Police

This meeting is being held in person and through the platform zoom. Details for the virtual participation can be found below.

Join Zoom Meeting
Join Zoom Meeting
Meeting ID: 824 0360 7875
Passcode: 728917•
+1 253 215 8782 US (Tacoma)

Call to Order

Approval of July, 2024 Minutes

Agenda

1. Emergency Management – Council Adoption of EM C.E.M.P (AB24-74 & Draft Resolution 2024-16)
2. Police - 2024 Council Goals Update
3. Admin – Legislative Priorities
4. Police - Monthly Statistics – July/August, 2024
5. Admin – RV/Boat Parking – (AB24-78 & Draft Ordinance 2024-xxxx)
6. Police - Automated School Zone Enforcement (AB24-75 & Draft Ordinance 2024-xxxx)
7. Police – 2025 S.C.O.R.E Jail Housing ILA (AB24-76 & Draft ILA)
8. Police – 2024-2026 O.S.D. School Resource Officer ILA (AB24-77 & Draft ILA)

Additional Comments/Good of the Order

Action Items

1. AB24-74 & Resolution 2024-16 - Council Adoption of EM C.E.M.P
2. AB24-78 & Ordinance 2024-xxxx - RV/Boat Parking
3. AB24-75 & Ordinance 2024-xxxx – Automated School Zone Enforcement Cameras
4. AB24-76 – 2025 S.C.O.R.E. Jail Housing ILA
5. AB24-77 - 2024-2026 O.S.D. School Resource Officer ILA

Adjournment

Next Meeting: *October 3, 2024 – 09:00 am*

Orting Public Safety Committee Meeting

City Hall Council Chambers
June 27, 2024

ATTENDANCE Don Tracy, Chair/Councilmember
 Stanley Holland, Chair/Councilmember
 Scott Larson, City Administrator
 Chief Devon Gabreluk, Orting Police Dept.
 Kristin Wetzel, Orting Police Dept.

Call to Order at 9:00 AM

AGENDA ITEMS

Approval of Prior Minutes

Update on Automated School Zone Enforcement

- Chief Gabreluk reviewed all of the automated school zone traffic camera materials with the committee. It was recommended that this topic be brought to the next study session for just discussion and input purposes.

Update on 2024 Department Goals

- Department command staff has highlighted evaluating staffing needs and workloads, along with the updating of current criminal code, as the top department goals.

AB24-XX SWAT ILA Addendum – Addition of SWAT Medics

- Central Pierce Fire & Rescue (CPRF) would like to partner with SWAT and add medics to the team. These individuals would strictly be providing advanced medical care in high-risk situations. CPRF will provide SWAT medics with comprehensive training to ensure they would have the skills necessary to operate effectively in tactical scenarios. The committee recommended this item be moved to study session

Monthly Statistics

- Chief Gabreluk provided the committee with the monthly crime statistics. He reported that the reporting period was shorter than usual ending on June 21, 2024. The department responded to approximately 235 calls for 911 service.

2025 Budget Request Items

- Chief Gabreluk highlighted his 2025 budget request items which included the following: City Hall Security System Software Licensing, life jackets and rope throws for each officer, four additional Portable Breath Tests (PBT's), a Cellbrite cell phone data extraction device and an additional police officer position.

Date of August Committee Meeting

- The committee decided to cancel the Public Safety Committee meeting for August 2024. No City Council meetings are scheduled for August.

Meeting Adjourned at 10:07 AM

DRAFT



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Resolution for Adoption of Emergency Management Comprehensive Emergency Management Plan	AB24-74	Public Safety		
		9.5.2024		
	Department:	Public Safety		
	Date Submitted:	9.5.2024		
Cost of Item:	<u>\$0</u>			
Amount Budgeted:	<u>0</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:				
Timeline:	ASAP			
Submitted By:	Tim Bauer/Devon Gabreluk			
Fiscal Note: None				
Attachments: Draft Resolution NO 2024-16 ; EPIC-EM CEMP (Comprehensive Emergency Management Plan)				
SUMMARY STATEMENT:				
<p>The City of Orting and the Cities of Puyallup, Bonney Lake, Buckley, Sumner, and the Towns of Carbonado, Wilkeson, and South Prairie have previously entered into an ILA for Emergency Management and disaster preparedness services (East Pierce Interlocal Coalition for Emergency Management). Emergency Management representatives from each participating agency have created the EPIC-EM CEMP (Comprehensive Emergency Management Plan) which serves as a master document for emergency planning and response among the agencies. The CEMP is to be adopted by each participating agency, and additionally serves to satisfy statutory requirements for public agencies with emergency response capabilities.</p> <p align="center">Download a copy of the FULL CEMP document HERE</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move to September study session .				
FUTURE MOTION: TBD				

**CITY OF ORTING
WASHINGTON**

RESOLUTION NO. 2024-16

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ORTING, WASHINGTON ADOPTING
THE EAST PIERCE INTERLOCAL COALITION
FOR EMERGENCY MANAGEMENT
COMPREHENSIVE EMERGENCY
MANAGEMENT PLAN 2024 - 2029 EDITION.,
AND PROVIDING FOR SEVERABILITY AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, RCW 38.52.070 requires City emergency management organization and plan to be updated and plan to be updated regularly consistent with the State's plan and program; and

WHEREAS, the State reviewed the East Pierce interlocal Coalition for Emergency Management Comprehensive Emergency Management Plan 2024 - 2029 Edition for consistency and compliance with the current City and with both the Federal Response plan and State Comprehensive Emergency Management Plan, including the provision of RCW 38.52 Emergency Management and acknowledged completion of the Plan review on March 6, 2024; and

WHEREAS, adoption of the East Pierce interlocal Coalition for Emergency Management Comprehensive Emergency Management Plan 2024 - 2029 Edition is in the best interests of the City and is residents and supports the public peace, health, safety and welfare;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The East Pierce interlocal Coalition for Emergency Management Comprehensive Emergency Management Plan 2024 - 2029 Edition, is hereby adopted as set forth in Exhibit A, which is attached, and shall be in full force and effect upon passage and signatures hereon.

Section 2. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerkal errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE __th

DAY of _____ 2024.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

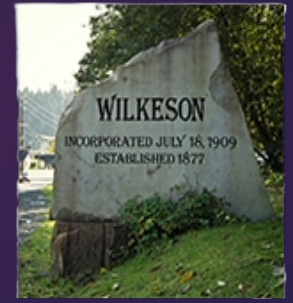
Charlotte Archer, City Attorney
Inslee Best, PLLC

DRAFT



EPIC EM

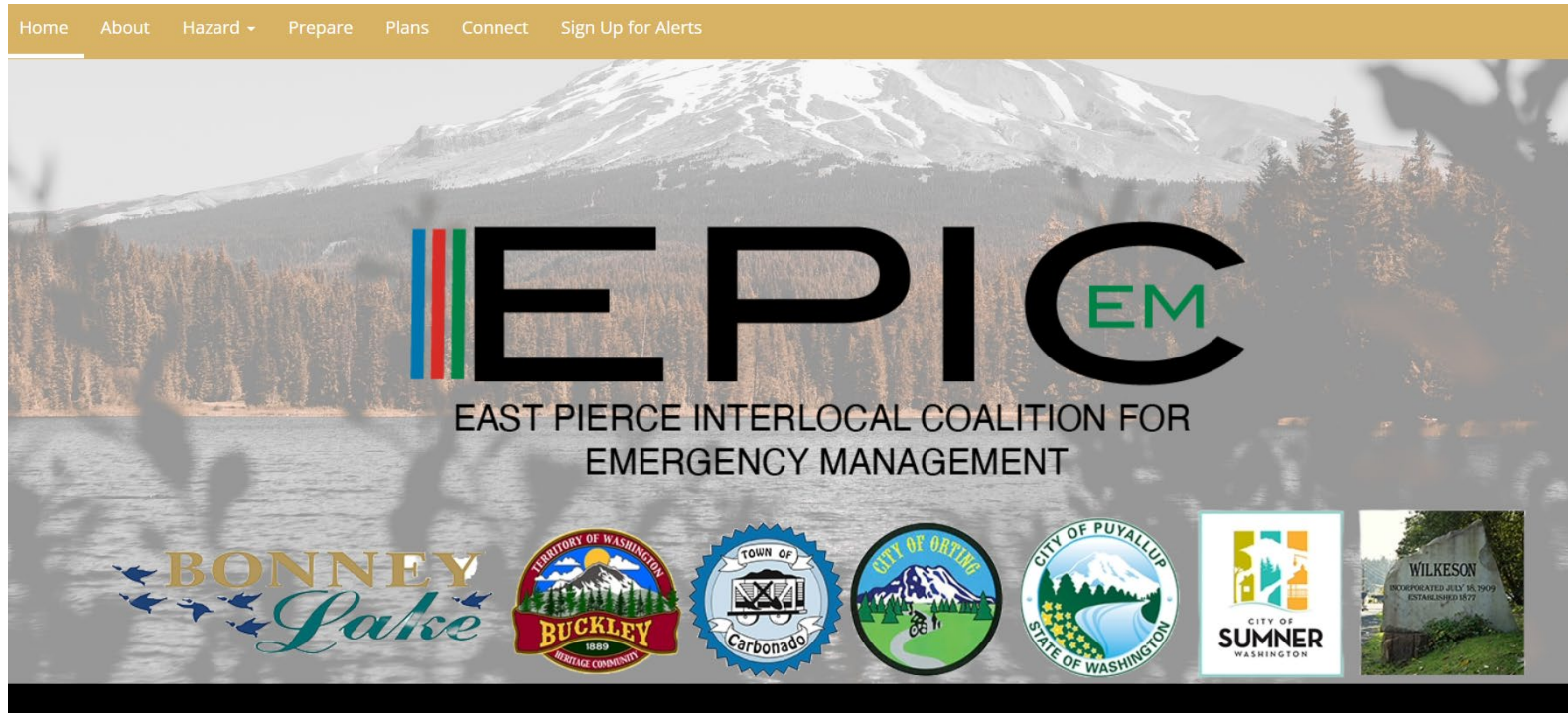
EAST PIERCE INTERLOCAL COALITION FOR
EMERGENCY MANAGEMENT



What is the **East Pierce Interlocal Coalition** for Emergency Management (EPIC-EM)?

- ▶ Formed in 2021 for the purpose of sharing resources and expertise between the 7 cities and towns of:
 - ▶ Carbonado
 - ▶ Bonney Lake
 - ▶ Buckley
 - ▶ Orting
 - ▶ Puyallup
 - ▶ Sumner
 - ▶ Wilkeson
 - ▶ * South Prairie mid 2024

East Pierce Interlocal Coalition for Emergency Management Portal



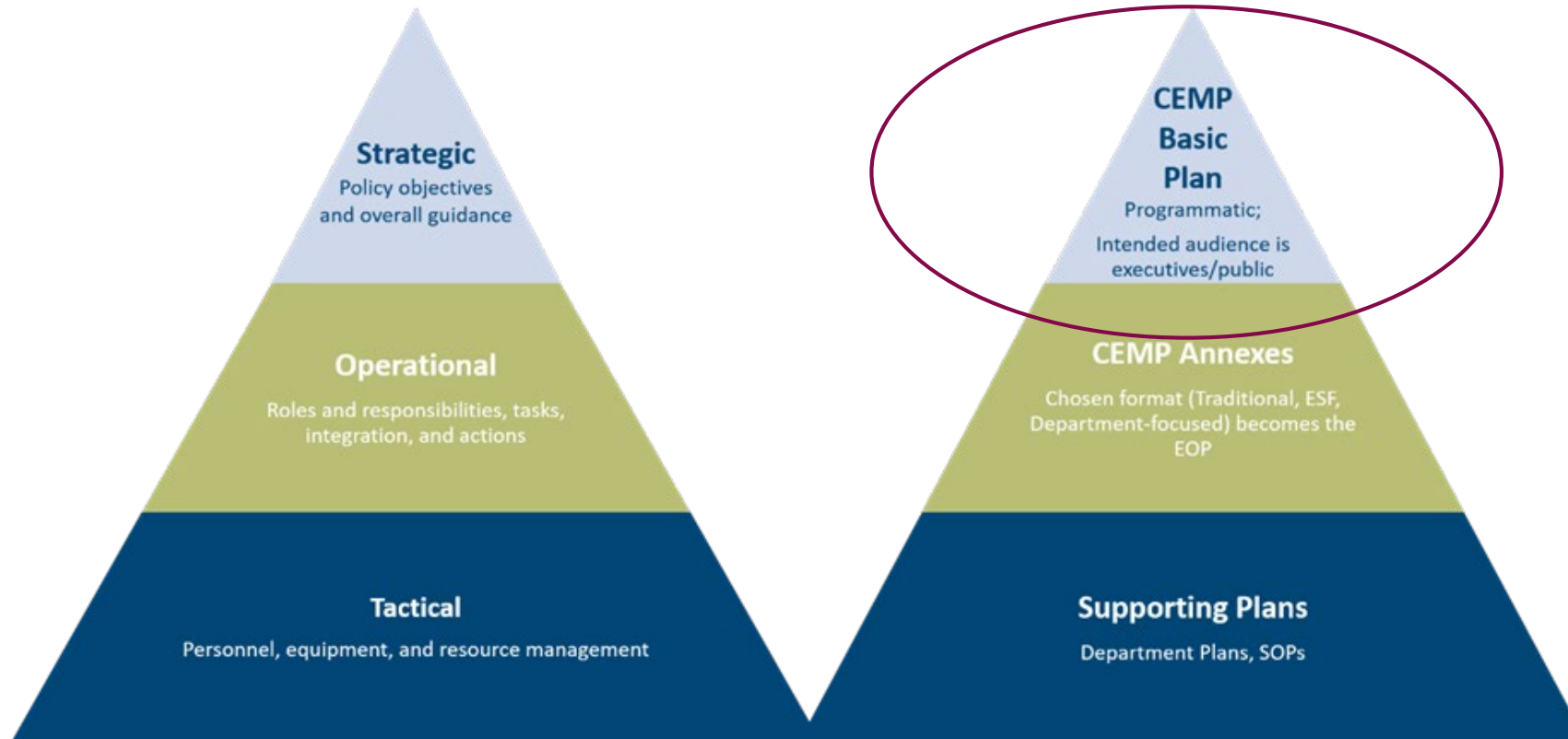
What is the Comprehensive Emergency Management Plan (CEMP)?

- ▶ Strategic and Operational Plans for how our community deals with known emergencies – natural or human-caused:
 - ▶ How we can help support the community
 - ▶ How the community can help
- ▶ Ties to National Preparedness Goal of:
 - ▶ Preventing
 - ▶ Protecting
 - ▶ Mitigating
 - ▶ Responding
 - ▶ Recovering

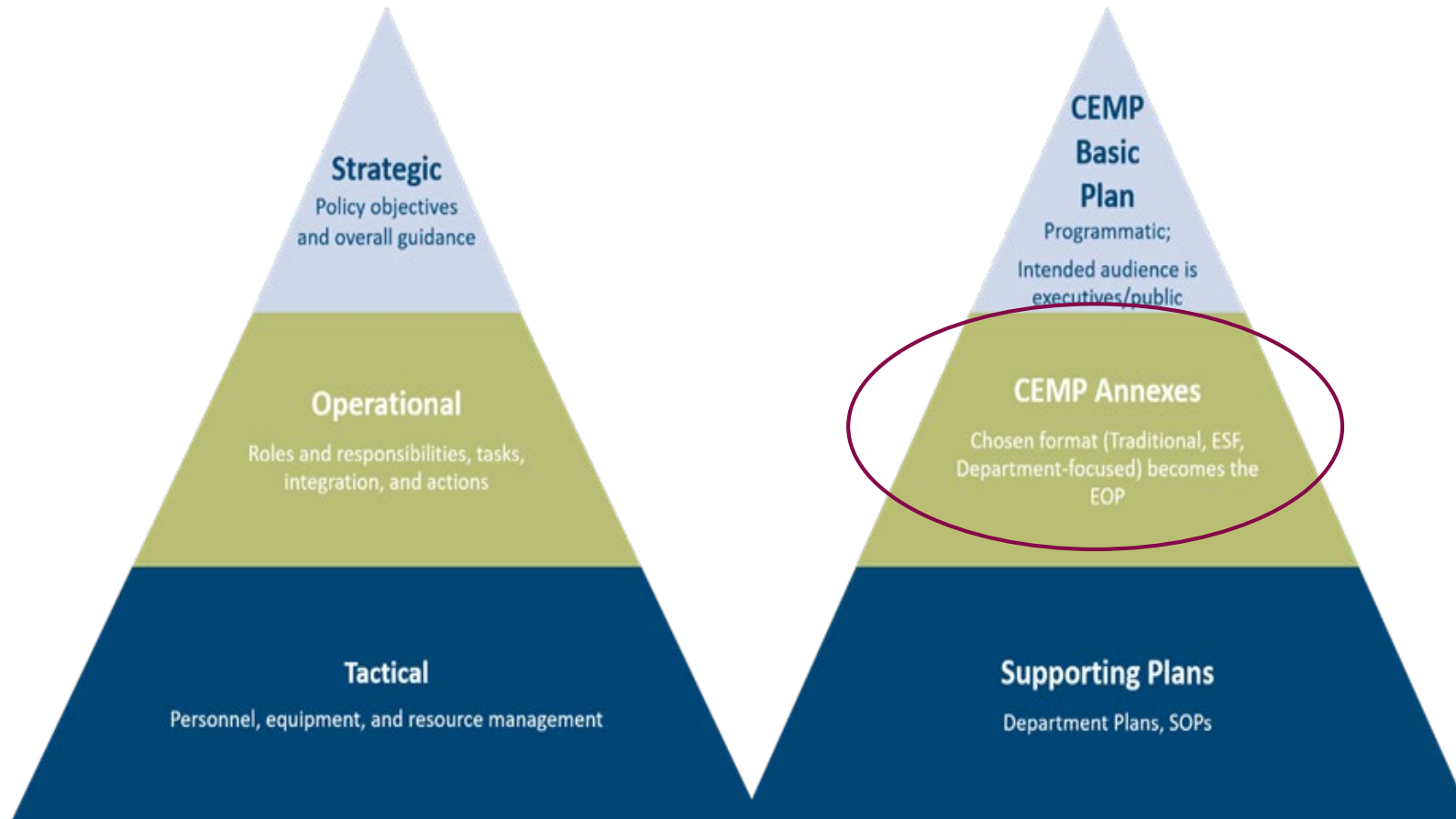
Comprehensive Emergency Management Plan (CEMP)

- ▶ Tied vertically to County, State, and Federal plans
- ▶ Typical parts to the Plan:
 - ▶ Basic – Strategic Plan
 - ▶ Operational – Supporting Annexes
 - ▶ Tactical – Hazard/Threat/Incident Specific Plans
- ▶ Shows us gaps in planning or emergency responses

Comprehensive Emergency Management Plan (CEMP) Basic Plan



Comprehensive Emergency Management Plan (CEMP) Annexes



Why is a Comprehensive Emergency Management Plan (CEMP) needed?

- Mandated for cities and/or counties that take on Emergency Management functions based on state and federal laws
- Sets roles and responsibilities for identified providers during emergencies
- Allows for State and Federal grant applications

Comprehensive Emergency Management Plan (CEMP) Process

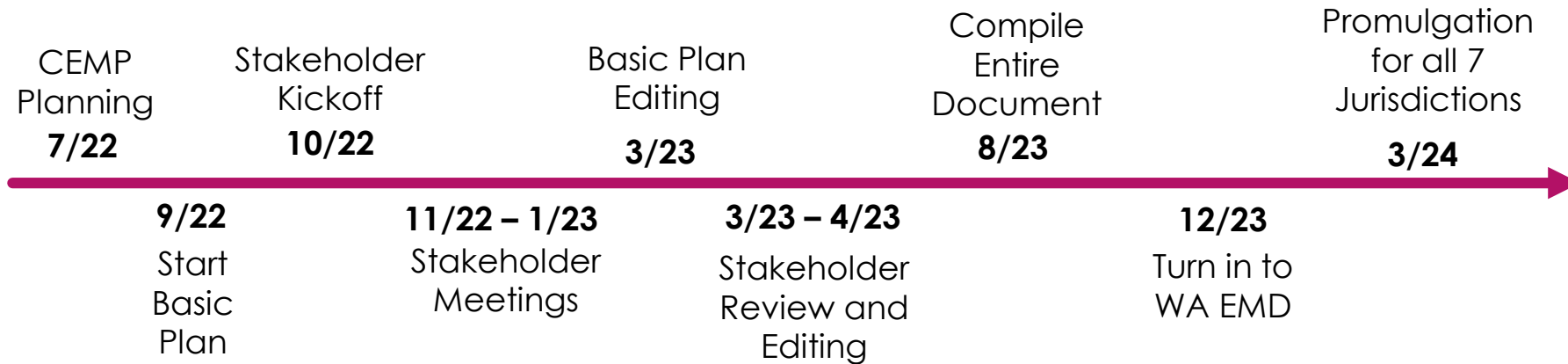
- ▶ Planning involved the Whole Community
 - ▶ Staff met with each jurisdiction to discuss certain responses/actions
- ▶ Public and Stakeholder input
 - ▶ Public forum(s) in each jurisdiction
- ▶ Looked at jurisdiction specific local risks
- ▶ Looked at the community's ability to respond to those risks
- ▶ Local approvals, then submission to WA EMD for review
- ▶ Renewable and updated every 5 years

East Pierce Interlocal Coalition for Emergency Management (EPIC-EM) Hazards

	Carbonado	Bonney Lake	Buckley	Orting	Puyallup	Sumner	Wilkeson	%
Hazard Type								
Geological								
Earthquake	X	X	X	X	X	X	X	100%
Landslide	X	X	X	X	X		X	86%
Volcanic	X	X	X	X	X	X	X	100%
Meteorological								
Drought		X	X		X	X		57%
Flood	X	X	X	X	X	X	X	100%
Severe Weather	X	X	X	X	X	X	X	100%
Wildland/Urban Interface	X	X	X		X		X	71%
Technological								
Civil Disturbance		X	X		X	X		57%
Cyber Attack			X		X			29%
Dam Failure		X	X		X	X		57%
Energy Emergency	X	X	X		X	X	X	86%
Epidemic	X	X	X		X	X	X	86%
Hazardous Materials/Pipeline		X		X	X	X		57%
Terrorism/Active Threat		X	X	X	X	X		71%
Transportation Accident		X	X		X			43%
Count of Identified Risks = 15								
Count of Risks per city/town	8	14	14	7	15	11	8	
% of Risks/city town	53%	93%	93%	47%	100%	73%	53%	

Note: Based on 2020-2025 Region 5 All Hazard Mitigation Plan, Section 4. Self-identified by Jurisdiction as hazards that will significantly affect City or Town.

Comprehensive Emergency Management Plan (CEMP) Timeline



The Comprehensive
Emergency
Management Plan
(CEMP) is available to
view at:

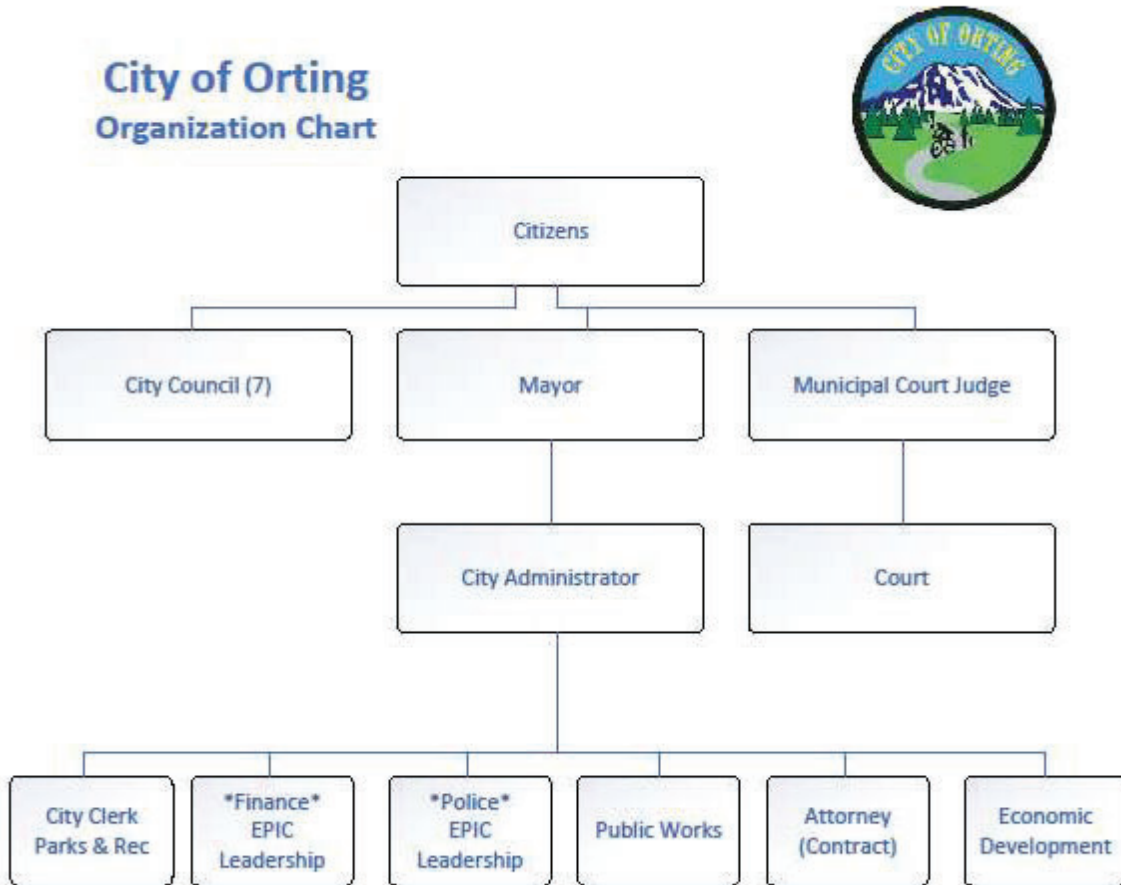
www.epiceoc.com/pages/plans



Comprehensive Emergency Management Plan
2024—2029



City of Orting Departmental Annex



City Administrator's Office/ City Clerk

Summary

The City of Orting has a Mayor/Council form of government and has a City Administrator to supervise day-to-day operations and activities of the city. The City Clerk is in the City Administrator's office. The City Clerk has overall responsibility for communications for the city.

The positions and activities listed in this Annex may be accomplished either by city staff or external personnel specifically requested to fulfill this role/position/activity.

Core Capabilities

The following core capabilities align with the responsibilities of the City Administrator's office:

All Phases

- Planning
- Public Information and Warning

Mitigation

- Community resilience
- Long-Term Vulnerability Reduction

Recovery

- Economic Recovery
- Health and Social Services
- Housing
- Natural and Cultural Resources

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of City Administrator's Office:

- ESF-2: Communications
- ESF-5: Emergency Management (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)
- ESF-15: External Affairs

Public Information and Communications Systems

Introduction

Purpose

To ensure effective dissemination of emergency information and instructions to the public before, during, and after an emergency or disaster. Assign Emergency Public Information and Warning responsibilities to allow for the rapid dissemination of essential information to the population in times of emergency; and to establish a communications system for effective flow of information during an emergency.

Scope

The communication and warning assets of all City organizations including city website, radio, voice, and data links, telephone and cellular systems, amateur radio when requested, and the Emergency Alert System (EAS) and National Warning System (NAWAS). Process, coordinate, and disseminate information for City of Orting, City officials, employees, the media, and the public.

Policies

The city relies on the warning capabilities of federal, state, county, and local government, and the news media for dissemination of warning information. Where there is a special need that is not being met by standard warning dissemination methods, the city may supplement those systems.

Orting operates OrtingAlerts, an opt-in alerting system that includes voice, text, email messages that are sent to residents and participants for emergency and community event messaging. OrtingAlerts can be delivered in multiple languages, and the City of Orting is a registered and authorized WEA/IPAWS user. Orting follows operating policies as set forth in EPIC alerting policies.

Pierce County Division of Emergency Management maintains an Outdoor Warning System of multiple sirens that can be set off for local emergencies.

All relevant agencies will work in close cooperation to ensure that warning and emergency public information impacting the city and county are consistent and coordinated.

It is essential that accurate, timely and consistent information be disseminated to the public when the EOC is activated. City Departments and Offices will coordinate the development and dissemination of all disaster related public information through the EOC Public Information Officer.

Situation

Emergency/Disaster Conditions and Hazards

Communications, Information Systems, and Warnings are an essential element in responding to an emergency. Coordination of emergency action, determining the scope of the emergency, links to persons in need, dissemination of emergency information, warning the public of immediate peril, quelling rumors and misinformation, and managing community resources, requires the maximum use of all existing and supplemental communications resources.

Planning Assumptions

- The dissemination of emergency public information and warning depends on survival and operability of communications equipment and systems, the time of day, the speed of the onset of the threat, conditions within the hazard area, and interpretation of the information by a diverse population, with language and cultural differences, as well as many other unforeseen hindrances.
- Normal means of communications in the affected areas may be either destroyed or largely incapacitated; therefore, only limited and incomplete information is anticipated from the disaster area until communications can be restored.
- Sufficient support personnel will be available to coordinate public information and interface

with the media and other agencies.

- Demands for information from media outside the city will be significantly increased in a disaster.
- Sufficient communications will be established to support public information efforts.
- Following a disaster, the Emergency Alert System (EAS) will be available to the City of Orting. WEA (Wireless Emergency Alerting) is already available through OrtingAlerts.
- When appropriate the State Emergency Operations Center will establish a Joint Information Center (JIC) to coordinate federal, state, and local information.
- The City Clerk will typically communicate to the public through the city website and active reader boards.
- Numerous city staff are trained in OrtingAlerts, an opt-in alert and warning service that provides messages in text, email, and voice messages in English and foreign languages.

Concept of Operations

The need for rapid dissemination of essential information during an emergency necessitates the activation of a central public information system. The Public Information Officer within the EOC will coordinate this system. The nature of the emergency and the level of EOC activation will define the extent to which this system is engaged. When appropriate the PIO will coordinate their actions with the Pierce County Joint information Center.

Public Information Objectives

- To warn the public of hazardous situations and impacts.
- To instruct the public on protective measures that can be taken.
- To coordinate the City's release of public information to the media.
- To control rumors and reassure the public.
- To provide ongoing information about emergency operations and emergency services.
- To instruct the public on disaster assistance and recovery services and procedures.

Communications Systems Objectives

- Identify all existing communications assets and capabilities.
- Plan for the best use of those resources under emergency conditions.
- Provide for augmenting existing communications with outside resources as needed.

Special Populations including LEP

- In the event that public information needs to be translated, interpreters will be coordinated through the EOC. Special instructions and provisions may be made for adult family homes, schools, or other groups.
- A capability, beyond the existing warning system, for individual dissemination of warnings to the hearing impaired, sight impaired and non-English speaking groups is under development. Orting may use translation services through their Municipal Court system as necessary. Additionally, Pierce County Emergency Management maintains a page on their website that provides useful preparedness links for non-English speaking groups and individuals with disabilities.

National Warning System

The National Warning System established and maintained by the Federal Emergency Management Agency, is the primary means of receiving and disseminating warning to state and local officials within Washington State. The Washington State Division of Emergency Management operates the Washington

State warning point 24 hours a day. The Pierce County NAWAS receiving point is SouthSound 911 (SOUTHSOUND911). Information received via NAWAS that impacts the city is forwarded to SOUTHSOUND911 on a 24-hour basis. SouthSound 911 will then notify the on-duty Orting Police officer, the Police Chief, or a designee when appropriate.

Emergency Alert System

Details for the activation of the Emergency Alert System for the Pierce County area are published separately. Orting uses an alerting and warning system called OrtingAlerts, an opt-in system that sends phone calls, voice mail, and text to opt-in signees. This system allows for both emergency and community-based information.

Communications Coordination

Day-to-day operational communications systems are seldom sufficient to meet the increased communications needs created by a major community emergency. Communications coordination is necessary to provide for the best use of all public, private, and volunteer communications systems, and to ensure that all those systems are linked appropriately to the city EOC. To the extent possible, all departments will operate their communications according to their routine protocols. Linkages to the EOC will be supplemental to standing communications protocols.

Communications Coordinator

- The Emergency Management Coordinator will be responsible for establishing and maintaining an emergency communications capability in support of City operations. A Communications Coordinator may be designated for this purpose. Communications Coordinator duties may include:
 - Maintaining equipment inventories.
 - Maintaining current radio frequencies in use in the Orting area.
 - Scheduling tests and exercises to ensure communications readiness.
 - Identifying support communications resources and establish agreements and procedures for their use in time of need.
 - Assuming operational control of supporting communications systems, in cooperation with SOUTHSOUND911 and Pierce County Emergency Management, this includes allocation of communications resources.
 - Coordinating the restoration of communications capabilities in the city following a disaster.

Capabilities

Communications equipment will be established at the EOC for the purpose of maintaining links with the necessary elements of the emergency response organization. The EOC has direct radio communication to all fire, police, emergency medical services, and public works.

Regional Communications

Overall coordination of public safety communications services is the responsibility of SouthSound 911. SOUTHSOUND911 is the 24-hour direction and control point for routine communications.

Support Communications

Provisions will be made for the use of auxiliary communications systems, including Amateur Radio, and Citizens Band radio systems. Amateur Radio resources will be coordinated through the EOC or Pierce

County Emergency Management. Orting Police radios also have the five MURS (Multi-Use Radio Service) radio frequencies programmed into them for communication with citizen radios.

Telecommunications

Emergency 9-1-1 access will remain the responsibility of SOUTHSOUND911 during an emergency. The establishment of a telecommunications capability at the EOC will augment public access. The Department of Administrative Services will coordinate the telecommunications needs of Emergency Management in a disaster, including cellular telephone use.

Shelter Communications

- The Shelter Manager will determine the methods for communication between mass care shelters and the EOC. Communications resources will be provided requested through Pierce County Emergency Management.
- Communication with the State EOC will be via the following systems:
 - Telephone.
 - Internet/email.
 - Radio Amateur Civil Emergency Services (RACES) statewide network.
 - National Warning System Hotline (NAWAS) via Pierce County Emergency Management and/or SOUTHSOUND911.
 - Runner to the state EOC.

Organization:

- The Public Information Officer will be established in the EOC to coordinate all public information activities.
- The Police Department will function as the 24-hour warning point for receipt of warning information impacting the city.
- A Communications Team may be established at the Orting EOC to coordinate communications for city operations.

Procedures

Dissemination

- Methods for dissemination of local emergency information and instruction will be determined by the Public Information Officer depending on available means as appropriate to the emergency including radio, newspapers, television, electronic communications, mobile public address systems, and door-to-door.
- Information will also be disseminated to City Council, elected officials, emergency personnel in the field, and other city employees so they know what information and guidance is being released to the public. Dissemination of public information regarding city activities and services relating to an emergency should be reviewed and coordinated with the Public Information Officer.
- Notices may include information for:
 - Evacuation, sheltering, and shelter-in-place.
 - General survivor assistance (i.e., medical care, shelter locations, etc.)
 - Food and water.

- Public health protection.
- A Joint Information Center (JIC) may be established to coordinate emergency public information where multiple jurisdictions are involved in the emergency response. This facility would be in direct contact with the EOC, may include information officers from other jurisdictions, and may be in conjunction with state/federal information efforts. The location of the JIC will be determined on a case-by-case basis.
- The City Communications Manager will maintain up-to-date distribution lists.

Warning

The Warning System provides for immediate dissemination of warnings and alerts to key officials and the general public. It consists of a combination of external sirens, key personnel notification, Emergency Alerting System (EAS) activation, and any other practical means of alerting the public to the presence of an immediate hazard to life and property.

Primary Warning Point

SouthSound911 is the primary receiving and reaction point for warning information. All warning information received, which impacts the city will be forwarded to the on-duty police officers, the Orting Police Chief, or designee at the earliest possible opportunity.

Automatic Activation

The warning system may be activated by SouthSound911, in consultation with Pierce County Emergency Management. Policies and procedures will be in place to define the parameters for automatic activation of the warning system. Pierce County Emergency Management also has the authority to activate the Outdoor Warning Sirens for a variety of emergencies. This system will also activate in the Orting area without notification.

Prevention and Mitigation:

- Provide information about hazards that may influence siting of facilities and deployment of resources.
- Develop and implement Public Education campaigns.

Preparedness

- Draft procedures, train on and practice those procedures as discrete drills and tabletop exercises or as part of integrated emergency exercises. Individual support agencies provide preparedness activities that vary with each agency.
- Acquire or identify for future acquisition necessary resources and equipment.

Response

- Media briefings are provided as often as needed, usually twice a day. Social media posts and website updates occur with available staffing on an ongoing basis.
- Maintain concurrent 12-hour operational periods for staffing patterns and cyclic activities for information sharing.
- In coordination with the Mayor and City Council, policy decisions will facilitate the reestablishment of communication systems for essential government services.
- Share information with Command, General Staff, and the Situation Unit.

- Information needed may be obtained from documents produced by the Planning Section/Situation Unit and from the Logistics section. Details may also be captured from the other Units within the Operations Section.

Recovery

- The recovery process for communications is dispersed amongst the different agency needs and requirements. Recovery information will be disseminated through standard city communication methods and the emergency tools identified.
- Collect damage information in support of the preliminary damage assessment.
- Staff a resident call line for taking reports of damages to private property.

Responsibilities

Public Information Officer (PIO)

- Establish and coordinate an emergency information capability. The PIO will be the primary point of contact for the news media. In times of emergency, the PIO will establish an Emergency Public Information capability and support the public information needs of the incident in cooperation with the Emergency Management Coordinator.
- Prepare and distribute public information releases to the public regarding disaster preparedness, response, and recovery. Assume coordination of news media covering the disaster impact in the city.
- Establish a Joint Information Center (JIC) as needed to coordinate emergency public information when multiple agencies are involved in the disaster response. Establish close coordination with state, federal and private sector public information systems.
- Establish a rumor control and countermeasures capability.
- Provide for coordination with neighborhood groups.
- Obtain approval for all releases from the EOC Manager.
- Monitor news media coverage of the incident.
- Coordinate the release of public information with Pierce County Department of Emergency Management, the Orting School District, and other agencies where appropriate.
- Support the Mayor, Council, City Administrator and department directors in their public information and public confidence roles.
- Develop EOC procedures for coordination of city communications resources in an emergency.
- Develop procedures for the 24-hour receipt and dissemination of warning and emergency public information.
- Develop and maintain notification lists and procedures for alerting key city personnel.
- Develop and maintain procedures for activation of warning systems.
- Coordinate warning plans with Pierce County Emergency Management.
- Coordinate all warning dissemination with Pierce County Emergency Management when able.
- Determine which warnings are significant to the City of Orting.
- Attempt to provide warning and emergency information to the Orting School District

SouthSound911

- Develop and maintain procedures for providing disaster information with the city EOC and

- Pierce County Emergency Management when appropriate.
- Assist with the dissemination of information and warnings as requested.

Police Department

- Assist with the dissemination of warnings.
- Receive warning information from diverse sources and forward that information to the Emergency Management Coordinator.
- Assist with the dissemination of information and warnings.

Department of Public Works:

Provide support communications through department communications resources.

Recreation & Events:

Provide support communications through department communications resources.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

- Pierce County CEMP: ESF-15 External Affairs for Joint information System/Joint Information Center and LEP.
- City of Orting Emergency Response Plan

Planning, Building and Economic Development

Summary

Divisions include, Planning, Building and Permitting, Code Enforcement, Capitol Projects, and Economic Development. The Planning function in Orting is contracted to a local company. All or part of the functions listed may be provided by outside resources based on the incident size, duration, and magnitude.

Core Capabilities

The following core capabilities align with the responsibilities of the Community Planning and Development:

All Phases

- Planning
- Operational Coordination

Mitigation

- Community resilience
- Long-Term Vulnerability Reduction

Recovery

- Economic Recovery
- Health and Social Services
- Housing
- Natural and Cultural Resources

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of Community Planning and Development:

- ESF-3: Public Works and Engineering (Supporting)
- ESF-5: Emergency Management (Supporting)
- ESF-6: Mass Care, Emergency Assistance, Housing, and Human Services (Supporting)
- ESF-14: Long Term Community Recovery

Recovery Planning

Introduction

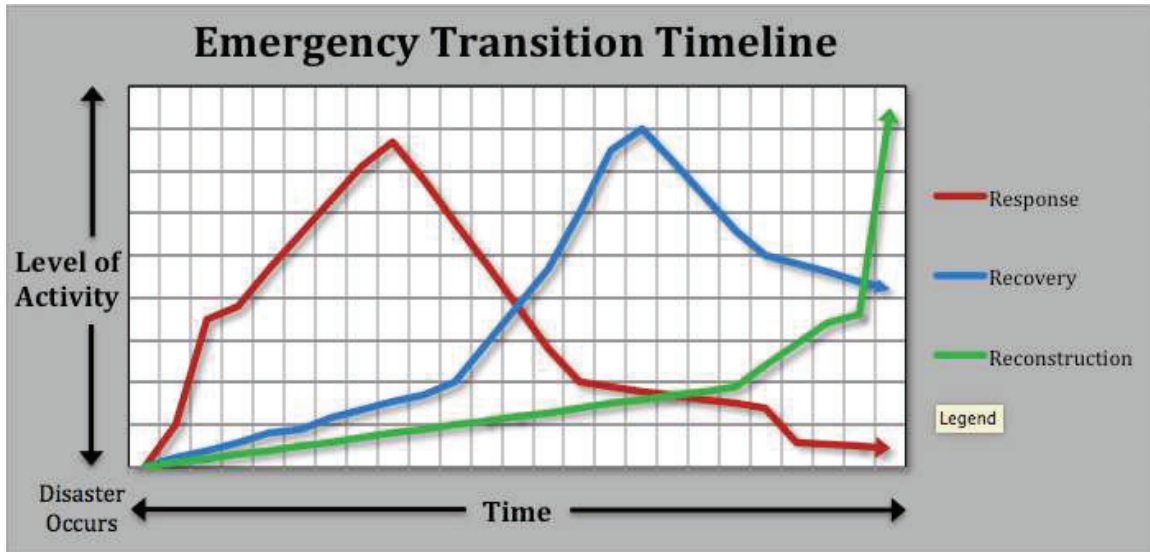
Purpose:

The purpose of this annex is to provide guidance when executing recovery measures after an incident has occurred. This document is for reference only it does not modify or supersede the Comprehensive Emergency Management Plan. For more information on Recovery Planning see Emergency Support Function 14: Long Term Community Recovery. Based on the extensiveness of this plan, additional

resources will be requested to assist with this plan.

Emergency Transition Timeline:

Recovery activity occurs in every stage of the incident but begins to accelerate and increase as response activity decreases.



Fiscal Health

After Life safety and Life Sustaining measures are under control, a key concern during Disaster Recovery is the fiscal health of the community. A disaster can produce a short-term recession in the community as permanent property loss caused by the incident decreases tax revenues. Without the return of business and tax revenues, Recovery will be slow at best, and possibly impossible.

Recovery Choices

Generally, Recovery can be executed in the following ways or combination of the three:

- Repair/rebuild with no significant changes to infrastructure or city/ community design in order to restore needed services as quickly as possible.
- Repair/rebuild with upgrades to infrastructure and city/community design to mitigate the effects of similar incidents in the future. This may create cost recovery issues for public as in most cases FEMA only pays to return to pre-existing conditions. It may be possible to force private property owners to rebuild according to updated building codes and regulations.
- Don't rebuild and relocate the facility or abandon it.

Initiating Recovery

Identify and establish the timing and process for transitioning from Emergency Response activities into Recovery Activities. As seen in the Emergency Transition Timeline, Short-term Recovery efforts should be implemented concurrent with response activities. Balancing Response activity that makes it possible for citizens to survive the event and early Recovery activity that keeps the community inhabitable can be a difficult process. Until it is clear that response activity is coming to an end both phases should be monitored closely in case deployment changes are needed.

Recovery Plan

The Recovery Plan should identify city staff that will be involved and differentiate between Short-term, Mid-term, and Long-term Recovery. The Recovery Plan staff should include the following positions and the Recovery Task Force (RTF):

Recovery Manager

The Recovery Manager acts as a coordinator during the recovery process. The Recovery Manager helps push the process forward and may be an appropriate choice for the Recovery Officer as well. The Recovery Manager should not be confused with the Recovery Task Force Leader. This position may be contracted from outside resources based on staffing and experience.

Recovery Officer

- The Recovery Officer stays with the incident through every phase of the process, from the beginning to end. It is important to remember that:
- Recovery will come in phases and subsets.
- Recovery projects should be broken up into workable groups.
- Groups can be made by type of project, location, or funding source i.e., FEMA, FHWA, etc.
- Multiple phases may be involved in recovery.
- The Recovery Officer looks at the big picture and keeps the process moving as one phase ends and another continues until the final goal is reached. Outside agencies and city departments will come and go throughout the process.
- The Recovery Officer needs to be engaged in all phases and able to piece together the history of the Recovery, speak to the citizens and City Council, and liaison with the other agencies and entities involved in recovery.
- This position may be contracted from outside resources based on staffing and experience.

Recovery Task Force:

- The RTF is advisory in nature and may be staffed by a number of positions from various departments as needs change. The RTF is designed to be flexible, able to expand and contract as needed. The RTF reviews the following:
- Damage Reports.
- Regulations including zoning, building code, Public Works Standards, Fire, etc.
- Plans including Land-Water, Sewer, Transportation, Economic Development, etc.
- Policies including Comprehensive Plan Policies but not Council Policies.
- Re-build Priorities i.e., Historical v. Re-Development.

In addition, the RTF will:

- Request the City Council provide reaffirmation of the priorities of the Recovery Goals.
- Recommend Economic Recovery programs.
- Initiate recommendations for relocation and acquisition of damaged properties as necessary.
- Analyse Structural versus non-structural mitigation measures.
- Identify the Role of Community Groups and Stakeholders.

The following positions may be filled depending on the nature and scope of the event.

- Recovery Task Force Chair.
- Public Works representative.
- Public Information Officer.

- Human Resources representative.
- Attorney/Legal representative.
- Finance and Administration representative.
- EOC Manager.
- Chamber of Commerce representative.
- Housing and Urban Development representative.
- Community Planning and Development representative.
- Orting School District representative.
- Recognized Neighborhood Association representatives.

Recovery Task Force Team Leader

Recovery Task Force Team Leader leads the RTF. The position will likely be filled by a Public Works or Building/Planning staff member.

Short-term Recovery

Short-term Recovery typically focuses on securing the city so that unsafe areas are not in use. The Primary goals of short-term recovery are:

- Safety.
- Create clear boundaries between safe areas and restricted areas.
- Determine the extent of damage to the City.
- Identify and notify citizens of the undamaged or least damaged areas of City where they can find resources.
- Support assisting agencies, non-profits, etc., that are providing relief services to the citizens.

Short-term Recovery Staff includes:

EOC staff.

A team of Orting department directors and other staff with specialized technical expertise as needed.

Key concepts

- Assure safety of citizens.
- Monitor sheltering activities and use.
- Support traffic flow in undamaged areas.
- Assure utilities continue to function in undamaged areas.

Significant collaboration should occur with:

- Responding agencies/Departments.
- Local industries and commercial sectors that require open roads and functioning utilities to conduct daily operations. These entities typically have business continuity plans in place and understand the recovery process. Their operations will benefit the citizens in ways the City government can't.
- Schools, once reopened, allow children a place to go during the day and their parents the opportunity to work. Schools should be reopened as soon as possible.

Mid-term Recovery

- Mid-term Recovery typically focuses on restoring critical functions throughout the impacted region. The primary goals of Mid-term recovery are:
- Return to pre-incident pattern of activity as much as possible.

- Restore traffic flow and utilities throughout the city.
- Publish information that supports the community’s efforts to recover as individuals, families, businesses, etc.
- Streamline the permit process, structural inspections, and the approval process on reconstruction and repair of damaged buildings and homes.

Mid-term Recovery Staff includes:

- Short-term Recovery staff.
- Selected members of the Short-Term Recovery team.
- Businesses.
- Key demographics.
- The Building and Development Community.
- Orting Chamber of Commerce.
- Other Stakeholders.

Key Concepts:

- Quickly develop a written plan to guide mid-term recovery efforts and identify specific individuals and responsibilities.
- Identify a housing liaison to help citizens relocate from shelters to more permanent housing.
- Ensure major grocery and hardware stores can open to provide citizens with necessary resources and generate tax revenues.
- Identify a liaison to local small business/specialty stores to provide needed assistance and advocacy throughout the reopening process.
- Identify a liaison to advocate on behalf of citizens as it relates to FEMA.
- Identify a liaison that understands plan review and building inspecting and can support structural repair efforts within the community.
- Maintain focus on Mid-term Recovery needs, if allowed, the Long-term Recovery process can easily overshadow Mid-term Recovery.
- Begin to develop the formal Long-term Recovery Plan and work group.

Key Collaborations:

- FEMA.
- Business Community.
- The Building and Development Community.
- Citizens.
- Pierce County Emergency Management.

If a Recovery Work Group is in place, transition into Long-term Recovery using a Recovery Task Force (RTF).

Long-term Recovery

- Long-term Recovery typically focuses on redesign and restoration of the community. It asks what the “new” community or area should look like and how should it function. The primary goals of Long-term Recovery are:
 - Rebuild critical infrastructure to equal or superior pre-event conditions.
 - Correct or improve historic traffic flow and utility issues in areas where rebuilding is occurring.

- Require when able and encourage when not more advanced building practices during the permitting and inspection processes.

Staff:

- Mid-term Recovery staff.
- Special Interests Groups.
- Registered Neighborhood and Homeowner Associations.

Key Concepts:

- Adopt a Long-term Recovery plan with Building/Planning as the lead and City Council as the Policy group.
- Assign staff to search for funding opportunities. FEMA's process for releasing money for long-term recovery is different than its process for reimbursement for response activity, and many other federal players are involved.
- Be prepared to take advantage of short suspense grant opportunities that may have minimal notice periods and short timeframes for applying.
- Continue to search for additional funding opportunities.

Key Collaborations:

- FEMA.
- Business Community.
- Citizens.
- Pierce County Emergency Management.

Long-Term Recovery Steps:

- Ensure completion of response, restore essential services, and maintain unaffected services.
- Transition EOC response from short-term recovery to long-term recovery.
- Restore Community Symbols and Services improving livability.
- Re-establish economic and social viability of the community to restore citizen confidence.
- Promote mitigation in areas impacted by the event as well as mitigation in unaffected areas.
- Use the event to facilitate interest in mitigation, both structural and non-structural.

Re-development:

- Develop a specific plan for the future use and design of areas that will not be restored.
- Transition into long-term recovery model using the Recovery Task Force.

Educate the Community:

- Develop an account of what happened for members of the public.
- Explain how response was carried out.
- Share ways in which livability is being restored within the community.
- Promote mitigation as a way to prepare for and limit future damage.
- Implement a shared vision for recovery.

Finance

Summary

The Finance Department consists of Fiscal Services which includes Accounting and Financial Reporting, Billing and collections, payables, and Risk Management

Core Capabilities

The following core capabilities align with the responsibilities of the Finance Department:

All Phases

Planning

Protection

Cybersecurity

Risk Management for protection programs and activities

Response

Logistics and Supply Chain Management procurement approval

Recovery

Economic Recovery

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of Finance Department:

- ESF-5: Emergency Management (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)

Fire – see Central Pierce Fire & Rescue

Summary

The Fire Department consists of Fire Administration, Fire and Emergency medical Service Operations, Fire Prevention, Training, Fleet, Facilities, Logistics, and Emergency Management. As of September 1, 2023, Central Pierce Fire & Rescue assumed operational authority of Fire and Rescue Services for the City of Orting. Previously, the city Orting contracted with Orting Valley Fire & Rescue for Fire and EMS functions. The City of Orting retains Emergency Management functions through staff and EPIC, and CPFR coordinates and communicates activities with EPIC.

Core Capabilities

The following core capabilities align with the responsibilities of the Fire Department:

All Phases

- Planning
- Public Information and Warning
- Operational Coordination

Prevention

- Forensics and Attribution

Protection

- Risk Management for protection programs and activities

Mitigation

- Community resilience
- Long-Term Vulnerability Reduction
- Risk and Disaster Resilience Assessment
- Threats and Hazards Identification

Response

- Environmental Response/Health and Safety
- Fatality Management Services
- Fire Management and Suppression
- Mass Search and Rescue Operations
- Operational Communications
- Public Health, Healthcare, and Emergency Medical Services
- Situational Assessment

Recovery

Health and Social Services

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of the Fire Department:

- ESF-2: Communications (Supporting)
- ESF-4: Fire Fighting

- ESF-5: Emergency Management
- ESF-7: Logistics Management and Resource Support (Supporting)
- ESF-8: Public Health and Medical Services
- ESF-10: Oil and Hazardous Materials (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)
- ESF-15: External Affairs (Supporting)

Fire Fighting

Introduction

Purpose

Identify procedures for coordination of fire suppression and support resources associated with the incident and for providing a point of contact for all requested external fire department assistance.

Scope

The Central Pierce Fire & Rescue, utilizing when necessary mutual aid resources that are available, is responsible for all fire prevention, suppression, and control activities in the City of Orting.

Policies

During emergency situations, the Fire Department will mobilize all the available apparatus and personnel required to cope with the nature and scope of the situation. Mutual Aid Agreements with adjacent jurisdictions are activated when needed. When mutual aid resources are exhausted, the provisions for state fire mobilization may apply.

The provisions of the Washington State Fire Resource Mobilization Plan is the appropriate access point through which to acquire fire resources outside existing mutual aid agreements.

Mutual aid with adjacent firefighting resources will be enhanced by the use of the Incident Command System (ICS).

Situation

Emergency/Disaster Conditions and Hazards

Major structure fires are a potential in an urban environment. Additionally, a disaster event, such as an earthquake, may precipitate multiple fires in several different locations throughout the city. Fire resources may become overwhelmed by the demand for services, and damaged bridges and streets may hamper access.

Planning Assumptions:

- The Fire departments and districts throughout Pierce County typically provide Emergency Medical Services (EMS). Methods used to mobilize fire resources will often be the same as for mobilization of EMS resources.
- Demand for services in excess of capabilities may make it necessary for the prioritization of response. Some needs may go unmet due to a lack of resources. Prioritization of response will be made through the EOC and based on the best information available at the time.

Concept of Operations

General:

- Initial Fire Department response will be in accordance with routine dispatching procedures.
- The Orting EOC will assume coordination of response of fire resources within the city when activated. SouthSound 911 will be notified when the EOC assumes coordination of city resources.
- The EOC Fire Services Unit will coordinate acquisition of additional fire and EMS resources through activation of existing mutual aid agreements, or the provisions of the Washington State Fire Resource Mobilization Plan.

Organization

A Fire Services Unit will be established in the EOC for coordination of all fire related activities.

Procedures

The Central Pierce Fire & Rescue defines in detail procedures for the deployment of fire service resources.

Prevention and Mitigation

Promote fire safety and prevention programs.

Preparedness

Provide fire preparedness activities including plans, procedures, training, drills, exercises, etc.

Response

- Task personnel, as necessary, to accomplish support responsibilities.
- Assume full responsibility for suppression of fires.
- Provide and coordinate firefighting.
- Coordinate requests for firefighting assistance in structural or industrial fire protection operations.

Recovery

- Contribute to the incident after-action report.
- Track and submit costs.
- Make recommendations to landowners for recovery activities.

Responsibilities

Fire Department

- Coordinate all incident related fire services, including all mutual aid supplies, personnel and equipment requested.
- Prioritize fire service response that is consistent with the Incident Action Plan.
- Coordinate light and heavy rescue and extrication.

- Assist with the dissemination of warnings and emergency public information as requested by the Public Information Officer.
- Provide response to hazardous materials incidents and coordinate with the proper outside authorities for assistance as necessary. Provide qualified personnel to assume the role of on-scene command for hazardous materials incidents.
- Provide lighting for night incidents.

Office of the State Fire Marshal

Administer and implement the State Fire Service Mobilization Plan.

Washington State Patrol

Assist in the administration and implementation of the State Fire Service Mobilization Plan.

Pierce County Fire departments and districts

Provide assistance to Central Pierce Fire & Rescue under existing mutual aid agreements and/or fire mobilization protocols.

Regional Fire Defense Board

As denoted in RCW 43.43.963, assist in providing external firefighting and EMS resources when local and mutual aid capabilities are exhausted in accordance with the Washington State Fire Resource Mobilization Plan.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

Refer to the Fire Department’s emergency response processes.

Emergency Medical Services

Introduction

Purpose

- Provide for the organization and mobilization of emergency medical, and mortuary services during an emergency.
- Coordinate efforts to provide safe handling of food, water and donated goods following a major emergency or disaster.

Scope

Encompasses the delivery of emergency medical services, coordination with hospital disaster plans, public health, identification, and disposition of human remains, and community mental health.

Situation

Emergency/Disaster Conditions and Hazards:

Mass casualty could potentially overwhelm existing services; medical and health care facilities could be

structurally damaged or destroyed; a disaster could pose public health threats to food, and water; secondary spills caused by the disaster could result in toxic environmental hazards; and the effects of a major disaster will require mental health crisis counseling for disaster victims and emergency personnel.

Planning Assumptions:

- Pierce County mutual aid Emergency Medical Services (EMS) responders providing assistance to the City of Orting will operate under the standard Pierce County EMS procedures and protocols.
- Local Mass Casualty plans will detail operational concepts and responsibilities, including coordination of triage and transportation of injured persons and the coordination of available Basic Life Support and Advanced Life Support capabilities in the event of multiple casualties.
- Hospitals will develop and maintain internal disaster plans and protocols.
- If not handled properly, food, water and donated goods can become vehicles for illness and disease transmission. Pierce County Public Health will provide technical assistance to determine safety of food, water and donated goods distributed to the public.

Concept of Operations

General

- Activation of Hospital Disaster Plans: Emergency Medical Services Unit will notify the destination hospital of the number, type, and severity of injuries. The hospital disaster plan will be activated according to need. That plan will identify methods for expanding hospital capabilities reducing patient populations as needed, evacuating hospital facilities, and generally ensuring effective hospital care.
- Patient Distribution: The primary destination hospital will coordinate inter-hospital operations as required to ensure effective casualty distribution. Emergency Medical Services Unit will provide a liaison between the hospital and field EMS resources where necessary to ensure proper patient distribution. Good Samaritan Hospital in Puyallup is Pierce County's designated Disaster Management Control Center (DMCC).
- Mass Casualty Incident Plan: The provisions of the Pierce County area Mass Casualty Incident Plan, published separately, will be observed in response to medical emergencies relating to the incident. That plan includes an inventory of medical facilities, personnel, medical transportation capabilities, communications, and supply sources, as well as protocols for triage and transportation of large numbers of injured persons.
- Public Health: The Tacoma Pierce County Health Department will be the lead agency responsible for organization and mobilization of public health services during an emergency. That agency will be responsible for monitoring water supplies, sanitation, food, and potential causes of communicable diseases. The Health Department will provide for inoculations and other measures as needed. The Health Department will also provide information on preventative measures to be taken to reduce contamination of food, water, crops, and livestock, as well as information and recommendations for the safe storage and distribution of emergency food.
- Casualties and the Disposition of Human Remains: The Pierce County Medical Examiner is responsible for the recovery, identification, and disposition of all casualties. Details on the handling of human remains, including transportation, storage, mortuary facilities, and the expansion of mortuary facilities are included in the Pierce County Emergency Management Plan.

The Police Department shall assist the Pierce County Medical Examiner with any casualties in the city.

- Special Care Facilities: Special Care facilities will need coordination for coordinating the use of private immediate care clinics, physicians' offices, mental health care facilities, nursing homes, elderly care facilities, and other similar facilities needed to support hospital care efforts.

Organization

When the EOC is activated, an EMS Unit may be established and staffed to assume overall coordination of Advanced Life Support and Basic Life Support activities in the city associated with the disaster.

Procedures:

- Procedures for the delivery of emergency medical services are published separately. The Pierce County Mass Casualty Incident Plan identifies the procedures for dealing with multiple casualties. The Tacoma Pierce County Health Department coordinates health and sanitation services, including:
 - Identification of health hazards.
 - Identification and control of communicable disease.
 - Vector control.
 - Inspection of food and water supplies for contamination.
 - Ensure compliance with emergency sanitation standards for disposal of garbage, sewage, and debris.
 - Assessment of environmental contamination and public health risk from hazardous materials spills.
 - Mental health services, including stress management services for emergency responders.
 - Keep emergency management personnel informed regarding health conditions, warnings, and advisement.

The Pierce County Medical Examiner has jurisdiction over all human remains per RCW 68.08.010. The Medical Examiner's Office will coordinate support to local mortuary services as needed. Local funeral directors may assist in the processing of human remains at the discretion of the Medical Examiner.

Prevention and Mitigation

Attempt to prevent hazards from developing into disasters, or to reduce the effects of disasters when they occur. Actions include communicable disease surveillance, investigation, and community containment; environmental health protective actions such as vector control, environmental sampling, and food product embargoes; and development of medical stockpiles.

Preparedness

Develop operational and tactical plans, train/exercise, and conduct vulnerability assessments as well as ongoing health protection activities such as vaccinations, provider education, and food and water safety assurance.

Response

Response actions are event specific and aligned with the responsibilities outlined.

Recovery

- Make necessary adjustments to resume normal operations.
- Complete necessary facility decontamination.
- Re-stock essential equipment and supplies.
- Ensure operability of Information Technology systems.
- Conduct follow up communications and debriefings.
- Schedule and conduct follow up and monitoring of staff exposure.
- Complete cost analysis and file for reimbursement.
- Address psychological aftermath of the event by promoting psychological recovery and resilience in the workforce.
- Health, medical, and mortuary services will be restored during the recovery period as soon as practical and within the limitations and capabilities allowed of affected agencies following the emergency.

Responsibilities

Fire Department

- Staff the EMS Unit at the EOC.
- Coordinate all incident related pre-hospital EMS activities.
- Assist the EOC with the coordination and mobilization of all medical, health, and mortuary services during an emergency.
- Prioritize EMS response consistent with the Incident Action Plan.
- Conduct pre-hospital needs assessment based on number, type, and severity of injuries.
- Provide for on-scene triage and treatment of injured persons.
- Coordinate the transportation of injured persons to the appropriate hospitals, staging areas, or medical evacuation sites.
- Coordinate all requests for additional EMS personnel and equipment. Coordinate requests for supplies with the hospitals.
- Assist in coordinating private ambulance resources.
- Assist in coordination of mass casualty response.
- Provide casualty and damage information to the EOC.
- Coordinate with Pierce County Medic One for acquisition of additional supplies.

Good Samaritan Hospital

- Maintain procedures for reducing patient population for incidents that may require evacuation of the facility.
- Maintain internal procedures for dealing with major in-house emergencies, including fire, evacuation, etc.
- Maintain a disaster plan and procedures for receipt, triage, processing, and treatment of multiple casualties.

Pierce County Department of Public Health

- Provide and coordinate the provision of health and sanitation services.

- Where multiple jurisdictions are involved, coordinate health and sanitation services from the Pierce County EOC.

Pierce County Medical Examiner

- Assume responsibility for identification and disposition of human remains and notification of next-of-kin.
- Determine the manner and cause of death and provide information to Pierce County Public Health and Social Services Vital Records Office for issuance of the death certificate.
- Identify suitable facilities for expedient/emergency morgues.
- Provide a representative to the EOC, if requested.
- Obtain additional supplies, as needed, including body bags, tags, and special manpower. Make requests for additional supplies through the EOC.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

- Refer to the Fire Department's emergency response processes.
- Refer to the Pierce County area Mass Casualty Incident Plan.
- Refer to Pierce County's ESF-8: Public Health and Medical Services.

Emergency Management

Orting has assigned the Finance Director and the Police Chief as representatives to EPIC.

Introduction

Purpose

To provide guidance on establishing direction and control within the Incident Command System for response to disaster incidents. To provide detailed information on core management and administrative roles and responsibilities within the Policy/Executive Group, Command Staff, Operations Section, Planning Section, Logistics Section, and Finance and Administration Section that support the City of Orting Emergency Operations Center (EOC). City of Orting personnel will function in this position during an activation. Based on personnel size, Orting reserves the right to contact outside agencies to assist in the operation of the incident and their EOC.

Scope

Applies to information collection, analysis, planning, operations, requests for Federal assistance, resource management, deployment and staffing, mutual aid, facilities management, financial management, and other support required to prepare for, respond to, and recover from an emergency or disaster within the City of Orting. These processes are coordinated through the Orting EOC.

Organization

The Orting EOC will use standard ICS positions and functions when open. Any position may be delegated, modified, or eliminated by the EOC Manager as needed to best handle the situation with the available resources. Tasks for each position are included. Typically, the Orting EOC will staff the follow

ICS positions: EOC Manager, Liaison Officer, Public Information Officer, Operations Section Chief, Planning Section Chief, Logistic Section Chief, and Finance and Administration Section Chief.

Policies

1. Emergency management means the preparation for and the carrying out of all emergency functions, other than functions for which the military forces are primarily responsible, to mitigate, prepare for, respond to and recover from emergencies and disasters, and to aid victims suffering from injury or damage, resulting from disasters caused by all hazards, whether natural, technological or human caused, and to provide support for search and rescue operations for persons and property in distress. Revised Code of Washington 38.52.010.
2. The Orting EOC will receive and disseminate current and accurate information to other city agencies, adjacent jurisdictions, and the Pierce County and State EOCs during times of activation. The analysis of this information and planning for anticipated resources is critical in the support of emergency or disaster response and recovery activities.
3. Emergency Management is designed to bring order to the chaos of an incident through the gathering, organizing, and distributing of information. This process supports each responding department and streamlines actions during and after an incident allowing the City of Orting to return to normal operations faster and more efficiently.
4. Documentation: All departments and support services will support the Incident Command System by producing documentation and reports as requested or on a scheduled basis when appropriate. The Situation Unit in the Planning Section will coordinate collection of documentation and reports, using the spot report format.
 - Requirements for Incident Records:
 - Situation Report (SITREP): A compilation of data from the Operations Section and activated Units.
 - Damage Assessment: Compilation of preliminary data from the Damage Assessment Unit.
 - Incident Related Expenditures: Separate Records, which identify incident related expenditures and obligations maintained by each department.
 - Declarations: Emergency and Disaster declarations and all supporting resolutions and documentation.
 - Unit Logs: The logs of all activated Sections and Units depicting their activities by date and time. Unit logs are consolidated in the Master Log.
 - Maps: Maps and graphics used to display or depict incident related activities.
 - Other Documents: Other incident related documentation necessary for accurate response and recovery records.
 - Where information is lacking, the Planning Section may deploy field observers to collect specific disaster intelligence, photograph damage for analysis, or assign field personnel to report on unique events.
5. Incident Action Plan: An Incident Action Plan is a necessary and organized process that addresses all functions of incident response and should be updated regularly to address ineffective, inefficient, or unsafe response actions. The IAP establishes objectives and defines strategy. Under Unified Command, the designated command officials jointly determine objectives, strategy, and priorities. An IAP is developed for each operational period, which is typically 12 or 24 hours. The following basic steps make up the IAP process:
 - The Operations and Planning Section Chiefs brief on situation and resource status.
 - The Safety Officer discusses safety issues.

- The EOC Manager sets and confirms incident objectives that make up a broad strategy to mitigate or neutralize an incident.
- If the incident requires, the Operations Section Chief develops geographic control lines and division boundaries.
- The Operations Section Chief specifies tasks for each Operations Section Unit that supports incident objectives.
- The Operations and Planning Section Chiefs specify resources needs for the selected strategy and tactics.
- The Operations, Planning, and Logistics Section Chiefs specify facilities and reporting locations.
- The Logistics Section Chief develops resource orders.
- The Planning and Logistics Section Chiefs consider communications, medical, and transportation plans.
- The Finance and Administration Section Chief provides a financial update.
- The Liaison Officer discusses interagency liaison issues.
- The Public Information Officer discusses information issues.
- The EOC Manager finalizes, approves, and implements the IAP.
- All Incident Command System personnel assess the effectiveness of the plan by gathering and analyzing information. The next IAP meeting will make any necessary modifications and updates to strategy and tactics.

Situation

Emergency/Disaster Conditions and Hazards

The City of Orting is exposed to multiple hazards with the potential to cause casualties, damage to, and disruption of the community. Specifically, the city is vulnerable to civil disturbances, critical shortages, drought, earthquakes, epidemics, flooding, hazardous material incidents, heat waves, landslides, storms, terrorism, volcanic activity, and wild/forest fires. This list of hazards is not comprehensive but contains hazards that are most likely to impact directly or indirectly the city. Hazards can occur simultaneously or consecutively, such as a winter storm with flooding or an earthquake followed by an influenza epidemic. The city can also suffer from hazards occurring elsewhere due to their effect on the supply of goods and services. This may include critical shortages of electricity, petroleum products, natural gas, and food. Listed below is the Vulnerability Analysis from the 2020-2025 Region 5 All Hazard Plan.

City of Orting Vulnerability Analysis

2020-2025 Region 5 All Hazard Plan

THREAT ²	POPULATION		
	Total	% Base	Threat Rating
BASE	6,739	100%	
<i>Geological</i>	Avalanche	NA	NA
	Liquefaction Susceptibility	6,739	100%
	Landslide-Deep	765	11.4%
	Landslide-Shallow	2,633	39.1%
	Tsunami	NA	NA
	Volcanic	6,739	100%
<i>Meteorological</i>	Drought	6,739	100%
	Flood	4,357	64.7%
	Severe Weather	6,739	100%
	WUI Fire	NA	NA
<i>Technological</i>	Abandoned Mines	NA	NA
	Civil Disturbance	6,739	100%
	Dam Failure	NA	NA
	Energy Emergency	6,739	100%
	Epidemic	6,739	100%
	Hazardous Material	6,156	91.3%
	Pipeline	NA	NA
	Terrorism / Active Threat	6,739	100%
	Transportation Accidents	6,156	91.3%

Note: Technological and human-caused hazards must be considered in addition to natural hazards. These include the following:

- Health hazards (epidemic, pandemic, and bioterrorism)
- Cybersecurity

Planning Assumptions

Accurate, timely, and precise information is essential for responding to community needs following a major emergency. Emergency conditions, however, may result in rumors, inaccurate reports, conflicting and limited information upon which to base emergency response. Collection of information may be hampered by damage to communication systems, overloading of existing networks, damage to transportation routes, and other factors. Multiple public and private structures may be damaged and will require rapid inspection to ensure public safety before re-habitation.

1. Information is the basis for determining the appropriate emergency response. Plans and procedures must be developed to provide for the accurate and timely collection, codification, display, and dissemination of information regarding the nature and scope of the emergency.
2. Every individual responding to the incident and staffing a position within the EOC should make every attempt to gain situational awareness by answering the following questions:
 - What is the problem?
 - How big is the problem?
 - Is the problem getting better or worse?
 - What is the plan?
3. It is essential that the City of Orting EOC and the Pierce County EOC share information and coordinate its dissemination.

Concept of Operations

General

Emergency Management Division will use standard ICS positions and functions when activating the EOC. Any position may be delegated, modified, or eliminated by the EOC Manager as needed to best handle the situation with the available resources.

Organization and Procedures

Typically, the EOC Manager will staff the Policy/Executive Group, Command Staff, Operations Section, Planning Section, Logistics Section, and Finance and Administration Section.

Policy/Executive Group

The Policy/Executive Group is responsible for overall direction and control of the emergency management organization and provides the legislative and policy support necessary for efficient and effective operations. The Mayor, City Council, and City Administrator make up the Policy/Executive group and are advised by the City Attorney.

1. City Council:
 - Ratifies a State of Emergency when necessary for the full activation of the provisions of this plan. (RCW 35.33 & 38.52)
 - Appropriates funds to support the emergency management organization, and to meet emergency needs when they occur. Authorizes the expenditure of funds necessary to combat the disaster. (RCW 35.33 & 38.52)
 - Fills the vacancies of elected officials, if any, in order to maintain governmental continuity in times of crisis. (RCW 42.14)
 - Enacts special legislation, under the emergency rules where appropriate, to support effective disaster response and recovery. (RCW 35.33)

- Provides policy direction to the emergency management organization. (RCW 38.52)
- Enacts legislation, which commands the services and equipment of private citizens as necessary in response to the disaster after a proclamation by the governor. (RCW 38.52)
- Conducts public hearings and takes other actions to assist in informing the public and identifying public needs following a major emergency. (RCW 38.52)
- Provides continuing oversight and legislative support during the recovery phase and directs citizen's requests for assistance to appropriate governmental channels. (PL93-288)
- Instills public confidence, and relays public information, as provided by the Public Information Officer.

Mayor:

- Mayor declares a State of Emergency. Issues a Proclamation of Disaster when necessary to initiate state and/or federal assistance. (RCW 38.52 & 43.06)
- Enters into intergovernmental agreements with other jurisdictions for mutual aid or recovery assistance.
- Instills public confidence, and relays public information, as provided by the Public Information Officer.

City Administrator:

- Provides overall direction and control of disaster activities under the provisions of this plan.
- Provides a liaison between the emergency management agency and the Mayor and City Council and ensures that they are adequately briefed on the nature and scope of the incident.
- Requests a Declaration of Emergency when needed to activate the full provisions of this plan.
- Provides a liaison to State and Federal agencies at the executive level when necessary to facilitate the receipt of disaster relief.
- Instills public confidence, and relays public information, as provided by the Public Information Officer.

City Attorney:

- Provides emergency legal advice to the Mayor, City Council, and City Administrator.
- Reviews emergency agreements, contracts and disaster-related documents.
- Drafts a Declaration of Emergency when necessary.
- Assists in drafting a Declaration of Disaster when necessary.
- Drafts other emergency ordinances as needed.

Command Staff:

The Command staff is responsible for detailed direction and control of all City and support resources. The EOC Manager, Deputy EOC Manager, Liaison Officer, and Public Information Officer make up the Command Staff and may be activated as the incident requires.

1. EOC Manager: The EOC Manager executes the provisions of the CEMP in times of emergency and assists in the recovery process.
 - Tasks: The EOC Manager is charged with all of the duties associated with the EOC until otherwise delegated.

- Open the EOC, obtain the EOC Manager’s vest, begin acquiring situational awareness to determine initial staffing needs, and initiate contact procedures to assemble a core staff.
- Answer the following questions to gain situational awareness:
 - What is the problem?
 - How big is the problem?
 - Is the problem getting better or worse?
 - What are the downstream effects on the city?
 - What effects is this disaster or our action having outside the city?
 - What is the plan?
- Appoint staff to positions as they arrive and in the following order for the initial activation needs:
 - Logistics Section Chief: to assume staffing responsibilities.
 - Planning Section Chief: to assume situational awareness responsibilities.
 - Public Information Officer: to address inquiries from the media and assume public information responsibilities.
 - The State, the County, neighboring cities, the City Administrator, the Assistant City Administrator, department directors, and the public should all be notified when the EOC is open and addressing an incident.
 - Finance and Administration Section Chief: to assume notification responsibilities.
 - Operations Section Chief: to coordinate interdisciplinary response to the incident.
 - Liaison Officer: to provide information to elected officials and facilitate interjurisdictional coordination.
- If necessary, function under Unified Command according to the standards and practices of the Incident Command System.
- Determine incident objectives, strategies, and priorities.
- Determine the schedule that will be used during the first few hours of the activation until the Planning Section Chief is prepared to take over this function.
- Create an organization chart for publication.
- Provide an overview of the situation, followed by regular updates.
- Coordinate the activities of Planning, Logistics, Administration, and Operations sections.
- Oversee the development of an Incident Action Plan.
- Support staff as they establish their respective Sections and begin accomplishing assigned tasks.
 - Remind Section Chiefs to use section books.
 - Remind staff to retrieve the appropriate vest for the section they are assigned to.
 - Remind staff to “STAY in the BOX” and reinforce the organization chart.

- Establish contact with the Pierce County and Washington State EOCs.
 - If necessary, establish a liaison with Pierce County Emergency Management.
- Prepare a briefing for the City Administrator and elected officials that includes:
 - Scope of the event.
 - Actions being taken.
 - Future expectations and concerns.
 - Policy support needs.

Deputy EOC Commander: Provides shift coverage for the EOC Manager and may be designated to prepare for an expedient transition from the response phase to the recovery phase.

Liaison Officer: The Liaison Officer is responsible for facilitating the integration of City Hall, elected officials, the City Administrator, and local and state agency resources into the Incident Command organization and is the primary contact for those resources. Tasks include:

- Obtain a briefing from the EOC Manager.
- Initiate contact with the City Administrator and/or City Council, and appropriate local and state support agencies/representatives, and provide an initial briefing of the incident.
- Identify primary contacts including the communications link and location.
- Work with the PIO to keep City Hall informed so the City Administrator and City Council do not come to EOC for information.
- Monitor incident operations to identify current or potential inter-organizational conflicts.
- Attend planning meetings as required.
- Provide input on the coordination with City Hall and outside agency resources.
- Oversee the well-being and safety of personnel in the EOC.
- Advise on any City Hall or assisting agency special needs or requirements.
- Determine if any special reports or documents are required.
- Ensure that all outside agency personnel and/or equipment is properly recorded.
- Ensure that all required outside agency forms, reports, and documents are completed.
- Identify representatives from each responding agency, their location, and the appropriate communications and coordination link.
- Respond to requests from incident personnel for inter-organizational contacts and possibly serve as the primary liaison with the Pierce County EOC.
- Act as a "trouble shooter" for the purpose of maintaining effective, appropriate inter-organizational cooperation.
- Monitor spontaneous response of resources not requested and integrate those resources into the emergency management system as appropriate or otherwise as required.
- Act as the primary contact point for military assistance to local government.
- Identify corrective actions and ensure implementation. Coordinate corrective action with Command.

Safety Officer: The Safety Officer has responsibility for safety at the EOC and in general to the incident. The Safety Officer ensures safety messages and briefings are made, exercises emergency authority

to stop and prevent unsafe acts, reviews the Incident Action Plan for safety implications, assigns assistants qualified to evaluate special hazards, reviews and approves the Medical Plan, and ensures adequate sanitation and safety in food preparation.

Public Information Officer (PIO): The City Communications Manager will function as the Public Information Officer. The PIO is charged with distributing appropriate information to the outside world using the media, employee outlook system, city web site, and any other outlets as they see fit to use. Tasks:

- Obtain a briefing from the EOC Manager.
- Obtain the PIO vest from the EOC storage locker.
- Ensure that the PIO Office is open, and that the PIO sign is posted on the doorframe.
- Identify additional staff to support the emergency Public Information function.
- Assign responsibilities such as media contacts, citizen contacts, Cityline updates, website updates, and employee contacts to PIO support staff.
- Determine if other Public Information activities are taking place in the city, make contact, coordinate messaging, and determine whom the lead PIO will be.
- Contact the Pierce County EOC and determine what level of cooperation is needed for messaging.
- Contact local media and inform them of the statement and release schedule.
- Present media releases to the EOC Manager for approval prior to release. Not all known information is suitable for public release.
- Establish and coordinate emergency public information prior to, during, and after an emergency.
- Prepare and distribute public information releases regarding disaster preparedness, response, and recovery.
- Review and coordinate releases of information from local, county, and state offices and departments through the EOC.
- Respond to media and public inquiries.
- Provide information to city elected officials and to employees, as necessary.
- Monitor news media coverage of the incident.
- Establish a rumor control capability.

Operations Section: The Operations Section assumes coordination of all response activities detailed in the Incident Action Plan. The EOC Manager will activate the Operations Section and Section Units as required by the incident. The Operations Section is charged with responding to the needs of the community with city resources from Fire, Police, Parks, and Public Works, etc. The Operations Section Chief is designated to oversee the coordination of the activities in each unit. The work of the Operations Section in the EOC is a coordination of different disciplines, not the actual response or dispatching activity. The Law Enforcement Unit, Fire Services Unit, Emergency Medical Services Unit, Public Works Unit, and Mass Care Unit make up the Operations Section and may be activated, as the incident requires.

- **Operations Section Chief:** Oversees coordination of the Operations Section. Tasks:
 - Obtain a briefing from the EOC Manager.
 - Obtain the Operations vest from the EOC storage locker.
 - Ensure that the Operations Section Office is open, and that the Operations sign is posted on the doorframe.

- Staff the section, assign workstations, and supervise.
- Ensure that the mission number and FEMA number are being used.
- Consider appointing a scribe for the section to maintain constant situational awareness.
- Post the following information in the Operations Section area:
 - EOC Org Chart including positions names.
 - Incoming and outgoing phone numbers.
 - Road closures.
- Establish contact with the departments that are/or will be involved in field operations. After contact is established:
 - Inform the responding department that the EOC is open and ready to support them and that the Operations Section Chief is the primary contact for field operations.
 - Communicate that the Operations Section Chief phone number will be the direct link to the EOC for support and two-way information sharing.
 - Ensure that the response departments involved in field response are using the State mission number and FEMA number on all relevant documents. The EOC should have this information posted.
 - Coordinate the interaction of multiple response departments using the Incident Command System.
 - Ensure that proper documentation is occurring.
- Ensure the Operations Section staff is sharing information within the Section concerning the actions of the different departments involved in field operations.
- Determine the logistics needs of the field responders and report to the Logistics Section for resource procurement including food, supplies, additional workers, etc.
 - Ensure the Logistics Section is filling logistic requests from the field with the highest priority.
- Gather and interpret information to provide the Planning Section with expert perspective on the unique characteristics and needs of the incident for incorporation into the planning process.
- Assembles and disassembles strike teams assigned to the Operations Section.
- Law Enforcement Unit:
 - Prioritizes law enforcement response consistent with the Incident Action Plan.
 - Coordinates traffic and crowd control.
 - Coordinates perimeter security, including coordination of scene ingress and egress where appropriate.
 - Coordinates evacuation and activates a separate Evacuation sub-Unit when needed.
 - Maintains law and order by sustaining normal law enforcement operations wherever possible.
 - Coordinates Search and Rescue.

- Provides for incident related criminal investigation.
- Provides personnel to assist the Pierce County Medical Examiner with the disposition of human remains.
- Provides personnel to assist with the dissemination of warning and emergency public information.
- Coordinates all incident related aircraft activity and activates an Air Operations sub-Unit if circumstances warrant.
- Provides security to the EOC.
- Fire Services Unit:
 - Coordinates all incident related fire services, including all mutual aid supplies, personnel, and equipment requested.
 - Prioritizes fire service response that is consistent with the Incident Action Plan.
 - Coordinates light and heavy rescue and extrication.
 - Assists with the dissemination of warnings and emergency public information as requested by the Public Information Officer.
 - Provides response to hazardous materials incidents, coordinates with the proper outside authorities for assistance as necessary and provides qualified personnel to assume the role of on-scene command for hazardous materials incidents.
 - Provides lighting for night incidents.
- Emergency Medical Services Unit:
 - Prioritizes Emergency Medical Services response consistent with the Incident Acton Plan.
 - Conducts pre-hospital needs assessment based on number, type, and severity of injuries.
 - Provides for on-scene triage and treatment of injured persons.
 - Coordinates the transportation of injured persons to the appropriate hospitals, staging areas, or medical evacuation sites.
 - Coordinates all requests for additional EMS personnel and equipment.
 - Coordinates requests for supplies with the hospitals.
 - Assists in coordinating private ambulance resources.
 - Assists in coordination of mass casualty response.
 - Provides casualty and damage information to the EOC.
 - Coordinates with Pierce County Medic One for acquisition of additional supplies.
- Public Works Unit:
 - Prioritizes Public Works response that is consistent with the Incident Acton Plan.
 - Provides assistance to the Fire Department in light rescue by providing heavy equipment and other support as needed.
 - Provides for clearance of debris.
 - Coordinates performance of emergency protective measures relating to City

- property and facilities.
 - Coordinates the inspection of City bridges and other public works facilities.
 - Coordinates collection of information regarding the condition of public works facilities and forwards that information to the Planning Section.
 - Coordinates temporary and permanent repairs to City facilities and structures, including water service, streets and roads, bridges, etc.
 - Performs or contracts major recovery work to restore damaged public facilities.
 - Provides traffic control signs and barricades for road closures and detours and assists the Police Department in the development of alternate traffic routes around hazard sites.
 - Coordinates City flood fighting activities.
 - Coordinates all additional private sector engineering assistance as needed.
 - Coordinates emergency equipment rental or replacement with the Logistics Section.
 - Coordinates the disposal of residential and commercial solid wastes and debris.
- Mass Care Unit:
 - Determines public care needs and activates the appropriate elements of the mass care system and community shelter plan.
 - Coordinates with the American Red Cross (ARC) the transfer of mass care and shelter needs to the ARC as soon as their capabilities are fully activated.
 - Coordinates, locates, staffs, and equips relocation centers and emergency shelters as needed.
 - Coordinates activities supporting private disaster assistance and social service organizations in carrying out the mass care needs of the community.
 - Coordinates long-term individual and family disaster recovery programs in collaboration with the American Red Cross, other NPO's, and various governmental agencies.
 - Coordinates with the Disaster Recovery Group when activated.

Planning Section: The Planning Section collects, processes, analyzes, and disseminates information in the EOC. The EOC Manager will activate the Planning Section and Section Units as required by the incident. A Planning Section Chief will be designated to oversee coordination of the Section. The Situation Unit, Documentation Unit, and Damage Assessment Unit make up the Planning Section and may be activated, as the incident requires.

- Planning Section Chief: The Planning Section Chief is charged with collecting and documenting information, developing situation and status reports, anticipating future needs and prioritizing incidents. None of this can be accomplished until a general understanding or situational awareness of the incident is obtained. Planning has multiple functions. It is imperative that documentation of past, present, and future actions be completed. The tracking and recording of all requests for service and/or messages into the EOC is the first priority of the Planning Section. All messages will need to be logged on the EOC message log. Tasks:
 - Obtain a briefing from the EOC Manager.
 - Obtain the Planning Section vest from the EOC storage locker.

- Staff and supervise the Planning Section.
- Develop and file Sit Reps in the incident activation file and send copies to the county EOC. The first Sit-rep should be sent when the EOC is activated. Sit-reps should be filled out every 6-8 hours or as conditions change and for each identified operational period.
- Develop incident logs and forecasting.
- Establish an information gathering and organization system to meet the needs of the Incident.
- Coordinate the development of Incident Action Plans by Operational Period.
- Anticipate incident needs and prepare the EOC to stay ahead of the event.
- Produce, update, and send copies of incident maps to SOUTHSOUND911, Operations Units, and Dispatch.
- Produce and update status boards.
- Log all messages coming into the EOC.
- Provide reports to other sections and the county EOC.
- Produce the final report on the EOC activation.
- Situation Unit:
 - Provides the mechanism for the collection and analysis of information necessary for understanding the nature and scope of the emergency.
 - Predicts the probable course of events and prepares alternative strategies that direct operations.
 - Coordinates the collection and organization of incident status and situation intelligence.
 - Collects spot reports from the field as needed.
 - Assembles situation and spot reports and prepares required reports to be forwarded to the County.
 - Assists the Planning Section Chief in the preparation of the Incident Action Plan.
 - Makes use of field forces for the collection of essential information.
 - Uses photography, including still photos and videotape, for planning, briefing, and historical recording purposes.
- Documentation Unit:
 - Coordinates the maintenance of complete incident files as a part of the information management system.
 - Provides status display and internal communications in the EOC.
 - Establishes and maintains an incident chronology and master log.
 - Establishes and organizes incident files.
 - Prepares incident documentation for the Planning Section Chief when requested.
 - Provides for the collection of historical documentation, including audio and videotapes, photographs, and other historical records.
 - Provides for the filing and long-term storage of incident records in cooperation with the Administrative Services.
 - Assists with clerical and duplication services in the EOC.

- Damage Assessment Unit:
 - Collects information necessary to form a clear understanding of the nature and extent of damage to public and private property, and the estimated cost of repair or replacement. A local Declaration of Disaster may be based on the findings of the initial assessment.
 - Provides for an initial evaluation of damage through a Rapid Visual Assessment of public and private structures and facilities.
 - Carries out initial ATC-20 inspection of damaged structures. Public Works will assist Community Planning and Development with this process.
 - Prioritizes the inspection of critical facilities.
 - Coordinates detailed damage assessments, in cooperation with the appropriate local, state, and federal agencies and the American Red Cross.
 - Private Property Damage may include damage to:
 - Homes.
 - Mobile homes.
 - Farm homes.
 - Multiple family homes.
 - Businesses.
 - Agricultural losses including loss of crops, livestock, and farm facilities.
 - Public Property Damage is damage to property owned by local governments, non-profit organizations and tribes and may include damage to:
 - Non-federal road systems including the need for debris clearance.
 - Water and sewer systems.
 - Flood control systems.
 - Public buildings and equipment.
 - Public facilities under construction.
 - Private non-profit facilities for education, emergency, utility, medical, custodial care, etc.
 - Parks, public recreation facilities, etc.
 - Damage Assessment Phases:
 - Initial Local Assessment: Raw data collected by local Damage Assessment Teams to determine the location and extent of damage. Initial assessment includes rough estimates of dollar loss.
 - Joint Assessment: If initial assessment discloses that repair and recovery are possibly beyond local and state capability, joint local, state and federal assessments are conducted to obtain more definitive information.
 - Damage Assessment Methods: Damage Assessment Methods will be activated as soon as practical. Initial assessments should be obtained

within the first 12 to 24 hours of the disaster. Methods for assessment may include:

- Spot Reports: Information from emergency personnel on scene. Spot reports, by Operational Area, may be requested.
- Spontaneous reports: Information received from the public.
- Aerial Inspection: Use of aircraft for gross damage assessment, may include aerial photographs or videotape.
- Windshield Assessment: Rapid drive through to obtain initial information on the number of structures impacted.
- Detailed Survey: More detailed assessment of the damage areas identified in the Windshield Assessment. Some of this information may also be assembled through a telephone call-in system, or personal interviews at a drop-in center.

Logistics Section: The Logistics Section acquires the resources necessary for an effective response effort. The EOC Manager will activate the Logistics Section and Section Units as required by the incident. A Logistics Section Chief will be designated to oversee coordination of the Section and Section Units. The Food Unit, Supply Unit, Facilities Unit, and Human Resources Unit make up the Logistics Section and may be activated, as the incident requires.

- **Logistics Section Chief:** The Logistics Section Chief is charged with supporting the human and material needs of the city during any event that requires more resources than an individual department can provide. Human needs include but are not limited to Food, water, and rest arrangements for City employees deployed in the field or working in the EOC as well as replacement workers for all functions. Material needs can include but are not limited to response teams, tools, equipment, and supplies. Tasks:
 - Obtain a briefing from the EOC Manager.
 - Obtain the Logistics Section vest from the EOC storage locker.
 - Staff and supervise the section as dictated by the needs of the incident.
 - Recruit clerical support for the EOC. Two clerical persons will be needed immediately. Assign one to the EOC Manager.
 - Ensure that the entrance to the EOC is secured.
 - Set up additional EOC and front office phones as needed. Instructions are in the EOC security drawers.
 - Order food for the first expected meal break.
 - Establish and coordinate an incident support capability to ensure effective emergency resource acquisition and allocation. Phone books, catalogs, brochures, etc. may be useful for locating items. Coordinate any purchasing through the Finance and Administration Section.
 - Contribute to the Logistics portion of the Incident Action Plan.
 - Begin the process of securing food, water, rest arrangements, and shelter for city Employees assigned to respond to the event.
 - Develop processes for rotating EOC staff through 12-hour shifts.
- **Food Unit:**
 - Coordinates the acquisition and distribution of food supplies and provides for the purchase of essential food items from local merchants.

- Coordinates acquisition and distribution of potable water.
- Supports the Mass Care Unit by providing food supplies needed for feeding stations and public shelter facilities.
- Establishes food distribution centers.
- Establishes contact with local retail and wholesale food outlets to obtain voluntary controls on distribution of essential food stocks.
- Coordinates with the Public Information Officer in the development of instructions to the public regarding location of distribution centers.
- Supply Unit:
 - Coordinates the acquisition of equipment and supplies requested by the incident staff.
 - Provides for the reception, storage, accountability, and distribution of ordered supplies and material.
 - Maintains an inventory of supplies.
 - Coordinates purchasing with the Finance and Administration Section and assures that all orders are supported by Purchase Orders issued by the Finance and Administration Section.
 - Provides for the coordination of service or repair of non-expendable supplies and equipment.
 - Coordinates transportation resources.
 - Coordinates with Pierce County Emergency Management for use of Intercity Transit and school busses in support of transportation needs.
 - Coordinates allocation of fuel resources.
- Facilities Unit:
 - Coordinates the establishment of incident facilities as required, including public shelter facilities, material staging and warehousing, emergency relocation centers, disaster victim processing facilities, etc.
 - Provides for the continuing maintenance and operation of incident facilities until demobilized by Incident Command.
- Human Resources Unit:
 - Coordinates the acquisition, registration, assignment, and management of spontaneous volunteers.
 - Establishes a volunteer management center and augments staff with qualified volunteers.
 - Establishes a receiving and processing capability for donated goods in cooperation with the Supply Unit.
 - Coordinates with Pierce County Emergency Management in the joint establishment of a donated goods facility as needed.
 - Establishes a pool of skilled personnel provided by business, labor organizations, or other sources.
 - Coordinates with the Human Resources Section for the placement of City personnel not otherwise assigned in the emergency plan.
 - Coordinates with the Human Resources Section for the temporary emergency hire of personnel to meet emergency needs.

Finance and Administration Section: The Finance and Administration Section provides for the development and monitoring of responsible fiscal policies and procedures during times of emergency. This section also coordinates disaster cost recovery where possible and ensures compliance with state and federal requirements for disaster relief for our citizens. The EOC Manager will activate a Finance and Administration Section as required by the incident. A Finance and Administration Section Chief will be designated to oversee coordination of the activities of this Section.

- Administrative Procedures: Normal administrative procedures and practices of city government will be followed to the maximum extent possible. The City Administrator may amend, reduce, or suspend certain administrative and fiscal procedures to provide for efficient emergency response and recovery. This may include temporary reassignment of personnel, extension, or modification of working hours, or other measures necessary to provide full response of city resources to the emergency.
- Coordination of Expenditures:
 - Emergency Expenditures: Provisions for emergency/disaster expenditures are not normally included in the budgeting process. Disasters may occur, requiring substantial and necessary unanticipated expenditures. Such obligations and expenditures will be made under the provisions of the appropriate state statutes. Disaster expenditures will be incurred with currently appropriated city funds to the extent possible. The City Council and the City Administrator will be responsible for identifying other sources of funds to meet disaster related expenses if city budgets are exceeded.
 - Purchasing & Coordination with the Logistics Section: The actual acquisition of supplies, equipment, and material in support of the emergency response will be carded out by the appropriate Unit of the Logistics Section.
 - Purchasing will be streamlined by the adoption of automatic authorization for purchase or rental of certain items by the Logistics Section in time of emergency. That policy may include purchase price thresholds, pre-issued purchase order numbers, or other procedures that provide for expedient purchasing while maintaining essential fiscal control.
 - Financial Records: The city will establish procedures for keeping records necessary to separately identify incident related expenditures and obligations. Such records are necessary in order to substantiate the extent of commitment of local government resources, to document requests for outside assistance, and for possible reimbursement of other financial assistance under a Presidential Proclamation of Disaster. Detailed records will be kept from the onset of the emergency which include:
 - Work performed by force account (city employees), including appropriate extracts from payrolls; equipment used on the job and associated costs; invoices, warrants, and checks issued and paid for materials and supplies used on the job.
 - Work performed by contract, including copies of requests for bid, if any; the contract, which is let; invoices submitted by the contractor; warrants authorizing check issuance; and checks issued in payment.

- Any other incident related expenditures associated with response to the incident.
 - Mutual Aid Resources: Mutual aid agreements between political jurisdictions, as well as with private sector groups, will be developed whenever possible. Such agreements will define liability, and detail funding and cost arrangements. Where mutual aid agreements do not exist, or other agreements or understandings do not apply, it must be assumed that the City of Orting accepts full responsibility for the cost of requested resources.
- Essential Records: The Director of Administrative Services will coordinate identification of essential records and establish procedures under the guidance of the state law for preservation of vital records in the event of a major emergency. In addition, each department shall detail the records deemed essential for continuing government functions under emergency conditions. That list should include the location and method of retrieval of those records identified. Provisions shall also be made for access to records required for emergency operations, including utility system maps, location of emergency supplies and equipment emergency plans and procedures, personnel rosters, etc. Provisions should be made for the recovery of certain vital records in the event of damage to automated records systems.
- City Business Resumption Plan (future project): Certain city business processes, if not performed, may directly result in lost revenue, significant increased operational costs, costly legal challenges, or safety and health issues not directly related to the disaster incident. A City Business Resumption Plan should be prepared to assist in sustaining or restoring critical functions and business as usual. Until this specific plan is completed, Orting will utilize the EPIC Continuity of Operations/Continuity of Government (COOP/COG) as the city resumption plan. These factors may be used to identify vital city services, and develop strategies for recovery:
 - How will the service interruption impact city customers?
 - How long can the process or service be interrupted before the consequences severely impact business?
 - Do other departments or agencies provide materials, services, or information that would seriously affect the service if not provided on schedule?
 - What resources including personnel are needed to sustain the process or service? Will they be immediately available during or immediately after the emergency? Does the service require specialized personnel? Can temporary workers be hired to perform the service effectively?
 - What system documentation is available? Can services be provided manually for a short period of time?
 - What kind of support is required, including electrical power, water, computer support, transportation, public access facilities, etc.?
- Emergency Worker Compensation: Liability Coverage for Emergency Workers: Certain liability coverage is available under RCW 38.52 for emergency workers involved in the protection of life and property during an emergency under the provisions of this plan. Coverage will be activated by the assignment of a mission number by the State Emergency Operations Center, and the proper registration of emergency workers through the volunteer management system. Volunteer emergency workers will be utilized only as specified by state law, WAC 118-04.

Workers will be registered as required, to include name, date of birth, address, the purpose for which they were utilized, and the appropriate dates and times.

- Finance and Administration Section Chief: The Finance and Administration Section Chief is charged with a variety of functions. These include, contacting City officials and elected members through the Liaison Officer if available, coordinating technical support for the EOC, and managing the documentation of costs during and after an event. Tasks:
 - Obtain a briefing from the EOC Manager.
 - Obtain the Finance and Administration vest from the EOC storage locker.
 - Staff and supervise the required elements of the Section and assume the duties of the Section as appropriate should full activation not be required.
 - Establish a fiscal control capability.
 - Provide input in planning on all financial and cost analysis matters.
 - Ensure that the mission number, designated by the EOC Manager, FEMA number, and the event project number are posted and being used.
 - Ensure on-going contact and information dissemination to the City Administrator and City Council occurs. Remember to stress what information is public and what is not yet being released.
 - Contact Legal to be available for declarations of emergency or disaster. Drafts are kept in the section book.
 - Ensure all Sections are using ICS 214, Unit Logs.
 - Consider raising credit card limits for EOC cardholders.
 - Support the EOC manager in process type decisions such as when to declare a disaster or emergency or when to seat the policy group.
 - Be ready to consult with the City Attorney as needed on legal matters.
- Procurement Unit: Administrative Services will staff this Unit. The Logistics Section is responsible for acquiring required resources. However, the Procurement Unit provides financial monitoring for those transactions and facilitates the general process. The Procurement Unit:
 - Provides for allocation of city financial resources in support of the needs of the incident.
 - Establishes and administers a Purchase Order system to control expenditures in coordination with the Logistics Section.
 - Maintains records of financial obligations relating to the incident.
 - Coordinate all contractual matters regarding vendor contracts and rental agreements and ensures that all obligation documents are properly prepared and executed.
- Cost Tracking Unit: Staffed by Administrative Services. The Cost Unit:
 - Provides for the real time tracking of all expenditures, obligations, and costs incurred relative to the incident.
 - Establishes a method of collecting the data needed to track costs. All departments will cooperate by maintaining those records necessary to accomplish cost analysis responsibilities.
- Telecommunications Unit: Staffed by Administrative Services augmented where necessary by other departments. The Telecommunications Unit:

- Provides personnel to the EOC to assist with telecommunications.
- Provides for duplication services in the EOC.
- Information Services Unit: Staffed by Administrative Services augmented where necessary by other departments. The Information Services Unit:
 - Provides clerical support to the EOC, to include log keepers, data input services including EIS and other computer aided data collection efforts, and other clerical services as required.
 - Provides for duplication services in the EOC.
- Employee Welfare Unit: Staffed by Human Resources or as assigned when needed. The East Pierce County Peer Support Group, comprised of law enforcement officers, may also be requested. The Employee Welfare Unit:
 - Provides for the monitoring of employee home and family needs to determine if they were impacted by the emergency.
 - Provides a childcare system for employee families as needed.
 - Coordinates employee disaster relief as needed.
 - Coordinates Post Traumatic Stress debriefings for employees and their families.
 - Coordinates workplace disaster safety surveys and modifications.
 - Coordinates all Workman Compensation claims and other issues relating to the incident, including injuries and illnesses.
 - Identifies potentially unsafe acts.
 - Identifies corrective actions and ensure implementation. Coordinates corrective action with Command.
 - Ensures adequate sanitation and safety in food preparation.
 - Initiates, maintains, and ensures completeness of documentation needed to support claims for injury and property damage.
 - Injury information should be kept on contracted personnel formally assigned to the incident, as well as paid employees and mutual aid personnel.

Prevention and Mitigation

Promote safety and prevention programs.

Preparedness

- Develop and maintain the City CEMP.
- Coordinate and maintain a method of identifying available resources.
- Provide preparedness activities including plans, procedures, training, drills, exercises, etc.

Response

- Coordinate the City's emergency response with federal, tribal, public, and private organizations.
- Communicate and coordinate with local jurisdiction and tribal government EOCs to monitor the situation, gather essential elements of information, and identify jurisdictional and tribal needs and requirements.
- Staff the EOC as dictated by the emergency or disaster and the resource needs.

- Develop EOC Action Plans, as required.

Recovery

- Deploy appropriate resources as needed in support of recovery operations.
- Coordinate with state agency, local jurisdiction and tribal government officials on short-term and long-term recovery planning and operations.
- Develop EOC Action Plans and SITREPs as appropriate.
- Distribute recovery information, plans and reports to EOC staff.
- Recommend the activation of the Recovery Task Force (RTF).
- Conduct after-action critique of the overall response and recovery efforts and recommend operational, procedural, or statutory changes to improve future efforts.

Responsibilities

All City Departments:

- Establish Incident Command Systems sections as instructed by the EOC Manager.
- Establish appropriate Units as required by the nature and scope of the emergency.
- Develop procedures that detail the departments expected role in emergency response.

Pierce County Emergency Management:

Provides support to the City of Orting in all aspects of emergency response and recovery.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

Hazardous Materials

Introduction

For hazardous materials incidents within Orting, the city EOC will be used, with Central Pierce Fire & Rescue staff participating at both the incident scene and at the EOC.

Purpose

To define local responsibilities for hazardous material incident response and management.

Scope

Preparation for and response to incidents in the city involving hazardous substances, including radioactive materials.

Policies

1. Federal law, specifically the Emergency Planning and Community Right-to-know Act, defines how communities will prepare for and respond to incidents involving the release of certain hazardous

substances. This plan is consistent with the requirements of the law.

2. The Local Emergency Planning Committee (LEPC) has established a hazardous materials emergency response plan in accordance with federal and state law. That plan is included herein by reference.
3. The Washington State Patrol has been designated as the Incident Command Agency for hazardous materials incidents that impact state and interstate highways.

Situation

Emergency/Disaster Conditions and Hazards

The manufacture, transportation, storage, and use of a wide range of hazardous materials in our community pose a threat to life and the environment in the event of an uncontrolled release. Accidents involving rail, waterway and highway transportation of chemicals may occur. An initial disaster, like an earthquake, may result in numerous secondary events such as ruptured or overturned storage tanks, ruptured lines or explosions caused by spilled material.

Planning Assumptions

- The Fire Department will most likely be the initial responding agency. Fire Department plans and procedures should be developed to define how hazardous materials incidents will be managed and how emergency resources will be mobilized as well as the methods for notifying WSP when appropriate.
- In major events where multiple hazardous materials incidents exist, the Fire Department may have to proceed as the hazardous materials response agency without the assistance or direction of the Washington State Patrol.

Concept of Operations

General

- A hazardous materials incident will be reported to emergency authorities by the spiller, bystanders, or others becoming aware of a dangerous situation. Most reports will be made to SouthSound 911 (SOUTHSOUND911).
- SOUTHSOUND911 has internal procedures for notification of the appropriate emergency response agencies. The Fire Department is the initial response agency for hazardous materials in the city.
- Initial protective actions will be taken by the Fire Department as required by the nature and scope of the incident. In larger incidents, the EOC may be activated in support of on-scene command.
- WSP will be notified and will assume Incident Command at the scene according to standing orders.
- Incident command will determine the appropriate method for handling the incident, including protective measures, personnel safety, cleanup, etc.

Organization

The designated incident command agency will determine the appropriate response organization for handling a hazardous materials (HAZMAT) incident.

Procedures

- The internal procedures for each response agency will identify how they will respond to a HAZMAT incident.
- Site-specific incidents will be coordinated on-scene. The city EOC may be activated for multiple simultaneous incidents.
- The provisions of the Pierce County Hazardous Materials Emergency Response Plan developed and maintained by the Local Emergency Planning Committee, will identify the overall direction, control, and coordination elements of hazardous materials incident response and recovery.

Prevention and Mitigation

- Conduct inspections of facilities where hazardous materials are generated, used, stored, disposed of, or destroyed.
- Manage city-owned aquatic lands and associated habitat to reduce or eliminate the effects of hazardous materials.
- Manage biological, cultural, and natural and structural resources to reduce or eliminate the effects of hazardous materials.

Preparedness

- Develop guidance and emergency procedures for operations.
- Develop and conduct hazardous materials exercises.
- Develop and conduct hazardous materials training for all emergency responders.
- Participate in other local, state, and federal hazardous materials exercises.

Response

- Provide 24-hour response to hazardous material, oil spill, or other release incidents.
- Make emergency notifications.
- Determine the source and course of the incident.
- Identify the responsible party for a hazardous material, oil spill, or release incident.
- Assume responsibility for incident management and cleanup if the responsible party is unavailable, unresponsive, or unidentified.
- Ensure that source control, containment, cleanup, and disposal are accomplished.
- Assist in monitoring and ensuring the safety of first responders and other personnel.
- Initiate enforcement actions, as appropriate.
- Coordinate spill response with other state and federal agencies, and local jurisdictions.
- Establish a JIC with involved agencies and the responsible party to provide current and accurate information to the community.
- Make on-site inspections of hazardous materials, oil spill, or other releases.

Recovery

- Review response procedures following an incident.
- Coordinate the preparation of an after-action report where appropriate for oil and hazardous materials incidents.
- Recommend and oversee long-term remedial actions.
- Follow-up on enforcement actions.

Responsibilities

Washington State Patrol

- Acts as designated Incident Command Agency for hazardous materials, or unified Command with local resources.
- Assumes overall direction and control responsibility according to state law.
- Determines the best method of handling the incident, requests outside resources as needed.
- Coordinates with other state agencies, including the Department of Ecology, regarding response and recovery.

Fire Department

- Acts as initial response agency for hazardous materials.
- Identifies the hazard if possible and determines the appropriate initial response methods to mitigate the immediate threat to life and property.
- Confirms notification of the designated incident command agency.
- Confirms notification of the appropriate state agencies.

Mutual aid fire departments and districts

Provides mutual aid support to the Fire Department or the incident command agency as requested.

Police Department

- Traffic and perimeter control at the scene.
- Assists with identification of the hazardous material.
- Coordinates actions with the LEPC.

Washington State Department of Ecology

- Acts as lead agency for spill cleanup.
- Provides technical information on containment, cleanup, and disposal.
- Assists with laboratory analysis and evidence collection for enforcement action.
- Serves as the state on-scene coordinator under the National Contingency Plan for spills impacting the waterways.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

- Refer to the Fire Department's emergency response processes.
- City of Orting Emergency Response Plan

Legal

Summary

The Legal Department consists of a contracted general counsel. Legal will work in the Policy group providing legal documents and opinions.

Core Capabilities

The following core capabilities align with the responsibilities of the Legal Department:

All Phases

Planning

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of the Legal Department:

- ESF-5: Emergency Management (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)

Municipal Court

Summary

The Municipal Court consists of court services, probation services, and community court. Orting's prosecutor and public defender are contracted employees.

Core Capabilities

The following core capabilities align with the responsibilities of the Municipal Court:

Response

- Provide extraordinary arraignment services when necessary.
- Provide translation services as requested.

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of the municipal court:

- ESF-5: Emergency Management (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)

Activities, Events, and Parks

Summary

Activities, Events, and Parks provides services for community engagement services for all ages, typically in Orting's parks. The park facilities, however, are maintained through Public Works. Due to the number of personnel assigned the Activities, Events, and Parks, additional staff will need to be assigned to these functions, whether from internal or external sources.

Core Capabilities

The following core capabilities align with the responsibilities of Activities, Events, and Parks:

All Phases

Operation Coordination

Mitigation

Community resilience

Response

- Logistics and Supply Chain Management
- Mass Care Services

Recovery

- Housing
- Natural and Cultural Resources

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of Activities, Events, and Parks:

- ESF-3: Public Works and Engineering (supporting)
- ESF-5: Emergency Management (Supporting)
- ESF-6: Mass Care, Emergency Assistance, Housing, and Human Services
- ESF-7: Logistics Management and Resource Support
- ESF-14: Long Term Community Recovery (Supporting)

Mass Care

Introduction

Purpose

Coordinate mass care and sheltering efforts for the population following a major emergency or disaster. Coordinate Service, Cooling, and Warming Centers during severe weather events or following a disaster or emergency. Due to the high need of staff to assist with Mass Care, additional personnel will be requested from neighboring agencies for assistance.

Scope

- Address sheltering needs for persons unable to provide for themselves, and define coordination

of shelters, feeding stations, and other special services to persons in need following an emergency.

- The management, safe handling, and distribution of food stocks, water, and donated goods for the needs in the city of Orting during a major emergency or disaster to be coordinated with Pierce County, and NGO's.

Policies

- The needs of the impacted population will be met whenever possible with combined public and private resources, including city personnel and facilities where appropriate, private disaster relief agencies, churches, civic and fraternal organizations, non-profit charitable organizations, and any other appropriate service or facility.
- Mass care services will be provided without regard for race, color, religion, national origin, age, sex, financial status, marital status, sexual orientation, or the presence of any sensory, mental, or physical disability.

Situation

Emergency/Disaster Conditions and Hazards

- Disaster conditions may be of such severity as to prevent the habitability of homes, damage essential services such as water and power, disrupt the distribution of food, and significantly stress local emergency aid.
- Food and water sources as well as other essential supplies may be exhausted or compromised, requiring special procedures for acquiring additional resources.

Planning Assumptions

- Mass care will normally be carried out during and immediately after an emergency or disaster until individual services can be provided.
- Not all persons evacuated from their homes will need shelter and support. Sheltering with family members, the use of recreational vehicles, and other expedient and self-sufficient means may reduce the overall load on public shelter capabilities.
- Under emergency/disaster conditions the American Red Cross is the primary agencies that have the ability to coordinate feeding.
- The EOC will work with all community, humanitarian, and social service organizations on the coordination of this activity.
- The distribution of food, water, and donated goods needs to be a community wide effort to include City of Orting and Pierce County government.
- Distribution of food, water, and donated goods will tax government, humanitarian, and social service agencies.
- Water supplies may be severely impacted both during flooding, severe winter storms, due to frozen then ruptured pipes, and earthquakes because of total disruption, cracks, pipeline failures, etc.
- Most water purveyors are not prepared to deal with severely impacted water systems after a major emergency/disaster.

Concept of Operations

General

- Mass care provides for the immediate survival needs of disaster victims through group services and facilities coordinated by the Department of Activities, Events, and Parks.
- The American Red Cross (ARC) is the primary resource for opening and operating public shelters. Where possible, the ARC will assist in the acquisition and coordination of additional private sector relief resources.
- When the incident impacts more than one jurisdiction, coordination with the American Red Cross will be through the Pierce County EOC.
- Emergency Management will coordinate with local agencies, churches, institutions, commercial facilities, volunteer organizations, and appropriate purveyors for the management of food, water, and donated goods.
- External resources may be requested and assigned to operate the Mass Care leadership position.

Organization

- Incident Command may establish a Mass Care Unit for coordination of emergency sheltering and feeding.
- An American Red Cross or other representative may be requested to assist the Mass Care Unit in coordination of private sector care resources.

Procedures

1. Mass Care Centers: In order to provide for the rapid care of dislocated persons, mass care centers will be identified by the Mass Care Unit as quickly as possible. The purpose of these centers is to provide immediate relief for emergency personnel by meeting the needs of displaced disaster victims. Disaster victims will be assisted in one of the following ways:
 - a. No Shelter Needed/Will Seek Shelter Elsewhere: Disaster victim check-in will be encouraged at mass care centers. Collected information including names, address, destination, and other details will be forwarded to the Disaster Welfare Information Center.
 - b. Shelter Needed/No Alternative Resource: Processed and sheltered or routed to a special needs shelter facility.
 - c. Feeding Only: Provisions will be made for feeding stations in or near the impact area that allow for drop-ins.
2. Post Incident Disaster Assistance Centers: The Emergency Management Coordinator will assist in the location, staffing and supervision of Disaster Assistance Centers as needed following a disaster. All individual assistance programs, public and private, will be accessible at the local level through the Disaster Assistance Centers.
3. Service Centers: Service, Cooling, and Warming Centers may be made available during severe weather events or following a disaster or emergency.
 - a. Police support may be necessary to maintain a secure, safe, and peaceful facility.
 - b. Drinking water and cups will be made available at the facility.
 - c. Food needs will have to be provided and managed by another agency and must meet

health department regulations.

4. Disaster Assistance to Individuals: Certain assistance may be available on a limited basis through local volunteer and disaster service organizations, e.g., American Red Cross, Salvation Army, Tacoma Pierce County Health Department, without a local, state, or federal declaration/proclamation of disaster. Services may include:
 - a. Distribution of food supplies.
 - b. Distribution of clothing, bedding, and personal comfort items.
 - c. Establishment of temporary feeding stations.
 - d. Public shelter or temporary housing.
 - e. Limited nursing services for seniors and persons with disabilities.
5. Coordination with the American Red Cross (ARC): The Northwest Region Chapter of the American Red Cross will establish central direction and control of ARC resources. Depending upon the level of involvement by ARC in disaster response and recovery in the city of Orting, a direct liaison for ARC may be established at the EOC to ensure close coordination and cooperation.
6. Coordinate and support existing homeless sheltering resources in downtown Orting by helping ensure the shelters are open.
7. State and Federal Disaster Relief and Individual Assistance Programs: In the event of an emergency or disaster proclamation by the President of the United States, certain federal disaster assistance programs will be available to the impacted population. The State Emergency Operations Center and the Federal Emergency Management Agency coordinate disaster assistance to individuals, upon proclamation of a disaster. In addition, certain aid is available from private disaster assistance and social service agencies.
8. Community Mental Health Services: The Emergency Management Coordinator will coordinate with Pierce County Emergency Management in the carrying out of post incident community mental health services and religious affairs. A region wide inventory of qualified mental health professionals should be established for this purpose. Services may include information and referral, spiritual guidance services, and critical incident stress debriefing.
9. Disaster Welfare Information (DWI) System: American Red Cross has plans to establish and maintain a system of disaster victim registration in order to provide for a central clearinghouse of information on persons impacted by disaster. A single official register will be kept which lists the information available on known injuries, the status of relocated persons, and other information essential for response to welfare inquiries. The DWI system will not include a confirmed casualty list. Information available through the DWI System will include:
 - a. Information about persons injured as provided by local hospitals.
 - b. Information on casualties evacuated to hospitals outside of the disaster area as provided.
 - c. Status of individuals living in the disaster area obtained through shelter registration or a community-wide DWI registration process.
10. Casualty List: A single casualty list of known confirmed dead will be maintained by the Pierce County Medical Examiner and will be accessible through Pierce County Emergency Management when activated. The category "missing" will not be used. Fatality lists will not be transmitted by radio to prevent accidental monitoring by unauthorized persons. The Pierce County Medical Examiner will determine the appropriate means of dissemination of information on deceased persons.
11. Release of Information: American Red Cross procedures for the release of information on disaster victims will be observed. Confidentiality of information provisions will be observed. Only

information cleared for release will be included in the DWI system.

12. Provisions for Special Populations: A Special Populations Coordinator position may be established within the Mass Care Unit to ensure that the needs of the elderly, children, persons with disabilities, and non-English speaking persons are met to the extent possible. The Special Populations Coordinator should:
 - a. Identify the special population needs.
 - b. Coordinate with existing social service and disaster assistance/relief organizations to make sure needs are being addressed.
 - c. Coordinate with local utilities to identify special needs of people who depend on utilities for life support.
 - d. Establish a capability at the Disaster Assistance Center to provide support in understanding information and government regulations, completing forms, and obtaining the necessary relief.
 - e. The Pierce County Functional Assessment Service Team (FAST) should be requested when a shelter is activated.
13. Evacuation and Sheltering of Pets: The City of Orting will coordinate the evacuation and sheltering of pets. Orting contracts with Pierce County Animal Control for animal services.
 - a. Food:
 - The cooperation of the commercial food sector is essential to execute emergency plans for allocation of food resources to meet emergency demands.
 - The EOC will attempt to coordinate city food resources.
 - Emergency food stocks will be purchased or procured under the provisions of RCW 38.52.070.
 - Coordination of food stocks may be made in cooperation with the Pierce County Food Bank.
 - b. Water:
 - Orting receives its water from a multitude of systems. Orting's primary drinking water source is local springs and wells.
 - The EOC will coordinate city water resources.
 - Following an earthquake, water may be evaluated for contamination.

Prevention and Mitigation

- Refer to City hazard mitigation plans. The Emergency Management Coordinator or a designee with assistance from the Director of the Department of Building/Planning or a designee are responsible for hazard mitigation planning and coordination.
- Protect potable water supplies including the use of fencing and surveillance of reservoirs and wellheads as well as treatment and testing of water supplies before entering pipeline delivery systems.

Preparedness

- Share information and lessons learned, develop processes and plans, coordinate response activities, and conduct annual exercises with regional partners.
- Refer to individual water utilities, food producers and distributors, health, and agricultural organizations, etc. for plans.

Response

- Track the status of all mass care activities in the city.
- Submit, monitor, and coordinate resource requests for mass feeding and sheltering.
- Coordinate the activities of those local agencies charged in local plans for the provision of food, water, and donated goods.
- Inform assigned agencies of the need to coordinate food, water, and donated goods.

Recovery

- Support the transition to recovery activities, as required.
- Follow appropriate policies and procedures in completing required documentation to justify emergency services, purchases, or expenditures.
- Revise procedures based on lessons learned from the emergency or disaster.
- Demobilize resources when appropriate.

Responsibilities

Department of Activities, Events, and Parks

Responsible for providing for direct services to the individuals impacted by a disaster, including feeding, temporary shelter, disaster victim registration, and disaster relief to individuals and businesses. Staffs the Mass Care Unit, in cooperation with the American Red Cross, to ensure the immediate comfort and care of the victims of disaster. The Mass Care Unit will:

- Determine public care needs and activate the appropriate elements of the mass care system and community shelter plan.
- Coordinate with the American Red Cross the transfer of mass care and shelter needs to the ARC as soon as their capabilities are fully activated.
- Coordinate, locate, staff, and equip relocation centers and emergency shelters as needed.
- Coordinate activities supporting private disaster assistance and social service organizations in carrying out the mass care needs of the community.
- Coordinate long term individual and family disaster recovery programs in collaboration with the American Red Cross and various governmental agencies.
- Coordinate with the Orting Recovery Café to support the community.
- Coordinate with the Disaster Recovery Group when activated.

American Red Cross

- Provides disaster victims with food, clothing, shelter, first aid, and supplementary medical/nursing care as well as other urgent needs.
- Opens shelters and feeding stations upon request.
- Maintains agreements with facility owners and operators for their emergency use as shelters.
- Coordinates their activities through the Pierce County ECC when activated for a multi-jurisdictional incident.

Salvation Army

Provides personnel, facilities, and services to assist the Department of Activities, Events, and Parks in meeting emergency care needs.

Emergency Management Division

- Coordinates the activities of those local agencies charged in local plans for the provision of food, water, and donated goods.
- Informs assigned agencies of the need to coordinate food, water, and donated goods.
- Coordinates and maintains a liaison with private providers of mass care resources and services.
- Coordinates with all appropriate departments/agencies to ensure operational readiness.
- Maintains an operational EOC and emergency operating procedures.
- Coordinates with State Emergency Management in the development of local programs that will manage the logistics of food, water, and donated goods.

Orting Food Bank

- Coordinates distribution of unsolicited goods.
- Coordinates with the Volunteer Center for additional staffing needs.
- Provides emergency food to individuals and organizations.
- Maintains a resource listing of city and countywide food bank facilities and their equipment, supplies, and facilities and their availability.

Salvation Army

- Provides mobile canteen services.
- Provides emergency feeding services.
- Collects and distributes food, clothing, and other supplies.
- Maintains a resource listing of equipment, supplies, and facilities and their availability.

Transportation

When citizens without transportation need to get to the mass care shelter, the following partners may be contacted for assistance:

- Pierce Transit
- Orting School District
- WA Soldiers Home

CERT (Community Emergency Response Team)

- Assist with shelter operations (will be requested from neighboring jurisdictions)

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Logistics

Introduction

Purpose

Provide for the effective use, prioritization, and conservation of available resources. Define how supply, equipment, services, and facilities will be provided in support of the incident; and how food and water resources will be coordinated. Define the methods for utilizing military support and civil authorities, when appropriate to augment local efforts.

Scope

Coordination of provision of resources to City organizations including location, procurement, warehousing, distribution, and accountability of material, services, and personnel.

Policies

Disaster Response and Recovery Resources

The personnel, services, equipment, supplies, and facilities of the city are the primary resources available for emergency response and recovery. All departments will make full use of their available internal resources. Supplies and equipment will be provided from current city resources or, if necessary, from commercial sources, emergency supplies will not be stockpiled.

Logistics Support

Additional support, intended to augment existing capabilities, can be obtained through the Logistics Section when activated. Upon formal declaration of emergency by the City Council, the City Administrator may authorize the procurement of additional supplies and equipment needed to meet the critical needs of the community.

Control of Local Private Resources

A free-market system will be used whenever possible in the acquisition of essential material. The administration of certain economic stabilization measures may be required to ensure equitable distribution of emergency resources. This may include rationing of food, petroleum, and other essential items, or the stabilization of prices, rents, and other necessary actions. All economic stabilization measures will be enacted by Ordinance. Prioritization of the distribution of essential resources will progress as follows:

- **Unlimited Access:** Routine point of sale distribution through existing local wholesale and retail outlets.
- **Voluntary Limitations:** Enacted by local merchants on a voluntary basis as requested by Emergency Management. Requests for voluntary limitations will be made by official action of the City Council.
- **Mandatory Limitations:** Imposed on local merchants by Ordinance; includes priorities of allocation, production directives, conservation measures, rationing, anti--hoarding, and construction regulations.
- **Seizure of Essential Goods:** Accomplished under the emergency powers activated by a Governor's proclamation of a state of emergency.

Coordination with Pierce County

Because of the multi-jurisdictional impact of controls on private resources, coordination with the Pierce is essential. Every effort will be made to ensure that controls imposed by all jurisdictions in the region are consistent. Regional coordination of emergency resource conservation measures will be the responsibility of Pierce County Emergency Management.

Situation

Emergency/Disaster Conditions and Hazards

Emergency conditions may be of such severity as to exhaust the resources under the control of City departments, and require special procedures for acquiring additional material, services, and personnel. Weather conditions, damage to transportation routes, damaged equipment, or other factors may inhibit the use of local equipment and supplies.

Planning Assumptions

- Resources beyond the capacity of City departments will be coordinated through the EOC.
- Requests for resource support will be handled on a case-by-case basis and allocation will depend on availability, means of delivery, and fiscal status.
- Procedures will be in place to pay for certain essential supplies and equipment. Procurement, where financial obligations are required, will be coordinated with the Finance Section.

Concept of Operations

General:

- Logistics and Emergency Resource Allocation: Policies and procedures will be adopted which provide for the effective utilization and conservation of vital local resources.
- The Logistics Section Chief, when activated by the EOC Manager/Incident Commander, shall have the responsibility for coordination of resource acquisition and allocation.
- The Mayor may invoke controls on resources and establish resource allocation priorities during a state of emergency as stipulated in the emergency proclamation or subsequent submittals.
- Resource allocation policies envision the continued operation of a free-market economy and existing distribution systems to the extent possible. Voluntary controls are the preferred method of resource management.
- Where necessary, under a declaration of emergency, the City Council may consider adoption of an emergency ordinance invoking mandatory controls on local resources on a temporary basis.
- During the preparedness phase, the Emergency Management Coordinator will identify local industries and other public and private resources that may be needed in a disaster.
- Volunteer Organizations: The Human Resources Section will make use, of schools, churches, and existing volunteer organizations as a volunteer base, and coordinate with Pierce County Emergency Management, for use of volunteer groups under their direction. Volunteer organizations may include:
 - Amateur radio HAM organizations: communications support.
 - Salvation Army: supports the American Red Cross in disaster victim care and assistance.

- Local CERT team members.
- American Red Cross volunteers: accessed through the ARC headquarters, volunteer section.
- Military Support to Civil Government: Requests for military assistance will be made through the State Emergency Operations Center. Military assistance supplements local resources.
- Types of Military Assistance Available: When made available by the Governor or other authority, military assets will be attached to the appropriate, requesting functional unit. The Liaison Officer will act as the primary contact to ensure the appropriate use of military resources. The capability of military resources includes, but are not necessarily limited to:
 - Assistance with mass feeding.
 - Civil disturbance operations/area security patrol.
 - Roadblocks and traffic control.
 - Limited military engineering.
 - Mobile and fixed communications support.
 - Delivery of critical supplies and equipment.
 - Emergency evacuation/transportation by land, sea, and air.
 - Limited emergency electrical power.
 - Limited emergency medical aid.
 - Limited potable water.
 - Aerial reconnaissance/damage assessment.
 - Search and rescue.
- Assistance Available from the Civil Air Patrol (CAP): CAP resources will be coordinated through Pierce County Emergency Management. CAP assistance includes, but is not limited to:
 - Courier and messenger services.
 - Aerial surveillance.
 - Light transportation flights for emergency personnel and supplies.
 - Aerial photographic and reconnaissance flights.
 - Communications support.
 - Search and rescue.

Organization

- The EOC Manager may activate a Logistics Section as required by the incident. A Logistics Section Chief will be designated to oversee coordination of the activities of the Section.
- Organization of the Logistics Section: The Functional Units may be established as need. The following units are regularly established during an incident:
 - Supply Unit.
 - Facilities Unit.
 - Food Unit.
 - Human Resources Unit.
- Emergency Assistance from Local Religious Groups: The Department of Activities, Events, and Parks or the Human Resources section will be the appropriate contact point for services and assistance offered by local religious organizations.

Procedures

- Logistics Section Chief:
 - Staff and supervise the organizational elements of the Section as dictated by the needs of the incident.
 - Establish and coordinate an incident support capability to ensure effective emergency resource acquisition and allocation.
 - Contribute to the Logistics portion of the Incident Action Plan.
- Supply Unit:
 - Coordinate the acquisition of equipment and supplies requested by the incident staff.
 - Provide for the reception, storage, accountability, and distribution of ordered supplies and material.
 - Maintain an inventory of supplies.
 - Coordinate purchasing with the Finance and Administration Section. Assure that all orders are supported by Purchase Orders issued by the Finance and Administration Section.
 - Provide for coordination of service or repair of non-expendable supplies and equipment.
 - Coordinate transportation resources. Coordinate with Pierce County Emergency Management as needed for use of Pierce Transit, WA Soldiers Home, and Orting School District busses in support of regional transportation needs.
 - Coordinate allocation of fuel resources.
- Facilities Unit:
 - Coordinate the establishment of incident facilities as required, including expedient public shelter facilities, material staging and warehousing, emergency relocation centers, disaster victim processing facilities, etc.
 - Provide for the continuing maintenance and operation of incident facilities until demobilized by Incident Command.
- Food Unit:
 - Coordinate the acquisition and distribution of food supplies. Provide for the purchase of essential food items from local merchants.
 - Coordinate acquisition and distribution of potable water.
 - Coordinate with the Mass Care Unit by providing food supplies needed for feeding stations and public shelter facilities.
 - Establish food stocks distribution centers.
- Emergency Feeding Stations: The American Red Cross (ARC) or other agency is tasked with establishing emergency feeding capabilities. ARC maintains active contracts with local stores and restaurants in order to provide emergency food.
- Human Resources Unit:
 - Coordinate the acquisition, registration, assignment, and management of spontaneous volunteers.
 - Establish a volunteer management center. Augment staff with qualified volunteers.
 - In cooperation with the Supply Unit, establish a receiving and processing capability for donated goods. Coordinate with Pierce County Emergency Management in the joint establishment of a donated goods facility as needed.

- Establish a pool of skilled personnel provided by business, labor organizations, or other sources.
- Coordinate with the Human Resources Section for the placement of City personnel not otherwise assigned in the emergency plan.
- Coordinate with the Human Resources Section for the temporary emergency hire of personnel to meet emergency needs.
- Volunteer Registration Requirements: Compensation for injury, death or loss of certain personal equipment may be available to volunteer emergency workers under RCW 38.52. In order to qualify for benefits, the following information is needed during the registration process:
 - Name.
 - Address.
 - Social Security number.
 - Qualifications or training.
 - Actual duties assigned/emergency worker classification.
 - Applicable dates and times.
- Regional Resource Marshaling Center: A regional facility for the reception, warehousing, accounting, and distribution of essential supplies and equipment will be established in cooperation with Pierce County Emergency Management.
- Staging Areas: The central in-city distribution point for incoming supplies and equipment will be determined as needed in Orting. An alternate distribution center may be established elsewhere if facilities are inaccessible. Staging of equipment and supplies may be established in each Operational Zone when appropriate.

Prevention and Mitigation

All primary and support agencies will ensure that personnel and equipment are protected from the effects of disasters by complying with the Basic Plan, and that appropriate emergency procedures and operating plans address and comply with City response and recovery guidelines.

Preparedness

- Establish and review departmental roles and responsibilities for providing resource support during the response and recovery phases of an emergency or disaster.
- Maintain an inventory of City owned and leased facilities.
- Identify resources for the response and recovery phases of an emergency or disaster.
- Develop a needs assessment of internal and external resources to identify including:
 - Essential personnel and staffing for internal and external support requirements.
 - Emergency supplies needed for personnel.
 - Essential records, equipment, and office supply needs.
 - Essential office space requirements.
 - Research and determine, from the appropriate authorities, potential liability issues and appropriate insurance levels for state agencies.
 - Logistics transportation requirements for an emergency or disaster.

Response

Provide information on how and where to obtain goods and services to emergency management staff.

Coordinate and fill resource requests.

Recovery

- Support the transition to recovery activities, as required.
- Follow appropriate policies and procedures in completing required documentation to justify emergency services, purchases, or expenditures.
- Ensure correct cost coding for any facilities, goods or services obtained from private sector providers.
- *Responsibilities*
- *Activities, Events, and Parks and Public Works*
- Analyze incident resource requirements and establish of resource priorities.
- Identify available resources and develop agreements for acquisition and use.
- Establish an inventory control and material delivery capability.
- Manage donated goods.
- Establish a volunteer registration and coordination capability.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Volunteer and Donations Management

Introduction

Purpose

To provide an overview of Volunteer and Donations Management and be a mechanism for navigating regional coordination of spontaneous volunteers and unsolicited donations. Additionally, this is a tool for the city to use for advance planning to have policies and procedures in place to handle spontaneous volunteers and unsolicited donations.

Scope

A framework and guidance on the roles of Federal, State, County, and local governments in the management of large amounts of spontaneous volunteers and unsolicited donations in the aftermath of a catastrophic disaster.

Preparedness

- There are many varying levels of preparedness among the different public and private organizations located within and around the City of Orting. Some ways to prepare for spontaneous volunteers and unsolicited donations include:
 - Create a strong local network for effectively using spontaneous volunteers and unsolicited donations.
 - Appoint a lead agency to coordinate with local volunteer groups.

- Develop a Spontaneous Volunteer Management Plan.
- Develop a Donations Management Plan.
- Develop a public education plan specifically targeted at potential volunteers and donors.
- Engage the business community in planning efforts.
- Include spontaneous volunteers and the management of unsolicited donations in Training & Exercises.
- It is important for the lead agency to establish regular communication with other volunteer agencies to be better prepared. The goal is to affiliate volunteers prior to any event. The city should focus on creating or updating its plans for volunteer and donations management. Based on staffing, this position may be filled through an outside agency request.

Coordination Committee

- Establish a Volunteer and Donations Coordination Committee whose primary purpose is to discuss and coordinate spontaneous volunteer and unsolicited donations management activities across the city. Topics for discussion may include:
 - Current location of Volunteer Reception Centers.
 - The status of processing.
 - Capacity to share spontaneous volunteers and unsolicited donations across the region.
 - Future projections or trends.
 - Assignment of donations coordinators and volunteer coordinators and their roles.

Spontaneous Volunteers

- Once a disaster occurs, there may be a large influx of spontaneous volunteers. They can be of great help in a dire situation. A spontaneous volunteer is a person who is not affiliated with a locally recognized volunteer organization but offers their help during disaster response and recovery. It is necessary for spontaneous volunteers to go through a registration process so that the skills of the volunteer are matched to a specific request from the community. Being able to effectively organize these volunteers, through the EOC or the use of a Volunteer Reception Center (VRC) will be very helpful. The City of Orting Emergency Management will coordinate with Pierce County Emergency Management the establishment of a VRC. The following should be used as a guide when deploying VRCs.
 - Small, limited, localized disaster.
 - Spontaneous Volunteers will mainly be from surrounding, neighboring areas.
 - No need for a VRC.
 - Medium to large disaster.
 - Significant media attention.
 - Establish a VRC outside the impact area.
 - Very large or catastrophic disaster.
 - Volunteer activity will overwhelm the local capacity.
 - Consolidate VRCs to operate more efficiently.
 - Preregistering Volunteers:
 - Encourage volunteers to register with local volunteer organizations prior to a disaster. Then, during disasters they can respond to that agency and be covered under their liability coverage.
- If a VRC is not going to be set up, then the Volunteer Coordinator in the city will handle the

processing and referring of spontaneous volunteers. This coordination will occur at the Emergency Operation Center.

- The United Way of Pierce County will assist and support community organizations by recruiting and mobilizing additional community volunteers when requested.
- Demobilization and Recovery: Volunteers and donations are crucial for the response and recovery of a disaster. Once affiliated, volunteers can continue to work with volunteer agencies and organizations under the auspices of that agency.
- Liability: FEMA has learned from Citizen Corps Councils, volunteer program managers, and volunteers that liability is a significant concern and a potential barrier to volunteer involvement in emergency services. Spontaneous volunteers will be registered in the Volunteer Reception Center (VRC) as Temporary Emergency Workers, and they will need to sign a volunteer liability release form. Temporary workers are not Emergency Workers under Washington State Law.
- Volunteer Reception Center (VRC):
 - A Volunteer Reception Center (VRC) is a location where spontaneous volunteers can be assessed, receive training, and be placed with an agency, organization, or support function needing personnel. Once the volunteer has been assigned to a receiving agency or organization, the volunteer then becomes the responsibility of that agency or organization until he or she is released from assignment. A VRC can be implemented if the need for and supply of volunteers is significant.
 - VRC Activities include:
 - Formal registration.
 - Interview & Assignment.
 - Safety & Cultural Trainings.
 - Public Information.
 - Phone Bank.
 - Demobilization.
 - Forms include:
 - VRC Arrival Sign In.
 - Volunteer Instructions Checklist.
 - Sample Disaster Volunteer Registration Form.
 - Sample Volunteer Liability Release Form.
 - Emergency Worker Registration Card.
 - Safety Training.
 - Sample VRC Floor Plan.

Donations Management

- If not properly managed, donations can become the disaster within the disaster. Even donation activity for a small level disaster can be overwhelming. The importance of organizing and maintaining donations is crucial in any disaster response and recovery process.
- During a disaster, the public, including major corporations, give generously to those in need. Often this outpouring of goodwill can overwhelm local government and social agencies.
- In a regional disaster, the management of donated goods will not only overwhelm government and social agencies, but the goodwill could be so generous, many donated goods may never be used and will require disposal.
- Donated Goods:

- City of Orting government will coordinate all nationally donated goods with the State EOC.
- The EOC will assure all donated goods are safely distributed based on need to the neighborhoods of Orting.
- Donated goods are categorized into the following sections:
 - Solicited Goods: The impacted community has identified a specific need and requests specific items from either the general public and/or the community. Usually, the request is for cash donations to be made to the American Red Cross, Salvation Army, or other agency providing major relief efforts to the affected community.
 - Unsolicited Goods: The public sees or hears of the disaster through the media and is motivated to send a donation and/or donated good to the impacted area whether it is needed or not. The Pierce County Food Bank will coordinate sorting, storing and distribution of unsolicited goods.
 - Financial donations will be forwarded through the Greater Tacoma Community Foundation. Their organization will create an incident-specific account to accept financial donations.
- The level of donations that may accompany each level of disaster.
 - Small to medium disaster.
 - Few and sporadic donations.
 - Medium to large disaster.
 - Donations activity is significant.
 - Very large or catastrophic disaster, with a State and Federal proclamation of disaster.
 - Donations Management Branch or Unit will be established.
 - Public Messaging:
 - Managing the expectations of the public is critical during a catastrophic disaster. Getting the right messages out early will help limit the unsolicited and often unusable donations.
 - A consistent message on where and how to volunteer and what to donate during the disaster needs to be delivered. This can be established through the Joint Information Center (JIC).
 - Valuable Public Messages may include:
 - “Don’t call 9-1-1 unless it is an emergency. Call 2-1-1, which will get you to the information you seek without jamming up a critical lifeline for emergencies.”
 - Donated Goods: FEMA Disaster Assistance Policy provides the criteria by which applicants will be credited for volunteer labor, donated equipment, and donated materials used in the performance of eligible emergency work.

Demobilization

- Volunteer and Donations Management is unique in that it is prominent in both response and recovery operations.
- Demobilization:
 - Collect and compile all the documentation of volunteer hours during response activities so they can be utilized towards the Public Assistance federal match requirement.
 - Direct volunteers towards longer-term affiliation and community involvement, building

larger and stronger networks of affiliated volunteers.

Recovery

Volunteer Management:

After the response phase, a volunteer can continue to support recovery operations through their affiliation with a volunteer organization or with a long-term recovery organization.

Donations Management:

Donations will continue to come in during recovery, but the needs of the impacted community may be different. It is important in the planning process to reevaluate the needs of the community and continue to communicate those needs with the public through ongoing public information.

Police

Summary

The Police Department consists Administrative Services and Operations. Administrative Services includes Information Technology, Outreach Services, Policy and Finance, and support services. Operations includes Community Policing, Detectives, Patrol, and Professional Standards. Orting participates in the Force Investigation Team (PCFIT), and they operate their own drone program.

Core Capabilities

The following core capabilities align with the responsibilities of the Police Department:

All Phases

- Planning
- Public Information and Warning
- Operational Coordination

Prevention and Protection

- Intelligence and information Sharing
- Interdiction and Disruption
- Screening, Search, and Detection
- Forensics and Attribution
- Risk Management for protection programs and activities

Response

- Mass Search and Rescue Operations
- On-scene Security, Protection, and Law Enforcement
- Operational Communications
- Situational Assessment

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of Police Department:

- ESF-2: Communications (Supporting)
- ESF-5: Emergency Management (Supporting)
- ESF-9: Search and Rescue
- ESF-13: Public Safety and Security
- ESF-14: Long Term Community Recovery (Supporting)
- ESF-15: External Affairs (Supporting)

Search and Rescue

Introduction

Purpose

Procedures to be used for coordination of search and rescue.

Scope

Urban search and rescue operations including ground, air, and water.

Policies

Search and Rescue

RCW 38.52 assigns the responsibility for search and rescue to law enforcement. The Police Department is responsible for coordinating search and rescue in the city. Qualified personnel from the Central Pierce Fire & Rescue, Pierce County Sheriff's Office, and the Pierce County Special Operations and Rescue Team are assigned technical rescue and swift water responsibilities.

Search and Rescue (SAR) resources

Pierce County SAR resources, and city law enforcement personnel, will conduct searches for missing persons. Where there is a demand for SAR activities, a Search and Rescue Coordinator will be designated by the Police Department. Large-scale SAR operations will be coordinated from the EOC. Additional SAR resources will be obtained through Pierce County Sheriff's Office, King County Sheriff's Office Guardian One helicopter, WA State Patrol's aircraft, local law enforcement drone programs, and Pierce County Emergency Management.

Situation

Emergency/Disaster Conditions and Hazards

An emergency or disaster can cause buildings to collapse, threaten lives, and require prompt rescue. The search for missing persons under hazardous conditions, including confined space operations, will require specially trained personnel and specialized equipment.

Planning Assumptions

- Search and Rescue (SAR) means the act of searching for, rescuing, or recovering by means of ground, marine, or air activity any person who becomes lost, injured, or is killed while outdoors or as a result of a natural or manmade disaster.
- Where persons are trapped, stranded, or missing as the result of a disaster, spontaneous attempts at rescue by bystanders and others can be anticipated.
- Citizen assistance with SAR operations may be appropriate under some circumstances.

Concept of Operations

General

1. The Police Department will assume coordination of all search and rescue operations in the city.
2. Fire Department resources are trained in urban search and rescue operations, including confined space.
3. The Department of Public Works will provide heavy equipment as needed, to augment the urban search and rescue capability.

4. Additional assistance is available from the Pierce County Sheriff's Department, King County Sheriff's Office Guardian One helicopter and WA State Patrol airplane. Coordination with this resource should be through Pierce County Emergency Management.

Organization

A Search and Rescue Coordinator may be established at the EOC, depending on the nature and severity of the incident.

Procedures

- The Police Department will determine the need for search and rescue operations, in concert with the Fire Department where appropriate.
- Standardized policies and procedures including recognized urban search and rescue methods for identification of structures that need to be search, or have been searched, will be used.
- Urban search and rescue task forces made up of qualified city personnel, augmented by citizen volunteers where appropriate or outside SAR resources as needed, will be organized, and deployed by the SAR Coordinator.

Prevention and Mitigation

- Support preventive search and rescue, aviation safety, and survival programs with available resources, when requested.
- Develop and present preventive SAR programs through public awareness and school education programs.

Preparedness

- Plan to support SAR operations with available resources, when requested.

Response

- Provide resources including personnel and equipment for SAR operations, when available.

Recovery

- Assist in returning all SAR organizations and personnel to a state of preparedness.

Responsibilities

Police Department

- Staff the SAR Coordinator position at the EOC, as needed.
- Coordinate search and rescue operations and request additional SAR resources and support equipment as necessary.
- Drone Team

Fire Department

- Provide urban rescue trained personnel to carry out special SAR operations.

Department of Public Works

- Support rescue operations with heavy equipment where necessary.

Pierce County Sheriff's Department

- Provide additional SAR support to the city when requested, based on availability of trained SAR resources.

Pierce County Emergency Management

- Coordinate acquisition of external SAR resources upon request.

King County Sheriff's Department

- Guardian One helicopter

Washington State Patrol

- WSP airplane

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan.

Public Safety

Introduction

Purpose

Provide for the effective coordination of all law enforcement activities associated with the disaster incident, and to ensure that such activities are coordinated to the extent possible with the other responders.

Scope

Coordination of all incidents related law enforcement activities. When necessary, utilizing mutual aid resources available to assist.

Policies

- Under emergency conditions, law enforcement is the responsibility of the Police Chief. Law enforcement resources supplied by other jurisdictions will remain under the command of their parent agency but will operate under the direction and control of the Orting Police Department.
- Military personnel, requested to augment or support the Orting Police Department, will remain under command of their parent agency but will operate only at the direction of the Orting Police Department.

Situation

Emergency/Disaster Conditions and Hazards

Disaster conditions will severely strain limited law enforcement resources with multiple demands on services. The ability to respond can be hampered by personnel and equipment shortages, damage to police facilities, interruption of transportation routes, communications overload, etc.

Planning Assumptions

- Situations requiring law enforcement support from mutual aid agencies may also be impacting those agencies at the same time. Assistance from adjacent jurisdictions may not be available, and the mobilization and deployment of outside aid will be time consuming.
- Agencies responding from a distance may not have the same knowledge of the community as local law enforcement and may require assignments consistent with these limitations.

Concept of Operations

General

- The Police Department will initially respond to emergency needs with on duty personnel. Provisions for call back of off duty personnel are defined in the internal procedures of the Police Department.
- Where additional assistance is required, the Police Chief or designee will request specific types of outside aid utilizing existing mutual aid agreements with adjacent jurisdictions.
- Other law enforcement assistance, not covered by local agreements or understandings, will be requested through the State EOC.

Organization

- A Law Enforcement Unit will be established in the EOC to coordinate all the identified actions.

Procedures

- Air Operations: Coordination of air resources requested by the city is the responsibility of the Law Enforcement Unit at the EOC. Where multiple aircraft are involved, an Air Operations sub-Unit may be established to provide for safe and efficient use of air resources. The Air Operations Sub-Unit will:
- Establish and maintain operational control over all aircraft resources used by the city in connection with the incident.
- Establish communications protocols for safe and efficient coordination of aircraft. Coordinate with Pierce County, Washington State Patrol, hospitals, and any other outside agencies using aircraft in the city, to the extent possible.
- Identify, mark, secure, and manage landing zones where needed.
- Request the acquisition of air resources through the Logistics Section.
- Provide for coordination of news media helicopters, when necessary, with the Public Information Officer.

Prevention and Mitigation

- Develop operational and tactical public safety and security plans, conduct technical security and/or vulnerability assessments, and deploy local public safety and security resources in response to specific threats and potential incidents.

Preparedness

- Develop and maintain emergency management plans and participate in emergency response public education or outreach, training, and exercises.
- Maintain an inventory of equipment needed to deliver primary services and specialty services to service areas.

Response

- The Orting Police Department will coordinate response actions including general law enforcement assistance, access control, site security, traffic and crowd control, force protection, etc.

Recovery

- Allocate resources for staffing traffic control for re-entry into previously evacuated areas if resources are available.
- Prepare after action reports.
- Investigate fires where fatalities, large property losses, or suspicious circumstances exist. Orting contracts with the Pierce County Fire Marshals Office for fire investigations. Orting Police work with PCFMO during the investigation process.

Responsibilities

Police Department

- Prioritize law enforcement response consistent with the Incident Action Plan.
- Coordinate traffic and crowd control.
- Coordinate perimeter security, including coordination of scene ingress/egress where appropriate.
- Coordinate evacuation. Activate a separate Evacuation sub-Unit when needed.
- Maintain law and order by sustaining normal law enforcement operations wherever possible.
- Coordinate Search and Rescue.
- Provide for incident related criminal investigation.
- Provide personnel to assist the Pierce County Medical Examiner with the disposition of human remains.
- Provide personnel to assist with the dissemination of warning and emergency public information.
- Coordinate all incident related aircraft activity. Activate an Air Operations sub-Unit if circumstances warrant.
- Provide security to the EOC.

Pierce County Sheriff's Department

- Provide law enforcement support in accordance with mutual aid agreements.
- Provide available Pierce County search and rescue units if requested.
- Provide warning and communication support if requested.

Mutual aid law enforcement agencies

- Provide law enforcement support in accordance with mutual aid agreements.

Washington State Patrol:

- Provide law enforcement support to the Police Department if requested.
- Assume incident command for hazardous materials incidents when the incident is on WA State Route 162.
- Coordinate and maintain a liaison with the appropriate state departments and agencies as identified in the Washington State Comprehensive Emergency Management Plan.

Resource requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Evacuation

Introduction

Purpose

To assist the City of Orting, and other governmental agencies, businesses and first responders in planning, preparing for and conducting evacuations impacting the city.

Scope

Evacuations may result from naturally occurring incidents such as earthquakes, landslides, health related incidents, flooding, volcanic activity, fires or from industrial accidents, dam failure, terrorism, or illegal activities like drug labs and waste dumping. Protection of populations by sheltering in place as well as the traditional movement of people is considered. Any evacuation that extends beyond the city limits should be coordinated with other local, state, and federal plans.

Planning Assumptions

- Disasters and evacuations occur with little or no warning.
- Current warning systems may not reach the entire target population.
- First responder teams may not be available to conduct door-to-door evacuation notifications.
- Evacuation is normally a multiple jurisdiction activity.
- ICS will be used to manage evacuation activities and phases at all levels.
- Evacuations may be spontaneous, without government control.
- Some residents will not evacuate regardless of the hazards.

- Planning for evacuations must include Americans with disabilities/Access and function needs, pets, service animals, and livestock.
- Orting Police may issue emergency alerts (OrtingAlert) based on time and personnel resources.

Concept of Operations

General

1. Local response

- The type of incident, the geographic scope of the incident, and the resources available will determine local response.
- Any agency listed may initiate an evacuation in the interest of public safety. Final approval of an evacuation should come from EOC Manager.
- If the incident is small and local in nature, Central Pierce Fire & Rescue, Police, or Public Works may recommend a limited evacuation.
- Mutual aid may also be affected for larger emergencies or disasters. When multiple agencies and/or multiple jurisdictions are involved, emergency management organizations and emergency operations/coordination centers (EOC/ECCs) may be activated. If this is the case, resources may be coordinated and accounted for by the city, county, or state at the appropriate EOC/ECC.
- In the event of a healthcare facility evacuation the Health and Medical Area Command, will provide medical resource support and coordinate information as needed with the other healthcare organizations, patient families, emergency response agencies, and the public.

2. State Response: Where city and county resources are exhausted, the State of Washington may aid local authorities with large-scale evacuations. This may involve the Washington State Patrol, National Guard, Washington State Health officials, and members of other State agencies, as determined by the Washington State EOC and requesting local authorities.

3. Federal Response: With the exception of the United States Coast Guard, federal agencies are generally not directly involved in evacuations. Federal Agencies may be utilized in the recovery phase of an incident that involves evacuations. In limited circumstances, local military commanders may assist local authorities in evacuation efforts without a presidential disaster proclamation.

4. Americans with Disabilities/Access and Functional Needs.

- Under the Americans with Disabilities Act (ADA Amendments Act of 2008 (P.L. 110-325)), transportation providers must permit passengers with disabilities to be accompanied by their service animals.
- The City of Orting will support local agencies in the evacuation of individuals with access and functional needs, the hard of hearing, the deaf, the blind, and unaccompanied children.

5. LEP and PETS

- Planning for evacuations must include Limited English Proficiency (LEP) populations, access and functional needs populations, pets, service animals, and livestock.

Organization

The Orting Police Department and Central Pierce Fire & Rescue are joint lead agencies for evacuation oversight. They may elect to set up a Field Incident Command Post or use the EOC or the main police

station. All city departments will support an evacuation by assisting in the planning process as needed. The EOC will assist by coordinating city resources for the evacuation.

Procedures

Mutual aid resources from tribes, the private sector, and Non-Governmental Organizations (NGOs) will be utilized as needed. When resources from outside the City are requested, or transportation of evacuees and long-term sheltering are needed, mutual aid requests will be activated, as well as a formal proclamation and request for assistance from the Washington State EOC.

Response Actions

Evacuations are cumbersome and time-consuming endeavors. They are resource and personnel intensive and may disrupt local commerce, transportation, governmental, and school activities. The EOC Manager considering evacuation must choose between taking no action, evacuation, or shelter in place.

2. Shelter-in-Place:

- Most commonly used during hazardous materials incidents or terrorist chemical attacks, where there may not be enough time or resources to move a population for a short duration incident.

3. Evacuations:

- An EOC Manager makes the decision for evacuation of a population or shelter in place based on the disaster. The EOC Manager requests activation of EOC to support the evacuation and notifies appropriate elected officials.
- The EOC Manager initiates the warning of affected populations by appropriate methods available.
- At the same time that the warning phase is conducted, the incident command team or EOC is coordinating:
 - The selection of a safe area to move impacted populations.
 - Defining evacuation routes to the safe area and assembly and triage points to enter and leave the evacuation routes.
 - Notifying jurisdictions and organizations that will receive or “pass through” evacuees.
 - Notifying support jurisdictions and organizations that will be responsible for movement support, sheltering, EMS, Fire, ARC, PH, Hospitals, Utilities, etc.
- The Public Works, Pierce County Public Works, and Washington State Department of Transportation support road closures and evacuation routes.
- The American Red Cross and other non-governmental organizations may provide shelters as needed.
- Salvation Army and American Red Cross support local responders, shelters, evacuees, etc.
- OPD supports area security, road closures, and shelters.
- Sheltered populations are accounted for and are reunited with loved ones if possible.
- Evacuated areas may need to be cleared by appropriate officials before residents are allowed to return.
- Evacuated populations must be notified of an “all clear” to return with planned phasing to reduce traffic congestion and accidents.
- Evacuated populations may require transportation to return.

- All agencies are responsible for their own facility evacuation procedures.

Responsibilities

The agencies and entities described in this section may be called upon to send a representative to the Field Incident Command Post (ICP) or the Orting EOC. The Field ICP and EOC are focal points for coordination of response efforts and resources during evacuations. The lead agency calling for evacuation usually makes recommendation for return to the area.

Orting Police Department

- Ensure that OPD coordinates with the EOC duty officer to activate the EOC for support of the evacuation.
- Act as the Field Incident Commander when appropriate and at suspected or determined crime scenes.
- Provide, direct or command search and rescuer resources when appropriate.
- Assist with or call for an evacuation.
- Assist with warning and emergency information.
- Investigate crime scenes and collect evidence.
- Provide a representative to the EOC as requested and if available.
- Maintain evacuation plans for Police facilities.
- Provide crowd and traffic control, site security, and emergency rescue/recovery.

Orting Emergency Management

- Activate the EOC when notified by OPD of the area evacuation.
- Provide EOC planning, logistics, and Finance and Administration support to the OPD ICS structure for evacuation.
- Coordinate support for all phases of evacuation.
- Warn residents of dangers requiring evacuations.
- Coordinate location of safe area(s) for evacuees to relocate.
- Coordinate safe evacuation routes, including assembly and release points from the area of evacuation to the release point at the safe area.
- Support local coordination of short- and long-term shelter and feeding of evacuees.
- Support coordination of accounting for evacuees with families and friends.
- Support local coordination of resource support for field commanders.
- Support the appropriate return of evacuees to their homes and businesses.
- Coordinate with State EOC for evacuation resources as needed.

Orting Public Works

- Provide transportation if resources are available, for evacuees to designated public shelters when requested.
- Provide transportation if resources are available to shelter occupants returning to the evacuated area once that area is deemed safe.
- Coordinate and notify the EOC of the resources used, destination, and number of people transported.
- Coordinate the identification of safe evacuation routes with the EOC.
- Maintain evacuation plans for Public Works facilities.
- Provide a representative to the EOC as requested.

Building Department

- Coordinate the inspection of buildings for structural integrity.
- Inspect or coordinate the inspection of city governmental structures for safe occupancy.
- Tag unsafe buildings as appropriate and call for their evacuation.
- Recommend evacuation where structural safety is an issue.
- Coordinate security of affected areas with the EOC.
- Maintain evacuation plans for Building/Planning.

Events, Activities, and Parks

- Assist in providing for the mass care and food and water needs of people displaced from their homes and living in Orting shelters.
- Make available City Park facilities, equipment, and personnel for general population emergency shelters in coordination with the American Red Cross and EOC.
- Provide personnel and equipment to support emergency operations of other City Departments.
- Aid in dissemination of public information.
- Maintain evacuation plans for Activities, Events, and Parks facilities.

Central Pierce Fire & Rescue

- Initiate evacuations or shelter-in-place, when necessary, in coordination with OPD and the EOC.
- Coordinate evacuation activities with the EOC.
- Provide staffing for a unified command structure to coordinate evacuation.
- Provide support with Public Information Officers where appropriate.
- Coordinate with EMS personnel.
- Request transportation as need for evacuees.
- Request the opening of a shelter for displaced persons.

SouthSound911

- Assist response agencies and EOCs in warning for evacuations.
- Provide normal dispatch services for responder organizations.

State Emergency Operations Center

- Provide a functional EOC to provide State resources for the local evacuation.
- Provide Joint Information Center support when requested.

Orting School District

- Provide transportation resources for evacuation if available.
- Provide facilities for shelters if available.

American Red Cross

- Provide temporary housing and feeding facilities for displaced persons.
- Provide information & financial assistance for immediate needs of evacuees.
- Provide feeding stations for first responders.
- Provide a representative to the EOC as requested.

Pierce Transit, WA Soldiers Home, and Sound Transit

- Provide transportation resources for evacuation if available.

Resource Requirements

Resources required for evacuation may require transportation vehicles and drivers, a safe area or shelter to take evacuees, food and other accommodations, critical incident stress management and other human services, major or minor medical assistance, interpreters, pet, livestock, and medically fragile population shelters.

Public Works

Summary

The Public Works Department develops, maintains, and repairs all city infrastructure – municipal water system, municipal sanitary system, storm water facility, public streets, city sidewalks, irrigation, city parks, trails, buildings, and other city facilities.

Core Capabilities

The following core capabilities align with the responsibilities of the Public Works Department:

All Phases

- Planning
- Public Information and Warning
- Operational Coordination

Mitigation

- Community resilience
- Long-Term Vulnerability Reduction
- Risk and Disaster Resilience Assessment
- Threats and Hazards Identification

Response

- Infrastructure Systems
- Critical Transportation
- Environmental Response/Health and Safety
- Logistics and Supply Chain Management
- Situational Assessment

Recovery

- Economic Recovery
- Natural and Cultural Resources

Emergency Support Functions

The city doesn't use the Emergency Support Function (ESF) format. However, the following ESFs align with the responsibilities of City Administrator's Office:

- ESF-1: Transportation
- ESF-2: Communications (supporting)
- ESF-3: Public Works and Engineering
- ESF-5: Emergency Management (Supporting)
- ESF-14: Long Term Community Recovery (Supporting)
- ESF-15: External Affairs (Supporting)

Transportation

Introduction

Purpose

To describe the methods for coordination of transportation resources during a disaster.

Scope

Transportation and evacuation emergency activities including the evacuation of people from their homes, schools, and places of business. Also includes all types of transportation resources.

Policies

- Pierce Transit, Sound Transit, Orting School District, and WA Soldiers Home and access to busses, will be coordinated directly through the Orting EOC or Pierce County Emergency Management.
- In accordance with RCW 38.52.110, in responding to a disaster, the City Council is directed to utilize the services, equipment, supplies, and facilities of existing departments and offices, and all other municipal corporations organized under the laws of the State of Washington. The officers and personnel of all such departments, offices, and agencies are directed to cooperate upon request, notwithstanding any other provisions of law.

Situation

Emergency/Disaster Conditions and Hazards

Disruption of transportation routes, damage to transportation resources, the need for movement of large numbers of persons, distribution of essential goods, and the evacuation of endangered segments of the population require procedures for coordination of transportation efforts.

Planning Assumptions

1. All City owned vehicles, not otherwise involved in emergency response, are available for use. The Transportation Coordinator in the Public Works Unit of the EOC will manage use of available vehicles.
2. Because Pierce Transit and Sound Transit are “shared” multi-jurisdiction transportation resource, this plan recognizes Pierce County Emergency Management as the appropriate coordinator of Pierce Transit and Sound Transit activities in support of ESF-01.

Concept of Operations

General

1. A qualified designee from the Department of Public Works may serve as Transportation Coordinator if requested.
2. When transportation resources are obtained, every attempt will be made to obtain drivers that are familiar with those vehicles.

Organization

A Transportation sub-Unit within the Public Works Unit will be established in large-scale events when necessary to ensure the effective use of all available transportation resources during an emergency.

Procedures

1. Evacuation/Shelter-in-Place:

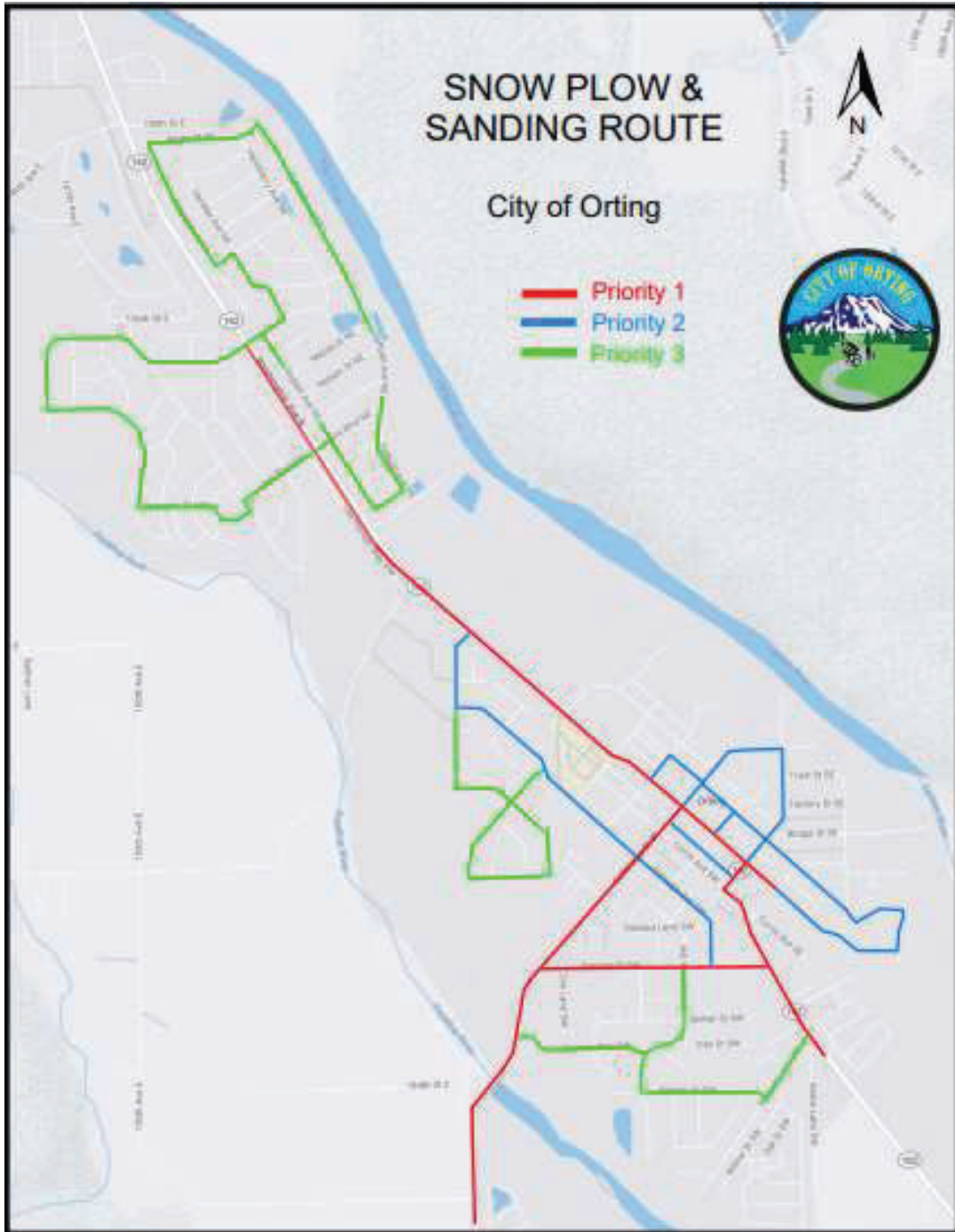
- Recommendation for evacuation and/or shelter-in-place, and the determination of suitable evacuation boundaries will be implemented by the City Council, the Chief of Police, or the Fire Chief when necessary.
- The Public Information Officer and public media will coordinate on the dissemination of information and instructions for evacuation and/or shelter-in-place.
- Evacuations that have multi-jurisdictional impact will be coordinated with the Pierce County EOC to ensure consistent instructions to the public.
- Evacuation/shelter-in-place warning and instructions may be accomplished by door-to-door methods utilizing local emergency agencies.
- Population protection methods may include “shelter-in-place” depending upon circumstances.
- Conditions in the evacuation area may prevent effective warning and movement of all persons. Evacuation activities may be prioritized by the EOC in the interest of the greater good.
- Agency Responsibilities for Evacuation/Shelter-in-Place:
 - Fire Department: Emergency Management Division:
 - Recommend evacuation/shelter-in-place where appropriate.
 - Monitor evacuation activities.
 - Coordinate with the Public Information Officer regarding evacuation routes, conditions, and other essential information.
 - Establish an Evacuation sub-Unit if necessary.
 - Police Department:
 - Crowd and traffic control operations.
 - Identify and establish evacuation routes.
 - Assist in the removal of stalled vehicles and equipment from evacuation routes.
 - Assist the EOC in identifying critical evacuation problems.
 - Assist in dissemination of evacuation/shelter-in-place instructions to the population.
 - Department of Public Works:
 - Assist in traffic control operations by providing signs and barricades.
 - Provide assistance with keeping evacuation routes clear of stalled vehicles and equipment.
 - Provide for debris clearance or other maintenance services necessary to keep evacuation routes open. For more information on debris clearance refer to ESF-03: Public Works and Engineering.

- Fire Department:
 - Determine the need for evacuation or shelter-in-place and suitable evacuation boundaries if appropriate to the circumstances.
 - Assist in the dissemination of evacuation/shelter-in-place instructions to the public.
- Washington State Department of Transportation
 - Utilize Incident Response vehicles, State Patrol vehicles, and WSDOT trucks.

Priority Lifelines Routes

Routes that must be kept open and accessible at all times but especially during emergencies. The first map is of the entire city while the second and third map are zoomed into the west and east sides of the City. Each route is essential to first responder travel patterns and facilitates critical lifesaving functions.

City of Orting: Snowplow and Sanding Route is the same for other road priority openings.



Washington State Department of Transportation (WSDOT) has responsibility for clearing SR 162 through Orting, but Orting PW will assist in maintaining SR 162.

Prevention and Mitigation

- Ensure deployed personnel are briefed on the known hazards and incident assignments.
- Provide information about hazards that may influence siting of facilities and deployment of resources.

Preparedness

- Develop and maintain department All Hazards Plans, procedures, and checklists in support of the City CEMP.
- Coordinate and maintain a method of identifying available transportation resources.

Response

- Staff the City EOC for coordinating transportation related activities.
- Coordinate the mobilization of personnel and equipment.

Recovery

- Coordinate the reconstruction and repairs of the City transportation system, including the designation of alternate modal routes in coordination with public and private agencies.
- Conduct damage assessment of the City's transportation system and facilities.

Responsibilities

Department of Public Works

- Coordinate all transportation resources in support of the incident.
- Coordinate with Pierce County Emergency Management in the case of an incident with multi-jurisdictional impact.
- Make maximum use of public and private transportation resource providers.
- Staff the Transportation sub-Unit within the Public Works Unit in the Operations Section as needed.
- Assign transportation resources.
- Arrange for emergency fuel and service.
- Keep records of incident related transportation expenses.
- Request additional transportation from the Pierce County EOC if local emergency transportation capabilities are exceeded.

Washington State Department of Transportation:

- Provide support when state highways are impacted by the incident.

Pierce and Sound Transit

- Upon request send a representative to the city EOC to assist the Transportation Coordinator.
- Provide available public transportation resources in support of emergency operations.

Orting School District

- Coordinate with the Transportation sub-Unit for the provision of District transportation assets.

WA Soldiers Home

- Provide transportation resources as requested and able.

Pierce County Emergency Management

- Coordinate transportation with other local emergency management programs through the Emergency Management Council.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Engineering

Introduction

Purpose

To ensure that emergency response efforts within public works are coordinated with franchise utilities and public power resources. Engineering for Orting is contracted with a local private engineering firm.

Scope

The coordination of all public works activities with the activities of private utility companies during an emergency. Including the prioritization and restoration of essential services and the acquiring of outside engineering resources as needed to support local operations.

Policies

- The Public Works Unit will be the lead agency for coordination of the effective utilization of resources in the restoration of essential utilities. Prioritization of restoration will be determined cooperatively amongst the responding agencies.
- The City of Orting will provide public works services, including emergency debris clearance and demolition, to lands and facilities under City jurisdiction. Public Works services of any kind may be offered on a case-by-case basis to private property owners.
- The Orting EOC may request intrastate building safety mutual aid system, which is a mutual aid response for building safety inspections (RCW 24.60).

Situation

Emergency/Disaster Conditions and Hazards

A major emergency or disaster may cause extensive damage to property and infrastructure. Structures may be destroyed or weakened, homes and public buildings may need to be demolished to ensure

safety, flooding and/or debris may make streets and highways impassable, public utilities may be damaged or fully inoperable, and bridges may need timely inspection, repair, and/or limitations and closures imposed.

Planning Assumptions

- Debris clearance and emergency road repairs will be given top priority to support immediate lifesaving emergency response activities. Access to disaster areas may be dependent upon re-opening of routes.
- Debris will be disposed of at previously identified sites whenever possible. Legal clearances may be needed for disposal of materials from debris clearance and demolition activities. Consult with Building/Planning and the Legal Department as needed.
- The city will use pre-work inspection guidance in the Applied Technology Council, ATC-20-1 field manual for post-earthquake safety evaluation of buildings. Personnel with the necessary engineering skills will be called upon to respond. This may require pulling in resources from outside of Public Works including private contractors.
- Aftershocks may require re-evaluation of previously assessed structures and damages.

Concept of Operations

General

- The first priority of all public works and engineering efforts will be to assist public safety personnel in saving lives.
- The Department of Public Works, utilizing available mutual aid resources to assist, is responsible for coordinating all incident related public works and engineering activities.
- Public and private utilities operating in the city will coordinate the prioritization of restoration of essential services with the Public Works Unit at the City EOC. A Liaison Officer may be appointed to support this coordination when necessary.

Organization

- A Public Works Unit may be established in the EOC to coordinate these activities.

Procedures

- External Resources: Each utility maintains mutual aid agreements and other arrangements necessary to access external resources, including out-of-state services.
- Coordination: Each utility will perform its own evaluation of systems operational constraints and prioritize the work that is necessary to restore service to critical areas. Coordination with Pierce County Emergency Management is essential. Coordination of work plans will be done through the EOC. Each utility will manage its resources from its own control center. A liaison may be assigned to the City EOC as needed.
- In the absence of utility providers Public Works will:
 - Determine the extent of electrical outages and disruptions.
 - Determine the extent of natural gas disruptions.
 - Coordinate out of area private and public energy assistance.

Prevention and Mitigation

- Provide staff preparedness training that focuses on the office, home, and family for emergencies or disasters.
- Identify and mitigate the effects of hazards in the workplace to minimize damage, injury, and disruption following an event.
- Ensure that field personnel have proper protection and equipment available in advance of an event.

Preparedness

- Train agency staff in emergency procedures.
- Train licensed professional staff for Post-Earthquake Safety Analysis of Buildings (ATC-20 training).
- Use Municipal Research and Service Center (MRSC) Rosters for a database of architects, engineers, contractors, and equipment suppliers that can provide support during emergencies or disasters.
- Develop, maintain, and distribute a phone notification list and communications process for rapid contact of key division, department, and support agency personnel.
- Conduct periodic training and exercises and participate in City drills and exercises.

Response

- Conducting initial internal facility damage assessments and estimates and report damage estimates to the City EOC.
- Coordinate or conduct facility repair, debris removal, and other measures necessary to re-occupy facilities.
- Task personnel, as necessary, to accomplish support responsibilities.

Recovery

- Continue with response and recovery activities until completed.

Responsibilities

Department of Public Works

- Prioritize a Public Works response that is consistent with the Incident Action Plan developed by the Command staff during the incident.
- Assist the Fire Department in light rescue by providing heavy equipment and other support as needed.
- Coordinate performance of emergency protective measures relating to City property and facilities.
- Provide for the inspection of all city facilities.
- Collect information regarding the condition of public works facilities. Forward that information to the Planning Section.
- Coordinate temporary and permanent repairs to city facilities and structures, including water service, streets and roads, etc.
- Perform, on contract, major recovery work to restore damaged public facilities.

- Provide traffic control signs and barricades for road closures and detours.
- Assist the Police Department in the development of alternate traffic routes around the hazard site.
- Coordinate city flood fighting activities.
- Provide all additional private sector engineering assistance needed via the city's on call consultant roster.
- Coordinate emergency equipment rental or replacement with the Logistics Section.
- Coordinate the clearance and disposal of residential and commercial solid waste and debris.

Department of Activities, Events, and Parks

- Provide personnel, facilities, and equipment to the Department of Public Works according to existing internal plans and procedures.

Community Planning and Development

- Provide Engineering and Building inspection personnel and services as needed.

Puget Sound Energy

- Assess the impact of the emergency on public energy facilities.
- Report the status of energy distribution systems to the EOC.
- Coordinate with the EOC in the prioritization of restoration of damaged or disrupted energy facilities.

Telecommunications Providers

- Assess the impact of the emergency on telecommunication facilities.
- Report the status of telecommunications facilities and services to the EOC.
- Coordinate with the EOC in the prioritization of restoration of telecommunications services.

Other Non-City Utilities Providers

- Coordinate with the EOC in the prioritization and restoration of effected non-city utility services as needed.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. At a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Energy

Introduction

Electricity and natural gas are provided by Puget Sound Energy (which provides these services for the EPIC jurisdictions). Although energy is provided by PSE, this section is included for planning and response purposes.

Purpose

To provide for the effective utilization of available electric power, natural gas, and petroleum products to meet essential energy needs in the City of Orting during an emergency or disaster, and to provide for the restoration of energy utilities affected by the emergency or disaster.

Scope

Energy systems and utilities services damaged or interrupted by a disaster event. Includes assisting energy suppliers and utilities in the acquisition of equipment, specialized labor, and transportation to repair or restore energy systems as well as obtaining fuel for transportation, communications, emergency operations, and other critical facilities.

Policies

The City of Orting priorities are to protect lives, public property including critical energy and utility systems, and the environment.

Situation

Emergency/Disaster Conditions and Hazards

The transportation and use of a wide range of energy resources in the community poses a threat to life and the environment if those systems are damaged or inoperable. Disruptions to energy sources may occur. An initial disaster, like an earthquake, may result in numerous secondary events such as damaged power lines and relay stations or ruptured natural gas lines.

Planning Assumptions

- A disaster can sever or constrain supply to key energy and utility lifelines, including firefighting, transportation, communication, and others, needed for public health and safety.
- There may be widespread and/or prolonged electric power failure. Without electric power, communications may be affected, and traffic signals may not operate, which could lead to transportation gridlock.
- There may be extensive pipeline failure in gas utilities. These may take days, weeks, months, and even years to repair.
- There may be panic hoarding of fuel in areas with severed pipelines, or from neighboring jurisdictions where shortages have occurred.
- Natural gas lines may break and may erupt in fire.
- City departments may need to go on private property to evaluate and repair utilities that jeopardize public and private property or threaten public health or the environment.
- Orting will work on proving back up generation systems for critical city facilities.

Concept of Operations

General

1. The occurrence of a major disaster could destroy or disrupt all or a portion of the City's energy and

utility systems.

- The electrical power industry within Washington is organized into a network of public and private generation and distribution facilities that form the Northwest Power Pool. Through such networks, the electrical power industry has developed a capability to provide power under even the most extreme circumstances. All utilities, whether publicly or privately owned, will be expected to manage and operate their utility, providing emergency service repairs, and restoration based on their requirements and capabilities.
- Major natural gas companies through common pipelines originating in other states distribute natural gas within Washington.
- The Washington State Department of Transportation can access local petroleum suppliers and major oil companies to facilitate the delivery of adequate amounts of emergency petroleum fuel supplies and may be requested through local emergency management channels.

Each Utility has its own mutual aid agreements and contractor lists to facilitate repairs in a timely fashion.

Support resources may be requested for road clearance and debris removal or other government services.

Organization

The designated incident command agency will determine the appropriate response organization for handling an energy incident.

Procedures

- To the maximum extent possible during a disaster, utility and energy systems will continue to provide services through their normal means.
- Energy and utility resources will be used to meet immediate local needs. If shortages exist, requests to meet needs will be submitted through normal emergency management channels. Actions may be taken to curtail use of energy or other utilities until normal levels of service can be restored or supplemented. These resources, when curtailed, will be used to meet immediate and essential emergency needs.
- Energy and utility information will be furnished to emergency government officials at all levels to inform the public on proper use of services.
- As needed or requested, energy and utility representatives will compile post-emergency damage assessment reports and transmit them to Emergency Management.
- The Governor may direct any state or local governmental agency to implement programs relating to the consumption of energy, as deemed necessary to preserve and protect public health, safety, and general welfare, and to minimize to the fullest extent possible the injurious economic, social and environmental consequences of such energy supply alert. RCW 43.21G.040.

Prevention and Mitigation

- Train staff on the Incident Command System and basic EOC operations.

Preparedness

- Prepare and update contingency plans and supporting documents.
- Maintain credentials and contact with all responding government agencies, energy companies, and energy associations.
- Maintain general data, information and knowledge regarding energy systems and system infrastructure locations, criticality, capabilities, operations, vulnerabilities, and ownership.
- Conduct or participate in energy emergency exercises.

Response

- Liaison with applicable entities in the energy sector.
- Contact energy companies for situation reports to address:
 - Infrastructure damage.
 - Assessment of system and customer impacts.
 - Infrastructure repair requirements and restoration estimates.
 - Energy demand and supply estimates.
 - Need or potential need for state coordination or assistance.
 - Estimates of price or other market impacts.

Recovery

- Continue all response efforts as necessary during any recovery period, including:
 - Maintain damage assessments and restoration profiles.
 - Provide restoration assistance to energy companies.
 - Coordinate with appropriate federal, state, and local agencies.

Responsibilities

Puget Sound Energy

- Identify and coordinate restoration priorities for electricity and natural gas.
- Liaison with EOC when requested.
- Provide timely and accurate information to end-users.
- Perform life safety and property preservation operations when indicated.
- Determine location, extent, and restoration of electricity supply and outages or disruptions.
- Determine status of shortages or supply disruptions for natural gas.
- Comply with energy allocations and curtailment programs as determined by the governor.
- Coordinate out-of-area private and public energy assistance.

Emergency Management Division

- Maintain a liaison with local utilities and the ability to communicate on a 24-hour basis.
- Coordinate assistance to support local utility and energy providers, as requested.

Public Works: Fleet Services

- Manage City fuel supplies and provide petroleum products for City Vehicles and generators.

Other Utility Providers

- Continue to operate in the tradition of self-help and inter-service mutual aid before calling for area, regional, or state assistance.
- Comply with the prevailing priority systems relating to curtailment of customer demands or loads, restoration of services, and provision of emergency services for other utilities and systems.
- In conjunction with the EOC operations, determine priorities among users if adequate utility supply is not available to meet all essential needs.
- Provide information necessary for compiling damage and operational capability reports.

Public Works

- In the absence of utility providers, the Department of Public Works will:
 - Determine the extent of electrical outages and disruptions.
 - Determine the extent of natural gas disruptions.
 - Coordinate out of area private and public energy assistance.

Resource Requirements

Develop and make available, when necessary, the requisite personnel and equipment to fulfill roles and responsibilities identified. As a minimum, all agencies should expect to sustain emergency operations for 72 hours and should have other resources programmed for use up to 14 days.

References

City of Orting Emergency Response Plan

Water and Wastewater

Refer to the City of Orting Emergency Response Plan for Water and Wastewater plans.

Orting is a member of the Washington Water/Wastewater Agency Response Network created to provide mutual aid assistance for water related emergencies due to natural or man-made disasters.

IncidentNo	CallDate	CallTime	Type_Text
2418300173	7/1/2024	1:50:50	SUBJECT STOP - SUBJECT IN VEHICLE
2418300277	7/1/2024	3:47:47	SUSPICIOUS - PERSON
2418300351	7/1/2024	5:44:44	TRAFFIC STOP
2418300393	7/1/2024	6:23:23	TRAFFIC STOP
2418300434	7/1/2024	7:03:03	SUBJECT STOP - SUBJECT IN VEHICLE
2418300516	7/1/2024	7:55:55	TRAFFIC STOP
2418301445	7/1/2024	14:37:37	DISORDERLY - NEIGHBOR DISPUTE
2418301468	7/1/2024	14:47:47	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418301494	7/1/2024	15:03:03	FOUND PROPERTY
2418301585	7/1/2024	15:40:40	ANIMAL COMPLAINT (GENERAL)
2418301719	7/1/2024	16:37:37	ANIMAL COMPLAINT (GENERAL)
2418302121	7/1/2024	19:36:36	IDENTITY THEFT
2418302219	7/1/2024	20:16:16	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418302231	7/1/2024	20:20:20	ANIMAL COMPLAINT (GENERAL)
2418302458	7/1/2024	22:01:01	DVV - VERBAL DOMESTIC
2418400298	7/2/2024	5:38:38	TRAFFIC STOP
2418400906	7/2/2024	11:14:14	ANIMAL COMPLAINT (GENERAL)
2418401381	7/2/2024	14:35:35	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418401523	7/2/2024	15:42:42	ANIMAL ABUSE
2418401573	7/2/2024	16:02:02	PHONE MESSAGE FOR OFFICER
2418401694	7/2/2024	17:02:02	ANIMAL COMPLAINT (GENERAL)
2418401767	7/2/2024	17:33:33	CIVIL ISSUE
2418401792	7/2/2024	17:48:48	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2418401816	7/2/2024	18:02:02	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418401940	7/2/2024	18:53:53	WELFARE CHECK
2418409045	7/2/2024	20:18:18	FIREWORKS CSS
2418402227	7/2/2024	20:47:47	WELFARE CHECK
2418402239	7/2/2024	20:52:52	ATTEMPT SUICIDE
2418402391	7/2/2024	22:07:07	FIREWORKS
2418402442	7/2/2024	22:29:29	SUBJECT STOP - SUBJECT IN VEHICLE
2418500179	7/3/2024	2:24:24	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418500261	7/3/2024	3:54:54	WARRANT SERVICE/SUBJ WITH WARR
2418500766	7/3/2024	9:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418500788	7/3/2024	9:50:50	PARKING PROBLEM
2418500906	7/3/2024	10:38:38	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418501324	7/3/2024	13:36:36	PHONE MESSAGE FOR OFFICER
2418501417	7/3/2024	14:15:15	BURGLARY ALARM - COMMERCIAL
2418501580	7/3/2024	15:25:25	ANIMAL BITE
2418501600	7/3/2024	15:31:31	VIOLATION OF COURT ORDER
2418501851	7/3/2024	17:01:01	TRESPASS
2418501899	7/3/2024	17:16:16	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418502188	7/3/2024	19:07:07	911 HANG-UP/OPEN LINE
2418502213	7/3/2024	19:19:19	DISORDERLY - NEIGHBOR DISPUTE
2418509086	7/3/2024	21:41:41	FIREWORKS CSS
2418502614	7/3/2024	22:09:09	BURGLARY ALARM - COMMERCIAL
2418502749	7/3/2024	23:03:03	SUBJECT STOP
2418509142	7/3/2024	23:06:06	FIREWORKS CSS
2418600038	7/4/2024	0:22:22	DISORDERLY - VERBAL ALTERCATION
2418600379	7/4/2024	5:35:35	TRAFFIC STOP
2418600444	7/4/2024	6:58:58	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418600520	7/4/2024	8:16:16	SECURITY CHECK
2418600595	7/4/2024	9:06:06	UNWANTED LOITERER
2418600702	7/4/2024	9:54:54	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418600727	7/4/2024	10:00:00	FOLLOW UP
2418600910	7/4/2024	11:28:28	DUI
2418600995	7/4/2024	12:12:12	UNWANTED LOITERER
2418609074	7/4/2024	14:18:18	FIREWORKS CSS
2418601613	7/4/2024	16:38:38	ANIMAL AT LARGE
2418601767	7/4/2024	17:39:39	RUNAWAY PICK UP
2418609120	7/4/2024	18:39:39	FIREWORKS CSS
2418602390	7/4/2024	20:54:54	TRAFFIC COMPLAINT (RECKLESS VEHICLE)

2418602447	7/4/2024	21:09:09	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418609194	7/4/2024	21:17:17	FIREWORKS CSS
2418602553	7/4/2024	21:39:39	DUI
2418602645	7/4/2024	21:55:55	FIREWORKS
2418602686	7/4/2024	22:04:04	INTIMIDATION WITH WEAPON
2418602710	7/4/2024	22:08:08	FIREWORKS
2418609383	7/4/2024	23:33:33	FIREWORKS CSS
2418603204	7/4/2024	23:35:35	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418603249	7/4/2024	23:47:47	FIREWORKS
2418603260	7/4/2024	23:50:50	TRAFFIC STOP
2418603289	7/4/2024	23:57:57	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418603300	7/4/2024	23:58:58	911 HANG-UP/OPEN LINE
2418603299	7/4/2024	23:58:58	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418603307	7/4/2024	23:59:59	911 HANG-UP/OPEN LINE
2418700130	7/5/2024	0:33:33	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418700152	7/5/2024	0:40:40	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418709051	7/5/2024	2:09:09	FIREWORKS CSS
2418700502	7/5/2024	4:24:24	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418700636	7/5/2024	6:43:43	WARRANT SERVICE/SUBJ WITH WARR
2418700965	7/5/2024	9:53:53	FOLLOW UP
2418701007	7/5/2024	10:06:06	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418701012	7/5/2024	10:09:09	DISORDERLY - NEIGHBOR DISPUTE
2418701186	7/5/2024	11:25:25	DISORDERLY - NEIGHBOR DISPUTE
2418701208	7/5/2024	11:38:38	BURGLARY ALARM - COMMERCIAL
2418709090	7/5/2024	14:58:58	FIREWORKS CSS
2418701803	7/5/2024	15:47:47	CITIZEN ASSIST
2418702324	7/5/2024	19:34:34	TRAFFIC STOP
2418702352	7/5/2024	19:50:50	WELFARE CHECK
2418702648	7/5/2024	22:04:04	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2418702657	7/5/2024	22:10:10	UNWANTED PERSON
2418702663	7/5/2024	22:12:12	911 HANG-UP/OPEN LINE
2418702729	7/5/2024	22:42:42	TRAFFIC STOP
2418709179	7/5/2024	22:47:47	FIREWORKS CSS
2418702751	7/5/2024	22:48:48	CITIZEN ASSIST
2418800343	7/6/2024	5:17:17	SUBJECT STOP
2418800560	7/6/2024	8:26:26	WELFARE CHECK
2418800702	7/6/2024	9:42:42	UNWANTED LOITERER
2418800861	7/6/2024	10:56:56	FOLLOW UP
2418800890	7/6/2024	11:11:11	MVC - NON INJURY
2418801056	7/6/2024	12:26:26	ANIMAL COMPLAINT (GENERAL)
2418801683	7/6/2024	17:29:29	SUBJECT STOP
2418801919	7/6/2024	19:07:07	MISSING CHILD
2418801923	7/6/2024	19:08:08	WELFARE CHECK
2418802434	7/6/2024	22:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418802546	7/6/2024	23:34:34	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418900126	7/7/2024	1:13:13	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418900218	7/7/2024	2:20:20	SECURITY CHECK
2418900251	7/7/2024	2:39:39	SUSPICIOUS - PERSON
2418900315	7/7/2024	3:38:38	WELFARE CHECK
2418900416	7/7/2024	5:45:45	COMMERCIAL BURGLARY
2418900634	7/7/2024	8:36:36	ANIMAL COMPLAINT (GENERAL)
2418900685	7/7/2024	9:00:00	SECURITY CHECK
2418901057	7/7/2024	11:52:52	MVC - INJURY OR UNK INJURY
2418901333	7/7/2024	14:07:07	BURGLARY ALARM - COMMERCIAL
2418901457	7/7/2024	14:52:52	WELFARE CHECK
2418901655	7/7/2024	16:28:28	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418901776	7/7/2024	17:25:25	UNATTENDED CHILD
2418901837	7/7/2024	17:47:47	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418902066	7/7/2024	19:33:33	CITIZEN ASSIST
2418902229	7/7/2024	20:52:52	ATTEMPT SUICIDE
2418902234	7/7/2024	20:53:53	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2418902416	7/7/2024	22:20:20	PHONE MESSAGE FOR OFFICER

2419000393	7/8/2024	6:55:55	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419001664	7/8/2024	16:16:16	MOTOR VEHICLE THEFT
2419001938	7/8/2024	18:07:07	CITIZEN ASSIST
2419002042	7/8/2024	18:43:43	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419002117	7/8/2024	19:17:17	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419002124	7/8/2024	19:19:19	WELFARE CHECK
2419002384	7/8/2024	20:56:56	WELFARE CHECK
2419002448	7/8/2024	21:22:22	SECURITY CHECK
2419002659	7/8/2024	22:57:57	PARKING PROBLEM
2419100376	7/9/2024	6:04:04	ALARM OTHER
2419100519	7/9/2024	7:38:38	ANIMAL COMPLAINT (GENERAL)
2419100811	7/9/2024	9:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419100959	7/9/2024	10:42:42	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2419101198	7/9/2024	12:16:16	BURGLARY ALARM - RESIDENTIAL
2419101425	7/9/2024	13:49:49	FOLLOW UP
2419101441	7/9/2024	13:54:54	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419101609	7/9/2024	15:00:00	FOLLOW UP
2419101694	7/9/2024	15:25:25	BAILEE THEFT
2419101841	7/9/2024	16:11:11	BAILEE THEFT
2419102065	7/9/2024	17:36:36	WELFARE CHECK
2419102085	7/9/2024	17:47:47	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419200858	7/10/2024	10:02:02	WELFARE CHECK
2419201462	7/10/2024	14:10:10	UNWANTED PERSON
2419201506	7/10/2024	14:24:24	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2419201951	7/10/2024	16:59:59	SUSPICIOUS - VEHICLE
2419202367	7/10/2024	19:41:41	BURGLARY ALARM - RESIDENTIAL
2419202552	7/10/2024	21:02:02	DVV - VERBAL DOMESTIC
2419202616	7/10/2024	21:29:29	DISORDERLY - VERBAL ALTERCATION
2419202800	7/10/2024	22:48:48	TRAFFIC STOP
2419202889	7/10/2024	23:32:32	TRAFFIC STOP
2419300022	7/11/2024	0:10:10	BURGLARY ALARM - COMMERCIAL
2419300360	7/11/2024	5:34:34	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419300438	7/11/2024	6:39:39	MOTOR VEHICLE THEFT ~ JUST OCCURRED
2419300760	7/11/2024	9:20:20	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419300762	7/11/2024	9:22:22	CITIZEN ASSIST
2419301169	7/11/2024	11:48:48	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419301205	7/11/2024	12:03:03	FOUND CHILD
2419301852	7/11/2024	16:05:05	DISABLED VEHICLE IN ROADWAY
2419302374	7/11/2024	19:42:42	WELFARE CHECK
2419302677	7/11/2024	22:00:00	TRAFFIC STOP
2419302717	7/11/2024	22:25:25	CITIZEN ASSIST
2419302762	7/11/2024	22:48:48	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419400043	7/12/2024	0:27:27	UNKNOWN TROUBLE
2419400214	7/12/2024	2:40:40	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419400321	7/12/2024	4:12:12	SUSPICIOUS - PERSON
2419400416	7/12/2024	6:00:00	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419400655	7/12/2024	8:32:32	TRAFFIC STOP
2419400886	7/12/2024	10:33:33	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419401088	7/12/2024	11:57:57	PARKING PROBLEM
2419401186	7/12/2024	12:38:38	WELFARE CHECK
2419401221	7/12/2024	12:54:54	FOLLOW UP
2419401542	7/12/2024	14:57:57	UNWANTED PERSON
2419401704	7/12/2024	15:51:51	UNWANTED PERSON
2419401818	7/12/2024	16:34:34	WELFARE CHECK
2419401891	7/12/2024	17:05:05	FOLLOW UP
2419402559	7/12/2024	21:37:37	SUSPICIOUS - PERSON
2419402711	7/12/2024	22:40:40	FIREWORKS
2419402727	7/12/2024	22:46:46	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2419402751	7/12/2024	22:57:57	PARTY - ADULT
2419500072	7/13/2024	0:44:44	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419500401	7/13/2024	6:00:00	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419500418	7/13/2024	6:21:21	CITIZEN ASSIST

2419500674	7/13/2024	9:18:18	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419500955	7/13/2024	11:39:39	SECURITY CHECK
2419501174	7/13/2024	13:18:18	TRAFFIC STOP
2419501808	7/13/2024	17:46:46	SECURITY CHECK
2419501958	7/13/2024	18:54:54	PARKING PROBLEM
2419502462	7/13/2024	22:15:15	EXTORTION
2419502646	7/13/2024	23:28:28	MVC - NON INJURY
2419502656	7/13/2024	23:33:33	NOISE COMPLAINT
2419502658	7/13/2024	23:33:33	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2419600029	7/14/2024	0:16:16	SHOTS FIRED - NO KNOWN VICTIMS
2419600078	7/14/2024	0:43:43	NOISE COMPLAINT
2419600107	7/14/2024	1:05:05	TRAFFIC STOP
2419600129	7/14/2024	1:16:16	MVC - NON INJURY
2419600180	7/14/2024	1:36:36	WELFARE CHECK
2419600668	7/14/2024	9:08:08	UNWANTED LOITERER
2419600683	7/14/2024	9:21:21	SECURITY CHECK
2419601131	7/14/2024	13:30:30	SECURITY CHECK
2419601920	7/14/2024	19:49:49	TRAFFIC STOP
2419601964	7/14/2024	20:13:13	TRAFFIC STOP
2419700709	7/15/2024	9:52:52	ANIMAL COMPLAINT (GENERAL)
2419700781	7/15/2024	10:19:19	ANIMAL COMPLAINT (GENERAL)
2419700946	7/15/2024	11:34:34	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419700959	7/15/2024	11:36:36	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419701604	7/15/2024	15:55:55	CITIZEN ASSIST
2419702152	7/15/2024	19:39:39	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419702237	7/15/2024	20:20:20	RUNAWAY
2419702493	7/15/2024	22:12:12	WELFARE CHECK
2419702624	7/15/2024	23:22:22	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419702657	7/15/2024	23:42:42	911 HANG-UP/OPEN LINE
2419800043	7/16/2024	0:24:24	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419800657	7/16/2024	8:49:49	911 HANG-UP/OPEN LINE
2419800741	7/16/2024	9:19:19	TRAFFIC STOP
2419801221	7/16/2024	12:48:48	FOLLOW UP
2419801325	7/16/2024	13:30:30	DISORDERLY - NEIGHBOR DISPUTE
2419801505	7/16/2024	14:38:38	FOLLOW UP
2419801769	7/16/2024	16:30:30	911 HANG-UP/OPEN LINE
2419801936	7/16/2024	17:40:40	911 HANG-UP/OPEN LINE
2419900494	7/17/2024	7:02:02	DISABLED VEHICLE IN ROADWAY
2419900554	7/17/2024	7:41:41	TRAFFIC STOP
2419900757	7/17/2024	9:32:32	FOLLOW UP
2419900803	7/17/2024	9:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2419901169	7/17/2024	12:18:18	SUSPICIOUS - PERSON
2419901360	7/17/2024	13:34:34	DISORDERLY - ROAD RAGE
2419901667	7/17/2024	15:30:30	THEFT
2419901842	7/17/2024	16:38:38	VANDALISM
2419901973	7/17/2024	17:29:29	HAZARD - MISCELLANEOUS
2419902259	7/17/2024	19:36:36	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2419902291	7/17/2024	19:47:47	INFORMATION FOR POLICE
2419902351	7/17/2024	20:13:13	FOLLOW UP
2419902831	7/17/2024	23:48:48	TRAFFIC STOP
2420000691	7/18/2024	9:21:21	911 HANG-UP/OPEN LINE
2420000700	7/18/2024	9:25:25	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420000734	7/18/2024	9:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420000738	7/18/2024	9:43:43	FOLLOW UP
2420000783	7/18/2024	10:10:10	THEFT
2420001575	7/18/2024	15:25:25	FOLLOW UP
2420001711	7/18/2024	16:12:12	CITIZEN ASSIST
2420001809	7/18/2024	16:53:53	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420001876	7/18/2024	17:23:23	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2420001894	7/18/2024	17:33:33	SECURITY CHECK
2420002077	7/18/2024	18:46:46	MVC - NON INJURY
2420002108	7/18/2024	18:59:59	ALARM OTHER

2420002157	7/18/2024	19:20:20	TRAFFIC STOP
2420002702	7/18/2024	23:13:13	HARASSMENT
2420100329	7/19/2024	5:02:02	CITIZEN ASSIST
2420101181	7/19/2024	13:28:28	FRAUD/FORGERY
2420101445	7/19/2024	15:28:28	WELFARE CHECK
2420101512	7/19/2024	15:53:53	PARKING PROBLEM
2420101544	7/19/2024	16:07:07	TRAFFIC STOP
2420101608	7/19/2024	16:35:35	WELFARE CHECK
2420101812	7/19/2024	18:02:02	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420101867	7/19/2024	18:24:24	WELFARE CHECK
2420102197	7/19/2024	20:27:27	911 HANG-UP/OPEN LINE
2420102243	7/19/2024	20:51:51	CIVIL CHILD CUSTODY
2420102358	7/19/2024	21:30:30	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2420102500	7/19/2024	22:27:27	NOISE COMPLAINT
2420102626	7/19/2024	23:29:29	TRAFFIC STOP
2420200140	7/20/2024	1:28:28	SUICIDE THREAT
2420200843	7/20/2024	11:06:06	SECURITY CHECK
2420200854	7/20/2024	11:11:11	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420200877	7/20/2024	11:21:21	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420201137	7/20/2024	13:20:20	BAILEE THEFT
2420201251	7/20/2024	13:59:59	SECURITY CHECK
2420201300	7/20/2024	14:20:20	SECURITY CHECK
2420202423	7/20/2024	21:57:57	TRAFFIC STOP
2420300668	7/21/2024	9:31:31	SUSPICIOUS - VEHICLE
2420301040	7/21/2024	12:59:59	TRAFFIC STOP
2420301239	7/21/2024	14:28:28	WELFARE CHECK
2420301253	7/21/2024	14:34:34	THEFT
2420301278	7/21/2024	14:45:45	DISORDERLY - NEIGHBOR DISPUTE
2420301446	7/21/2024	15:56:56	PARKING PROBLEM
2420301518	7/21/2024	16:29:29	PARKING PROBLEM
2420301847	7/21/2024	18:48:48	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420301922	7/21/2024	19:23:23	HARASSMENT
2420400084	7/22/2024	1:05:05	DUI
2420400106	7/22/2024	1:22:22	SHOTS FIRED - NO KNOWN VICTIMS
2420400408	7/22/2024	6:42:42	TRAFFIC STOP
2420400525	7/22/2024	7:58:58	TRAFFIC STOP
2420400536	7/22/2024	8:06:06	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420400618	7/22/2024	8:58:58	DISORDERLY - NEIGHBOR DISPUTE
2420400702	7/22/2024	9:56:56	TRAFFIC STOP
2420400762	7/22/2024	10:24:24	SUSPICIOUS - VEHICLE
2420400943	7/22/2024	11:49:49	SUICIDE THREAT
2420400954	7/22/2024	11:55:55	FOLLOW UP
2420401461	7/22/2024	15:11:11	WELFARE CHECK
2420401683	7/22/2024	16:28:28	ASSAULT NO WEAPON ~ NOT IN PROGRESS
2420402253	7/22/2024	20:40:40	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2420402471	7/22/2024	22:20:20	SUSPICIOUS - PERSON
2420500088	7/23/2024	1:11:11	JUVENILE PROBLEM (GENERAL)
2420500275	7/23/2024	5:18:18	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420500383	7/23/2024	7:10:10	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420500401	7/23/2024	7:25:25	FOLLOW UP
2420500508	7/23/2024	8:28:28	SUBJECT STOP
2420500955	7/23/2024	11:31:31	FOLLOW UP
2420500976	7/23/2024	11:40:40	FOLLOW UP
2420501029	7/23/2024	12:02:02	ANIMAL COMPLAINT (GENERAL)
2420501026	7/23/2024	12:02:02	TRAFFIC STOP
2420501285	7/23/2024	13:53:53	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2420501360	7/23/2024	14:25:25	CITIZEN FLAG DOWN
2420502293	7/23/2024	21:22:22	ANIMAL COMPLAINT (GENERAL)
2420600675	7/24/2024	9:11:11	SECURITY CHECK
2420601419	7/24/2024	14:39:39	DVV - VERBAL DOMESTIC
2420601709	7/24/2024	16:35:35	THREATS
2420601736	7/24/2024	16:47:47	CITIZEN FLAG DOWN

2420601903	7/24/2024	18:02:02	911 HANG-UP/OPEN LINE
2420601988	7/24/2024	18:37:37	911 HANG-UP/OPEN LINE
2420602249	7/24/2024	20:42:42	CITIZEN ASSIST
2420700213	7/25/2024	3:09:09	RESIDENTIAL BURGLARY
2420700347	7/25/2024	6:03:03	SUSPICIOUS - PERSON
2420700575	7/25/2024	8:46:46	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2420700829	7/25/2024	10:54:54	INFORMATION FOR POLICE
2420700851	7/25/2024	11:04:04	WELFARE CHECK
2420701007	7/25/2024	12:26:26	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420701483	7/25/2024	15:27:27	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420701507	7/25/2024	15:35:35	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420701706	7/25/2024	16:53:53	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420701837	7/25/2024	17:53:53	DVV - VERBAL DOMESTIC
2420800422	7/26/2024	6:49:49	ANIMAL AT LARGE
2420800557	7/26/2024	8:21:21	VANDALISM
2420800780	7/26/2024	10:04:04	LITTERING
2420800946	7/26/2024	11:20:20	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420801020	7/26/2024	12:03:03	FRAUD/FORGERY
2420801383	7/26/2024	14:32:32	WELFARE CHECK
2420801401	7/26/2024	14:37:37	CITIZEN ASSIST
2420801412	7/26/2024	14:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420801759	7/26/2024	17:06:06	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420801893	7/26/2024	18:09:09	WELFARE CHECK
2420801938	7/26/2024	18:33:33	CIVIL CHILD CUSTODY
2420802102	7/26/2024	19:49:49	SUSPICIOUS - VEHICLE
2420802211	7/26/2024	20:42:42	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2420802519	7/26/2024	23:13:13	TRAFFIC STOP
2420900043	7/27/2024	0:39:39	CITIZEN ASSIST
2420900454	7/27/2024	7:47:47	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420900977	7/27/2024	12:35:35	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420901431	7/27/2024	16:02:02	DISORDERLY - NEIGHBOR DISPUTE
2420901539	7/27/2024	16:51:51	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2420901637	7/27/2024	17:32:32	TRAFFIC STOP
2420901683	7/27/2024	17:52:52	TRAFFIC STOP
2420902158	7/27/2024	21:23:23	FIREWORKS
2420902170	7/27/2024	21:26:26	FIREWORKS
2420902172	7/27/2024	21:27:27	FIREWORKS
2420902174	7/27/2024	21:27:27	FIREWORKS
2420902178	7/27/2024	21:29:29	FIREWORKS
2420902192	7/27/2024	21:34:34	FIREWORKS
2420902343	7/27/2024	22:30:30	TRAFFIC STOP
2420902354	7/27/2024	22:36:36	FIREWORKS
2420902360	7/27/2024	22:39:39	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421001046	7/28/2024	13:18:18	911 HANG-UP/OPEN LINE
2421001252	7/28/2024	14:53:53	AGENCY ASSIST
2421001312	7/28/2024	15:21:21	911 HANG-UP/OPEN LINE
2421001660	7/28/2024	17:56:56	FOUND PROPERTY
2421001741	7/28/2024	18:33:33	WELFARE CHECK
2421001831	7/28/2024	19:11:11	SECURITY CHECK
2421002090	7/28/2024	21:15:15	BAILEE THEFT
2421100809	7/29/2024	10:20:20	DVV - VERBAL DOMESTIC
2421101465	7/29/2024	15:07:07	ANIMAL COMPLAINT (GENERAL)
2421101601	7/29/2024	16:05:05	AGENCY ASSIST
2421102203	7/29/2024	20:50:50	TRAFFIC STOP
2421102272	7/29/2024	21:26:26	TRAFFIC STOP
2421102406	7/29/2024	22:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421200542	7/30/2024	8:27:27	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421200585	7/30/2024	8:54:54	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421201548	7/30/2024	16:12:12	WELFARE CHECK
2421201616	7/30/2024	16:46:46	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421202039	7/30/2024	19:55:55	WARRANT SERVICE/SUBJ WITH WARR
2421202087	7/30/2024	20:12:12	DISORDERLY - VERBAL ALTERCATION

2421202130	7/30/2024	20:32:32	MVC - INJURY OR UNK INJURY
2421300066	7/31/2024	0:59:59	ALARM OTHER
2421300176	7/31/2024	2:28:28	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421300372	7/31/2024	6:04:04	DUI
2421300735	7/31/2024	9:40:40	911 HANG-UP/OPEN LINE
2421300913	7/31/2024	10:58:58	CITIZEN FLAG DOWN
2421301177	7/31/2024	12:42:42	THEFT
2421301193	7/31/2024	12:49:49	CIVIL ISSUE
2421301491	7/31/2024	15:02:02	WELFARE CHECK
2421301572	7/31/2024	15:42:42	ABANDONED VEHICLE
2421301773	7/31/2024	16:57:57	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2421301816	7/31/2024	17:15:15	CITIZEN ASSIST
2421302154	7/31/2024	19:30:30	CIVIL ISSUE
2421302278	7/31/2024	20:28:28	TRAFFIC STOP
2421302292	7/31/2024	20:34:34	SECURITY CHECK

IncidentNo	CallDate	CallTime	Type_Text
2421400059	8/1/2024	0:50:50	SUSPICIOUS - VEHICLE
2421400399	8/1/2024	7:09:09	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421400761	8/1/2024	10:00:00	ANIMAL COMPLAINT (GENERAL)
2421400853	8/1/2024	10:40:40	FOLLOW UP
2421400904	8/1/2024	11:03:03	FOUND PROPERTY
2421401046	8/1/2024	12:11:11	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421401311	8/1/2024	13:51:51	MOTOR VEHICLE THEFT
2421401419	8/1/2024	14:27:27	CIVIL ISSUE
2421401732	8/1/2024	16:33:33	ABANDONED VEHICLE
2421402014	8/1/2024	18:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421402184	8/1/2024	19:55:55	DV - PHYSICAL
2421402374	8/1/2024	21:27:27	TRAFFIC STOP
2421402383	8/1/2024	21:33:33	TRAFFIC STOP
2421402559	8/1/2024	22:53:53	UNWANTED PERSON
2421500033	8/2/2024	0:24:24	TRAFFIC STOP
2421500130	8/2/2024	1:36:36	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421500411	8/2/2024	6:30:30	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421500478	8/2/2024	7:19:19	DVV - VERBAL DOMESTIC
2421500655	8/2/2024	8:52:52	WELFARE CHECK
2421500712	8/2/2024	9:18:18	RUNAWAY
2421500914	8/2/2024	10:53:53	FOUND PROPERTY
2421501111	8/2/2024	12:22:22	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421501110	8/2/2024	12:22:22	VEHICLE RECOVERY
2421501227	8/2/2024	13:19:19	PHONE MESSAGE FOR OFFICER
2421501466	8/2/2024	14:56:56	SUSPICIOUS - PERSON
2421502011	8/2/2024	18:58:58	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421502412	8/2/2024	22:14:14	WELFARE CHECK
2421502547	8/2/2024	23:32:32	TRAFFIC STOP
2421502574	8/2/2024	23:51:51	SUBJECT STOP - SUBJECT IN VEHICLE
2421502583	8/2/2024	23:55:55	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2421600081	8/3/2024	0:49:49	NOISE COMPLAINT
2421600245	8/3/2024	3:12:12	BURGLARY ALARM - COMMERCIAL
2421600310	8/3/2024	4:24:24	SUSPICIOUS - PERSON
2421600354	8/3/2024	5:32:32	ANIMAL AT LARGE
2421600364	8/3/2024	5:52:52	ANIMAL AT LARGE
2421600656	8/3/2024	9:23:23	SECURITY CHECK
2421600842	8/3/2024	11:05:05	SEARCH WARRANT
2421601009	8/3/2024	12:25:25	MVC - NON INJURY
2421601178	8/3/2024	13:58:58	FOLLOW UP
2421601512	8/3/2024	16:52:52	911 HANG-UP/OPEN LINE
2421601790	8/3/2024	19:08:08	TRAFFIC STOP
2421602003	8/3/2024	20:48:48	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421602045	8/3/2024	21:12:12	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2421602159	8/3/2024	22:02:02	CIVIL ISSUE
2421700012	8/4/2024	0:06:06	TRAFFIC STOP
2421700491	8/4/2024	7:31:31	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421701158	8/4/2024	13:57:57	TRAFFIC STOP
2421701306	8/4/2024	15:02:02	MVC - NON INJURY
2421701444	8/4/2024	16:10:10	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421702160	8/4/2024	21:43:43	DISORDERLY - ROAD RAGE
2421702186	8/4/2024	21:58:58	TRAFFIC STOP
2421800017	8/5/2024	0:19:19	SUSPICIOUS - VEHICLE
2421800102	8/5/2024	1:33:33	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421800121	8/5/2024	1:52:52	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421800297	8/5/2024	5:27:27	FOLLOW UP
2421800523	8/5/2024	8:17:17	ANIMAL COMPLAINT (GENERAL)
2421801801	8/5/2024	17:11:11	MVC - HIT & RUN
2421801855	8/5/2024	17:37:37	FOLLOW UP
2421802310	8/5/2024	20:54:54	DISORDERLY - NEIGHBOR DISPUTE
2421900010	8/6/2024	0:03:03	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421900152	8/6/2024	1:56:56	MOTOR VEHICLE THEFT

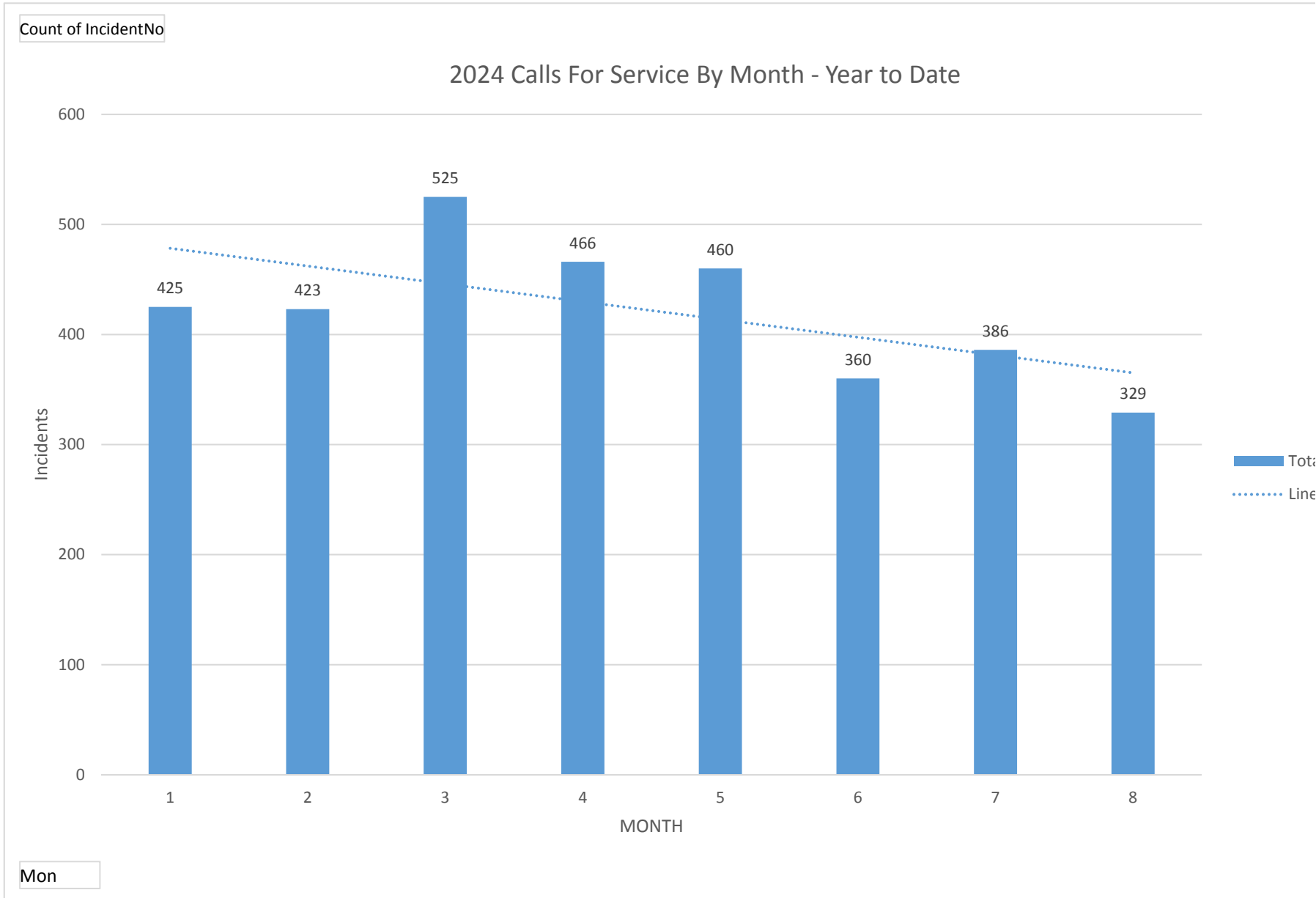
2421900153	8/6/2024	1:58:58	SUSPICIOUS - VEHICLE
2421900430	8/6/2024	6:35:35	WELFARE CHECK
2421900510	8/6/2024	7:27:27	MOTOR VEHICLE THEFT
2421900688	8/6/2024	9:04:04	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421900870	8/6/2024	10:10:10	TRAFFIC STOP
2421900908	8/6/2024	10:28:28	WELFARE CHECK
2421901240	8/6/2024	13:01:01	PHONE MESSAGE FOR OFFICER
2421901639	8/6/2024	15:23:23	RESIDENTIAL BURGLARY
2421901861	8/6/2024	17:03:03	DEATH INVESTIGATION
2421902231	8/6/2024	19:36:36	FOLLOW UP
2421902471	8/6/2024	21:14:14	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2421902551	8/6/2024	22:02:02	SECURITY CHECK
2421902599	8/6/2024	22:26:26	AGENCY ASSIST
2421902635	8/6/2024	22:49:49	ALARM OTHER
2422000601	8/7/2024	8:44:44	ALARM OTHER
2422000786	8/7/2024	10:10:10	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422000862	8/7/2024	10:41:41	HAZARD - MISCELLANEOUS
2422001081	8/7/2024	12:08:08	911 HANG-UP/OPEN LINE
2422001717	8/7/2024	16:50:50	VEHICLE RECOVERY
2422100040	8/8/2024	0:24:24	TRAFFIC STOP
2422100176	8/8/2024	2:08:08	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422100207	8/8/2024	2:35:35	WELFARE CHECK
2422100234	8/8/2024	3:09:09	SUBJECT STOP
2422100405	8/8/2024	6:21:21	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422100417	8/8/2024	6:27:27	WELFARE CHECK
2422100454	8/8/2024	6:59:59	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422101006	8/8/2024	11:36:36	ABUSE - CHILD OR ADULT
2422101191	8/8/2024	12:47:47	BURGLARY ALARM - COMMERCIAL
2422101436	8/8/2024	14:24:24	WELFARE CHECK
2422101662	8/8/2024	15:57:57	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422102084	8/8/2024	18:55:55	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422102132	8/8/2024	19:15:15	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422102136	8/8/2024	19:16:16	SHOPLIFT ~ JUST OCCURRED
2422200026	8/9/2024	0:18:18	SUBJECT STOP - SUBJECT IN VEHICLE
2422200137	8/9/2024	1:30:30	RUNAWAY
2422200155	8/9/2024	1:43:43	911 HANG-UP/OPEN LINE
2422200340	8/9/2024	4:37:37	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422200492	8/9/2024	6:46:46	ANIMAL AT LARGE
2422200555	8/9/2024	7:18:18	ANIMAL COMPLAINT (GENERAL)
2422200921	8/9/2024	10:29:29	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2422201186	8/9/2024	12:19:19	SUSPICIOUS - PERSON
2422201563	8/9/2024	15:05:05	Community Oriented Policing
2422201719	8/9/2024	16:20:20	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2422201815	8/9/2024	17:01:01	MVC - NON INJURY
2422201825	8/9/2024	17:08:08	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422202198	8/9/2024	19:46:46	TRAFFIC STOP
2422202320	8/9/2024	20:42:42	TRAFFIC STOP
2422202414	8/9/2024	21:23:23	NOISE COMPLAINT
2422300150	8/10/2024	1:50:50	TRAFFIC STOP
2422300337	8/10/2024	5:06:06	SUBJECT STOP
2422300479	8/10/2024	7:59:59	ALARM OTHER
2422300700	8/10/2024	10:15:15	WELFARE CHECK
2422300846	8/10/2024	11:27:27	BURGLARY ALARM - RESIDENTIAL
2422300898	8/10/2024	11:51:51	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422300933	8/10/2024	12:11:11	911 HANG-UP/OPEN LINE
2422301737	8/10/2024	18:35:35	WELFARE CHECK
2422302009	8/10/2024	20:44:44	NOISE COMPLAINT
2422302212	8/10/2024	22:04:04	SUSPICIOUS - PROWLER
2422302287	8/10/2024	22:37:37	TRAFFIC STOP
2422302344	8/10/2024	23:00:00	TRAFFIC STOP
2422302433	8/10/2024	23:28:28	TRAFFIC STOP
2422302444	8/10/2024	23:34:34	TRAFFIC STOP

2422400210	8/11/2024	2:21:21	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422400445	8/11/2024	6:38:38	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422401329	8/11/2024	15:14:14	TRAFFIC STOP
2422401369	8/11/2024	15:34:34	TRAFFIC STOP
2422401561	8/11/2024	17:13:13	PARKING PROBLEM
2422401652	8/11/2024	17:56:56	SECURITY CHECK
2422401873	8/11/2024	19:42:42	ASSAULT WITH WEAPON ~ NOT IN PROGRESS
2422401911	8/11/2024	19:58:58	JUVENILE PROBLEM (GENERAL)
2422402031	8/11/2024	20:59:59	TRAFFIC STOP
2422402167	8/11/2024	21:57:57	TRAFFIC STOP
2422402289	8/11/2024	23:00:00	SUSPICIOUS - PERSON
2422500167	8/12/2024	2:42:42	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422500826	8/12/2024	10:34:34	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422500831	8/12/2024	10:36:36	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422501203	8/12/2024	13:33:33	PARKING PROBLEM
2422501290	8/12/2024	14:06:06	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422501340	8/12/2024	14:26:26	911 HANG-UP/OPEN LINE
2422501510	8/12/2024	15:47:47	SHOPLIFT ~ JUST OCCURRED
2422501835	8/12/2024	18:10:10	RUNAWAY
2422501864	8/12/2024	18:18:18	WELFARE CHECK
2422502352	8/12/2024	22:03:03	CITIZEN ASSIST
2422600347	8/13/2024	5:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422600387	8/13/2024	6:35:35	FOLLOW UP
2422600401	8/13/2024	6:45:45	BURGLARY ALARM - RESIDENTIAL
2422600471	8/13/2024	7:34:34	BURGLARY ALARM - COMMERCIAL
2422600869	8/13/2024	10:43:43	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422601105	8/13/2024	12:17:17	SUSPICIOUS - PERSON
2422601166	8/13/2024	12:42:42	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422601444	8/13/2024	14:31:31	CHECK/CREDIT CARD FRAUD
2422601573	8/13/2024	15:21:21	SUSPICIOUS - VEHICLE
2422601605	8/13/2024	15:32:32	WELFARE CHECK
2422601720	8/13/2024	16:17:17	OFF ROAD VEHICLE COMPLAINT
2422601865	8/13/2024	17:11:11	SECURITY CHECK
2422602246	8/13/2024	20:00:00	WELFARE CHECK
2422602328	8/13/2024	20:27:27	TRAFFIC STOP
2422602481	8/13/2024	21:43:43	DEPENDENT CHILD
2422602572	8/13/2024	22:43:43	911 HANG-UP/OPEN LINE
2422700039	8/14/2024	0:31:31	DISORDERLY - VERBAL ALTERCATION
2422700287	8/14/2024	5:16:16	RUNAWAY
2422700652	8/14/2024	9:31:31	MISSING PERSON
2422700753	8/14/2024	10:07:07	ATTEMPT SUICIDE
2422701280	8/14/2024	13:40:40	CITIZEN ASSIST
2422701288	8/14/2024	13:43:43	NOISE COMPLAINT
2422701348	8/14/2024	14:07:07	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2422701533	8/14/2024	15:17:17	OFF ROAD VEHICLE COMPLAINT
2422701606	8/14/2024	15:41:41	DISORDERLY - ROAD RAGE
2422701670	8/14/2024	16:05:05	ANIMAL COMPLAINT (GENERAL)
2422701683	8/14/2024	16:09:09	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2422701808	8/14/2024	17:01:01	TRAFFIC STOP
2422701897	8/14/2024	17:34:34	FOUND NARCOTICS
2422800115	8/15/2024	1:26:26	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2422800126	8/15/2024	1:31:31	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2422800380	8/15/2024	6:19:19	FOLLOW UP
2422800511	8/15/2024	7:37:37	ANIMAL AT LARGE
2422800611	8/15/2024	8:34:34	ANIMAL COMPLAINT (GENERAL)
2422801328	8/15/2024	13:30:30	SUSPICIOUS - PERSON ~ NOT IN PROGRESS
2422801869	8/15/2024	17:00:00	BURGLARY ALARM - RESIDENTIAL
2422802645	8/15/2024	22:39:39	TRAFFIC STOP
2422802810	8/15/2024	23:56:56	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422900212	8/16/2024	2:53:53	DVV - VERBAL DOMESTIC ~ NOT IN PROGRESS
2422900900	8/16/2024	10:53:53	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2422901093	8/16/2024	12:14:14	DV - PHYSICAL

2422901447	8/16/2024	14:45:45	WELFARE CHECK
2422901456	8/16/2024	14:47:47	HARASSMENT
2422901480	8/16/2024	15:00:00	NOISE COMPLAINT - CAR STEREO
2422901571	8/16/2024	15:37:37	EXTORTION
2422901780	8/16/2024	17:01:01	PARKING PROBLEM
2422901802	8/16/2024	17:10:10	WELFARE CHECK
2422901805	8/16/2024	17:11:11	911 HANG-UP/OPEN LINE
2422901808	8/16/2024	17:14:14	WELFARE CHECK
2422902073	8/16/2024	19:15:15	MISSING PERSON
2422902417	8/16/2024	21:41:41	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2423000170	8/17/2024	1:57:57	TRAFFIC STOP
2423000432	8/17/2024	6:23:23	FOUND BIKE
2423000901	8/17/2024	11:48:48	THEFT
2423000909	8/17/2024	11:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423000924	8/17/2024	11:56:56	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423001154	8/17/2024	14:09:09	FOLLOW UP
2423001197	8/17/2024	14:38:38	911 HANG-UP/OPEN LINE
2423001358	8/17/2024	15:55:55	UNWANTED PERSON
2423001375	8/17/2024	16:01:01	911 HANG-UP/OPEN LINE
2423001397	8/17/2024	16:17:17	PANHANDLING
2423100376	8/18/2024	5:48:48	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423100690	8/18/2024	10:00:00	SHOTS FIRED - NO KNOWN VICTIMS
2423100725	8/18/2024	10:20:20	MVC - NON INJURY
2423101410	8/18/2024	16:08:08	DVV - VERBAL DOMESTIC
2423101502	8/18/2024	16:27:27	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423101744	8/18/2024	18:01:01	THREATS
2423101786	8/18/2024	18:21:21	TRAFFIC STOP
2423200073	8/19/2024	0:58:58	TRAFFIC STOP
2423200147	8/19/2024	2:06:06	911 HANG-UP/OPEN LINE
2423200148	8/19/2024	2:08:08	ATTEMPT MOTOR VEHICLE THEFT
2423200296	8/19/2024	5:36:36	MOTOR VEHICLE THEFT
2423200325	8/19/2024	6:12:12	SECURITY CHECK
2423200349	8/19/2024	6:30:30	TRAFFIC STOP
2423200409	8/19/2024	7:26:26	MOTOR VEHICLE THEFT
2423200490	8/19/2024	8:24:24	CHECK/CREDIT CARD FRAUD
2423200509	8/19/2024	8:32:32	ATTEMPT MOTOR VEHICLE THEFT
2423200667	8/19/2024	9:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423201412	8/19/2024	14:38:38	JUVENILE PROBLEM (GENERAL)
2423201419	8/19/2024	14:41:41	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423202324	8/19/2024	21:33:33	TRAFFIC STOP
2423202344	8/19/2024	21:44:44	TRAFFIC STOP
2423300129	8/20/2024	1:37:37	BURGLARY ALARM - COMMERCIAL
2423301753	8/20/2024	16:50:50	MOTOR VEHICLE THEFT
2423301791	8/20/2024	17:03:03	HARASSMENT
2423302012	8/20/2024	18:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423302017	8/20/2024	18:52:52	OFF ROAD VEHICLE COMPLAINT
2423302249	8/20/2024	20:34:34	MVC - NON INJURY
2423302494	8/20/2024	22:51:51	MVC - HIT & RUN
2423400320	8/21/2024	5:56:56	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423401004	8/21/2024	11:42:42	AGENCY ASSIST
2423401059	8/21/2024	12:09:09	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423401226	8/21/2024	13:16:16	ABUSE - CHILD OR ADULT
2423401254	8/21/2024	13:26:26	PHONE MESSAGE FOR OFFICER
2423401644	8/21/2024	16:14:14	CITIZEN ASSIST
2423401719	8/21/2024	16:39:39	FOLLOW UP
2423401780	8/21/2024	17:02:02	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423402423	8/21/2024	21:53:53	TRAFFIC STOP
2423402514	8/21/2024	22:33:33	TRAFFIC STOP
2423500256	8/22/2024	4:10:10	THEFT
2423500284	8/22/2024	4:56:56	THEFT - FROM VEHICLE
2423500365	8/22/2024	6:33:33	THEFT - FROM VEHICLE
2423501185	8/22/2024	13:06:06	THEFT - FROM VEHICLE

2423501544	8/22/2024	15:16:16	RESIDENTIAL BURGLARY
2423501595	8/22/2024	15:36:36	WELFARE CHECK
2423501740	8/22/2024	16:36:36	ANIMAL COMPLAINT (GENERAL)
2423501977	8/22/2024	18:20:20	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423501981	8/22/2024	18:22:22	FOLLOW UP
2423502444	8/22/2024	21:51:51	TRAFFIC COMPLAINT (RECKLESS VEHICLE)
2423600747	8/23/2024	10:13:13	MVC - HIT & RUN
2423600827	8/23/2024	10:50:50	ALARM OTHER
2423601117	8/23/2024	12:54:54	WELFARE CHECK
2423601511	8/23/2024	15:47:47	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423601553	8/23/2024	16:02:02	ANIMAL AT LARGE
2423601846	8/23/2024	18:12:12	VIOLATION OF COURT ORDER
2423602249	8/23/2024	21:21:21	WELFARE CHECK
2423700071	8/24/2024	0:45:45	TRAFFIC STOP
2423700239	8/24/2024	3:34:34	SUSPICIOUS - VEHICLE
2423700380	8/24/2024	6:57:57	SUSPICIOUS - PERSON
2423700461	8/24/2024	7:56:56	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423700532	8/24/2024	8:39:39	INCORRIGIBLE JUVENILE
2423700545	8/24/2024	8:50:50	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423700804	8/24/2024	11:12:12	MVC - NON INJURY
2423700887	8/24/2024	12:02:02	MVC - NON INJURY
2423700961	8/24/2024	12:35:35	STRONG ARM ROBBERY
2423701048	8/24/2024	13:29:29	VIOLATION OF COURT ORDER ~ JUST OCCURRED
2423701135	8/24/2024	14:17:17	WELFARE CHECK
2423701302	8/24/2024	15:46:46	MOTOR VEHICLE THEFT
2423701354	8/24/2024	16:09:09	WELFARE CHECK
2423701567	8/24/2024	17:46:46	WELFARE CHECK
2423701724	8/24/2024	19:07:07	FOLLOW UP
2423701994	8/24/2024	21:13:13	UNWANTED LOITERER
2423702196	8/24/2024	22:52:52	SUSPICIOUS - PERSON
2423800109	8/25/2024	1:20:20	SECURITY CHECK
2423800291	8/25/2024	4:31:31	CITIZEN ASSIST
2423800453	8/25/2024	8:09:09	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423800600	8/25/2024	9:46:46	CITIZEN ASSIST
2423801106	8/25/2024	14:27:27	OFF ROAD VEHICLE COMPLAINT
2423801196	8/25/2024	15:09:09	WELFARE CHECK
2423801633	8/25/2024	18:54:54	WELFARE CHECK
2423900015	8/26/2024	0:05:05	SUSPICIOUS - VEHICLE
2423900078	8/26/2024	0:44:44	TRAFFIC STOP
2423900722	8/26/2024	10:20:20	TRAFFIC STOP
2423900825	8/26/2024	11:06:06	SUSPICIOUS - VEHICLE
2423900924	8/26/2024	11:42:42	SECURITY CHECK
2423901224	8/26/2024	13:44:44	AGENCY ASSIST
2423901597	8/26/2024	16:07:07	PARKING PROBLEM
2423901881	8/26/2024	17:50:50	ALARM OTHER
2423902118	8/26/2024	19:30:30	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2423902203	8/26/2024	20:13:13	WARRANT SERVICE/SUBJ WITH WARR
2424000023	8/27/2024	0:25:25	DV - PHYSICAL
2424000175	8/27/2024	2:51:51	WELFARE CHECK
2424000394	8/27/2024	6:35:35	FOLLOW UP
2424000575	8/27/2024	8:14:14	HAZARD - MISCELLANEOUS
2424001385	8/27/2024	13:46:46	WELFARE CHECK
2424001644	8/27/2024	15:24:24	HARASSMENT
2424001666	8/27/2024	15:31:31	HARASSMENT
2424001799	8/27/2024	16:20:20	VANDALISM
2424001929	8/27/2024	17:19:19	ALARM OTHER
2424001934	8/27/2024	17:21:21	SUICIDE THREAT
2424001986	8/27/2024	17:42:42	WELFARE CHECK
2424100093	8/28/2024	1:12:12	WELFARE CHECK
2424100432	8/28/2024	7:05:05	ANIMAL COMPLAINT (GENERAL)
2424100725	8/28/2024	9:29:29	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2424101086	8/28/2024	12:09:09	THEFT

2424101482	8/28/2024	14:53:53	FOLLOW UP
2424101615	8/28/2024	15:49:49	FOLLOW UP
2424101721	8/28/2024	16:34:34	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2424101810	8/28/2024	17:11:11	MVC - NON INJURY
2424101924	8/28/2024	17:59:59	SHOPLIFT
2424102040	8/28/2024	19:02:02	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2424102242	8/28/2024	20:26:26	FOLLOW UP
2424102272	8/28/2024	20:37:37	FIRE (CALL TRANSFERRED TO FIRE PSAP)
2424102640	8/28/2024	23:50:50	HAZARD - MISCELLANEOUS
2424200428	8/29/2024	6:50:50	ANIMAL AT LARGE
2424200825	8/29/2024	10:01:01	FOLLOW UP
2424200923	8/29/2024	10:38:38	ASSAULT NO WEAPON
2424200936	8/29/2024	10:42:42	MOTOR VEHICLE THEFT
2424201706	8/29/2024	15:36:36	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2424201925	8/29/2024	16:59:59	FOLLOW UP
2424201931	8/29/2024	17:01:01	SUSPICIOUS - PERSON
2424202082	8/29/2024	18:03:03	FOUND NARCOTICS
2424202152	8/29/2024	18:31:31	MEDICAL AID (CALL TRANSFERRED TO FIRE PSAP)
2424202541	8/29/2024	21:50:50	FOLLOW UP
2424300084	8/30/2024	0:50:50	SUSPICIOUS - VEHICLE



MENTAL HEALTH														
Case Number	Subject	Occurred On	Jurisdiction Agency	District	CB	Role	M	H	Name	R	S	H2	W	
2418902229	Attempted Suicide - Att	07/07/24	ORPD	OR71	010	O1	X		Person 1	P	M	6'5"	320	
2419401542	Trespass Notification	07/12/24	ORPD	OR71	010	S1	X	X	Person 2	W	F			
2420200140	Attempted Suicide - Att	07/20/24	ORPD	OR71	010	V1	X		Person 3	W	F	5'7"	135	
2420400618	Trespass Notification Damage to Property DV Misd Arrest	07/22/24	ORPD	OR71	010	A1	X		Person 4	W	F	5'2"	170	
2420400618	Trespass Notification Damage to Property DV Misd Arrest	07/22/24	ORPD	OR71	010	S1	X		Person 5	W	F	5'2"	170	
2420401461	Mental Health	07/22/24	ORPD	OR71	010	O1	X		Person 6	W	F			
2421101601	Mental Health	07/29/24	ORPD	OR71	010	O2	X	X	Person 7	W	F	5'5"	150	

DISPLACED PERSONS														
Case Number	Subject	Occurred On	Jurisdiction Agency	District	CB	Role	M	H	Name	R	S	H2	W	
2411701657	Warrant Vehicle Prowl Obstruct Investigation / Material Witness Arrest	07/15/24	ORPD	OR71	010	A2		X	Person 8	W	F	5'11"	260	
2419001664	Theft of Trailer Fel	07/08/24	ORPD	OR71	010	S2		X	Person 9	W	M	6'0"	195	
2419101694	Bailee Motor Vehicle Theft Fel	07/09/24	ORPD	OR71	010	A1		X	Person 10	W	M	5'9"	198	
2419401542	Trespass Notification	07/12/24	ORPD	OR71	010	S1	X	X	Person 2	W	F			
2420400762	Trespass Notification	07/22/24	ORPD	OR71	010	S1		X	Person 11	W	M	5'11"	150	
2421101601	Mental Health	07/29/24	ORPD	OR71	010	O2	X	X	Person 7	W	F	5'5"	150	
2421401311	Motor Vehicle Theft	07/30/24	ORPD	OR71	010	S1		X	Person 12	U	F	5'7"	120	

MENTAL HEALTH													
Case Number	Subject	Occurred On	Jurisdiction Agency	District	CB	Role	M	H	Name	R	S	H2	W
2421500655	Safekeeping / Property	08/02/24	ORPD	OR71	010	O1	X		Person 1	W	M	5'8"	185
2422701280	FIR	08/14/24	ORPD	OR71	010	O1	X		Person 2	W	M	5'10"	175
2422902073	Missing Person	08/16/24	ORPD	OR71	010	O1	X		Person 3	W	M	5'5"	160

DISPLACED PERSONS													
Case Number	Subject	Occurred On	Jurisdiction Agency	District	CB	Role	M	H	Name	R	S	H2	W
2424000023	Simple Assault DV	08/27/24	ORPD	OR71	010	S1		X	Person 4	A	M	5'8"	180
2424000023	Simple Assault DV	08/27/24	ORPD	OR71	010	V1		X	Person 5	W	F	5'6"	171

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2024-1XXX**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO THE PARKING OF BOATS
AND RECREATIONAL VEHICLES IN THE CITY RIGHT-
OF-WAY; ADDING ORTING MUNICIPAL CODE
CHAPTER 7-12; AND OTHER MATTERS RELATED
THERE TO**

WHEREAS, in order to protect and preserve the public streets the City has adopted regulations in Title 7 of the Orting Municipal Code, and

WHEREAS, the City currently has some regulations pertaining to the parking of Recreational Vehicles and Boats in Title 10, which regulates Buildings and Construction; and

WHEREAS, the Building and Construction code is not an appropriate place to regulate the right-of-way, making Recreational Vehicle and Boat parking regulations difficult to find; and

WHEREAS, the Planning ~~Comission~~Commission are currently reviewing changes to Title 10, which would eliminate existing right-of-way parking regulations from that Title;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Incorporation of Recitals. The above stated recitals are incorporated as though fully set forth herein.

Section 2. New Section, Orting Municipal Code (OMC) 7-11: Parking of Boats and Recreational Vehicles. OMC 7-11 is hereby added to read as follows:

7-11-1: Definitions.

(1) “Boat” means any vessel or other craft used, or capable of being used, as a means of transportation on the water. However, it does not include kayaks, canoes, sailboards, or small rafts, or inner tubes, air mattresses, flotation devices or other devices customarily used by swimmers.

(2) “Boat trailer” means a trailer used, or capable of being used, as a means of transportation for a boat.

Commented [A1]: Cross reference these with other definitions in our code

(3) "Recreational vehicle" means a vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. The term includes travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, and motor homes.

7-11-2: Parking of boats and recreational vehicles in the public right-of-way.

(1) No person shall stop, stand, or park a boat, boat trailer, or recreational vehicle in the public right-of-way for more than 24 hours, ~~except Saturdays, Sundays, and holidays, unless specifically approved by the code enforcement officer. The following are requirements for granting approval:~~

~~(a) Circumstances must be unique, exceptional, or extraordinary;~~

~~(b) Compliance would result in unnecessary hardship; and~~

~~(c) Approval would not be injurious or detrimental to the public health, safety, or welfare.~~

(2) Violation of this section is a **Class C parking infraction**.

(3) Boats, boat trailers, and recreational vehicles that have been parked in the public right-of-way for more than 24 hours, ~~exclusive of Saturdays, Sundays, and holidays,~~ may be impounded according to the procedure set forth in ~~Chapter 7-11-XX-OMC~~ RCW 46.55.085 2424 hours after tagging with notification of intent to impound for violation of this section.

Commented [A2]: Do we have an impound code?

(4) This chapter does not allow a boat or recreational vehicle to park in excess of posted time limits.

~~(5) This section does not apply to vehicles or equipment owned or operated by public works, department of transportation, or emergency response agencies.~~

~~(6) This section does not apply to stopping, standing, or parking in areas officially designated by the city to allow for extended length parking.~~

7-11-3: Chain parking.

It shall be unlawful for any person to move and repark a boat, boat trailer or recreational vehicle within two blocks of the original parking space in order to avoid the parking time limit regulation. For purposes of this section, a block shall be defined as a city street or alley section located between consecutive intersections. Violation of this section is a **Class C parking infraction**.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Corrections. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2024

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 6.10.21
Passed by the City Council:
Ordinance No.2021-1078
Date of Publication:
Effective Date:



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Automated School Zone Cameras	AB24-75	Public Safety		
		9.5.2024		
	Department:	Public Safety		
	Date Submitted:	9.5.2024		
Cost of Item:	<u>\$0</u>			
Amount Budgeted:	<u>0</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:				
Timeline:	ASAP			
Submitted By:	Devon Gabreluk			
Fiscal Note: None				
Attachments: Draft Resolution 2024-XXXX – Automated School Zone Cameras				
SUMMARY STATEMENT:				
<p>Ensuring the safety of Orting’s school children is paramount, children are walking to, and from, school in areas with substantial vehicle traffic. To help keep school children safe, this ordinance aims to reduce the number of vehicles that drive through school zones at excessive, and often dangerous speeds by implementing automated traffic safety enforcement cameras.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move to September study session .				
FUTURE MOTION: TBD				

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2024-XXXX

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, AUTHORIZING THE USE OF AUTOMATED
TRAFFIC SAFETY CAMERAS; ADOPTING AMENDMENTS
TO ORTING MUNICIPAL CODE TITLE 7; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE.**

WHEREAS, the City of Orting, Washington, has numerous school facilities located within its jurisdiction; and

WHEREAS, the geographic locations of Orting school facilities cause the existence of two vehicular school zones within the City; and

WHEREAS, a significant portion of school children who attend Orting Schools walk to school; and

WHEREAS, both school zones located within the City are bisected by SR-162, a major state route; and

WHEREAS, the City has observed an increase in the number of traffic collisions, traffic-complaints, and traffic-related injuries in these areas and

WHEREAS, the City wishes to provide a safe environment for school children while they travel to, and from, school facilities by enforcing traffic laws in these areas; and

WHEREAS, the City wishes to automate the enforcement of school zone-related traffic violations to protect public health, safety, and the general welfare of its citizens.

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Amendments: Orting Municipal Code Title 7 Chapter 1 is hereby amended to the language included in Attachment A of this Ordinance.

Orting Municipal Code Title 7 Chapter 9 is hereby amended to the language included in Attachment B of this Ordinance.

Orting Municipal Code Title 7 is hereby amended to include a new chapter, titled “Chapter 7-12 – School Safety Zones & Enforcement” included in Attachment C of this Ordinance.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk, and the code reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Transmittal to State. Pursuant to RCW 36.70A.106, a complete and accurate copy of this Ordinance shall be transmitted to the Department of Commerce within ten (10) days of adoption.

Section 5. Effective Date. This Ordinance shall take effect and be in force five (5) days after its approval, passage, and publication as required by law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE XX DAY of JULY, 2024.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

ATTACHMENT "A"

7-1-1: ORDINANCE ADOPTED:

A. Adopted By Reference: The "Washington model traffic ordinance", chapter 308-330 WAC, is hereby adopted by reference as the traffic ordinance of the city as if set forth in full. One copy of said model traffic ordinance shall be on file in the office of the city clerk.

B. Sections Not Adopted: The following sections of the MTO are not adopted by reference and are expressly deleted: WAC 308-330-255, 500, 505, 510, 515, 520, 525, 530, 535, and 540, all of which pertain to the licensing of bicycles.

C. WAC 308-330-423 is hereby amended as follows:

For State Route 162 from Milepost 10.31 to Milepost 10.34 the speed limit shall be 30 mph.

(Ord. 958, 7-9-2014; amd. Ord. 2021-1078, 9-29-2021)

D. [RCW Chapter 46.63 – Disposition of traffic infractions is hereby adopted by reference.](#)

(Ord. 2024-XXX, X-X-2024;)

DRAFT

ATTACHMENT "B"

7-9-4: VIOLATION/PENALTIES:

~~Any person who violates any of the provisions of this chapter shall have committed a parking infraction in violation of the model traffic ordinance of the city, and shall be subject to a maximum penalty of twenty five dollars (\$25.00). The provisions of section 308-330-720, 730 and 740 of the model traffic ordinance of the city, as now or hereinafter amended, shall apply to any such violation. (Ord. 879, 11-12-2009)~~

Unless another penalty is expressly provided by law, any person found to have committed an act designated a parking infraction under the provisions of this title shall be punished by a penalty of not more than \$145.00, not including statutory assessments or additional enhancements as required by law.
(Ord. 2024-XXX, X-X-2024)

DRAFT

ATTACHMENT "C"

CHAPTER 7-12 - NEIGHBORHOOD TRAFFIC SAFETY ZONES & ENFORCEMENT

7-12-1 DEFINITIONS

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

"School" includes a school as defined by RCW 28A.150.010 or 28A.150.020, and includes a private school approved under RCW 28A.195.010.

"School bus" means a school bus as defined by the superintendent of public instruction by rule which is owned and operated by any school district and all school buses which are privately owned and operated under contract, or otherwise with any school district in the state for transportation of students. The term does not include buses operated by common carriers and the urban transportation of students, such as transportation of students through a city transportation system.

"School bus route stop" means a school bus stop as designated on maps or otherwise identified and submitted by school districts to the office of the superintendent of public instruction.

"Automated Traffic Safety Camera" means a device that uses a vehicle sensor installed to work in conjunction with an intersection traffic control system or a speed measuring device, and a camera synchronized to automatically record one or more sequenced photographs, microphotographs, or electronic images of the rear of a motor vehicle at the time the vehicle fails to stop when facing a steady red traffic control signal or exceeds a speed limit in a school zone as detected by a speed measuring device.

7-12-2 Reserved

7-12-3 AUTHORITY FOR LOCAL USE OF AUTOMATED SAFETY CAMERAS

(1) Automated traffic safety cameras may be used to detect school speed zone violations. This section is intended to provide authorizing language as required under RCW 46.63.170.

(2) Use of automated traffic safety cameras is restricted to school speed zones only.

(3) Automated traffic safety cameras may only take pictures of the vehicle and vehicle license plate, and only while an infraction is occurring. The picture must not reveal the face of the driver or of passengers in the vehicle.

(4) All locations where an automated traffic safety camera is used must be clearly marked by placing signs in locations that clearly indicate to a driver that he or she is entering a zone where traffic laws are enforced by an automated traffic safety cameras. Markings notifying a driver of

ATTACHMENT "C"

school zone enforcement cameras must be visible at least 30 days prior to the issuance of any penalties under this chapter.

(5) Nothing in this section prohibits a law enforcement officer from issuing a notice of traffic infraction to a person in control of a vehicle at the time a violation occurs under RCW 46.63.030(1)(a), (b), or (c).

(6) This section shall be applied as prescribed by RCW 46.63.170.

(7) Violations detected through the use of an automated traffic safety camera shall be issued with a monetary penalty equal to the same total penalty issued for such violations if detected by an officer without the use of an automated traffic safety camera, including the base penalty plus any statutory assessments authorized under state law, as set by the state supreme court, statute, or other court rule. However, in no case shall such penalties be issued in an amount that exceeds the amount of a fine that may be issued for an infraction involving a parking violation and shall be processed in the same manner as a parking infraction. Such infractions may be issued with a penalty up to the maximum fines allowed for parking infractions, which are up to the amounts authorized pursuant to OMC 7-9-4 and OMC 7-12-5.

7-12-4 VIOLATIONS AS TRAFFIC INFRACTIONS

Failure to perform any act required or the performance of any act prohibited by this title or an equivalent administrative regulation relating to traffic, including parking, standing, stopping, and pedestrian offenses, is designated as a traffic infraction unless otherwise provided, except violations of 7-4 OMC, Bicycles, which are as provided therein.

7-12-5 MANDATORY MINIMUM PENALTIES

Unless another penalty is expressly provided by law, any person found to have committed an act designated a traffic infraction under the provisions of this chapter shall be punished by a penalty of not more than \$145.00; provided, however, where any law, rule, or statute provides for any maximum penalty, the actual penalty imposed for a traffic infraction committed within the area designated as the Orting neighborhood traffic safety zone shall not be less than 80 percent of the maximum, not including statutory assessments.

State law reference: Monetary penalties, RCW 46.63.110.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2025 SCORE Jail ILA	AB24-XX	Public Safety		
		9.5.2024		
	Department:	Public Safety		
	Date Submitted:	9.5.2024		
Cost of Item:	<u>\$0</u>			
Amount Budgeted:	<u>0</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:				
Timeline:	ASAP			
Submitted By:	Devon Gabreluk			
Fiscal Note: None				
Attachments: Draft SCORE Jail ILA				
SUMMARY STATEMENT:				
<p>The ILA between the City of Orting and SCORE JAIL will expire 12/31/24. This updated ILA covers fees for new bookings, and per-day Jail rates for 2025. The contract allows for bookings by Orting PD Offices when needed, and when facility space is available. The contract does not guarantee a specific number of beds to be reserved for Orting PD.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move to September study session .				
FUTURE MOTION: TBD				

INTERLOCAL AGREEMENT FOR INMATE HOUSING

THIS INTERLOCAL AGREEMENT FOR INMATE HOUSING (hereinafter “Agreement”) is made and entered into by and between the SOUTH CORRECTIONAL ENTITY, a governmental administrative agency formed pursuant to RCW 39.34.030(3) (“SCORE”) and the CITY OF _____ a municipal corporation organized under the laws of the State of Washington (hereinafter the “Contract Agency” together with SCORE, the “Parties” or individually a “Party”).

RECITALS

WHEREAS, SCORE was formed by its Owner Cities (as defined herein) as a governmental administrative agency pursuant to RCW 39.34.030(3) to operate and maintain a consolidated correctional facility located in the city of Des Moines (the “SCORE Facility”) to serve the Owner Cities, federal and state agencies and other local governments that contract with SCORE from time to time to provide correctional services essential to the preservation of the public health, safety, and welfare; and

WHEREAS, the Contract Agency desires to transfer custody of certain inmates to SCORE to be housed at the SCORE Facility; and

WHEREAS, this Agreement is entered into by and between the Parties pursuant to chapters 39.34 and 70.48 RCW, which provide for interlocal agreements for sharing of correction/detention facilities between local governments;

In consideration of the mutual covenants, conditions, and promises contained herein, the Parties hereto mutually agree as follows:

SECTION 1. DEFINITIONS.

Terms defined in the recitals of this Agreement are incorporated herein as if fully set forth in this Agreement. Capitalized terms used herein shall have the following meanings. Terms not otherwise defined herein shall have the meanings set forth in the Interlocal Agreement.

Detainer means a legal order authorizing or commanding another agency a right to take custody of a person.

Commencement Date means [January 1, 2025].

Contract Agency Inmate means a person or persons subject to the Contract Agency’s custody who is transferred to SCORE’s custody under this Agreement.

Daily Bed Rate means the daily rate the Contract Agency is charged to occupy a general population bed, as set forth in Exhibit A.

Daily Surcharge Rates means any of the following special charges as defined in Exhibit A: Daily Surcharge Rates: Medical-Acute; Mental Health-Acute; and Mental Health-General Population.

Guaranteed Bed Rate means a reduced Daily Bed Rate - Guaranteed, as set forth in Exhibit A.

Inmate means a person or persons transferred to SCORE’s custody to be housed at the SCORE Facility. The term “Inmates” includes Contract Agency Inmates.

Interlocal Agreement means the Amended and Restated SCORE Interlocal Agreement dated as of October 1, 2009 and amended and restated on December 11, 2019, as it may be further amended from time to time, executed among the parties thereto for the purpose of forming SCORE.

Mental Health - Residential Beds means Inmates clinically determined by SCORE Health Services Provider, or its successor charged with the same duties, as needing ongoing mental health care services and specialized housing in SCORE's Mental Health - Residential Unit.

Medical – Acute Beds means an Inmate clinically determined by SCORE Health Services Provider, or its successor charged with the same duties, as needing the level of medical services and housing provided in SCORE's medical clinic.

Mental Health – Acute Beds means an Inmate clinically determined by SCORE Health Services Provider, or its successor charged with the same duties, as needing the level of psychiatric services and specialized housing in SCORE's Mental Health - Acute Unit.

Owner City has the meaning set forth in the Interlocal Agreement.

Non-Guaranteed Bed Rate means a higher daily housing bed rate and subject to availability, as set forth in Exhibit A.

SCORE Facility means the correctional facility maintained and operated by SCORE located at 20817 17th Avenue South, Des Moines, WA 98198.

Termination Date means _____.

SECTION 2. TERM.

This Agreement shall commence at 12:00 a.m. PST on the Commencement Date and terminate at 11:59 p.m. PST on the Termination Date, unless sooner terminated by either Party in accordance with this Agreement. This Agreement may be renewed for any successive period by written addendum under terms and conditions acceptable to the Parties.

SECTION 3. INMATE HOUSING AND SERVICES.

Subject to the terms of this Agreement, SCORE hereby agrees to accept Contract Agency Inmates and to provide housing, care, and custody of those Contract Agency Inmates pursuant to SCORE policies and procedures. Additional related services and associated fees, if any, to be provided to Contract Agency Inmates and/or the Contract Agency are listed in Exhibit A.

To the greatest extent permitted by law, SCORE shall have the right to refuse to accept an individual in custody of the Contract Agency or to return any Contract Agency Inmate to the Contract Agency for any reason, including but not limited to if, in the sole discretion of SCORE, such individual presents a substantial risk of escape, of injury to self or other persons or property, of adversely affecting or significantly disrupting the operations of the SCORE Facility, and/or has a medical illness or injury that makes housing such individual not in the best interest of SCORE or other Inmates as described in Exhibit D. Final acceptance of an individual based on illness or injury is determined upon approval of medical staff at the time of booking.

SECTION 4. COMPENSATION.

In consideration of SCORE's commitment to provide housing and related services for Contract Agency Inmates, the Contract Agency agrees to pay SCORE the fees and charges set forth in Exhibit A.

Such fees and charges may include, but are not limited to, booking, daily bed rate, medical and specialty, mental health, transportation, security, other charges and/or negotiated fees.

SCORE may from time to time revise the fees and charges for housing and related services under this Agreement during the term of this Agreement. SCORE shall give advance notice of any change to its fees and charges for such service in order to allow the Contract Agency sufficient time to adjust its annual budget. Unless otherwise agreed to by the Parties hereto, any new fees and charges under a new fee schedule shall become effective on January 1 of the following year.

The Contract Agency shall acknowledge receipt of the rates and charges schedule in writing and such acknowledgement shall be deemed to be an amendment to this Agreement and incorporated as if fully set forth herein without the necessity of a formal amendment or separate approval by the legislative authority of the Contract Agency or the Administrative Board of SCORE.

SECTION 5. TRANSPORTATION, BOOKING, CLASSIFICATION, DISCIPLINE AND RELEASE PROCEDURES.

- A. Transportation. The Contract Agency is responsible for the transportation of Contract Agency Inmates to the SCORE Facility, including all costs associated therewith.
- B. Booking. Contract Agency Inmates shall be booked pursuant to SCORE's booking policies and procedures.
- C. Classification. Contract Agency Inmates shall be classified pursuant to SCORE's classification policies and procedures, and within the sole discretion and reasonable judgment of SCORE. The Contract Agency shall provide sufficient information regarding each Contract Agency Inmate as needed to allow SCORE to make such classification. Contract Agency Inmates shall be assigned to housing pursuant to SCORE's policies and procedures, and within the sole discretion and reasonable judgment of SCORE as provided in Exhibit F.
- D. Inmate Discipline. SCORE shall discipline Contract Agency Inmates according to SCORE policies and procedures and in the same manner which other Inmates are disciplined; provided, however, nothing contained herein shall be construed to authorize the imposition of a type of discipline that would not be imposed on a comparable Inmate, up to and including the removal of earned early release credits as approved by the Contract Agency.
- E. Release. Except for work programs or health care, if no probable cause determination is made as required by law, and during emergencies, Contract Agency Inmates shall not be removed and/or released from the SCORE Facility without written authorization from the Contract Agency or by the order of a court of competent jurisdiction. If SCORE becomes aware that there has been no probable cause determination as required by law, and the person is still in SCORE's custody, SCORE will notify the Contract Agency that the person must be released unless written proof that the probable cause determination was made is provided. Other jurisdictions may "borrow" a Contract Agency Inmate according to policies and procedures of SCORE and as listed in Exhibit G.

Contract Agency Inmates will be transported at the time of release as follows: SCORE will release each Contract Agency Inmates to the Contract Agency at a mutually agreeable location. Alternatively, SCORE will provide transportation upon release to either the closest Owner City of arrest, or the Owner City of residence, whichever is closer, unless confirmed transportation is available at the time of release. Additional fees, if any, for transportation outside of King County are included in Exhibit A.

Contract Agency Inmates for whom bail is posted, or who otherwise have a right to be released, may choose to remain in custody at the SCORE Facility by signing written waiver and return to the Contract Agency by the regularly scheduled transport, be released to a family Owner or friend with confirmed transportation, or be released via private taxi.

SECTION 6. INMATE MEDICAL RECORDS, CLOTHING, BEDDING, PROPERTY AND WORK PROGRAMS.

- A. Inmate Medical Records. Should a Contract Agency Inmate receive medical care for injuries or illness at the time of arrest and prior to booking at the SCORE Facility, the Contract Agency shall provide medical documentation pertaining to injury or illness to SCORE at the time of booking if the Contract Agency has access to such records. If the Contract Agency cannot provide such records, SCORE, in its sole discretion, may refuse to accept a Contract Agency Inmate.
- B. Inmate Property. SCORE agrees to provide each Contract Agency Inmate with necessary or appropriate clothing and essential hygiene items. SCORE shall accept, hold, and handle, and return any Contract Agency Inmate property in accordance with SCORE's policies and procedures, and shall be responsible only for Contract Agency Inmate property actually delivered into SCORE's possession. In the event a Contract Agency Inmate is being transported from a Contract Agency designated detention or correction facility, it will be the responsibility of the Contract Agency to process the Contract Agency Inmate's property not delivered and accepted into SCORE's possession as provided in Exhibit E.
- C. Work Programs. SCORE may assign Contract Agency Inmates to work programs such as inside and outside work crews, kitchen and facility duties, and other appropriate duties pursuant to SCORE's policies and procedures and within the sole discretion and judgment of SCORE.
- D. Visitation. SCORE shall provide reasonable scheduled visitation for Contract Agency Inmates. Inmate visitation may be accessible via video connection by third party provider at off-site locations for an access fee. Complimentary video visit access is available at the SCORE Facility. Confidential telephones or visitation rooms shall be available to a Contract Agency Inmate to communicate with his or her legal counsel.
- E. Inmate Accounts. SCORE shall establish and maintain a non-interest-bearing account for each Contract Agency Inmate. Upon returning custody of a Contract Agency Inmate to the Contract Agency, SCORE shall transfer the balance of that Contract Agency Inmate's account that is not subject to charges, to the Contract Agency Inmate or to the Contract Agency in the form of cash, check, debit card or other agreed upon method in the name of the Contract Agency Inmate.

SECTION 7. HEALTH CARE.

SCORE shall provide in-facility medical care commonly associated with corrections operations as guided by American Correctional Association (ACA) or National Commission on Correctional Health Care (NCCHC).

In-facility medical, dental, and mental health services are included in the daily rate set forth in Exhibit A. Should a Contract Agency Inmate require medical, mental health, dental, and/or other medical services at an outside medical or health care facility, SCORE shall notify the Contract Agency's designee (either by written or electronic means) within a reasonable time period before the Contract Agency Inmate receives such medical, mental health, dental or any other medical services. Notwithstanding the foregoing, the Contract Agency acknowledges that such notice may not be reasonably possible prior to emergency care.

The Contract Agency shall pay for all medical, mental health, dental or any other medical services or equipment that are required to care for Contract Agency Inmates outside of the SCORE Facility in addition to the charges listed in Exhibit A. Lack of prior notice shall not excuse the Contract Agency from financial responsibility for such expenses and shall not be a basis for imposing financial responsibility for related medical expenses on SCORE. SCORE shall bear the expense of any such medical care necessitated by improper conduct of SCORE, or of its officers or agents.

If a Contract Agency Inmate is admitted to a hospital, the Contracting Agency will be responsible for hospital security unless other arrangements are made with SCORE. SCORE, in its sole discretion, may, or at the request of the Contract Agency shall, provide hospital security services for an additional charge as provided in Exhibit A.

SECTION 8. DETAINERS.

Warrants and Contract Agency Inmates in a “Detainer” status shall be handled according to SCORE policies and procedures and as provided in Exhibit B attached hereto.

SECTION 9. RELEASE OF HOLDS AND COURT APPEARANCES.

If a court of limited jurisdiction releases a hold on a Contract Agency Inmate still incarcerated at the SCORE Facility, SCORE will not facilitate further court appearances of that Contract Agency Inmate except if the Contract Agency wishes to use the video arraignment system at the SCORE Facility.

SECTION 10. ESCAPE; DEATH.

If a Contract Agency Inmate escapes SCORE’s custody, SCORE shall notify the Contract Agency as soon as reasonably possible. SCORE shall use all reasonable efforts to pursue and regain custody of escaped Contract Agency Inmates.

If a Contract Agency Inmate dies while in SCORE custody, SCORE shall notify the Contract Agency as soon as reasonably possible. The King County Medical Examiner shall assume custody of the Contract Agency Inmate’s body. Unless another agency becomes responsible for investigation, one or more Owner City shall investigate and shall provide the Contract Agency with a report of its investigation. The Contract Agency may participate in the investigation. If another agency becomes responsible for investigation, SCORE shall serve as a liaison or otherwise facilitate the Contract Agency’s communication with and receipt of reports from the other agency.

The Contract Agency shall provide SCORE with written instructions regarding the disposition of the Contract Agency Inmate’s body. The Contract Agency shall pay for all reasonable expenses for the preparation and shipment of the body. The Contract Agency may request in writing that SCORE arrange for burial and all matters related or incidental thereto and the Contract Agency shall be responsible for all costs associated with this request.

SECTION 11. REPORTING AND INSPECTION.

SCORE agrees to use reasonable efforts to work with the Contract Agency to provide access to and/or reports from jail management systems that provide statistical information about Inmates. The Contract Agency shall have the right, upon reasonable advance notice, to inspect the SCORE Facility at reasonable times. During such inspections, the Contract Agency may interview Contract Agency Inmates and review Contract Agency Inmates’ records. The Contract Agency shall have no right to interview Inmates housed for other jurisdictions or to review their records unless Contract Agency is properly authorized to do so by the Inmate or the other jurisdiction.

SECTION 12. TECHNOLOGY.

SCORE and the Contract Agency may each permit the other continuous access to its computer database regarding all Contract Agency Inmates housed by SCORE. This continuous access feature may be accomplished through a computer link between a computer(s) designated by the Contract Agency and appropriate computer(s) of SCORE.

SECTION 13. BILLING AND PAYMENT.

SCORE shall provide the Contract Agency with monthly statements itemizing the name of each Contract Agency Inmate; the number of days of housing, including the date and time booked into the SCORE Facility and date and time released from SCORE; and itemization of any additional charges including a description of the service provided, date provided and reason for service. Payment shall be due to SCORE within 30 days from the date the bill is received. SCORE may bill the Contract Agency electronically. Payments not received by the 30th day shall bear interest at the rate of 1% per month until payment is received. Any fees or charges for Inmates housed on charges from multiple agencies (including but not limited to outside medical care) will be divided equally among those agencies.

SECTION 14. BILLING DISPUTE RESOLUTION.

The Contract Agency must provide written notice of dispute to SCORE within 60 days of billing or other disputed charges. SCORE shall respond in writing to such disputes within 60 days of receipt of such disputes. SCORE and the Contract Agency shall attempt to resolve the dispute by negotiation. If such negotiation is unsuccessful, either Party may refer the dispute to the SCORE Operations Board for resolution. The decision of the SCORE Operations Board is the final internal administrative remedy the Contract Agency must exhaust before pursuing other contractual, legal, equitable, or alternative dispute resolutions.

SECTION 15. INDEPENDENT CONTRACTOR.

In providing services under this Agreement, SCORE is an independent contractor and neither it nor its officers, nor its agents nor its employees are employees of the Contract Agency for any purpose, including responsibility for any federal or state tax, industrial insurance, or Social Security liability. Neither shall the provision of services under this Agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of the Contract Agency under any applicable law, rule or regulation. Nothing in this Agreement is intended to create an interest in or give a benefit to third persons not signing as a Party to this Agreement.

SECTION 16. HOLD HARMLESS, DEFENSE, AND INDEMNIFICATION.

SCORE shall hold harmless, defend, and indemnify the Contract Agency, its elected officials, officers, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to claims related to false arrest or detention, alleged mistreatment, alleged violation of civil rights, injury, or death of any Contract Agency Inmate, or loss or damage to Contract Agency Inmate property while in SCORE custody) that result from or arise out of the acts or omissions of SCORE, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of SCORE's services, duties, and obligations under this Agreement.

The Contract Agency shall hold harmless, defend, and indemnify SCORE, its elected officials, officers, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to claims related to false arrest or detention, alleged mistreatment, alleged violation of civil rights (unless the Contract Agency has affirmatively notified SCORE in writing that a probable cause determination has been made within 48 hours of the arrest of the person bringing the claim), injury,

or death of any Contract Agency Inmate, or loss or damage to Contract Agency Inmate property while in SCORE custody) that result from or arise out of the acts or omissions of the Contract Agency, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of the Contract Agency's services, duties, and obligations under this Agreement.

In the event the acts or omissions of the officials, officers, agents, and/or employees of both the Contract Agency and SCORE in connection with or incidental to the performance or non-performance of the Contract Agency's and or SCORE's services, duties, and obligations under this Agreement are the subject of any liability claims by a third party, the Contract Agency and SCORE shall each be liable for its proportionate concurrent negligence in any resulting suits, actions, claims, liability, damages, judgments, costs and expenses and for their own attorney's fees.

Nothing contained in this section, or this Agreement shall be construed to create a right in any third party to indemnification or defense.

SCORE and the Contract Agency hereby waive, as to each other only, their immunity from suit under industrial insurance, Title 51 RCW. This waiver of immunity was mutually negotiated by the Parties hereto.

The provisions of this section shall survive any termination or expiration of this Agreement.

SECTION 17. INSURANCE.

SCORE and the Contract Agency shall provide each other with evidence of insurance coverage, in the form of a certificate or other competent evidence from an insurance provider, insurance pool, or of self-insurance sufficient to satisfy the obligations set forth in this Agreement.

SCORE and the Contract Agency shall each maintain throughout the term of this Agreement coverage in minimum liability limits of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate for its liability exposures, including comprehensive general liability, errors and omissions, auto liability and police professional liability. The insurance policies shall provide coverage on an occurrence basis.

Each Party shall provide to the other Party at least 30 days advance notice of any cancellation, suspension, or material change in coverage.

SECTION 18. TERMINATION.

Either Party may terminate this Agreement, with or without cause, by providing the other Party with 90 days written notice of termination as provided in RCW 70.48.090.

SECTION 19. RECORDS.

The Parties hereto shall maintain all records, reports, and documents created, held or maintained under this Agreement and the services to be provided hereunder in accordance with chapter 42.56 RCW (the Washington Public Records Act), chapter 40.14 RCW (Preservation and Destruction of Public Records) and all other applicable federal, state and local laws and regulations.

SECTION 20. OPERATION OF SCORE FACILITY; PRISON RAPE ELIMINATION ACT.

SCORE shall manage, maintain, and operate the SCORE Facility in compliance with all applicable federal, state, and local laws and regulations. SCORE acknowledges and complies with the terms of the Prison Rape Elimination Act regarding custodial sexual misconduct as set forth in Exhibit C.

SECTION 21. HIPAA AND HITECH COMPLIANCE.

The Parties shall comply with all requirements of the Federal Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Health Information and Technology for Economic and Clinical Health Act (HITECH Act) as applicable, which relate to the Parties' responsibilities under this Agreement, as well as state laws and regulations including chapter 70.02 RCW.

SECTION 22. EQUAL OPPORTUNITY.

Neither Party shall discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, age, marital status, sexual orientation, veterans and military status, political affiliation or belief or the presence of any sensory, mental, or physical handicap in violation of any applicable federal law, Washington State Law Against Discrimination (chapter 49.60 RCW) or the Americans with Disabilities Act (42 USC 12110 *et seq.*).

SECTION 23. MISCELLANEOUS.

- A. Real or Personal Property. It is not anticipated that any real or personal property will be acquired or purchased by the Parties solely because of this Agreement.
- B. Assignment. This Agreement, or any interest herein, or claim hereunder, shall not be assigned, or transferred in whole or in part by a Party to any other person or entity without the prior written consent of the other Party. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the assigning Party stated herein.
- C. Non-Waiver. The failure of either Party to insist upon strict performance of any provision of this Agreement or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Agreement.
- D. Severability. If this Agreement, or any portion of this Agreement, is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.
- E. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If any dispute arises between the Parties under any of the provisions of this Agreement, resolution of that dispute shall be available only through the jurisdiction, venue and rules of the King County Superior Court, King County, Washington.
- F. Attorneys' Fees. In any claim or lawsuit for damages arising from the Parties' performance of this Agreement, each Party shall be responsible for payment of its own legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit; however, nothing in this subsection shall limit each Parties' right to indemnification under this Agreement.
- G. Approval and Filing. Each Party shall approve this Agreement by resolution, ordinance, motion or otherwise pursuant to the laws of the governing body of each Party. The signatures of the authorized signatories below shall constitute a presumption that such approval was properly obtained. A copy of this Agreement shall be filed and/or posted pursuant to chapter 39.34 RCW.
- H. Amendment. Except as otherwise provided in Section 4 of this Agreement, no waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless evidenced in writing signed by duly authorized representatives of both Parties.

- I. No Joint Venture or Partnership. No joint venture, separate administrative or governmental entity, or partnership is formed as a result of this Agreement.
- J. Compliance with Applicable Laws and Standards. SCORE agrees to manage the Contract Agency Inmates and the SCORE Facility in accordance with applicable federal and state laws and regulations and to maintain staffing levels at the SCORE Facility in sufficient numbers and rank to maintain the safety of the public, staff, Inmates, and to reasonably carry out the provisions of this Agreement.
- K. Continuation of Performance. In the event that any dispute or conflict arises between the Parties while this Agreement is in effect, the Parties hereto agree that, notwithstanding such dispute or conflict, they shall continue to make a good faith effort to cooperate and continue work toward successful completion of assigned duties and responsibilities. Provided that if the Contract Agency fails to pay for the services provided by the SCORE, SCORE can cease providing such services until payment is made.
- L. Representatives; Notices. The individuals listed below the signature blocks included in this Agreement are designated as representatives of the respective Parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the Party making the change shall notify the other Party. Any notice or other communication given hereunder shall be deemed sufficient, if in writing and delivered personally to the addressee, or sent electronically or by certified or registered mail, return receipt requested, addressed as provided after the signature blocks included in this Agreement, or to such other address as may be designated by the addressee by written notice to the other Party.
- M. Entire Agreement. This Agreement, together with any subsequent amendments, constitutes the entire Agreement between the Parties and supersedes all prior agreements for inmate housing between the Parties.

SECTION 24. EXECUTION.

This Agreement shall be executed by the Parties hereto by their duly authorized representative. This Agreement may be executed in one or more counterparts.

THIS AGREEMENT is hereby effective as of the Commencement Date.

SOUTH CORRECTIONAL ENTITY

Signature

Signature

Title/Name Executive Director Devon Schrum

Title/Name: _____

NOTICE ADDRESS:

NOTICE ADDRESS:

SOUTH CORRECTIONAL ENTITY
20817 17th Avenue South
Des Moines, WA 98198
Attention: Devon Schrum

Email: dschrum@scorejail.org
Telephone: 206-257-6262

Exhibit A

FEES AND CHARGES AND SERVICES

<u>Booking Fee:</u> ¹	\$80.00	
<u>Daily Housing Rates:</u>		
General Population – Guaranteed Beds	\$148.28	No. of Beds: _____
General Population – Non-Guaranteed Beds	\$213.17	
<u>Daily Rate Surcharges:</u> ²		
Mental Health – Residential Beds	\$170.32	
Medical - Acute Beds	\$232.45	
Mental Health – Acute Beds	\$297.79	
<u>Health Care Services:</u> ³		
In-Facility Care	Included	
Outside Medical Services	Contract Agency billed	
Emergency Care	Contract Agency billed	
Pharmaceuticals	Medications billed to Contract Agency	
<u>Transportation Fees:</u>		
SCORE Officer Transport	\$89.00/per hour	
<u>Security Services:</u>		
Hospital Security	\$89.00/per hour	
<u>Video Court:</u>		
In-Custody Arraignment	Included	
<u>Other Terms & Conditions:</u>		
<u>Fees, charges, and services will be annually adjusted each January 1st.</u>		

¹ The Booking Fee will be charged to the jurisdiction responsible for housing the inmate

² Surcharges are in addition to daily housing rates and subject to bed availability

³ Guided by American Correctional Association (ACA) and/or National Commission on Correctional Health Care (NCCHC)

Exhibit B

WARRANTS/OTHER COURT ORDERS/DETAINERS

The following shall apply to Contract Agency Inmates who are subject to warrants from other jurisdictions or to other court orders for confinement or detainers:

1. When receiving a Contract Agency Inmate, the booking officers at SCORE shall review all paperwork provided by the Contract Agency for all grounds to hold the Contract Agency Inmate.
2. Prior to releasing a Contract Agency Inmate, SCORE shall check the NCIC and WACIC systems to determine if the Contract Agency Inmate is subject to any valid warrants or other detainers.
 - a) If the Contract Agency Inmate is subject to a warrant that is limited to King County, SCORE will, upon receiving written permission (e-mail) from the Contract Agency, transport the Inmate to the custodial agency for the jurisdiction that issued the warrant. However, SCORE will not assume responsibility to serve any such warrants.
 - b) If the Contract Agency Inmate is subject to a warrant from a western Washington jurisdiction outside King County, SCORE will either process the Inmate for transfer on the Cooperative Transport Chain or provide transfer to a jurisdiction that participates in Cooperative Transport Chain.
 - c) If the Contract Agency Inmate is subject to a warrant from an eastern Washington jurisdiction, SCORE will send the Inmate to a jurisdiction that participates in the Cooperative Transport Chain.
 - d) If, upon return from SCORE to the Contract Agency, the Inmate is subject to a warrant that provides for statewide extradition, SCORE will either transport the Inmate to the detention/correction facility in King County designated by the agency/jurisdiction that issued the warrant if it is in King County or will send the Inmate to the agency/jurisdiction that issued the warrant on the Mini- Chain.

Exhibit C

PREA ACKNOWLEDGMENT - CUSTODIAL AND SEXUAL MISCONDUCT

1. Compliance
SCORE agrees to ensure that all of its employees, contractors, vendors, and volunteers that have contact with Contract Agency Inmates comply with all federal and state laws regarding sexual misconduct including, but not limited to:
 - a) The Prison Rape Elimination Act of 2003 (PREA)
 - b) The standards for adult Prisons and Jails or Community Confinement Facilities, whichever is applicable, as promulgated by the US Attorney, and
 - c) Zero tolerance toward all forms of sexual abuse and sexual harassment.

2. Monitoring
SCORE agrees to provide the Contract Agency documented compliance with the Federal Prison Rape Elimination Act standards. Monitoring may include, but is not limited to:
 - a) Site visits,
 - b) Access to facility data, and
 - c) Review of applicable documentation.

3. Contract Agency may terminate this Agreement
 - a) Should SCORE fail to provide documentation that demonstrates that the SCORE is actively and effectively working toward and is making substantive progress toward achieving compliance; or
 - b) Should SCORE fail to maintain PREA compliance between auditing periods, after being given a reasonable opportunity to cure.

4. The Contract Agency will terminate this Agreement
 - a) Should SCORE elect to discontinue pursuit of PREA compliance;
 - b) Should SCORE be found in noncompliance through a PREA Audit and fail to cure such noncompliance within the identified timeframes; or
 - c) Should SCORE be found to be in egregious violation of PREA.

Exhibit D

MEDICAL ACCEPTABILITY

SCORE shall determine the medical and mental acceptability of Inmates for booking or housing using the following guidelines. However, final acceptance is based upon approval of medical staff at the time of booking. Excluding criteria include but are not limited to:

1. Signs of untreated broken bones or dislocated joints.
2. Any injury or illness requiring emergency medical treatment.
3. Unconsciousness.
4. Inmates unable to stand and walk under their own power, unless they normally use an assistive device, such as a wheelchair, for mobility.
5. Bed bound individuals.
6. Individuals with attached IV or requiring IV medications.
7. Individuals requiring the use of oxygen tanks.
8. AMA (Against Medical Advice) from the hospital.
9. Individuals having had major invasive surgery within the last 72 hours. Non-invasive surgery such as oral surgery, laser-eye surgery and minor surgery may be evaluated on a case-by-case basis.
10. Wounds with drainage tubes attached.
11. Persons with Alzheimer's, dementia, or other psychological conditions to the point where the Inmate cannot perform activities of daily living ("ADL's") or who do not have the capacity to function safely within a correctional environment.
12. Persons who are diagnosed as developmentally delayed and who do not have the capacity to function safely within a correctional environment or who cannot perform ADL's.
13. Persons undergoing chemotherapy and/or radiation treatment.
14. Persons undergoing dialysis.
15. Persons with suicidal ideations or gestures within the past 72 hours.
16. Persons, if prescribed, who have not taken psychotropic medications for at least 72 hours.
17. Persons who have by self-disclosure, admitted to attempting suicide within the last 30 days.
18. Persons who have attempted suicide during their current incarceration.
19. Persons displaying current psychotic episode.

Exhibit E

PROPERTY

1. SCORE will *not accept or transport* the following:
 - a) Backpacks, suitcases, etc.
 - b) Unpackaged food products.
 - c) Food products in packaging that have been opened.
 - d) Any type of weapon (includes pocket knives).
 - e) Liquids.
 - f) Helmets or any kind.
 - g) Large items that will not fit into a common paper grocery bag.
 - h) Material deemed to be contraband.

SCORE will limit property returned with the Inmate to the Contract Agency according to these criteria.

Exhibit F

CLASSIFICATION

SCORE maintains a classification plan to guide staff in the processing of individuals brought into the facility. The plan includes an initial screening process, as well as a process for determining appropriate housing assignments (28 CFR 115.42) and uses an objective screening instrument and procedures for making decisions about classification and housing assignments. The plan includes, and not limited to, an evaluation of the following criteria:

1. Behavior during arrest and intake process
2. Potential risk of safety to others or self
3. Medical needs
4. The inmate's own perception of his/her vulnerability
5. Any other criteria as deemed appropriate by the Executive Director or designee

The Contract Agency shall supply SCORE with the following Classification related information, if known to or in possession of the Contract Agency:

1. If the Contract Agency Inmate has been classified to a special housing unit.
2. If the Contract Agency Inmate has been classified as protective custody.
3. If the Contract Agency Inmate:
 - a) Is a violent offender or has displayed violent behavior during present or past incarcerations
 - b) Is identified as a threat to law enforcement
 - c) Is an escape risk

Exhibit G

BORROWING

One contracting agency may “borrow” another Contract Agency’s Inmate as follows:

1. If a Contract Agency requests the transport of another contracting agency’s Inmate from SCORE the requesting agency must notify each agency with rights to custody of the Inmate, and if each agency with rights to custody of the Inmate notifies SCORE in writing (e-mail) of its approval, SCORE shall provide the requested transport to the requesting agency. SCORE will complete a custody transfer form that lists all outstanding detainers. The custody transfer paperwork will accompany the Inmate.
2. Once custody of the Inmate has been transferred to the requesting agency, it is the responsibility of the requesting agency to determine whether the Inmate shall be returned to the custody of SCORE, and if so, the requesting agency shall make all necessary and proper arrangements with SCORE and any agency with rights to custody of the Inmate, for the Inmate’s return according to the terms of this Agreement. The requesting agency, to the full extent permitted by law, defend, indemnify, save and hold harmless SCORE as provided in Section 16 of the Agreement.
3. SCORE will not track the Inmate once he or she has left the SCORE Facility.
4. If the Inmate is returned to the custody of SCORE, the requesting agency shall provide SCORE with sentencing/charge information. The requesting agency shall supply all pre-sentence, and post-sentence paperwork from agreeing agencies that authorized the borrowing of the Inmate. This will aid SCORE in determining split billing and release dates.
5. SCORE will transport the Inmate only to an agency that also contracts with SCORE for Inmate housing.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2024-2026 SCHOOL RESOURCE OFFICER ILA	AB24-77	Public Safety		
		9.5.2024		
	Department:	Public Safety		
	Date Submitted:	9.5.2024		
Cost of Item:	<u>\$0</u>			
Amount Budgeted:	<u>0</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:				
Timeline:	ASAP			
Submitted By:	Devon Gabreluk			
Fiscal Note: None				
Attachments: DRAFT 2024-2026 SRO ILA				
SUMMARY STATEMENT:				
<p>The ILA between the City of Orting and the Orting School District for School Resource Officer services expired during the 2023/2024 school year, and needs renewal. The District has expressed a desire to include language in the ILA that addresses SRO services on a part-time basis to allow for future flexibility.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move to September study session.				
FUTURE MOTION: TBD				

**INTERLOCAL AGREEMENT BETWEEN THE ORTING SCHOOL DISTRICT
AND CITY OF ORTING
FOR THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT, made and entered into this 1st, day of July, 2024, by and between the Orting School District ("District") and the City of Orting ("City").

WHEREAS, the City is a municipal corporation of the State of Washington, organized and operating under the Optional Municipal Code, Title 35A RCW; and

WHEREAS, the District is a municipal corporation organized pursuant to Title 28A of the Revised Code of Washington, RCW 28A; and

WHEREAS, the City and the District have the power, authority, and responsibility to provide public safety services within their respective jurisdictions and facilities; and

WHEREAS, the District has expressed a desire to execute an agreement with the City ~~for to provide the services of one full-time police officer, known as a~~ School Resource Officer ("SRO") services utilizing a member of the Police Department's full-time Officer staff; and

WHEREAS, the District desires SRO services to be provided by the City on a "part-time" basis, or as otherwise mutually agreed upon between the parties; and

WHEREAS, the District desires the SRO to be to be stationed at Orting High School, and to serve the District's schools located within the City's corporate boundaries; and

WHEREAS, both parties desire to enter into an agreement for the purpose of utilizing the City's capabilities to provide the District with SRO services; and

WHEREAS, the District and the City believe the services rendered by an SRO will enhance school security and benefit public safety; and

WHEREAS, the City is willing to assign a police officer to serve as an SRO as set forth herein, subject to the District's commitment to reimburse the City its proportional share of the costs of maintaining such position, as specified in this Agreement; and

WHEREAS, the City and the District agree to fund an SRO position in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, this Agreement is specifically authorized by the Interlocal Cooperation Act set forth in Chapter 39.34 of the Revised Code of Washington,

NOW, THEREFORE, IN CONSIDERATION OF THE PROMISES AND AGREEMENTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Scope of Services. The City will assign one regularly employed Orting police officer to

serve as a School Resource Officer (“SRO”) up to forty hours per week, but no less than ten hours per week as mutually agreed upon between the City and the District. This SRO will provide a uniformed presence on campus to promote safety and serve as a positive resource to the schools and surrounding neighborhoods. The SRO will patrol Orting schools and surrounding areas, focusing primarily on Orting High School and the District’s secondary schools, in order to identify, investigate, deter, and prevent crime, especially those incidents involving weapons, youth violence, harassment, gang involvement, drugs, or other similar activities. In addition, the SRO will provide students, parents, teachers, administrators, and neighborhood residents with information, support, and problem-solving mediation and facilitation. The SRO shall perform the duties set forth ~~on-in~~ Appendix B to this agreement, adopted herein by this reference, which contains a comprehensive School Resource Officer Scope of Work.

~~While school is in session, If the District and the City agree to utilize the SRO on a full-time basis,~~ the SRO will be assigned to the District ~~on a full time,~~ forty (40) hours per work week, minus any scheduled vacation time, sick time, training time, court time, or any other unavoidable police-related activity, including any emergencies such as civil disasters.

If SRO services are to be provided to the District on a full-time basis, the following shall apply:

1) ~~Except as provided herein, S~~cheduling for the SRO, while school is in session, will be determined by mutual agreement but not with less than 10 days’ notice of the District and the SRO’s police supervisor. The SRO will not take vacation while school is in session unless approved by his/her police supervisor. On scheduled work days when school is not in session (summer vacation, school breaks, holidays, etc.), the SRO will work on assignments as determined by their police supervisor.

2) The SRO will attend a weekly meeting with the District's Superintendent to review and discuss timely school safety issues. The City shall have the sole discretion as to the staffing, but will accept input from the District. The City shall have the sole discretion for equipment, uniform, and supplies used by the SRO and shall be the sole judge as to the most appropriate, efficient and effective manner of handling and responding to calls for Services or the rendering thereof. The SRO will remain an employee of the City. The delivery of services, the standards of performance, the discipline of the officer, the supervision of the SRO and any other City personnel, and other matters incidental to the performance of the Services, shall remain under the control of the City.

If SRO services are to be provided to the District on a part-time (less than forty (40) hours per week) basis, the following shall apply:

1) Scheduling for the SRO and the total hours worked per work week, while school is in session, will be determined by mutual agreement but not with less than 10 days’ notice of the District and the SRO’s police supervisor. When school is not in session (summer vacation, school breaks, holidays, etc) the SRO will not be required to provide services to the District, and those days will not be charged to the District.

2. Salary, Retirement and Overtime. The District shall not assume any liability for the direct payment of any salaries, wages, or other compensation to an SRO performing the Services

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provided hereunder, except as provided herein. The District shall be responsible for the cost of overtime necessitated by the performance of this Agreement, and will be periodically billed for overtime incurred. The District shall be responsible for any off-duty employment costs. Off-duty employment agreements shall be between the District and the City using the City's standard agreement. Except as otherwise specified herein, the District shall not be liable for compensation for wages for any City employee for injury or sickness arising out of his/her employment pursuant to this Agreement, except for any injury or sickness that occurs as a result of the District's negligent or intentional acts.

3. Term. This Agreement shall be effective for a term from ~~August 1, 2022~~ August 1, 2024 – June 30, 2026. Following expiration of the initial term, this Agreement may be extended, by mutual agreement, for an additional year thereafter upon the same terms and conditions, provided that the Parties may modify the reimbursement amount set forth in paragraph 4 below.

4. Payment for Services. ~~If the District and City mutually agree to utilize the SRO on a full-time forty (40) hours per week basis,~~ The District will reimburse the City for the services of one (1) SRO, as provided by this Agreement as outlined in Appendix A, ~~for the initial term of this Agreement.~~ Charges will be billed in two (2) installments in October and April. The District shall remit payment to the City within thirty (30) days after receipt of invoice. The Finance Directors for each party are authorized to modify this payment schedule and process by subsequent mutual agreement, provided such understandings or modifications shall be in writing. In the event that SRO services are provided to the District on a part-time basis, the District agrees to reimburse the City on a per-hour basis as outlined in Appendix A.

~~In the event that school buildings are closed to students by proclamation of the Governor, State Superintendent, Orting School District Superintendent, or health official, the District will only be responsible for payment for services rendered for any week(s) during which schools' buildings are partially or fully open to students. The Parties will prorate the remaining portion of this Agreement by week based on 41 weeks of service for any weeks the District's buildings are fully closed.~~

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In the event the SRO is absent from his or her duties and/or is working in an unrelated capacity, the City will adjust billing by noting a prorated reduction for hours not performed on the next bill.

5. Emergency Situations. During days when ~~the SRO is assigned to the District school is in session,~~ the SRO will not be assigned by the City to duties other than those set forth herein, except for required Departmental training or in response to emergency situations, as determined by the sole discretion of the Chief of Police or his designee, necessitating the response of additional police personnel.

6. Indemnification. The District agrees to defend at its own expense, indemnify and hold harmless the City, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in

part by or arising out of the performance or carrying out the terms of this Agreement and/or amendments to this Agreement except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the negligent or intentional tortuous acts of the City and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers. The City agrees to defend at its own expense, indemnify and hold harmless the District, its hired, appointed and elected officers, officials, employees, agents, and volunteers from and against any and all liabilities, judgments, liens, losses, costs, damages and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits of any kind that allege injury or death to a person, or damage, injury or destruction to property or the enjoyment of property caused or allegedly caused or occasioned in whole or in part by or arising out of the performance or carrying out the terms of this Agreement and/or amendments to this Agreement except to the extent that such injury or death to a person, or damage, injury, or destruction of property or the enjoyment of property is caused by the negligent or intentional tortuous acts of the District and/or its hired, appointed and elected officers, officials, employees, agents, and volunteers.

7. Compliance with Laws. In exercise of its rights to provide the City with input on the selection of an assigned SRO, the District acknowledges, in addition to compliance by the City with all applicable laws and regulations relating to employee hiring, the City's Civil Service rules prohibit discrimination on the basis of non-merit factors. Additionally, the District acknowledges and agrees the Services rendered hereunder may be affected by provisions of the collective bargaining agreement between the City and the union representing the SRO. Furthermore, this Agreement shall be subject to all laws, rules, and regulations of the United States of America, State of Washington, and the City of Orting. Should any such authority effectively prevent the performance of the obligations set forth herein or otherwise materially interfere with the achievement of the purposes of this Agreement, either party may terminate this Agreement upon thirty (30) days written notice to the other.

8. Termination. If either party fails to comply with the terms and conditions of this Agreement, the other party, upon thirty (30) days prior written notice to the breaching party, may terminate this Agreement.

9. Modification. Either party may, in writing, request changes in the Agreement. Except as otherwise provided herein, any and all agreed modifications shall be in writing, signed by each of the parties and affixed to this Agreement.

10. Venue and Governing Law. In the event of litigation arising out of any of the terms of this Agreement, the venue of such action of litigation shall be in the courts of the State of Washington, County of Pierce. This Agreement shall be governed by the law of the State of Washington.

11. Mediation / Arbitration Clause. If a dispute arises from or relates to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under Judicial Dispute Resolution LLC ("JDR") service rules or policies before resorting to arbitration. If the parties are unable to agree on the selection of a mediator or are unable to resolve the dispute by mediation pursuant to this section, or the parties waive mediation by written

agreement, then the parties agree to submit their dispute to binding arbitration by delivering written demand for arbitration to the other party. The parties shall agree upon one arbitrator within ten (10) days of the arbitration demand. The arbitrator must be a JDR panelist. If the parties do not mutually agree on the identity of the arbitrator within such period, the arbitrator shall be selected by the administrator of the JDR, according to the arbitration rules of the JDR, without further input by the parties. All statutes of limitations which would otherwise be applicable shall apply to any arbitration proceeding hereunder. The arbitration will be conducted in Orting, Washington under the procedures of the Arbitration Rules of Judicial Dispute Resolution LLC in effect on the date hereof as modified by this Section. Any issue about whether a claim must be arbitrated pursuant to this provision shall be determined by the arbitrator.

12. Confidentiality. Laws involving confidentiality govern both the District and the City. Both the District and the City agree their employees, subcontractors, and others shall maintain the confidentiality of all information provided by the other to the extent required by the laws governing each. The federal Family Educational Rights and Privacy Act governs the District and the City understands this act and other state and federal laws will restrict the dissemination of certain information to the City. The District likewise understands that certain intelligence and law enforcement information is to remain confidential and in the sole control of the City. Each party agrees to respect the requirement imposed on the other and, in the event of any judicial action, to promptly notify the other of any attempt to seek disclosure of information.

13. Notices. Any notices required to be given by the Parties shall be delivered at the addresses set forth below. Any notices may be delivered personally to the addressee of the notice or may be deposited in the United States mail, postage prepaid, to the address set forth below. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing.

14. No Joint Venture or Separate Entity Created. No joint venture or partnership is formed as a result of this Agreement, and no separate legal entity is formed hereby. The employees or agents of each Party who are engaged in the performance of this Agreement shall continue to be employees or agents of that Party subject to the policies, procedures and control of that Party, and shall not be considered for any purpose to be employees or agents of the other Party.

15. Severability. If any term or condition of this Agreement or the application thereof to any persons(s) or circumstances is held to be unconstitutional or invalid, such invalidity shall not affect the validity of the remaining portion of this Agreement and the remainder shall remain in full force and effect. The terms and conditions of this Agreement are declared severable.

16. Captions. The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof

17. No Waiver. Waiver of any breach or condition of this Agreement shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this Agreement shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.

18. Entire Agreement. This written Agreement represents the entire agreement between the parties and supersedes any prior oral statements, discussions, or understanding between the

parties.

19. Counterpart Originals. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties below have executed this Agreement, and by doing so, acknowledge that they have read this Agreement, understand its terms, and enter this Agreement in a knowing, intelligent, and voluntary manner.

ORTING SCHOOL DISTRICT

CITY OF ORTING

By: _____

By: _____

Date: _____

Date: _____

DRAFT

Appendix A: Payment for Services Schedule

If SRO is utilized on a full-time, forty (40) hour per week basis, payments to the City shall be based on the following schedule:

202 4 – 202 5 School Year	\$1 13 07,000
202 5 – 202 6 School Year	\$11 6 0,000

If SRO is utilized on a part-time basis, payments to the City shall be based on the following schedule:

<u>2024 – 2025 School Year</u>	<u>\$86.00 / hour</u>
<u>2025 – 2026 School Year</u>	<u>\$88.00 / hour</u>

Additional hours that are requested by the District, whether on a full-time or part-time SRO basis, shall be based on the following schedule:

202 4 – 202 5 School Year	\$8 6 4.00 / hour
202 5 – 202 6 School Year	\$8 8 6.00 / hour

The District shall only be responsible for payment of SRO overtime hours to the City when SRO services are being provided on a full-time forty (40) hour per-week basis.

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Appendix B– School Resource Officer Scope of Work

The School Resource Officer (SRO) is a fully-commissioned, uniformed police officer assigned to maintain a safe and secure environment for students and faculty at schools located in the Orting School District. The SRO position is funded through an inter-local agreement between the City of Orting and the Orting School District.

Goal and Program Benefits:

The SRO program should help reduce crime in the schools and community. It will do so by intervening earlier in the delinquency pattern as well as offering students a positive role model. The physical security of the schools will be improved. This will result in a safer environment for students and faculty. The SRO will improve the liaison between students and faculty and the City of Orting Police Department. Overall, the relationship between the schools, staff, students, the City of Orting Police Department, and the community will improve.

SRO Duties:

1. Patrol all four district schools and surrounding areas to identify, investigate, deter and prevent crimes, especially incidents involving drugs, gang involvement, weapons, youth violence, harassment or similar activities. Patrol other district facilities within the city on an “as needed” basis.
2. Provide specialized training to school staff and students designed to improve security in the school. Topics, for example, can include drug and gang identification, stranger awareness, sexual predators, crime prevention, and safety presentations, etc.
3. Provide advice to school district personnel on law enforcement issues. SRO will assist in suggesting solutions to security problems that arise in the school district.
4. Provides a positive atmosphere when interacting with students. Will be available during student lunch periods, recess, before school, and assemblies when schedule permits.

5. Handle traffic complaints involving students on district properties and immediately adjoining areas.
6. Work with school district security personnel on matters of mutual concern and provide them with training to enhance school safety.
7. Assist school district personnel in the identification of/and behavior modification of behaviors not conducive to a positive school environment and assist in law enforcement and security-related problem solutions.
8. Work flexible or adjusted shifts when necessary and permissible by labor agreement (CBA) to accommodate evening meetings, presentations, or other activities involving the SRO.
9. Attend City of Orting Police Department training and meetings as required.
10. SROs generally will strive to limit vacations during periods in which school is in session. If this should occur, the City agrees to make reasonable efforts to assign other officers to provide SRO services in the regular officer's absence.
11. The SRO shall comply with and be subject to the City of Orting Police Department's operating policies and personnel policies.
12. The SRO shall not be responsible for the administration of student discipline. The administration of student discipline shall be the duty of the District.
13. The Assistant Superintendent of Business, Operations and Safety will be the main point of contact for the SRO and will meet on a regular basis to provide oversight of district needs and discussion of impacting issues.
14. The SRO and Assistant Superintendent will oversee a working schedule that meets the needs of the district.
15. The SRO will participate in Level 1 and Level 2 threat assessments in collaboration with District Staff.