

COMMISSIONERS

Jeff Craig - Chair
Robert Agfalvi - Vice Chair
Jason Arbogast
Charles Brass
Stephanie Kuxhausen
Shawna Punzalan - Secretary



City of Orting Civil Service Commission MEETING AGENDA

Monday, August 26, 2024
7:00 pm
City Hall Council Chambers
104 Bridge Street S, Orting, WA
Zoom - Virtual

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

This meeting is being held in person and through the platform Zoom. A link for virtual participation can be found on the agenda or on the City's website.

<https://us06web.zoom.us/j/83585475918?pwd=72U9lgkUpPYDbfPOCUqhaRoN1l6zje.1>

Telephone: 1-253-215-8782 – Meeting ID: 835 8547 5918 and the passcode 317832.

2. APPROVAL OF MINUTES

Motion: To approve minutes from May 20, 2024 meeting.

3. CJTC BASIC LAW ENFORCEMENT ACADEMY GRADUATION

Graduation ceremonies for Orting's most recent Entry Level hire, Brandon Bare, will be held on Thursday, August 29, 2024 at 11:00 am.

4. HIRING UPDATE

Review of the current status of eligible candidates and open positions within Orting Police Department.

5. NEXT MEETING

Schedule next regular meeting.

6. NEW BUSINESS

7. ADJOURNMENT

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ORTING CIVIL SERVICE COMMISSION

Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom - Virtual
Monday, May 20, 2024
7:00 pm

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE

Chair Jeff Craig called the meeting to order at 7:00 pm. Vice-chair Robert Agfalvi led the pledge of allegiance.

2. ROLL CALL

Present: Chair Jeff Craig, Vice-Chair Robert Agfalvi, Commissioner Jason Arbogast, Commissioner Charles Brass, Commissioner Stephanie Kuxhausen, Secretary Shawna Punzalan

3. APPROVAL OF MINUTES

Motion: To approve minutes from March 25, 2024 meeting

Motion: Commissioner Kuxhausen made a motion to approve minutes from March 25, 2024. Seconded by Commissioner Jason Arbogast.

Motion passed (4-0)

4. HIRING UPDATE

The background check for Lateral Applicant Kidwell is nearing completion. All testing is now complete, he has received a conditional offer of employment, and we are only waiting on the return of the last few pieces of information from the background questionnaires.

Modification and presentation of the recruiting video at PST testing events created a substantial uptick in the number of applicants. To address the increase in applicants, the PD brought on additional help to conduct background investigations. The background investigator recently retired from the City of Bonney Lake PD where he worked as a Sergeant.

The PD is excited that the detective selection process is almost complete. Chief would like to thank both Shawna and the Commission for continuing to work with the PD and doing such a great job processing applicants and getting lists certified as quickly as possible. Chief is very appreciative for all of the hard work being done.

5. REASSIGN ORAL BOARD QUESTION

Oral Board evaluators recommended moving question "D" from the entry level list to the BLEA/Lateral question list as it is more in line with the experience and training they have received.

Discussion followed

Consensus reached to keep question D as pool question for entry level and add to the rotation questions on BLEA/Lateral question list.

Action: Secretary Punzalan will update question pools as indicated by adding current question “D” from the entry level list to the BLEA/Lateral list as question “D” for rotational use.

6. ADJOURNMENT

Meeting adjourned at 7:12 pm

Motion: Vice-Chair Agfalvi made a motion to adjourn. Seconded by Commissioner Kuxhausen.

Passed (4-0)

~~Next Meeting: June 24, 2024 AT 7:00 PM~~

~~Next Meeting: July 22, 2024 AT 7:00 PM~~

Next Meeting: August 26, 2024 at 7:00 PM

Approved:

Chair Jeff Craig

Executive Assistant Danielle Charchenko

YOU ARE INVITED TO



Graduation
CEREMONIES

BLEA CLASS 891

HONORING

Brandon Bare

THURSDAY, AUGUST 29TH | 11:00 AM

**Washington State Criminal Justice Training Center
19010 1st Avenue S
Burien, WA 98148**

***balloons are not allowed into the CJTC building*



ORTING POLICE DEPARTMENT

August 22, 2024

Dear City of Orting Civil Service Commissioners,

I am thrilled to share some fantastic news with you all. As of the first week of August, we have achieved full staffing levels within our department. This milestone marks a significant achievement for our team, and is a testament to the collective efforts of Police staff, City Hall staff, and the Civil Service Commission.

Reaching full staffing is not just a numbers game—it's about ensuring we have the right people in the right places to deliver the highest level of service and support to our city. It means we can better manage our workload, enhance our response times, and continue to build strong relationships with the community we are so dedicated to protecting.

This accomplishment would not have been possible without the hard work and dedication of each one of you. Your commitment to our mission and your support during the hiring process have been crucial in reaching this goal. As a result, in just 12 months, we were able to conduct background investigations on thirteen applicants, ultimately hiring four full-time Officers. I want to express my deepest gratitude to everyone involved.

Again, thank you for your dedication, professionalism, and the exceptional work you do every day. I continue to look forward toward the exciting opportunities that lie ahead.

Warm regards,

Devon Gabreluk
Chief of Police
dgabreluk@cityoforting.org