



**CGA Committee Minutes**  
**June 5th, 2024**  
**9:00am**

- Greg Hogan, Councilmember, Chair**
- Jeff Sproul, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**
- Danielle Charchenko, Executive Assistant/Records Clerk**

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**1. Call to Order.**

Councilmember Greg Hogan called the meeting to order at 9:00am. In attendance at the meeting was Councilmember Greg Hogan, Councilmember Jeff Sproul, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, Activities and Events Coordinator Michell Alfieri, and HR/Payroll Clerk Shawna Punzalan.

**2. Public Comments.**

No public comments were made.

**3. Agenda Items**

**A. AB24-17 – Safe Parking.**

City Clerk Kim Agfalvi briefed on recommendations for implementing safe parking proposed by Councilmember Sproul. Councilmember Sproul commented on additional recommendations that would require a public meeting be hosted by the organization intending to host a safe parking site and recommended the site include a 6ft privacy fence for safety. Councilmember Hogan requested that Council further define the term “secular”. Committee discussion followed.

**Action:** Move forward to study session on June 12<sup>th</sup>, 2024 for Council consideration.

**B. AB23-30 – Murrey’s Franchise Agreement.**

City Clerk Kim Agfalvi briefed that Murrey’s had made a proposal to amend the current contract and stated that the proposed amendments are for the following sections: term extension, exclusive rights and obligations, collection services, rate adjustments, billing and customer service, liability and indemnification, and exhibits and appendices. Councilmember Sproul suggested creating a new contract as opposed to amending the original. Committee discussion followed.

**Action:** Bring back to July 3<sup>rd</sup>, 2024 CGA Committee meeting.

**C. AB24-50 – Compensation Study.**

HR/Payroll Clerk Shawna Punzalan briefed on the 2024 wage study that was completed at the request of Council and briefed on the presentation of the wage study that was made during the May 15<sup>th</sup>, 2024 study session by associates from Cabot Dow. She briefed that the results of the compensation study

recommended wage increased for the 2024-2025 year and recommended additional language be incorporated into the City of Orting Compensation Policy. Committee discussion followed.

**Action:** Move forward to study session on June 12<sup>th</sup>, 2024 for Council consideration as two separate items: Compensation Study and Compensation Policy.

**D. AB24-54 – Budget Amendment – Summer Recreation Staffing.**

Finance Director Gretchen Russo briefed that previous summer recreation staff was hired as subcontractors as opposed to employees and stated that upon review of the subcontractor definitions and employment regulations, staff is recommending hiring summer staff as employees for this year. Committee discussion followed.

**Action:** Move forward to study session on June 12<sup>th</sup>, 2024 for Council consideration.

**E. AB24-55 – Grant Policy Review.**

City Clerk Kim Agfalvi briefed that staff brought forward the existing grant policy for review prior to advertising grant applications for 2025. Councilmember Sproul requested that verbiage is added to the application to include an additional line stating Grant recipients shall report the organization's use of the grant funds to the City Council in the manner set forth in the aforementioned contract and by the date set therein. Failure to report shall compromise the grant recipient's ability to receive future grants. Committee discussion followed.

**Action:** Move forward to study session on June 12<sup>th</sup>, 2024 for Council consideration.

**F. AB24-56 – RCO Grant Application Resolution.**

Activities and Events Coordinator Michell Alfieri briefed that the City is in the process of applying for grant funding from the Washington State Recreation and Conservation Office (RCO) for the construction of pickleball court, tennis courts, and a basketball court at Charter Park. She stated the application process requires a resolution to authorize city staff to act as the authorized representative on behalf of the City of Orting. Committee discussion followed.

**Action:** Move forward to study session on June 12<sup>th</sup>, 2024 for Council consideration.

**G. AB24-42 – Council Goals.**

City Clerk Kim Agfalvi briefed on potential Council goals identified for CGA Committee consideration. Councilmember Sproul suggested adding a component to the youth advisory board for clean up and weeding as a community team building day. Committee discussion followed.

**Action:** Bring back to July 3<sup>rd</sup>, 2024 CGA Committee meeting.

**4. Meeting Minutes of May 1<sup>st</sup>, 2024.**

The meeting minutes of May 1<sup>st</sup>, 2024 were approved.

**5. Action Items/Round table review.**

Final comments.

Identify Items that are ready to move forward, establish next meeting's agenda.

July Meeting Date – Currently scheduled for July 3<sup>rd</sup>.

**6. Adjournment**

Councilmember Hogan adjourned the meeting at 10:37am.

ATTEST:

*Kimberly Agfalvi*  
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Kimberly Agfalvi, City Clerk, CMC