

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger
Tom Bush



ORTING PLANNING COMMISSION

Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
May 6th, 2024
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Dan Swanson, Erika Bartholomew, Joe Pestinger, and Tom Bush.

Absent: Commissioner Chris Rule

Co-Chair Craig made a motion to excuse Commissioner Rule. Seconded by Commissioner Pestinger.

Motion passed (5-0).

Staff present: Planning Commission Secretary Danielle Charchenko.

Virtual: City Administrator Scott Larson and City Planner MillieAnne VanDevender

2. AGENDA APPROVAL.

Chair Cochran requested that Cargo Containers be added under Old Business as Item C.

Co-Chair Craig made a motion to add Cargo Containers under Old Business as Item C. Seconded by Commissioner Swanson.

Motion passed (5-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. WELCOME COMMISSIONER

Chair Cochran welcomed Commissioner Tom Bush to the Planning Commission.

5. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the April 1st, 2024 minutes with corrected scriveners' errors. Seconded by Commissioner Pestinger.

Motion passed (5-0).

6. ARCHITECTURAL DESIGN REVIEW

A. ADR 2024-06 – 514 Deeded - Duplex

Planning Commission Secretary Danielle Charchenko read the staff report for ADR 2024-06 and stated that recommendation was approval as presented.

Planning Commission discussion followed.

Next Planning Commission Meeting: Monday, June 3rd, 7:00pm

Co-Chair Craig made a motion for approval of ADR 2024-06 as submitted. Seconded by Commissioner Swanson.

Motion passed (5-0).

7. NEW BUSINESS.

A. RV Code Amendments – Workshop

City Planner MillieAnne VanDevender gave a presentation for proposed code updates to OMC 10-14-3, 13-2-19, 13-4-2, and 13-5-3 regarding Recreational Vehicles. She stated code changes are needed if the City desires to allow occupancy outside of RV parks and to create a permitting process to allow short-term occupancy. Discussion topics included short-term occupancy, sewer connections, RV definition, and outdated terms and codes.

Planning Commission discussion followed.

City Planner MillieAnne VanDevender will prepare a final draft of the amended codes for another workshop at the June meeting and a public hearing will be held during the July Planning Commission meeting.

Co-Chair Craig made a motion to extend the meeting to 9pm. Seconded by Commissioner Pestinger.

Motion passed (5-0).

8. OLD BUSINESS.

A. Dumpster Violations

City Administrator Scott Larson stated Code Enforcement Officer Curt Ek has been working with a couple of previously addressed locations.

B. Sign Code Violations

The Planning Commission requested that The Wellness Shop, Jac's Brows, and Firehouse be reached out to about their unapproved signage. Tugboat Willy's signage issues have been resolved.

C. Cargo Containers

Chair Cochran stated the orange cargo container located on Calistoga and Eldredge is only permitted with a minimum of five acres. City Administrator Scott Larson stated that Code Enforcement Officer Curt Ek has given the resident 30-days to remove the cargo container from their property. He stated that Business Solutions is utilizing an emergency storage and use container after they had a pipe burst.

9. GOOD OF THE ORDER.

1. Planned Absences.

Commissioner Pestinger will be absent for the July Planning Commission meeting.

2. Report on Council Meetings.

City Administrator Scott Larson briefed the following highlights from the April Council Meetings:

- Safe parking discussion has been sent back to committee for further discussion.
- Council has been discussing RV code amendments and will continue the discussion once the Planning Commission has provided a recommendation.
- In March 2023 Council approved an additional 0.1% sales tax to be used for housing. Council approved the ECONorthwest scope and budget to conduct a needs assessment of our community to understand where these dollars would be best spent.

Next Planning Commission Meeting: Monday, June 3rd, 7:00pm

- The public safety committee is considering the addition of advisory speed signs throughout town and speed cameras in school zones.
- Council authorized the Mayor to enter into a contract with Quigg Brothers for the pedestrian bridge construction over SR 162 at Rocky Road. Construction is anticipated to begin towards the end of summer.

3. Agenda Setting.

The Planning Commission requested to bring back RV code amendments workshop and leave dumpsters and sign code violations under Old Business.

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Pestinger.

Motion passed (5-0).

Chair Cochran adjourned the meeting at 8:50pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary