

COUNCILMEMBERS

- Position No.
1. Tod Gunther
 2. Chris Moore
 3. Don Tracy
 4. Jeff Sproul
 5. Stanley Holland
 6. Greg Hogan
 7. Melodi Koenig



ORTING CITY COUNCIL

Regular Business Meeting Minutes
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
June 12th 2024
7:00 p.m.

Regular Business Meeting - Mayor Joshua Penner, Chair.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Penner called the meeting to order at 7:00pm. Councilmember Holland led the Pledge of Allegiance.

Councilmembers present: Councilmembers Chris Moore, Jeff Sproul, Stanley Holland, Greg Hogan, Melodi Koenig and Deputy Mayor Gunther.

Absent: Councilmember Tracy.

Councilmember Koenig made a motion to excuse Councilmember Tracy. Seconded by Councilmember Sproul.

Motion passed (6-0).

Staff present: City Administrator Scott Larson, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, City Attorney Charlotte Archer, Acting Public Works Director/Public Works Superintendent Ryan McBee, Engineer JC Hungerford, Police Chief Devon Gabreluk.

Executive: Mayor Penner.

2. REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

No requests were made.

3. PUBLIC COMMENTS.

No public comments were made.

4. PRESENTATION.

A. Vision 2050 Award Plaque Presentation – Puget Sound Regional Council.

Josh Brown from the Puget Sound Regional Council presented the City of Orting with the Vision 2050 award for the Orting Emergency Evacuation Bridge.

5. CONSENT AGENDA.

A. Claims Voucher.

Claims voucher list dated June 12th, 2024 which includes voucher numbers 55964 through 56010 in the amount of \$313,164.01, electronic fund transfers in the amount of \$0.00 for a grand total of \$313,164.01.

B. Payroll Voucher.

Payroll check numbers 24246 through 24250 in the amount of \$45,818.29, electronic deposit transmissions in the amount of \$206,798.42 for a grand total of \$252,616.71 for the period covering May 16th, 2024 to May 31st, 2024.

C. Meeting Minutes - Meeting minutes of May 29th, 2024.

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

Next Regular Meeting: June 26th, 2024

Councilmember Sproul made a motion to approve the consent agenda as prepared. Seconded by Councilmember Koenig.

Motion passed (6-0).

Study Session Meeting – Deputy Mayor Tod Gunther, Chair

6. COMMITTEE REPORTS.

A. Public Works - CM Moore & CM Koenig.

- Public Works Committee goals.
- Project updates from Engineer JC Hungerford.
- Water Resource Recovery Facility upgrade update.
- Transportation Improvement budget.
- Building Department monthly report.

B. Public Safety - CM Tracy & CM Holland.

- Automated School Zone Enforcement update.
- EPIC Emergency Management Interlocal Agreement.
- Public Safety Committee goals.
- Speed display signs.
- 2024 Arrive Alive event.
- SWAT ILA Amendment.
- Monthly statistics.

C. Community and Government Affairs - CM Hogan & CM Sproul.

- Murrey's Franchise agreement update.
- All other items discussed are on the agenda for discussion.

7. STAFF REPORTS.

Police.

Police Chief Devon Gabreluk briefed on the following:

- Hiring update.
- Monthly EPIC meeting was hosted at the City of Orting.
- Speed Zone camera progress update.

Public Works.

Acting Public Works Director/Public Works Superintendent Ryan McBee briefed on the following:

- Water use efficiency report results.
- Wastewater will raise manholes in Carbon River levee area to help mitigate stormwater inflow into the system.
- Stormwater source control inspections are nearing completion for the year.
- NPDES permit cycle beginning in July 2024 with tighter requirements over the upcoming years.
- Request for bids for crack sealing has been posted with a due date of June 26th, 2024.
- June 26th, 2024 preconstruction meeting for Orting Emergency Evacuation Bridge and tentative timeline for start of construction.

Clerk.

City Clerk Kim Agfalvi briefed on the following:

- Upcoming Events.
- Upcoming summer activities.
- Clerk School update.

Administration.

City Administrator Scott Larson briefed on the following:

- AWC Annual conference update.
- Comprehensive Plan update and working with Planning Commission.
- Recreational Vehicle code.
- Code enforcement officer update.

Finance.

Finance Director Gretchen Russo briefed on the following:

- Budget department meetings are beginning for 2025 budget.

Executive.

Mayor Penner briefed on the following:

- AWC Annual Conference update.
- Councilmember Sproul will be attending a Municipal Budgeting and Fiscal Management workshop in August in Wenatchee.
- Councilmember Sproul and Mayor Penner are participating in a Collaborative Elected Leaders Institute which works with peers on leadership ideas as part of a multijurisdictional team.

8. AGENDA ITEMS.

A. AB24-17 – Safe Parking – CGA Committee.

Councilmember Hogan briefed on proposed recommendations prepared by Councilmember Sproul with regards to safe parking along with items recommended by the committee to include 6ft privacy fencing, further defining the term “secular” and mirroring secular and religious guidelines as close to each other as possible, specific timelines for progress reports on sites utilizing safe parking and guidelines on publicizing to the public the intent to start a safe parking site. Council discussion followed.

Action: Move item forward to Planning Commission for consideration.

B. AB24-47 – Transportation Benefit District (TBD) Funding Alternatives – Public Works Committee.

Councilmember Moore briefed that the Public Works Committee had been discussing TBD funding and was exploring possibly adding a ten- or twenty-dollar car tab fee to vehicle licensing renewals and registrations as a funding source and stated that the committee was also looking for alternative funding options. He stated that committee wanted to bring the item before Council for discussion and consideration. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 as a standalone item.

C. AB24-60 – Orting Emergency Evacuation Bridge Construction Management Contract – Public Works Committee.

Councilmember Moore briefed on the proposed construction management contract with Parametrix to provide pre-construction services, construction management services, and related services in the amount of \$1,075,210.54 for the Orting Emergency Evacuation Bridge. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 as a consent agenda item.

9:08pm - Deputy Mayor Gunther recessed the meeting for 15 minutes for a break.

9:23pm – Deputy Mayor Gunther resumed the meeting.

D. AB24-48 – Stormwater Plan Scope and Budget – Public Works Committee.

Councilmember Moore briefed on the proposed stormwater plan scope and budget and stated that this is an update of the 2010 plan and incorporates necessary adjustments to comply with regulatory standards and also addresses contemporary stormwater management needs. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 as a consent agenda item.

E. AB24-50 – Compensation Wage Study – CGA Committee.

Councilmember Hogan briefed on the proposed compensation wage study that was completed by Cabot Dow and Associates and Councilmember Sproul briefed that the study was completed at the request of the Council at the end of 2023 to complete the study and review wages for non-represented employees. Finance Director Gretchen Russo stated that the 2024 budget has budget capacity for the recommended wages being presented. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 combined with the budget amendment for summer recreation staffing as a standalone item.

F. AB24-58 – Compensation Policy – CGA Committee.

Councilmember Hogan briefed on the proposed compensation policy and stated the policy would provide further guidelines and clarification of how and why salaries and wages are calculated and presented in the Mayor's draft budget. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 as a consent agenda item.

G. AB24-54 – Budget Amendment Summer Recreation Staffing – CGA Committee.

Councilmember Hogan briefed on the proposed budget amendment to provide summer recreation staffing for the Parks and Recreation program and stated this would add summer recreation position as employees and not subcontractors. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 combined with the budget amendment for staff wage increases as a standalone item.

H. AB24-55 – Grant Policy Review – CGA Committee.

Councilmember Hogan briefed on the proposed grant policy and stated that staff has added in verbiage on the grant application that would need to be acknowledged by the recipient that they would be required to report back to the City the use of the grant funds in the manner set forth in the contract signed when receiving funds. Council discussion followed.

Action: Move forward to regular business meeting on June 26th, 2024 as a consent agenda item.

I. AB24-56 – RCO Grant Application Authorization – CGA Committee.

Councilmember Hogan briefed on the RCO Grant Authorization and stated staff is applying for a grant through the Recreation Conservation Office (RCO) office and need Council authorization to move forward in the grant process. Council discussion followed.

***Councilmember Hogan made a motion to approve the RCO Grant authorization as presented.
Seconded by Councilmember Koenig.***

Motion passed (6-0).

J. AB24-57 – 6-Year Transportation Improvement Plan (TIP) – Public Works Committee.

Councilmember Moore briefed on the Transportation Improvement Plan for 2025-2030 and stated the committee recommended moving the item forward to regular business meeting on June 26th, 2024 for a public hearing and Council consideration.

Action: Move forward to regular business meeting on June 26th, 2024 for public hearing a possible Council vote.

K. AB24-59 – EPIC Emergency Management Interlocal Agreement – Public Safety Committee.

Councilmember Holland briefed on the EPIC Emergency Management Interlocal agreement amendment and stated that the amendment adds language that authorizes the City of Puyallup to make resource requests for emergency equipment/supplies with the County/State on behalf of other EPIC agencies during emergencies when requested and also adds the Town of South Prairie to the ILA as a signatory agency. Chief Gabreluk briefed that the interlocal agreement also adds an updated cost-sharing schedule for signatory agencies due to the addition of South Prairie.

Action: Move forward to regular business meeting on June 26th, 2024 as a consent agenda item.

L. AB24-61 – Fisk Road Easement – Administration.

City Administrator Scott Larson stated that staff received an inquiry from a potential property buyer agent and seller agent representing parties selling and buying a parcel on Fisk Road adjacent to our Harman Springs site. He briefed the potential buyer would need an easement from the City to access the parcel as it is currently landlocked and stated the request is a proprietary City function and is within the Council's purview to grant access. City Administrator Larson stated that the City would need to work with the engineer on a risk analysis as the parcel is adjacent to a City water source. Council discussion followed.

Action: By consensus Council decided to not move the item forward.

9. EXECUTIVE SESSION.

City Attorney Charlotte Archer stated that the meeting would be entering into an executive session per RCW 42.30.110(1)(i), pertaining to litigation or proposed legal risk of a proposed action when public discussion would have adverse legal or financial consequences, for twenty minutes, with possible action to follow.

Executive session began at 10:29pm.

Executive session extended for 5 minutes at 10:49pm.

Executive session extended for 5 minutes at 10:54pm.

Executive session ended at 10:59pm.

Councilmember Koenig made a motion to authorize the mayor to execute a settlement agreement with the property owners of 702 Kansas St SW in a form authorized by the City Attorney. Seconded by Councilmember Hogan.

Motion passed (6-0).

City Attorney Charlotte Archer stated that the meeting would be entering into an executive session per RCW 42.30.110(1)(i), pertaining to litigation or proposed legal risk of a proposed action when public discussion would have adverse legal or financial consequences, for twenty minutes, with no action to follow.


Executive session began at 11:01pm.

Executive session extended for 20 minutes at 11:21pm.
Executive session extended for 20 minutes at 11:41pm.
Executive session at extended for 10 minutes at 12:01am.
Executive session extended for 5 minutes at 12:06am.
Executive session extended for 5 minutes at 12:11am.
Executive session extended for 5 minutes at 12:16am.
Executive session ended at 12:19am.


10. ADJOURNMENT.

Deputy Mayor Gunther adjourned the meeting at 12:19am.

ATTEST:


Joshua Penner (Jun 27, 2024 09:32 PDT)

Joshua Penner, Mayor


Kim Agfalvi (Jun 27, 2024 09:33 PDT)

Kimberly Agfalvi, CMC, City Clerk










Council Minutes 6.12.2024

Final Audit Report

2024-06-27

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