

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger



ORTING PLANNING COMMISSION

Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
April 1st, 2024
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Chris Rule, Dan Swanson, Erika Bartholomew, and Joe Pestinger.

Staff present: City Administrator Scott Larson and Planning Commission Secretary Danielle Charchenko.

2. AGENDA APPROVAL.

Co-Chair Craig made a motion to approve the agenda as prepared. Seconded by Commissioner Rule.

Motion passed (5-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the February 4th, 2024 minutes as prepared. Seconded by Commissioner Rule.

Motion passed (5-0).

6. ARCHITECTURAL DESIGN REVIEW

A. ADR 2024-04 - Journeyman Grappling – Signage

Planning Commission Secretary Danielle Charchenko read the staff report for ADR 2024-04 and stated that recommendation was approval as presented.

Planning Commission discussion followed.

Co-Chair Craig made a motion for approval of ADR 2024-04 with the required modification that a matte finish be used opposed to glossy finish. Seconded by Commissioner Rule.

Motion passed (5-0).

B. ADR 2024-05 – Charter Park – New Construction

Planning Commission Secretary Danielle Charchenko read the staff report for ADR 2024-05 and stated that recommendation was approval as presented.

Next Planning Commission Meeting: Monday, May 6th, 7:00pm

Planning Commission discussion followed.

Co-Chair Craig made a motion to approve ADR 2024-05 with modification of adding siding, at the discretion of the owner, instead of leaving CMU blocks visible. Seconded by Commissioner Swanson.

Motion passed (5-0).

7. NEW BUSINESS.

None.

8. OLD BUSINESS.

A. Dumpster Violations

Chair Cochran asked about cargo containers located on a residential lot. City Administrator Scott Larson stated cargo containers are allowed in Residential Urban zones, per OMC 13-4-2.

B. Sign Code Violations

Co-Chair Craig requested the Code Enforcement Officer ask Aceituno's to remove their non-compliant corrugated plastic signs from the City's right-of-way. He also requested that Code Enforcement issue a non-compliance letter to Texaco if Tugboat Willy's does not remove their unpermitted sign from Texaco's freestanding sign. Commissioner Swanson requested that L&M Firehouse be notified about their unapproved temporary signage. Planning Commission Secretary Danielle Charchenko provided updates about signage stating the Wellness Shop is preparing an ADR for permanent signage, Jac's Brows and Custom Apparel and Embroidery have not responded to their unapproved temporary signage letters, and Orting Yard is continuing to work through building permit requirements.

9. GOOD OF THE ORDER.

1. Planned Absences.

Commissioner Rule will be absent for the May Planning Commission meeting.

2. Report on Council Meetings.

City Administrator Scott Larson stated several chapters of the comprehensive plan are being sent out for review. The Planning Commission can expect to see Comprehensive Plan Updates on the May agenda to forward a recommendation to City Council. City Administrator Scott Larson briefed the following highlights from the March Council Meetings:

- SEPA code amendments have been reviewed by City Council and there will be a Public Hearing on April 10th.
- Recovery Café made a request to offer Safe Parking at their facility. Council is reviewing policy and code changes that this request requires before/if this request is considered.
- Council is reviewing RV code updates to allow residents short-term use, up to 14 days, and prohibit long-term use unless attached to a building permit.
- Council is reviewing Development code updates. An appeal of variance approved by the hearing-examiner uncovered inconsistencies throughout the appeal process within the code. Amendments will be made to ensure a clear understanding of the process.

3. Agenda Setting.

The Planning Commission requested to add Comprehensive Plan Updates to New Business and leave dumpsters and sign code violations under Old Business.

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Rule.

Motion passed (5-0).

Chair Cochran adjourned the meeting at 8:11pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary