

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
March 6, 2024 @ 2:30 p.m.

Councilmember Moore called the meeting to order at 2:35 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmember Moore and Councilmember Koenig.

City Employees: Present, Public Works Director Marshall Maurer, PW Superintendent Ryan McBee, PW Administrative Assistance Laura Hinds, PW Records Clerk Alison Williams and Finance Director Gretchen Russo, City Clerk Kim Agfalvi, and Executive Assistant Danielle Charchenko; Absent City Administrator Scott Larson, Capital Projects Manager John Bielka, and Building Official Tim Lincoln

Professional Representatives: Engineer JC Hungerford, Parametrix

Guests or Public Comment: None

APPROVAL OF MINUTES:

CM Moore motions to approve the minutes of February 7, 2024, CM Koenig second the motion.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. Administration – City Planner MillieAnne Van Devender

1.1 SEPA Code Amendments to OMC 15-14 and Code Additions to MOC 10-16-5 – Ms. Van Devender presented the SEPA Code Amendments and Code Additions to the committee, providing draft ordinance and proposed changes to OMC 10-16 and OMC 15-14.

Recommendations include:

- Revisions to OMC 15-14-3-2 (A)(1) to allow for up to nine residential dwelling units instead of the current threshold of four residential dwelling units.
- Revisions to OMC 15-14-3-2 (A)(3) to allow for an office, school, commercial recreational, service to storage building up to 12,000 square feet and 40 parking spaces, instead of the current threshold of 4,000 square feet and 20 parking spaces.
- Revising OMC 15-4-3-2(A)(4) to allow for parking lots up to 40 parking spaces, instead of the current threshold of 20 parking spaces.

- Revision to OMC 15-4-3-2(A)(5) to allow for fills and/or excavations up to 1,000 cumulative cubic yards, instead of the current threshold of 500 cubic yards.

Proposed Additions:

- Adding to OMC 15-14-3, to clarify that the SEPA Official may utilize the Optional Determination of Nonsignificance (ODNS) Process. See WAC 197-11-355 for rules.
- Adding to OMC 15-14-4-2, update to include a proposal which would add a Fees section
- Adding to OMC 15-14, minor text change proposed throughout the entire chapter to for clarity, including the addition of a definition for “Early Notice” in OMC 15-4-2-3.
- Adding to OMC 10-16-5, Inadvertent Discovery of Human Skeletal Remains

The committee recommends sending to Study Session for discussion and hold a public hearing during the following council meeting to review the Planning Commission’s recommendation.

2. Engineering – Update by JC Hungerford, PE

2.1 Kansas St SW Project Update:

- **Reconstruction** – A letter went out to property owners who may be impacted by the project. Though the letters intent was for temporary construction easement, it was not clear, appearing the City was taking property and left the property owners confused. A revised letter is being drafted and should be mailed out this week.
- **ROW** – NEPA is in process

2.2 Whitehawk Blvd Extension Update – Parametrix’ subconsultant PH Consulting is working on the channelization design and will be submitting a Plan for Approval (PFA) to WSDOT this Friday March 8. NEPA process is on hold due to tire dust issue created by 6PPd-quinone.

2.3 WSDOT Fish Passage – Regarding the relocation of City water line for the WSDOT fish passage project. Parametrix is coordinating with WSDOT on design alternative for temporary water line placement:

- Temporary Waterline Options: Card Creek crossing alternative is being discussed however, Rouch Creek has no alternative at this time.

2.4 Water System Plan – Mari Orama with Parametrix is working with City staff and making progress. CM Moore is requesting TSI reports, deferred maintenance & system reports.

2.5 CIPP Project – Relining project complete. Final pay estimates and paper work nearly complete.

CM Moore is requesting to meet after the meeting to discuss the bidding process regarding the Pedestrian Bridge Project.

3. **Project Management – Update by John Bielka**

- 3.1 **WRRF** – A 30% design expected in April 2024, with final design in 2025. A Lahar Sanctuary Scope and Budget was recently presented to PW Director Maurer for review.

4. **Public Works – Marshall Maurer**

- 4.1 **Side Sewer Policy & Procedure** – The revised Policy was presented in Nov. 2023 for discussion. CM Moore tabled the policy requesting to put more ownership on the city for 6” cleanout to the main. Today PW Director is requesting from CM Moore an off-table discussion to come up with the language for best interest of the City and property owners.
- 4.2 **TBD Policy** – Council voted to not approve the proposal for the car tab fee. This fee is needed in order to complete capital projects such as street preservation. The committee decided to table this item for a month and bring back to April's committee meeting with hopes to move to Study Session in April.

Project Updates:

- **2023 Sidewalk Repair & Replacement Project** – PW Director Maurer provided a short outline of the project showing nearly all property owners paid for the grinding of sidewalks to remove small heaves. A small amount of property owners has paid in full for sections replaced, and one property owner is making payments. Several property owners have not responded to the monthly invoice notices.
- **Water Meter Upgrades** – All meters purchased in 2023 have been installed. The team is waiting for the 2024-meter delivery, expected week of March 11.
- **PFAS Testing** – All test results reported as non-detected (ND)

5. **Finance – Gretchen Russo**

No updates

6. **Building Department**

- 6.1 **Building Code Update** – The State of Washington is moving forward with amending the energy codes in Section 10-1-3A, State Building Code, of Orting Municipal Code to conform with updates to the State Building Code under Chapter 19.27 of the Revised Code of Washington and the Revised Washington State Building Code Act; adopting the current state building codes; providing for severability and corrections; and establishing an effective date. Committee did not comment on moving forward. Will bring this back for April meeting.
- 6.2 **Monthly building report** was presented to show February permit activity. CM Moore is requesting status for incoming applications for projects of significance.

7. **Councilmember Comments**

CM Moor brought up the upcoming round-about project at SR 162 E and Orville Rd E. Requesting the City obtain a list of out-side City limit projects that may inadvertently impact the City. Will the timeline of these projects have an impact on future City-led projects, most notably the ongoing traffic issue.

Round Table:

No further comments


Meeting Summary: (Study Session March 20, 2024)


1.1 SEPA Code Amendments and Code Additions

Adjourn: CM Moore motioned to adjourn at 4:09 pm.

Attest:


Administrative Assistant Laura Hinds


Councilmember Moore


Councilmember Koenig