

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**February 7, 2024 @ 2:30 p.m.**

Councilmember Moore called the meeting to order at 2:35 p.m.

**ATTENDANCE:**

Elected Officials: Present, Councilmember Moore and Councilmember Koenig.

City Employees: Present, City Administrator Scott Larson, Public Works Director Marshall Maurer, PW Superintendent Ryan McBee, Capital Projects Manager John Bielka, PW Administrative Assistance Laura Hinds, PW Records Clerk Alison Williams and Finance Director Gretchen Russo, Building Official Tim Lincoln, City Clerk Kim Agfalvi, and Executive Assistant Danielle Charchenko

Professional Representatives: None

Guests or Public Comment: None

**APPROVAL OF MINUTES:**

CM Williams motion to approve the minutes of January 3, 2023 as presented.

**PUBLIC COMMENT & PRESENTATIONS:**

None

**DEPARTMENT REPORTS:**

**1. Engineering – Update by JC Hungerford, PE**

- 1.1 Kansas St Reconstruction Update** – The scope and budget was approved on January 31, 2024. Parametrix is working on the agreements with subconsultants to start work.
- 1.2 Whitehawk Blvd Extension Update** – Parametrix’ subconsultant PH Consulting is working on the channelization design and will be submitting a Plan for Approval (PFA) to WSDOT in February.

- 1.3 **WSDOT Fish Passage** – Parametrix is coordinating with WSDOT on design alternative for temporary water line placement:
- Variance: dimensions of culvert extension needed to accommodate the waterline.
  - Temporary Waterline Options: We have requested more geotechnical info from WSDOT to verify boring conditions.
- 1.4 **Village Green Outfall** – The City was in contact with property manager John Benedetti to discuss past communication issues and a path to move forward.
- 1.5 **Water System Plan** – Mari Orama with Parametrix started kick-off meeting with the City earlier this week. PW Director Maurer was in attendance and is working out details with PW Staff to obtain necessary information for the Plan.

2. **Project Management – Update by John Bielka**

- 2.1 **WRRF** – Kick off meeting took place for design with Wilson Engineering in November 2023. 30% design expected in April 2024, with final design in 2025.
- 2.2 **SR 162 Pedestrian Bridge** – The bid was advertised for construction on January 31, 2024. Bid opening is scheduled for February 21, 2024.
- 2.3 **General Sewer Plan, Scope & Budget - Sewer Plan** – will take 12 months to draft, needed for optional DOE loan. The cost to draft the plan is about \$180K. Sewer fund can support the cost. Will go to study session on February 21, 2024.

**CIPP Project Status –**

- ADA – SCJ finalizing plan. will have online complaint form available.
- Pavement Management Plan – SCJ finalizing plan with emphasis of overlay projects.
- Rural Town Center & Corridors: Trail Relocation – Can proceed with engineering on October 1, 2024. Construction could start October 1, 2024.
- Chlorine Generator for Well #1, #3 & #4. – Parametrix is working with DOH for approval.
- PLC upgrade – 2024 PLC Budget \$225,000 for water system

3. **Administration – Scott Larson**  
No Comments

4. **Public Works – Marshall Maurer**

4.1 **Side Sewer Policy & Procedure** – The revised Policy was presented at today’s meeting for discussion. Some points of discussion:

- Property owners are responsible for side sewer from the building to property line at 6” clean out.
- Per the Code, property owners are responsible for obtaining a ROW permit to construction and connect to the City’s main.
- From the 6” clean out to the main, the City is responsible for maintaining.

A decision was not made to move forward to study session and will be remain on agenda for March.

5. **Finance – Gretchen Russo**

No updates

6. **Building Department**

6.1 **Building Code Update** – The State of Washington is moving forward with amending the energy codes in Section 10-1-3A, State Building Code, of Orting Municipal Code to conform with updates to the State Building Code under Chapter 19.27 of the Revised Code of Washington and the Revised Washington State Building Code Act; adopting the current state building codes; providing for severability and corrections; and establishing an effective date.

CM Moore wants to postpone from adopting the amendment until he reads to ensure this is best path forward for City residents and businesses. However, Building Official Lincoln stated even if the City doesn’t adopt the amendments right away, he is still obligated to uphold the Washington State Building Code amendments.

6.2 **Monthly building report** was presented to show January permit activity.

7. **Councilmember Comments**

CM Moore discussed the orange markings on sidewalks in the Rivers Edge/ Carbon River Landing area development. PW Director Maurer stated that PW Staff is out conducting a city-wide sidewalk inspection. Staff are identifying areas of heaved sidewalks that can be abated by scarifying the sidewalk, and areas that will require complete replacement. CA Larson mentioned that according to city code, it’s up to the property owner to maintain sidewalks abutting their property and that there is a process in which notices will be mailed to property owners requesting abatement. Each property owner will be given adequate time to complete abatement. If not, then the City will move forward with abatement and pass those costs back on to the property owner. CM Moore requested an update from previous inspection to bring to committee in March.

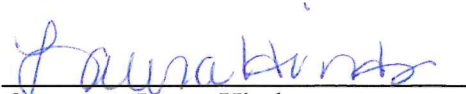
**Round Table:**


**Meeting Summary: (Study Session February 21, 2024)**

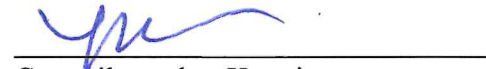
2.3 General Sewer Plan Scope & Budget

**Adjourn:** CM Moore motioned to adjourn at 4:05 pm.

**Attest:**

  
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Secretary Laura Hinds

  
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Councilmember Moore

  
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Councilmember Koenig