

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**July 5, 2023 @ 2:30 p.m.**

Councilmember Williams called the meeting to order at 2:30 p.m.

**ATTENDANCE:**

Elected Officials: Present, Councilmembers Williams and Councilmember Moore

City Employees: Present, City Administrator Scott Larson, Acting Public Works Director, John Bielka, Acting PW Supervisor Steve Daskam, Building Official Tim Lincoln and PW Records Clerk Alison Williams and Executive Asst Danielle Charchenko. Absent, City Clerk Kim Agfalvi, PW Administrative Assistant Laura Hinds, City Finance Director Gretchen Russo

Professional Representatives: Engineers JC Hungerford and Glen Barcus, Parametrix

Guests or Public Comment: Dale Reed, resident of Orting

**APPROVAL OF MINUTES:**

CM Williams motion to approve the minutes of June 7, 2023 as presented.

**PUBLIC COMMENT & PRESENTATIONS:**

None

**DEPARTMENT REPORTS:**

**1. Engineering – Update by JC Hungerford, PE**

- 1.1 SCADA Presentation** – Glen Barcus with Parametrix presented the committee with a presentation about SCADA, how the program works, its purpose and design. SCADA is the graphical piece; without the SCADA system, we lose the ability to change set points and receive alarm call-out.
- John presented two different options for SCADA upgrade and 3 different opinions from consultants, all of which recommend to continue with the current AVEVA SCADA software. To change software, all PLCs and reprogramming would cost over \$1 million. Lowest cost option is \$24,000 to upgrade. The committee would like to review for another month before making a final decision and moving to study session.

- 1.2 **Kansas St Reconstruction Update** – The 90% design was delivered to John on 6/30. Moving forward with NEPA section 106. Working on grant applications to TIB.
- 1.3 **Whitehawk Blvd Extension Update** – Moving forward with design. Scheduling the survey for round-a-bouts and still in formal consultation period for the NEPA. It may be 2025 before the City will hear back from the consultation period.
- 1.4 **WSDOT Fish Passage** – JC and John meet with WSDOT on onsite on June 12, 2023 to determine best path forward on moving the waterline or possibly go under culverts. Appears WSDOT is in a preliminary engineering phase and does not have a clear recommendation to provide. At this point preliminary hydraulics is suggesting the city move its water line 20' (feet) under the roadway. The final hydraulic analysis will make that determination, which will be complete near the end of summer 2023. JC however has a suggestion that may avoid WSDOT's request; he and John will continue to review ideas with WSDOT.
- 1.5 **AC Watermain Design** – Parametrix is on schedule and expects deliverables to the City by August 18, 2023.
- 1.6 **Village Green Outfall** – Received an extension from FEMA on its contract. JC and John had a productive meeting with FEMA last week. FEMA asked if the city would consider moving the outfall to an alternate location and redesign so that federal funding will still be available. The suggestion is being made due to lack of cooperation from the Golf Course. If the city walks away from the project then the City likely will not have to repay the funding to date but would not receive construction funding.
- 1.7 **Pedestrian Bridge Update** – WSDOT requested the construction agreement and was submitted Monday July 3, 2023, by Parametrix.

## **NEW BUSINESS**

- 1.8 None

## **2. Project Management – Update by John Bielka**

- 2.1 **Well #1 Update** – Manganese levels at Well #1 continue to remain low.

John stated the City entered into an agreement on July 1, 2023 with a firm, Community Water Systems, LLC to assist with managing our water system. This comes after losing an employee who had a level 2 operator license, CCS certification and WDM. The agreement will provide operation & maintenance services as requested, Cross-Connection Control support and approving Certificate of Water Availability.

- 2.2 **Pavement Management Report** – John provided a copy of the pavement management plan for the committee to review. The report from SCJ Alliance suggests improvements reaching around \$200 million where as the approved 6-Year TIP is for \$200,000 a year. The current budget is for \$65,000. John has a meeting on Monday July 10, 2023 to research other funding options.

- 2.3 **ADA Update** – Final report was not available for review at this meeting. Is expected to be on August agenda.
- 2.4 **Grant Updates** – Safe Streets for All sidewalk grant due Monday July 10, 2023; Rural Town Center grant for funding of moving the trail as part of the parks master plan, due July 28, 2023; Recreational grant available for new parks mower, deferred maintenance to parks; TIB grant conversation on Monday, applications due Aug 12, 2023 to focus on Kansas St SW and transportation projects that are shovel ready.

### **NEW BUSINESS**

- 2.5 **SCADA Upgrade Proposal** – See Item 1.1 for conversation.
- 2.6 **WRRF RFQ Proposals** – One RFQ was received for the WRRF design, Wilson Engineering.
- 2.7 **I&I Sewer Relining Update** – Bid opening on July 7, 2023. Bid bonds are good for 60-days. Estimated cost for the projects is under \$200,000. Committee agreed to move this project to study session.
- 2.8 **Site Security @ Sources** – John is researching options for video security of city water sources. In addition, John has reached out to E2 Squared current provider for the public works shop, requesting a quote for additional services.
- 2.9 **Draft Items for Budget CIP** – John presented a draft list of budget requests for 2024. The request is for 2 new electric vehicles and various equipment for daily operations. The draft also includes sustainable options for WRRF; Stormwater department is requesting the dredging of 4 of its storm retention ponds for the 1<sup>st</sup> year. This request will be ongoing until all 23 ponds have been brought back NPDES design requirements; Lastly, public works is requesting the enclosure of its last 4 bays by having doors installed to reduce the risk of inclement weather issues in its interior and vandalism to the equipment stored in this area.

### **3. Public Works – Steve Daskam**

- 3.1 **Dump Truck Purchase Amount** – the final cost for the truck was \$137,000, including tax. The new truck was recently used to haul an old police vehicle to WSDOT for inspection.
- 3.2 **Sidewalk grinding** starting on Monday July 3, 2023.
- 3.3 **SSMH\_3** – Manhole in front of Texaco is pending WSDOT approval of the contractors TCP.
- 3.4 **Lead & copper analysis** of water lines was pushed back since previous water supervisor resigned. Analysis is due October 2024. Steve Daskam is working on reassessing staff for the project.

- 3.5 Laura reached out to the vendors of whom public works is waiting for equipment delivery:
- NifyLift – Vendor hasn't replied yet.
  - Well #3 Air compressor – Vendor states pending 3 months.
  - Kubota Mini-Excavator – Vendor states the city is next in line. Still 3-6 months out.

4. **Finance – Gretchen Russo**

4.1 **No Updates**

5. **Councilmember Comments**

CM Moore is requesting standardized logos for city vehicles. He states he's seen colored, b/w and/or no logo. The consensus is to go with colored logos.

**Round Table:**

**SEPA Threshold** - CA Larson received a request from a developer that is inquiring about our SEPA exemptions. i.e. if you are building 4 units or less, four-plex, is exempt from SEPA. If a project is above that than a SEPA checklist is required. The state allows to exempt up to 30 units, however cities and other jurisdictions are allowed to impose lower threshold for SEPA. The city is considering raising that city's current threshold. This is a policy recommendation and is being considered for review.

**907 Orting-Kapowsin Hwy E** – CM Moore is relaying a concern from a resident about a property they purchased. The property owner states that due to building permits not filed for the construction of the building they believe they cannot be issued a building permit. CA Larson and Building official Tim Lincoln both stated that is not true and that the property owner can apply for permit concerning the new structure.


**Kansas St SW** - Mr. Reed is requesting some light road maintenance to help address noise and road vibrations due to pothole issues while the Kansas St SW project is pending construction.

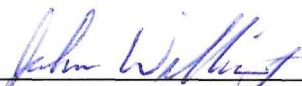
**Meeting Summary: (for July 19, 2023 Council)**

2.7 I&I Sewer Reline for Study Session

**Adjourn:** CM Williams motioned to adjourn at 4:14 pm.

**Attest:**

  
Secretary Laura Hinds

  
Councilmember Williams



