



CITY OF ORTING

104 BRIDGE ST S | PO BOX 489 | ORTING WA 98360
Phone: 360.893.9005 • FAX: 360.893.6809
utilitypay@cityoforting.org

UTILITY RATES AND CHARGES ADJUSTMENT REQUEST

\$10.00 Delinquent Penalty Removal

\$50.00 Disconnection Admin Fee Removal

Account #: Meter #:

Name: Phone #:

Service Location:

Email Address:

This request is the first step in the protest to rates and charges as outlined in the Orting Municipal Code 9-1D-6(A). The City will waive one delinquent penalty on a 12-month rolling basis as a courtesy. The City does not remove the administrative disconnection fee unless the City has erred in applying the fee. If you qualify for the courtesy penalty removal, the adjustment will be reflected on your following bill, and no further response from the City will be sent. If the City denies your request for a delinquent penalty removal, we will send a follow up letter. The City will follow up with all other requests regardless of approval or denial.

Please provide a statement outlining the facts, nature and reason(s) for your protest, and a description of the City's acts or omissions that you believe led to the rate or charge being erroneously applied:

Multiple horizontal lines for providing a statement.

Signature

Date

FOR CITY USE ONLY

Adjustment: Denied Approved

Recommendation:

Adjustment Amount: (Please attach adjustment worksheets)

Approved by: Date:

Form revised 1/19/24 JC