

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger



ORTING PLANNING COMMISSION
Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
March 4th, 2024
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Chris Rule, Dan Swanson and Joe Pestinger.

Absent: Commissioners Erika Bartholomew.

Co-Chair Craig made a motion to excuse Commissioner Bartholomew. Seconded by Commissioner Pestinger.

Motion passed (4-0).

Staff present: Planning Commission Secretary Danielle Charchenko.

2. AGENDA APPROVAL.

Co-Chair Craig made a motion to approve the agenda as prepared. Seconded by Commissioner Pestinger.

Motion passed (4-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the February 4th, 2024 minutes with scrivener's error corrected. Seconded by Commissioner Rule.

Motion passed (4-0).

6. ARCHITECTURAL DESIGN REVIEW

A. ADR 2023-05 – Tugboat Willy's – Stationary Vendor

Planning Commission Secretary Danielle Charchenko read the staff report for ADR 2023-05 and stated that recommendation was to deny approval until architectural design themes are received and reviewed.

Planning Commission discussion followed.

Next Planning Commission Meeting: Monday, April 1st, 7:00pm

Co-Chair Craig made a motion to deny and reject ADR 2023-05 as a stationary vendor due to the lack of requested information being submitted in a timely manner. Seconded by Commissioner Rule.

Motion passed (4-0).

Co-Chair Craig made a motion to request that the Code Enforcement Officer visit Texaco and direct that the unauthorized sign be removed. If the unauthorized sign is not removed Texaco will be issued a letter of noncompliance for the entire freestanding sign. Seconded by Commissioner Rule.

Motion passed (4-0).

7. NEW BUSINESS.

A. Open Public Meetings Act & Public Records Act Training

The Planning Commission decided to complete the training through LocalGovU on their own time.

8. OLD BUSINESS.

A. Dumpster Violations

Planning Commission Secretary Danielle Charchenko stated there are no updates for dumpster violations.

B. Sign Code Violations

Co-Chair Craig asked if Custom Apparel and Embroidery's banner sign is permitted. Planning Commission Secretary Danielle Charchenko stated she had sent a letter requesting a temporary sign permit. She stated she has also reached out to The Wellness Shop and Jac's Brows about their signage and is currently waiting for a response. Co-Chair Craig also stated that Sheenah's Doggy Daycare and Journeyman Grappling have a sandwich board sign out of compliance. Chair Cochran asked for an update on The Orting Yard. Planning Commission Secretary Danielle Charchenko stated the Code Enforcement Officer and Building Official have made progress with the owner to receive requested plans and information.

9. GOOD OF THE ORDER.

1. Planned Absences.

None.

2. Report on Council Meetings.

Planning Commission Secretary Danielle Charchenko briefed the following highlights from the February Council Meetings:

- Council approved a resolution to authorize the City to hire Wilson Engineering to conduct a comprehensive update to the City's sewer system plan, not to exceed \$200,000.
- The Sponsorship Policy was adopted and the Daffodil Parade Sponsorship was approved.
- Council authorized the Mayor to sign an Interlocal Agreement with Rainier Communications Commission (RCC), manages PCTV, for cable television and communication services. The previous agreement was established in 1992.
- Council approved a 25-year lease agreement with Pierce County to install an electronic readerboard sign.
- Council approved the Orting Historic Society to place a Parametrix memorial plaque on west side of City Hall near the railroad switch plaque.

3. Agenda Setting.

The Planning Commission requested to leave dumpsters and sign code violations under Old Business.

Next Planning Commission Meeting: Monday, April 1st, 7:00pm

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Rule.

Motion passed (4-0).

Chair Cochran adjourned the meeting at 7:58pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary