

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. Jeffery Sproul
5. Stanley Holland
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
February 21st 2024
6:00 p.m.

Deputy Mayor Tod Gunther, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Gunther called the meeting to order at 6:00pm. Councilmember led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Chris Moore, Don Tracy, Stanley Holland, and Deputy Mayor Tod Gunther.

Virtual: Councilmembers Jeff Sproul and Greg Hogan.

Absent: Councilmember Koenig.

Staff present: City Clerk Kim Agfalvi, Finance Director Gretchen Russo, Executive Assistant Danielle Charchenko, Public Works Superintendent Ryan McBee, Police Chief Devon Gabreluk, Capital Projects Manager John Bielka.

2. COMMITTEE REPORTS.

A. Public Works - CM Moore & CM Koenig.

- Kansas Street Reconstruction.
- Whitehawk Boulevard Update.
- Washington State Department of Transportation Fish Passage.
- Village Green Outfall.
- Water System Plan.
- WRRF Facility Design.
- General Sewer Plan Scope and Budget.

B. Public Safety - CM Tracy & CM Holland.

- Monthly Crime Statistics.
- Lahar Drill and Arrive Alive Event.
- All other items are on the agenda.

C. Community and Government Affairs - CM Hogan & CM Sproul.

- Safe Parking.
- All other items are on the agenda.

3. STAFF REPORTS.

City Clerk/Activities and Events.

City Clerk Kim Agfalvi briefed on the following:

- Spring recreation program registrations.
- Next request online software.
- Annual Clerks Conference in March.

Finance.

Finance Director Gretchen Russo briefed on the following:

- Auto payment update with Xpress Bill pay.
- Audit has been completed and next audit will be an ARPA Funds audit.
- Springbrook implementation.

Police.

Police Chief Devon Gabreluk briefed on the following:

- Employment update – one candidate will have interview with Mayor and three more are in background right now.
- EOC Exercise with City staff is February 27th, 2024 “Arctic Adventure”.
- Update on vehicle prowl that occurred on Saturday, February 17th, 2024.
- Officer Mitchels has completed field training and is now working as a solo officer.

Engineering.

Engineer JC Hungerford briefed on the following:

- Night work in sewer relining.
- Bridge bid opening extension to Friday, February 23rd at 10:00am.

Capital Projects Manager.

Capital Projects Manager John Bielka briefed on the following:

- Pedestrian Bridge.
- Kansas Street Reconstruction.
- Water Systems Plan.
- Charter Park grant for athletic facilities.
- Overlay project with PSRC.
- Comprehensive Safety Action Plan.
- Trail relocation.
- Fish passage.
- FEMA scoping grant for vertical evacuation hill.

Administration.

Acting City Administrator/City Clerk Kim Agfalvi briefed on the following:

- Wage study with Cabot Dow.
- Street light outage.
- Daffodil Parade April 6th, 2024.
- Code enforcement update.

Public Works.

Public Works Superintendent Ryan McBee briefed on the following:

- Meter replacements.
- New Plant Pro BOD incubator delivered and installed.

- Lockout/Tagout Program Progresses.
- Pedestrian Crosswalks – repair and paint.
- Street lighting repairs/replacement in the downtown core.
- Hiring update for maintenance staff.

Executive.

Mayor Penner briefed on the following:

- Pierce County Regional Council involvement update. Need to appoint an alternate for the current year.
- Puget Sound Regional Council update.
- Possible funding from the state for Pedestrian Bridge.
- Community lahar evacuation on March 21, 2024.
- Rules, procedures, and policy updates.
- Briefing of council policy and procedures by staff.

4. PRESENTATION.

Lobbyist Joe DePinto updated that this year is a short session that ends on March 7th. He updated on the revenues forecast for the State of Washington, the Climate Commitment Act (CCA), and that the City should hear in the next few days on possible additional funding for the pedestrian bridge.

5. AGENDA ITEMS.

A. AB24-19 – General Sewer Plan Scope and Budget.

Councilmember Moore briefed on the request for approval for the General Sewer Plan Scope and Budget and stated that Wilson Engineering would conduct a comprehensive update to the City of Orting Sewer Plan, which would allow the City apply to apply for a low interest loan to complete the project. Council discussion followed.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

B. AB24-12 – Police Guild Staffing Memorandum of Understanding (MOU).

Mayor Penner briefed the item may need to be discussed in a close session at the end of the meeting. Deputy Mayor Tod Gunther stated that he will move the item AB24-12 to the end of the meeting for a closed session.

Action: Move AB24-12 to number five, item K for discussion is a closed session.

C. AB23-104 – Sponsorship Policy.

Councilmember Hogan stated that the CGA Committee worked through the item with City Attorney Charlotte Archer to add definitions for a special event to incorporate the recommended amendments to the definitions of both “special events” and “sponsorship” consistent with the recommendations from WCIA and consistent with the proposed policies; (2) an updated special events policy (adopted by the Council at its meeting on January 31, 2024); and (3) an updated sponsorship policy (proposed for adoption that further defines baseline criteria for all sponsored events, what services are offered for those that are granted sponsorship, provides an “a la carte” list of services that can be chosen from, outlines the process for seeking sponsorship, and defines the insurance and indemnity requirements for City sponsored events. Council discussion followed.

Action: Move forward to regular business meeting on February 28th, 2024 as a standalone agenda item.

D. AB23-18 – Daffodil Parade Sponsorship.

Councilmember Hogan briefed on the Daffodil Parade and stated that committee reviewed the application for sponsorship and stated that the application was received timely.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

E. AB23-105 – Food Truck Program.

Councilmember Hogan briefed that the City has seen an increase in food truck operators that are interested in serving in Orting. Most cities in Washington state have made a code revision or created new City codes to define and regulate mobile food vending. Adopting an updated food truck program that includes a shorter application and a reduced vendor fee would streamline the process and allow for more vendors.

Action: Move forward to regular business meeting on February 28th, 2024 as a standalone item.

F. AB24-14 – Council Rules of Procedure.

Councilmember Hogan briefed on the amended Council Rules of Procedure and stated that the amendments pertain to typos, address changes, and updating the newspaper of record.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

G. AB24-16 – Rainier Communication Commission (RCC) Interlocal Agreement.

Councilmember Hogan briefed on the RCC Interlocal agreement and stated that the last agreement was signed in the early 90's and this agreement will allow for other cities to join the interlocal agreement.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

H. AB24-15 – Orting Sign Parcel Lease Agreement.

Councilmember Hogan briefed that the City of Orting has reached a lease agreement for the parcel of land where the current City of Orting reader board is located for \$100.00 a year for 25 years with an option to extend the lease for 10 more years.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

I. AB24-10 – Meeting Dates 2024.

Councilmember Hogan briefed that the proposed meeting dates also include a Council goals meeting on April 3rd, 2024, a combined study session/regular meeting on June 12th, 2024, cancelling August meetings for the month of 2024, a budget retreat on September 21st, 2024, and second budget meeting on October 23rd, 2024.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

J. AB23-93 – Orting Historical Society Plaque Relocation Request.

Councilmember Hogan briefed on a request from the Orting Historical society to install a plaque honoring George Capestany from Parametrix in the front gardens. The CGA Committee is recommending installation on the west side of the building close to the train switch near the Foothills Trail. He also briefed that the CGA Committee will be working on incorporating a policy for plaques into the Main Parks Master plan.

Action: Move forward to regular business meeting on February 28th, 2024 as a consent agenda item.

6. CLOSED SESSION.

The Council entered a closed session pursuant to RCW 42.30.140(4)(a) to discuss the proposed Orting Police Guild Staffing Memorandum of Understanding at 8:46pm with no action to follow.

Closed session began at 8:46pm and ended at 9:25pm.

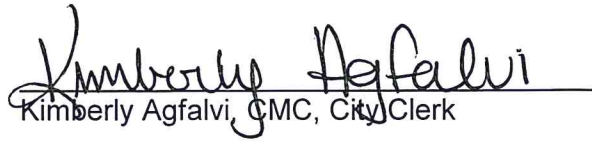
7. ADJOURNMENT.

Deputy Mayor Gunther adjourned the meeting at 9:25pm.

ATTEST:



Joshua Penner, Mayor



Kimberly Agfalvi, CMC, City Clerk