

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger



ORTING PLANNING COMMISSION
Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
February 5th, 2024
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Erika Bartholomew, Dan Swanson and Joe Pestinger.

Absent: Commissioners Chris Rule.

Staff present: City Administrator Scott Larson, Planning Commission Secretary Danielle Charchenko, and City Planner MillieAnne VanDevender, AHBL.

2. AGENDA APPROVAL.

Co-Chair Craig made a motion to approve the agenda as prepared. Seconded by Commissioner Bartholomew.

Motion passed (4-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the January 4th, 2024 minutes as presented. Seconded by Commissioner Pestinger.

Motion passed (4-0).

6. ARCHITECTURAL DESIGN REVIEW

A. ADR 2024-03 – AT&T – Signage

Planning Commission Secretary Danielle Charchenko read the staff report for ADR 2024-03 and stated that recommendation was approval as presented.

Planning Commission discussion followed.

Co-Chair Craig made a motion to approve ADR 2024-03 as presented. Seconded by Commissioner Swanson.

Motion passed (4-0).

Next Planning Commission Meeting: Monday, March 4th, 7:00pm

7. NEW BUSINESS.

A. Public Hearing – SEPA Amendments

Chair Cochran laid out the rules for the public hearing.

Chair Cochran opened the public hearing at 7:05pm.

City Planner MillieAnne VanDevender gave a presentation to brief the proposed SEPA amendments. She stated the proposed changes are to OMC 10-16 and OMC 15-14 regarding local administration of the State Environmental Protection Act (SEPA). She stated the chapter was last updated in 2003 and since then there have been numerous changes to state law that have outdated the local code. The proposed changes are for the following project types; residential, agricultural structures, commercial parking facilities, parking lots, and fill or excavation.

Planning Commission discussion followed.

Chair Cochran closed the public hearing at 7:39pm.

Co-Chair Craig made a motion that fill and excavation remains at a 500 cubic yards threshold. Seconded by Commissioner Swanson.

Motion passed (4-0).

Co-Chair Craig made a motion to forward a recommendation of approval on the draft ordinance and code amendments for OMC 10-16 as proposed. Seconded by Commissioner Swanson.

Motion passed (4-0).

Co-Chair Craig made a motion to forward a recommendation of approval on the draft ordinance and code amendments for OMC 15-14 as proposed with the condition that fill and excavation thresholds remain at 500 cubic yards. Seconded by Commissioner Swanson.

Motion passed (4-0).

8. OLD BUSINESS.

A. Dumpster Violations

City Administrator Scott Larson stated the City has hired a new Code Enforcement Officer. He stated the Code Enforcement Officer is currently being brought up to speed on dumpster and sign violations.

B. Sign Code Violations

Chair Cochran asked for a status update on 130 Corrin Ave NW. City Administrator Scott Larson stated the City is currently addressing building code violations with the business. Co-Chair Craig stated The Wellness Shop has business signage posted that needs an ADR review. Chair Cochran asked for a status update on Tugboat Willy's plan submission. City Administrator Scott Larson stated Tugboat Willy's is working through the process with the Code Enforcement Officer. Co-Chair Craig stated Los Pinos lights are currently in compliance and will need to remain in a non-moving/flashing state.

9. GOOD OF THE ORDER.

1. Planned Absences.

None.

2. Report on Council Meetings.

City Administrator Scott Larson gave an update for replacing the manual readerboard. He stated the City is negotiating a lease with Pierce County for the readerboard sign property. He stated Council is also working on renegotiating a franchise agreement with Murrey's Disposal. He asked that the Planning Commission submit any general garbage or dumpster concerns that they may have. City Administrator Scott Larson stated that Council has approved the Mayor to sign a contract for the right-of-way phase for the Kansas Street reconstruction project and construction for the project is expected to begin in fall or winter of this year.

3. Agenda Setting.

The Planning Commission requested to leave Tugboat Willy's under Architectural Design Review and dumpsters and sign code violations under Old Business.

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Pestinger.

Motion passed (4-0).

Chair Cochran adjourned the meeting at 8:09pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary