

## **COMMISSIONERS**

Jeff Craig - Chair  
Brittney Hamilton - Vice Chair  
Robert Agfalvi  
Charles Brass  
Stephanie Kuxhausen  
Shawna Punzalan - Secretary



## **ORTING CIVIL SERVICE COMMISSION**

Meeting Minutes  
104 Bridge Street S, Orting, WA  
Zoom - Virtual  
Monday, January 23, 2023  
7:00 pm

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

The meeting was called to order at 7:00 pm by Chair Jeff Craig. Commissioner Robert Agfalvi led the Pledge of Allegiance.

### **2. ROLL CALL**

Present: Chair Jeff Craig, Commissioner Agfalvi, Commissioner Brass, Secretary Punzalan.  
Commissioner Kuxhausen attended via Zoom.

Absent: Vice-Chair Hamilton

**Motion: Commissioner Agfalvi made a motion to excuse Vice-Chair Hamilton. Seconded by Commissioner Kuxhausen.**

**Motion passed (4-0)**

### **3. APPROVAL OF MINUTES**

Approval of minutes from October 24, 2022 meeting.

**Motion: Commissioner Kuxhausen made a motion to approve minutes from October 24, 2022 meeting. Seconded by Commissioner Agfalvi.**

**Motion passed. (4-0)**

### **4. CHAIR APPOINTMENT**

Chair Jeff Craig opened business with request to appoint Chair and Vice-Chair positions for 2023 prior to other business.

**Motion: Commissioner Brass made a motion to leave Chair and Vice-Chair as appointed for 2022 thru 2023. Commission Chairman would remain Jeff Craig and Commission Vice-Chairman would remain as Brittany Hamilton. Seconded by Commissioner Agfalvi.**

**Motion passed (4-0)**

### **5. OPEN OFFICER POSITIONS**

Secretary Punzalan briefed commission on current vacancies and staffing plans for Orting Police Department. Two positions for patrol officer are currently open with possible over hiring by one additional patrol officer. After Patrol Officer positions have been filled promotional process for one Lieutenant and once Command position will commence. Lieutenant promotional process is conducted thru Civil Service Commission. Command position promotional process is not conducted by Civil Service Commission; Orting Police Chief, City Management and Mayor will oversee that process.

**6. ORAL BOARD QUESTION LIST**

Secretary Punzalan briefed commission on success of Oral Board question pool and utilization of random question selection for November and January Oral Board dates.

**7. ADJOURNMENT**

The meeting adjourned at 7:15 pm.

**Motion: Commissioner Agfalvi made a motion to adjourn. Seconded by Commissioner Brass.**

**Motion passed. (4-0)**

**Next Meeting: February 27, 2023 AT 7:00 PM**

Approved:



Chair Jeff Craig



Secretary Shawna Punzalan