

COMMISSIONERS

Jeff Craig - Chair
Brittney Hamilton - Vice Chair
Robert Agfalvi
Charles Brass
Stephanie Kuxhausen
Shawna Punzalan - Secretary



City of Orting Civil Service Commission MEETING AGENDA

Monday, April 24, 2023
7:00 pm
City Hall Council Chambers
104 Bridge Street S, Orting, WA
Zoom - Virtual

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

This meeting is being held in person and through the platform Zoom. A link for virtual participation can be found on the agenda or on the City's website.

<https://us06web.zoom.us/j/88378586415?pwd=aTI0YTM1dnRacmlYa0QrV3JhcGt1dz09>

Telephone: 1-253-215-8782 – Meeting ID: 883 7858 6415 and the passcode 285246.

2. APPROVAL OF MINUTES

Motion: To approve minutes from February 27, 2023 meeting.

3. HIRING UPDATE

Update on current open positions and hiring plans

4. ORAL BOARD

Update from April Oral Boards

5. NEW BUSINESS

6. ADJOURNMENT

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ORTING CIVIL SERVICE COMMISSION

Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom - Virtual
Monday, February 27, 2023
7:00 pm

7. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The meeting was called to order at 7:00 pm by Chair Jeff Craig. Commissioner Robert Agfalvi led the Pledge of Allegiance

8. ROLL CALL

Present: Chair Jeff Craig, Commissioner Agfalvi, Vice-Chair Hamilton, Commissioner Agfalvi, Secretary Punzalan. Commissioner Kuxhausen attended via Zoom.

Absent: Commissioner Brass

Motion: Commissioner Agfalvi made a motion to excuse Commissioner Brass. Seconded by Commissioner Kuxhausen.

Motion passed (4-0)

APPROVAL OF MINUTES

Motion: To approve minutes from January 23, 2023 meeting

Motion: Commissioner Kuxhausen made a motion to approve minutes from January 23, 2023 meeting. Seconded by Commissioner Agfalvi.

Motion passed (4-0)

9. JANUARY ORAL BOARD UPDATE

Secretary Punzalan updated the board on Oral Boards held January 30, 2023. 15 applicants were scheduled for Oral Board interviews. Of the 15, three BLEA Special Entry candidates passed with greater than 70 average score and moved on to BLEA Special Entry Certified List and eight Entry Level candidates passed with greater than 70 average score. Top five of Entry Level candidates moved to Certified List. Three remain on Preliminary register to move to certified list as candidates are removed.

Next oral board to be held late March or early April.

10. QUESTION ADJUSTMENT

Secretary Punzalan made a request from evaluating officers to make minor changes to questions one (1) and four (4) of Entry Level Oral Board questions list.

Motion: Vice-Chair Hamilton made a motion to amend question one from Entry Level Oral Board question list. Seconded by Commissioner Agfalvi.

Motion passed (4-0)

Motion: Vice-Chair Hamilton made a motion to amend question four from Entry Level Oral Board question list. Seconded by Commissioner Agfalvi.

Motion passed (4-0)

11. NEW BUSINESS

Secretary Punzalan asked for clarification about how frequently Oral Board interviews could be held. Discussion followed and board reviewed rules for any minimum or maximum allowed in a calendar year. No rules were found.

Motion: Commissioner Agfalvi made a motion to hold oral boards as frequently as necessary to maintain usable certified eligibility roster and preliminary registry. Seconded by Vice-Chair Hamilton.

Motion passed (4-0)

12. ADJOURNMENT

The meeting adjourned at 7:24 pm.

Motion: Vice-Chair Hamilton made a motion to adjourn. Seconded by Commissioner Agfalvi.

Motion passed (4-0)

**Next Meeting: March 27, 2023 AT 7:00 PM
Next Meeting: April 24, 2023 AT 7:00 PM**

Approved:

Chair Jeff Craig

Secretary Shawna Punzalan