

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES

December 6, 2023 @ 2:30 p.m.

Councilmember Williams called the meeting to order at 2:35 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmember Moore and Councilmember Williams

City Employees: Present, City Administrator Scott Larson, Public Works Director Marshall Maurer, Capital Projects Manager John Bielka, and PW Administrative Assistance Laura Hinds. Absent, PW Records Clerk Alison Williams and Finance Director Gretchen Russo, Building Official Tim Lincoln, City Clerk Kim Agfalvi, and Executive Assistant Danielle Charchenko

Professional Representatives: JC Hungerford, PE, Parametrix

Guests or Public Comment: None

APPROVAL OF MINUTES:

CM Williams motion to approve the minutes of November 1, 2023 as presented.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. **Engineering – Update by JC Hungerford, PE**
 - 1.1 **Kansas St Reconstruction Update** – The City received a \$4.4 M Grant from TIB for planning & construction of the project and to complete the NEPA. Engineers estimate is for \$6.5 M and is expected to bid in 2024. This project extends from Harman Way S to the end of Coe Lane SW.
 - 1.2 **Whitehawk Blvd Extension Update** – Moving forward with design. WSDOT has a local liaison who may local authority to work with the backlog of the projects. This person will need to go to training back East first, then can start on backlog of projects.

- 1.3 **WSDOT Fish Passage** – Parametrix is communicating with WSDOT for update on design phase in order to coordinate City’s design.
- 1.4 **AC Watermain Design** – Design is complete and project expected to bid in early 2024.
- 1.5 **Village Green Outfall** – City is going to withdraw their request for period of performance on the extension. JC will provide John with necessary documents.
- 1.6 **Kansas St SW Outfall** – Project complete. Final pay estimate to be sent to John this week for final approval.
- 1.7 **CIPP Project – Status Report** – Contractor completed the initial cleaning and video yesterday and submitted their traffic control plan for the areas requiring improvements.

2. **Project Management – Update by Scott Larson**

- 2.1 **WRRF** – Kick off meeting took place for design with Wilson Eng. Progress meetings will be scheduled for every couple of weeks.
- 2.2 **SR 162 Pedestrian Bridge** – Will go out for bid 1st week of January.
- 2.3 **SCADA Upgrade** – Computers are all programmed
- 2.4 **Collaboration with DOE relining project** – John has been in contact with DOE to gain an understanding of a large loan that could provide significant progress in relining projects. Rather than 25 hundred feet a year it would be about 25,000 ft and nearly complete the ongoing project. It would be a 5-year loan.

3. **Administration – Scott Larson**

- 3.1 **TBD Funding Recommendation** – Scott presented funding options established by the Transportation Benefit District for the purpose of a stable funding source to maintain existing motorized transportation facilities to this committee in October. It was forward to Study Session in October and again in November. Scott reviewed other city’s procedures processes for the TBD. Though the TBD allows for streets R&M and pedestrian-ways R&M, such as sidewalks & ADA ramps, the past council goal was for the TBD focus largely on roads. Now the discussion includes streets, pedestrian-ways and ADA ramps only. Scott presented a cost proposal that could be included in the 6-year TIP. This will go back to Councils Study Session in January for further discussion.

4. Public Works – Marshall Maurer

4.1 Side Sewer Policy & Procedure – The policy was revised in 2019 but didn't make it for adoption. Was brought back to the table in November and at request of council to delineate side sewers at the main; building side sewer is the responsibility of the property owner from the building to the 6" clean out at the property line. If a 6" clean out is not in place at time of repairs, then property owner is required to have one installed at that time. CM Moore is requesting to have an inclusion for commercial properties. Revisit this in January.

4.2 The WRRF has been having extremely high flows due to inclement weather conditions this week. As a result, WRRF operators are working 12 hour shifts to watch the condition of the flows and mechanical operations. Parametrix is in contact with staff as needed.

5. Finance – Gretchen Russo

6. Councilmember Comments

CM Moore is requesting to have building permits available online for transparency. Scott mentioned there's a limit of information that can be made public, but some information can be made available per a Public Records Request. This form can be found on the City's website.

Round Table:

Meeting Summary: (January 17, 2024)

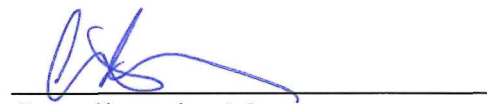
3.1 TBD Funding Recommendation

Adjourn: CM Moore motioned to adjourn at 3:45 pm.

Attest:


Secretary Laura Hinds

Councilmember Williams


Councilmember Moore

