

**COUNCILMEMBERS**

- Position No.
- 1. Tod Gunther
- 2. Chris Moore
- 3. Don Tracy
- 4. Jeffery Sproul
- 5. Stanley Holland
- 6. Greg Hogan
- 7. Melodi Koenig



**ORTING CITY COUNCIL**  
 Study Session Meeting Minutes  
 104 Bridge Street S, Orting, WA  
 Zoom – Virtual  
 January 17th, 2024  
 6:00 p.m.

**Deputy Mayor Tod Gunther, Chair**

**1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Deputy Mayor Gunther called the meeting to order at 6:00pm. Councilmember Koenig led the pledge of allegiance, and then roll call was taken.

**Councilmembers present:** Councilmembers Chris Moore, Don Tracy, Jeffery Sproul, Greg Hogan, Melodi Koenig, and Deputy Mayor Tod Gunther.

**Absent:** Councilmember Holland.

**Staff present:** City Administrator Scott Larson, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, Executive Assistant Danielle Charchenko, City Attorney Charlotte Archer, Public Works Director Marshall Maurer, Police Chief Devon Gabreluk.

**2. EXECUTIVE SESSION.**

Deputy Mayor Gunther briefed that the meeting would be recessed to executive session pursuant to RCW 42.30.110(1)(i) to discuss potential or pending litigation when public discussion of the item could have adverse legal or financial consequence for the agency to begin at 6:04pm for thirty minutes with action to follow. Participants of the executive session were Special Legal Counsel Kendra Rosenberg, Deputy Mayor Gunther, and Councilmembers Chris Moore, Don Tracy, Jeffery Sproul, Greg Hogan and Melodi Koenig.

Executive session began at 6:04pm.

Deputy Mayor Gunther announced at 6:34pm that the executive session would be extended for 30 minutes.

Deputy Mayor Gunther announced at 7:04pm that the executive session would be extended for 15 minutes.

Deputy Mayor Gunther announced at 7:19pm that the executive session would be extended for 15 minutes.

Deputy Mayor Gunther announced at 7:34pm that the executive session would be extended for 15 minutes.

Deputy Mayor Gunther announced at 7:49pm that the executive session would be extended for 10 minutes.

Executive session ended at 7:59pm.

Deputy Mayor Gunther reconvened the meeting to regular session at 7:59pm.

Deputy Mayor Gunther recessed the meeting at 7:59pm for 5 minutes.

Deputy Mayor Gunther reconvened the meeting at 8:04pm.

### **3. NEW BUSINESS.**

#### **A. AB24-03– Proposed Amendments to the City Council Rules of Procedure for Hearings.**

Deputy Mayor Tod Gunther briefed on the proposed amended Council Rules of Procedure.

*Councilmember Koenig made a motion to adopt the amended Council Rules of Procedure as presented. Seconded by Councilmember Hogan.*

*Councilmember Moore made a motion to approve the presented rule changes and to incorporate corrections presented by Councilmember Sproul. Seconded by Councilmember Sproul.*

Council discussion followed.

*Motion is defeated (2-4). Yay – Sproul, Koenig. Nay – Moore, Tracy, Hogan, Gunther.*

Deputy Mayor Gunther stated the motion on the floor is the original motion, which stated:

*Councilmember Koenig made a motion to adopt the amended Council Rules of Procedure as presented. Seconded by Councilmember Hogan.*

Council discussion followed.

*Motion passed (5-1). Nay – Moore.*

### **4. COMMITTEE REPORTS.**

#### **A. Public Works - CM Moore & CM Sproul.**

- Kansas Street Design and permitting project.
- Public records, website and GIS portal update.
- Transportation Benefit District (TBD) update.
- Monthly building department reports.
- SCADA system updates.
- Water meter replacement.

#### **B. Public Safety - CM Gunther, CM Tracy & CM Holland.**

- No updates. All items are on the agenda.

#### **C. Community and Government Affairs - CM Hogan & CM Koenig.**

- No updates. All items are on the agenda.

### **5. STAFF REPORTS.**

#### **City Clerk/Activities and Events.**

City Clerk Kim Agfalvi briefed on the following:

- Home for the holidays event.
- Parks and Recreation classes and activities.
- Clerk's conference and professional development.
- Public records software implementation.

## **Finance.**

Finance Director Gretchen Russo briefed on the following:

- Delay of water shut-off due to extreme cold weather.
- Springbrook accounting implementation.
- State Auditor entrance exam.

## **Police.**

Police Chief Devon Gabreluk briefed on the following:

- Hiring update.
- Oral board update.
- Police Department year end report status.
- (EPIC) East Pierce County Interlocal Coalition for Emergency Management update.
- EOC activation drill for staff in February at Orting City Hall.
- Event participation with Central Pierce Fire and Rescue for education for high school students on traffic safety issues.

## **Public Works.**

Public Works Director Marshall Maurer briefed on the following:

- GIS/Interactive Map update.
- 2024 road map plan for employees.
- Public Works Supervisor hiring update.
- Public works bay doors.
- SCADA update.

## **Administration.**

City Administrator Scott Larson briefed on the following:

- Legislative updates.
- Staff goals and goal setting.
- Safe parking discussion update and adding the item to the February CGA agenda.
- Affordable housing committee update.
- Part-time emergency management employee hiring update.

## **6. AGENDA ITEMS.**

### **A. AB24-07 – Comprehensive Plan Survey Updates.**

City Planner Nicole Stickney of AHBL briefed on the 2024 Periodic Comprehensive Plan update and presented a power point presentation on City of Orting Comprehensive Plan public survey results. She briefed outreach included a survey, attendance at the Home for the Holiday event in December 2023 and planned attendance at the Daffodil Parade in April 2024. She stated AHBL collected basic public input which will come before the Planning Commission later in 2024. Council discussion followed.

**Action:** Informational Only.

### **B. AB24-09 – Kansas Street Reconstruction – Right of Way Phase.**

Councilmember Moore briefed on the proposed budget for completion of the design of the Kansas Street Reconstruction Right of Way Phase to one hundred percent and right of way acquisition services. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

### **C. AB23-24-11 – TBD Fund**

Councilmember Moore briefed on a proposal to reinstate the Transportation Benefit District (TBD) tax in the amount of \$20 that was added to license fees to help with funding for roadway improvements projects and adjacent sidewalk projects. Council discussion followed.

**Action:** Schedule public hearing at regular business meeting on February 14<sup>th</sup>, 2024.

### **D. AB23-108 – Nuisance Code Update.**

Deputy Mayor Gunther briefed on the proposed updates Orting Municipal Code 5-1-2 and 5-1-3 that will update the nuisance code update nuisance for vines, overgrown vegetation and graffiti. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

### **E. AB24-01 – Police Equipment Surplus.**

Chief Devon Gabreluk briefed on SWAT equipment that was purchased specifically for Officer Boone and stated that he laterally moved to the Sumner Police Department. He briefed that they would like to purchase the equipment from the Orting Police Department for use by that Officer Boone. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

### **F. AB 23-103 – Special Events Policy.**

Councilmember Hogan briefed and stated that staff is recommending changes to the Special Events Policy and that the CGA Committee reviewed the changes and recommends adopting them as presented. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

### **G. AB23-104 – Sponsorship Policy.**

Councilmember Hogan briefed and stated that staff is recommending changes to the Sponsorship Policy and that the CGA Committee reviewed the changes and recommends adopting them as presented. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

### **H. AB24-02 – IT Services Contract.**

Councilmember Hogan briefed and stated staff is recommending moving forward with Locke Systems for IT support services. City Administrator Scott Larson briefed on the items that the contract will cover and changes that will be implemented from the current IT practices.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a standalone agenda item.

### **I. AB24-08 – Compensation Staffing Study.**

City Administrator Scott Larson briefed on the request from Council to complete a staffing study and stated that he was presenting a proposed scope of work for Council to review before the reaching out to staffing study consultants.

**Action:** Informational item only.

**J. AB24-10 – Meeting Dates 2024.**

City Clerk Kim Agfalvi briefed that staff have put together a calendar of dates for council meetings along with place holders for a goal setting meeting, budget retreat meeting(s) and a combined regular session/study session for on June 12<sup>th</sup>, 2024 so Councilmembers may attend the AWC Annual conference. Council discussion followed.

**Action:** Move to February 21st, 2024 study session for further discussion by Council.

**K. AB24-06 – Council Committee Assignments.**

Deputy Mayor Gunther briefed that he and Council Member Koenig discussed the Council committee assignments and their recommendations are as follows: CGA Committee – CM Hogan, Chair and CM Sproul Vice Chair, Public Works Committee – CM Moore, Chair and CM Koenig, Vice Chair, and Public Safety Committee – CM Tracy, Chair and CM Holland, Vice Chair. Council discussion followed.

**Action:** Move forward to regular business meeting at the regular business meeting on January 31st, 2024 as a consent agenda item.

**7. ADJOURNMENT.**

Deputy Mayor Gunther adjourned the meeting at 10:30pm.

ATTEST:

Joshua penner  
Joshua penner (Feb 1, 2024 16:48 PST)

Joshua Penner, Mayor

Kimberly Agfalvi  
Kim Agfalvi (Feb 1, 2024 19:41 PST)

Kimberly Agfalvi, CMC, City Clerk










# Council Minutes 1.17.2024

Final Audit Report

2024-02-02

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