



**CGA Committee Agenda**  
**November 1<sup>st</sup>, 2023**  
**8:30am**

- Greg Hogan, Councilmember, Chair**
- Melodi Koenig, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**
- Danielle Charchenko, Executive Assistant/Records Clerk**

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**1. Call to Order**

Councilmember Greg Hogan called the meeting to order at 8:35am. In attendance at the meeting was Councilmember Melodi Koenig, Councilmember Greg Hogan, City Administrator Scott Larson, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, Executive Assistant Danielle Charchenko, and Public Works Director Marshall Maurer.

**2. Public Comments**

No public comments.

**3. Agenda Items**

**A. AB23-112 – Safe Parking – Recovery Café.**

Anthony Kagochi and Tara Fanson with Recovery Café gave a presentation for a proposal that would allow safe parking at the Orting Recovery Café location. Tara Fanson briefed the Transitional/Emergency Parking Initiative and the Pierce County Ordinance 2022-80s, adopting permanent regulations authorizing safe parking sites. She briefed what safe parking looks like, what determines qualifying individuals, transitional/emergency parking rules and regulations, and what their site vision entails. Committee discussion followed.

**Action:** Move forward to November 15<sup>th</sup>, 2023 study session meeting as an informational item.

**B. AB23-91 – Murrey’s Franchise Agreement.**

City Administrator Scott Larson stated there is no update for the Murrey’s Franchise Agreement.

**Action:** Bring back to December 6<sup>th</sup>, 2023 CGA Committee meeting – Item on standby until the City receives an update.

**C. AB23-105 – Food Truck Program.**

Executive Assistant Danielle Charchenko briefed the proposal for a food truck program. She stated recently the City has seen an increase in food truck operators that are interested in serving in Orting. She stated the main benefits to adopting a food truck program would decrease the fee from \$250 to \$50 and change the length of the license from expiring on December 31<sup>st</sup> of the current year to a 12-month period.

**Action:** Bring back to December 6<sup>th</sup>, 2023 CGA Committee meeting.

**D. AB23-103 – Special Event Policy.**

City Clerk Kim Agfalvi briefed the special event policy stating the policy has been updated for clarity. He stated WCIA performed an audit on the City’s current special event policy and suggested adding a definition for “special event”. She stated the application and review process have been updated to reflect the changes to the special event policy. Committee discussion followed.

**Action:** Bring back to December 6<sup>th</sup>, 2023 CGA Committee meeting.

**E. AB23-104 – Sponsorship Policy.**

City Clerk Kim Agfalvi stated the sponsorship policy has been updated to further define baseline criteria for all sponsored events, what services are offered for those that are granted sponsorship, provides an “a la carte” list of services that can be chosen from, outlines the process for seeking sponsorship, and defines the insurance and indemnity requirements for City sponsored events. Committee discussion followed.

**Action:** Bring back to December 6<sup>th</sup>, 2023 CGA Committee meeting.

**F. AB23-105 – Outside Committee Reports.**

City Administrator Scott Larson stated that Mayor Penner has suggested adding an item for outside committee reports to the study session agenda. He stated this would allow City staff and Councilmembers to share any relevant information they may have gathered during an outside organization meeting. Committee discussion followed.

**Action:** Move forward to November 15<sup>th</sup>, 2023 study session meeting.

**4. Meeting Minutes of October 4<sup>th</sup>, 2023.**

Meeting minutes of October 4<sup>th</sup>, 2023 were approved.

**5. Action Items/Round table review.**

Final comments.

Identify Items that are ready to move forward, establish next meeting’s agenda.

**6. Adjournment**

Councilmember Hogan adjourned the meeting at 9:48am.

ATTEST:

*Kimberly Agfalvi*  
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Kimberly Agfalvi, City Clerk, CMC