

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
October 18th, 2023
6:00 p.m.

Deputy Mayor Gregg Bradshaw, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Councilmember Gunther called the meeting to order at 6:00pm. Councilmember Koenig led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Greg Hogan, and Melodi Koenig.

Deputy Mayor Bradshaw entered the meeting at 6:27pm.

Staff present: City Administrator Scott Larson, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, Executive Assistant Danielle Charchenko, and Capital Projects Manager John Bielka.

Councilmember Gunther led the study session meeting in lieu of Deputy Bradshaw.

Councilmember Moore made a motion to recess for the Orting High School Homecoming Parade. Seconded by Councilmember Koenig.

Motion passed (6-0).

Council entered recess at 6:03pm.

Council reconvened the meeting at 6:27pm.

2. COMMITTEE REPORTS.

A. Public Works – CM Williams & CM Moore.

- All items discussed are on the study session agenda.

B. Public Safety – CM Gunther & CM Tracy.

- Updating Nuisance Weeds policy.
- Lateral police incentives.
- Pierce County Radio and South Sound Dispatch Agreements are on the study session agenda.

C. Community and Government Affairs – CM Hogan & CM Koenig.

- All items discussed are on the study session agenda.

3. STAFF REPORTS.

Finance.

Finance Director Gretchen Russo briefed on the following:

- Springbrook implementation update.
- Began using new online billing portal for utilities. There will be no water shut off next period, residents will be notified via doorhanger.
- 2020-2021 audit has been completed.
- 2022 audit will begin soon.

City Clerk/Activities & Events.

City Clerk Kim Agfalvi briefed on the following:

- City Hall hosted a FEMA ICS 100, 200, and 700 training course.
- Adult crafting classes have sold out quickly. A second date will be added.
- Adult dance fitness, Age 0-5 playgroup, and line dancing classes will begin this month.
- Planning the Home for the Holidays Event for December 2nd. There are currently 83 vendors registered and the middle school and high school jazz band and choirs will be performing.

Engineering.

Engineer JC Hungerford briefed on the following:

- Kansas Street Outfall is complete.
- Sewer Relining construction will begin in November or December.

Police.

City Administrator Scott Larson briefed on the following:

- Officer Mitchells graduates from police academy on November 14th at 11am.
- Lt. Turner was out with a shoulder injury and has now returned.
- Supervisor promotional position is in process.

Capital Projects.

Capital Project Manager John Bielka briefed on the following:

- New grant applications that have been submitted.
- Status update of previous grants that have been applied for.
- Future grant opportunities.
- Loan application opportunities.
- Attended WEFTEC conference in Chicago.
- Innovative Readiness Training (IRT) Charter Park bathroom proposal.
- Project updates for sewer relining, chlorine generators, Title VI has been filed with WSDOT, Pedestrian bridge, Kansas Street STIP, Whitehawk Blvd, and SCADA programming server.

Administrative.

City Administrator Scott Larson briefed on the following:

- Ad-Hoc Housing Committee reviewed proposal from Econ NW.
- City Administrator Scott Larson and Councilmember Bradshaw attended a meeting for Pierce County Mayors and City Administrators to discuss legislative priorities.
- 2020-2021 Audit is complete and a virtual exit conference is scheduled for 10/19/23 at 10am.
- The County has begun compiling public comments and is starting the redesign process for the Jones Levy.

Executive.

Mayor Penner briefed on the following:

- Will be attending an AWC, District 6 Luncheon in Olympia on 10/30/23 at 11:30am.
- The Police Department will be hosting a Trunk or Treat Event on Halloween.
- Elected Officials Essential training is on December 9th.

4. AGENDA ITEMS.

A. AB23-107 – Transportation Benefit District (TBD).

Councilmember Williams stated that when Covid began Council decided to suspend the \$20 fee for vehicle tabs and stated that Council should reinstate the fee and use the revenue to maintain streets and sidewalk ramps. Council discussion followed.

Action: Move back to Public Works committee in November to review policy and fee amount.

B. Draft 2024 Budget Discussion.

Finance Director Gretchen Russo briefed on the updates made to the draft budget after the budget retreat and council meeting discussions and provided a memo that showed a breakdown of adjustments that have been requested by Council. She stated the goal is to review the updated draft budget before moving forward. Council discussion followed.

Action: Move forward to regular business meeting on November 8th, 2023 as a discussion agenda item.

C. AB23-106 – Water System Plan.

Councilmember Williams stated that the current 6-year water system plan expired in 2015 and is currently out of compliance. He briefed that the City can apply for a 10-year water system plan through the Department of Health and stated the Department of Health has gone through the existing plan and has provided requirements for the scope of work. Council discussion followed.

Action: Move forward to regular business meeting on October 25th, 2023 as a consent agenda item.

D. AB23-67 – Banners and Advertising.

Councilmember Hogan briefed on the updates made to the Banners and Advertising Policy. He stated the Banner Permit Application has been updated to clarify that only organizations that have a Council approved sponsorship are eligible to apply for and place a banner over SR 162. Council discussion followed.

Action: Move forward to regular business meeting on October 25th, 2023 as a consent agenda item.

E. AB23-88 – 2024 Grants.

Councilmember Hogan stated the CGA committee is proposing to establish and fulfill grant funding according to available revenue in the current fiscal year and recommended continuing utilizing this practice moving forward. Council discussion followed.

Action: Move forward to regular business meeting on October 25th, 2023, 2023 as a standalone agenda item.

F. AB23-91 – Murrey's Franchise Agreement.

City Administrator Scott Larson stated that he met with the representative for Murrey's and they are looking to add a new fuel charge when diesel prices increase. Council discussion followed.

Action: Move back to CGA committee in November as an informational item to discuss any progress made on agreement.

G. AB23-93 – Plaque Relocation Request.

Councilmember Hogan stated that the Orting Historical Society is requesting a clock tower plaque honoring George Capestany of Parametrix. He stated the Orting Historical Society is requesting the plaque be place in the garden near the utility drop box in front of City Hall and that the CGA committee is recommending installing the plaque on the described and pictured stand on either side of the benches and water fountain on the west side of City Hall. Council discussion followed.

Action: Move back to CGA committee in November to develop a policy for plaque placement.

H. AB23-100 – Pierce County Radio Agreement.

Councilmember Gunther briefed that since 2015, Pierce County has been requesting the City agree to pay an annual fee for police department radio access to the County-Wide Radio Network and stated that in 2011, Pierce County voters approved Proposition No. 1, a resolution that authorized a county-wide, one-tenth of one percent (0.1%) local sales and use tax to provide funds for costs associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing, reequipping, and improvement of emergency communication systems and facilities infrastructure throughout Pierce County. He stated the Public Safety committee recommends that the City not enter into this agreement. Council discussion followed.

Action: No action was taken.

I. AB23-101 – South Sound Dispatch Agreement.

Councilmember Gunther stated the Public Safety committee recommends that Council authorizes the Mayor to update the dispatch agreement with South Sound 911.

Action: Move forward to regular business meeting on October 25th, 2023 as a consent agenda item.

5. EXECUTIVE SESSION.

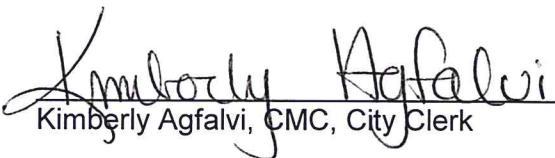
6. ADJOURNMENT.

Deputy Mayor Bradshaw adjourned the meeting at 9:22pm.

ATTEST:



Joshua Penner, Mayor



Kimberly Agfalvi, CMC, City Clerk