

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
October 4, 2023 @ 2:30 p.m.

Councilmember Moore called the meeting to order at 2:35 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmember Moore and Councilmember Williams

City Employees: Present, City Administrator Scott Larson, Public Works Director Marshall Maurer, Building Official Tim Lincoln, City Clerk Kim Agfalvi, Executive Assistant Danielle Charchenko, PW Administrative Assistance Laura Hinds and PW Records Clerk Alison Williams. Absent, Finance Director Gretchen Russo, Capital Projects Manager John Bielka and PW Acting Field Supervisor Steve Daskam.

Professional Representatives: JC Hungerford, PE, Parametrix

Guests or Public Comment: None

APPROVAL OF MINUTES:

CM Williams motion to approve the minutes of September 6, 2023 as presented.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. **Engineering – Update by JC Hungerford, PE**
 - 1.1 **Kansas St Reconstruction Update** – The 90% design was delivered to John on 6/30. NEPA was sent on September 5th. The City needs to update the STIP due to the City directed changed in scope. This will hold up NEPA review until completed.
 - 1.2 **Whitehawk Blvd Extension Update** – Moving forward with design. Scheduling the survey for round-a-bouts and still in formal consultation period for the NEPA. It may be 2025 before the City will hear back from the consultation period. Moving forward with design process.
 - 1.3 **WSDOT Fish Passage** – WSDOT supports variance for attaching water line to side of bridge span. Parametrix is working on the variance at John’s direction.

- 1.4 **AC Watermain Design** – Parametrix is submitted 90% design and received no comments back from the city. Final design will be available next week. Project expected to bid in 2024.
- 1.5 **Village Green Outfall** – Parametrix submitted an extension for grant funding, however grants are on hold without explanation.
- 1.6 **Kansas St SW Outfall** – Project complete. No outstanding punch list items.
- 1.7 **CIPP Project – Status Report** – Contractor to schedule construction soon. JC is checking with them on dates.

2. **Project Management – Update by Scott Larson**

- 2.1 **Water System Plan** – Parametrix provided a Scope & Budget to complete and update the city’s water system plan. The plan documents current status of the water system and evaluates future needs. The plan is used as a guide in maintaining and improving the water system in the short term and over a period of about 10 years. Maintaining a current plan is required to meet the regulations of the Washington State Department of Health and the requirements of the Washington State Growth Management Act. This item will move to Study Session on 10/18/2023.

3. **Administration – Scott Larson**

- 3.1 **TBD Funding Recommendation** – Scott presented funding options established by the Transportation Benefit District for the purpose of a stable funding source to maintain existing motorized transportation facilities. In addition to his proposal are options for Sales Tax (0.1%) and / or a voter approved Sales Tax (up to 0.3%). Furthermore, the City is Federally obligated to maintain ADA Transitions. This item will go to Study Session on 10/18/2023 for discussion.

4. **Public Works – Marshall Maurer**

- 4.1 **Emergency Manhole Repair** – Sewer Manhole on Calistoga St W, approaching the Puyallup River Bridge has failed. The access ring is not stable and tends to flip the lid off its base. A contractor was approved and is expected to start work on Oct. 9.
- 4.2 **Water Meter Upgrade Project** – Water Department staff have slowly started this project but is expected to put a large focus on replacing meters starting Oct 23.
- 4.3 **Upcoming Events & Holidays** – The maintenance crew is busy preparing for the upcoming events, Red Hat Days on October 7th followed by Pumpkin Fest on Oct. 14th.

5. **Finance – Gretchen Russo**

5.1 **2023 Budget Amendment** - Gretchen stayed behind at City Hall to work on the 2024 budget. She's expected to have an updated draft sometime next week.

6. **Councilmember Comments**

None

Round Table:


None

Meeting Summary: (for September 20, 2023 Council)

- 2.1 Water System Plan
- 3.1 TBD Funding Recommendation

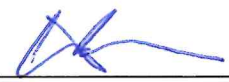
Adjourn: CM Williams motioned to adjourn at 3:20 pm.

Attest:



Secretary Laura Hinds

Councilmember Williams



Councilmember Moore