

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
September 6, 2023 @ 2:30 p.m.

Councilmember Moore called the meeting to order at 2:32 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmember Moore; Absent Councilmember Williams

City Employees: Present, City Administrator Scott Larson, Public Works Director Marshall Maurer, Building Official Tim Lincoln, City Clerk Kim Agfalvi, Capital Projects Manager John Bielka, PW Administrative Assistance Laura Hinds and PW Records Clerk Alison Williams. Also Present, PW Acting Supervisor, Steve Daskam. Absent, Finance Director Gretchen Russo and Executive Assistant Danielle Charchenko.

Professional Representatives: JC Hungerford, PE, Parametrix

Guests or Public Comment:

APPROVAL OF MINUTES:

CM Williams motion to approve the minutes of August 2, 2023 as presented.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. Engineering – Update by JC Hungerford, PE

- 1.1 Kansas St Reconstruction Update** – The 90% design was delivered to John on 6/30. NEPA was sent on Tuesday, September 5th. The City needs to update the STIP due to the City directed changed in scope. This will hold up NEPA review until completed.
- 1.2 Whitehawk Blvd Extension Update** – Moving forward with design. Scheduling the survey for round-a-bouts and still in formal consultation period for the NEPA. It may be 2025 before the City will hear back from the consultation period.
- 1.3 WSDOT Fish Passage** – WSDOT supports variance for attaching water line to side of bridge span. Parametrix is working on the variance at John’s direction.
- 1.4 AC Watermain Design** – Parametrix is at 90% design and is expected to bid in 2024.

- 1.5 **Village Green Outfall** – Parametrix submitted an extension for grant funding, however grants are on hold without explanation.
- 1.6 **Kansas St SW Outfall** – Project nearly complete. Contractors are working on restoration and should be out by end of the week.
- 1.7 **CIPP Project – Status Report** – Contractor to schedule construction soon. JC is checking with them on dates.

NEW BUSINESS

- 1.8 None

2. Project Management – Update by John Bielka

- 2.1 **Grant Updates** –
 - Received PSRC grant for \$1.4 M for moving the trail within the main park
 - Received \$130 K for funding of new street sweeper
 - Received \$100 K for deferred parks maintenance
 - Filed a grant for \$4 M from TIB for funding Kansas St SW rehabilitation project
- 2.2 **Kansas St SW Stormwater Outfall status** – see 1.1 for update

NEW BUSINESS

- 2.3 **SCADA Upgrade Proposals** – TSI provided an assessment report for upgrading SCADA. There are several stages of upgrade in the report. At this time the request is to approve Phase I, system upgrade and training for \$49,200. This item will move to Study Session on September 20th for consideration.
- 2.4 **WRRF RFQ Proposal** – An RFQ was presented to Council for consideration in August but placed on hold. CM Williams had concern on the cost of the project during Council. CM Moore is now requesting to re-present to at next Study Session for review and consideration.
- 2.5 **I&I Sewer Relining Update** – Pending information from contractor, Insituform.
- 2.6 **Water System Plan** – JC and John had a conversation with TPCHD to review the plan which expired in 2015. Parametrix is putting a scope and budget together for assisting the City in updating the plan. The entire process can take up to 18 months to approve at the state level.

- 2.7 **Complete Street Policy** – While filing for a grant with TIB, John was asked if the City has a Complete Street Policy & Ordinance. In order to be eligible for funding, an ordinance was drafted by Scott for this meeting to review. Though optional, the policy encourages local governments to adopt their own complete streets ordinance that would provide safe access to all “including bicyclists, pedestrians, motorists, and public transportation users”. This item will move to Study Session on September 20th for consideration.

3. Administration – Scott Larson

3.1 **Pavement Management Funding** –

3.2 **ADA Transportation Plan Funding** –

Items 3.1 & 3.2 are part of the memorandum provided in today’s meeting. **Pavement:** The TBD fee was the city’s primary source of revenue for street maintenance (chip seal/grind & overlay) of our city streets. In 2020, the WA State Supreme Court found I-976 unconstitutional, allowing cities to continue assessing transportation benefit district fees. Council then adopted an ordinance which reduced the TBD fee to \$0.00.

In 2022, council approved a Scope and Budget for SCJ Alliance to complete a street assessment and proposed maintenance program for council to consider. The program would consider cost over time and a goal of addressing pavement maintenance over a 7-10-year timeframe. Staff recommend looking to spend about \$100 thousand internal dollars (funding to be determined) and leverage those funds with TIB grant funds.

ADA: In addition, SCJ Alliance also completed self-assessment of the city’s facilities within Right of Way, to maintain eligibility for federal transportation funds. Staff believe that committing \$50 thousand per year for ramp replacement, along with grant funds for the same, we can make adequate progress on this starting with areas that are most used.

Funding options: Sales and Use Tax and vehicle license fees. The memorandum outlines what the estimated revenue would raise for each source.

These items will move to Study Session on September 20th for consideration.

- 3.3 **Legislative Priorities** – Staff is working on legislative priorities together as a comprehensive plan and how to fund these priorities. Public Works has two projects to consider: Fish Passage and WSDOT transportation policy. The item is up for discussion at the moment.

- 3.4 **SEPA Amendment** – Staff is recommending that the exemptions be increased in the following way:

1. Increase dwelling use exemption from 4 to 9 units;
2. Increase commercial building exemption from 4,000 sq ft to 12,000 sq ft;
3. Increase parking lots from 20 to 40 spaces; and
4. Increase landfills and excavations from 500 cubic yards to 1,000 cubic yards.

This item will move to planning commission for discussion.

4. **Public Works – Steve Daskam**

- 4.1 **2023 Sidewalk Project Bid Results** – Staff is recommending moving forward with low bidder, Asphalt Patch System and sending this item to Study Session to award.
- 4.2 **Majestic View Estates Sewer** – MVE is a low flow area where if water isn't run often enough, sewer backups are likely to occur. Public works recently received several calls from property owners with complaints of side sewer backup. Steven Daskam has been onsite along with staff to educate property owners the importance of running water a few minutes, a couple times a day to avoid these issues. There were no clogs in the sewer mains.
- 4.3 **Lead Pipe Survey Status** – The city completed its obligation for developing and maintaining a service line inventory within properties constructed prior to 1987. Property owners who received a letter to inspect the water line pipe material continue to come in and be documented.
- 4.4 **306 Lane Blvd NW** – This property was recently identified to have its side sewer connected to the storm line. Thus, raw sewer entered the MS4; the city notified Ecology of the IDDE and immediately started the cleanup process within the storm main and associated catch basins. As a result, analytical testing at the retention pond to where the storm line drains too was also completed to ensure minimal impact to fish & wildlife.

5. **Finance – Gretchen Russo**

- 5.1 **2023 Budget Amendment** - A budget increase of \$55,000 is requested for the water fund for additional staff and vacor rental costs to complete the lead line survey, project noted in 4.3 above.

6. **Councilmember Comments**

None

Round Table:


None

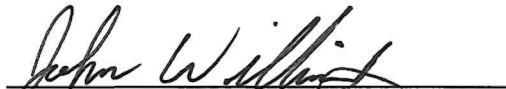
Meeting Summary: (for September 20, 2023 Council)

- 2.5 WRRF RFQ Proposal for review
- 2.10 Complete Street Policy
- 3.1 Pavement Management Funding
- 3.2 ADA Transportation Plan Funding
- 4.1 2023 Sidewalk Project Bid Award to Asphalt Patch Systems
- 5.1 2023 Budget Amendment

Adjourn: CM Moore motioned to adjourn at 4:42 pm.

Attest:


Secretary Laura Hinds


Councilmember Williams


Councilmember Moore