



CGA Committee Agenda
September 6th, 2023
8:30am

- Greg Hogan, Councilmember, Chair**
- Melodi Koenig, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**
- Danielle Charchenko, Executive Assistant/Records Clerk**

1. Call to Order

Councilmember Greg Hogan called the meeting to order at 8:30am. In attendance at the meeting was Councilmember Melodi Koenig, Councilmember Greg Hogan, City Administrator Scott Larson, City Clerk Kim Agfalvi, Finance Director Gretchen Russo, and Executive Assistant Danielle Charchenko.

2. Parks Report

No parks report. Item will be removed from the CGA agenda until a parks ad-hoc committee is established, per City Council.

3. Public Comments

No public comments.

4. Agenda Items

A. AB23-75 – Orting Pumpkin Festival.

Joann Holbrook, newly appointed events manager for the Orting Pumpkin Festival, briefed the event. She stated there will be 56 vendors, 7 food vendors, 2 music stages, a farmer’s market, and a car show. Joann Holbrook stated there will also be a kid’s parade that will take place on the sidewalk around the main park and is requesting a police escort. She stated all of the required application materials have been submitted.

Action: Move forward to September 20th, 2023 study session.

B. AB23-85 – Closing for Lunch.

City Clerk Kim Agfalvi stated that City staff is recommending closing the lobby of the City Hall for lunch from 12pm to 1pm to alleviate coverage issues and staggered lunch hours for employees. She stated City staff tracked the number of customers during the slowest and busiest week of the month and determined that customers are not regularly visiting the lobby during the lunch hour. Committee discussion followed.

Action: Move forward to September 20th, 2023 study session.

C. AB23-86 – Compensation Policy.

City Administrator Scott Larson briefed the current process for setting competitive wages for non-represented staff. He stated this is done by periodically evaluating wages of comparable cities and setting budgeted wages to an average of those comparable positions. City Administrator Scott Larson stated he has received questions from both internal and external stakeholders related to compensation for non-

represented employees, and why wages are set where they are. He stated that he is proposing to create a policy to incorporate into the personnel policy for transparency and to codify the existing practice.

Action: Move forward to September 20th, 2023 study session.

D. AB23-87 – Fee Schedule.

Finance Director Gretchen Russo briefed the annual update to the City’s fee schedule. She stated the main update was made to facility rentals switching to hourly rates, which will allow the City to switch to an online system. The fee schedule will go into effect January 2024.

Action: Move forward to September 20th, 2023 study session.

E. AB23-90 – Suspending August Meetings.

City Clerk Kim Agfalvi stated it is common practice in other municipalities to take a summer break for vacations and to prep for the budget season. Committee discussion followed.

Action: Move forward to September 20th, 2023 study session.

F. AB23-91 – Murrey’s Franchise Agreement.

City Administrator Scott Larson stated the existing Murrey’s contract expires in 2024. He stated he has a meeting scheduled with Murrey’s new representative to discuss any changes that may upcoming. He stated he is expecting a request to update language around and what costs are passed onto the public. City Administrator Scott Larson stated garbage rates are prescribed by Washington State Utility Commission

Action: Bring back to October 4th, 2023 CGA Committee meeting.

G. AB23-92 – Legislative Priorities 2024.

City Administrator Scott Larson briefed the 2024 legislative priorities stating that staff has identified priorities around public safety and public works and have no specific priorities for CGA. Public Safety priorities include state updates to pursuit laws, property crimes, hiring police candidates and getting them enrolled into the academy in a timely manner. Public Works priorities are focused on Washington transportation policies. Committee discussion followed.

Action: Move forward to September 20th, 2023 study session.

H. AB23-88 – 2024 Grants.

City Clerk Kim Agfalvi briefed four grant applications were received before the submission deadline on August 21st, 2023 from Recovery Café, Angel One Foundation, Orting Chamber of Commerce, and Orting Rock Festival. Two grant applications were received after the submission deadline from the Orting Food Bank, and Orting Senior Center. The Committee agreed to review all six grant applications received.

Action: Move forward to September 20th, 2023 study session.

I. AB23-93 – Plaque Relocation Request – Orting Historical Society.

City Administrator Scott Larson briefed the discussion about the additional plaque that the Orting Historical Society would like to place as part of the fundraising for the City Hall clocks. He stated two plaques proposals were presented to the CGA in 2021 with no specific dimensions or location. He stated City Council does not want the plaque to be affixed to the building itself. Sam Colorossi, Orting Historical Society, is proposing a plaque rack in the flower bed in front of City Hall. Committee discussion followed.

Action: Bring back to October 4th, 2023 CGA Committee meeting.

5. Action Items/Round table review.

Final comments.

Identify Items that are ready to move forward, establish next meeting's agenda.

6. Adjournment

Councilmember Hogan adjourned the meeting at 9:40am.

ATTEST:

Kimberly Agfalvi

Kimberly Agfalvi, City Clerk, CMC