

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Agenda
104 Bridge Street S, Orting, WA
Zoom – Virtual
August 9th, 2023
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website:

<https://us06web.zoom.us/j/87216492439?pwd=RVpERTlzbUpOMVNxVDFKSjlyeW5qZz09>
Telephone: 1-253-215-8782 - Meeting ID: 861 9276 1908 and the passcode 190857.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. PUBLIC COMMENTS.

Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on August 9th, 2023 and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

3. PRESENTATION.

- A. Mayor Cup Trophy Presentation – Rainier to Ruston Relay.
- B. Karen Lentz, Prosecutor.

4. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of July 12th, July 19th, and July 26th.
Motion: To approve the consent agenda as prepared.

5. NEW BUSINESS.

- A. AB23-77 – Bridgewater Preliminary Plat Extension.
Scott Larson.

6. EXECUTIVE SESSION.

7. ADJOURNMENT.

Motion: To Adjourn.

Operator Training-Site Visit to Well #1 & Well #3
VOUCHER/WARRANT REGISTER
FOR **AUGUST 9, 2023** COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

AUGUST 9 2023 1st COUNCIL

CLAIMS WARRANTS # 52702 THRU # 52753
IN THE AMOUNT OF \$ 112,626.05
MASTERCARD EFT \$ -

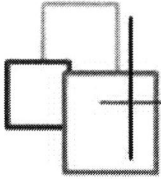
PAYROLL WARRANTS #24008 THRU #24012 = \$ 39,580.43
EFT IN THE AMOUNT OF \$ 210,954.44
Carry Over \$ 5012.90

ARE APPROVED FOR PAYMENT AUGUST 9, 2023

COUNCILPERSON _____

COUNCILPERSON _____

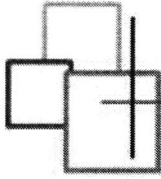
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2023 - 2023-August - August 1st Council 8/9/2023

Fund Number	Description	Amount
001	Current Expense	\$13,686.66
101	City Streets	\$16,403.07
104	Cemetery	\$4,850.35
105	Parks Department	\$11,867.80
401	Water	\$21,321.17
408	Wastewater	\$14,753.62
410	Stormwater	\$29,743.38
	Count: 7	\$112,626.05

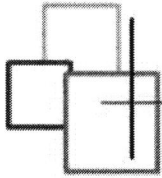


Register

Fiscal: 2023
Deposit Period: 2023 - 2023-August
Check Period: 2023 - 2023-August - August 1st Council 8/9/2023

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
Check				
<u>52702</u>	Washington State Department of Agriculture	7/27/2023		\$75.00
<u>52703</u>	Wings Aerial Acrobats LLC	7/27/2023		\$650.00
<u>52704</u>	Kenyon, Zach	8/3/2023		\$1,773.53
<u>52705</u>	Aerial Titans Inc	8/3/2023		\$48,180.00
<u>52706</u>	A Advanced Septic Services INC	8/9/2023		\$776.01
<u>52707</u>	ARG-Industrial	8/9/2023		\$3,683.59
<u>52708</u>	Arrow Lumber	8/9/2023		\$987.43
<u>52709</u>	ASCAP	8/9/2023		\$436.25
<u>52710</u>	Associated Petroleum Products INC	8/9/2023		\$2,532.94
<u>52711</u>	Atec Systems Associates	8/9/2023		\$1,200.00
<u>52712</u>	Brisco Inc.	8/9/2023		\$391.11
<u>52713</u>	Builders Exchange of Washington Inc	8/9/2023		\$60.00
<u>52714</u>	Business Solutions Center	8/9/2023		\$1,145.06
<u>52715</u>	Charchenko, Danielle	8/9/2023		\$205.41
<u>52716</u>	Community Water Systems LLC	8/9/2023		\$5,000.00
<u>52717</u>	Culligan Seattle WA	8/9/2023		\$65.17
<u>52718</u>	Curry & Williams, P.I.I.c	8/9/2023		\$2,210.00
<u>52719</u>	Czerwinski, Alexandra	8/9/2023		\$168.93
<u>52720</u>	Drain-Pro INC	8/9/2023		\$923.37
<u>52721</u>	Employment Security Dept	8/9/2023		\$41.42
<u>52722</u>	Environmental Systems Research Institute INC	8/9/2023		\$3.91
<u>52723</u>	Evergreen Safety Council	8/9/2023		\$2,203.39
<u>52724</u>	Frost Landscape	8/9/2023		\$13,280.30
<u>52725</u>	Godbolt, Zoe	8/9/2023		\$168.93
<u>52726</u>	H D Fowler Company	8/9/2023		\$223.76
<u>52727</u>	Hach Company	8/9/2023		\$3,996.42
<u>52728</u>	Javelina Trading Company	8/9/2023		\$855.05
<u>52729</u>	Kelley Connect	8/9/2023		\$33.72
<u>52730</u>	Lawson Electric	8/9/2023		\$3,874.25
<u>52731</u>	Lemay Mobile Shredding	8/9/2023		\$148.19
<u>52732</u>	LN Curtis & Son	8/9/2023		\$1,359.92
<u>52733</u>	Lyons, Jane	8/9/2023		\$400.00
<u>52734</u>	McClatchy Company LLC	8/9/2023		\$140.98
<u>52735</u>	Moss Commercial Cleaning LLP	8/9/2023		\$1,325.00

<u>Number</u>	<u>Name</u>	<u>Print Date</u>	<u>Clearing Date</u>	<u>Amount</u>
<u>52736</u>	Murreys Disposal Company INC-A Waste Connections Company	8/9/2023		\$1,428.54
<u>52737</u>	P.C. Budget & Finance	8/9/2023		\$3,361.42
<u>52738</u>	Peck, Kathryn	8/9/2023		\$168.93
<u>52739</u>	Puget Sound Energy	8/9/2023		\$1,797.13
<u>52740</u>	Purcor Pest Solutions	8/9/2023		\$178.21
<u>52741</u>	Puyallup, City of	8/9/2023		\$407.62
<u>52742</u>	Sarco Supply	8/9/2023		\$148.24
<u>52743</u>	SHRED-IT, C/O Stericycle INC	8/9/2023		\$378.47
<u>52744</u>	Spectral Laboratories	8/9/2023		\$268.00
<u>52745</u>	Sumner Lawn'n Saw	8/9/2023		\$272.78
<u>52746</u>	Sunset Ford	8/9/2023		\$384.54
<u>52747</u>	Tacoma Pierce County Health Dept	8/9/2023		\$2,040.00
<u>52748</u>	ULINE	8/9/2023		\$41.06
<u>52749</u>	UniFirst Corporation	8/9/2023		\$478.63
<u>52750</u>	UniFirst First Aid + Safety	8/9/2023		\$95.95
<u>52751</u>	Utilities Underground Location Center	8/9/2023		\$77.40
<u>52752</u>	Water Management Lab Inc.	8/9/2023		\$267.45
<u>52753</u>	Western Exterminator Company	8/9/2023		\$2,312.64
		Total	Check	\$112,626.05
		Total	2000073	\$112,626.05
		Grand Total		\$112,626.05



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
A Advanced Septic Services INC	52706	669230	408-535-50-48-05	Step Tank Pumping	\$776.01
				Total	\$776.01
Aerial Titans Inc	52705	1446	101-594-42-64-38	Knuckle Boom	\$14,935.80
			105-594-76-63-57	Knuckle Boom	\$3,372.60
			401-594-34-63-58	Knuckle Boom	\$6,263.40
			410-594-31-63-45	Knuckle Boom	\$23,608.20
				Total	\$48,180.00
ARG-Industrial	52707	T057050	408-535-50-48-02	Low Temp PVC-Camlocks-Adapter-Hose Shank-WO 10673	\$3,149.70
		T057216	408-535-50-48-02	3" Female Camlock WO-10673	\$134.16
		T057244	408-535-50-48-02	-Bell Reducer WO-10673	\$399.73
				Total	\$3,683.59
Arrow Lumber	52708	600186-JULY2023	001-514-21-48-01	Peat Moss	\$27.30
			001-514-21-48-01	Grass Seed	\$27.30
			001-514-21-48-01	Drain & City Hall WO-10392	\$118.11
			001-521-20-31-06	Keys-Conner	\$18.49
			104-536-50-48-00	Flexrite Hose-WO 10352	\$41.56
			104-536-50-48-00	Hose-Hose Fitting-Shovel-Paint WO 10352	\$99.50
			105-576-80-48-00	Eye Bolt-Rope	\$12.21
			105-576-80-48-00	Hillman Fasteners-Baseball Fields	\$13.78
			105-576-80-48-00	Hillman Fasteners-Baseball Fields	\$42.90
			105-576-80-48-01	Grey Primer-Skate Park WO 10547	\$30.82
			105-576-80-48-02	Drywall Anchores-Speed Square	\$33.13
			401-534-50-48-02	Hillman Fasteners-Well 3 WO-10331	\$9.12
			401-534-50-48-02	Shovel-Trowel OW 10542	\$9.17
			401-534-50-48-02	Batteries WO-10119	\$10.92
			401-534-50-48-02	Redimix-Well 1 WO-10119	\$14.41
			401-534-50-48-02	Hose	\$16.40
			401-534-50-48-02	Metal Shut off Valve	\$17.49
			401-534-50-48-02	Spray Nozzle-Wood-Well 1	\$84.53

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	52708	600186-JULY2023	401-534-50-48-02	Broom & Squeegee-WO-10119	\$155.30
			401-534-50-48-06	Bolt FA1199	\$5.45
			401-534-50-48-06	Hillman Fasteners-Bolts FA1199	\$17.02
			401-534-50-48-06	Hand Weeder-Cultivator-Trowel & Shovel	\$18.34
			408-535-10-31-05	Safety Hat WO 9527	\$6.01
			408-535-50-48-02	Mender Section WO-10409	\$3.82
			408-535-50-48-02	Cultivator-WO 10132	\$34.99
			410-531-38-31-00	Key	\$1.85
			410-531-38-31-00	Hand Sanitizer-Flashlight	\$29.52
			410-531-38-48-00	Hose Valve-Nozzle	\$10.93
			410-531-38-48-00	Bucket & Fid	\$26.21
			410-531-38-48-00	By Pass Lopper-Nozzle	\$50.85
				Total	\$987.43
			ASCAP	52709	500716897-JULY2023
				Total	\$436.25
Associated Petroleum Products INC	52710	23-874216	101-542-30-32-00	Fuel	\$253.29
			401-534-80-32-00	Fuel	\$1,013.17
			408-535-80-32-00	Fuel	\$506.58
			410-531-38-32-01	Fuel	\$759.90
				Total	\$2,532.94
Atec Systems Associates	52711	2260	401-534-50-48-02	Operator Training-Site Visit to Well #1 & Well #3	\$1,200.00
				Total	\$1,200.00
Brisco Inc.	52712	AUG2023-200	001-524-20-32-01	Fuel	\$71.55
			410-531-38-32-02	Fuel	\$96.13
			410-531-38-32-02	Fuel	\$108.43
			410-531-38-32-02	Fuel	\$115.00
				Total	\$391.11
Builders Exchange of Washington Inc	52713	1074983	408-535-10-44-00	Publish Online Updates	\$60.00
				Total	\$60.00
Business Solutions Center	52714	112514	401-534-10-31-00	Noxious Weed & LCRR Door Hangers	\$350.69
			410-531-38-31-00	Noxious Weed & LCRR Door Hangers	\$317.24
		112515	001-571-20-31-42	Day Camp Shirts	\$384.05

Vendor	Number	Invoice	Account Number	Notes	Amount
Business Solutions Center	52714	112526	401-534-10-31-00	Envelopes	\$93.08
				Total	\$1,145.06
Charchenko, Danielle	52715	AUG2023-204	001-513-10-43-00	Mileage for Contract Work City Of Roy	\$205.41
				Total	\$205.41
Community Water Systems LLC	52716	00748	401-534-10-41-07	Service Contract for Water Department	\$5,000.00
				Total	\$5,000.00
Culligan Seattle WA	52717	0760538	001-521-50-49-01	Water for PD	\$65.17
				Total	\$65.17
Curry & Williams, P.I.I.c	52718	Court Judge-July 2023	001-512-51-10-02	Court Judge-July 2023	\$2,210.00
				Total	\$2,210.00
Czerwinski, Alexandra	52719	Czerwinski-Day Camp July	001-571-20-31-42	Day Camp-July 2023	\$168.93
				Total	\$168.93
Drain-Pro INC	52720	114083	408-535-60-48-04	Honey Bucket Service & Rental	\$50.00
		114410	408-535-60-48-04	Honey Bucket Service-Cemetery	\$96.66
		114411	408-535-60-48-04	Honey Bucket Rental-North Park WO-10186	\$217.71
		114412	408-535-60-48-04	Honey Bucket Service-Main Park	\$304.50
		114413	408-535-60-48-04	Honey Bucket Rental-Whitehawk	\$104.50
		115317	408-535-60-48-04	Honey Bucket Service-Skate Park	\$150.00
				Total	\$923.37
Employment Security Dept	52721	2/2023	001-517-78-20-00	Unemployment Compensation	\$41.42
				Total	\$41.42
Environmental Systems Research Institute INC	52722	94527466	401-534-10-41-37	Online Annual Subscription	\$3.91
				Total	\$3.91
Evergreen Safety Council	52723	#INV12422	401-534-90-49-00	Flagger Certification On Site Training	\$734.46
			408-535-90-49-00	Flagger Certification On Site Training	\$734.46
			410-531-31-40-06	Flagger Certification On Site Training	\$734.47
				Total	\$2,203.39
Frost Landscape	52724	19378	104-536-50-41-02	Landscape Services-Cemetery	\$4,709.29

Vendor	Number	Invoice	Account Number	Notes	Amount
Frost Landscape	52724	19378	105-576-80-48-08	Landscape Services-Parks & Trails	\$8,324.86
			410-531-38-48-08	Landscape Services-Rain Gardens	\$246.15
				Total	\$13,280.30
Godbolt, Zoe	52725	Godbolt-July Day Camp	001-571-20-31-42	Day Camp July 2023	\$168.93
				Total	\$168.93
H D Fowler Company	52726	I6456836	410-531-38-48-00	Catch Basin Sediment Insert for Storm Drains	\$223.76
				Total	\$223.76
Hach Company	52727	13662449	408-535-10-31-00	Pipet Tips	\$140.05
			408-535-10-31-00	DPD Free Refill Vials-DOD Total Refill Vals	\$1,638.89
		13666341	408-535-10-31-00	Pump Tubing	\$1,147.56
		13675982	408-535-10-31-04	Silcome 3/8" Pipet Tip-Ammonia	\$1,069.92
		Total	\$3,996.42		
Javelina Trading Company	52728	2307001	408-535-10-31-00	Safety Glasses-Gloves	\$573.53
		2307002	401-534-10-31-00	Gloves	\$281.52
		Total	\$855.05		
Kelley Connect	52729	55 T1134169	001-514-23-31-02	City Hall Copier Lease	\$33.72
				Total	\$33.72
Kenyon, Zach	52704	120411	001-521-50-48-02	Tires for 2021 Ford Interceptor-Firestone Showed We Had No Acctount	\$1,773.53
				Total	\$1,773.53
Lawson Electric	52730	1506	408-535-50-48-02	Cord Cap Rebuilt Rainier Meadows Lift Station-WO 10737	\$791.51
		1513	410-531-38-48-01	Run New Ethernet Cable-WO 10738	\$547.00
		1514	401-534-50-48-04	Wire Up Split Init in Well 3-Heat Pump WO-10739	\$2,535.74
		Total	\$3,874.25		
Lemay Mobile Shredding	52731	2185-968122	401-534-10-31-00	PW Shredding	\$74.10
			408-535-10-41-14	PW Shredding	\$74.09
			Total	\$148.19	

Vendor	Number	Invoice	Account Number	Notes	Amount
LN Curtis & Son	52732	INV718745	001-521-20-31-01	Uniform Items- Mitchels	\$1,359.92
				Total	\$1,359.92
Lyons, Jane	52733	Lyons-July 2023 Day Camp	001-571-20-31-42	Day Camp July 24 & 31 2023	\$400.00
				Total	\$400.00
McClatchy Company LLC	52734	204963	101-542-30-48-07	Publication for Sidewalk Removal & Replacement	\$140.98
				Total	\$140.98
Moss Commercial Cleaning LLP	52735	0000127	001-512-51-41-08	Janitorial-City Hall- Aug 2023	\$92.75
			001-514-21-41-01	Janitorial-City Hall- Aug 2023	\$238.50
			001-521-50-41-04	Janitorial-City Hall- Aug 2023	\$397.50
			001-524-20-49-02	Janitorial-City Hall- Aug 2023	\$39.75
			101-542-30-44-01	Janitorial-City Hall- Aug 2023	\$53.00
			401-534-10-41-43	Janitorial-City Hall- Aug 2023	\$159.00
			408-535-10-41-44	Janitorial-City Hall- Aug 2023	\$185.50
			410-531-31-41-04	Janitorial-City Hall- Aug 2023	\$159.00
				Total	\$1,325.00
Murreys Disposal Company INC-A Waste Connections Company	52736	11466245S111	408-535-60-47-00	Garbage Service City Shop	\$25.30
		11514600S111	408-535-60-47-00	Garbage Service - WWTP	\$1,403.24
				Total	\$1,428.54
P.C. Budget & Finance	52737	CI-337150 C-104188	001-554-30-40-00	Animal Control June 2023	\$3,361.42
				Total	\$3,361.42
Peck, Kathryn	52738	Peck-July-Day Camp	001-571-20-31-42	Day Camp July 2023	\$168.93
				Total	\$168.93
Puget Sound Energy	52739	200021064239- JULY2023	401-534-50-47-05	Wingate Pump	\$1,780.66
		200021119249- JULY2023	401-534-50-47-02	Chlorinator	\$16.47
				Total	\$1,797.13
Purcor Pest Solutions	52740	10786723	001-514-21-48-01	Pest Control-City Hall Bridge Street	\$178.21
				Total	\$178.21

Vendor	Number	Invoice	Account Number	Notes	Amount
Puyallup, City of	52741	1272	001-525-10-40-00	Dues PC Emergency Management June 2023	\$407.62
				Total	\$407.62
Sarco Supply	52742	1150713	408-535-10-31-00	Bathroom Supplies	\$148.24
				Total	\$148.24
SHRED-IT, C/O Stericycle INC	52743	8004319182	001-512-51-31-00	Shredding-Service	\$30.28
			001-514-23-31-02	Shredding-Service	\$94.62
			001-521-20-31-03	Shredding-Service	\$113.54
			001-524-20-31-00	Shredding-Service	\$18.92
			401-534-10-31-00	Shredding-Service	\$41.63
			408-535-10-41-14	Shredding-Service	\$41.63
			410-531-38-31-00	Shredding-Service	\$37.85
				Total	\$378.47
Spectral Laboratories	52744	5005895	408-535-10-41-03	Lab Testing	\$268.00
				Total	\$268.00
Sumner Lawn'n Saw	52745	118325	410-531-38-31-02	Hard Hat-Hus Technical Forest	\$272.78
				Total	\$272.78
Sunset Ford	52746	FOCS319767	001-521-50-48-02	Oil Change-2018 Ford Interceptor- 4443	\$89.74
		FOCS320019	001-521-50-48-02	Oil Change & Reset of the Fuel Switch- 2018 Interceptor- 4447	\$294.80
				Total	\$384.54
Tacoma Pierce County Health Dept	52747	6565000090-Site ID SD0000549	101-542-30-48-05	UST Permit-110 Train ST SE	\$1,020.00
			401-534-50-48-05	UST Permit-110 Train ST SE	\$1,020.00
				Total	\$2,040.00
ULINE	52748	1657759801	401-534-10-31-00	Door Hanger Bags	\$41.06
				Total	\$41.06
UniFirst Corporation	52749	2220007740	408-535-10-31-03	Uniform Item- Protective Services	\$262.85
		2220009748	408-535-10-31-03	Uniform Item- Protective Services	\$215.78
				Total	\$478.63
UniFirst First Aid + Safety	52750	A427413	401-534-10-31-04	First Aid Supplies- PW	\$47.98

Vendor	Number	Invoice	Account Number	Notes	Amount
UniFirst First Aid + Safety	52750	A427413	410-531-38-31-02	First Aid Supplies-PW	\$47.97
				Total	\$95.95
Utilities Underground Location Center	52751	3070206	401-534-60-41-00	Locates-July 2023	\$38.70
			408-535-60-41-00	Locates-July 2023	\$38.70
				Total	\$77.40
Washington State Department of Agriculture	52702	Feemster-200	105-576-80-41-14	Fees for Pesticide Testing-Feemster	\$37.50
			410-531-31-40-06	Fees for Pesticide Testing-Feemster	\$37.50
				Total	\$75.00
Water Management Lab Inc.	52752	213287	401-534-10-41-03	Lab Testing	\$267.45
				Total	\$267.45
Western Exterminator Company	52753	48775196	410-531-38-48-03	Storm Pond Monitoring for Mosquito.	\$2,312.64
				Total	\$2,312.64
Wings Aerial Acrobats LLC	52703	10006	001-571-20-31-01	Wing Aerial Acrobats @ 4th of July Event	\$650.00
				Total	\$650.00
				Grand Total	\$112,626.05

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
July 12th, 2023
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Moore led the Pledge of Allegiance.

Councilmembers present: Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Greg Hogan, Melodi Koenig and Deputy Mayor Bradshaw.

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, Capital Projects Manager John Bielka, City Clerk Kim Agfalvi, Executive Assistant Danielle Charchenko.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

No requests were made.

2. PUBLIC COMMENTS.

No public comments were made.

3. EMPLOYEE RECOGNITION.

Mayor Joshua Penner stated that employee recognition is an opportunity to declare to the Council how outstanding the employees are that work for the City of Orting. He stated that he has three staff members, Ed Huffman from Public Works, Zach Kenyon from Orting Police Department, and Danielle Charchenko from Administration/Finance that he wanted to recognize and he read a statement of recognition prepared by their supervisors. Acting Public Works Director John Bielka, City Administrator Scott Larson, and City Clerk Kim Agfalvi also made statements about their respective employees.

4. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of June 28th, 2023

Councilmember Moore made a motion to approve the consent agenda as prepared. Seconded by Councilmember Gunther.

Motion passed (7-0).

5. EXECUTIVE SESSION.

No executive session.

6. ADJOURNMENT.

Deputy Mayor Bradshaw made a motion to adjourn. Seconded by Councilmember Hogan.

Motion passed (7-0).

Mayor Penner adjourned the meeting at 7:14pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
July 19th, 2023
6:00 p.m.

Deputy Mayor Gregg Bradshaw, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Bradshaw called the meeting to order at 6:00pm. Councilmember Williams led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Tod Gunther, Chris Moore, John Williams, Greg Hogan, Melodi Koenig, and Deputy Mayor Bradshaw.

Virtual: Councilmember Don Tracy.

Councilmember Moore made a motion to amend the agenda to add an item to discuss SCADA system for public works. Seconded by Councilmember Williams.

Motion approved (7-0).

2. PRESENTATION.

A. Orting Valley Fire and Rescue Update.

Chief Gibson gave an update on the current operations of Orting Valley Fire and Rescue and provided a look back on the past 10 years (2013-2023). He provided data on budget comparisons, staffing, call volume, apparatus updates, elections, stations acquired, significant events, and the cardiac arrest initiative. Chief Gibson briefed the Council on regionalization and stated that starting in September Orting Valley Fire and Rescue will begin to transition to Central Pierce Fire and Rescue and provided a brief overview on staffing and the future.

B. Legislative Updates – Joe DePinto.

Lobbyist Joe DePinto presented the 2023 End of Session Legislative Report and stated there are no major tax increases for this year. Items included in the report were final legislative budgets, SB 5187 2023-2025 Operating Budget, SB5200 Capital Budget, HB 1125 Transportation Budget, HB 1240 Assault Weapons Ban, HB 5352 Police Vehicular Pursuits, ESHB 1736 Vehicular Odometer Readings and E2SHB Free School Meals for All. Lobbyist Joe DePinto stated that there was a one day special session to enact the Blake Fix.

3. COMMITTEE REPORTS.

A. Public Works - CM Williams & CM Moore.

- Pedestrian Bridge is in review at the state level.
- No change with other capital projects.

B. Public Safety - CM Gunther & CM Tracy.

- No update.

C. Community and Government Affairs - CM Hogan & CM Koenig.

- No update.

4. STAFF REPORTS.

Public Works/Capital Projects.

Acting Public Works Director/Capital Project Manager John Bielka briefed on the following

- Sidewalk grinding and replacement program.
- Crosswalk painting.
- Lead line inspections will begin the week of July 31st.
- Street sign inventory.
- Hiring of Pierce County Conservation for noxious weed control.
- Catch basins have been vacuumed.
- Manhole repair next to Texaco.
- Kansas Street Reconstruction.
- Grant update.
- Update on the Water Resource Recovery Facility.
- Pedestrian Bridge Update.
- AC Watermain Update.
- Update on water leak near Orville Road.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Summer activities that are offered.
- Fall activities that will be offered for registration in late July or early August.
- Update on 4th of July festival in the park.
- Clerk school update.
- Fall conference update.
- Status of Certified Municipal Clerk certification.

Administration

City Administrator Scott Larson briefed on the following:

- Public Works Director interview updates.
- Code enforcement officer update.
- Community Development director hiring update.

Finance

Finance Director Gretchen Russo briefed on the following:

- 2023 2nd quarter reporting update to include general fund, cash and investment funds, and department specific funds.

Police

Police Chief Devon Gabreluk briefed on the following:

- Focus on hiring efforts and hired entry level officer that started the academy last week.
- 4th of July update.

Executive

Mayor Penner briefed on the following:

- Municipal budget workshop for Councilmembers in August.

5. AGENDA ITEMS.

A. AB23-57 – Emergency Management Ordinance.

Councilmember Gunther briefed and stated the proposed ordinance would amend the City's Municipal Code Title 1, Chapter 8 Emergency Services in the following ways: 1. Adopts the National Incident Management System (NIMS) which provides a consistent nationwide, approach to prevent, prepare for, respond to and recover from emergency incidents. He stated the adoption of this system enables the City of Orting to request reimbursement of emergency expenditures when an emergency has been declared. The second amendment provides the Mayor authority to declare a Burn Ban within City Limits during exigent circumstances. The third amendment clarifies the authority of emergency powers of the Mayor, City Administrator and the Emergency Management Director. The fourth amendment correlates language in our Purchasing Policy to allow for emergency contracts and the fifth amendment brings our penalties section in line with other EPIC jurisdictions. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

B. AB23-60 - Comprehensive Plan Public Participation.

Councilmember Hogan briefed that the Comprehensive Plan Periodic Update is in progress and stated that the contract City Planner has provided two documents for council to review. The first is a memorandum outlining changes the state legislature made in 2023 to the GMA, especially housing policies, and the Planners recommendations of how to address these changes in Orting's Comprehensive Plan. He stated the second item is a resolution outlining a proposed Public Participation Plan, and amending how the City will be taking comprehensive plan amendments during the update process. The Public Participation Exhibit outlines the process and objectives for involving the public in the City of Orting's update of its Comprehensive Plan. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

C. AB23-61 – Investment Policy.

Councilmember Hogan briefed on the proposed investment policy that outlines an internal control that provides specific guidance of the purchase and management of the City's investments. He stated the policy covers the following recommended areas: scope and investment objectives, delegation of authority and responsibilities, authorized investments, and performances standards. The Washington Public Treasurers Association has reviewed the attached policy and has certified that it has meets the standards established by their association. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

D. AB23-62 – OMNIA Partners Purchasing Cooperative Interlocal Agreement.

Councilmember Hogan briefed that State law (RCW 39.26.060) provides a method to purchase goods or services using an interlocal agreement. He stated that cooperative purchasing saves time and purchasing costs through ready-to-use, competitively solicited contracts and that this specific purchasing cooperative agreement would provide access to multiple contracts to include office supplies, technology products, copiers & printers. This interlocal agreement is an automatic renewal and would remain effective until terminated by the City. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

E. AB23-63 – Red Hat Days Sponsorship.

Councilmember Hogan briefed that the City received an application for sponsorship from Orting Red Hat Days which will be held on Saturday, October 7th, 2023. He stated City policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship after review and approval of the application by the Community & Government Affairs Committee.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

F. AB23-64 – Deputy Mayor Selection Process.

Councilmember Hogan briefed The City of Orting City Council Rules of Procedure require the Deputy Mayor to be selected by a majority of the Councilmembers annually at the first Council meeting in January. The term of the Deputy Mayor starts on February 1st and ends January 31st of the following year. Deputy Mayor Bradshaw’s term on council will end on December 31st, 2023, which will leave the Council without a Deputy Mayor for January until a new Deputy Mayor can be selected and their term starts. Council discussion followed.

Action: Move to the August 2, 2023 CGA Committee meeting for guidance on how to proceed next year.

G. AB23-65 – Social Media Policy.

Councilmember Hogan briefed that the City has drafted a social media policy which outlines internal and external guidelines for purpose to include personal versus professional guidelines, posting, retention, goals, moderation of third-party content, and emergency postings. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

H. AB23-66 – Summerfest Sponsorship.

Councilmember Hogan briefed that the City received an application for sponsorship from Orting Summerfest which will be held on Sunday, August 27, 2023. He stated City policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship after review and approval of the application by the Community & Government Affairs Committee.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

I. AB23-68 – City of Roy Interlocal Agreement.

Councilmember Hogan stated that due to vacancies in the positions of City Clerk and Deputy City Clerk, the City of Roy sought temporary assistance while it filled these positions. The City of Orting was amenable to allowing Roy to utilize our Executive Assistant on a temporary, part time basis. Through this temporary assignment, the Executive Assistant has been able to gain experience as a City Clerk. The City of Roy shall pay Orting on weekly rate of \$650 for regular business hours, which represents about 40% of the Executive Assistant’s time, and \$51.57 an hour for overtime hours worked between 5:00pm and 8:00am. The assistance started mid-May, and will end by July 31, 2023.

Action: Add costs associated for travel to and from the City of Roy and move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

J. AB23-69 – Commercial Use of the Right of Way (ROW).

Councilmember Hogan briefed that Orting Municipal Code (OMC) title 8 chapter 9 regulates the commercial use of the city's rights-of-way, and allows the same use if you apply for and receive a permit. City Administrator Scott Larson stated the City has not previously had a policy or process for issuing these types of permits and that over the past several years the City has seen increased use of the RoW for this type of use, He briefed that recently the City has had businesses request commercial use to be permitted. Councilmember Hogan briefed that the proposed ordinance would update OMC 8-9, which adds a fee for issuing a commercial use permit. City Administrator Scott Larson stated staff have also drafted a policy regulating the commercial use of the RoW. He briefed that there is no proposed fee for adjacent business owners, but for businesses that are not adjacent, there is a process for notifying those adjacent businesses, and a fee which varies based on the length of time a permit is requested for. Council discussion followed.

Action: Add language regarding special events and add a rate for non-profit businesses and move forward to regular business meeting on July 26th, 2023 as a standalone agenda item.

K. AB23-70 – Prosecution Services.

Councilmember Gunther briefed the City was given notice earlier this year of a change in prosecutor services from our current contractor. He stated that in light of the change in services, and since it has been approximately 8 years since we bid this service; staff issued an RFP for qualified individuals or firms to provide prosecution services for Orting. He stated that the City received one submission, from Karen Lentz, who has provided substitute prosecution services to the city over the past two years as our regular prosecutor was not available and that staff recommend that the council authorize the Mayor to negotiate a professional services contract with Ms. Lentz for prosecution services. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

L. AB23-71 – I & I Sewer Relining Project.

Engineer JC Hungerford briefed that the City received one bid to reline the 510LF of 8" sewer main on Eldredge Ave SW between Train Street SW and Bridge Street SW as part of our sewer preservation and rehabilitation efforts. He stated this bid was to provide a no-dig relining process and that Insituform Technologies, LLC met all of the minimum requirements. He briefed that this project will reline an aging section of the City's sewer collection system that is cracked in multiple locations, resulting in significant inflow and infiltration of groundwater. Council discussion followed.

Action: Move forward to regular business meeting on July 26th, 2023 as a consent agenda item.

M. SCADA System.

Councilmember Moore briefed on the SCADA system and brought up concerns with an aging system. He stated that the Public Works Committee would like to have someone complete a due diligence test of the system so that the City can move forward with needed upgrades in a phased approach on a path to a complete system upgrade. Council discussion followed.

Action: Move forward to regular business meeting on August 9, 2023 for Council approval of a scope and budget.

6. EXECUTIVE SESSION.

No executive session.

7. ADJOURNMENT.

Deputy Mayor Bradshaw adjourned the meeting at 8:54pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
July 26th, 2023
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Tracy led the Pledge of Allegiance.

Councilmembers present: Councilmembers Don Tracy, John Williams, Greg Hogan, Melodi Koenig and Deputy Mayor Bradshaw.

Virtual: Councilmembers Moore and Gunther (entered meeting at 7:08pm).

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, Capital Projects Manager John Bielka, City Clerk Kim Agfalvi, City Attorney Charlotte Archer, Engineer JC Hungerford.

Councilmember Hogan made a motion to excuse Councilmember Gunther. Seconded by Councilmember Koenig.

Motion passed (6-0).

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

No requests were made.

2. PUBLIC COMMENTS.

3. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. **AB23-57** – Emergency Management Ordinance.
- C. **AB23-60** – Comprehensive Plan Public Participation.
- D. **AB23-61** – Investment Policy.
- E. **AB23-62** – OMNIA Interlocal Agreement.
- F. **AB23-63** – Red Hat Days Sponsorship.
- G. **AB23-64** – Social Media Policy.
- H. **AB23-66** – Summerfest Sponsorship.
- I. **AB23-68** – City of Roy Interlocal Agreement.
- J. **AB23-70** – Prosecutor Contract
- K. **AB23-71** – I&I Sewer Project.

Councilmember Tracy made a motion to approve the consent agenda as prepared. Seconded by Councilmember Hogan.

Motion passed (6-0).

5. NEW BUSINESS.

A. AB23-69 – Sidewalk Sales in the Right of Way (RoW).

Councilmember Koenig briefed on a proposed ordinance and resolution that would allow for sales in the right of way and would allow the City to remain ADA compliant.

Councilmember Koenig made a motion to approve Ordinance No. 2023-1110, an ordinance of the City of Orting, Washington, relating to public ways and property; amending Orting Municipal Code Section 8-9 prohibition on providing commercial goods or services within the right-of-way or without permit; providing for severability; and establishing an effective date. Seconded by Councilmember Moore.

Council discussion followed. Mayor Penner called for a vote.

Motion passed (7-0).

Deputy Mayor Bradshaw made a motion to adopt Resolution No. 2023-18, a resolution of the City of Orting, Washington, establishing the Orting Commercial Use of Rights-of-Way policy, and setting an effective date. Seconded by Councilmember Gunther.

Motion passed (7-0).

6. EXECUTIVE SESSION.

No executive session.

7. ADJOURNMENT.

Deputy Mayor Bradshaw made a motion to adjourn. Seconded by Councilmember Gunther.

Motion passed (7-0).

Mayor Penner adjourned the meeting at 7:13pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Ord. 2023-1112, Extending Deadline for Final Plat Submittal per OMC 12-6-3	AB23-77			08.09.2023
	Department:	Administration/Planning		
	Date Submitted:	08/03/2023		
	Cost of Item:	<u>\$ N/A</u>		
Amount Budgeted:	<u>\$ N/A</u>			
Unexpended Balance:	<u>\$</u>			
Bars #:				
Timeline:	Preliminary Plat expires in October 2023			
Submitted By:	Applicant			
Fiscal Note:				
Attachments: Ordinance No. 2023-1112				
<p>SUMMARY STATEMENT: The City Council approved the preliminary plat for the Bridgewater project, Application #PP2016-01, located on 7.5 acres within the City on July 13, 2016. The Project is designed as 35 single family lots with other tracts serving the future owners of the lots. At the request of the applicant, the City then granted extensions of the preliminary plat to July 13, 2023, due, in part, to COVID related issues.</p> <p>The applicant has submitted a request for an additional extension of the deadline to submit final plat, currently set for July 13, 2023. OMC 12-3-6 sets the deadline for expiration of the preliminary plat and governs extensions of that deadline, provided:</p> <p><i>Nothing contained in this section shall act to prevent the City from adopting by ordinance procedures which would allow extensions of time that may or may not contain additional or altered conditions and requirements. When deemed reasonable and appropriate, the City Administrator may grant an extension of one year for such submittal. If at the date of expiration of the time period provided herein, a final development plan has not been filed for approval, the preliminary planned unit developments approval shall expire and the applicant shall be required to resubmit an application for preliminary approval to reinstate the project.</i></p> <p>The preliminary plat approval vests the applicant to development regulations in place at the time of preliminary plat approval, which in this case was in 2016. Since that date the City has modified the following development regulations, among others:</p> <ul style="list-style-type: none"> - Lot coverage: In the RMF zone: max building coverage increased from 40% to 50%. Max hard surface coverage was added and is capped at a max of 75%. 				

- Flood Insurance/CRS: Electrical, heating, ventilation, plumbing, and A/C must be located at least 1' above base flood elevation.
- Landscaping and Trees: Added a list of types of trees allowed to be used as street trees; revised a few requirements for buffer plantings to require vegetation along 50% of fencing when fencing is used as a visual screen along lot lines.
- Porches/Decks setbacks: Uncovered porches and decks 30" and less in height must be no closer than 5' to a side lot line.

Earlier this year, the applicant sought a three-year extension of the deadline to submit for final plat approval, citing the COVID-19 pandemic that “resulted in delays in the Owner’s ability to either complete the design of the plat, construct the plat improvements or arrange a sale of the property so that others could complete the work, with the result that the work could not be completed in a time of strong residential development and favorable market conditions.” The applicant also stated that the current “period of very high interest rates, and those high rates, together with the additional cost of constructing the redesigned plat make the project infeasible at the present time.”

When evaluating a request for plat extension, the City reviews whether there have been any changes in the law governing the development of the plat, with which lack of compliance would be contrary to the public health, safety and welfare. The City further considers whether the applicant has pursued final platting diligently, as evidenced by progress on final surveying, engineering, construction or the financial security of improvements. Finally, the City considers whether there have been substantial changes in economic and market forces that have substantively limited the ability of the applicant to pursue final platting.

The submission was received without sufficient time to adequately prepare a staff recommendation to the City Council in advance of the preliminary plat expiration date of July 13, 2023. Upon the recommendation of staff, the City Council authorized a ninety (90) day extension to allow staff to meet with the applicant and discuss the terms of a recommended course of action. Staff and the applicant met to discuss a potential extension. The Applicant has submitted a revised request to allow for an extension as follows:

- Extension to December 31, 2024, provided the expiration may be extended to December 31, 2025, if the applicant applies for and completes all necessary filling and grading work necessary for the final plat by December 31, 2024.

Staff makes no recommendation on the requested submission.

RECOMMENDED ACTION: Motion to adopt Ordinance No. 2023-1112, authorizing an extension for final plat submittal for the Bridgewater project.

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2023-1112**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, EXTENDING THE DEADLINE FOR THE
PLAT OF BRIDGEWATER TO SUBMIT FOR FINAL PLAT
APPROVAL; AND SETTING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City maintains regulations for subdivisions at Title 12 of the Orting Municipal Code (“OMC”); and

WHEREAS, pursuant to OMC 12-6-3, the City Council has the authority to extend the time for submittal of a final plat; and

WHEREAS, the plat of Bridgewater, owned by 801 Calistoga, LLC (“Owner”), was set to expire on July 13, 2023, and owner requested on April 3, 2023 an extension based upon the factors listed below; and

WHEREAS, the City Council did consider Ordinance 2023-1107 and did determine that a short extension of the plat was in the best interest of the citizens of the City to provide time to evaluate a request for a longer extension that balances economic growth and the City’s updated development regulations, authorizing a short-term extension to October 13, 2023, to allow applicant to present a request for a longer extension and associated findings; and

WHEREAS, the COVID-19 pandemic resulted in additional delays in the Owner’s ability to either complete the design of the plat, construct the plat improvements or arrange a sale of the property so that others could complete the work, with the result that the work could not be completed in a time of strong residential development and favorable market conditions; and

WHEREAS, other jurisdictions allowed for extensions based exclusively on the pandemic and other jurisdictions make provisions for further extensions of plat approvals based on recessionary conditions and other extraordinary factors; and

WHEREAS, the City Council finds that an extension conditioned on evidence that applicant has pursued final platting in good faith is warranted; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, does ordain as follows:

Section 1. Second Extension. The preliminary plat of Bridgewater is hereby extended so that a final plat submittal that meets final plat conditions is required by December 31, 2024, provided

this deadline shall automatically be extended to December 31, 2025, if the applicants have applied for and received all necessary permits for grading/filling of land associated with the plat prior to July 1, 2024, and have completed all fill and grading work attendant to that permit by December 31, 2024. If the applicant completes the fill and grading work by December 31, 2024, the deadline for completing the remainder of the plat work and meeting the remaining plat conditions will be extended to December 31, 2025.

Notwithstanding the aforementioned condition, the plat shall be extended to December 31, 2025 in the event applicants are unable to meet the condition set forth herein due to causes beyond its reasonable control, including strikes, lockouts, pandemics, acts of God, accidents, technical failure governmental restrictions, insurrections, riots, enemy act, war, civil commotion, fire, explosion, flood, windstorm, earthquake, natural disaster or other casualty (“Force Majeure”).

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Corrections. The City Council authorizes the City Clerk to correct any non-substantive errors herein.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9TH OF AUGUST 2023.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best Doezie & Ryder, P.S.

City Attorney

Filed with the City Clerk:

Passed by the City Council:

Date of Publication:

Effective Date: