

## **Commissioners**

Kelly Cochran, Chair  
Jeff Craig, Co-Chair  
Chris Rule  
Erika Bartholomew  
Dan Swanson  
Joe Pestinger  
Jeffery Sproul



**ORTING PLANNING COMMISSION**  
Planning Commission Meeting Minutes  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
July 6<sup>th</sup>, 2023  
7:00 p.m.

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Chair Kelly Cochran called the meeting to order at 7:00pm. Commissioner Chris Rule led the pledge of allegiance.

**Commissioners present:** Chair Kelly Cochran, Commissioners Chris Rule, Dan Swanson, and Jeffery Sproul.

**Staff present:** City Administrator Scott Larson, Planning Commission Secretary Danielle Charchenko.

**Absent:** Co-Chair Craig, Commissioners Bartholomew and Pestinger.

*Commissioner Rule made a motion to excuse Co-Chair Craig and Commissioner Bartholomew. Seconded by Commissioner Swanson.*

*Motion passed (3-0).*

### **2. AGENDA APPROVAL.**

*Commissioner Rule made a motion to adopt the agenda as prepared. Seconded by Commissioner Swanson.*

*Motion passed (3-0).*

### **3. PUBLIC COMMENTS.**

No public comments were made.

### **4. WELCOME COMMISSIONER**

Chair Cochran welcomed Commissioner Jeffery Sproul. Jeffery Sproul stated he will be on the Planning Commission through the remainder of 2023, until his term for City Council starts in January 2024.

### **5. APPROVAL OF MINUTES**

*Commissioner Rule made a motion to approve the June 5<sup>th</sup>, 2023 minutes as presented. Seconded by Commissioner Swanson.*

*Motion passed (3-0).*

### **6. ARCHITECTURAL DESIGN REVIEW**

#### **A. ADR 2023-07 – Fab-ooh-lash – Signage**

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-07 and stated that the recommendation was approval as presented.

*Commissioner Rule made a motion to approve ADR 2023-07 as presented. Seconded by Commissioner Swanson.*

*Motion passed (3-0).*

*Next Planning Commission Meeting: Monday, August 7<sup>th</sup>, 2023 7:00pm*

## 7. NEW BUSINESS.

None.

## 8. OLD BUSINESS.

### 1. Dumpster Violations

City Administrator Scott Larson briefed that Code Enforcement Officer Jorge Martinez contacted the property owner on Grinnell and they are currently working on building an enclosure for their dumpster. He is also working on contacting the owner on Whitesell about their dumpster.

### 2. Sign Code Violations

City Administrator Scott Larson briefed that a 10-day letter has been issued to Shell Station to remove their current signage. He stated that he has scheduled a time to meet with the owner of Shell Station to discuss further steps. Chair Cochran stated a citizen had reached out via email with concern about the Shell Station Signage. Chair Cochran responded to the email stating the City is aware of the signage at Shell Station and is currently working to bring said sign into compliance.

## 9. GOOD OF THE ORDER.

### 1. Planned Absences.

Commissioner Jeffery Sproul will be absent. Commissioner Chris Rule may be absent, but will confirm before the August meeting.

### 2. Report on Council Meetings.

City Administrator Scott Larson briefed that the City Planner had prepared two documents for Council to review, which included a resolution outlining a proposed Public Participation Plan and an amendment to how the City will accept comprehensive plan amendments during the update process. He stated the Public Participation Plan aims to meet the requirements of the Washington State Growth Management Act (GMA) to ensure the community is well-informed and engaged in the decision-making process. City Administrator Scott Larson briefed the second item prepared was a project memorandum outlining the bills passed by state legislature in 2023 that will impact the City's work on the Comprehensive Plan Update which would mainly be housing policies.

City Administrator Scott Larson briefed the June Council Meetings stating the 6-year TIP was approved, Sign Code 13-7-9B was officially approved and codified, and Public Works has purchased a new dump truck.

### 3. Agenda Setting.

The Planning Commission requested to add Planning Commission Rules Review to New Business and leave dumpsters and sign code violations under Old Business.

## 10. ADJOURNMENT.

*Commissioner Rule made a motion to adjourn. Seconded by Commissioner Sproul.*

*Motion passed (3-0).*

Chair Cochran adjourned the meeting at 8:09pm.

ATTEST:

  
\_\_\_\_\_  
Kelly Cochran, Commission Chair

  
\_\_\_\_\_  
Danielle Charchenko, Planning Commission Secretary

*Next Planning Commission Meeting: Monday, August 7<sup>th</sup>, 2023 7:00pm*