

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
June 7, 2023 @ 2:30 p.m.

Councilmember Williams called the meeting to order at 2:30 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmembers Williams and Councilmember Moore

City Employees: Present, City Administrator Scott Larson, City Clerk Kim Agfalvi, Public Works Administrative Assistant Laura Hinds, City Finance Director Gretchen Russo, Capital Projects Manager John Bielka, Interim-PW Supervisor Steve Daskam, Brittan Jones WDM I, Lane Strassburg OIT WDM, Building Official Tim Lincoln and PW Records Clerk Alison Williams. Absent Executive Asst Danielle Charchenko

Professional Representatives: Engineer JC Hungerford, Parametrix

Guests or Public Comment: None

APPROVAL OF MINUTES:

CM Williams motion to approve the minutes of May 3, 2023 as presented.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. **Engineering – Update by JC Hungerford, PE**
 - 1.1 **Kansas St Reconstruction Update** – Moving design forward. Moving forward with NEPA section 106.
 - 1.2 **Whitehawk Blvd Extension Update** – Moving forward with design. Still in formal consultation period for the NEPA.
 - 1.3 **WSDOT Fish Passage** – Meeting with WSDOT June 12 to determine best path forward on moving the waterline or possibly go under culverts.
 - 1.4 **AC Watermain Design** – Surveyors will be out week of June 12th. Will be about 30% design by July 6th with final on August 18th.

- 1.5 Kansas St SW Outfall Update** – Contractor to mobilize first week of August for construction.
Village Green Outfall – Received an extension from FEMA on its contract. Still pending communication with Golf Course representative.

NEW BUSINESS

- 1.6** No Update

2. Project Management – Update by John Bielka

- 2.1 Pedestrian Bridge Update** – Advertising for bridge construction week of June 12. Project pending funding approval from Representative Kim Schrier’s office, possibly have an answer in October 2023.
- 2.1.1** WSDOT Construction Agreement
 - 2.1.2** RFP Results July 12th
 - 2.1.3** Results to PW Committee – August 2nd
- 2.2 Aktivov – GIS & Intern Update** – Hired an intern for GIS data import into Aktivov.
- 2.3 Water Resource Recovery Facility Upgrade** – Submitted for advertising an RFQ for services for revised & scale down version of the WRRF. Results due June 26th and bring to PW July 5th.
- 2.4 I&I Sewer Reline** – Advertising for construction services week of June 12, results due June 28th and bring to PW July 5th.
- 2.5 Wingate** – JC will approach other water districts to seek interest.
- 2.5.1** Water Rights
 - 2.5.2** Cleaning
- 2.6 Well #1 Update** – Staff are cleaning reservoir today, will discharge tonight and then refill this Friday morning. Expedite sample testing, check status on Saturday and if results are good should be up and running on Sunday morning. The new media is working very well, iron levels are near zero.

NEW BUSINESS

- 2.7 SCADA Upgrade Proposal** – Parametrix proposed an upgrade scope & budget for \$43,000 to bring current version up to date with new SCADA service, new alarm notifications by Aveva system platform, updated work station at the sites, project management. Hardware to be provided by the City. After a long discussion, CM Williams and Moore request staff to research other options before moving forward with this project.

2.8 Site Security @ Sources – John is researching options for video security of the sources.

- ICU
- ADT

2.9 6-Year TIP –

- Transportation Benefit District (TBD funding discussion) – the TIP is a comprehensive plan that is updated annually. John is working on updating TIP project costs and projected timelines. Pavement Plan, ADA Ramps, Whitehawk Extension projects are a few of the changes. Brief Council at its next meeting on June 14.

2.10 Building Code Changes – Scott Larson – Proposed building code require heat pumps. New code delated until late October. Federal Energy Policy preempts state and local regulations regarding natural gas appliances. Rules are being rewritten. An ordinance to update will be represented at this committee either July or August 2023.

2.10.1 Proposed Building Code

2.10.2 Proposed Ordinance

3 Public Works – Steve Daskam

3.7 AB Dump Truck Purchase Amount - The Agenda Bill (AB) provided today is requesting an increase from the original approved amount from 2021. Since then then market cost has increase. PW staff met all the bid requirements, 1st by procuring through the WA State Contracts bid list which was canceled, then by sending out an RFP where no bids were received. At this point, staff has exhausted typical purchasing process. As a result, staff visited a few vendors for a new dump truck. Only one vendor replied with a quote and is within the budget requested amount on the agenda bill.

3.8 Annual Hydrant Flushing – Hydrant flushing will be moved to this fall.

4 Finance – Gretchen Russo

4.0 Budget Season – Two weeks ago Gretchen sent out the current budget requesting department managers to review and think about future budgeting. At the end of June, Gretchen will start meeting with staff to discuss the 2024 budget.

5 Councilmember Comments

None

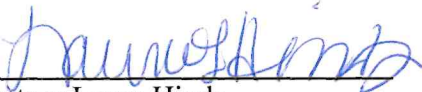
Round Table:

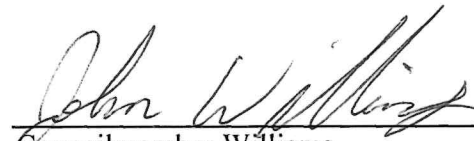
Sidewalks – In 2022, PW staff sent out a series of notifications, including a 3rd & final notice that was mailed on June 5, 2023. The notice requested property owners to repair their damaged sidewalk adjacent to their property line. While several property owners did make repairs, there were many who did not, or did not apply for a free permit, which was the City’s way of tracking the progress. Staff have gone out and inspected the sidewalks, marked the areas requiring either grinding or replacement. At the same time, staff found many properties with repairs completed, however never applied for the free permit. If a property owner doesn’t respond to the 3rd notice by June 26th, then staff will grind the areas under ½” trip hazard. Sections of sidewalk that require replacement will be included in an RFP, where the city will go out for bid, hire a contractor to remove and replace those sections. The cost for each, grinding or replacement will be passed to the property owner by invoice.


Meeting Summary: (for June 14, 2023 Council)
3.7 AB Dump Truck Purchase Amount

Adjourn: CM Williams motioned to adjourn at 3:45 pm.

Attest:


Secretary Laura Hinds


Councilmember Williams


Chris Moore (Jul 25, 2023 10:03 PDT)
Councilmember Moore