

## **Commissioners**

Kelly Cochran, Chair  
Jeff Craig, Co-Chair  
Chris Rule  
Erika Bartholomew  
Dan Swanson  
Joe Pestinger



**ORTING PLANNING COMMISSION**  
Planning Commission Meeting Minutes  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
June 5<sup>th</sup>, 2023  
7:00 p.m.

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

**Commissioners present:** Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Chris Rule, Erika Bartholomew, Dan Swanson, and Joe Pestinger.

**Staff present:** City Administrator Scott Larson, Planning Commission Secretary Danielle Charchenko.

**Virtual Guests:** Prince Golen, Shell Station.

### **2. AGENDA APPROVAL.**

*Co-Chair Craig made a motion to adopt the agenda as prepared. Seconded by Commissioner Rule.*

*Motion passed (5-0).*

### **3. PUBLIC COMMENTS.**

No public comments were made.

### **4. APPROVAL OF MINUTES**

*Co-Chair Craig made a motion to approve the May 1<sup>st</sup>, 2023 minutes as presented. Seconded by Commissioner Rule.*

*Motion passed (5-0).*

### **5. ARCHITECTURAL DESIGN REVIEW**

#### **A. ADR 2023-03 – Spar Pole – Signage Update**

Planning Commission Secretary Danielle Charchenko read the updated ADR staff report for ADR 2023-03 and stated that the recommendation was approval as presented.

*Co-chair Craig made a motion to approve ADR 2023-03 as presented. Seconded by Commissioner Bartholomew.*

*Motion passed (5-0).*

#### **B. ADR 2023-06 – Shell Station – Signage**

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-06 and stated that the recommendation was approval as presented.

*Co-chair Craig made a motion to approve ADR 2023-06 as presented. Seconded by Commissioner Pestinger.*

Planning Commission discussion followed.

*Next Planning Commission Meeting: Thursday, July 6<sup>th</sup>, 2023 7:00pm*

Co-chair Craig stated that the Orting Municipal Code definition for building façade measurements indicates the height of the building façade is determined by the measurement of the building's parapet. The building façade measurements for Shell Station were calculated using the height of the roofline. Shell Station's building plans were reviewed to determine the height of the building's parapet.

*Co-chair Craig made a motion to amend the original motion and asked that ADR 2023-06 be postponed and presented at the next meeting with a reduced sign size. Seconded by Commissioner Bartholomew.*

*Motion passed (5-0).*

## **6. NEW BUSINESS.**

None.

## **7. OLD BUSINESS.**

### **1. Dumpster Violations**

Chair Cochran noted an uncompliant residential dumpster that is located in the City right-of-way located on Grinnell Ave SW. City Administrator Scott Larson stated Code Enforcement will reach out to the residence.

### **2. Sign Code Violations**

Co-Chair Craig stated there is a nonconforming projecting sign for Better Properties Valley Associates located on Corrin Ave NW.

## **8. GOOD OF THE ORDER.**

### **1. Planned Absences.**

Co-chair Craig stated he may be attending virtually.

### **2. Report on Council Meetings.**

City Administrator Scott Larson briefed the May Council meetings stating there are three council terms ending this year. Two seats are unopposed and the third seat has two candidates running. Mayor Penner has recommended to Council that Council Candidate Jeff Sproul sit on the Planning Commission through December until his City Council term begins. City Administrator Scott Larson briefed that Council has approved a final Main Parks Master Plan. He stated having a Main Parks Master Plan will allow the City to be more successful with RCO Grant Funding. The Planning Commission viewed the conceptual plans for the Main Parks from Whitesell Street to Charter Park.

### **3. Agenda Setting.**

The Planning Commission requested to bring back ADR 2023-06 Shell Station and ADR 2023-05 – Tugboat Willy's for Architectural Design Review, and leave dumpsters and sign code violations under Old Business.

## **10. ADJOURNMENT.**

*Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Rule.*

*Motion passed (5-0).*

Chair Cochran adjourned the meeting at 8:04pm.

*Next Planning Commission Meeting: Thursday, July 6<sup>th</sup>, 2023 7:00pm*

**ATTEST:**

  
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Kelly Cochran, Commission Chair

  
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Danielle Charchenko, Planning Commission Secretary

*Next Planning Commission Meeting: Thursday, July 6<sup>th</sup>, 2023 7:00pm*