

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
May 3, 2023 @ 2:30 p.m.

Councilmember Williams called the meeting to order at 2:30 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmembers Williams and Councilmember Moore

City Employees: Present, City Administrator Scott Larson, City Clerk Kim Agfalvi, Public Works Administrative Assistant Laura Hinds, City Finance Director Gretchen Russo, Capital Projects Manager John Bielka, Interim-PW Supervisor Steve Daskam, Brittan Jones WDM I, and Lane Strassburg OIT WDM. Absent, Building Official Tim Lincoln; PW Records Clerk Alison Williams & Executive Asst Danielle Charchenko

Professional Representatives:

Guests or Public Comment:

APPROVAL OF MINUTES:

CM Williams motion to approve the minutes of April 5, 2023 as presented.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. **Engineering – Update by John Bielka on behalf of JC Hungerford, PE**
 - 1.1 **Whitehawk Blvd Roundabout design:** We received the signed agreement on 5/1/23 and are in the process of getting subconsultant agreements in place and getting the project started.
 - 1.2 **Kansas St SW Design and NEPA:** NEPA is moving forward on schedule. John Bielka has requested a budget estimate to provide a 90% design package. This was provided to John for review.
 - 1.3 **Kansas Street Outfall:** We are awaiting a mobilization date from the Contractor. I have reached out to them to get an idea of when they want to start, but at the time of providing this update, I do not yet have a date.
 - 1.4 **Orting Emergency Evacuation Bridge System:** Revised plans were sent to WSDOT on April 6. All comments were addressed. To date, Parametrix has not received a response from WSDOT.
 - 1.5 **2023 Sewer Rehab Project:** Parametrix will be delivering a 90% to the City for review on 5/4.

Development Projects

- 1.6 **Meadows Phase 4:** JC and Tim Lincoln did a punch list review on 5/21 to review items on the punch list that were repaired. There are still a few outstanding items that the developer is addressing.
- 1.7 **Carbon River RV Park:** JC has provided final comments to the City Planner for incorporation into conditions of approval.

NEW BUSINESS

- 1.8 **No Update**

2. Project management – Update by John Bielka

- 2.1 **Pedestrian Bridge Update** – Project pending funding approval from Representative Kim Schrier.
- 2.2 **Aktivov – GIS & Intern Update** – posted an intern position on city website and other job listing websites for the position and Brittan purchased GIS equipment. Brittan and Lane will go thru training for use of equipment.
- 2.3 **Water Resource Recovery Facility Upgrade** – City filed for CPARB application for design build and will go before the board on May 25th.
CM Moore and John visited Prospect Construction and also toured one of their completed projects, and then John invited them to come look at the city's WRRF. John mentioned that he and CM Moore visited Prospect to express their interest in having them give us a bid when the time was right, encouraging them to submit a bid when the city puts out an RFQ. John said he wanted them interested in the project because they're local and he thinks they'll probably give us the best pricing. An RFP for an Owners Advisory to assist with the CPARB, engineering and construction is due May 4th. CM Moore has been involved in this process as well.
- 2.4 **ADA Transition Plan** – Steve Daskam met with SCJ to review and visit city facilities for the needs for ADA compliance.
- 2.5 **Pavement Management Plan** – SCJ completed the pavement plan and is going thru internal review before releasing to the City.
- 2.6 **WCIA Risk Mitigation Grant** – This grant is for the sidewalk replacement in front of 112 Bridge St SE (Orting Eagles Hall). City development code requires a 10' sidewalk as JC pointed out in a recent email. However, the connecting sidewalk in front of new City Hall is 6'. Scott and John will revisit this item and bring back to committee next month.
- 2.7 **WSDOT Fish Passage Project** – John mentioned that JC is working with WSDOT on design.
- 2.8 **I&I Sewer Reline** – See Item 1.5

NEW BUSINESS

- 2.9 Wingate Water Rights** – John provided a contract Order from Aspect consulting LLC as an alternative measure to convey water rights from Wingate Springs into the City’s main service area. The City would like to increase its legal authorization to withdraw water from its primary wellfield. Total contract amount for transfer is \$18,400. Moving the water rights is not a sure thing until DOE gives approval. The risk is that the city could lose \$18,400 if ecology does not approve. The committee decided to table this and explore Wingate’s capacity and bring back in June.
- 2.10 AC Watermain Replacement** – Requesting moving a Scope and Budget of 3 schedules for survey and design, provided by Parametrix to go to the May 10th Council meeting for approval. The total for the S&B is \$61,231.50. Design will occur in 2023 with bidding/construction in 2024. Committee approved to move forward to the May 10th Council meeting.

3. Public Works – Steve Daskam

- 3.1 Well #1 Filter Media** – Filter media was delivered to Well #1. Next course of action is to sanitize and apply epoxy coating to the vessels prior to installing the media.
- 3.2 Well #4 Rebuilding valves** – Ordered the valve replacement kits. Pending rebuild until Well #1 is back online.

NEW BUSINESS

- 3.3 Backflow Testing Services 3-year contract Bid** – One bid was received by American Backflow and Plumbing for the 2023-2025 backflow testing services. Requesting to move forward to the May 10th council meeting for approval of contract. This will go to the May 10th meeting.
- 3.4 Generator Maintenance Services 3-year contract Bid** – Two bids were received for the 2023-2025 generator maintenance services. Tacoma Diesel came in as lowest responsible bidder. Request to move forward to the May 10th council meeting for approval of contract. This will go to the May 10th meeting.
- 3.5 Triangle Park Tree removal** – Several bids were received to remove one at risk tree in Triangle Park. The city will move forward with the lowest responsible bidder to remove the tree.
- 3.6 Gator Damage** – One of the city’s John Deere Gators was damaged after the PW facility was breach and vandalized during after-hours. The damage to repair the gator is around \$8,000. PW staff is looking for quotes on replacing if feasible.
- 3.7 Water System Presentation** – Brittan Jones provided a power point to review the City’s water system.
- 3.8 SCADA Presentation** – Glen Barcus with Parametrix gave a presentation on how the SCADA system works and all the mechanisms that are in place to provide security to city water sources, lift stations and Water Resource Recovery Facility. The current system is outdated and can no longer be supported with current technology. The cost to update the entire system would cost around \$400,000. Glen advised the committee, at a minimum, on what to update now in order for the system to function properly, this would cost around \$57,000. Bring this back to June meeting.

4. **Finance – Gretchen Russo**

Gretchen updated the committee that she will be unavailable during the next meeting.

5. **Councilmember Comments**

Round Table:

Meeting Summary: (for May 10 Council)

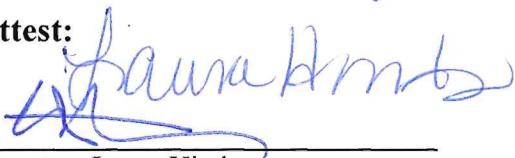
2.9 AC Water Main Replacement

3.3 Backflow Testing Services 3-year contract

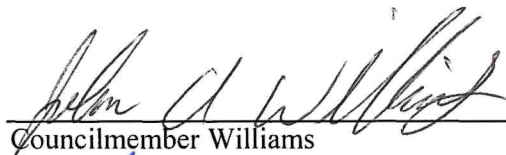
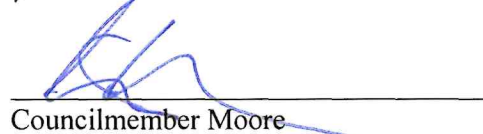
2.4 Generator Maintenance Services 3-year contract

Adjourn: CM Williams motioned to adjourn at 4:10 pm.

Attest:



Secretary Laura Hinds


Councilmember Williams
Councilmember Moore