

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger



ORTING PLANNING COMMISSION

Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
April 3rd, 2023
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Erika Bartholomew, and Dan Swanson.

Absent: Commissioner Chris Rule.

Commissioner Chris Rule was absent from the meeting. Co-Chair Craig made a motion to excuse Commissioner Rule from the meeting. Seconded by Commissioner Bartholomew.

Motion passed (4-0).

Staff present: City Administrator Scott Larson, Planning Commission Secretary Danielle Charchenko.

Guests: Chris Moore, Carbon River Builders and Pete Ollodart, Puget Sound Instruments.

Commissioner Joe Pestinger entered at 7:05pm.

2. AGENDA APPROVAL.

Co-Chair Craig made a motion to adopt the agenda as prepared. Seconded by Commissioner Bartholomew.

Motion passed (4-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the February 6th, 2023 minutes as presented. Seconded by Commissioner Bartholomew.

Motion passed (4-0).

5. ARCHITECTURAL DESIGN REVIEW

A. ADR 2023-03 – Spar Pole - Signage

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-03 and stated that the recommendation was approval as presented. Planning Commission discussion followed.

Co-Chair Craig made a motion to approve the ADR 2023-03 proposed canopy wall sign as presented and approval of proposed projecting sign with the condition that the bracket is reworked to not extend above the top of the building.

No second, motion failed.

Next Planning Commission Meeting: May 1st, 2023 7:00pm

Commissioner Swanson made a motion that the request be resubmitted showing both signs in compliance with the sign code. Seconded by Co-Chair Craig.

Motion passed (5-0).

B. ADR 2023-04 – Puget Sound Instruments - Remodel

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-04 and stated that the recommendation was approval with the condition that the applicant applies for a right-of-way permit for work in and over the sidewalk and maintains that permit per its terms. Chris Moore briefed that Puget Sound Instrument (PSI) specializes in providing two-way radios for Motorola solutions. He stated PSI has a small staff footprint with a large amount of equipment, requiring a larger storage space. Chris Moore stated Pete Ollodart, PSI owner, has integrated himself in the town and is in favor of the building design that Orting is requesting. He stated the City code was heavily used to create a new look without replicating other buildings in town and they did their best to represent what Orting has to offer. Chris Moore stated that their preferred option is option A. He briefed that he has worked with City Planner, MillieAnne VanDevender to make slight variations to the building plans so that they meet the code requirements. City Administrator Scott Larson briefed the right-of-way permit process. Chris Moore made a clarification to the sign request stating they would also like to include a proportionately sized sign for the rear of the building with the same design as the sign on the front of the building. Planning Commission discussion followed.

Co-Chair Craig made a motion to approve the ADR 2023-04 option A with the addition of approving a rear sign not to exceed 9' x 4' that matches the design of the sign on the front of the building with the condition that the applicant applies for a right-of-way permit for the work in and over the sidewalk and maintains that permit per its terms. Seconded by Commissioner Pestinger.

Motion passed (5-0).

6. NEW BUSINESS.

None.

7. OLD BUSINESS.

1. Dumpster Violations

City Administrator Scott Larson briefed that Code Enforcement Officer Jorge Martinez has been working on dumpsters around town and several of the dumpsters located on Bridge St have been moved. He stated that the Café Elite dumpster is no longer an issue as well as the Corrine Ave Apartments dumpster. Code Enforcement Officer Jorge Martinez is still working with Big J's on their dumpster, but other issues will need to be dealt with first.

2. Sign Code Violations

City Administrator Scott Larson stated that Shell Station is working on resubmitting an application. Commissioner Swanson stated that Wawa Teriyaki, L&M Firehouse, and American Adult Family Home still have signage issues. Co-Chair Craig stated Glacier West Storage signage looks ok with the additional landscaping added. He also stated that Tugboat Willy's food truck signage and additional "building" add-on have become an issue and need to be looked into.

8. GOOD OF THE ORDER.

1. Planned Absences.

Joe Pestinger may be out May 1st, due to a surgery.

Next Planning Commission Meeting: May 1st, 2023 7:00pm

2. Report on Council Meetings.

City Administrator Scott Larson briefed the March council meetings stating the Historical Society will be installing a trail switch along the foothills trail behind City Hall along with an informative plaque. He also stated that City Council adopted Resolution 2023-04 imposing an additional sale and use tax of one-tenth of one percent for housing and related services. This will allow the City to collect and invest the full measure of the tax within the City of Orting and would retain control of the funds.

3. Agenda Setting.

The Planning Commission requested to bring back ADR 2023-03 – Spar Pole for Architectural Design Review and leave dumpsters and sign code violations under Old Business.

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Swanson.

Motion passed (5-0).

Chair Cochran adjourned the meeting at 8:08pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary