



**CGA Committee Minutes**  
**February 1st, 2023**  
**8:30am**

- Greg Hogan, Councilmember, Chair**
- Melodi Koenig, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**
- Danielle Charchenko, Executive Assistant/Records Clerk**

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**1. Call to Order.**

Councilmember Hogan called the meeting to order at 8:32am. In attendance at the meeting was Councilmember Greg Hogan, Councilmember Melodi Koenig, City Clerk Kim Agfalvi, City Administrator Scott Larson, Finance Director Gretchen Russo.

**2. Parks Report.**

City Administrator Scott Larson briefed that the Parks Advisory Committee has not met since the last meeting. He stated that there is been a survey on the City website and also has been advertised on social media to gain public comments on the three alternative plans. He briefed that the last public outreach will be at the Chocolate Stroll on February 11<sup>th</sup>, 2023. He stated that plans will then be presented to the Parks Advisory Board and he expects that it will be presented to Council at the March study session.

**3. Public Comments.**

No public comments.

**4. Agenda Items.**

**A. Daffodil Parade Sponsorship.**

City Clerk Kim Agfalvi briefed on the applications received from the Daffodil Committee and the Orting Chamber of Commerce for the Daffodil festival. She stated all applications are complete and insurance has been submitted.

**Action:** Move forward to the study session on February 15<sup>th</sup>, 2023.

**B. Grant Policy.**

City Administrator Scott Larson briefed on the annual grant policy that is part of the budget process. He briefed on the requirements of the policy and stated that feedback staff receive indicated that the City needs to advertise more proactively and be more transparent on the amount of money that is reserved as a line

item for budgeting grants. He briefed that based on feedback staff wanted to bring the policy to Council for review. He stated if there are any changes to the policy staff would need to complete those by the end of June 2023 to allow for time for the next budget cycle. Committee discussion followed.

**Action:** Informational only. Bring back to next CGA meeting in March for further discussion.

### **C. Sponsorship Policy.**

City Administrator Scott Larson briefed on the current sponsorship policy and stated that the City waives fees for the events of public interest in the City. He briefed on services that the City provides along with staff utilized as requested. He stated staff wanted to bring the policy to the CGA Committee for review to start the conversation with the committee if there are any changes in direction at a policy level that would want to be made. Committee discussion followed.

**Action:** Informational only. Bring back to next CGA meeting in March for further discussion.

### **5. Meeting Minutes of January 4th, 2023.**

The meeting minutes of January 4<sup>th</sup>, 2023 were approved.

### **6. Action Items/Round table review.**

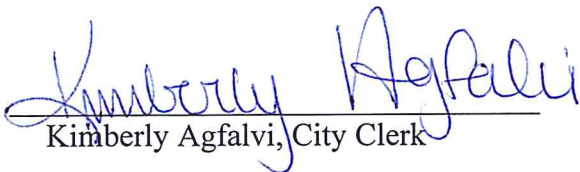
Final comments.

Identify Items that are ready to move forward, establish next meeting's agenda.

### **7. Adjournment.**

Councilmember Hogan adjourned the meeting at 9:30am.

ATTEST:

  
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Kimberly Agfalvi, City Clerk