

Commissioners

Kelly Cochran, Chair
Jeff Craig, Co-Chair
Chris Rule
Erika Bartholomew
Dan Swanson
Joe Pestinger



ORTING PLANNING COMMISSION
Planning Commission Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
February 6th, 2023
7:00 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Chair Kelly Cochran called the meeting to order at 7:00pm. Co-Chair Craig led the pledge of allegiance.

Commissioners present: Chair Kelly Cochran, Co-Chair Jeff Craig, Commissioners Erika Bartholomew, Dan Swanson, and Joe Pestinger.

Absent: Commissioner Chris Rule.

Commissioner Chris Rule was absent from the meeting. Co-Chair Craig made a motion to excuse Commissioner Rule from the meeting. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

Staff present: City Administrator Scott Larson, Planning Commission Secretary Danielle Charchenko, Code Enforcement Officer Jorge Martinez.

Guests: Route 66 Owners Randy and Mary Anderson.

2. AGENDA APPROVAL.

Co-Chair Craig made a motion to adopt the agenda as prepared. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

3. PUBLIC COMMENTS.

No public comments were made.

4. WELCOME COMMISSIONERS.

Chair Cochran introduced and welcomed newly appointed Commissioners Swanson and Pestinger.

5. APPROVAL OF MINUTES

Co-Chair Craig made a motion to approve the December 5th, 2022 minutes with the following corrections:

- Add Orting School District Superintendent Ed Hatzenbeler to Guests in attendance.*
- On Page 2 change date 2023 to 2030.*

Seconded by Commissioner Swanson.

Motion passed (5-0).

6. ARCHITECTURAL DESIGN REVIEW

A. ADR 2023-01 – Route 66 Pizza – Remodel.

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-01 and

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stated that the recommendation was approval with the condition that a landscape plan is submitted, reviewed, and approved by staff prior to the final occupancy of the renovated structure. Planning Commission discussion followed.

Co-Chair Craig made a motion to approve the ADR 2023-01 with the condition that a landscape plan is submitted, reviewed, and approved by staff prior to the final occupancy of the renovated structure. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

B. ADR 2023-02 – Orting Valley Adult Family Home – Signage.

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2023-02 and stated that the recommendation was approval as presented. Planning Commission discussion followed.

Co-Chair Craig made a motion to approve the ADR 2023-02 with the recommendation that 6" and 4" lettering be used on the sign. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

7. NEW BUSINESS.

A. Introduction of Code Enforcement Office.

City Administrator Scott Larson introduced and welcomed Jorge Martinez as the new Code Enforcement Officer.

B. Election of Officers.

Chair Cochran opened the floor for nominations.

Co-Chair Craig made a motion to retain the officers in their current positions for the duration of 2023. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

8. OLD BUSINESS.

1. Dumpster Violations

City Administrator Scott Larson briefed that Corrin Ave Apartments has completed the construction of their dumpster screening area. He stated now that the City has hired a Code Enforcement Officer they will begin working with Café Elite to reorient their dumpster location and find a solution. City Administrator Scott Larson stated he will reach out to Building Inspector Tim Lincoln for an update on Big J's bay area.

2. Sign Code Violations

Chair Cochran stated there is a new business in town, Angel One Boutique, that has window signage which was not approved by the Planning Commission. Commissioner Swanson also noted temporary signs at WAWA Teriyaki and L&M Firehouse that need to be addressed. Co-Chair Craig asked for clarification on mobile vendor signage in reference to Tugboat Willy's located in the Texaco parking lot. He also stated Glacier West Storage's sign is not compliant with what was proposed to the Planning Commission. City Administrator Scott Larson stated he will work with Code Enforcement Officer Jorge Martinez to address the signage issues. He also stated he will review the mobile vendor ordinance for clarification on mobile vendor signage.

9. GOOD OF THE ORDER.

1. Planned Absences.

None.

2. Report on Council Meetings.

City Administrator Scott Larson gave a brief report and stated Sign Code Amendments and Comprehensive Plan Amendments were approved by City Council. He stated that legislation is being introduced to extend the proposed airport timeline and will require more process and public outreach. City Administrator Scott Larson briefed on the legislative update that will look for different ways to add housing over the next twenty years. He stated the State's plan is to up-zone all single-family parcels to allow four-plex buildings and this is still a few years away.

3. Agenda Setting.

The Planning Commission requested to leave dumpsters and sign code violations under Old Business.

10. ADJOURNMENT.

Co-Chair Craig made a motion to adjourn. Seconded by Commissioner Bartholomew.

Motion passed (5-0).

Chair Cochran adjourned the meeting at 7:45pm.

ATTEST:



Kelly Cochran, Commission Chair



Danielle Charchenko, Planning Commission Secretary