

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Study Session Meeting Minutes  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
February 15th, 2023  
6:00 p.m.

## **Deputy Mayor Gregg Bradshaw, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Deputy Mayor Bradshaw called the meeting to order at 6:00pm. Councilmember Hogan led the pledge of allegiance, and then roll call was taken.

**Councilmembers present:** Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Greg Hogan, Melodi Koenig, and Deputy Mayor Bradshaw.

**Staff present:** City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Capital Projects Manager John Bielka, Executive Assistant Danielle Charchenko, Engineer JC Hungerford, Wastewater Supervisor Steve Daskam.

### **2. COMMITTEE REPORTS.**

#### **A. Public Works - CM Williams & CM Moore**

- Engineer Hungerford briefed the committee that the paperwork for the pedestrian bridge has been submitted to the state.
- Kansas Street reconstruction is at seventy-five percent design.
- Village Green outfall – no update.
- Calistoga Street Stormwater Improvements – no update.
- Speed data report for intersection at Varner and Olive.
- Whitehawk Boulevard Extension is still in process.
- Water Resource Recovery Facility will be going through a progressive design.

#### **B. Public Safety - CM Gunther & CM Tracy**

- Police Chief Devon Gabreluk presented the committee the Orting Police 2022 annual report.

#### **C. Community and Government Affairs - CM Hogan & CM Koenig**

- Daffodil parade sponsorship.
- Grant policy review.

### **3. STAFF REPORTS.**

#### **Public Works**

Wastewater Supervisor Steve Daskam briefed on the following:

- Maintenance has finished up Kansas Street house.
- Water department is working on well one.

- Maintenance finished up concrete pad outside City Hall where a water fountain, bike rack, and benches will be installed.
- Daffodil Parade preparation is going on and crews are working to beautify the City.
- Staff is reviewing design for wastewater facility and discussing options for additional funding.

### **Capital Projects**

Capital Projects Manager Jon Bielka briefed on the following:

- Water Resource Recovery Facility will be going through progressive design build and will need to be approved by the Capital Project review board. SCJ Alliance will be helping with the process and a submission will be made by April 20<sup>th</sup>, 2023. John Bielka briefed on the next steps in the process.
- Well one will need a media replacement as it is at the end of its life cycle.
- Kansas Street design is seventy five percent complete and the next step is a NEPA application which Parametrix will be helping to complete the process.
- Pedestrian Bridge design was submitted at the end of January to Washington State Department of Transportation.
- Staff has submitted a grant request for ADA ramps around the City.
- No update on the Village Green Outfall project.
- Whitehawk Boulevard Design needs a LAG agreement to free up grant money.

### **City Clerk**

City Clerk Kim Agfalvi briefed on the following:

- Public records requests.
- Completion of CERT training class.
- Upcoming conference in March.

### **Activities & Events**

Executive Assistant Danielle Charchenko briefed on the following:

- Registrations for Parks and Recreation.
- Daffodil Parade will be held on April 1, 2023.
- Chocolate Stroll update.

### **Administration**

City Administrator Scott Larson briefed on the following:

- New Code Enforcement Officer Jorge Martinez has started work and is working on code enforcement issues.
- One candidate for Police Department is in the poly psych review.
- Chocolate stroll update.
- Training for Emergency Management specific to lahar events.

### **Finance**

Finance Director Gretchen Russo briefed on the following:

- One last item to be submitted to the auditor and the audit for 2020 and 2021 will be complete.
- Comprehensive Emergency Management Program update. EPIC will be coming to the City on March 14<sup>th</sup>, 2023 to help with that.
- April 19<sup>th</sup>, 2023 Emergency Operations Training walkthrough.



## Executive

Mayor Penner briefed on the following:

- HB 1110 update on middle housing bill and that the threshold being introduced will up the population requirement to 25,000 people.
- Pierce County airport update.
- Puget Sound Regional Council update. \*see notes
- Recruiting for use of force team.
- Executive Assistant Danielle Charchenko grant writing class update.

## 4. AGENDA ITEMS.

### A. AB22-23 – Main Parks Master Plan Alternatives and Public Comment Review.

City Administrator Scott Larson stated that MacLeod Reckord was in attendance to present the outcome of the public outreach process and comments from the Home for the Holidays tree lighting event and the online public comments received from the survey.

Connie Reckord and David Saxen of MacLeod Reckord briefed on the comments received from the public comment process. David Saxen briefed on the modes of community input and the key comments from the online survey, which included top uses of the facilities and top problems identified. Also presented were the top likes and the top wants from the online survey. Key comments and the amount of views from the Konveio online site were presented. David Saxen presented options for several options for re-design of the main park areas for Council consideration. Council discussion followed.

### B. AB22-20 – Daffodil Parade and Festival Sponsorship.

City Clerk Kim Agfalvi briefed on the application received for sponsorship for the Daffodil Parade and Festival and stated all fees have been paid, insurance has been submitted, and the application was received timely.

**Action:** Move forward to consent agenda at the regular business meeting on February 22, 2023.

### C. AB22-22 – Low Income Home Water Assistance Program.

Finance Director Gretchen Russo briefed on the Low Income Home Water Assistance Program that Pierce County offers and stated that this an extension of the current program in place. Individuals would contact Pierce County for assistance paying their water bills if they are delinquent.

**Action:** Move forward to consent agenda at the regular business meeting on February 22, 2023.

### D. AB22-21 – Landscaping Services Contract.

City Administrator Scott Larson briefed that the Public Works Department advertised a bid for landscaping services and Frost Landscape Services was the low bidder. He stated staff is recommending that Council approve a three-year contract with Frost for landscaping services.

**Action:** Move forward to consent agenda at the regular business meeting on February 22, 2023.

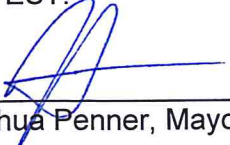
## 5. EXECUTIVE SESSION.

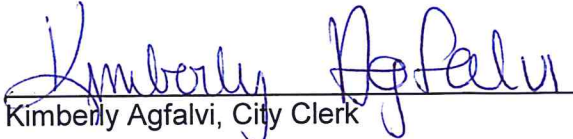
No executive session.

## 6. ADJOURNMENT.

Deputy Mayor Bradshaw adjourned the meeting at 7:41pm.

ATTEST:

  
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Joshua Penner, Mayor

  
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Kimberly Agfalvi, City Clerk

*Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219*  
**Next Regular Meeting: February 22nd, 2023 7:00pm**