

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
January 18th, 2023
6:00 p.m.

Deputy Mayor Greg Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Tracy led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Tod Gunther, Don Tracy, John Williams, Greg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

Absent: Councilmember Moore.

Staff present: Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Administrative Assistant Danielle Charchenko, Acting Police Chief Devon Gabreluk, Wastewater Supervisor Steve Daskam, City Planner Wayne Carlson, Engineer JC Hungerford.

2. STAFF REPORTS.

Engineering

Engineer JC Hungerford briefed on the following:

- Pre-application for PUD for Rainier Meadows Phase 2.
- Supporting public works on back up documentation for relining the sewer lines in town.
- Working with Building Department on community rating system for flood insurance.
- Bridge design will be completed January 31st for final submittal to WASDOT.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Working on fulfilling public records requests.
- Briefed on upcoming events the City is participating in.

Activities and Events

Executive Assistant Danielle Charchenko briefed on the following:

- Parks and Recreation activities that are currently running or will begin in the next week.

Finance

Finance Director Gretchen Russo briefed on the following:

- Updated on front lobby repair and the availability of parts to complete the repair.
- 2020-2021 audit is almost complete.

- Finishing up paying bills for 2022 and period thirteen.
- Working with Chief Gabreluk for Emergency Management for the City of Orting.
- City Clerk Kim Agfalvi and Finance Director Gretchen Russo will be attending a class at the Puyallup EOC to become disaster trainers for citizens.

Police

Police Chief Devon Gabreluk briefed on the following:

- Down two positions and backgrounding three applicants for potential hire.
- Code enforcement officer position will be transitioned to City Hall.
- The City of Orting is looking for two non-law enforcement citizens to join the Pierce County Force Investigation Team and the posting will be out soon.
- Police Department is working on building the Community Service position and may see a few promotions this year.

Public Works

Wastewater Supervisor Steve Daskam briefed on the following:

- Maintenance is trimming bushes and pre-prepping for Daffodil parade.
- Working on goals with all employees.
- Water group is working on well one and are removing the media from the filters and are running tests on them.
- No violations, warnings, or triggers for wastewater group in 2022.
- Will be doing community outreach on what is allowed to be flushed down the toilet.

City Administrator

City Administrator Scott Larson briefed on the following:

- New code enforcement Jorge Rodriguez will be starting on Monday, January 23, 2023.
- Invited interested staff and Council members to attend the Chocolate Stroll on January 11th, 2023.
- City Administrator Larson has been appointed to the RCC ILA rewrite committee.
- City has been receiving feedback on the Main Parks Master Plan from the online website where citizens are giving feedback.

Mayor Penner

Mayor Josh Penner briefed on the following:

- Lobbying efforts in Olympia.
- Updated on bridge funding.
- State Route 162 corridor updates and lobbying efforts to get a two way left turn lane at High Cedars.
- Potential Pierce County Airport.
- HB 1110 – that would allow fourplexes or six-plexes to be built on individual lots.

3. AGENDA ITEMS.

A. AB23-12 – Sign Code Amendments.

City Planner Wayne Carlson briefed on the potential sign code amendments and stated the amendments are being proposed to address concerns with businesses that have monument signs and the allocation of signage they would be allowed based on current regulations. He briefed that the

amendments would allow for a free-standing signage amount and a building façade signage to have separately calculated limits.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th, 2023 for public hearing and decision.

B. AB23-13 – 2022 Comprehensive Plan Amendments.

City Planner Wayne Carlson briefed on the 2022 Comprehensive Plan Amendments and stated that there are two amendments proposed. The first one is a submitted application from Orting Public Schools for approximately 65 acres to be rezoned from Mixed Use Town Center North (MUTCN) to Public Facilities (PF) to accommodate future development of a new elementary school to provide for an increase in student enrollment and other educational and public support uses. He stated that the proposed amendment is consistent with the cities zoning code and he stated there are currently no plans or active projects that would impact this request.

The second proposed amendment is to add the Capital Facilities Chapter of Orting's Comprehensive Plan to ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan (PTOS) (adopted February 2022). The proposed amendments include revising the level of service standards for parks and adopting two new policies. This amendment also includes adopting the PTOS Plan by reference as the City's Parks and Recreation chapter to ensure the City is meeting all requirements of the Growth Management Act.

Council discussion followed.

Ms. Liz LeRoy from the Orting School District briefed and gave an overview of her position with the District, briefed on the overcrowding at the current schools, and stated that there are only approximately 25 acres that are buildable or usable of the parcel that was purchased. She stated that traffic is a major concern of the district and that the district has a goal of partnering with the city. She briefed on the upcoming bond on the ballot in February 2023 and stated the district is working on long range plans to address traffic and other concerns of the citizens of Orting.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th, 2023 for public hearing and decision.

C. AB23-18 – SMAP Phase 3.

Engineer JC Hungerford briefed on the scope and budget for Phase 3 of the Stormwater Management Action Plan (SMAP). This is required by the Washington Department of Ecology. He gave a brief overview of phases one, two, and three and stated that phase three will complete the SMAP process that is due on March 31, 2023.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

D. AB23-17 – Lobby Storefront Rebuild.

City Administrator Scott Larson briefed on the temporary storefront in place, stated the driver that damaged the lobby was insured, and briefed that most of the cost of the rebuild will be borne by the driver that caused the damage. He briefed on the items that have to be replaced and costs of the rebuild. He stated that staff is asking that Council allocate \$90,000.00 to the rebuild project and that the costs will be reimbursed by the insurance company.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

E. AB23-04 – Accounting Software.

Finance Director Gretchen Russo briefed that staff is asking permission to sign the contract to purchase a new accounting/billing program. She briefed that in March of 2021, she reached out to multiple local cities to inquire about their financial software systems and only two systems were mentioned – Springbrook and Tyler Technologies. After reviewing the financial system vendors for service, cost and functionality, she stated staff is recommending the award of the contract to Springbrook Express.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

F. AB23-09 – ADA Transition Plan.

City Administrator Scott Larson briefed on the ADA Transition Plan and stated that it is part of the compliance with the American's with Disabilities act. He briefed that the City needs to complete an inventory of our facilities and report progress to the federal government that the City of Orting is making progress to be more ADA complaint. Once completed, the information collected will be analyzed and a Program Access Plan will be created. The Program Access Plan will identify facilities that are not in compliance with ADA accessibility guidelines, identify how those facilities can be made compliant, and will propose a schedule to address those facilities that are not compliant.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

G. AB23-06 – Cannabis License Allotment.

City Administrator Scott Larson briefed that the City of Orting received a letter from the state stating that there are 44 open cannabis licenses available as part of their social equity program. He stated that staff is bringing the item to Council for direction.

Council discussion followed.

Action: No action will be taken.

H. AB23-10 - Compost Procurement Ordinance.

City Administrator Scott Larson briefed that In March 2022, HB 1799 was signed into Washington law. The primary goal of the law is to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions. This reduction will occur through the production of compost from the diverted organic materials. As more organic materials are diverted and recycled, it is critical that the compost manufactured be procured by local jurisdictions and others to support the economic viability of these processes and programs. HB 1799 encourages most cities and counties in Washington to adopt a compost procurement ordinance by January 1, 2023. He briefed the ordinance was drafted by City Attorney Charlotte Archer for consideration by Council.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

I. AB23-01 – Council Committees 2023.

Mayor Penner briefed on Council Committees and stated that an appointment committee has been formed and that the committee will make recommendations to Council on who shall be assigned to what committee. Councilmember Bradshaw briefed on Councilmembers preferred committee requests and stated that it appears that all Councilmembers will most likely get their first preference.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

J. AB23-11 – Council Rules of Procedure Amendment.

Councilmember Koenig briefed that she was recommending that Council rescind the rule change that was passed in 2022 that amended the Council Rules of Procedure to omit the committee reports from the study sessions. She also briefed that she would like to add Emergency Management Committee reports to the briefings.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

K. AB23-05 – Library Lease.

City Administrator Scott Larson briefed that staff met with the library in the fall and winter to discuss the lease that was in place. He stated that there were discussions around scheduling the Multi-Purpose Room (MPC), adjusted the annual fee for the facility, and clarified cleaning responsibilities for the building.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

L. AB23-02 – 2023 Meeting Dates.

City Clerk Kim Agfalvi briefed on the 2023 meeting schedule, stated no dates had to be moved due to holidays, highlighted upcoming special meetings and conferences, and briefed that attached to the packet was a meeting calendar that has all City meetings added to one calendar for convenience. City Administrator Scott Larson asked that the Council goals meeting be moved to a different date for staff to prepare goals to present to Council. Mayor Penner briefed that there is an error in the calendar and that staff will rework the schedule to have a joint Council meeting and Study Session on June 14, 2023 to accommodate for Council to attend the AWC conference in Spokane.

Council Discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

M. AB23-07 – Murrey’s Disposal Rate Increase.

City Administrator Scott Larson briefed that the Franchise Agreement between the City of Orting and Murrey’s Disposal, effective April 2012, provides for an annual CPI adjustment equal to 80% of the change in the first half semiannual percentage change in the Consumer Price Index for All Urban Consumers, U.S. Department of Labor, Seattle-Tacoma-Bellevue area for the year preceding the rate adjustment. He briefed that eighty percent of the CPI change for this period is 7.15%. Section 8.3.1 of the Agreement provides for disposal fee adjustments to be made to collection rates to reflect changes to the Pierce County disposal fees. On March 1, 2023 the landfill rate in Pierce County will increase

from \$166.45 per ton to \$171.23 per ton. He stated that Murrey's must notify the city 60 days before the increase which is effective March 1, 2023, and notify their customers 45 days before the increase.

Josh Metcalf from Murrey's disposal briefed and added insights into the composting ordinance and the overall goal of the ordinance. He also briefed on the rate increases for Murrey's disposal.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

N. AB23-14 - Carbon River Pump Station.

Wastewater Supervisor Steve Daskam briefed on the Carbon River pump station pumps and stated that they serve over five hundred homes and that the pumps are over eighteen years old. He stated the request is to replace both pumps and rebuild one of the existing pumps as a spare.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

O. AB23-16 – Pierce County Regional Council Alternate.

Mayor Penner briefed on the Pierce County Regional Council and what the purpose of the Council is. He briefed that he has the primary designee for the Pierce County Regional Council and is asking that Council reconfirm his appointment to the Council for the 2023 year. He asked for volunteers from Council to serve as an alternate for Pierce County Regional Council and briefed on the day and times that they meet. Councilmember Melodi Koenig stated that she would like to serve as an alternate for the Pierce County Regional Council.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

P. AB 23-15 – Flood Control District Representative.

Mayor Penner briefed that the current Flood Control District Representative is Public Works Director Greg Reed and that he has submitted his intent to retire in early May 2023. He briefed that there is benefit to appoint a councilmember to the Flood Control District Advisory Board and that the Board was instrumental in helping the City obtain funding for previous levee projects. Mayor Penner stated that Councilmember Moore reached out and asked for opportunities to serve on a board and that he is recommending Councilmember Moore to serve as the City representative to the Flood Control District.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

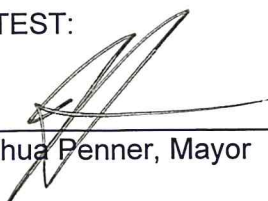
4. EXECUTIVE SESSION.

No executive session.

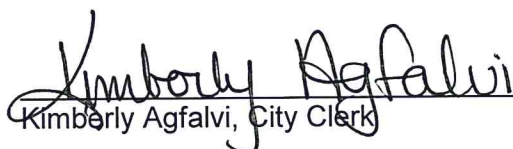
5. ADJOURNMENT.

Deputy Mayor Hogan recessed the meeting at 8:44pm.

ATTEST:



Joshua Penner, Mayor



Kimberly Agfalvi, City Clerk

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219
Next Regular Meeting: February 8th, 2023 7:00pm