

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Agenda
104 Bridge Street S, Orting, WA
Zoom – Virtual
January 25th, 2023
7:00 p.m.

REVISED

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website:

<https://us06web.zoom.us/j/83231433497?pwd=SkVramFFaUFXTkljdTlpMkpYY0c5UT09>
Telephone: 1-253-215-8782 - Meeting ID: 832 3143 3497 and the passcode 224777.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. PUBLIC COMMENTS.

Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on January 25th, 2023 and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

3. PUBLIC HEARING.

All members of the public may provide testimony during the public hearing via the call-in number and meeting ID listed on the agenda, in person at the meeting located at Orting City Hall, or they may submit written comments prior to the public hearing on no later than 3:00 pm on January 25th, 2023 to Kim Agfalvi, City Clerk, at clerk@cityoforting.org.

A. AB23-12 – Sign Code Amendments.

***Motion:** To approve Ordinance No. 2023-1103, an ordinance of the City of Orting, Washington, relating to signs; amending Orting Municipal Code 13-7; providing for severability; and establishing an effective date.*

B. AB23-13 – 2022 Comprehensive Plan Amendments.

***Motion:** To approve Ordinance No. 2023-1104, an ordinance of the City of Orting, Washington, relating to land use and zoning; adopting amendments to the comprehensive plan; providing for severability; and establishing an effective date.*

4. PRESENTATION.

A. AB23-19 - 2023 Legislative Session Update. *Joe DePinto*

5. CONSENT AGENDA.

A. Payroll Claims and Warrants.

*Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219
Next Regular Meeting: February 8th, 2023 7:00pm*

- B. Meeting Minutes of December 14, 2022, January 11th and 18th, 2023.
- C. AB23-04 – Springbrook Express Accounting Software.
- D. AB23-14 – Carbon River Pump Station Pump Purchase.
- E. AB23-15 – Flood Control District Representative.
- F. AB23-05 – Pierce County Library Facility Lease.
- G. AB23-07 – Murrey’s Disposal 2023 Rates.
- H. AB23-16 – Pierce County Regional Council Appointment of Representatives.
- I. AB23-18 – Stormwater Management Action Plan (SMAP) Phase 3.
- J. AB23-17 – Storefront Lobby Replacement.

6. NEW BUSINESS.

- A. **AB23-08** – Planning Commission Appointments.

Mayor Penner.

Motion: *To confirm the Mayors re-appointment of Dan Swanson and the appointment of Joe Pestinger to the Planning Commission.*

- B. **AB23-10** – Compost Procurement Ordinance.

Scott Larson

Motion: *To adopt Ordinance No. 2023-1102, an Ordinance of the City of Orting, Washington, relating to compost materials; adopting Orting Municipal Code section 3-11; providing for severability; and establishing an effective date.*

- C. **AB23-01** – Council Committee Assignments.

Mayor Penner.

Motion: *To approve the Committee assignments, CGA – CM Hogan and CM Koenig, Public Works- CM Williams and CM Moore, and Public Safety - CM Gunther and CM Tracy.*

- D. **AB23-11** – Council Rules of Procedure Amendment.

CM Koenig.

Motion: *To approve the Council Rules of Procedure amendment to add committee briefings back to the study session agenda.*

- E. **AB23-02** – Setting Meeting Dates for 2023.

Kim Agfalvi

Motion: *To Adopt Resolution No. 2023-01, setting the regular and special Council Meeting dates for the year 2023.*

- F. **AB23-09** – ADA Transition Plan.

John Bielka

Motion: *To approve the scope and budget for professional services as described for completion of an ADA Transition Plan with SCJ Alliance for \$54,039.00.*

7. EXECUTIVE SESSION.

8. ADJOURNMENT.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Sign Code Amendments	AB23-12			
			1.18.2023	1.25.2023
	Department:	Planning		
	Date Submitted:	1.11.2023		
Cost of Item:	NA			
Amount Budgeted:	NA			
Unexpended Balance:	NA			
Bars #:				
Timeline:				
Submitted By:	Wayne Carlson and Carmen Smith (Planner)			
Fiscal Note:				
Attachments:	Staff Report and Ordinance			
SUMMARY STATEMENT:				
<p>In an effort to create a cohesive aesthetic for signs in the City, provide opportunity for adequate identification and advertising, and to create consistency in the sign code, the following amendments to the sign code are proposed:</p> <ul style="list-style-type: none"> • Sign Area for Permanent Signs – Creating separate maximum sign area allowances for wall signs and for freestanding signs opposed to the current approach to maximum allowed sign area, which provides one total aggregate limit for all signs. • Frontage – Providing provisions for determining frontage for flag lots and for lots that front on more than one right of way • Sandwich Board Signs – Updating requirements for sandwich board signs. • Housekeeping Edits – Housekeeping edits to OMC 13-7-4 to ensure consistency throughout the code, including updating, adding, and deleting definitions. <p>This is proposed as a discussion item. If there is consensus on the ordinance it can move forward for a decision with or without a public hearing. If revisions to the ordinance are requested by Council, staff will revise the ordinance and bring it back through CGA and a subsequent study session prior to going to a regular meeting for action.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To approve Ordinance No. 2023-1103, an ordinance of the City of Orting, Washington, relating to signs; amending Orting Municipal Code 13-7; providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2023-1103**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO SIGNS; AMENDING
ORTING MUNICIPAL CODE CHAPTER 13-7; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to update its regulations for signs to create a cohesive aesthetic for signs in the City, provide opportunity for adequate identification and advertising, and to create consistency and predictability in the sign code; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, on November 8, 2022, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance for its review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on December 5, 2022 and proposed a recommendation and forwarded it to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council held a public hearing on the proposed OMC amendments on February ____, 2023, considered the proposed code amendments and the entire record, including recommendations from the Planning Commission; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON,
DOES ORDAIN AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 13-7-2, Amended. Orting Municipal Code Section 13-7-2 is hereby amended as follows:

13-7-2 DEFINITIONS

BANNER SIGN: A ~~permanent temporary~~ sign constructed ~~of a rectangular shape~~ of fabric or other suitable material which is attached or suspended at two (2) ends or continuously across the long side. Attachment or suspension may be from buildings and/or poles. Flags, insignias, canopy signs, and posters are not considered "banner signs".

CANOPY SIGN: Any permanent sign that is part of or attached to a canopy, or a non-rigid, retractable or non-retractable, protective covering located at the entrance to a structure. ~~Canopy, under canopy, projected, and wall signs are considered wall signs for the purpose of determining sign area. Canopy signs must comply with the architectural design review process stated in 13-6-7 of this code.~~

~~CENTER, SHOPPING. A multi-tenant building with one or more stories used for retail and service uses with a shared building and/or parking area.~~

FAÇADE: The entire building front, or street wall face, including grade to the top of the parapet or eaves, and the entire width of the building elevation. ~~Façade is calculated by multiplying the width of the building front by the height of the building façade.~~

FLAG LOT: A large lot not meeting minimum street frontage requirements where access to the street is provided by a narrow, private driveway. Development on flag lots created after November 1, 2005, shall be subject to review and approval standards.

FREESTANDING SIGN: A permanent sign, not attached to any building or structure, which is securely and permanently attached to the ground or a built-up landscaped area. The height of a freestanding sign shall be measured from the crown of the road adjacent to the location of the sign or from the ground at the base of the sign supports to the top of the sign, whichever is higher in elevation. ~~Freestanding signs must comply with the architectural design review process stated in 13-6-7 of this code.~~

FRONTAGE: The measurement, in linear feet, of the length of the property line for a single-tenant building or length of leased building frontage for multitenant buildings or multi building complexes ~~that abuts a public or private street right-of-way. If the building abuts a public or private right of way on more than one side, the right of way which the building addresses off of will be used to determine frontage.~~

~~MONUMENT SIGN: A permanent freestanding sign, not attached to any building or structure, having the appearance of a solid base of landscape construction materials such as brick, stucco, stonework, textured wood, tile, or textured concrete that are harmonious with the materials of the primary structure on the subject property.~~

PROJECTING SIGN: A permanent wall sign that is attached perpendicularly to the façade of the building. ~~Canopy, under canopy, projected, and wall signs are considered wall signs for the purpose of determining sign area. Projecting signs must comply with the architectural design review process stated in 13-6-7 of this code.~~

RETAIL OR MIXED USE CENTER: A shopping center or other mixed use property having four or more tenants.

UNDER CANOPY SIGN: Any permanent sign that is mounted underneath a canopy or a non-rigid, retractable or non-retractable, protective covering located at the entrance to a structure. Canopy, under canopy, projected, and wall signs are considered wall signs for the purpose of determining sign area. Under canopy signs must comply with the architectural design review process stated in 13-6-7 of this code.

WALL SIGN: Any permanent sign attached directly to and supported by the wall of a building or permanent structure. Canopy, under canopy, projected, and wall signs are considered wall signs for the purpose of determining sign area. Wall signs must comply with the architectural design review process stated in 13-6-7 of this code.

Section 3. OMC Section 13-7-4, Amended. Orting Municipal Code Section 13-7-4 is hereby amended as follows:

13-7-4: GENERAL REGULATIONS

J. Sign Area Determinations:

1. Sign area for freestanding signs ~~other than monument signs~~ shall be calculated by determining the total surface area of the sign as viewed from any single vantage point, excluding support structures.
2. Sign area for letters or symbols painted or mounted directly on wall or ~~monument freestanding~~ signs shall be calculated by measuring the smallest single rectangle which will enclose the combined letters and symbols.
3. Sign area for signs contained entirely within a cabinet and mounted on a wall or ~~monument freestanding sign~~ shall be calculated by measuring the entire area of the cabinet.

M. Right of Way Frontage Determination for Flag Lots:

1. The maximum sign area for freestanding signs is determined by the frontage on a public right of way. Frontage for flag lots is determined by the length, in linear feet, of the building which contains the primary entrance to the uses within the building.

N. Wall Sign Area Determination:

1. 1. Canopy, under canopy, projected, and wall signs are considered wall signs for the purpose of determining sign area.

Section 4. OMC Section 13-7-7, Amended. Orting Municipal Code Section 13-7-7 is hereby amended as follows:

13-7-7: SANDWICH BOARD SIGNS

A. Sandwich board signs are a type of temporary sign permitted by the City in accordance with this Chapter. ~~but are subject to the permitting process for permanent signs., including architectural design review process stated at section 13-6-7 of this code. Applicants must provide all information required in sections 13-6-7 and 13-7-5 of this code to the City of Orting Building Department and must also provide the City with proof of continuous liability insurance for any harm attributable to the sign in an amount established by the City at the time of permit issuance.~~

10. Sandwich board signs shall meet the City's color palette.

Section 5. OMC Section 13-7-9, Amended. Orting Municipal Code Section 13-7-9 is hereby amended as follows:

13-7-9: LIMITATIONS ON PERMANENT SIGNS:

A. Number, Type, Size, And Height Limitations: All signs subject to regulation under this chapter are subject to the following limitations upon number, height, size, and type:

Frontage On A Public Right of Way In Feet	Number of Signs Permitted	Type of Signs Permitted	Total-Aggregate Limit-Of-All-Signs Maximum Sign Area for Wall Signs	Maximum Sign Area for Freestanding Signs	Maximum Height of Signs
Less than 50	2	Canopy, wall, under canopy, and projecting	Maximum of 10% of square footage of building facade	--	Building Signs shall not extend above the roofline. Projected signs and under canopy signs must provide a minimum 7'6" vertical clearance from sidewalk
At least 50 but less than 100	2	Parapet signs, Canopy, wall, under canopy, projecting, and freestanding	Maximum of 10% of square footage of building façade	72 sf (both faces) 36 sf (per face)	Building Signs shall not extend above the roofline. Freestanding signs shall not exceed 5 feet and must be set back a minimum of 5' from any property lines. Projected signs and under canopy signs must provide a minimum 7'6" vertical clearance from sidewalk
At least 100 but less than 200	2	Parapet signs, Canopy, wall, under canopy, projecting, and freestanding	Maximum of 10% of square footage of building façade	100 sf (both faces) 50 sf (per face)	Building Signs shall not extend above the roofline. Freestanding signs shall not exceed 5 feet and must be set back a minimum of 5' from any property lines. Projected signs and under canopy signs must provide a minimum 7'6" vertical clearance from sidewalk
At least 200 but less than 300	3	Parapet signs, Canopy, wall, under canopy, projecting, and freestanding	Maximum of 10% of square footage of building facade	130 sf (both faces) 65 sf (per face)	Freestanding signs shall not exceed 5 feet and building signs shall not extend above the roofline. Freestanding signs must be set back a minimum of 5' from any property lines. Projected signs and under canopy signs must provide a minimum 7'6" vertical clearance from sidewalk.
Greater than 300	3	Parapet signs, Canopy, wall, under canopy and freestanding	Maximum of 10% of square footage of building facade	160 sf (both faces) 80 sf (per face)	Freestanding signs shall not exceed 8 feet and building signs shall not extend above the roofline. Freestanding signs must be set back a minimum of 5' from any property lines. Projected signs and under canopy signs must provide a minimum 7'6" vertical clearance from sidewalk.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 97 Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 8. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25th DAY OF JANUARY, 2023.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



City Council Staff Report

Project Name:	Sign Code Amendments
Date of Staff Report:	December 6, 2022
Date of Meeting:	January 18, 2023 (Study Session)
Staff Recommendation:	Approval
City Staff Contact:	Wayne Carlson and Carmen Smith, Contract City Planner
Public Comment Period:	November 18 – December 2 following SEPA DNS issuance and notice of the Planning Commission public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a City Council public hearing will be published and posted online 10 days prior to the hearing per OMC 15-7-3.
Exhibits:	1. Draft Ordinance

Background

Orting Municipal Code 13-7 establishes regulations governing the installation, alteration, relocation, maintenance, use, and removal of signs in the City in a manner that recognizes the importance of signage for the economic well-being of businesses within the City while promoting a quality visual environment and protecting views and vistas. These regulations are further intended to balance the need to protect the public safety and welfare, the need for a well-maintained and attractive community, the need for adequate identification, communication, and advertising, and to protect free expression.

Orting Municipal Code 13-7-9 outlines the regulations for number, height, size, and type for all signs in the City. The number of signs permitted, type of signs permitted, total aggregate limit of all signs, and the maximum height of signs are determined by the frontage (in feet) on a public right of way. Currently, there are not different regulations for different types of signs.

Proposal

In an effort to create a cohesive aesthetic for signs in the City, provide opportunity for adequate identification and advertising, and to create consistency in the sign code, the following amendments to the sign code are proposed:

Sign Area for Permanent Signs

Staff recognized a need to separate the maximum sign area allowances for wall signs and freestanding signs, opposed to the current approach to maximum allowed sign area, which provides one total aggregate limit for all signs. Carving out these separate maximums for the two different sign types

promotes a more cohesive aesthetic for signs in the City and provides opportunity for adequate identification and advertising as businesses are able to have a proportionately sized wall sign. The proposal is to amend 13-7-9(A) to create a separate maximum sign area for wall signs and a maximum sign area for freestanding signs.

Frontage

The number of signs permitted, types of signs permitted, maximum sign area, and maximum sign height are determined by the frontage (in feet) on a public right of way. Planning Commission identified a need for the sign code to identify how right of way frontage is to be determined for buildings that do not front on a right of way and for buildings that front on two right of ways. The proposal is to amend the sign code to add provisions for how frontage is calculated for both aforementioned scenarios.

Sandwich Board Signs

Staff outreach with local business owners revealed the review and approval process for sandwich board signs can be onerous. In response, the proposal is to remove the requirement for architectural design review for sandwich board signs, but to add a provision requiring that sandwich board signs adhere to the City's color palette to ensure that they are consistent with the established aesthetic for signs in the City.

Definitions

Staff and Planning Commission found a need to review OMC 13-7-2 'Definitions' to ensure all sign types are defined and that definitions are clear to all users of the code. The proposal is to amend the sign code to provide new and revised definitions for terms defined, as well as remove terms to provide greater clarity.

Limitations on Permanent Signs

The proposal includes housekeeping edits to 13-7-9(A) to provide consistency with the rest of OMC 13-7.

SEPA Determination

After review of the environmental checklist, a SEPA Determination of Nonsignificance (DNS) was issued November 18, 2022, with a 14-day comment period ending on 5:00pm December 2, 2022. No comments were received.

Public Hearing

A public hearing was held by the Planning Commission on December 5, 2022. No comments were received. The Planning Commission recommend approval of the ordinance to City Council 5-0.

Staff Recommendation

Staff recommends approval of all amendments as proposed.

Appeal

Recommendations of the Planning Commission may be appealed, by applicants or parties of record from the Planning Commission hearing to the City Council per OMC 15-10-2.

THANK YOU for your legal submission!

Your legal has been submitted for publication. Below is a confirmation of your legal placement. You will also receive an email confirmation.

ORDER DETAILS**Order Number:**

IPL0105565

Order Status:

Submitted

Classification:

Legals & Public Notices

Package:

TAC - Legal Ads

Final Cost:

373.06

Payment Type:

Account Billed

User ID:

IPL0019818

PREVIEW FOR AD NUMBER IPL01055650**ACCOUNT INFORMATION**

CITY OF ORTING IP

PO BOX 489

ORTING, WA 98360-0489

360-893-2219

fbingham@cityoforting.org

CITY OF ORTING

TRANSACTION REPORT**Date**

January 12, 2023 5:24:57 PM EST

Amount:

373.06

SCHEDULE FOR AD NUMBER IPL01055650

January 15, 2023

The News Tribune (Tacoma)

NOTICE IS HEREBY GIVEN

the City of Orting City Council will be holding two Public Hearings. The purpose of these hearings is to receive public testimony regarding: (1) Comprehensive Plan amendments and (2) Sign Code Amendments. The Comprehensive Plan Amendments include a site-specific request for a Comprehensive Plan amendment and rezone for the properties at 510 Washington Ave N and 710 Washington Ave N from Mixed Use Town Center North (MUTCN) to Public Facilities (PF) and a text amendment to the Capital Facilities Chapter to ensure consistency to the Parks, Trails, and Open Space Plan and to adopt the Parks, Trails, and Open Space Plan by reference as the Parks and Recreation chapter. Proposed sign code amendments are to 13-7-2 Definitions, 13-7-4 General Provisions, 13-7-7 Sandwich Board Signs, and 13-7-9 Limitations on Permanent Signs. **The hearing will be held at a regular City Council Meeting on January 25, 2023 at 7:00pm.**

The City is utilizing in person and remote attendance for the hearing. Comments can be made by the public attending the meeting in person in City Council Chambers at 104 Bridge St. S or by a log in or call in number and then entering the Meeting ID. To join the meeting/hearing on a computer or mobile phone:

<https://us06web.zoom.us/j/83231433497?pwd=SkVramF-FaUFXTkljdTlpMkpYY0c5UT09>

Phone Dial-in: +1 253 215 8782 then enter Meeting ID: 832 3143 3497 and Passcode: 224777

If you are unable to join the hearing, written comments may be submitted to the City Planner electronically,

no later than 1:00pm on January 25, 2023 at **planner@cityoforting.org**. Written comments will be sent to the Council prior to the hearing and will become part of the public record. Further information may be obtained by emailing Wayne Carlson at the email above or by phone at 253-383-2422.

W00000000

Publication Dates



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2022 Comprehensive Plan Amendments	AB23-13			
			1.18.2023	1.25.2023
	Department:	Planning		
	Date Submitted:	1.12.2023		
Cost of Item:	NA			
Amount Budgeted:	NA			
Unexpended Balance:	NA			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Wayne Carlson and Carmen Smith (Planner)			

Fiscal Note:

Attachments: Staff Report and Exhibits, Ordinance

SUMMARY STATEMENT:

The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend (but is not required to) its Comprehensive Plan no more than once a year. The 2022 Comprehensive Plan Amendment cycle includes the following two amendment requests:

- Site Specific Request – Orting School District**
This is a citizen-initiated request by the current parcel owner, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center (MUTCN) zoning to Public Facilities (PF) zoning. The proposed re-zone would change the zoning designation to Public Facilities in order to accommodate the Orting School District’s future development of a new elementary school to provide for an increase in student enrollment and other educational and public support uses.
- Text Amendment – Capital Facilities Chapter, Parks and Recreation Chapter**
This is a staff-initiated request to amend the Capital Facilities Chapter of Orting’s Comprehensive Plan to ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan (adopted February 2022). The proposed amendments include revising the level of service standards for parks and adopting two new policies. This amendment also includes adopting the PTOS Plan by reference as the City’s Parks and Recreation chapter to ensure the City is meeting all requirements of the Growth Management Act.

This is proposed as a discussion item. If there is consensus on the amendments, they can move forward for a decision with or without a public hearing. If revisions to the amendments are requested by Council, staff will revise the amendments and bring them back through CGA and a subsequent study session prior to going to a regular meeting for action.

RECOMMENDED MOTION: Motion:

To approve Ordinance No. 2023-1104, an ordinance of the City of Orting, Washington, relating to land use and zoning; adopting amendments to the comprehensive plan; providing for severability; and establishing an effective date.

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2023-1104

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO LAND USE AND ZONING;
ADOPTING AMENDMENTS TO THE COMPREHENSIVE
PLAN; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, as required by the Growth Management Act (Chapter 36.70A RCW), the City adopted a comprehensive plan for the community on November 29, 2004, (the “Comprehensive Plan”), which is updated frequently; and

WHEREAS, in accordance with RCW 36.70A.130, an adopted Comprehensive Plan shall be subject to continuing evaluation and review, and amendments to the Comprehensive Plan shall be considered no more frequently than once every year; and

WHEREAS, in January 2022, the City initiated a review of the Comprehensive Plan to address plan elements that require updating, and requested amendment proposals from citizens; and

WHEREAS, The timeframe for accepting applications for the 2022 Amendment Cycle was January 3, 2022 to February 28, 2022; and

WHEREAS, staff reviewed each proposed amendment and conducted preliminary analysis pursuant to adopted procedures; and

WHEREAS, the City Council examined the applications, criteria, and analysis provided by staff and adopted Resolution 2022-06 directing the Administrator to proceed with review of the two requested amendments during the current cycle; and

WHEREAS, the City has undertaken a public involvement process and provided for early and continuous public participation opportunities including a study session on the selected amendments with the Planning Commission on August 1, 2022, a public hearing on the selected amendments on December 5, 2022 before the Planning Commission, a study session on the selected amendments with the City Council on January __, 2023, and a public hearing before the City Council on February __, 2023; and

WHEREAS, in accordance with WAC 365-196-630, a notice of intent to adopt the proposed Comprehensive Plan amendments was sent to the State of Washington Department of

Commerce and to other state agencies with acknowledgement by the Department on October 5, 2022, for a 60-day review and comment period; and

WHEREAS, an environmental review of the proposed Comprehensive Plan amendments has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA determination of non-significance was issued on November 18, 2022; and

WHEREAS, on December 5, 2022, the Planning Commission, after considering the public comments received and other information presented at the aforementioned public hearings and public meetings, voted to recommend the adoption of the proposed amendments to the Comprehensive Plan summarized in Exhibit A (Staff Report) to this Ordinance to the City Council; and

WHEREAS, having considered, among other things, the public testimony, the minutes of the Planning Commission meetings, the preliminary and final staff reports, and the Planning Commission recommendations, the City Council finds that the proposed amendments to the Comprehensive Plan are consistent with and would serve to further implement the planning goals of the adopted Comprehensive Plan and the Growth Management Act, bear a substantial relation to the public health, safety or welfare, and promote the best long term interests of the Orting community;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Incorporation of Recitals. The above stated recitals are incorporated as though fully set forth herein.

Section 2. Adoption of Amendments to Comprehensive Plan. The City Council adopts the proposed 2022 text amendments to the Comprehensive Plan, “Exhibit B”, which is incorporated by reference herein.

Section 3. Adoption of a Corrected Land Use Map, Figure LU-1 2019. The City Council adopts the amended zoning and land use map, Figure LU-1, “Exhibit C”, which is incorporated by reference herein.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 25th DAY OF JANUARY, 2023.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Ordinance No.

Date of Publication:

Effective Date:

EXHIBIT A

STAFF REPORT



City Council Staff Report

Project Name:	Comprehensive Plan Amendments and Rezones
Date of Staff Report:	December 6, 2022
Meeting Date:	January 18, 2023
Staff Recommendation:	Approval of all amendments
City Staff Contact:	Wayne Carlson and Carmen Smith, Contract City Planners
Public Comment Period:	November 18 – December 2 following SEPA DNS issuance and notice of the Planning Commission public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a City Council public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

- A. Site Specific Amendment Location and Current Zoning Map
- B. Comprehensive Plan Text Amendments
- C. Amended Zoning Map

I. Background Information

The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend (but is not required to) its Comprehensive Plan no more than once per year. Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan.

The timeframe for accepting applications for the 2022 Amendment Cycle was January 3 through February 28, 2022 and two applications were received. Following application closure, staff reviewed each amendment request according to the six criteria established in December 2019, when the Comprehensive Plan Amendment Procedures were adopted. Upon deliberation, City Council decided both proposed amendments merited additional review by City staff and the Planning Commission. Resolution 2022-06 directed the Administrator to proceed with review of the selected amendments during the current cycle.

During Commerce review for unrelated amendments to the Parks, Trails, and Open Space (PTOS) Plan, the City was made aware that the current comprehensive plan is missing a Parks and Recreation chapter, which is an element required by the Growth Management Act. Commerce recommended adopting the PTOS Plan by reference as the Parks and Recreation chapter as part of the 2022 Comprehensive Plan Amendment cycle.

Each proposed amendment subsequently underwent analysis by City staff, as outlined in this Staff Report. The Planning Commission will now review the record, hold a hearing to consider the amendments, and make a recommendation to Council. The City Council will then review the record and hold a hearing to consider the amendments. Following the hearing, the City Council will take action on the proposed amendments.

II. Comprehensive Plan Amendment Requests:

1. *Site Specific Request – Orting School District*

Applicant/Owner: Orting School District (OSD)

Parcel Number	Address	Size
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres

- A. Findings of Fact:** This is a citizen-initiated request by the current parcel owner, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center (MUTCN) zoning to Public Facilities (PF) zoning. Mixed Use Town Center North (MUTCN) is intended for a mix of commercial retail, office and residential, whereas the PF zone is intended for cultural, educational, recreational, and public service needs of the community.

The proposed re-zone would change the zoning designation to Public Facilities in order to accommodate the Orting School District’s future development of a new elementary school to provide for an increase in student enrollment and other educational and public support uses. Preliminary site development included in the traffic report submitted by OSD shows an approximately 100,000 sf K-5 elementary school with a capacity for up to 720 students. Though not proposed currently, OSD noted the site design may accommodate a future expansion, which would increase total capacity to 770 students by adding two early-learning classrooms. OSD estimates the elementary school would have between 70-80 employees and would include a community access playfield, parking for 100 vehicles, school bus loading area with room for 12 full-size buses and three smaller special education buses.

OSD's planning for the new elementary school is further along than for the other support uses that they intend to develop on the site. OSD presented a preliminary mix of uses that represent the most intense level of development that they envision at this time for the site:

- New 10,000 sf district administration office building
- Three new athletic fields (softball, baseball, potentially soccer/lacrosse)
- New tennis facility with six tennis courts
- Overflow parking for Orting High School

According to the traffic report submitted, access to the two parcels is anticipated to occur primarily from Washington Avenue North N using a new site access roadway to be located opposite Whitehawk Boulevard NW. The City of Orting and Washington State Department of Transportation have initiated plans to reconstruct the Washington Avenue N / Whitehawk Boulevard NW intersection as a three-leg roundabout. The new Orting School District access roadway would be constructed as a fourth leg of that roundabout intersection. A secondary access may also be provided to the north via a new connection to Rocky Road NE at or near Daffodil Avenue NE. The overflow parking for the high school may be accessed directly from the high school site to the south and is not currently expected to have a vehicular connection to the larger site or directly to Washington Avenue N.

Construction of the new elementary school is expected to begin early 2024 with completion and occupancy in late 2025 or early 2026. Timing for the development of the other support facilities mentioned is not known at this time.

i. Previous Analysis:

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.

The same issue and site were not studied during the last (2021) amendment process. The parcels were studied during the 2019 comprehensive plan amendment cycle. Conditions have changed due to the change in ownership, and recent analysis by the applicant that indicated a likely smaller useable area on site than previously anticipated.

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).

The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast (Public Works Building), southeast (school property), and mirrors the zoning across SR-162 (school property).

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

N/A – this is not a text amendment.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.

There are no planned or active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.
Extra studies are required from the applicant, such as preliminary traffic memos and/or critical area delineations/studies. No large-scale studies would be performed by the City that would affect workloads.

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.
This is one of two requests, a manageable amount for staff this year.

ii. Consistency with Development Code

This amendment and rezone are consistent with the following, applicable development code:

OMC 13-3-2.H: “The intent of the Public Facilities Zone is to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to schools, water and wastewater facilities, City buildings, City parking lots, and other City owned uses. This zone shall only apply to lands owned by governmental agencies.”

OMC 13-3-3, Table 1 City of Orting Land Use:

- The use “K – 12 schools” is a permitted use in the PF Zone.
- The use “Athletic fields” is a permitted use in the PF Zone.
- The use “Government offices” is a permitted use in the PF Zone.
- The use “School support facilities” is a permitted use in the PF Zone.

The comprehensive plan amendment and rezone would not create a nonconforming structure or use and is consistent with City of Orting's practice of zoning land used for operating public facilities as PF.

iii. Consistency with Comprehensive Plan

This amendment and rezone are consistent with the following, applicable goals and policies from Orting's Comprehensive Plan:

Goal LU 12: The Public Facility district is for areas devoted to public facilities such as schools, water and wastewater facilities, city buildings, state and federal properties, city-owned parking lots to acknowledge and reserve sites that have been planned for public purposes.

Goal LU 13.1: Coordinate new development with the provision of an adequate level of services and facilities, such as schools, water, transportation and parks, as established in the capital facilities element.

Goal ED 2: Promote the creation of family-wage jobs that will serve the residents of Orting.

2. Comprehensive Plan Text Amendment – Capital Facilities Chapter

Applicant: City of Orting
Project Address: City-wide
Parcel Number: N/A

- A. **Findings of Fact:** The proposed text amendment is a text amendment to the Capital Facilities Chapter of Orting's Comprehensive Plan to ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan (adopted February 2022). The proposed amendments include revising the level of service standards for parks and adopting two new policies. This prevents potential confusion for citizens and staff and removes conflicts with the City's regulating documents.

The proposed text amendment also includes adopting the City's Parks, Trails, and Open Space (PTOS) Plan by reference as the parks and recreation chapter. As the current Comprehensive Plan does not have a Parks and Recreation chapter, this amendment ensures that Orting is meeting all chapters required by the Growth Management Act. This amendment includes adding a new chapter to the Comprehensive Plan, Parks and Recreation, which will adopt the PTOS Plan by reference.

Proposed Amendments:

Location	Current text	Amended Text	Reasoning
Pol CF 3.3	Total Park Land – 8 acres per 1,000 population <i>Consisting of:</i> Mini-Parks – 1 acre per 1,000 population Neighborhood Parks – 2 acres per 1,000 population Community Parks – 5 acres per 1,000 population Fields/Courts – 1 per 1,000 population Trails – 1 mile per 1,000 population Natural Resource Areas – 14 acres per 1,000 population	Type of Facilities LOS (facilities/population) Baseball/Softball Field 1/2,000 (softball) 1/2,000 (baseball) Multi-Use Rectangular Field (e.g., soccer, football, lacrosse) 1/3,500 Basketball Courts (Two half courts are equivalent to one court) 1/3,500 Tennis/Pickle/Racquetball Courts 1/4,000 Playground/Big Toy 1/1,000 Special Facilities (e.g., skate park, splash park, BMX park) 1/5,000 Trails .25 miles/1,000 Natural Resource Areas/Open Space 14 acres/1,000 Parkland 8 acres/1,000	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.5	n/a – this amendment is new text.	Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like – where none currently exist.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.6	n/a – this amendment is new text.	Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.7	n/a – this amendment is new text.	Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.

Location	Current text	Amended Text	Reasoning
PR	n/a – this amendment is new text.	The City of Orting Parks, Trails, and Open Space (PTOS) Plan and Appendix, as approved by Orting City Council pursuant to Resolution 2022-03, are hereby adopted by this reference.	Adding a Parks and Recreation chapter to be in compliance with the Growth Management Act.

i. Previous Analysis:

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.
These issues were not studied during the last cycle and are a result of updates to plans adopted and new information gleaned since during the last cycle.

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).
The proposed text amendments meet existing state and local laws. The proposed text amendments increase consistency with the 2022 Parks, Trails, and Open Space Plan.

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.
The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.
There are no planned or active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc. **This request will not require large-scale studies.**

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year. **This is one of two requests, a manageable amount for staff this year.**

ii. Consistency with Development Code

These amendments provide consistency between adopted City plans. The amendments will eliminate conflict and prevent confusion for staff and the public, as well as remove conflicts within the City's regulating documents.

iii. Consistency with Comprehensive Plan

The proposed amendments ensure that goals and policies from updated plans, such as the Orting Parks, Trails, and Open Space Plan are accurately reflected within the Orting Comprehensive Plan. These amendments will create consistency between the adopted plans and ensure the Comprehensive Plan is up to date with proper references and procedures. Additionally, these proposed amendments ensure that Orting's Comprehensive Plan meets all elements required by the Growth Management Act.

SEPA Determination

After review of the environmental checklist, a SEPA Determination of Nonsignificance (DNS) was issued November 18, 2022, with a 14-day comment period ending at 5:00pm on December 2, 2022. No comments were received.

Public Hearing

A public hearing was held by the Planning Commission on December 5, 2022. No comments were received. The Planning Commission recommend approval of the ordinance to City Council 5-0.

Staff Recommendation

Staff recommends approval of the Comprehensive Plan amendments and rezone.

Appeal

Recommendations of the Planning Commission may be appealed, by applicants or parties of record from the Planning Commission, to the City Council per OMC 15-10-2.



Site Specific Request Location and Current Zoning Map

Site Specific Request – Orting School District

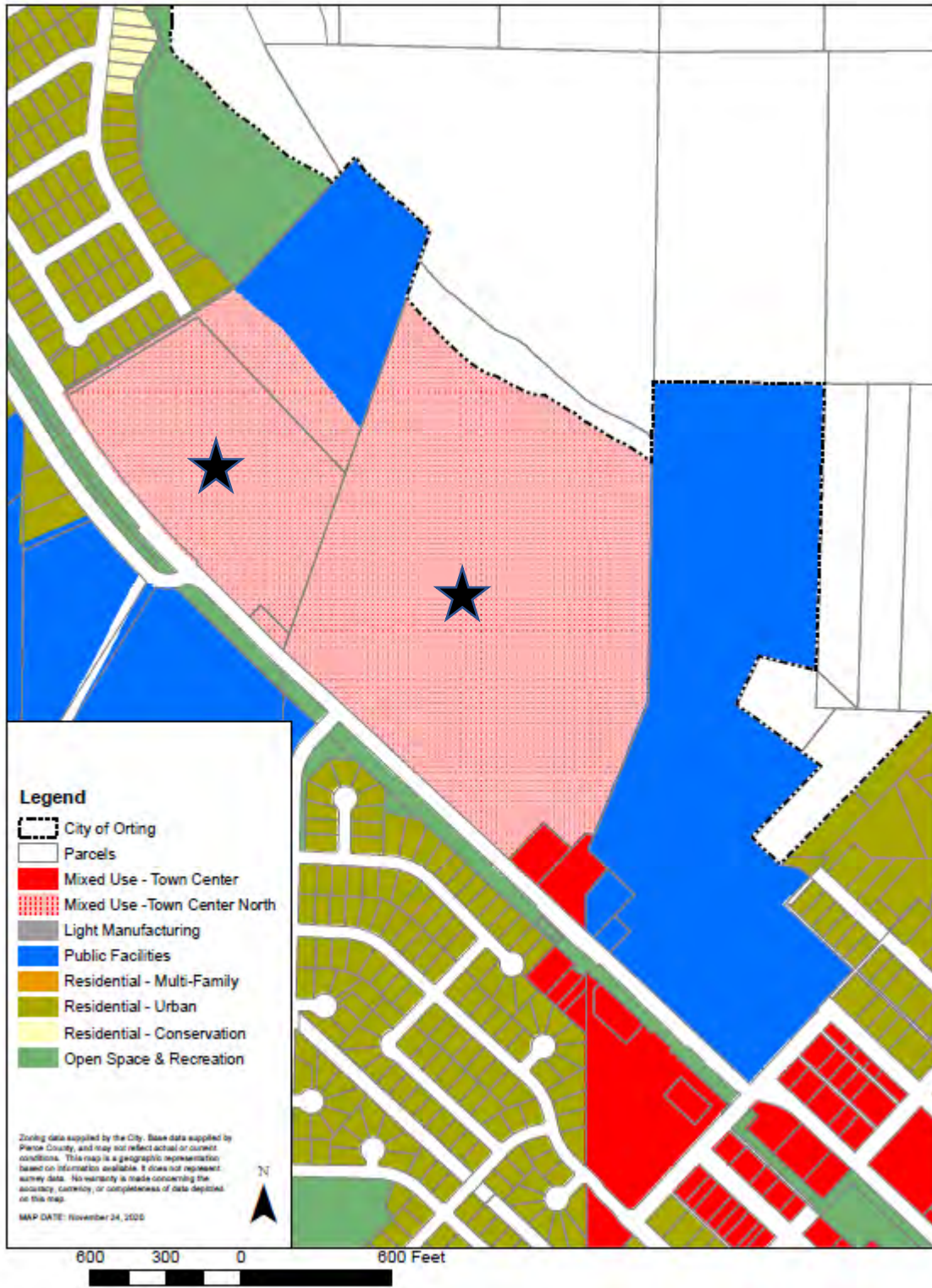
710 Washington Ave N

510 Washington Ave N

Figure 1.1: Site Specific Request Location



Figure 1.2: Site Specific Request Current Zoning



CAPITAL FACILITIES ELEMENT

PURPOSE

The Growth Management Act requires cities to prepare a capital facilities element consisting of:

1. An inventory of current capital facilities owned by public entities, showing the locations and capacities of the public facilities;
2. A forecast of the future needs for such capital facilities;
3. The proposed locations and capacities of expanded or new capital facilities;
4. At least a six-year plan that will finance capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes, and;
5. A requirement to reassess the land use element if probably probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent.

ORGANIZATION

The Capital Facilities Element establishes the level of service standards the City is obligated to provide, along with strategies for maintaining those standards. The Element is based on the goals and policies of the other elements, and incorporates the facilities needs and standards identified in the Transportation Element. The Capital Facilities Appendix provides detailed information on the inventory of facilities and projected future needs that the Plan must anticipate over the next 20 years. The Appendix incorporates capital facilities plans for the Orting School District and for the Pierce County Library.

MAJOR ISSUES

With recent improvements to the wastewater treatment plant and water system, major utility issues now involve continued resolution of the sewer collection system inflow and infiltration problems as financial resources permit. Transportation issues are described in the Transportation Element. Other capital facilities issues revolve around the need maintain effective concurrency management to ensure that utility capacity is available to match the demands of growth and development.

GOALS AND POLICIES

- Goal CF 1 Assure that capital improvements necessary to carry out the comprehensive plan are provided when they are needed.**

Pol. CF 1.1 The City shall coordinate its land use and public works planning activities with an ongoing program of long-range financial planning, in order to identify fiscal resources necessary to implement the capital facilities plan.

Pol. CF 1.2 Management of capital facilities should emphasize the following concepts:

- a. Providing preventive maintenance and cost-effective replacement of aging elements;
- b. Planning for the orderly extension and upgrading of capital systems while recognizing that system extensions associated with new development should be the responsibility of those desiring service;
- c. Inspecting systems to ensure conformance with design standards; and,
- d. Reducing the potential for drastic rate increases through effective fiscal management and rate structures that reflect the LOS and CIP's.



City Hall; 110 Train St SE.

Pol. CF 1.3 Determine which services are most cost-effectively delivered by the city and which services should be contracted out to be delivered by other jurisdictions. Where appropriate, joint facilities with adjacent service purveyors should be used to provide the most efficient and cost-effective service to customers.

Goal CF 2 Ensure that the continued development and implementation of the Capital Improvement Program (CIP) reflects the policy priorities of the City Council.

Pol. CF 2.1 High priority of funding shall be accorded to projects which are consistent with the adopted goals and policies of the City Council.

Pol. CF 2.2 Projects shall be funded only when incorporated into the City budget, as adopted by the City Council, unless emergency warrants funding.

Pol. CF 2.3 Capital projects that are not included in the six-year Capital Facilities Plan and which are potentially inconsistent with the comprehensive

plan shall be evaluated by means of the comprehensive planning process prior to their inclusion into the City's annual budget.

Pol. CF 2.4 The six-year Capital Facilities Plan shall be updated annually prior to the City budget process.

Pol. CF 2.5 All City departments shall review changes to the CIP and shall participate in the annual review.

Goal CF 3 Manage growth and the related development of city facilities and services to direct and control land use patterns and intensities.

Pol. CF 3.1 Development shall be allowed only when and where all public facilities are adequate and only when and where such development can be adequately served by essential public services without reducing levels of service elsewhere.

Pol. CF 3.2 The City shall continue upgrading the sanitary sewer system to ensure adequate capacity for future growth and development.

Pol. CF 3.3 The following level of service guidelines shall be used to evaluate whether existing public facilities are adequate to accommodate the demands of new development:

Water (Source Capacity and Reliability) LOS: Maintain the existing source capacity of approximately 1.73 MGD for adequate household use and fire protection. The minimum fire flow requirements are based on Pierce County's Ordinance No. 17C.60:

<u>Development Classification</u>	<u>Minimum Fire Flow Requirement</u>
Residential	750 gpm for 45 minutes
Commercial & Multi-Family	1500 gpm for 60 minutes
Industrial	2,000 gpm for 120 minutes

Water Quality LOS: The water system quality shall be in compliance with Washington Administrative Code requirements for water quality.

Sewer LOS: Maximum month average daily flows for the City's wastewater gravity collection system and wastewater treatment facility shall not exceed the Washington Department of Ecology's MGD limit.

Stormwater LOS: Stormwater management shall comply with the Washington Department of Ecology's requirements.

Fire LOS: Design – Coordinate land use planning, development review and fire protection facility planning to ensure that: a) adequate fire protection and emergency medical service can be provided; and b) project designs minimize the potential for fire hazard.

Fire LOS: Rating – Orting Valley Fire and Rescue (Pierce County Fire District 18) shall maintain and make efforts to improve its current insurance rating of "7".

Police LOS: Design – Coordinate land use planning, development review, and police protection facility planning to ensure that: a) adequate police protection can be provided; and b) project designs discourage criminal activity.

Police LOS: Response Time – The Orting Police Department shall have as a goal to maintain a 3 to 4 minute response time for emergency calls.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

Type of Facility	LOS (facilities/population)
Baseball/Softball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field <i>(e.g. soccer, football, lacrosse)</i>	1/3,500
Basketball Courts <i>(Two half courts are equivalent to one court)</i>	1/3,500
Tennis/ Pickle/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities <i>(e.g. skate park, splash park, BMX park)</i>	1/5,000
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

Transportation LOS:

Pol. CF 3.4 Transportation and land use planning should be coordinated so that adequate transportation facilities can be built concurrent with growth. The following level of service standards should be used to evaluate whether existing transportation facilities are adequate to accommodate the demands of new development:

The transportation system shall function at a service level of at least D.

Pol. CF 3.5 A development shall not be approved if it causes the level of service on a capital facility to decline below the standards set forth in CF Policy 3.3 and 3.4, unless capital improvements or a strategy to accommodate the impacts are made concurrent with the development for the purposes of this policy. "Concurrent with the development" shall mean that

improvements or strategy are in place at the time of the development or that a financial commitment is in place to complete the improvements or strategies within six years.

Pol. CF 3.6 If adequate facilities are currently unavailable and public funds are not committed to provide such facilities, developers must provide such facilities at their own expense, or pay impact fees in order to develop. If the probable funding falls short of meeting the capital facility needs of the anticipated future land uses and population, the type and extent of land uses planned for the City must be reassessed.

Pol. CF 3.7 Require that development proposals are reviewed by the various providers of services, such as school districts, sewer, water, and fire departments, for available capacity to accommodate development and needed system improvements.

Pol. CF 3.8 New or expanded capital facilities should be compatible with surrounding land uses; such facilities should have a minimal impact on the natural or built environment.

Pol. CF 3.9 Maintain the water quality of the Carbon and Puyallup Rivers by complying with Washington Department of Ecology guidelines.

Goal CF 4 Ensure that financing for the city's needed capital facilities is as economical, efficient, and equitable as possible.

Pol. CF 4.1 The burden for financing capital facility improvements should be borne by the primary beneficiaries of the facility.

Pol. CF 4.2 General Fund revenues should be used only to fund projects that provide a benefit to the entire community or to accommodate unmet facility needs beyond those created by new growth.

Pol. CF 4.3 Long term borrowing for capital facilities should be considered as an appropriate method of financing large facilities that benefit more than one generation of users.

Pol. CF 4.4 Where possible, special assessment, revenue and other self-supporting bonds and grants will be used instead of tax supported general obligation bonds.

Goal CF 5 Provide the most cost-effective and efficient water, stormwater and sewer service to residents within Orting and its service area.

Pol. CF 5.1 Expansion of sewer service shall be coordinated among Orting, the Washington State Department of Ecology, and Pierce County, and shall give priority to infill within the city limits and existing urbanized unincorporated areas within the urban growth area.

- Pol. CF 5.2 Phasing of sewer expansion shall follow the city’s urban growth area established in the comprehensive plan, unless sewer service will remedy groundwater contamination and other health problems or the city arranges to provide services to other urban growth areas established by the Pierce County Comprehensive Plan.
- Pol. CF 5.3 New industrial development shall not be allowed to utilize on-site sewage systems. New industrial development shall be served by the City's treatment facilities.
- Pol. CF 5.4 Require sewage gravity collection system connections for all new development including single-family subdivisions unless otherwise approved by the Council and consistent with the Pierce Countywide policies.
- Pol. CF 5.5 Identify, prioritize and gradually replace existing sewer lines in poor condition to reduce inflow and infiltration to increase the capacity of the sewage treatment system.
- Pol. CF 5.6 Provide an adequate water supply and distribution system for all domestic use, fire flow and fire protection at all times. Fire flow capabilities can be increased and Fire Insurance Rating Classifications improved by upgrading water pipeline sizes, creating additional pipe networks, and increasing water storage capacities. Require transfer of private water rights to the city as part of all development permit approvals.



Mt. Rainer from Whitehawk Park.

Goal CF 6 Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

- Pol. CF 6.1 Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.

- Pol. CF 6.2 Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.
- Pol. CF 6.3 Support Pierce County development of the Foothills Trail, and related links and parks, for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.
- Pol. CF 6.4 Improve the network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priority on:
 - a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
 - b. Maintaining and improving the accessibility, usability, and safety of Orting’s sidewalks, parks and trails, and
 - c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.
- Pol. CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.
- Pol. CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.
- Pol. CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.

Goal CF 7 Cooperate in the siting of essential public facilities in Orting.

- Pol. CF 7.1 The site selection process for essential public facilities on the list maintained by the Office of Finance and Management shall include the following components:
 - a. The state must provide a justifiable need for the public facility and its location in Orting based upon forecasted needs and a logical service area;
 - b. The state must establish a public process by which residents of Orting have an opportunity to meaningfully participate in the site selection process.

- Pol. CF 7.2 Public facilities shall not be located in designated resource lands, critical areas, or other areas where the siting of such facilities would be incompatible.
- Pol. CF 7.3 Multiple use of corridors for major utilities, trails, and transportation rights-of-way is encouraged.
- Pol. CF 7.4 Siting of public facilities shall be based upon criteria including, but not limited to:
- a. Specific facility requirements (acreage, transportation access, etc.);
 - b. Land use compatibility;
 - c. Potential environmental impacts;
 - d. Potential traffic impacts;
 - e. Fair distribution of such public facilities throughout the County;
 - f. Consistency with state law and regulations.
- Pol. CF 7.5 City plans and development regulations should identify and allow for the siting of essential public facilities. Design standards shall be required to ensure compatibility with adjacent land uses and mitigate any adverse impacts. The City's siting process may include requirements that facilities provide amenities or incentives to the neighborhood as a condition of approval. At least one public hearing shall be required to ensure adequate public participation.
- Pol. CF 7.6 Cooperatively work with surrounding municipalities including Pierce County during the siting and development of facilities of regional significance. The City shall seek an agreement with neighboring jurisdictions, state or county agencies to mitigate any disproportionate financial and other burdens which may fall on the City due to the siting.
- Pol. CF 7.7 Essential public facilities that are county-wide or state-wide in nature (e.g., solid waste and/or hazardous waste facilities), must meet existing state law and regulations requiring specific siting and permitting requirements.

Goal CF 8 Manage stormwater runoff in such a manner as to:

1. Protect property from flooding and erosion;
2. Protect streams and shorelines from erosion and sedimentation to avoid the degradation of environmental quality and natural

system aesthetics;

3. Protect the quality of groundwater and surface water; and
4. Provide recharge of groundwater where appropriate.

Pol. CF 8.1 Manage the stormwater utility to:

- a. Identify existing and potential problems at the drainage basin level;
- b. Propose solutions to those problems;
- c. Recognize the importance of natural systems and receiving waters and their preservation and protection;
- d. Set design and development guidelines; and
- e. Provide a strategy for implementation and funding.

Pol. CF 8.2 Encourage either regional or low impact development approaches to managing stormwater to provide improved performance, maintenance and cost efficiency. Wherever possible, regional facilities should be considered as a multi-functional community resource which provides other public benefits such as recreational, habitat, cultural, educational, open space and aesthetic opportunities.

Pol. CF 8.3 The City should require new development to provide onsite storm drainage and all off-site improvements necessary to avoid adverse downstream impacts.

Pol. CF 8.4 Where appropriate and feasible, infiltration of stormwater is preferred over surface discharge to downstream system. The return of precipitation to the soil at natural rates near where it falls should be encouraged through the use of detention ponds, grassy swales and infiltration.

Pol. CF 8.5 Development should be designed to minimize disruption and/or degradation of natural drainage systems, both during and after construction. Development design which minimizes impermeable surface coverage by limiting site coverage and maximizing the exposure of natural surfaces should be encouraged.

Pol. CF 8.6 Industries and businesses should use best management practices to prevent erosion and sedimentation from occurring, and to prevent pollutants from entering ground or surface waters.

Pol. CF 8.7 Sites that have been cleared, graded or filled in violation of current or prior standards should be fully restored before construction permits are issued.

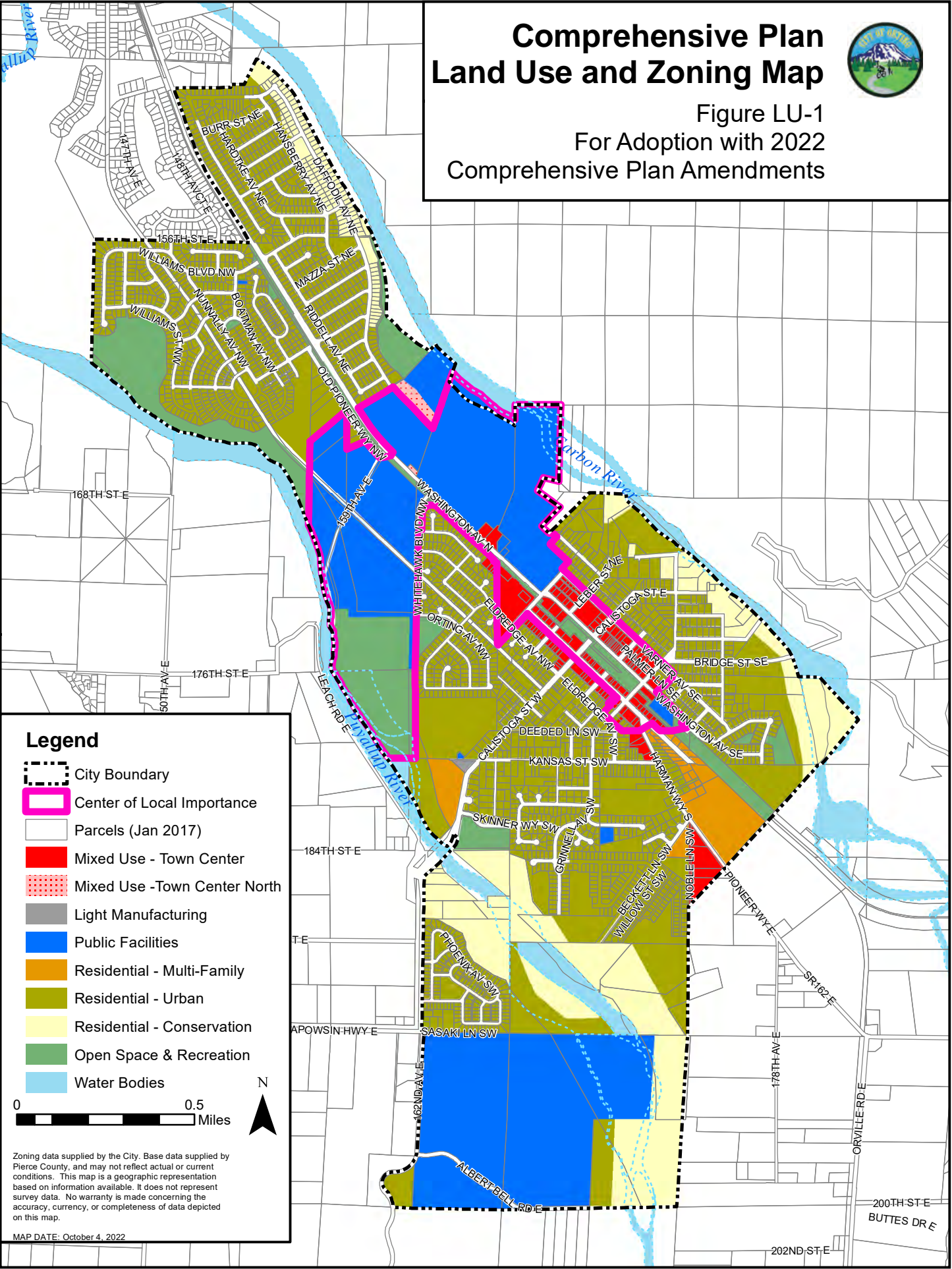
PARKS AND RECREATION ELEMENT

The City of Orting Parks, Trails, and Open Space (PTOS) Plan and Appendix, as approved by Orting City Council pursuant to Resolution 2022-03, are hereby adopted by this reference.

Comprehensive Plan Land Use and Zoning Map



Figure LU-1
For Adoption with 2022
Comprehensive Plan Amendments



Legend

- City Boundary
- Center of Local Importance
- Parcels (Jan 2017)
- Mixed Use - Town Center
- Mixed Use - Town Center North
- Light Manufacturing
- Public Facilities
- Residential - Multi-Family
- Residential - Urban
- Residential - Conservation
- Open Space & Recreation
- Water Bodies

0 0.5 Miles



Zoning data supplied by the City. Base data supplied by Pierce County, and may not reflect actual or current conditions. This map is a geographic representation based on information available. It does not represent survey data. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.

MAP DATE: October 4, 2022

200TH ST E
BUTTES DR E

202ND ST E

EXHIBIT B

AMENDMENTS



Site Specific Request Location and Current Zoning Map

Site Specific Request – Orting School District

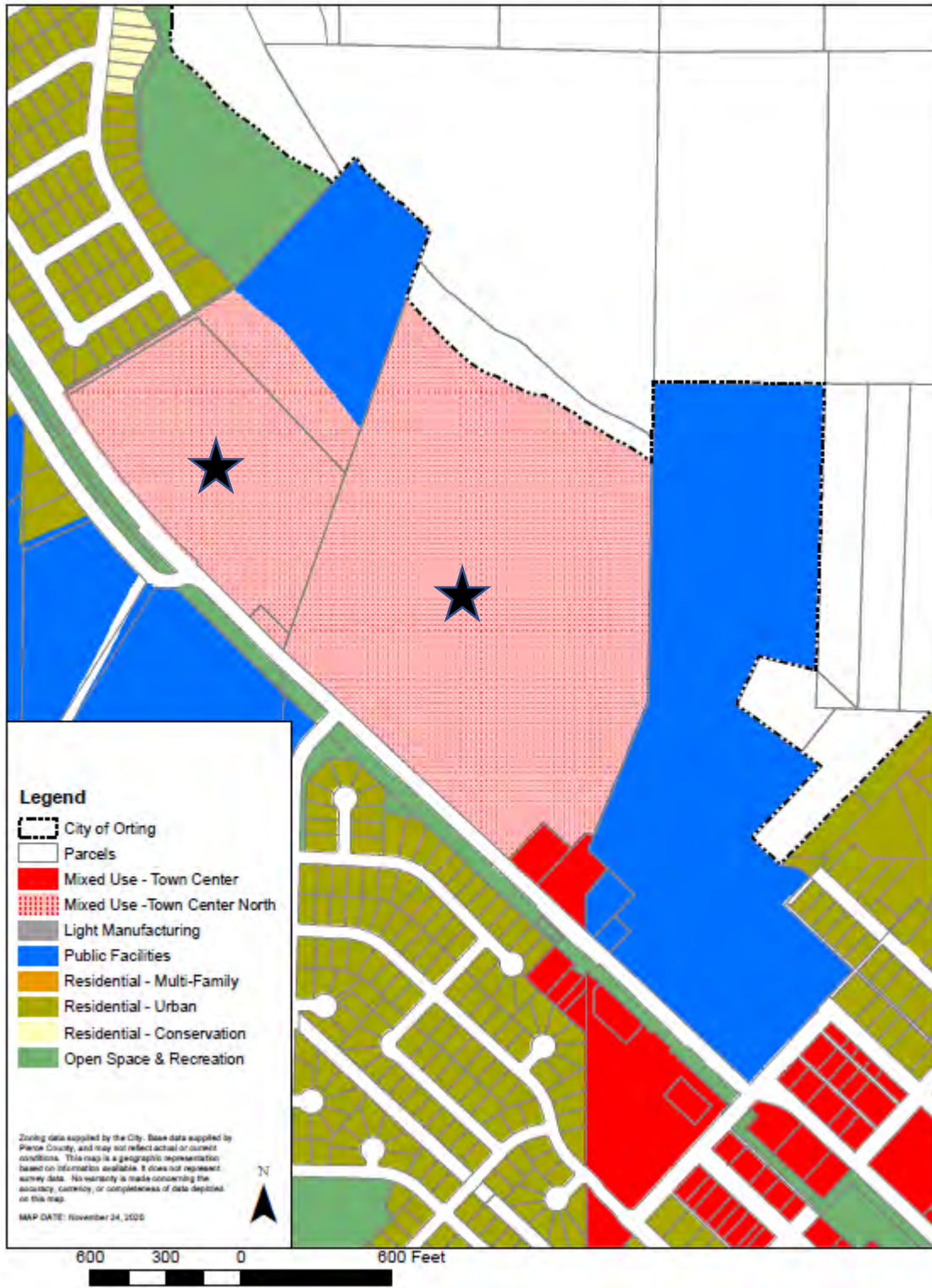
710 Washington Ave N

510 Washington Ave N

Figure 1.1: Site Specific Request Location



Figure 1.2: Site Specific Request Current Zoning



CAPITAL FACILITIES ELEMENT

PURPOSE

The Growth Management Act requires cities to prepare a capital facilities element consisting of:

1. An inventory of current capital facilities owned by public entities, showing the locations and capacities of the public facilities;
2. A forecast of the future needs for such capital facilities;
3. The proposed locations and capacities of expanded or new capital facilities;
4. At least a six-year plan that will finance capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes, and;
5. A requirement to reassess the land use element if probably probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent.

ORGANIZATION

The Capital Facilities Element establishes the level of service standards the City is obligated to provide, along with strategies for maintaining those standards. The Element is based on the goals and policies of the other elements, and incorporates the facilities needs and standards identified in the Transportation Element. The Capital Facilities Appendix provides detailed information on the inventory of facilities and projected future needs that the Plan must anticipate over the next 20 years. The Appendix incorporates capital facilities plans for the Orting School District and for the Pierce County Library.

MAJOR ISSUES

With recent improvements to the wastewater treatment plant and water system, major utility issues now involve continued resolution of the sewer collection system inflow and infiltration problems as financial resources permit. Transportation issues are described in the Transportation Element. Other capital facilities issues revolve around the need maintain effective concurrency management to ensure that utility capacity is available to match the demands of growth and development.

GOALS AND POLICIES

- Goal CF 1 Assure that capital improvements necessary to carry out the comprehensive plan are provided when they are needed.**

Pol. CF 1.1 The City shall coordinate its land use and public works planning activities with an ongoing program of long-range financial planning, in order to identify fiscal resources necessary to implement the capital facilities plan.

Pol. CF 1.2 Management of capital facilities should emphasize the following concepts:

- a. Providing preventive maintenance and cost-effective replacement of aging elements;
- b. Planning for the orderly extension and upgrading of capital systems while recognizing that system extensions associated with new development should be the responsibility of those desiring service;
- c. Inspecting systems to ensure conformance with design standards; and,
- d. Reducing the potential for drastic rate increases through effective fiscal management and rate structures that reflect the LOS and CIP's.



City Hall; 110 Train St SE.

Pol. CF 1.3 Determine which services are most cost-effectively delivered by the city and which services should be contracted out to be delivered by other jurisdictions. Where appropriate, joint facilities with adjacent service purveyors should be used to provide the most efficient and cost-effective service to customers.

Goal CF 2 Ensure that the continued development and implementation of the Capital Improvement Program (CIP) reflects the policy priorities of the City Council.

Pol. CF 2.1 High priority of funding shall be accorded to projects which are consistent with the adopted goals and policies of the City Council.

Pol. CF 2.2 Projects shall be funded only when incorporated into the City budget, as adopted by the City Council, unless emergency warrants funding.

Pol. CF 2.3 Capital projects that are not included in the six-year Capital Facilities Plan and which are potentially inconsistent with the comprehensive

plan shall be evaluated by means of the comprehensive planning process prior to their inclusion into the City's annual budget.

Pol. CF 2.4 The six-year Capital Facilities Plan shall be updated annually prior to the City budget process.

Pol. CF 2.5 All City departments shall review changes to the CIP and shall participate in the annual review.

Goal CF 3 Manage growth and the related development of city facilities and services to direct and control land use patterns and intensities.

Pol. CF 3.1 Development shall be allowed only when and where all public facilities are adequate and only when and where such development can be adequately served by essential public services without reducing levels of service elsewhere.

Pol. CF 3.2 The City shall continue upgrading the sanitary sewer system to ensure adequate capacity for future growth and development.

Pol. CF 3.3 The following level of service guidelines shall be used to evaluate whether existing public facilities are adequate to accommodate the demands of new development:

Water (Source Capacity and Reliability) LOS: Maintain the existing source capacity of approximately 1.73 MGD for adequate household use and fire protection. The minimum fire flow requirements are based on Pierce County's Ordinance No. 17C.60:

<u>Development Classification</u>	<u>Minimum Fire Flow Requirement</u>
Residential	750 gpm for 45 minutes
Commercial & Multi-Family	1500 gpm for 60 minutes
Industrial	2,000 gpm for 120 minutes

Water Quality LOS: The water system quality shall be in compliance with Washington Administrative Code requirements for water quality.

Sewer LOS: Maximum month average daily flows for the City's wastewater gravity collection system and wastewater treatment facility shall not exceed the Washington Department of Ecology's MGD limit.

Stormwater LOS: Stormwater management shall comply with the Washington Department of Ecology's requirements.

Fire LOS: Design – Coordinate land use planning, development review and fire protection facility planning to ensure that: a) adequate fire protection and emergency medical service can be provided; and b) project designs minimize the potential for fire hazard.

Fire LOS: Rating – Orting Valley Fire and Rescue (Pierce County Fire District 18) shall maintain and make efforts to improve its current insurance rating of "7".

Police LOS: Design – Coordinate land use planning, development review, and police protection facility planning to ensure that: a) adequate police protection can be provided; and b) project designs discourage criminal activity.

Police LOS: Response Time – The Orting Police Department shall have as a goal to maintain a 3 to 4 minute response time for emergency calls.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

Type of Facility	LOS (facilities/population)
Baseball/Softball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field <i>(e.g. soccer, football, lacrosse)</i>	1/3,500
Basketball Courts <i>(Two half courts are equivalent to one court)</i>	1/3,500
Tennis/ Pickle/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities <i>(e.g. skate park, splash park, BMX park)</i>	1/5,000
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

Transportation LOS:

Pol. CF 3.4 Transportation and land use planning should be coordinated so that adequate transportation facilities can be built concurrent with growth. The following level of service standards should be used to evaluate whether existing transportation facilities are adequate to accommodate the demands of new development:

The transportation system shall function at a service level of at least D.

Pol. CF 3.5 A development shall not be approved if it causes the level of service on a capital facility to decline below the standards set forth in CF Policy 3.3 and 3.4, unless capital improvements or a strategy to accommodate the impacts are made concurrent with the development for the purposes of this policy. "Concurrent with the development" shall mean that

improvements or strategy are in place at the time of the development or that a financial commitment is in place to complete the improvements or strategies within six years.

Pol. CF 3.6 If adequate facilities are currently unavailable and public funds are not committed to provide such facilities, developers must provide such facilities at their own expense, or pay impact fees in order to develop. If the probable funding falls short of meeting the capital facility needs of the anticipated future land uses and population, the type and extent of land uses planned for the City must be reassessed.

Pol. CF 3.7 Require that development proposals are reviewed by the various providers of services, such as school districts, sewer, water, and fire departments, for available capacity to accommodate development and needed system improvements.

Pol. CF 3.8 New or expanded capital facilities should be compatible with surrounding land uses; such facilities should have a minimal impact on the natural or built environment.

Pol. CF 3.9 Maintain the water quality of the Carbon and Puyallup Rivers by complying with Washington Department of Ecology guidelines.

Goal CF 4 Ensure that financing for the city's needed capital facilities is as economical, efficient, and equitable as possible.

Pol. CF 4.1 The burden for financing capital facility improvements should be borne by the primary beneficiaries of the facility.

Pol. CF 4.2 General Fund revenues should be used only to fund projects that provide a benefit to the entire community or to accommodate unmet facility needs beyond those created by new growth.

Pol. CF 4.3 Long term borrowing for capital facilities should be considered as an appropriate method of financing large facilities that benefit more than one generation of users.

Pol. CF 4.4 Where possible, special assessment, revenue and other self-supporting bonds and grants will be used instead of tax supported general obligation bonds.

Goal CF 5 Provide the most cost-effective and efficient water, stormwater and sewer service to residents within Orting and its service area.

Pol. CF 5.1 Expansion of sewer service shall be coordinated among Orting, the Washington State Department of Ecology, and Pierce County, and shall give priority to infill within the city limits and existing urbanized unincorporated areas within the urban growth area.

- Pol. CF 5.2 Phasing of sewer expansion shall follow the city’s urban growth area established in the comprehensive plan, unless sewer service will remedy groundwater contamination and other health problems or the city arranges to provide services to other urban growth areas established by the Pierce County Comprehensive Plan.
- Pol. CF 5.3 New industrial development shall not be allowed to utilize on-site sewage systems. New industrial development shall be served by the City's treatment facilities.
- Pol. CF 5.4 Require sewage gravity collection system connections for all new development including single-family subdivisions unless otherwise approved by the Council and consistent with the Pierce Countywide policies.
- Pol. CF 5.5 Identify, prioritize and gradually replace existing sewer lines in poor condition to reduce inflow and infiltration to increase the capacity of the sewage treatment system.
- Pol. CF 5.6 Provide an adequate water supply and distribution system for all domestic use, fire flow and fire protection at all times. Fire flow capabilities can be increased and Fire Insurance Rating Classifications improved by upgrading water pipeline sizes, creating additional pipe networks, and increasing water storage capacities. Require transfer of private water rights to the city as part of all development permit approvals.



Mt. Rainer from Whitehawk Park.

Goal CF 6 Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

- Pol. CF 6.1 Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.

- Pol. CF 6.2 Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.
- Pol. CF 6.3 Support Pierce County development of the Foothills Trail, and related links and parks, for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.
- Pol. CF 6.4 Improve the network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priority on:
 - a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
 - b. Maintaining and improving the accessibility, usability, and safety of Orting’s sidewalks, parks and trails, and
 - c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.
- Pol. CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.
- Pol. CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.
- Pol. CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.

Goal CF 7 Cooperate in the siting of essential public facilities in Orting.

- Pol. CF 7.1 The site selection process for essential public facilities on the list maintained by the Office of Finance and Management shall include the following components:
 - a. The state must provide a justifiable need for the public facility and its location in Orting based upon forecasted needs and a logical service area;
 - b. The state must establish a public process by which residents of Orting have an opportunity to meaningfully participate in the site selection process.

- Pol. CF 7.2 Public facilities shall not be located in designated resource lands, critical areas, or other areas where the siting of such facilities would be incompatible.
- Pol. CF 7.3 Multiple use of corridors for major utilities, trails, and transportation rights-of-way is encouraged.
- Pol. CF 7.4 Siting of public facilities shall be based upon criteria including, but not limited to:
- a. Specific facility requirements (acreage, transportation access, etc.);
 - b. Land use compatibility;
 - c. Potential environmental impacts;
 - d. Potential traffic impacts;
 - e. Fair distribution of such public facilities throughout the County;
 - f. Consistency with state law and regulations.
- Pol. CF 7.5 City plans and development regulations should identify and allow for the siting of essential public facilities. Design standards shall be required to ensure compatibility with adjacent land uses and mitigate any adverse impacts. The City's siting process may include requirements that facilities provide amenities or incentives to the neighborhood as a condition of approval. At least one public hearing shall be required to ensure adequate public participation.
- Pol. CF 7.6 Cooperatively work with surrounding municipalities including Pierce County during the siting and development of facilities of regional significance. The City shall seek an agreement with neighboring jurisdictions, state or county agencies to mitigate any disproportionate financial and other burdens which may fall on the City due to the siting.
- Pol. CF 7.7 Essential public facilities that are county-wide or state-wide in nature (e.g., solid waste and/or hazardous waste facilities), must meet existing state law and regulations requiring specific siting and permitting requirements.

Goal CF 8 Manage stormwater runoff in such a manner as to:

1. Protect property from flooding and erosion;
2. Protect streams and shorelines from erosion and sedimentation to avoid the degradation of environmental quality and natural

system aesthetics;

3. Protect the quality of groundwater and surface water; and
4. Provide recharge of groundwater where appropriate.

Pol. CF 8.1 Manage the stormwater utility to:

- a. Identify existing and potential problems at the drainage basin level;
- b. Propose solutions to those problems;
- c. Recognize the importance of natural systems and receiving waters and their preservation and protection;
- d. Set design and development guidelines; and
- e. Provide a strategy for implementation and funding.

Pol. CF 8.2 Encourage either regional or low impact development approaches to managing stormwater to provide improved performance, maintenance and cost efficiency. Wherever possible, regional facilities should be considered as a multi-functional community resource which provides other public benefits such as recreational, habitat, cultural, educational, open space and aesthetic opportunities.

Pol. CF 8.3 The City should require new development to provide onsite storm drainage and all off-site improvements necessary to avoid adverse downstream impacts.

Pol. CF 8.4 Where appropriate and feasible, infiltration of stormwater is preferred over surface discharge to downstream system. The return of precipitation to the soil at natural rates near where it falls should be encouraged through the use of detention ponds, grassy swales and infiltration.

Pol. CF 8.5 Development should be designed to minimize disruption and/or degradation of natural drainage systems, both during and after construction. Development design which minimizes impermeable surface coverage by limiting site coverage and maximizing the exposure of natural surfaces should be encouraged.

Pol. CF 8.6 Industries and businesses should use best management practices to prevent erosion and sedimentation from occurring, and to prevent pollutants from entering ground or surface waters.

Pol. CF 8.7 Sites that have been cleared, graded or filled in violation of current or prior standards should be fully restored before construction permits are issued.

PARKS AND RECREATION ELEMENT

The City of Orting Parks, Trails, and Open Space (PTOS) Plan and Appendix, as approved by Orting City Council pursuant to Resolution 2022-03, are hereby adopted by this reference.

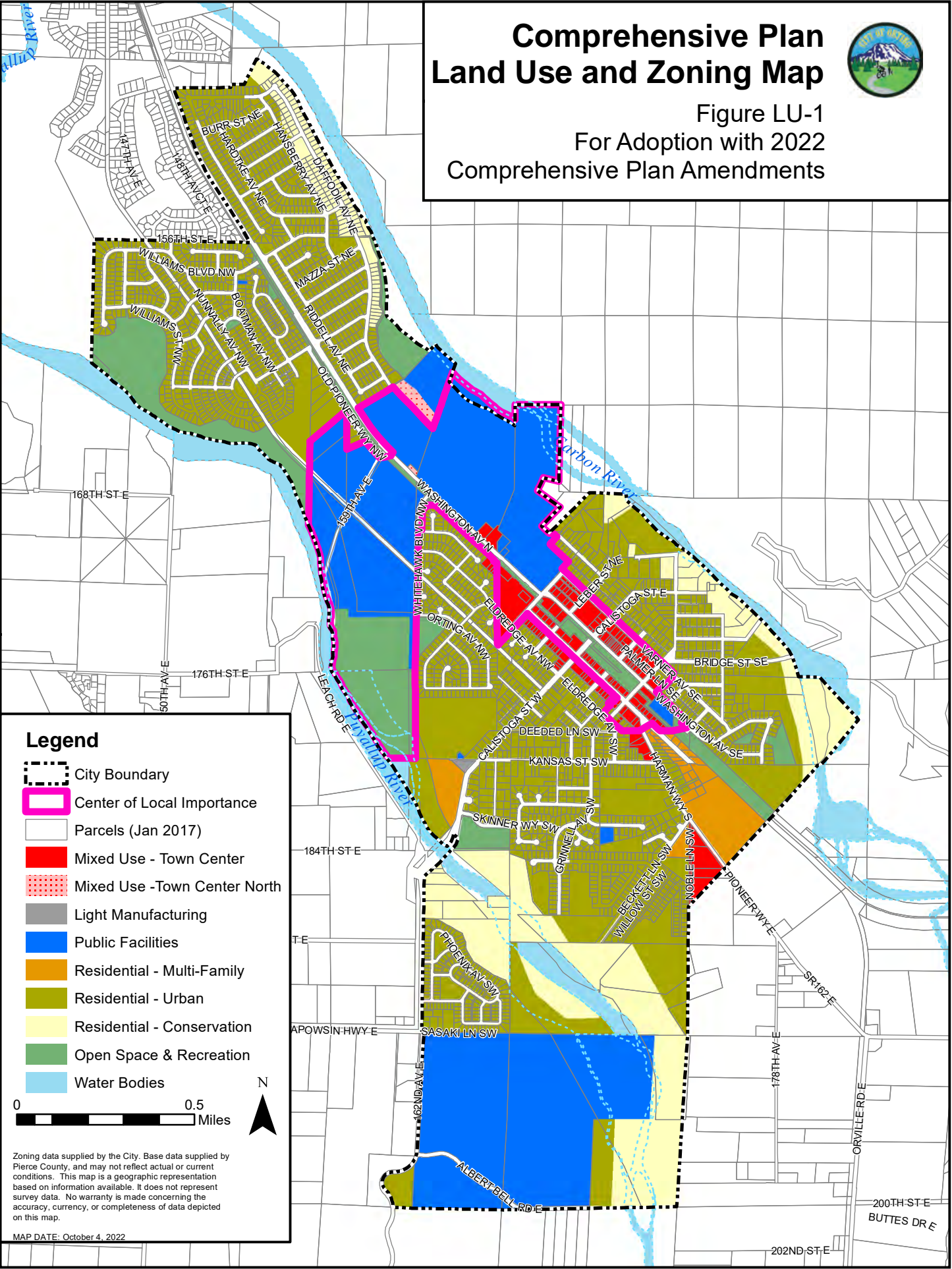
EXHIBIT C

FUTURE LAND USE MAP

Comprehensive Plan Land Use and Zoning Map

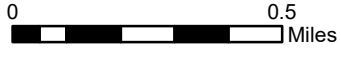


Figure LU-1
For Adoption with 2022
Comprehensive Plan Amendments



Legend

-  City Boundary
-  Center of Local Importance
-  Parcels (Jan 2017)
-  Mixed Use - Town Center
-  Mixed Use - Town Center North
-  Light Manufacturing
-  Public Facilities
-  Residential - Multi-Family
-  Residential - Urban
-  Residential - Conservation
-  Open Space & Recreation
-  Water Bodies



Zoning data supplied by the City. Base data supplied by Pierce County, and may not reflect actual or current conditions. This map is a geographic representation based on information available. It does not represent survey data. No warranty is made concerning the accuracy, currency, or completeness of data depicted on this map.

MAP DATE: October 4, 2022



City Council Staff Report

Project Name:	Comprehensive Plan Amendments and Rezones
Date of Staff Report:	December 6, 2022
Meeting Date:	January 18, 2023
Staff Recommendation:	Approval of all amendments
City Staff Contact:	Wayne Carlson and Carmen Smith, Contract City Planners
Public Comment Period:	November 18 – December 2 following SEPA DNS issuance and notice of the Planning Commission public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a City Council public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

- A. Site Specific Amendment Location and Current Zoning Map
- B. Comprehensive Plan Text Amendments
- C. Draft Ordinance
- D. Amended Zoning Map

I. Background Information

The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend (but is not required to) its Comprehensive Plan no more than once per year. Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan.

The timeframe for accepting applications for the 2022 Amendment Cycle was January 3 through February 28, 2022 and two applications were received. Following application closure, staff reviewed each amendment request according to the six criteria established in December 2019, when the Comprehensive Plan Amendment Procedures were adopted. Upon deliberation, City Council decided both proposed amendments merited additional review by City staff and the Planning Commission. Resolution 2022-06 directed the Administrator to proceed with review of the selected amendments during the current cycle.

During Commerce review for unrelated amendments to the Parks, Trails, and Open Space (PTOS) Plan, the City was made aware that the current comprehensive plan is missing a Parks and Recreation chapter, which is an element required by the Growth Management Act. Commerce recommended adopting the PTOS Plan by reference as the Parks and Recreation chapter as part of the 2022 Comprehensive Plan Amendment cycle.

Each proposed amendment subsequently underwent analysis by City staff, as outlined in this Staff Report. The Planning Commission will now review the record, hold a hearing to consider the amendments, and make a recommendation to Council. The City Council will then review the record and hold a hearing to consider the amendments. Following the hearing, the City Council will take action on the proposed amendments.

II. Comprehensive Plan Amendment Requests:

1. *Site Specific Request – Orting School District*

Applicant/Owner: Orting School District (OSD)

Parcel Number	Address	Size
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres

- A. Findings of Fact:** This is a citizen-initiated request by the current parcel owner, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center (MUTCN) zoning to Public Facilities (PF) zoning. Mixed Use Town Center North (MUTCN) is intended for a mix of commercial retail, office and residential, whereas the PF zone is intended for cultural, educational, recreational, and public service needs of the community.

The proposed re-zone would change the zoning designation to Public Facilities in order to accommodate the Orting School District’s future development of a new elementary school to provide for an increase in student enrollment and other educational and public support uses. Preliminary site development included in the traffic report submitted by OSD shows an approximately 100,000 sf K-5 elementary school with a capacity for up to 720 students. Though not proposed currently, OSD noted the site design may accommodate a future expansion, which would increase total capacity to 770 students by adding two early-learning classrooms. OSD estimates the elementary school would have between 70-80 employees and would include a community access playfield, parking for 100 vehicles, school bus loading area with room for 12 full-size buses and three smaller special education buses.

OSD's planning for the new elementary school is further along than for the other support uses that they intend to develop on the site. OSD presented a preliminary mix of uses that represent the most intense level of development that they envision at this time for the site:

- New 10,000 sf district administration office building
- Three new athletic fields (softball, baseball, potentially soccer/lacrosse)
- New tennis facility with six tennis courts
- Overflow parking for Orting High School

According to the traffic report submitted, access to the two parcels is anticipated to occur primarily from Washington Avenue North N using a new site access roadway to be located opposite Whitehawk Boulevard NW. The City of Orting and Washington State Department of Transportation have initiated plans to reconstruct the Washington Avenue N / Whitehawk Boulevard NW intersection as a three-leg roundabout. The new Orting School District access roadway would be constructed as a fourth leg of that roundabout intersection. A secondary access may also be provided to the north via a new connection to Rocky Road NE at or near Daffodil Avenue NE. The overflow parking for the high school may be accessed directly from the high school site to the south and is not currently expected to have a vehicular connection to the larger site or directly to Washington Avenue N.

Construction of the new elementary school is expected to begin early 2024 with completion and occupancy in late 2025 or early 2026. Timing for the development of the other support facilities mentioned is not known at this time.

i. Previous Analysis:

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.

The same issue and site were not studied during the last (2021) amendment process. The parcels were studied during the 2019 comprehensive plan amendment cycle. Conditions have changed due to the change in ownership, and recent analysis by the applicant that indicated a likely smaller useable area on site than previously anticipated.

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).

The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast (Public Works Building), southeast (school property), and mirrors the zoning across SR-162 (school property).

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

N/A – this is not a text amendment.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.

There are no planned or active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.

Extra studies are required from the applicant, such as preliminary traffic memos and/or critical area delineations/studies. No large-scale studies would be performed by the City that would affect workloads.

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.

This is one of two requests, a manageable amount for staff this year.

ii. Consistency with Development Code

This amendment and rezone are consistent with the following, applicable development code:

OMC 13-3-2.H: “The intent of the Public Facilities Zone is to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to schools, water and wastewater facilities, City buildings, City parking lots, and other City owned uses. This zone shall only apply to lands owned by governmental agencies.”

OMC 13-3-3, Table 1 City of Orting Land Use:

- The use “K – 12 schools” is a permitted use in the PF Zone.
- The use “Athletic fields” is a permitted use in the PF Zone.
- The use “Government offices” is a permitted use in the PF Zone.
- The use “School support facilities” is a permitted use in the PF Zone.

The comprehensive plan amendment and rezone would not create a nonconforming structure or use and is consistent with City of Orting's practice of zoning land used for operating public facilities as PF.

iii. Consistency with Comprehensive Plan

This amendment and rezone are consistent with the following, applicable goals and policies from Orting's Comprehensive Plan:

Goal LU 12: The Public Facility district is for areas devoted to public facilities such as schools, water and wastewater facilities, city buildings, state and federal properties, city-owned parking lots to acknowledge and reserve sites that have been planned for public purposes.

Goal LU 13.1: Coordinate new development with the provision of an adequate level of services and facilities, such as schools, water, transportation and parks, as established in the capital facilities element.

Goal ED 2: Promote the creation of family-wage jobs that will serve the residents of Orting.

2. Comprehensive Plan Text Amendment – Capital Facilities Chapter

Applicant: City of Orting
Project Address: City-wide
Parcel Number: N/A

- A. **Findings of Fact:** The proposed text amendment is a text amendment to the Capital Facilities Chapter of Orting's Comprehensive Plan to ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan (adopted February 2022). The proposed amendments include revising the level of service standards for parks and adopting two new policies. This prevents potential confusion for citizens and staff and removes conflicts with the City's regulating documents.

The proposed text amendment also includes adopting the City's Parks, Trails, and Open Space (PTOS) Plan by reference as the parks and recreation chapter. As the current Comprehensive Plan does not have a Parks and Recreation chapter, this amendment ensures that Orting is meeting all chapters required by the Growth Management Act. This amendment includes adding a new chapter to the Comprehensive Plan, Parks and Recreation, which will adopt the PTOS Plan by reference.

Proposed Amendments:

Location	Current text	Amended Text	Reasoning
Pol CF 3.3	Total Park Land – 8 acres per 1,000 population <i>Consisting of:</i> Mini-Parks – 1 acre per 1,000 population Neighborhood Parks – 2 acres per 1,000 population Community Parks – 5 acres per 1,000 population Fields/Courts – 1 per 1,000 population Trails – 1 mile per 1,000 population Natural Resource Areas – 14 acres per 1,000 population	Type of Facilities LOS (facilities/population) Baseball/Softball Field 1/2,000 (softball) 1/2,000 (baseball) Multi-Use Rectangular Field (e.g., soccer, football, lacrosse) 1/3,500 Basketball Courts (Two half courts are equivalent to one court) 1/3,500 Tennis/Pickle/Racquetball Courts 1/4,000 Playground/Big Toy 1/1,000 Special Facilities (e.g., skate park, splash park, BMX park) 1/5,000 Trails .25 miles/1,000 Natural Resource Areas/Open Space 14 acres/1,000 Parkland 8 acres/1,000	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.5	n/a – this amendment is new text.	Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like – where none currently exist.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.6	n/a – this amendment is new text.	Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.
Pol CF 6.7	n/a – this amendment is new text.	Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.	Updating text for consistency with 2022 Parks, Trails, and Open Space Plan.

Location	Current text	Amended Text	Reasoning
PR	n/a – this amendment is new text.	The City of Orting Parks, Trails, and Open Space (PTOS) Plan and Appendix, as approved by Orting City Council pursuant to Resolution 2022-03, are hereby adopted by this reference.	Adding a Parks and Recreation chapter to be in compliance with the Growth Management Act.

i. Previous Analysis:

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.
These issues were not studied during the last cycle and are a result of updates to plans adopted and new information gleaned since during the last cycle.

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).
The proposed text amendments meet existing state and local laws. The proposed text amendments increase consistency with the 2022 Parks, Trails, and Open Space Plan.

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.
The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.
There are no planned or active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc. **This request will not require large-scale studies.**
6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year. **This is one of two requests, a manageable amount for staff this year.**

ii. Consistency with Development Code

These amendments provide consistency between adopted City plans. The amendments will eliminate conflict and prevent confusion for staff and the public, as well as remove conflicts within the City's regulating documents.

iii. Consistency with Comprehensive Plan

The proposed amendments ensure that goals and policies from updated plans, such as the Orting Parks, Trails, and Open Space Plan are accurately reflected within the Orting Comprehensive Plan. These amendments will create consistency between the adopted plans and ensure the Comprehensive Plan is up to date with proper references and procedures. Additionally, these proposed amendments ensure that Orting's Comprehensive Plan meets all elements required by the Growth Management Act.

SEPA Determination

After review of the environmental checklist, a SEPA Determination of Nonsignificance (DNS) was issued November 18, 2022, with a 14-day comment period ending at 5:00pm on December 2, 2022. No comments were received.

Public Hearing

A public hearing was held by the Planning Commission on December 5, 2022. No comments were received. The Planning Commission recommend approval of the ordinance to City Council 5-0.

Staff Recommendation

Staff recommends approval of the Comprehensive Plan amendments and rezone.

Appeal

Recommendations of the Planning Commission may be appealed, by applicants or parties of record from the Planning Commission, to the City Council per OMC 15-10-2.



SHOCKEY
PLANNING GROUP, Inc.

Land Use
Environmental Analysis
Permitting
Public Policy

2716 Colby Avenue
Everett, WA 98201
p: 425.258.9308
f: 425.259.4448
www.shockeyplanning.com

Celebrating service excellence since 1980!

July 7, 2022

Mr. Ed Hatzenbeler
c/o Ms. Liz LeRoy
Orting School District
121 Whitesell Street NE
Orting, WA 98360

**RE: Orting School District Property (Parcel Nos. 0519301703 and 0519301018)
Wetland and Stream Delineation Letter**

Dear Mr. Hatzenbeler,

Shockey Planning Group (SPG) delineated eight wetlands and one stream on vacant property immediately west of Orting High School, at 510 and 710 Washington Avenue North, in the City of Orting, Washington. The property is comprised of 16.36-acre Parcel No. 0519301018 (hereafter referred to as Parcel A) and 48.72-acre Pierce County Tax Parcel No. 0519301703 (hereafter referred to as Parcel B) to the east. This letter describes the wetland and stream delineation and rating/typing methodology, and briefly describes the findings; however, it does not constitute a complete critical area report as described in the City Code of Orting (CCO). A full critical area report and mitigation plan will be provided in conjunction with any future development proposal for the proposed parcels.

METHODOLOGY

Wetland Delineation

SPG's senior wetland scientist and staff visited the subject property on March 29, 30 and 31, 2022, as well as on April 13 and 14, 2022, and conducted a formal wetland delineation. Typical parameters of hydrophytic vegetation, hydric soils, and hydrology were used to determine the presence of wetlands. The current federal wetland manuals required for wetland determination in this area are: *Corps of Engineers Wetlands Delineation Manual* (Environmental Laboratory 1987) and the *Regional Supplement to the Corps of Engineers Wetlands Delineation Manual: Western Mountains, Valleys, and Coast Region (Version 2.0)* (USACE 2010). To identify wetlands, the scientist evaluated field conditions by traversing the subject property and noting wetlands, streams, and any other aquatic features. Where possible, the scientist also noted resources that may exist within approximately 300 feet (ft.) of the property boundaries. Per CCO 11-3-2, wetlands shall be rated by applying the *Washington State Wetland Rating System for Western Washington - 2014 Update* (Hruby 2014). Please note, the U.S. Army Corps of Engineers (USACE) with the support of Washington State Department of Ecology (Ecology) makes the final determination regarding whether jurisdictional wetlands are present.

To identify potential wetlands, the scientist evaluated field conditions by traversing the subject property and noting wetlands, streams, and any other aquatic features. Where possible, the scientist also noted natural resources that may exist within 300 feet (ft.) of the property boundaries. These areas were noted but not formally delineated. A data plot was established for each onsite area that appeared to have wetland characteristics. For each data plot, information on dominant plant species, soil conditions in test pits, and evidence of hydrologic conditions were recorded on wetland determination forms. Plants, soils, and hydrologic conditions were also analyzed and documented in adjacent upland areas. Based on collected data, a determination of wetland or upland was made for each examined area.

The wetland boundary was delineated by hanging sequentially numbered pink flags from vegetation or placing pink pin flags along the wetland perimeter. Data plot (DP) locations were marked with pink-and-black-striped flagging. Wetland flags and data plots were subsequently surveyed by professional land surveyors (Sitts & Hill Engineers, Inc). Observations of wildlife species and signs of their presence were also noted during the field visits for use in wetland ratings and functional assessments.

Stream Delineation

During the same dates listed above for the wetland delineation, streams were also identified and delineated on the site. CCO 11-3-4.D defines waters of the state to include “lakes, rivers, ponds, streams, inland waters, underground waters, salt waters, and all other surface waters and watercourses within the jurisdiction of the state of Washington, as classified in Washington Administrative Code (WAC) 222-16-031.” The ordinary high water mark (OHWM) of the stream/river on the site was delineated using the following definition: “that mark on all lakes, streams, and tidal water that will be found by examining the beds and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, as to mark upon the soil a character distinct from abutting upland, in respect to vegetation, as that condition exists on June 1, 1971, as it may naturally change thereafter, or as it may change thereafter in accordance with permits issued by a local government or the Department of Ecology; provided, that in any area where the ordinary high water mark cannot be found, the ordinary high water mark adjoining salt water shall be the line of mean higher high tide and the ordinary high water mark adjoining fresh water shall be the line of mean high water (RCW 90.58.030).”

The onsite OHWM of the south side of the Carbon River was delineated by hanging sequentially numbered white-with-blue-dot flags from vegetation. The OHWM flags were subsequently surveyed by professional land surveyors (Sitts & Hill Engineers, Inc). Observations of wildlife species and signs of their presence were also noted during the field visits for use in assessing the FWHCA.

Wetland Rating and Stream Typing

CCO 11-3-2 requires the classification of wetlands using the *Washington State Wetland Rating System for Western Washington – 2014 Update* (Hruby 2014). The rating system assesses a wetland's potential to provide water quality, hydrologic, and habitat functions at a site-specific level as well as in relation to existing land use in the surrounding landscape. It also incorporates consideration of the wetland's hydrologic and geomorphic conditions into the system by assigning the wetland an HGM classification. This allows for a more accurate rating of how well the wetland functions based on its position in the landscape, water source, and the flow and fluctuation of the water once in the wetland. The 2014 Rating System divides wetlands into four hierarchical categories based on specific attributes such as rarity, sensitivity to disturbance and our ability to replace them. The classification hierarchy ranges from Category I wetlands, which exhibit outstanding features (rare wetland type, relatively undisturbed or a high sensitivity to disturbance, high level of functions) to Category IV wetlands, which have the lowest levels of function and are often heavily disturbed. The rating categories are used to identify permitted uses in the wetland and its buffer, to determine the width of buffers needed to protect the wetland from adjacent development (CCO 11-4-1.C), and to identify the mitigation ratios required to compensate for potential impacts on wetlands (CCO 11-4-1.D.3).

With regard to the stream (river) onsite, per CCO 14-1-5, the Washington Department of Natural Resources' water typing system (222-16 WAC) is to be used, which classifies waters as Type S, Type F, Type Np, or Type Ns. Following stream typing, the aquatic fish and wildlife habitat conservation area (FWHCA) water quality buffer width was determined per CCO 11-4-6.

RESULTS

Eight wetlands were delineated on the site and are referred to herein as Wetlands A, B, C, D, E, F, G and H (see *Attachment I*). Because Wetlands A, B, and C are within 100 feet of each other and meet other criteria defined in the wetland rating system manual (Hruby 2014), they were rated together as a wetland mosaic. Wetland A/B/C Mosaic is a large, depressional wetland grouping located in the southeastern portion of Parcel B; and containing palustrine forested, scrub-shrub, and emergent vegetation classes (see *Attachment I*). Wetlands D, E, and F also meet the criteria for a wetland mosaic. Wetland D/E/F Mosaic is a grouping of relatively small depressional wetlands located in the western portion of Parcel B that contains palustrine scrub-shrub and emergent vegetation classes (see *Attachment I*). Wetland H is a depressional wetland located in the northwest portion of Parcel B that contains palustrine forested and scrub-shrub vegetation classes (see *Attachment I*). Wetland G is a well-defined, depressional wetland located in the southeast corner of Parcel A (see *Attachment I*). This wetland has a small pond with some narrower, historically ditched areas to the southwest of that and along SR 162; and contains palustrine forested and scrub-shrub vegetation classes.

Much of Parcel B contains very compact gravel that appears to be fill material. Pondered water and hydrophytic vegetation were observed in portions of these filled areas. However, hydric soils were not observed, as the soil was extremely compact and could not be excavated more than an average of 2 inches. A previous wetland delineation by Wiltermood Associates in 2007 revealed two wetlands on the site, as well as a ditch and a small pond (see *Attachment 2*). A mitigation plan was prepared for a proposed development (Gratzer Landing) on Parcel A; this plan proposed fill of the two wetlands (18,222 square feet), which would be mitigated by 36,810 sf of wetland creation. The Gratzer Landing binding site plan included this mitigation concept, and it was approved by the City of Orting in 2008. According to a technical memorandum prepared by Parametrix for the City of Orting dated June 26, 2017, “The site was filled in late 2008, but the mitigation plan has not yet been constructed.” Therefore, if the mitigation area still has not been constructed, any new proposal on the site will likely be required to include the 18,222 sf of wetland fill part of the project impact. SPG is currently coordinating with the U.S. Army Corps of Engineers on the delayed mitigation for the previous wetland fill.

SPG applied the wetland rating system (Hruby 2014) to the delineated wetlands described above in order to determine the wetland categories and buffer widths (see *Table 1*).

Table 1. Wetlands on Orting School District Property

	Wetland Size (sf)¹	Wetland Size (ac.)²	Wetland Category	Habitat Score	Buffer (ft.)³
Wetland Mosaic A/B/C	132,030	3.03	II	7	150
Wetland Mosaic D/E/F	8,575	0.20	III	6	150
Wetland G	14,323	0.33	II	7	150
Wetland H	38,233	0.88	II	8	300

¹ Total size of wetland(s), including offsite areas.

² Total size of wetland(s), including offsite areas. Value have been rounded from sf

³ Per CCO 11-4-1.C. Assumes high intensity land use in the form of proposed institutional facilities

Streams/FWHCA

One FWHCA was observed on the site: the Carbon River. The river is located along the north property line of Parcel B (see *Attachment 1*). SPG flagged the river’s southern ordinary high water mark. According to the City of Orting Shoreline Master Program (2019), the river is considered to be under shoreline jurisdiction (environmental designation of Urban Conservancy), but is not a “shoreline of statewide significance”. Per CCO 11-4-6, the Carbon River is required to have a 150-foot buffer of native vegetation measured from the ordinary high water mark of the river.

No other streams were observed on the site. A narrow, shallow ditch is located in the northwestern portion of Parcel A. The ditch does not appear to have any outlet, and would not be classified as a wetland or stream.

Mr. Hatzenbeler
Orting School District Property
July 7, 2022
Page 5

Please feel free to contact me with any questions at 425-258-9308 or
dmiller@shockeyplanning.com.

Sincerely,

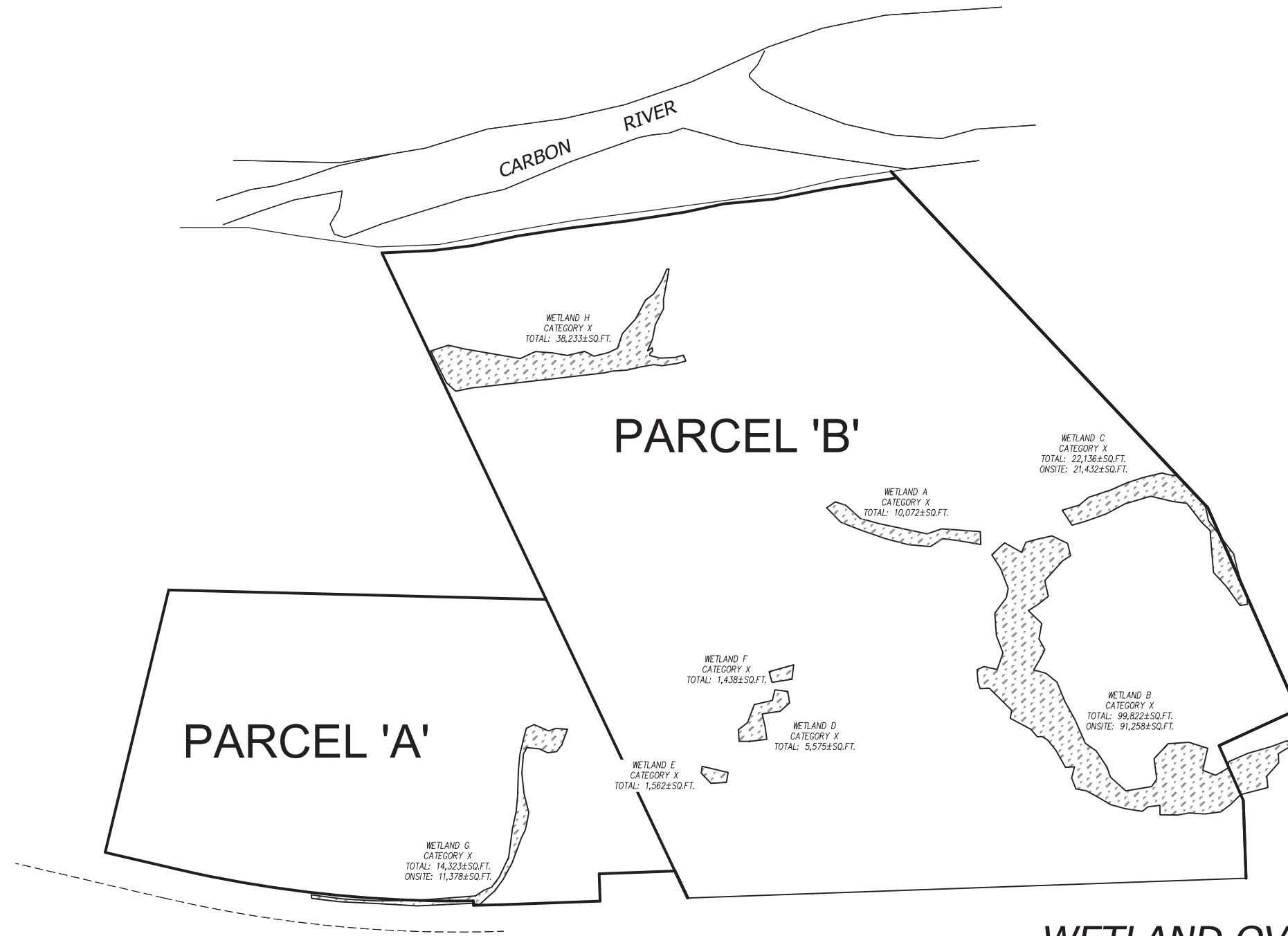
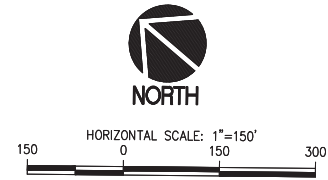
SHOCKEY PLANNING GROUP, INC.

A handwritten signature in black ink that reads "Darcey B. Miller". The signature is written in a cursive style with a long, sweeping underline.

Darcey B. Miller
Senior Wetland Scientist

Encl: Attachment 1 – Draft Survey, Sheet 14-Wetland Overview Map
Attachment 2 – Wiltermood 2007 Delineation

ATTACHMENT 1



WETLAND OVERVIEW MAP

SEE SHEETS 2-12 FOR SITE DETAILS & TOPOGRAPHY
SEE SHEET 13 FOR LEGAL DESCRIPTIONS AND NOTES

© 19669\19669\Drawings\19669 - Topo Sheet 14.dwg last edited: 07/06/22 11:25am by: cctgrog

REVISIONS
APPROVALS
SEAL
PREPARED BY
PROJECT FOR

DESIGNED	---
DRAWN	GMC
CHECKED	GOJ
DATE	06-27-2022
SCALE	AS SHOWN

DESIGNED	---
DRAWN	GMC
CHECKED	GOJ
DATE	06-27-2022
SCALE	AS SHOWN

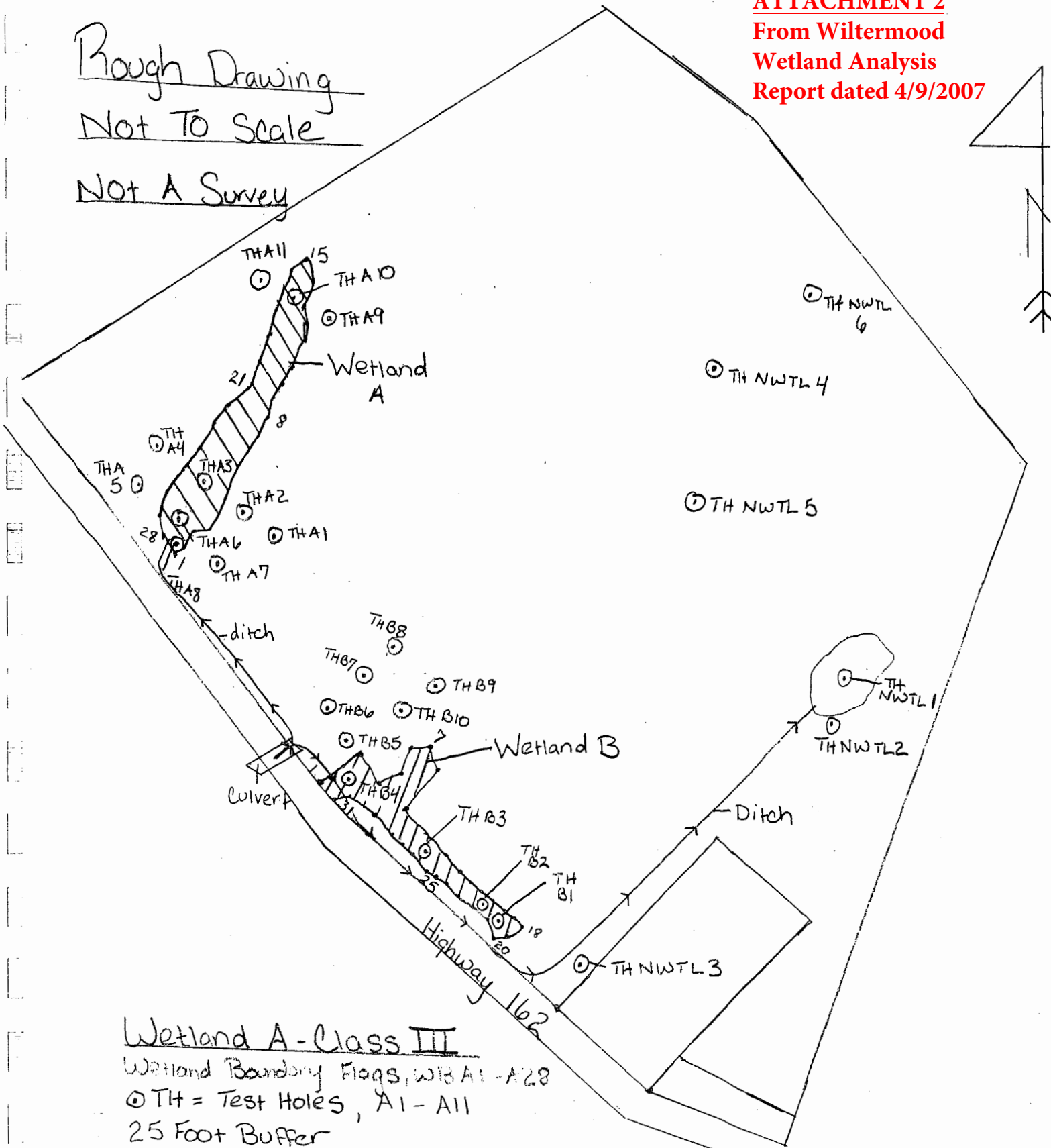
sitts & hill
sh
CIVIL & STRUCTURAL SURVEY
4815 CENTER STREET | TACOMA, WA 98409
PHONE: (253) 474-9449 | FAX: (253) 474-0153
<http://www.sitts-hill.com/>

ORTING SCHOOL DISTRICT
121 WHITESELL ST. NE
ORTING WA, 98360
206-782-8700

ORTING SCHOOL DISTRICT
TOPOGRAPHIC SURVEY
ORTING, WA 98360
SHEET TITLE
TPN 0519301018 AND 0519301703
SHEET NO.

14 OF 14
PROJECT NO.
19669

Rough Drawing
Not To Scale
Not A Survey



Wetland A - Class III
 Wetland Boundary Flags, WB A1 - A28
 ⊙ TH = Test Holes, A1 - A11
 25 Foot Buffer

Wetland B - Class III
 Wetland Boundary Flags, WB B1 - B31
 ⊙ TH = Test Holes, B4 - B10
 25 Foot Buffer

⊙ TH = Test Holes, NWTL 1 - NWTL 6

Appendix A-2



Wiltermood Associates, Inc.
 1015 S.W. Harper Road
 Port Orchard, WA 98367-9306
 (360) 876-2403 Fax (360) 876-2053

TECHNICAL MEMORANDUM

Project: Site Rezone for Orting School District

Subject: Trip Generation Estimates

Date: October 20, 2022

Author: Tod S. McBryan, P.E.

This memorandum presents a comparison of trip generation estimates for use in the re-zone analysis being conducted by the City of Orting (City) on two parcels recently acquired by the Orting School District (District) for future development of educational facilities. Please contact Tod McBryan (206) 527-8410 with any questions regarding this analysis.

1. Project Description

1.1. Overview

The District recently acquired two parcels of land bounded to the southwest by Washington Avenue N (State Route [SR] 162), to the northwest by Rocky Road, to the northeast by the Carbon River, and to the southeast by other parcels (District-owned and privately-owned). Figure 1 shows the location of the subject parcels and the vicinity. The two parcels—#0519301018 at 710 Washington Avenue N and #0519301703 at 510 Washington Avenue N—are currently zoned Mixed Use – Town Center North (MUTCN), and were intended for use as commercial, residential, and open space. The proposed re-zone would change the designation to Public Facilities in order to accommodate the Orting School District’s future development of a new elementary school and other educational and public support facilities yet to be determined.

1.2. Development Potential with Existing Zoning

The potential site development that could occur with the existing zoning designation was provided by City planning staff.¹ The potential site plan and related development program define lot and building areas, unit counts, and required parking values. City staff indicated that this site plan, which encompasses both parcels and takes into account the requirements for the MUTCN adopted in 2019, presents a realistic fully-built-out scenario under the site’s current zoning and recommended its use for this traffic analysis. The City-provided site plan and program matrix are attached (Attachment A).

¹ Email communication, City of Orting Planner, C. Smith, October 17, 2022.

DRAFT



Figure 1

Project Site Location and Vicinity

Table 1 presents a summary of the assumed land uses that comprise the existing-zoning development scenario provided by the City. The information provided by the City was reviewed to identify appropriate trip generation categories from the Institute of Transportation Engineers' (ITE's) *Trip Generation Manual*.² Table 1 also presents the selected ITE land use categories and the assumed sizes of each use as provided by the City. Note that two of the potential uses (convenience store / gas station and retail big box) required clarifying assumptions (about the likely number of fueling positions and type of big box retail) in order to apply rates and equations from the manual.

Table 1. City of Orting MUTCN Potential Lot Development Summary – Existing Zoning Scenario

Lot No.	City-Listed Uses	Selected ITE Land Use Code	Selected ITE Land Use Category	Sizes (selected independent variables in bold)
1	Storage (Office, Units, & Garages)	151	Mini-Storage	85,978 sf
2	Office	710	Office	12,653 sf
3	Office	710	Office	17,640 sf
4	Retail	822	Retail	8,254 sf
5	Retail-Walgreens	881	Drugstore	15,404 sf
6	Retail / Big Box	863	Electronics Superstore ¹	41,213 sf
7	Retail	822	Retail	13,131 sf
8	Medical-15 Physicians	630	Clinic	20,651 sf
9	Bank	912	Bank (Drive-In)	3,560 sf
10	Restaurant-Drive Through	934	Fast Food Restaurant with Drive-Thru	2,878 sf
11	Gas / Convenience	945	Convenience Store / Gas Station ²	1,500 sf 8 fueling positions
12	Restaurant-Drive Through	934	Fast Food Restaurant with Drive-Thru	4,921 sf
13	Restaurant	932	High-Turnover (sit-down) Restaurant	4,080 sf
14	Restaurant-Drive Through	934	Fast Food Restaurant with Drive-Thru	2,878 sf
15	Office	710	Office	9,000 sf
16	Daycare (92 children, 13 employees)	565	Day Care	9,018 sf 92 children
17	Garden Apartments (with clubhouse)	220	Multi-Family (Low-Rise)	104 units
18	Senior Housing (Assisted Living)	254	Assisted Living	104 units
18	Senior Housing (Houses / Cottages)	251	Senior Adult Housing	14 units

Source: Compiled by Heffron Transportation, Inc. with data provided by City of Orting, October 17, 2022.

1. City land use summary did not include a specific type of big box retail; electronic super store was selected as a representative option.
2. City land use summary did not include number of fueling positions, which is a required input for available ITE rates. Therefore, assumed 8 fueling positions based on minimum likely fuel station development and past experience of Heffron Transportation, Inc.

² ITE, 11th Edition, September 2021.

As shown in Attachment A, access to the MUTCN site was envisioned to occur primarily from Washington Avenue N from a new main site access roadway to be located opposite Whitehawk Boulevard NW. Two secondary access driveways are shown to the north and south of Whitehawk Boulevard (one full access and one right-in/right-out only). Two additional secondary access points are shown to the northwest—one via a new public right-of-way connection to Rocky Road NE at or near Daffodil Avenue NE and one via a new access driveway northeast of Washington Avenue N.

1.3. Development Program with Proposed Zoning

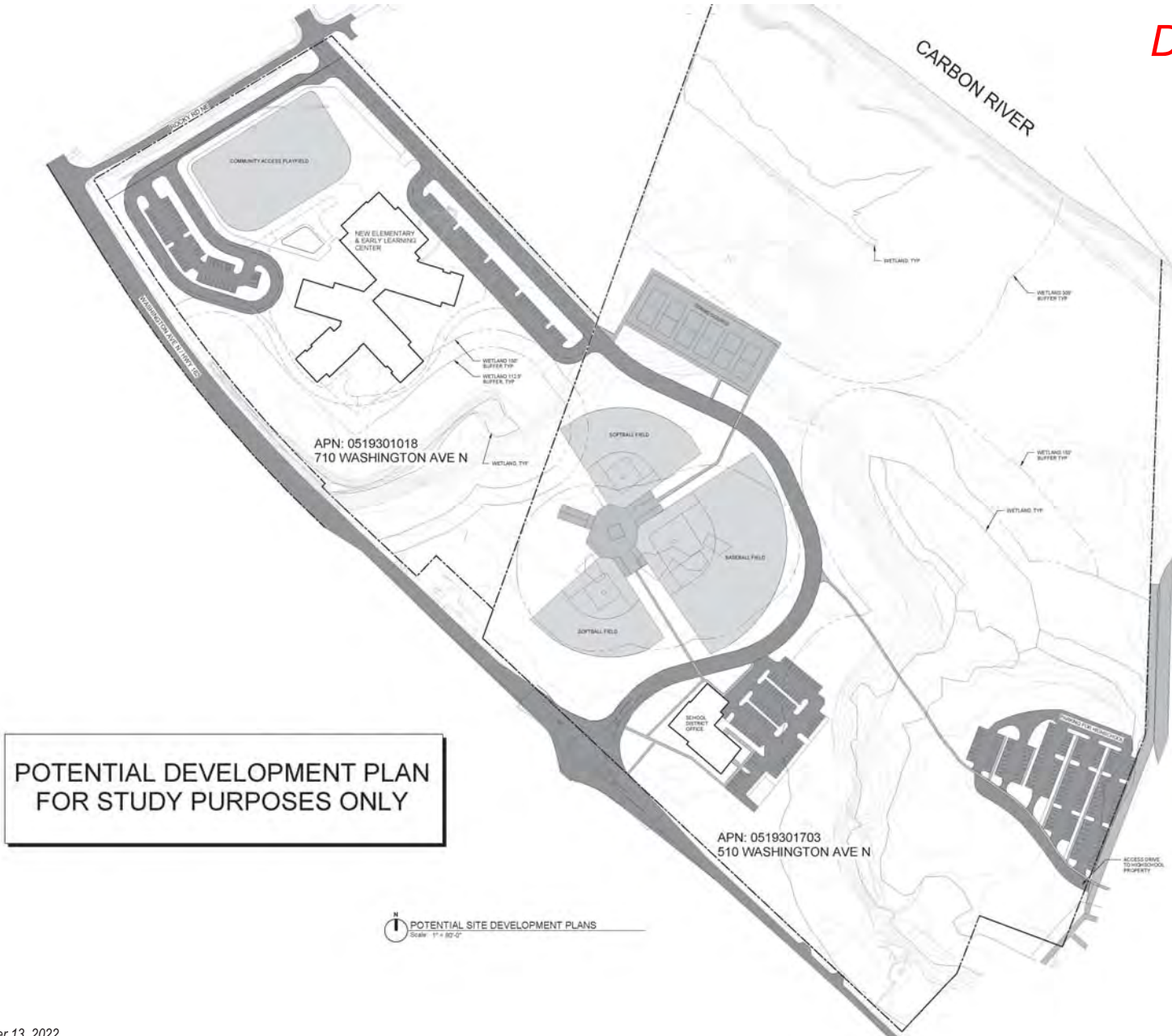
With the proposed Public Facilities rezone of the property, the District currently intends to develop the site with a new elementary school and other support uses. The plan and program for the future elementary school is more advanced in its planning at this time. The types and sizes of the other supporting uses are not as advanced in planning, but the following provides the anticipated program for the most intense level of development envisioned as this time for the entire site.

- **Elementary School** – A new elementary school with about 100,000 sf and capacity for up to 720 students in kindergarten through 5th grade. Although not currently proposed, the site design may accommodate a future addition of two early-learning classrooms that could increase total enrollment to 770 students. The District estimates that the new school would have approximately 70 to 80 employees. The proposed site development would include a community access playfield, parking for about 100 vehicles (total for staff and visitors), and a school-bus load unload facility with room for 12 full-size (40-foot long) buses and 3 smaller (typically 23- to 27-foot long) special education school buses.
- **District Administration Office Building** – A new 10,000 sf administration office building;
- **Athletic Fields** – Three new athletic fields, currently envisioned with two softball fields and one baseball field, though one of the fields could be developed for soccer/lacrosse);
- **Tennis Courts** – Tennis facility with six tennis courts; and
- **Overflow Parking** – Overflow parking supply for the adjacent Orting High School.

Access to the two parcels, including the new elementary school, is anticipated to occur primarily from Washington Avenue N using a new site access roadway to be located opposite Whitehawk Boulevard NW. The City of Orting and Washington State Department of Transportation (WSDOT) have initiated plans to reconstruct the Washington Avenue N / Whitehawk Boulevard NW intersection as a three-leg roundabout. The new Orting School District access roadway would be constructed as the fourth leg of that roundabout intersection. A secondary access may also be provided to the north via a new connection to Rocky Road NE at or near Daffodil Avenue NE. The overflow parking for the high school may be accessed directly from the high school site to the south, and is not currently expected to have a vehicular connection to the larger site or directly to Washington Avenue N.

Construction of the new elementary school is anticipated to begin in early 2024 with completion and occupancy in late 2025 or early 2026. Timing for the development of the other support facilities is not known at this time. Figure 2 shows a conceptual site plan for the planned new school and the other potential District uses.

DRAFT



Source: NAC Architecture, October 13, 2022

2. Trip Generation for Existing-Zoning Development Scenario

The trip generation estimates for the existing-zoning development scenario provided by the City and described previously were derived using the methodologies, modelling approach, and procedures set forth in ITE's *Trip Generation Handbook*.³ ITE recognizes that "...development sites with two or more complementary uses are now much more common and a method to accurately estimate the external trip generation effects of these types of developments is needed. At a development site consisting of two or more land uses, there is potential for interaction among these uses (referred to as "internal capture trips"), particularly where the trip can be made by walking. As a result, the total generation of external trips (that is, those entering and exiting the overall site) may be less than the simple sum of the trips generated by each discrete land use." Chapter 6.0 of the handbook presents the recommended methodology for estimating trips at mixed-use development sites, which conforms to the flow chart presented in Chapter 3 with the following steps:

- Estimate baseline vehicle trips;
- Convert baseline vehicle trips to person trips;
- Estimate internal person trips;
- Determine external person trips by mode (walk/bike, transit, and in vehicles);
- Convert person trips to final vehicle trips; and
- Estimate vehicle trip subsets (pass-by / diverted trips).

The recommended methodology follows the same procedure presented in the *National Cooperative Highway Research Program (NCHRP) Report 684: Enhancing Trip Capture Estimation for Mixed-Use Developments*.⁴

2.1. Trip Generation Rates and Equations

Rates, equations, and assumptions applied for each land use type are summarized in Table 2. Some of the inherent ITE rates and equations reflect baseline suburban vehicle trip percentages that account for typical vehicle occupancy levels and very small proportions of trips that may occur by non-auto modes (e.g., transit and/or non-motorized).

³ Institute of Transportation Engineers, *Trip Generation Handbook*, 3rd Edition, 2017.

⁴ Transportation Research Board (TRB), 2011.

Table 2. Baseline Trip Generation Rates & Equations, AVO Rates, and Mode Assumptions

Land Use (ITE Land Use Code)	ITE Baseline Trip Generation Rates & Equations ^a	Baseline Average Vehicle Occupancy (AVO) Rates ^b		Baseline Vehicle Trip % ^b	
		Inbound	Outbound	Inbound	Outbound
Mini-Storage (151) – A building in which a number of storage units or vaults are rented for the storage of goods. They are typically referred to as “self-storage” facilities. Each unit is physically separated from other units, and access is usually provided through an overhead door or other common access point. ^c					
Daily	1.45 trips / 1,000 sf	1.55	1.55	100%	100%
AM Peak Hour	0.09 trips / 1,000 sf	1.55	1.55	100%	100%
PM Peak Hour	0.15 trips / 1,000 sf	1.55	1.55	100%	100%
Multifamily Housing (Low-Rise) (220) – Low-rise multifamily housing includes apartments, townhouses, and condominiums located within the same building with at least three other dwelling units and that have two or three floors (levels). ^d					
Daily	$T = 6.41(X) + 75.31$	1.15	1.21	97.3%	96.2%
AM Peak Hour	$T = 0.31(X) + 22.85$	1.13	1.09	96.2%	97.8%
PM Peak Hour	$T = 0.43(X) + 20.55$	1.15	1.21	97.3%	96.2%
Senior Adult Housing (251) – Senior adult housing—single-family sites are independent living developments that are called various names including retirement communities, age-restricted housing, and active adult communities. The development has a specific age restriction for its residents, typically a minimum of 55 years of age for at least one resident of the household. ^d					
Daily	$\ln(T) = 0.85\ln(X) + 2.47$	1.15	1.21	97.3%	96.2%
AM Peak Hour	$\ln(T) = 0.76\ln(X) + 0.16$	1.13	1.09	96.2%	97.8%
PM Peak Hour	$\ln(T) = 0.78\ln(X) + 0.20$	1.15	1.21	97.3%	96.2%
Assisted Living (254) – An assisted living complex is a residential setting that provides either routine general protective oversight or assistance with activities necessary for independent living to persons with mental or physical limitations. ^d					
Daily	2.60 trips / unit	1.15	1.21	97.3%	96.2%
AM Peak Hour	0.18 trips / unit	1.13	1.09	96.2%	97.8%
PM Peak Hour	0.24 trips / unit	1.15	1.21	97.3%	96.2%
Day Care (565) – A day care center is a facility where care for pre-school age children is provided, normally during daytime hours. A day care facility generally includes classrooms, offices, eating areas, and playgrounds. ^e					
Daily	4.09 trips / student	1.50	1.50	100%	100%
AM Peak Hour	$T = 0.66(X) + 8.42$	2.00	1.00	100%	100%
PM Peak Hour	$\ln(T) = 0.87\ln(X) + 0.29$	1.00	2.00	100%	100%
Clinic (630) – Facility that provides limited diagnostics and outpatient care but not prolonged in-house medical care. ^f					
Daily	$T = 35.86(X) + 34.88$	1.37	1.37	100%	100%
AM Peak Hour	$T = 2.19(X) + 8.68$	1.37	1.37	100%	100%
PM Peak Hour	$T = 3.53(X) + 2.98$	1.37	1.37	100%	100%
General Office (710) – A location where affairs of businesses, commercial or industrial organizations, or professional persons or firms are conducted. ^g					
Daily	$\ln(T) = 0.87\ln(X) + 3.05$	1.11	1.07	100.0%	99.0%
AM Peak Hour	$\ln(T) = 0.86\ln(X) + 1.16$	1.06	1.06	99%	100%
PM Peak Hour	$\ln(T) = 0.83\ln(X) + 1.29$	1.11	1.07	100%	99%

Table 2. Baseline Trip Generation Rates & Equations, AVO Rates, and Mode Assumptions

Land Use (ITE Land Use Code)	ITE Baseline Trip Generation Rates & Equations ^a	Baseline Average Vehicle Occupancy (AVO) Rates ^b		Baseline Vehicle Trip % ^b	
		Inbound	Outbound	Inbound	Outbound
Shopping Center Retail (<40k) (822) – A strip retail plaza is an integrated group of commercial establishments that is planned, developed, owned, and managed as a unit. Each study site in this land use has less than 40,000 square feet of gross leasable area (GLA). ^h					
Daily	$T = 42.20(X) + 229.68$	1.21	1.18	100%	99.0%
AM Peak Hour	$\ln(T) = 0.66\ln(X) + 1.84$	1.17	1.16	100%	100%
PM Peak Hour	$\ln(T) = 0.71\ln(X) + 2.72$	1.21	1.18	100%	100%
Retail Big Box / Electronics Superstore (863) – An electronics superstore is a free-standing facility that specializes in the sale of electronic merchandise. A superstore generally offers a variety of customer services and centralized cashing and typically maintains long store hours 7 days a week. ⁱ					
Daily	$T = 84.01(X) - 1576.41$	1.21	1.18	100%	100%
AM Peak Hour	$T = 0.54(X) + 7.67$	1.17	1.16	100%	100%
PM Peak Hour	$T = 7.79(X) - 129.79$	1.21	1.18	100%	100%
Drugstore / Pharmacy (881) – A pharmacy/drugstore is a retail facility that primarily sells prescription and non-prescription drugs. A pharmacy/drugstore also typically sells cosmetics, toiletries, medications, stationery, personal care products, limited food products, and general merchandise. The pharmacy/ drugstores in this category have a drive-through window. ^j					
Daily	108.40 trips / 1,000 sf	1.21	1.18	100%	100%
AM Peak Hour	3.74 trips / 1,000 sf	1.17	1.16	100%	100%
PM Peak Hour	10.25 trips / 1,000 sf	1.21	1.18	100%	100%
Bank (Drive-in) (912) – A bank is a financial institution that can offer a wide variety of financial services. A drive-in bank provides banking services for a motorist through a teller station. A drive-in bank may also serve patrons who walk into the building. ^j					
Daily	100.35 trips / 1,000 sf	1.21	1.18	100%	100%
AM Peak Hour	9.95 trips / 1,000 sf	1.17	1.16	100%	100%
PM Peak Hour	21.01 trips / 1,000 sf	1.21	1.18	100%	100%
High-turnover Sit-Down Restaurant (932) – Consists of sit-down, full-service eating establishments with typical duration of stay of approximately one hour. Usually moderately priced and frequently belongs to a restaurant chain. ^k					
Daily	107.20 trips / 1,000 sfgfa	1.33	1.34	100%	100%
AM Peak Hour	9.57 trips / 1,000 sfgfa	1.33	1.34	100%	100%
PM Peak Hour	9.05 trips / 1,000 sfgfa	1.33	1.34	100%	100%
Fast Food Restaurant with Drive through (934) – This land use includes any fast-food restaurant with a drive-through window. This type of restaurant is characterized by a large drive-through and large carry-out clientele, long hours of service (some are open for breakfast, all are open for lunch and dinner, some are open late at night or 24 hours a day) and high turnover rates for eat-in customers. ^l					
Daily	467.48 trips / 1,000 sfgfa	1.27	1.30	100%	100%
AM Peak Hour	44.61 trips / 1,000 sfgfa	1.27	1.30	100%	100%
PM Peak Hour	33.03 trips / 1,000 sfgfa	1.27	1.30	100%	100%

Table 2. Baseline Trip Generation Rates & Equations, AVO Rates, and Mode Assumptions

Land Use (ITE Land Use Code)	ITE Baseline Trip Generation Rates & Equations ^a	Baseline Average Vehicle Occupancy (AVO) Rates ^b		Baseline Vehicle Trip % ^b	
		Inbound	Outbound	Inbound	Outbound
Convenience Store / Gas Station (945) – A convenience store/gas station is a facility with a co-located convenience store and gas station. The convenience store sells grocery and other everyday items that a person may need or want as a matter of convenience. The gas station sells automotive fuels such as gasoline and diesel. ^m					
Daily	$T = 158.28(X) + 850.23$	1.21	1.18	100%	100%
AM Peak Hour	16.06 trips / fueling position	1.17	1.16	100%	100%
PM Peak Hour	18.42 trips / fueling position	1.21	1.18	100%	100%

Source: Heffron Transportation, Inc., October 2022.

- a. Institute of Transportation Engineers' (ITE's) Trip Generation Manual, 11th Ed., Sept. 2021.
- b. From data in ITE's Trip Generation Handbook, 3rd Edition; Tables B.1, B.2, and B.3, unless noted otherwise. Percentage of vehicle trips inherent in the ITE trip rates; values less than 100% reflect trips made by walk, bike, and/or transit modes.
- c. AVO rates are the average of the range listed in Table B.3; assumed 100% by vehicle.
- d. T = number of trips, X = number of dwelling units. AVO rates and vehicle trip %s not specifically reported for this residential use, assumed to be the same as apartment rates from Trip Generation Handbook.
- e. T = number of trips, X = number of children; AVO rates and mode shares estimated by Heffron Transportation, Inc.
- f. AVO rates and vehicle trip %s not reported for Clinic use; applied values published for Medical Dental Office Building (720).
- g. PM peak hour AVO rates and vehicle trip %s applied for daily estimate.
- h. T = number of trips, X = square feet. PM peak hour AVO rates and vehicle trip %s applied for daily estimate.
- i. T = number of trips, X = square feet. AVO rates and mode shares assumed to be the same as for Shopping Center rates.
- j. AVO rates and mode shares assumed to be the same as for Shopping Center rates.
- k. No daily or AM peak hour AVO and mode shares; assumed to be same as PM peak hour.
- l. No daily or AM peak hour AVO and mode shares; assumed to be same as PM peak hour. Assumed 100% auto mode share for location.
- m. T = number of trips, X = number of fueling positions. AVO rates and mode shares assumed to be the same as for Shopping Center rates.

The following outlines the steps applied in developing the trip generation model as recommended in the *Trip Generation Handbook*.

1. **Estimate baseline vehicle trips.** Using the standard rates and equations, the combined sum of vehicle trip generation, with no adjustment for internal trips between uses (the simple sum of discrete uses), results in a total of approximately 15,500 daily trips, 1,090 AM peak hour trips, and 1,430 PM peak hour trips.
2. **Determine the number of person trips.** The estimated person trips are summarized in Table 3 (next page). As shown, the model estimates a total of approximately 19,300 daily person trips, 1,360 AM peak hour person trips, and 1,780 PM peak hour person trips.
3. **Determine internal trips.** Internal trips among on-site uses were estimated using the methodology in the *Trip Generation Handbook*. The walking distance among uses within the site are also factored into the methodology and calculations. For the entire site, the average distance between the centroids of the buildings is estimated at about 650 feet. Based on the published internal capture rates for the applicable site uses the combined development is estimated to have 7,300 daily internal person trips (about 38%), 194 internal AM peak hour person trips (about 14%), and 592 internal PM peak hour person trips (about 33%).

4. **Determine trips by mode of travel.** All external trips were assumed to occur with the same mode and AVO rates used to estimate person trips (in Step 2), since there are no data to indicate other AVO rates or alternative modes would apply to this site.
5. **Convert person trips by vehicle to final vehicle trips.** Table 4 (next page) shows the total vehicle trips estimated by the model for the existing-zoning scenario. As shown, the cumulative vehicle trip estimates for all the assumed land uses included in this analysis are estimated at 9,600 daily trips, 930 AM peak hour trips, and 947 PM peak hour trips.

Table 3. Total Person Trips Generated by Existing-Zoning Scenario

Land Use (ITE LU Code)	Size	Daily Trips	AM Peak Hour			PM Peak Hour		
			In	Out	Total	In	Out	Total
Mini-Storage (151)	85,978 sfgfa	190	7	5	12	9	11	20
Multi-Family (Low-Rise) (220)	104 units	910	15	47	62	50	29	79
Senior Adult Housing (251)	14 units	140	3	7	10	7	5	12
Assisted Living (254)	104 units	330	13	9	22	12	19	31
Day Care (565)	92 children	560	56	50	106	49	55	104
Clinic (630)	20,651 sfgfa	1,060	60	14	74	31	73	104
Office (710)	39,293 sfgfa	560	70	10	80	14	69	83
Retail (822)	21,385 sfgfa	1,360	34	22	56	81	80	161
Big Box / Electronics Superstore (863)	41,213 sfgfa	2,250	13	5	18	114	114	228
Drugstore (881)	15,404 sfgfa	2,000	35	33	68	95	94	189
Bank (Drive-In) (912)	3,560 sfgfa	430	24	17	41	45	45	90
High-Turn (sit-down) Restaurant (932)	4,080 sfgfa	580	28	22	50	30	19	49
Fast Food Rest. w/Drive-Thru (934)	10,677 sfgfa	6,410	312	300	612	236	217	453
Convenience Store / Gas Station (945)	8 fueling positions	2,530	75	74	149	88	88	176
Total All Person Trips		19,310	745	615	1,360	861	918	1,779
Internal Person Trips		7,300	97	97	194	296	296	592
% Internal Person Trips		37.8%	14.3%			33.3%		
Total External Person Trips		12,010	648	518	1,166	565	622	1,187

Source: Heffron Transportation, Inc., October 2022. Trips estimated using procedures in the ITE Trip Generation Handbook, September 2017.

Table 4. Estimated Driveway Vehicle Trips Generated by Existing Zoning Scenario

Land Use (ITE LU Code)	Size	Daily	AM Peak Hour			PM Peak Hour		
			In	Out	Total	In	Out	Total
Mini-Storage (151)	85,978 sfgfa	130	5	3	8	6	7	13
Multi-Family (Low-Rise) (220)	104 units	290	12	32	44	14	10	24
Senior Adult Housing (251)	14 units	40	2	5	7	2	2	4
Assisted Living (254)	104 units	100	10	6	16	3	6	9
Day Care (565)	92 children	370	37	32	69	32	36	68
Clinic (630)	20,651 sfgfa	630	42	1	43	15	46	61
Office (710)	39,293 sfgfa	340	48	1	49	7	43	50
Retail (822)	21,385 sfgfa	710	25	16	41	45	48	93
Big Box / Electronics Superstore (863)	41,213 sfgfa	1,170	10	4	14	64	69	133
Drugstore (881)	15,404 sfgfa	1,040	26	24	50	53	56	109
Bank (Drive-In) (912)	3,560 sfgfa	220	18	12	30	25	27	52
High-Turn (sit-down) Restaurant (932)	4,080 sfgfa	270	19	15	34	15	8	23
Fast Food Restaurant w/Drive-Thru (934)	10,677 sfgfa	2,970	208	209	417	120	86	206
Convenience Store / Gas Station (945)	8 fueling positions	1,320	56	52	108	49	53	102
Total All Vehicle Driveway Trips		9,600	518	412	930	450	497	947

Source: Heffron Transportation, Inc., Oct. 2022. Trips estimated using procedures in the ITE Trip Generation Handbook, September 2017.

2.2. Vehicle Trip Subsets (Primary/New and Pass-by/Diverted)

Retail and restaurant uses generate two types of driveway trips—pass-by and primary/new trips—that affect local roadways differently. Pass-by trips are attracted from roadways immediately adjacent to the site. For example, a trip to one of the site’s restaurants made by a driver already using Washington Avenue N on a trip home from work or another origin would be considered a pass-by trip. As stated in ITE’s *Trip Generation Handbook*, “...“pass-by” trips do not add new traffic to the adjacent street system and may be reduced from the total external trips generated by a study site.” Non-Pass-by trips consist of both Primary (new) and Diverted trips. Primary/new trips are single-purpose trips generated by the site and are generally assumed to begin and end at home, although some primary trips could originate at work or other locations. Diverted trips are attracted from traffic on roadways within the vicinity of the generator but require a diversion from a roadway not adjacent to the site to gain direct access to the site. For the purposes of this analysis, diverted-linked trips and primary trips were all be assumed to be new trips to the immediate vicinity roadway network.

The proportions of pass-by trips for the identified retail and restaurant uses were estimated using information in the *Trip Generation Handbook*. The selected pass-by trip percentages and resulting pass-by trip estimates are presented in Table 5. After accounting for the pass-by trips that would already be on the local adjacent roadway (Washington Avenue N), the entire development program for the existing zoning scenario is estimated to generate nearly 6,000 new vehicle trips per day with 644 in the AM peak hour and 620 in the PM peak hour. The detailed calculation sheets are attached (Attachment C). These estimated new vehicular trips are the basis for comparison for the existing zoning scenario against the trip generation estimates for the proposed zoning scenario that are described in the following sections.

Table 5. Pass-by & New Trip Estimates for Existing Zoning Scenario

Land Use	Pass-by %s (Daily/AM/PM)	Daily Trips	AM Peak Hour Trips			PM Peak Hour Trips		
			In	Out	Total	In	Out	Total
Drugstore (881)	49% / 0% / 49% ^a	510	0	0	0	26	27	53
Fast Food Rest. w/Drive Thru (934)	49%/ 49% / 50% ^b	1,460	102	102	204	60	43	103
Convenience Store / Gas Station (945)	59% / 62% / 56% ^c	780	35	32	67	27	31	58
High-Turnover Restaurant (932)	43% / 43% / 43% ^d	120	8	7	15	6	4	10
Bank (Drive-in) (912)	26% / 0% / 35% ^e	60	0	0	0	9	9	18
Retail (822)	34% / 0% / 34% ^f	240	0	0	0	16	16	32
Big Box / Electronics Superstore (863)	40% / 0% / 40% ^g	470	0	0	0	25	28	53
Total Pass-by Vehicle Trip Estimate	38% / 31% / 35%	3,640	145	141	286	169	158	327
Total New Vehicle Trip Estimate^h	62% / 69% / 65%	5,960	373	271	644	281	339	620
Total Driveway Vehicle Trip Estimate ⁱ	100%	9,600	518	412	930	450	497	947

Source: Heffron Transportation, Inc., Oct. 2022. Trips estimated using procedures in the ITE Trip Generation Handbook, September 2017.

- a. Only published data (Table E.23) are for PM peak hour; applied for daily estimates; 0% applied to AM peak hour (since typically not open).
- b. Published data for AM and PM peak hours (Tables E.31 and E.32); applied average for daily estimate.
- c. Published data for AM and PM peak hours (Tables E.37 and E.38); applied average for daily estimate.
- d. Published data for PM peak hour only (Tables E.30); applied for all conditions.
- e. Published data for midday (Table E.26) applied to daily conditions; 0% applied to AM peak hour (since banks typically not open); average rate for PM peak hour from Table E.27.
- f. Only published data (Table E.9) are for PM peak hour; applied for daily estimates; 0% applied to AM peak hour (since typically not open).
- g. Only published data (Table E.21) are for PM peak hour; applied for daily estimates; 0% applied to AM peak hour (since typically not open).
- h. Combined Primary and Diverted Trips that would be "New" to the external roadway network.
- i. Total driveway trips for all uses on combined site for existing zoning scenario from Table 4.

3. Trip Generation for Proposed Zoning Scenario

Morning, afternoon, and commuter PM peak hour trip generation estimates were also prepared for the proposed zoning scenario to reflect the development anticipated by the District. As described previously, the District plans to construct a new elementary school on the site and may also build a new administration building, tennis courts, athletic fields, and possibly over-flow parking for the nearby high school. Trip generation estimates for all potential uses on the combined site were derived using rates and equations published in ITE’s *Trip Generation Manual* (similarly to those derived for the existing zoning scenario described previously). A range of potential trip generation for the elementary school are presented based on rates derived specifically for an Orting elementary school using counts and data from Ptarmigan Ridge Elementary School located at 805 Old Pioneer Way NW (on the opposite side of Washington Avenue N from the parcels being evaluated for the re-zone).

3.1. Trip Generation Rates

Trip generation rates were derived from counts and observations at an existing Orting elementary school operating within the site vicinity and may offer the best representation of traffic generation by a future elementary school. However, to provide a comparison and possible range of trip estimates, trip generation estimates were also derived using published ITE rates for Elementary School (LU 520). The count results, derived rates, published ITE rates, and the range of traffic estimates for the new school are described in the following sections.

Elementary School Rates

Video turning movement counts were conducted at Ptarmigan Ridge Elementary School’s two site access intersections on Old Pioneer Way NW on Tuesday, May 17, 2022 from 6:30 to 9:30 A.M. and from 1:00 to 6:00 P.M. The count effort was coordinated with District to ensure that data were collected on a representative normal school day. The count data sheets are attached (Attachment B). Note that regular school hours at the time of counts were 9:00 A.M. to 3:30 P.M. Much of the family-vehicle load and unload of students occurs off-site at Orting Middle School’s rear school-bus access drive. Since these are mingled with trips generated by the middle school, it was not possible to directly count the off-site elementary-generated traffic at that location. However, District Transportation staff commissioned counts of students being dropped off and picked up over five days from October 6 through October 12, 2022. These data were combined to derive morning and afternoon peak hour trip generation rates for an Orting Elementary School. In addition, counts of the Washington Avenue N / Whitehawk Boulevard NW intersection were examined for the peak hours of the elementary school to confirm that the results reasonably reflected the observed traffic counts.

Table 6 summarizes the results of the trip generation review, the rates derived from the counts, and those published by ITE. Full-day counts were not conducted at Ptarmigan Ridge Elementary, so no daily (24-hour) trip generation rates were derived. The afternoon (dismissal peak hour rates are shown for informational purposes).

Table 6. Trip Generation Rates – ITE and Derived from Ptarmigan Ridge Elementary

Vehicle Trip Counts / School Enrollment	Daily	Morning Peak Hour (8:00 – 9:00 A.M.)			Afternoon Peak Hour (3:00 – 4:00 P.M.)			PM Peak Hour (5:00 – 6:00 P.M.)		
		In	Out	Total	In	Out	Total	In	Out	Total
Ptarmigan Ridge Elementary										
Access Driveway Counts	N/A	87	42	129	34	62	96	18	36	54
Student drop-off/pick-up ²		86	86	172	74	74	148	--	--	--
Total Elementary Trips		173	128	301	108	136	244	18	36	54
Observed Rates (625 students)		57%	43%	0.48	44%	56%	0.39	33%	67%	0.09
Published ITE Rates (vehicle trips per student)³	Daily	In	Out	Rate	In	Out	Rate	In	Out	Rate
Elementary School (LU 520) Published rates	2.27	54%	46%	0.75	46%	54%	0.45	46%	54%	0.16

Source: Heffron Transportation, Inc., October 2022, using data collected by Idax Data Solutions, May 2022 and counts by Orting School District staff October 2022.

1. Based on average number of students dropped off and picked up off-site at Orting Middle School from October 6-12, 2022.
2. ITE, Trip Generation Manual, 11th Ed., Sept. 2021.

The trip generation rates observed at Ptarmigan Ridge Elementary School are between 56% and 87% of the published ITE rates during the three peak hours. This is likely a reflection of the location of the school relative to the large enrollment area served, the travel behaviors specific to the families in Orting with students at the school, and the number of school buses (14 full-size and 5 small) that serve the school. As described later in this memorandum, to present a conservative analysis, the higher ITE rates were applied to estimate the elementary school trips.

Rates for Other Potential Educational Support Facilities

Trip generation estimates for the other uses envisioned by the Orting School District with the proposed rezone were derived using available standard rates published in ITE's *Trip Generation Manual*. Table 7 presents the land use categories and rates selected for this analysis. Note that there are no published rates for baseball/softball fields, but rates for a soccer complex were selected as reasonable representation of the levels of traffic that could be expected.

Table 7. Trip Generation Rates and In / Out Percentages

Land Use (ITE Land Use Code)	ITE Trip Generation Rates	Inbound	Outbound
School District Office (528) – A school district office is an administrative office building that provides services and support to parents, students, and the community. A school district office typically offers centralized services for multiple schools in a district including staff training, purchasing, technology services, strategic planning, public information, student transportation, and student assessments.			
Daily	14.37 trips / 1,000 sfgfa	50%	50%
AM Peak Hour	2.47 trips / 1,000 sfgfa ¹	67%	33%
PM Peak Hour	2.04 trips / 1,000 sfgfa	17%	83%
Tennis Courts (490) – Tennis courts are indoor or outdoor facilities specifically designed for playing tennis. Tennis courts can either be public or private facilities and do not typically include any ancillary facilities other than limited spectator seating.			
Daily	30.32 trips / court	50%	50%
AM Peak Hour	4.21 trips / court ²	50%	50%
PM Peak Hour	4.21 trips / court	50%	50%
Soccer Complex (488) – A soccer complex is an outdoor facility that is used for non-professional soccer games. It may consist of multiple fields. The size of each field within the land use may vary to accommodate games for different age groups. On-site amenities may include stadium seating, a fitness trail, an activities shelter, aquatic center, picnic grounds, basketball and tennis courts, and a playground.			
Daily	71.33 trips / field	50%	50%
AM Peak Hour	1.77 trips / field ¹	53%	47%
PM Peak Hour	16.43 trips / field	66%	34%

Source: ITE, *Trip Generation Manual*, 11th Ed., Sept. 2021.

1. Rates for AM peak hour of generator were selected as worst case.
2. No published AM rate, assumed same as PM as worst case.

The potential overflow parking that could be provided on the site would not generate traffic, but rather would serve trips generated by the adjacent high school. Those trips should be accounted for and evaluated as part of any project-level access analysis, but would not be considered as part of the traffic generation consideration for the rezone analysis.

3.2. Trip Generation Estimates for All Uses with Rezone

Table 8 summarizes the forecast high end of trip generation estimates for all Orting School District uses contemplated for the site with the proposed rezone. These reflect the estimates for the new Orting Elementary School using the higher published ITE rates described and assuming it is enrolled to its proposed capacity with the possible future early learning classrooms (up to 770 students). Although it is likely that some internal trips may occur among uses within the combined site with the District's development for the proposed rezone scenario, no adjustments (reductions) for internal trips were applied to ensure a worst-case comparison for this rezone analysis. Estimates for the potential new school administration building, athletic fields, and tennis courts are also shown. In total, the planned uses for the

site could generate an estimated 2,290 trips per day with 633 AM peak hour trips and 217 PM peak hour trips. The detailed calculation sheets are attached (Attachment D).

Table 8. Trip Generation Estimates – All Planned Educational Support Facilities with Rezone

Site Element	Daily	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
New Elementary School (LU 528)	1,750	312	266	578	57	66	123
School Admin Building (LU 528)	144	19	6	25	3	17	20
Tennis Courts (LU 490)	182	13	12	25	13	12	25
Athletic Fields (LU 488)	214	3	2	5	32	17	49
Total All Uses	2,290	347	286	633	105	112	217

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

4. Comparison and Conclusions

Based on the detailed trip generation analysis prepared for the existing zoning and proposed rezone scenarios, the site is expected to generate fewer trips (daily, AM peak hour, and PM peak hour) with the proposed rezone than with existing zoning.

Table 9. Trip Generation Comparison – Existing and Proposed Zoning Scenarios

Site Condition	Daily	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
With Proposed Public Facilities Zoning	2,290	347	286	633	105	112	217
With Existing MUTCN Zoning ¹	5,960	373	271	644	281	339	620
Difference with Proposed Rezone	-3,670	-26	15	-11	-176	-227	-403

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

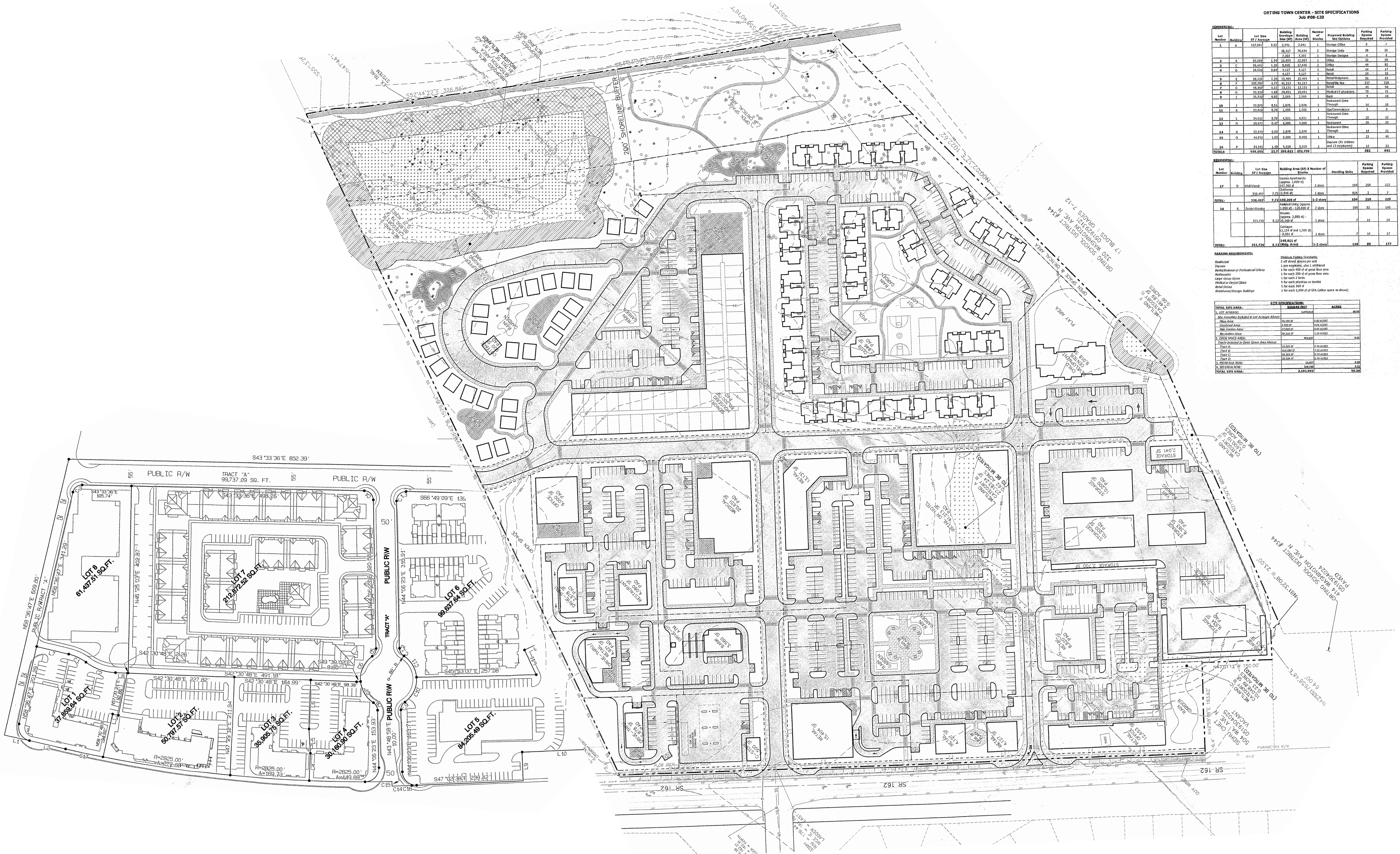
1. Trip estimates for existing zoning scenario exclude pass-by trips that would occur at the site driveways, but not be new to adjacent roadways and intersections.

- Attachment A: City-provided site plan and program matrix
- Attachment B: Traffic Count Data Sheets – May 2022
- Attachment C: Detailed Trip Generation Calculations – City's Existing Zoning Scenario
- Attachment D: Detailed Trip Generation Calculations – District's Proposed Zoning Scenario

TSM/tsm

OSD - MUTCN Trip Gen Comparison for ReZone - DRAFT

**Attachment A:
City-provided site plan and program matrix**



Lot Number	Building	Lot Size SF / Acreage	Building Footprint Area (SF)	Building Area (SF)	Number of Stories	Proposed Building Use/Options	Parking Spaces Required	Parking Spaces Provided	
1	A	157,891	3,671	2,041	2.041	Storage Office	5	7	
2	B	65,180	1,541	12,693	12.693	Storage Units	38	39	
3	C	99,441	1,361	8,870	17,640	Office	44	82	
4	D	38,566	934	5,127	5,127	Office	14	17	
5	E	59,127	1,361	15,404	15,404	Medical/Pharmacy	51	51	
6	F	202,201	4,771	41,213	41,213	Medical/Pharmacy	137	228	
7	G	48,307	1,111	13,331	13,331	Retail	44	58	
8	H	23,233	600	20,051	20,051	Medical/Pharmacy	25	23	
9	I	32,731	821	3,502	3,502	Office	9	18	
10	J	32,020	851	2,878	2,878	Restaurant/Cafe	14	18	
11	K	33,829	878	1,506	1,506	Gas/Convenience	5	6	
12	L	24,412	679	4,921	4,921	Restaurant/Cafe	25	25	
13	M	25,221	671	4,089	4,089	Restaurant/Cafe	20	23	
14	N	22,372	653	2,878	2,878	Restaurant/Cafe	14	11	
15	O	44,932	1,031	9,000	9,000	Office	23	46	
16	P	14,541	1,491	9,018	9,018	Daycare (12 children and 12 employees)	14	33	
TOTALS							888,680	22,728	252,729

Lot Number	Building	Lot Size SF / Acreage	Building Area (SF) X Number of Stories	Dwelling Units	Parking Spaces Required	Parking Spaces Provided
17	Q	316,497	7,721 (2,846 SF) 2 story	104	209	222
18	R	333,278	8,127 (2,889 SF) 1 story	104	92	145
TOTALS						
TOTALS						

PARKING REQUIREMENTS:

Minimum Parking Standards:
 2 off street spaces per unit
 1 per employee, plus 1 without
 1 for each 400 sq ft of gross floor area
 1 for each 200 sq ft of gross floor area
 1 for each 2 beds
 1 for each physician or dentist
 1 for each 300 sq ft
 1 for each 2,000 sq ft of GFA (office space as above)

TOTAL SITE AREA:	SQUARE FEET	ACRES
1. LOT ACAGE:	1,479,212	33.50
2. OPEN SPACE (Included in Lot Acreage Above):	16,144 SF	0.37 ACRES
3. PLAY AREA:	12,800 SF	0.29 ACRES
4. OPEN SPACE (Not Included in Lot Acreage Above):	10,288 SF	0.23 ACRES
5. TOTAL OPEN SPACE:	29,232 SF	0.67 ACRES
6. TOTAL SITE AREA:	1,508,444 SF	34.17 ACRES
7. FRONTAGE (ROW):	13,887	0.31
8. TOTAL SITE AREA:	1,522,331 SF	34.48 ACRES

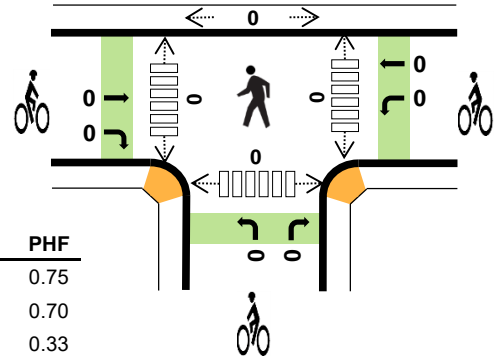
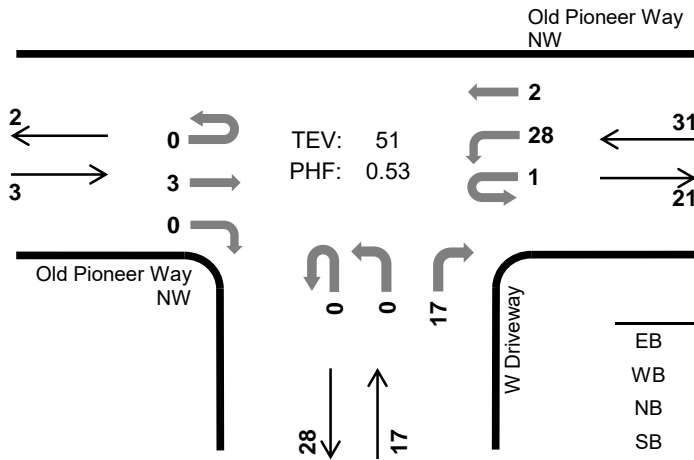
**Attachment B:
Traffic Count Data Sheets – May 2022**

W Driveway Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
Count Period: 6:30 AM to 9:30 AM
Peak Hour: 8:00 AM to 9:00 AM



	HV %:	PHF
EB	0.0%	0.75
WB	45.2%	0.70
NB	82.4%	0.33
SB	-	-
TOTAL	54.9%	0.53

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
8:00 AM	0	0	1	0	0	7	0	0	0	0	0	2	0	0	0	0	10	0	
8:15 AM	0	0	0	0	0	3	0	0	0	0	0	1	0	0	0	0	4	0	
8:30 AM	0	0	1	0	1	10	0	0	0	0	0	1	0	0	0	0	13	0	
8:45 AM	0	0	1	0	0	8	2	0	0	0	0	13	0	0	0	0	24	51	
Peak Hour	All	0	0	3	0	1	28	2	0	0	0	0	17	0	0	0	0	51	0
	HV	0	0	0	0	0	14	0	0	0	0	0	14	0	0	0	0	28	0
	HV%	-	-	0%	-	0%	50%	0%	-	-	-	-	82%	-	-	-	-	55%	0

Note: For all three-hour count summary, see next page.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	0	6	1	0	7	0	0	0	0	0	0	0	0	0	0
8:45 AM	0	8	13	0	21	0	0	0	0	0	0	0	0	0	0
Peak Hour	0	14	14	0	28	0	0	0	0	0	0	0	0	0	0

Three-Hour Count Summaries																			
Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
6:30 AM	0	0	0	0	0	2	0	0	0	0	0	0	3	0	0	0	0	5	0
6:45 AM	0	0	0	0	0	2	0	0	0	0	0	0	2	0	0	0	0	4	0
7:00 AM	0	0	0	0	0	3	0	0	0	0	0	0	1	0	0	0	0	4	0
7:15 AM	0	0	0	0	0	5	1	0	0	0	0	0	4	0	0	0	0	10	23
7:30 AM	0	0	0	0	0	3	0	0	0	0	0	0	4	0	0	0	0	7	25
7:45 AM	0	0	0	0	0	2	1	0	0	0	0	0	2	0	0	0	0	5	26
8:00 AM	0	0	1	0	0	7	0	0	0	0	0	0	2	0	0	0	0	10	32
8:15 AM	0	0	0	0	0	3	0	0	0	0	0	0	1	0	0	0	0	4	26
8:30 AM	0	0	1	0	1	10	0	0	0	0	0	0	1	0	0	0	0	13	32
8:45 AM	0	0	1	0	0	8	2	0	0	0	0	13	0	0	0	0	0	24	51
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	3	44
9:15 AM	0	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	3	43
Count Total	0	0	5	0	1	46	4	0	0	0	0	36	0	0	0	0	0	92	0
Peak Hour	All	0	0	3	0	1	28	2	0	0	0	0	17	0	0	0	0	51	0
	HV	0	0	0	0	0	14	0	0	0	0	0	14	0	0	0	0	28	0
	HV%	-	-	0%	-	0%	50%	0%	-	-	-	-	82%	-	-	-	-	55%	0

Note: Three-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	1	1	0	2
7:15 AM	0	0	0	0	0	1	1	0	0	2	0	0	8	0	8
7:30 AM	0	0	0	0	0	5	0	0	0	5	0	0	8	0	8
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	0	6	1	0	7	0	0	0	0	0	0	0	0	0	0
8:45 AM	0	8	13	0	21	0	0	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 AM	0	1	0	0	1	0	0	0	0	0	0	0	1	0	1
Count Total	0	15	14	0	29	6	1	0	0	7	0	1	18	0	19
Peak Hr	0	14	14	0	28	0	0	0	0	0	0	0	0	0	0

Three-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:30 AM	0	0	0	0	0	6	0	0	0	0	0	0	0	0	0	7	7	
8:45 AM	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0	21	28	
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28	
9:15 AM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	29	
Count Total	0	0	0	0	0	15	0	0	0	0	0	0	0	0	0	29	0	
Peak Hour	0	0	0	0	0	14	0	0	0	0	0	0	0	0	0	28	0	

Three-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			W Driveway			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 AM	0	1	0	0	1	0	0	0	0	0	0	0	2	2
7:30 AM	0	5	0	0	0	0	0	0	0	0	0	0	5	7
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	5
8:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	6	0	0	1	0	0	0	0	0	0	0	7	0
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0

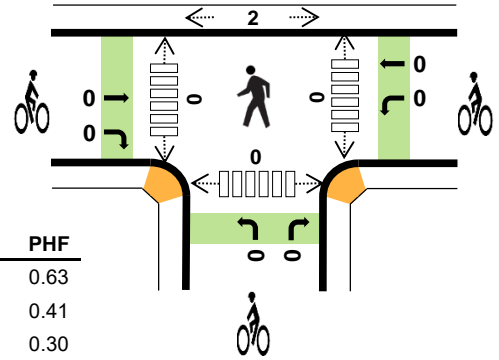
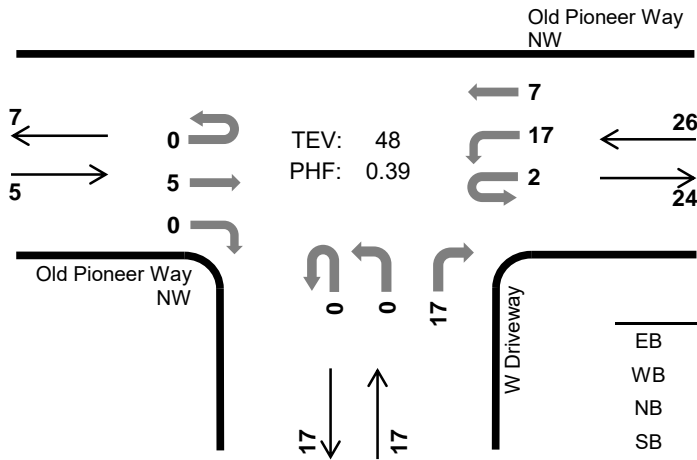
Note: U-Turn volumes for bikes are included in Left-Turn, if any.

W Driveway Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
Count Period: 1:00 PM to 4:00 PM
Peak Hour: 3:00 PM to 4:00 PM



	HV %:	PHF
EB	20.0%	0.63
WB	57.7%	0.41
NB	82.4%	0.30
SB	-	-
TOTAL	62.5%	0.39

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
3:00 PM	0	0	1	0	0	2	0	0	0	0	0	0	0	0	0	0	3	0
3:15 PM	0	0	1	0	1	1	1	0	0	0	0	1	0	0	0	0	5	0
3:30 PM	0	0	1	0	1	14	1	0	0	0	0	14	0	0	0	0	31	0
3:45 PM	0	0	2	0	0	0	5	0	0	0	0	2	0	0	0	0	9	48
Peak Hour	All	0	0	5	0	2	17	7	0	0	0	17	0	0	0	0	48	0
	HV	0	0	1	0	0	14	1	0	0	0	14	0	0	0	0	30	0
	HV%	-	-	20%	-	0%	82%	14%	-	-	-	82%	-	-	-	-	63%	0

Note: For all three-hour count summary, see next page.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0
3:30 PM	0	14	14	0	28	0	0	0	0	0	0	0	0	0	0
3:45 PM	1	0	0	0	1	0	0	0	0	0	0	0	2	0	2
Peak Hour	1	15	14	0	30	0	0	0	0	0	0	0	2	0	2

Three-Hour Count Summaries																		
Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
1:00 PM	0	0	1	0	0	1	0	0	0	0	0	1	0	0	0	0	3	0
1:15 PM	0	0	0	0	0	1	2	0	0	0	0	2	0	0	0	0	5	0
1:30 PM	0	0	1	0	0	1	1	0	0	0	0	1	0	0	0	0	4	0
1:45 PM	0	0	0	0	0	0	1	0	0	0	0	3	0	0	0	0	4	16
2:00 PM	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	2	15
2:15 PM	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	3	13
2:30 PM	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2	11
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	8
3:00 PM	0	0	1	0	0	2	0	0	0	0	0	0	0	0	0	0	3	9
3:15 PM	0	0	1	0	1	1	1	0	0	0	0	1	0	0	0	0	5	11
3:30 PM	0	0	1	0	1	14	1	0	0	0	0	14	0	0	0	0	31	40
3:45 PM	0	0	2	0	0	0	5	0	0	0	0	2	0	0	0	0	9	48
Count Total	0	0	9	0	2	22	12	0	0	0	0	27	0	0	0	0	72	0
Peak Hour	All	0	0	5	0	2	17	7	0	0	0	17	0	0	0	0	48	0
	HV	0	0	1	0	0	14	1	0	0	0	14	0	0	0	0	30	0
	HV%	-	-	20%	-	0%	82%	14%	-	-	-	82%	-	-	-	-	63%	0

Note: Three-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
1:15 PM	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0
1:30 PM	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	2	0	0	2	0	0	4	1	5
2:30 PM	0	0	0	0	0	0	5	0	0	5	2	0	10	13	25
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0
3:30 PM	0	14	14	0	28	0	0	0	0	0	0	0	0	0	0
3:45 PM	1	0	0	0	1	0	0	0	0	0	0	0	2	0	2
Count Total	1	16	15	0	32	0	7	0	0	7	2	0	18	14	34
Peak Hr	1	15	14	0	30	0	0	0	0	0	0	0	2	0	2

Three-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1:15 PM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	
1:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
2:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
2:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3:15 PM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1	
3:30 PM	0	0	0	0	0	13	1	0	0	0	0	14	0	0	0	28	29	
3:45 PM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	30	
Count Total	0	0	1	0	0	15	1	0	0	0	0	15	0	0	0	32	0	
Peak Hour	0	0	1	0	0	14	1	0	0	0	0	14	0	0	0	30	0	

Three-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			W Driveway			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	2	0	0	0	0	0	0	0	2	2
2:30 PM	0	0	0	0	5	0	0	0	0	0	0	0	5	7
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
3:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	5
3:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	0	0	0	7	0	0	0	0	0	0	0	7	0
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0

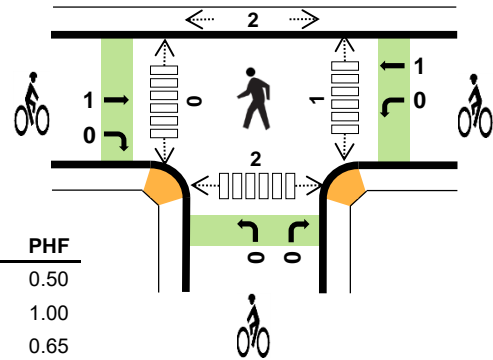
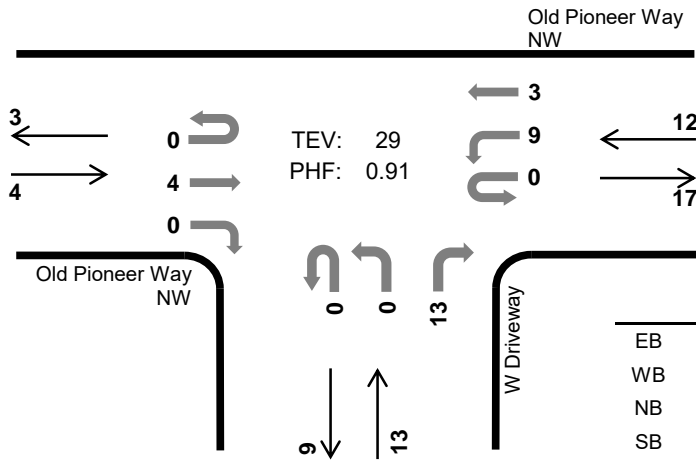
Note: U-Turn volumes for bikes are included in Left-Turn, if any.

W Driveway Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
 Count Period: 4:00 PM to 6:00 PM
 Peak Hour: 4:15 PM to 5:15 PM



	HV %:	PHF
EB	0.0%	0.50
WB	0.0%	1.00
NB	0.0%	0.65
SB	-	-
TOTAL	0.0%	0.91

Two-Hour Count Summaries

Interval Start	Old Pioneer Way NW Eastbound				Old Pioneer Way NW Westbound				W Driveway Northbound				0 Southbound				15-min Total	Rolling One Hour	
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
4:00 PM	0	0	1	0	0	3	1	0	0	0	0	2	0	0	0	0	7	0	
4:15 PM	0	0	2	0	0	1	2	0	0	0	0	3	0	0	0	0	8	0	
4:30 PM	0	0	1	0	0	2	1	0	0	0	0	2	0	0	0	0	6	0	
4:45 PM	0	0	1	0	0	3	0	0	0	0	0	3	0	0	0	0	7	28	
5:00 PM	0	0	0	0	0	3	0	0	0	0	0	5	0	0	0	0	8	29	
5:15 PM	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	3	24	
5:30 PM	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	2	20	
5:45 PM	0	0	1	0	0	0	0	0	0	0	0	2	0	0	0	0	3	16	
Count Total	0	0	7	0	0	13	6	0	0	0	0	18	0	0	0	0	44	0	
Peak Hour	All	0	0	4	0	0	9	3	0	0	0	0	13	0	0	0	0	29	0
	HV	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HV%	-	-	0%	-	-	0%	0%	-	-	-	-	0%	-	-	-	-	0%	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
4:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	1	0	1
4:45 PM	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3
5:00 PM	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	2	1	3
Count Total	0	0	0	0	0	1	1	0	0	2	1	0	5	3	9
Peak Hr	0	0	0	0	0	1	1	0	0	2	1	0	2	2	5

Two-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				W Driveway				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Two-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			W Driveway			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	1	0	0	0	0	0	0	0	1	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:00 PM	0	1	0	0	0	0	0	0	0	0	0	0	1	2
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	2
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Count Total	0	1	0	0	1	0	0	0	0	0	0	0	2	0
Peak Hour	0	1	0	0	1	0	0	0	0	0	0	0	2	0

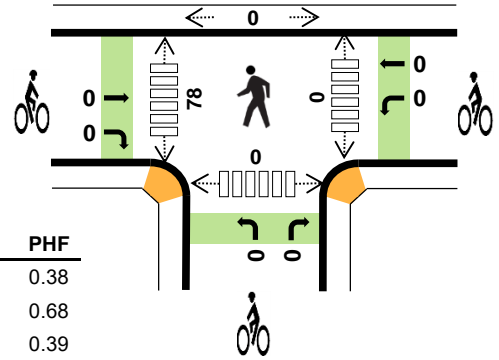
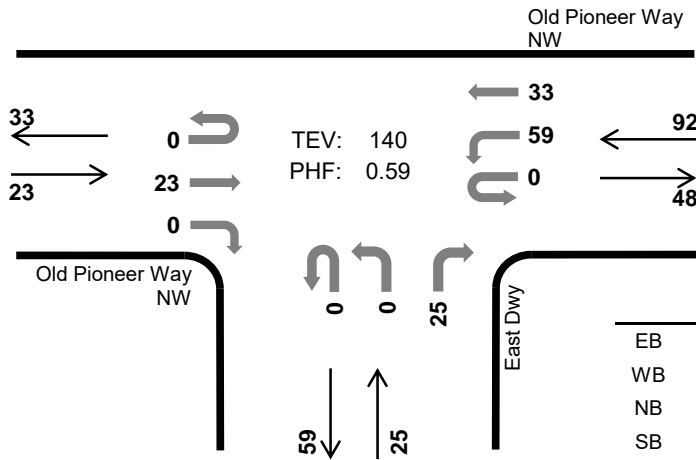
Note: U-Turn volumes for bikes are included in Left-Turn, if any.

East Dwy Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
 Count Period: 6:30 AM to 9:30 AM
 Peak Hour: 8:00 AM to 9:00 AM



	HV %:	PHF
EB	60.9%	0.38
WB	19.6%	0.68
NB	16.0%	0.39
SB	-	-
TOTAL	25.7%	0.59

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
8:00 AM	0	0	3	0	0	9	7	0	0	0	0	1	0	0	0	0	20	0	
8:15 AM	0	0	1	0	0	11	3	0	0	0	0	2	0	0	0	0	17	0	
8:30 AM	0	0	4	0	0	21	13	0	0	0	0	6	0	0	0	0	44	0	
8:45 AM	0	0	15	0	0	18	10	0	0	0	0	16	0	0	0	0	59	140	
Peak Hour	All	0	0	23	0	0	59	33	0	0	0	0	25	0	0	0	0	140	0
	HV	0	0	14	0	0	4	14	0	0	0	0	4	0	0	0	0	36	0
	HV%	-	-	61%	-	-	7%	42%	-	-	-	-	16%	-	-	-	-	26%	0

Note: For all three-hour count summary, see next page.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	1	6	0	0	7	0	0	0	0	0	0	27	0	0	27
8:45 AM	13	12	4	0	29	0	0	0	0	0	0	51	0	0	51
Peak Hour	14	18	4	0	36	0	0	0	0	0	0	78	0	0	78

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour	
	Eastbound				Westbound				Northbound				Southbound						
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
6:30 AM	0	0	3	0	0	1	2	0	0	0	0	0	0	0	0	6	0		
6:45 AM	0	0	2	0	0	1	2	0	0	0	0	1	0	0	0	6	0		
7:00 AM	0	0	1	0	0	4	3	0	0	0	0	1	0	0	0	9	0		
7:15 AM	0	0	4	0	0	1	6	0	0	0	0	1	0	0	0	12	33		
7:30 AM	0	0	4	0	0	7	3	0	0	0	0	0	0	0	0	14	41		
7:45 AM	0	0	3	0	0	10	3	0	0	0	0	0	0	0	0	16	51		
8:00 AM	0	0	3	0	0	9	7	0	0	0	0	1	0	0	0	20	62		
8:15 AM	0	0	1	0	0	11	3	0	0	0	0	2	0	0	0	17	67		
8:30 AM	0	0	4	0	0	21	13	0	0	0	0	6	0	0	0	44	97		
8:45 AM	0	0	15	0	0	18	10	0	0	0	0	16	0	0	0	59	140		
9:00 AM	0	0	2	0	0	9	0	0	0	0	0	6	0	0	0	17	137		
9:15 AM	0	0	2	0	0	1	1	0	0	0	0	1	0	0	0	5	125		
Count Total	0	0	44	0	0	93	53	0	0	0	0	35	0	0	0	225	0		
Peak Hour	All	0	0	23	0	0	59	33	0	0	0	0	25	0	0	0	0	140	0
	HV	0	0	14	0	0	4	14	0	0	0	0	4	0	0	0	0	36	0
	HV%	-	-	61%	-	-	7%	42%	-	-	-	-	16%	-	-	-	-	26%	0

Note: Three-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	1	1	0	2	0	0	0	0	0	0	0	1	0	1
7:15 AM	0	0	0	0	0	2	1	0	0	3	0	0	8	0	8
7:30 AM	0	0	0	0	0	4	0	0	0	4	0	0	5	2	7
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	4	2	4	10
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	1	6	0	0	7	0	0	0	0	0	0	27	0	0	27
8:45 AM	13	12	4	0	29	0	0	0	0	0	0	51	0	0	51
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	3	1	0	4
9:15 AM	0	1	0	0	1	0	0	0	0	0	0	0	0	1	1
Count Total	14	20	5	0	39	6	1	0	0	7	0	85	17	7	109
Peak Hr	14	18	4	0	36	0	0	0	0	0	0	78	0	0	78

Three-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	2
7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	0	0	1	0	0	0	6	0	0	0	0	0	0	0	0	0	7	7
8:45 AM	0	0	13	0	0	4	8	0	0	0	0	4	0	0	0	0	29	36
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36
9:15 AM	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	37	
Count Total	0	0	14	0	0	5	15	0	0	0	0	5	0	0	0	0	39	0
Peak Hour	0	0	14	0	0	4	14	0	0	0	0	4	0	0	0	0	36	0

Three-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			East Dwy			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
6:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 AM	0	2	0	0	1	0	0	0	0	0	0	0	3	3
7:30 AM	0	4	0	0	0	0	0	0	0	0	0	0	4	7
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	7
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	4
8:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	6	0	0	1	0	0	0	0	0	0	0	7	0
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0

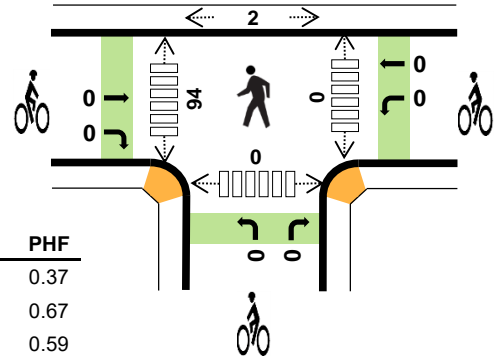
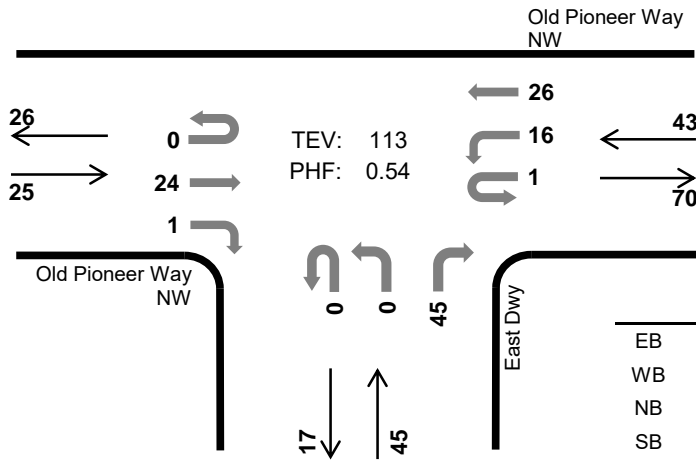
Note: U-Turn volumes for bikes are included in Left-Turn, if any.

East Dwy Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
 Count Period: 1:00 PM to 4:00 PM
 Peak Hour: 3:00 PM to 4:00 PM



	HV %:	PHF
EB	60.0%	0.37
WB	46.5%	0.67
NB	11.1%	0.59
SB	-	-
TOTAL	35.4%	0.54

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
3:00 PM	0	0	1	0	0	2	2	0	0	0	0	3	0	0	0	0	8	0
3:15 PM	0	0	2	1	0	10	5	0	0	0	0	6	0	0	0	0	24	0
3:30 PM	0	0	17	0	0	1	15	0	0	0	0	19	0	0	0	0	52	0
3:45 PM	0	0	4	0	1	3	4	0	0	0	0	17	0	0	0	0	29	113
Peak Hour	All	0	0	24	1	1	16	26	0	0	0	45	0	0	0	0	113	0
	HV	0	0	15	0	0	5	15	0	0	0	5	0	0	0	0	40	0
	HV%	-	-	63%	0%	0%	31%	58%	-	-	-	11%	-	-	-	-	35%	0

Note: For all three-hour count summary, see next page.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	4	0	0	4	0	0	0	0	0	0	19	0	0	19
3:30 PM	14	15	4	0	33	0	0	0	0	0	0	75	0	0	75
3:45 PM	1	1	1	0	3	0	0	0	0	0	0	0	2	0	2
Peak Hour	15	20	5	0	40	0	0	0	0	0	0	94	2	0	96

Three-Hour Count Summaries

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
1:00 PM	0	0	2	0	0	2	0	0	0	1	0	3	0	0	0	0	8	0
1:15 PM	0	0	2	0	0	4	3	0	0	0	0	2	0	0	0	0	11	0
1:30 PM	0	0	2	0	0	2	2	0	0	0	0	2	0	0	0	0	8	0
1:45 PM	0	0	3	0	0	1	1	0	0	0	0	0	0	0	0	0	5	32
2:00 PM	0	0	0	1	0	1	1	0	0	0	0	3	0	0	0	0	6	30
2:15 PM	0	0	1	0	0	0	2	0	0	0	0	1	0	0	0	0	4	23
2:30 PM	0	0	2	0	0	3	0	0	0	0	0	2	0	0	0	0	7	22
2:45 PM	0	0	1	0	0	1	0	0	0	0	0	2	0	0	0	0	4	21
3:00 PM	0	0	1	0	0	2	2	0	0	0	0	3	0	0	0	0	8	23
3:15 PM	0	0	2	1	0	10	5	0	0	0	0	6	0	0	0	0	24	43
3:30 PM	0	0	17	0	0	1	15	0	0	0	0	19	0	0	0	0	52	88
3:45 PM	0	0	4	0	1	3	4	0	0	0	0	17	0	0	0	0	29	113
Count Total	0	0	37	2	1	30	35	0	0	1	0	60	0	0	0	0	166	0
Peak Hour	All	0	0	24	1	1	16	26	0	0	0	45	0	0	0	0	113	0
	HV	0	0	15	0	0	5	15	0	0	0	5	0	0	0	0	40	0
	HV%	-	-	63%	0%	0%	31%	58%	-	-	-	11%	-	-	-	-	35%	0

Note: Three-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	1	1	1	3
1:15 PM	0	2	1	0	3	0	0	0	0	0	0	0	0	0	0
1:30 PM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	0	0	5	0	0	5	0	0	7	2	9
2:30 PM	0	0	0	0	0	0	2	0	0	2	0	0	12	20	32
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	4	0	0	4	0	0	0	0	0	0	19	0	0	19
3:30 PM	14	15	4	0	33	0	0	0	0	0	0	75	0	0	75
3:45 PM	1	1	1	0	3	0	0	0	0	0	0	0	2	0	2
Count Total	16	22	6	0	44	0	8	0	0	8	0	95	23	23	141
Peak Hr	15	20	5	0	40	0	0	0	0	0	0	94	2	0	96

Three-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1:15 PM	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	3	
1:30 PM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3:15 PM	0	0	0	0	0	3	1	0	0	0	0	0	0	0	0	0	4	
3:30 PM	0	0	14	0	0	1	14	0	0	0	0	4	0	0	0	0	33	
3:45 PM	0	0	1	0	0	1	0	0	0	0	0	1	0	0	0	0	3	
Count Total	0	0	16	0	0	6	16	0	0	0	0	6	0	0	0	0	44	
Peak Hour	0	0	15	0	0	5	15	0	0	0	0	5	0	0	0	0	40	

Three-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			East Dwy			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:30 PM	0	0	0	0	1	0	0	0	0	0	0	0	0	1
1:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:15 PM	0	0	0	0	5	0	0	0	0	0	0	0	0	5
2:30 PM	0	0	0	0	2	0	0	0	0	0	0	0	0	2
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	0	0	0	8	0	0	0	0	0	0	0	0	8
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0

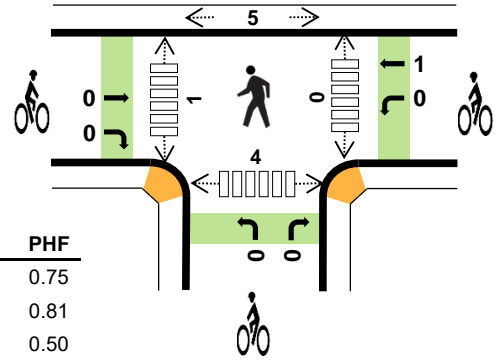
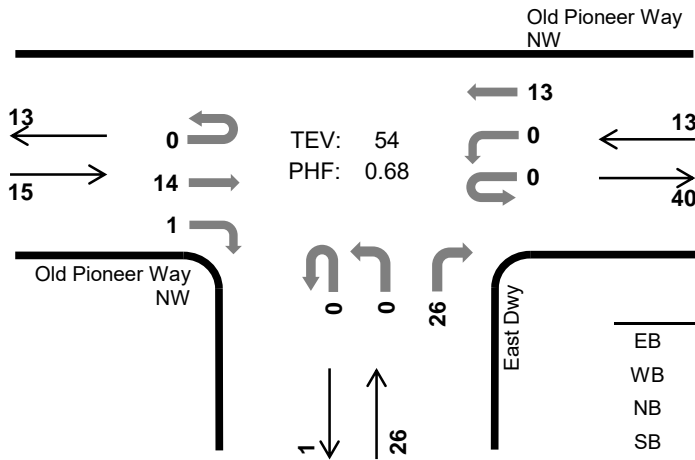
Note: U-Turn volumes for bikes are included in Left-Turn, if any.

East Dwy Old Pioneer Way NW



Peak Hour

Date: 05/17/2022
 Count Period: 4:00 PM to 6:00 PM
 Peak Hour: 4:00 PM to 5:00 PM



	HV %:	PHF
EB	0.0%	0.75
WB	0.0%	0.81
NB	0.0%	0.50
SB	-	-
TOTAL	0.0%	0.68

Two-Hour Count Summaries

Interval Start	Old Pioneer Way NW Eastbound				Old Pioneer Way NW Westbound				East Dwy Northbound				East Dwy Southbound				15-min Total	Rolling One Hour	
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT			
4:00 PM	0	0	3	0	0	0	4	0	0	0	0	13	0	0	0	0	20	0	
4:15 PM	0	0	4	1	0	0	4	0	0	0	0	7	0	0	0	0	16	0	
4:30 PM	0	0	4	0	0	0	2	0	0	0	0	5	0	0	0	0	11	0	
4:45 PM	0	0	3	0	0	0	3	0	0	0	0	1	0	0	0	0	7	54	
5:00 PM	0	0	5	0	0	0	3	0	0	0	0	3	0	0	0	0	11	45	
5:15 PM	0	0	0	0	0	0	3	0	0	0	0	1	0	0	0	0	4	33	
5:30 PM	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2	24	
5:45 PM	0	0	2	1	0	0	2	0	0	0	0	0	0	0	0	0	5	22	
Count Total	0	0	23	2	0	0	21	0	0	0	0	30	0	0	0	0	76	0	
Peak Hour	All	0	0	14	1	0	0	13	0	0	0	0	26	0	0	0	0	54	0
	HV	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HV%	-	-	0%	0%	-	-	0%	-	-	-	-	0%	-	-	-	-	0%	0

Note: Two-hour count summary volumes include heavy vehicles but exclude bicycles in overall count.

Interval Start	Heavy Vehicle Totals					Bicycles					Pedestrians (Crossing Leg)				
	EB	WB	NB	SB	Total	EB	WB	NB	SB	Total	East	West	North	South	Total
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2
4:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	1	0	1
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	1	3	3	7
5:00 PM	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	1	4	2	7
Count Total	0	0	0	0	0	1	1	0	0	2	0	2	10	6	18
Peak Hr	0	0	0	0	0	0	1	0	0	1	0	1	5	4	10

Two-Hour Count Summaries - Heavy Vehicles

Interval Start	Old Pioneer Way NW				Old Pioneer Way NW				East Dwy				0				15-min Total	Rolling One Hour
	Eastbound				Westbound				Northbound				Southbound					
	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT	UT	LT	TH	RT		
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Count Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Peak Hour	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Two-Hour Count Summaries - Bikes

Interval Start	Old Pioneer Way NW			Old Pioneer Way NW			East Dwy			0			15-min Total	Rolling One Hour
	Eastbound			Westbound			Northbound			Southbound				
	LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:30 PM	0	0	0	0	1	0	0	0	0	0	0	0	1	0
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:00 PM	0	1	0	0	0	0	0	0	0	0	0	0	1	2
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	2
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Count Total	0	1	0	0	1	0	0	0	0	0	0	0	2	0
Peak Hour	0	0	0	0	1	0	0	0	0	0	0	0	1	0

Note: U-Turn volumes for bikes are included in Left-Turn, if any.

**Attachment C:
Detailed Trip Generation Calculations
City's Existing Zoning Scenario**

City of Orting Existing Zoning - Daily Model

10/18/2022

Proposed Project - Person Trips

Land Use	Size	Trip Rate/Eq from 11th Edition Vehicle Trips	Inbound %	Inherent in ITE Rates						
				In	Out	ITE Veh Trips	AVO Rates	Vehicle Share	Person Trips	
151 Mini-Storage (LU 151)	85,978 sfgfa	1.45 trips/1,000 sfgfa	50%	63	62	125	1.55 1.55	100.0% 100.0%	194	
220 Multi-Family (Low-Rise) (LU 220)	104 units	$T = 6.41(X) + 75.31$	50%	371	371	742	1.15 1.21	97.3% 96.2%	905	
251 Senior Adult Housing (LU 251)	14 units	$\ln(T) = 0.85\ln(X) + 2.47$	50%	56	55	111	1.15 1.21	97.3% 96.2%	136	
254 Assisted Living (LU 254)	104 units	2.600 trips/unit	50%	135	135	270	1.15 1.21	97.3% 96.2%	329	
565 Day Care (LU 565)	92 children	4.09 trips/student	50%	188	188	376	1.50 1.50	100.0% 100.0%	564	
630 Clinic (LU 630)	20,651 sfgfa	$T = 35.86(X) + 34.88$	50%	388	387	775	1.37 1.37	100.0% 100.0%	1,062	
710 Office (LU 710)	39,293 sfgfa	$\ln(T) = 0.87\ln(X) + 3.05$	50%	258	257	515	1.11 1.07	100.0% 99.0%	564	
822 Retail (LU 822)	21,385 sfgfa	$T = 42.20(X) + 229.68$	50%	566	566	1,132	1.21 1.18	100.0% 99.0%	1,359	
863 Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	$T = 84.01(X) - 1576.41$	50%	943	943	1,886	1.21 1.18	100.0% 100.0%	2,254	
881 Drugstore (LU 881)	15,404 sfgfa	108.40 trips/1,000 sfgfa	50%	835	835	1,670	1.21 1.18	100.0% 100.0%	1,996	
912 Bank (Drive-In) (LU 912)	3,560 sfgfa	100.35 trips/1,000 sfgfa	50%	179	178	357	1.21 1.18	100.0% 100.0%	427	
932 High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	107.20 trips/1,000 sfgfa	50%	219	218	437	1.33 1.34	100.0% 100.0%	583	
934 Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	467.48 trips/1,000 sfgfa	50%	2,496	2,495	4,991	1.27 1.30	100.0% 100.0%	6,413	
945 Convenience Store / Gas Station (LU 945)	8 fueling positions	$T = 158.28(X) + 850.23$	50%	1,058	1,058	2,116	1.21 1.18	100.0% 100.0%	2,529	
				7,755	7,748	15,503			19,315	

Retail - LU 820 (>150,000 sfgla)

$T = 26.11(X) + 5863.73$

50%

Weighted Average Baseline AVO/Mode Adjustment

Retail - LU 821 - Shopping Plaza (40-150k sfgla) - No Supermarket

67.52 trips/1,000 sfgla

50%

In Out

Retail - LU 822 - Strip Retail Plaza (< 40k sfgla)

$T = 42.20(X) + 229.68$

50%

Office 1,259 1,262

Retail 1,196 1,196

Restaurant 1,289 1,289

Cinema 0.000 0.000

Residential 1,221 1,219

Hotel 0.000 0.000

Other 1,510 1,516

City of Orting Existing Zoning - Daily Model

Total Person Trips 10/18/2022

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Mini-Storage (LU 151)	85,978 sfgfa	97	97	194
Multi-Family (Low-Rise) (LU 220)	104 units	453	452	905
Senior Adult Housing (LU 251)	14 units	68	68	136
Assisted Living (LU 254)	104 units	165	164	329
Day Care (LU 565)	92 children	282	282	564
Clinic (LU 630)	20,651 sfgfa	531	531	1,062
Office (LU 710)	39,293 sfgfa	282	282	564
Retail (LU 822)	21,385 sfgfa	680	679	1,359
Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	1,127	1,127	2,254
Drugstore (LU 881)	15,404 sfgfa	998	998	1,996
Bank (Drive-In) (LU 912)	3,560 sfgfa	214	213	427
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	292	291	583
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	3,207	3,206	6,413
Convenience Store / Gas Station (LU 945)	8 fueling positions	1,265	1,264	2,529
Total All Person Trips		9,661	9,654	19,315

City of Orting Existing Zoning - Daily Model

Total Vehicle Trips 10/18/2022

Land Use	Size	PM Peak Hour Vehicle Trips		
		In	Out	Total
Mini-Storage (LU 151)	85,978 sfgfa	64	64	128
Multi-Family (Low-Rise) (LU 220)	104 units	132	155	287
Senior Adult Housing (LU 251)	14 units	20	23	43
Assisted Living (LU 254)	104 units	48	56	104
Day Care (LU 565)	92 children	187	186	373
Clinic (LU 630)	20,651 sfgfa	309	325	634
Office (LU 710)	39,293 sfgfa	164	172	336
Retail (LU 822)	21,385 sfgfa	327	380	707
Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	541	630	1,171
Drugstore (LU 881)	15,404 sfgfa	479	558	1,037
Bank (Drive-In) (LU 912)	3,560 sfgfa	103	119	222
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	151	119	270
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	1,658	1,315	2,973
Convenience Store / Gas Station (LU 945)	8 fueling positions	607	708	1,315
Total		4,790	4,810	9,600

Total Internal Person Trips

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	218	185	403
Retail	83,062 sfgla	1,823	1,417	3,240
Restaurant	14,757 sfgfa	1,167	1,649	2,816
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	442	399	841
Other	94,996 sfgfa	0	0	0
Total All Internal Person Trips	37.8%	3,650	3,650	7,300
Total All External Person Trips		6,011	6,004	12,015

Vehicle Trip Generation by Trip Component - Total Site

Land Use	Trip Component %	PM Peak Hour Vehicle Trips		
		In	Out	Total
Office				
Primary Trips	100%	473	497	970
Drugstore (LU 881)				
Primary Trips	51%	245	284	529
Pass-by Trips	49%	234	274	508
Total	100%	479	558	1,037
Fast Food Restaurant w/Drive-Thru (LU 934)				
Primary Trips	51%	846	670	1,516
Pass-by Trips	49%	812	645	1,457
Total	100%	1,658	1,315	2,973
Convenience Store / Gas Station (LU 945)				
Primary Trips	41%	249	290	539
Pass-by Trips	59%	358	418	776
Total	100%	607	708	1,315
High-Turn (sit-down) Restaurant (LU 932)				
Primary Trips	57%	86	68	154
Pass-by Trips	43%	65	51	116
Total	100%	151	119	270
Bank (Drive-In) (LU 912)				
Primary Trips	74%	76	88	164
Pass-by Trips	26%	27	31	58
Total	100%	103	119	222
Retail (LU 822)				
Primary Trips	66%	216	251	467
Pass-by Trips	34%	111	129	240
Total	100%	327	380	707
Retail Big Box / Electronics Superstore (LU 863)				
Primary Trips	60%	325	378	703
Pass-by Trips	40%	216	252	468
Total	100%	541	630	1,171
Day Care (LU 565)				
Primary Trips	100%	187	186	373
Residential				
Primary Trips	100%	200	234	434
Mini-Storage (LU 151)				
Primary Trips	100%	64	64	128
Total Project - Vehicle Trips				
Primary Trips		2,967	3,010	5,977
Pass-by Trips		1,823	1,800	3,623
Total Project Trips		4,790	4,810	9,600

Total Person Trips

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	813	813	1,626
Retail	83,062 sfgla	4,284	4,281	8,565
Restaurant	14,757 sfgfa	3,499	3,497	6,996
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	686	684	1,370
Other	94,996 sfgfa	379	379	758
Total All Person Trips		9,661	9,654	19,315

Total Vehicle Trips (External Person Trips by Vehicle)

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	473	497	970
Retail	83,062 sfgla	2,057	2,395	4,452
Restaurant	14,757 sfgfa	1,809	1,434	3,243
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	200	234	434
Other	94,996 sfgfa	251	250	501
Total All Person Trips		4,790	4,810	9,600

Note: Pass-by rates from Tables E.23 (Pharmacy/Drugstore), E.31 (Fast Food Restaurant), E.37 and E.38 (Gasoline/Service Station with Convenience Market), E.30 (High-Turnover Restaurant), E.26 (Drive-in Bank), E.9 (Shopping Ctr), and E.21 (Electronics Super Store) from the Trip Generation Handbook, 3rd Edition (Sept. 2017)

NCHRP 684 Internal Trip Capture Estimation Tool			
Project Name:	OSD Re-Zone	Organization:	Heffron Transportation, Inc.
Project Location:	Orting, WA	Performed By:	T.S. McBryan, P.E.
Scenario Description:	Daily Model - City Land Use	Date:	10/18/2022
Analysis Year:	2022	Checked By:	
Analysis Period:	Daily	Date:	

Table 1-P: Base Vehicle-Trip Generation Estimates (Single-Use Site Estimate)						
Land Use	Development Data (For Information Only)			Estimated Vehicle-Trips ³		
	ITE LUCs ¹	Quantity	Units	Total	Entering	Exiting
Office	710, 630	59,944	sfgfa	1,290	646	644
Retail	22,863,881,91	83,062	sfgla	7,161	3,581	3,580
Restaurant	932, 934	14,757	sfgfa	5,428	2,715	2,713
Cinema/Entertainment				0		
Residential	220,251,254	222	units	1,123	562	561
Hotel				0		
All Other Land Uses ²	151,565	94,996	sfgfa	501	251	250
				15,503	7,755	7,748

Table 2-P: Mode Split and Vehicle Occupancy Estimates						
Land Use	Entering Trips			Exiting Trips		
	Veh. Occ. ⁴	% Transit	% Non-Motorized	Veh. Occ. ⁴	% Transit	% Non-Motorized
Office	1.26	0%	0%	1.26	0%	0%
Retail	1.20	0%	0%	1.20	0%	0%
Restaurant	1.29	0%	0%	1.29	0%	0%
Cinema/Entertainment	0.00	0%	0%	0.00	0%	0%
Residential	1.22	0%	0%	1.22	0%	0%
Hotel	0.00	0%	0%	0.00	0%	0%
All Other Land Uses ²	1.51	0%	0%	1.52	0%	0%

Table 3-P: Average Land Use Interchange Distances (Feet Walking Distance)						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		650	650		650	
Retail					650	
Restaurant					650	
Cinema/Entertainment					650	
Residential		650	650			
Hotel					650	

Table 4-P: Internal Person-Trip Origin-Destination Matrix*						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		141	28	0	16	0
Retail	86		1015	0	316	0
Restaurant	105	1434		0	110	0
Cinema/Entertainment	0	0	0		0	0
Residential	27	248	124	0		0
Hotel	0	0	0	0	0	

Table 5-P: Computations Summary			
	Total	Entering	Exiting
All Person-Trips	19,315	9,661	9,654
Internal Capture Percentage	38%	38%	38%
External Vehicle-Trips ⁵	9,600	4,790	4,810
External Transit-Trips ⁶	0	0	0
External Non-Motorized Trips ⁶	0	0	0

Table 6-P: Internal Trip Capture Percentages by Land Use		
Land Use	Entering Trips	Exiting Trips
Office	27%	23%
Retail	43%	33%
Restaurant	33%	47%
Cinema/Entertainment	N/A	N/A
Residential	64%	58%
Hotel	N/A	N/A

¹Land Use Codes (LUCs) from *Trip Generation Manual*, published by the Institute of Transportation Engineers.

²Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator.

³Enter trips assuming no transit or non-motorized trips (as assumed in *ITE Trip Generation Manual*).

⁴Enter vehicle occupancy assumed in Table 1-P vehicle trips. If vehicle occupancy changes for proposed mixed-use project, manual adjustments must be made to

⁵Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-P.

⁶Person-Trips

*Indicates computation that has been rounded to the nearest whole number.

Estimation Tool Developed by the Texas A&M Transportation Institute - Version 2013.1

Project Name:	OSD Re-Zone
Analysis Period:	Daily

Land Use	Table 7-P (D): Entering Trips			Table 7-P (O): Exiting Trips		
	Veh. Occ.	Vehicle-Trips	Person-Trips*	Veh. Occ.	Vehicle-Trips	Person-Trips*
Office	1.26	646	813	1.26	644	813
Retail	1.20	3581	4284	1.20	3580	4281
Restaurant	1.29	2715	3499	1.29	2713	3497
Cinema/Entertainment	1.00	0	0	1.00	0	0
Residential	1.22	562	686	1.22	561	684
Hotel	1.00	0	0	1.00	0	0

Origin (From)	Destination (To)					
	310	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		141	28	0	16	0
Retail	86		1241	171	1113	214
Restaurant	105	1434		280	629	245
Cinema/Entertainment	0	0	0		0	0
Residential	27	248	124	0		21
Hotel	0	0	0	0	0	

Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		296	61	0	27	0
Retail	252		1015	0	316	0
Restaurant	244	2142		0	110	0
Cinema/Entertainment	49	171	105		27	0
Residential	463	371	424	0		0
Hotel	0	86	175	0	0	

Destination Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	218	595	813	473	0	0
Retail	1823	2461	4284	2057	0	0
Restaurant	1167	2332	3499	1809	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	442	244	686	200	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	379	379	251	0	0

Origin Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	185	628	813	497	0	0
Retail	1417	2864	4281	2395	0	0
Restaurant	1649	1848	3497	1434	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	399	285	684	234	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	379	379	250	0	0

¹Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-P
²Person-Trips
³Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator
*Indicates computation that has been rounded to the nearest whole number.

City of Orting Existing Zoning - AM Mod

Test Phase

10/18/2022

No data, applied values for Apartment
 ## No AM data, used PM

Proposed Project - Person Trips

Land Use	Size	Trip Rate/Eq from 10th Edition	Vehicle Trips	Inbound %	In	Out	ITE Veh Trips	Inherent in ITE Rates				Person Trips
								AVO Rates	Vehicle Share	AVO Rates	Vehicle Share	
151 Mini-Storage (LU 151)	85,978 sfgfa	0.09 trips/1,000 sfgfa	$T = 0.31(X) + 22.85$	59%	5	3	8	1.55	1.55	100.0%	100.0%	12
220 Multi-Family (Low-Rise) (LU 220)	104 units		$T = 0.31(X) + 22.85$	24%	13	42	55	1.13	1.09	96.2%	97.8%	62
251 Senior Adult Housing (LU 251)	14 units	$\text{Ln}(T) = 0.76\text{Ln}(X) + 0.16$		33%	3	6	9	1.13	1.09	96.2%	97.8%	10
254 Assisted Living (LU 254)	104 units	0.180 trips/unit		60%	11	8	19	1.13	1.09	96.2%	97.8%	22
565 Day Care (LU 565)	92 children	$T = 0.66(X) + 8.42$		53%	37	32	69	2.00	1.00	100.0%	100.0%	106
630 Clinic (LU 630)	20,651 sfgfa	$T = 2.19(X) + 8.68$		81%	44	10	54	1.37	1.37	100.0%	100.0%	74
710 Office (LU 710)	39,293 sfgfa	$\text{Ln}(T) = 0.86\text{Ln}(X) + 1.16$		88%	66	9	75	1.06	1.06	99.0%	100.0%	80
822 Retail (LU 822)	21,385 sfgfa	$\text{Ln}(T) = 0.66\text{Ln}(X) + 1.84$		60%	29	19	48	1.17	1.16	100.0%	100.0%	56
863 Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	$T = 0.54(X) + 7.67$		73%	11	4	15	1.17	1.16	100.0%	100.0%	18
881 Drugstore (LU 881)	15,404 sfgfa	3.74 trips/1,000 sfgla		52%	30	28	58	1.17	1.16	100.0%	100.0%	68
912 Bank (Drive-In) (LU 912)	3,560 sfgfa	9.95 trips/1,000 sfgla		58%	20	15	35	1.17	1.16	100.0%	100.0%	41
932 High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	9.57 trips/1,000 sfgla		55%	21	18	39	1.27	1.30	100.0%	100.0%	50
934 Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	44.61 trips/1,000 sfgla		51%	243	233	476	1.27	1.30	100.0%	100.0%	612
945 Convenience Store / Gas Station (LU 945)	8 fueling positions	16.06 trips/fueling pos.		50%	64	64	128	1.17	1.16	100.0%	100.0%	149
					597	491	1,088					1,360

Retail - LU 820 (>150,000 sfgla)	$T = 0.59(X) + 133.55$	62%
Retail - LU 821 - Shopping Plaza (40-150k sfgla) - No Supermarket	1.73 trips/1,000 sfgla	62%
Retail - LU 822 - Strip Retail Plaza (< 40k sfgla)	$\text{Ln}(T) = 0.66\text{Ln}(X) + 1.84$	60%

Weighted Average Baseline AVO/Mode Adjustment

	In	Out
Office	1.182	1.263
Retail	1.175	1.162
Restaurant	1.288	1.283
Cinema	0.000	0.000
Residential	1.148	1.125
Hotel	0.000	0.000
Other	1.500	1.571

its **City of Orting Existing Zoning - AM Model**

Total Person Trips 10/18/2022

Person Trip Summary	Size	AM Peak Hour		
		In	Out	Total
Mini-Storage (LU 151)	85,978 sfgfa	7	5	12
Multi-Family (Low-Rise) (LU 220)	104 units	15	47	62
Senior Adult Housing (LU 251)	14 units	3	7	10
Assisted Living (LU 254)	104 units	13	9	22
Day Care (LU 565)	92 children	56	50	106
Clinic (LU 630)	20,651 sfgfa	60	14	74
Office (LU 710)	39,293 sfgfa	70	10	80
Retail (LU 822)	21,385 sfgfa	34	22	56
Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	13	5	18
Drugstore (LU 881)	15,404 sfgfa	35	33	68
Bank (Drive-In) (LU 912)	3,560 sfgfa	24	17	41
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	28	22	50
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	312	300	612
Convenience Store / Gas Station (LU 945)	8 fueling positions	75	74	149
Total All Person Trips		745	615	1,360

City of Orting Existing Zoning - AM Model

Total Vehicle Trips 10/18/2022

Land Use	Size	AM Peak Hour Vehicle Trips		
		In	Out	Total
Mini-Storage (LU 151)	85,978 sfgfa	5	3	8
Multi-Family (Low-Rise) (LU 220)	104 units	12	32	44
Senior Adult Housing (LU 251)	14 units	2	5	7
Assisted Living (LU 254)	104 units	10	6	16
Day Care (LU 565)	92 children	37	32	69
Clinic (LU 630)	20,651 sfgfa	42	1	43
Office (LU 710)	39,293 sfgfa	48	1	49
Retail (LU 822)	21,385 sfgfa	25	16	41
Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	10	4	14
Drugstore (LU 881)	15,404 sfgfa	26	24	50
Bank (Drive-In) (LU 912)	3,560 sfgfa	18	12	30
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	19	15	34
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	208	209	417
Convenience Store / Gas Station (LU 945)	8 fueling positions	56	52	108
Total		518	412	930

Total Internal Person Trips

Person Trip Summary	Size	AM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	24	22	46
Retail	83,062 sfgla	22	26	48
Restaurant	14,757 sfgfa	48	34	82
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	3	15	18
Other	94,996 sfgfa	0	0	0
Total All Internal Person Trips	14.3%	97	97	194
Total All External Person Trips		648	518	1,166

Vehicle Trip Generation by Trip Component - Total Site

Land Use	Trip Component %	AM Peak Hour Vehicle Trips		
		In	Out	Total
Office				
Primary Trips	100%	90	2	92
Drugstore (LU 881)				
Primary Trips	100%	26	24	50
Pass-by Trips	0%	0	0	0
Total	100%	26	24	50
Fast Food Restaurant w/Drive-Thru (LU 934)				
Primary Trips	51%	106	107	213
Pass-by Trips	49%	102	102	204
Total	100%	208	209	417
Convenience Store / Gas Station (LU 945)				
Primary Trips	38%	21	20	41
Pass-by Trips	62%	35	32	67
Total	100%	56	52	108
High-Turn (sit-down) Restaurant (LU 932)				
Primary Trips	57%	11	8	19
Pass-by Trips	43%	8	7	15
Total	100%	19	15	34
Bank (Drive-In) (LU 912)				
Primary Trips	100%	18	12	30
Pass-by Trips	0%	0	0	0
Total	100%	18	12	30
Retail (LU 822)				
Primary Trips	100%	25	16	41
Pass-by Trips (no data, used midday %)	0%	0	0	0
Total	100%	25	16	41
Retail Big Box / Electronics Superstore (LU 863)				
Primary Trips	100%	10	4	14
Pass-by Trips	0%	0	0	0
Total	100%	10	4	14
Day Care (LU 565)				
Primary Trips	100%	37	32	69
Residential				
Primary Trips	100%	24	43	67
Mini-Storage (LU 151)				
Primary Trips	100%	5	3	8
Total Project - Vehicle Trips				
Primary Trips		373	271	644
Pass-by Trips		145	141	286
Total Project Trips		518	412	930

Total Person Trips

Person Trip Summary	Size	AM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	130	24	154
Retail	83,062 sfgla	181	151	332
Restaurant	14,757 sfgfa	340	322	662
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	31	63	94
Other	94,996 sfgfa	63	55	118
Total All Person Trips		745	615	1,360

Total Vehicle Trips (External Person Trips by Vehicle)

Person Trip Summary	Size	AM Peak Hour		
		In	Out	Total
Office	59,944 sfgfa	90	2	92
Retail	83,062 sfgla	135	108	243
Restaurant	14,757 sfgfa	227	224	451
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	24	43	67
Other	94,996 sfgfa	42	35	77
Total All Person Trips		518	412	930

Note: Pass-by rates from Tables E.23 (Pharmacy/Drugstore) , E.31 (Fast Food Restaurant) , E.37 (Gasoline/Service Station with Convenience Market) , E.30 (High-Turnover Restaurant) , E.25 (Drive-in Bank) , E.10 (Shopping Ctr) , and E.21 (Electronics Super Store) from the Trip Generation Handbook, 3rd Edition (Sept. 2017)

NCHRP 684 Internal Trip Capture Estimation Tool			
Project Name:	OSD Re-Zone	Organization:	Heffron Transportation, Inc.
Project Location:	Orting, WA	Performed By:	T.S. McBryan, P.E.
Scenario Description:	AM Peak Model - City Land Use	Date:	10/18/2022
Analysis Year:	2022	Checked By:	
Analysis Period:	AM Street Peak Hour	Date:	

Table 1-A: Base Vehicle-Trip Generation Estimates (Single-Use Site Estimate)						
Land Use	Development Data (For Information Only)			Estimated Vehicle-Trips ³		
	ITE LUCs ¹	Quantity	Units	Total	Entering	Exiting
Office	712,630	59,944	sfgfa	129	110	19
Retail	492,820	83,062	sfgfa	284	154	130
Restaurant	931,932	14,757	sfgfa	515	264	251
Cinema/Entertainment				0		
Residential	215	222	units	83	27	56
Hotel				0		
All Other Land Uses ²	151,565	94,996	sfgfa	77	42	35
				1,088	597	491

Table 2-A: Mode Split and Vehicle Occupancy Estimates						
Land Use	Entering Trips			Exiting Trips		
	Veh. Occ. ⁴	% Transit	% Non-Motorized	Veh. Occ. ⁴	% Transit	% Non-Motorized
Office	1.18	0%	0%	1.26	0%	0%
Retail	1.18	0%	0%	1.16	0%	0%
Restaurant	1.29	0%	0%	1.28	0%	0%
Cinema/Entertainment	0.00	0%	0%	0.00	0%	0%
Residential	1.15	0%	0%	1.13	0%	0%
Hotel	0.00	0%	0%	0.00	0%	0%
All Other Land Uses ²	1.50	0%	0%	1.57	0%	0%

Table 3-A: Average Land Use Interchange Distances (Feet Walking Distance)						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		650	650		650	
Retail					650	
Restaurant					650	
Cinema/Entertainment					650	
Residential		650	650			
Hotel					650	

Table 4-A: Internal Person-Trip Origin-Destination Matrix*						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		7	15	0	0	0
Retail	5		20	0	1	0
Restaurant	18	14		0	2	0
Cinema/Entertainment	0	0	0		0	0
Residential	1	1	13	0		0
Hotel	0	0	0	0	0	

Table 5-A: Computations Summary			
	Total	Entering	Exiting
All Person-Trips	1,360	745	615
Internal Capture Percentage	14%	13%	16%
External Vehicle-Trips ⁵	930	518	412
External Transit-Trips ⁶	0	0	0
External Non-Motorized Trips ⁶	0	0	0

Table 6-A: Internal Trip Capture Percentages by Land Use		
Land Use	Entering Trips	Exiting Trips
Office	18%	92%
Retail	12%	17%
Restaurant	14%	11%
Cinema/Entertainment	N/A	N/A
Residential	10%	24%
Hotel	N/A	N/A

¹Land Use Codes (LUCs) from *Trip Generation Manual*, published by the Institute of Transportation Engineers.

²Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator.

³Enter trips assuming no transit or non-motorized trips (as assumed in ITE *Trip Generation Manual*).

⁴Enter vehicle occupancy assumed in Table 1-A vehicle trips. If vehicle occupancy changes for proposed mixed-use project, manual adjustments must be made to Tables 5-A, 9-A (O and D). Enter transit, non-motorized percentages that will result with proposed mixed-use project complete.

⁵Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-A.

⁶Person-Trips

*Indicates computation that has been rounded to the nearest whole number.

Estimation Tool Developed by the Texas A&M Transportation Institute - Version 2013.1

Project Name:	OSD Re-Zone
Analysis Period:	AM Street Peak Hour

Land Use	Table 7-A (D): Entering Trips			Table 7-A (O): Exiting Trips		
	Veh. Occ.	Vehicle-Trips	Person-Trips*	Veh. Occ.	Vehicle-Trips	Person-Trips*
Office	1.18	110	130	1.26	19	24
Retail	1.18	154	181	1.16	130	151
Restaurant	1.29	264	340	1.28	251	322
Cinema/Entertainment	1.00	0	0	1.00	0	0
Residential	1.15	27	31	1.13	56	63
Hotel	1.00	0	0	1.00	0	0
	#N/A					

Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		7	15	0	0	0
Retail	44		20	0	21	0
Restaurant	100	45		0	13	10
Cinema/Entertainment	0	0	0		0	0
Residential	1	1	13	0		0
Hotel	0	0	0	0	0	

Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		58	78	0	0	0
Retail	5		170	0	1	0
Restaurant	18	14		0	2	0
Cinema/Entertainment	0	0	0		0	0
Residential	4	31	68	0		0
Hotel	4	7	20	0	0	

Destination Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	24	106	130	90	0	0
Retail	22	159	181	135	0	0
Restaurant	48	292	340	227	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	3	28	31	24	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	63	63	42	0	0

Origin Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	22	2	24	2	0	0
Retail	26	125	151	108	0	0
Restaurant	34	288	322	224	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	15	48	63	43	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	55	55	35	0	0

¹ Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-A
² Person-Trips
³ Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator
*Indicates computation that has been rounded to the nearest whole number.

City of Orting Existing Zoning - PM Model

No data, applied values for Apartments

10/18/2022

Proposed Project - Person Trips

Land Use	Size	Trip Rate/Eq from 10th Edition Vehicle Trips	Inbound %	In	Out	ITE Veh Trips	Inherent in ITE Rates		Person Trips		
							AVO Rates	Vehicle Share			
151 Mini-Storage (LU 151)	85,978 sfgfa	0.15 trips/1,000 sfgfa	47%	6	7	13	1.55	1.55	100.0%	100.0%	20
220 Multi-Family (Low-Rise) (LU 220)	104 units	$T = 0.43(X) + 20.55$	63%	41	24	65	1.15	1.21	97.3%	96.2%	79
251 Senior Adult Housing (LU 251)	14 units	$\ln(T) = 0.78\ln(X) + 0.20$	61%	6	4	10	1.15	1.21	97.3%	96.2%	12
254 Assisted Living (LU 254)	104 units	0.240 trips/unit	39%	10	15	25	1.15	1.21	97.3%	96.2%	31
565 Day Care (LU 565)	92 children	$\ln(T) = 0.87\ln(X) + 0.29$	47%	32	36	68	1.00	2.00	100.0%	100.0%	104
630 Clinic (LU 630)	20,651 sfgfa	$T = 3.53(X) + 2.98$	30%	23	53	76	1.37	1.37	100.0%	100.0%	104
710 Office (LU 710)	39,293 sfgfa	$\ln(T) = 0.83\ln(X) + 1.29$	17%	13	63	76	1.11	1.07	100.0%	99.0%	83
822 Retail (LU 822)	21,385 sfgfa	$\ln(T) = 0.71\ln(X) + 2.72$	50%	67	67	134	1.21	1.18	100.0%	99.0%	161
863 Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgfa	$T = 7.79(X) - 129.79$	50%	96	95	191	1.21	1.18	100.0%	100.0%	228
881 Drugstore (LU 881)	15,404 sfgfa	10.25 trips/1,000 sfgfa	50%	79	79	158	1.21	1.18	100.0%	100.0%	189
912 Bank (Drive-In) (LU 912)	3,560 sfgfa	21.01 trips/1,000 sfgfa	50%	38	37	75	1.21	1.18	100.0%	100.0%	90
932 High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgfa	9.05 trips/1,000 sfgfa	61%	23	14	37	1.33	1.34	100.0%	100.0%	49
934 Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgfa	33.03 trips/1,000 sfgfa	52%	184	169	353	1.27	1.30	100.0%	100.0%	453
945 Convenience Store / Gas Station (LU 945)	8 fueling positions	18.42 trips/fueling pos.	50%	74	73	147	1.21	1.18	100.0%	100.0%	176
				692	736	1,428					1,779

Retail - LU 820 (>150,000 sfgla)

$\ln(T) = 0.72\ln(X) + 3.02$

48%

Retail - LU 821 - Shopping Plaza (40-150k sfgla) - No Supermarket

5.19 trips/1,000 sfgla

49%

Retail - LU 822 - Strip Retail Plaza (< 40k sfgla)

$\ln(T) = 0.71\ln(X) + 2.72$

50%

Weighted Average Baseline AVO/Mode Adjustment

	In	Out
Office	1.250	1.224
Retail	1.195	1.199
Restaurant	1.285	1.290
Cinema	0.000	0.000
Residential	1.211	1.233
Hotel	0.000	0.000
Other	1.526	1.535

City of Orting Existing Zoning - PM Model

Total Person Trips 10/18/2022

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Mini-Storage (LU 151)	85,978 dus	9	11	20
Multi-Family (Low-Rise) (LU 220)	104 units	50	29	79
Senior Adult Housing (LU 251)	14 rooms	7	5	12
Assisted Living (LU 254)	104 seats	12	19	31
Day Care (LU 565)	92 sfgha	49	55	104
Clinic (LU 630)	20,651 sfgha	31	73	104
Office (LU 710)	39,293 sfgha	14	69	83
Retail (LU 822)	21,385 sfgha	81	80	161
Retail Big Box / Electronics Superstore (LU 863)	#####	114	114	228
Drugstore (LU 881)	15,404 sfgha	95	94	189
Bank (Drive-In) (LU 912)	3,560 sfgha	45	45	90
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgha	30	19	49
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgha	236	217	453
Convenience Store / Gas Station (LU 945)	8 sfgha	88	88	176
Total All Person Trips		861	918	1,779

City of Orting Existing Zoning - PM Model

Total Vehicle Trips 10/18/2022

Land Use	Size	PM Peak Hour Vehicle Trips		
		In	Out	Total
Mini-Storage (LU 151)	85,978 sfgha	6	7	13
Multi-Family (Low-Rise) (LU 220)	104 units	14	10	24
Senior Adult Housing (LU 251)	14 units	2	2	4
Assisted Living (LU 254)	104 units	3	6	9
Day Care (LU 565)	92 children	32	36	68
Clinic (LU 630)	20,651 sfgha	15	46	61
Office (LU 710)	39,293 sfgha	7	43	50
Retail (LU 822)	21,385 sfgha	45	48	93
Retail Big Box / Electronics Superstore (LU 863)	41,213 sfgha	64	69	133
Drugstore (LU 881)	15,404 sfgha	53	56	109
Bank (Drive-In) (LU 912)	3,560 sfgha	25	27	52
High-Turn (sit-down) Restaurant (LU 932)	4,080 sfgha	15	8	23
Fast Food Restaurant w/Drive-Thru (LU 934)	10,677 sfgha	120	86	206
Convenience Store / Gas Station (LU 945)	8 fueling positions	49	53	102
Total		450	497	947

Total Internal Person Trips

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgha	17	33	50
Retail	83,062 sfgha	141	117	258
Restaurant	14,757 sfgha	92	115	207
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	46	31	77
Other	94,996 sfgha	0	0	0
Total All Internal Person Trips	33.3%	296	296	592
Total All External Person Trips		565	622	1,187

Vehicle Trip Generation by Trip Component - Total Site

Land Use	Trip Component %	PM Peak Hour Vehicle Trips		
		In	Out	Total
Office				
Primary Trips	100%	22	89	111
Drugstore (LU 881)				
Primary Trips	51%	27	29	56
Pass-by Trips	49%	26	27	53
Total	100%	53	56	109
Fast Food Restaurant w/Drive-Thru (LU 934)				
Primary Trips	50%	60	43	103
Pass-by Trips	50%	60	43	103
Total	100%	120	86	206
Convenience Store / Gas Station (LU 945)				
Primary Trips	44%	22	22	44
Pass-by Trips	56%	27	31	58
Total	100%	49	53	102
High-Turn (sit-down) Restaurant (LU 932)				
Primary Trips	57%	9	4	13
Pass-by Trips	43%	6	4	10
Total	100%	15	8	23
Bank (Drive-In) (LU 912)				
Primary Trips	65%	16	18	34
Pass-by Trips	35%	9	9	18
Total	100%	25	27	52
Retail (LU 822)				
Primary Trips	66%	30	31	61
Pass-by Trips	34%	16	16	32
Total	100%	45	48	93
Retail Big Box / Electronics Superstore (LU 863)				
Primary Trips	60%	38	42	80
Pass-by Trips	40%	25	28	53
Total	100%	64	69	133
Day Care (LU 565)				
Primary Trips	100%	32	36	68
Residential				
Primary Trips	100%	19	18	37
Mini-Storage (LU 151)				
Primary Trips	100%	6	7	13
Total Project - Vehicle Trips				
Primary Trips		281	339	620
Pass-by Trips		169	158	327
Total Project Trips		450	497	947

Note: Pass-by rates from Tables E.23 (Pharmacy/Drugstore), E.32 (Fast Food Restaurant), E.38 (Gasoline/Service Station with Convenience Market), E.30 (High-Turnover Restaurant), E.27 (Drive-in Bank), E.9 (Shopping Ctr), and E.21 (Electronics Super Store) from the Trip Generation Handbook, 3rd Edition (Sept. 2017)

Total Person Trips

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgha	45	142	187
Retail	83,062 sfgha	423	421	844
Restaurant	14,757 sfgha	266	236	502
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	69	53	122
Other	94,996 sfgha	58	66	124
Total All Person Trips		861	918	1,779

Total Vehicle Trips (External Person Trips by Vehicle)

Person Trip Summary	Size	PM Peak Hour		
		In	Out	Total
Office	59,944 sfgha	22	89	111
Retail	83,062 sfgha	236	253	489
Restaurant	14,757 sfgha	135	94	229
Cinema/Entertainment	0 seats	0	0	0
Residential	222 dus	19	18	37
Other	94,996 sfgha	38	43	81
Total All Person Trips		450	497	947

NCHRP 684 Internal Trip Capture Estimation Tool			
Project Name:	OSD Re-Zone	Organization:	Heffron Transportation, Inc.
Project Location:	Orting, WA	Performed By:	T.S. McBryan, P.E.
Scenario Description:	PM Peak Model - City Land Use	Date:	10/18/2022
Analysis Year:	2022	Checked By:	
Analysis Period:	PM Street Peak Hour	Date:	

Table 1-P: Base Vehicle-Trip Generation Estimates (Single-Use Site Estimate)						
Land Use	Development Data (For Information Only)			Estimated Vehicle-Trips ³		
	ITE LUCs ¹	Quantity	Units	Total	Entering	Exiting
Office	712, 630	59,944	sfgfa	152	36	116
Retail	492,820	83,062	sfgla	705	354	351
Restaurant	931, 932	14,757	sfgfa	390	207	183
Cinema/Entertainment				0		
Residential	215	222	units	100	57	43
Hotel				0		
All Other Land Uses ²	151,565	94,996	sfgfa	81	38	43
				1,428	692	736

Table 2-P: Mode Split and Vehicle Occupancy Estimates						
Land Use	Entering Trips			Exiting Trips		
	Veh. Occ. ⁴	% Transit	% Non-Motorized	Veh. Occ. ⁴	% Transit	% Non-Motorized
Office	1.25	0%	0%	1.22	0%	0%
Retail	1.19	0%	0%	1.20	0%	0%
Restaurant	1.29	0%	0%	1.29	0%	0%
Cinema/Entertainment	0.00	0%	0%	0.00	0%	0%
Residential	1.21	0%	0%	1.23	0%	0%
Hotel	0.00	0%	0%	0.00	0%	0%
All Other Land Uses ²	1.53	0%	0%	1.53	0%	0%

Table 3-P: Average Land Use Interchange Distances (Feet Walking Distance)						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		650	650		650	
Retail					650	
Restaurant					650	
Cinema/Entertainment					650	
Residential		650	650			
Hotel					650	

Table 4-P: Internal Person-Trip Origin-Destination Matrix*						
Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		25	5	0	3	0
Retail	8		77	0	32	0
Restaurant	7	97		0	11	0
Cinema/Entertainment	0	0	0		0	0
Residential	2	19	10	0		0
Hotel	0	0	0	0	0	

Table 5-P: Computations Summary			
	Total	Entering	Exiting
All Person-Trips	1,779	861	918
Internal Capture Percentage	33%	34%	32%
External Vehicle-Trips ⁵	947	450	497
External Transit-Trips ⁶	0	0	0
External Non-Motorized Trips ⁶	0	0	0

Table 6-P: Internal Trip Capture Percentages by Land Use		
Land Use	Entering Trips	Exiting Trips
Office	38%	23%
Retail	33%	28%
Restaurant	35%	49%
Cinema/Entertainment	N/A	N/A
Residential	67%	58%
Hotel	N/A	N/A

¹Land Use Codes (LUCs) from *Trip Generation Manual*, published by the Institute of Transportation Engineers.

²Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator.

³Enter trips assuming no transit or non-motorized trips (as assumed in *ITE Trip Generation Manual*).

⁴Enter vehicle occupancy assumed in Table 1-P vehicle trips. If vehicle occupancy changes for proposed mixed-use project, manual adjustments must be made to

⁵Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-P.

⁶Person-Trips

*Indicates computation that has been rounded to the nearest whole number.

Estimation Tool Developed by the Texas A&M Transportation Institute - Version 2013.1

Project Name:	OSD Re-Zone
Analysis Period:	PM Street Peak Hour

Land Use	Table 7-P (D): Entering Trips			Table 7-P (O): Exiting Trips		
	Veh. Occ.	Vehicle-Trips	Person-Trips*	Veh. Occ.	Vehicle-Trips	Person-Trips*
Office	1.25	36	45	1.22	116	142
Retail	1.19	354	423	1.20	351	421
Restaurant	1.29	207	266	1.29	183	236
Cinema/Entertainment	1.00	0	0	1.00	0	0
Residential	1.21	57	69	1.23	43	53
Hotel	1.00	0	0	1.00	0	0

Origin (From)	Destination (To)					
	310	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		25	5	0	3	0
Retail	8		122	17	109	21
Restaurant	7	97		19	42	17
Cinema/Entertainment	0	0	0		0	0
Residential	2	19	10	0		2
Hotel	0	0	0	0	0	

Origin (From)	Destination (To)					
	Office	Retail	Restaurant	Cinema/Entertainment	Residential	Hotel
Office		29	5	0	3	0
Retail	14		77	0	32	0
Restaurant	14	212		0	11	0
Cinema/Entertainment	3	17	8		3	0
Residential	26	37	32	0		0
Hotel	0	8	13	0	0	

Destination Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	17	28	45	22	0	0
Retail	141	282	423	236	0	0
Restaurant	92	174	266	135	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	46	23	69	19	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	58	58	38	0	0

Origin Land Use	Person-Trip Estimates			External Trips by Mode*		
	Internal	External	Total	Vehicles ¹	Transit ²	Non-Motorized ²
Office	33	109	142	89	0	0
Retail	117	304	421	253	0	0
Restaurant	115	121	236	94	0	0
Cinema/Entertainment	0	0	0	0	0	0
Residential	31	22	53	18	0	0
Hotel	0	0	0	0	0	0
All Other Land Uses ³	0	66	66	43	0	0

¹Vehicle-trips computed using the mode split and vehicle occupancy values provided in Table 2-P
²Person-Trips
³Total estimate for all other land uses at mixed-use development site is not subject to internal trip capture computations in this estimator
*Indicates computation that has been rounded to the nearest whole number.

Attachment D:
Detailed Trip Generation Calculations
District's Proposed Zoning Scenario

OSD Uses with Proposed ReZone

Table 1. Trip Generation Rates – ITE and Derived from Ptarmigan Ridge Elementary

Vehicle Trip Counts / School Enrollment	Daily	Morning Peak Hour (8:00 – 9:00 a.m.)			Afternoon Peak Hour (3:00 – 4:00 p.m.)			PM Peak Hour (5:00 – 6:00 p.m.)		
		In	Out	Total	In	Out	Total	In	Out	Total
Ptarmigan Ridge Elementary	N/A	173	128	301	108	136	244	18	36	54
Observed Rates (625 students)		57%	43%	0.48	44%	56%	0.39	33%	67%	0.09
Published ITE Rates (vehicle trips per student) ²	Daily	In	Out	Rate	In	Out	Rate	In	Out	Rate
Elementary School (LU 520) Published rates	2.27	54%	46%	0.75	46%	54%	0.45	46%	54%	0.16

Source: Heffron Transportation, Inc., May 2022, using data collected by Idax Data Solutions, May 2022.

1. ITE, Trip Generation Manual, 11th Ed., Sept. 2021.

Proposed New Orting Elementary **770** students (includes capacity for 720 students in elementary school plus 50 in early learning classrooms)

Table 2. Trip Generation Estimates – Proposed New Orting Elementary (770 students)

Site Condition	Daily	AM Peak Hour (8:00 to 9:00 a.m.)			Afternoon Peak Hour (2:00 to 3:00 p.m.)			PM Peak Hour (4:00 to 5:00 p.m.)		
		In	Out	Total	In	Out	Total	In	Out	Total
Using Observed Rates ¹	n/a	213	158	371	133	168	301	22	45	67
Using Published ITE Rates ²	1,750	312	266	578	160	187	347	57	66	123

Source: Heffron Transportation, Inc., September 2022 using rates developed from counts at Ptarmigan Ridge Elementary in May 2022.

1. Derived from counts at Ptarmigan Ridge Elementary in May 2022 which had enrollment of 625.

2. Derived using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

Planned New OSD Admin Bldg **10,000** sf

	Rates	In	Out		In	Out		In	Out	Total
Daily	14.37	50%	50%							
Commuter AM Peak	2.36	76%	24%							
AM Peak of Gen / Elem	2.47	67%	33%	14.1%	9.5%	8-9 am % of daily		10	7	17
PM Peak of Gen / Elem	2.37	40%	60%	10.2%	7.7%	2-3 pm % of daily		7	6	13
Commuter PM Peak	2.04	17%	83%							

Table 3. Trip Generation Estimates – Planned Future Administration Office Building (10,000 sf)

Site Condition	Daily	AM Peak Hour (8:00 to 9:00 a.m.)			Afternoon Peak Hour (2:00 to 3:00 p.m.)			PM Peak Hour (4:00 to 5:00 p.m.)		
		In	Out	Total	In	Out	Total	In	Out	Total
School Admin Building (LU 528)	144	19	6	25	10	14	24	3	17	20

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

Planned New OSD Athletics Fac. **6** Tennis Courts
 Planned New OSD Athletics Fac. **3** Fields (2 softball, 1 baseball (or 1 soccer/lacross))

	Rates	In	Out
Tennis Courts (6)			
Daily	30.32	50%	50%
Commuter PM Peak	4.21	50%	50%
Fields (3)			
Daily	71.33	50%	50%
Commuter AM Peak	0.99	61%	39%
AM Peak of Gen / Elem	1.77	53%	47%
PM Peak of Gen / Elem	16.9	47%	53%
Commuter PM Peak	16.43	66%	34%

Table 4. Trip Generation Estimates – Planned Future Athletic Facilities (6 tennis courts and 3 fields)

Site Condition	Daily	AM Peak Hour (8:00 to 9:00 a.m.)			Afternoon Peak Hour (2:00 to 3:00 p.m.)			PM Peak Hour (4:00 to 5:00 p.m.)		
		In	Out	Total	In	Out	Total	In	Out	Total
Tennis Courts (LU 490)	182	13	12	25	13	12	25	13	12	25
Athletic Fields (LU 488)	214	3	2	5	24	27	51	32	17	49

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

Table 4. Trip Generation Estimates – Range of Combined Totals for All Envisioned Uses

Site Condition	Daily	AM Peak Hour (8:00 to 9:00 a.m.)			Afternoon Peak Hour (2:00 to 3:00 p.m.)			PM Peak Hour (4:00 to 5:00 p.m.)		
		In	Out	Total	In	Out	Total	In	Out	Total
Low End (using PTRES rates)		248	178	426	180	221	401	70	91	161
High-End (using ITE rates)	2,290	347	286	633	207	240	447	105	112	217

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE's Trip Generation Manual (11th Ed., Sept. 2021).

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants:

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals:

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the [SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS \(part D\)](#). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. Background

1. Name of proposed project, if applicable:

City of Orting 2022 Comprehensive Plan Amendments

2. Name of applicant:

**Carmen Smith, City Planner
City of Orting**

3. Address and phone number of applicant and contact person:

**Mailing Address: PO Box 489, Orting, WA 98360
Phone: 206-731-7807**

4. Date checklist prepared:

November 16, 2022

5. Agency requesting checklist:

City of Orting

6. Proposed timing or schedule (including phasing, if applicable):

The Comprehensive Plan Amendments are nonproject actions undergoing public review. Action on the amendments is anticipated by January 2023.

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

The City of Orting considers applications received to amend the City of Orting Comprehensive Plan on an annual basis. Individual site-specific requests for changes to the Comprehensive Plan map and zoning changes are incorporated into the comprehensive plan update.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

Text Amendment

- **None**

Site Specific Amendment

- **Preliminary critical areas memo**
- **Preliminary traffic report**

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

None known.

10. List any government approvals or permits that will be needed for your proposal, if known.

The proposed amendments require approval by the Orting City Council.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

**The City of Orting is considering annual Comprehensive Plan Amendments.
Amendments include:**

1. **Text Amendment – A staff-initiated request for a Comprehensive Plan Text Amendment would ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan. The proposed amendments are to the Capital Facilities Chapter and include amending the level of service standards for parks and adopting two new policies. This prevents confusion for citizens and staff and removes conflicts within the City’s regulating documents. The text amendment also includes adopting the City’s Parks, Trails, and Open Space Plan by reference as the Comprehensive Plan’s Parks and Recreation Element. This ensures that the Comprehensive Plan is meeting all requirements of the Growth Management Act.**
2. **Site Specific Request – A citizen-initiated request by the current and future parcel owners, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center (MUTCN) zoning to Public Facilities (PF) zoning. If approved, this amendment will allow for the existing land use the match the zoning as the PF zone is intended for publicly owned uses.**

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The City of Orting is located between the Puyallup and Carbon Rivers in Pierce County, generally within Township 18N and 19N, Range 5E.

The text amendment is a non-project proposal that applies to scattered sites throughout the entire City of Orting.

The site-specific request includes the following two tax parcels:

Pierce County Parcel Number	Address	Size
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres



B. Environmental Elements

No discussion of the individual Environmental Elements is required for GMA actions per WAC 197-11-235.3.b.

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: *Carmen Smith*

Name of signee: Carmen Smith

Position and Agency/Organization: Orting City Planner

Date Submitted: November 16, 2022

D. Supplemental sheet for nonproject actions

(IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The text amendment will not increase discharges to water.

The site-specific request is not likely to increase discharge to water as it does not change the allowed maximum coverage as Mixed Use Town Center North (the current zoning) allows for 100 percent coverage for buildings or hard surfaces, while the Public Facilities zone (the proposed zoning) has no limit on building or hard surface coverage. The site is currently undeveloped, so any future development on the site would increase the volume of water discharged. However, all new development shall be designed in accordance with the 2019 Stormwater Management Manual for Western Washington and will likely trigger flow control and treatment standards.

The comprehensive plan text amendment and site-specific rezone proposal are not expected to have any impact on air emissions or the production, storage, or release of toxic or hazardous substances or noise.

Proposed measures to avoid or reduce such increases are:

Any future development proposals will be subject to the City of Orting requirements for drainage; air emissions; production, storage, or release of toxic or hazardous substances; and noise. OMC Title 5 provides specific regulations related to noise control, air quality, and storage and disposal of toxic or hazardous substances. OMC Title 9 provides regulations for water quality and stormwater management.

Depending on applications for future uses within the amendment area, the City may require the applicant to evaluate project emissions to air, production, storage, or release of toxic or hazardous substances; and noise impacts if the proposals are inconsistent with the likely impacts associated from development analyzed within the amendment areas.

Stormwater-related impacts will be mitigated through adherence with the City's adopted stormwater design manual (2019 Ecology Stormwater Management Manual for Western Washington) as measures to help avoid increases in discharge to water.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The text amendment will not affect plants, animals, fish, or marine life.

The site-specific request to rezone the site from MUTCN to PF is not likely to affect plants, animals, fish, or marine life. The same regulations affecting the protection of plants, animals, fish, and marine life apply whether the site is zoned as MUTCN or PF.

The City of Orting Municipal Code Title 11 governs the protection and uses allowed within critical areas and their buffers. These standards include management practices deemed by the Washington State Department of Ecology and the Washington State Department of Commerce to incorporate best available science. The City's Critical Areas Code (Title 11) requires applicants proposing to develop sites containing or adjacent to critical areas have a qualified professional submit a critical areas special study for City review and approval. The protection of critical areas will not diminish or change if these sites are rezoned.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Any future development proposals will be required to comply with the standards found in Title 11 – Critical Areas, Title 14 – Flood Control, and Title 13-5-2-C – Preservation of Significant Trees and Vegetation, in order to protect or conserve plants, animals, and fish. The City will require landscape plans (including significant trees) and critical areas reports for project-level SEPA environmental review for proposals as required under OMC 11-2-1 and OMC 13-5-2, respectively.

3. How would the proposal be likely to deplete energy or natural resources?

The text amendment will not deplete energy or natural resources.

The site-specific request is to rezone the site from MUTCN to PF. The PF zone allows for educational, recreational, and public service uses, rather than the residential and commercial uses permitted in the MUTNC zone. The same suite of building and energy codes that would apply to development proposals in the MUTCN zone would also apply to the property if the rezone was approved.

Proposed measures to protect or conserve energy and natural resources are:

The retention of native vegetation and significant trees is a required stormwater management technique within the City of Orting which also aids in the conservation of natural resources. The City of Orting has also adopted a suite of building codes adopted by the Washington State Building Code Council WAC Title 15 to aid in the conservation of energy and resources. These include:

- 1. The International Building Code, published by the International Code Council, Inc. (ICC);**
 - 2. The International Residential Code, published by the ICC;**
 - 3. The International Mechanical Code, published by the ICC, including the International Fuel Gas Code and the National Fuel Gas Code, published by the ICC, except that the standards for liquified petroleum gas installations shall be NFPA 58 (storage and handling of liquified petroleum gases) and ANSI Z223.1/NFPA 54 (national fuel gas code);**
 - 4. The International Fire Code, published by the ICC, including those standards of the National Fire Protection Association specifically referenced in the International Fire Code; provided that, notwithstanding any wording in this code, participants in religious ceremonies shall not be precluded from carrying hand held candles;**
 - 5. Except as provided in Revised Code of Washington 19.27.170, the Uniform Plumbing Code and Uniform Plumbing Code standards, published by the International Association of Plumbing and Mechanical Officials; provided that, any provisions of the Uniform Plumbing Code and Uniform Plumbing Code standards affecting sewers or fuel gas piping are not adopted; and**
 - 6. The rules adopted by the ICC establishing standards for making buildings and facilities accessible to and usable by the physically disabled or elderly persons as provided in Revised Code of Washington 70.92.100 through 70.92.160, as now or hereafter amended.**
4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The text amendment will not affect environmentally sensitive areas or areas designated for governmental protection.

The site-specific request would not directly affect environmentally sensitive areas or areas designated for government protection. The City's Critical Areas Code (Title 11) has the purpose of limiting development and alteration of critical areas and requires applicants proposing to develop sites containing or adjacent to critical areas have a qualified professional submit a critical areas special study for City review and approval. The application of the City's critical areas regulations is applied equally to properties in all zones.

Proposed measures to protect such resources or to avoid or reduce impacts are:

Impacts to critical areas will not increase because of the proposed site-specific amendment to the City's Comprehensive Plan and concomitant zoning amendment. The proposed amendment to the City's Comprehensive Plan and concomitant zoning amendment will not alter how Title 11 – Critical Areas, Title 14 – Flood Control, and Title 13-5-2-C – Preservation of Significant Trees and Vegetation, are applied to sites to protect or conserve plants, animals, floodplains, and critical areas.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The text amendment will not impact land and shoreline use.

The site-specific request would alter planned land uses from the existing zoning, Mixed Use Town Center North, (which allows a mix of commercial and residential uses) to Public Facilities zoning (which allows educational, recreational and public service uses). The rezone would decrease the number of allowed uses that are permitted on the site, thereby limiting future development types.

Proposed measures to avoid or reduce shoreline and land use impacts are:

Impacts to adjacent land uses from any future development proposals will be mitigated by the City's development standards (Title 13, Chapter 5 OMC). This includes bulk regulations (setbacks, height, lot coverage, and density), as well as landscaping and parking lot screening to aid in diminishing impacts on adjacent properties.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The text amendment will not increase demands on transportation or public services and utilities.

The site-specific request is to reclassify the site from MUTCN to PF. The PF zone allows for educational, recreational, and public service uses, rather than the residential and commercial uses permitted in the MUTC zone. A preliminary traffic report submitted by the Orting School District provided trip generation estimates for a new elementary school on the site with a capacity of 770 students (the new school is expected to have a capacity of 720 students, but, while currently not proposed, a future addition of two early-learning classrooms could increase total enrollment to 770 students). The traffic report also included a 10,000sf district administration building, three new athletic fields, tennis facility with six courts, and overflow parking for Orting High School as part of the development program for the site. Though these additional uses are not as advanced in their planning as the elementary school, they were chosen to represent the most intense level of development envisioned at the site.

The traffic report provided trip generation estimates for a mix of land uses provided by City staff to represent site development that could occur under the site's current zoning. These estimates were derived using rates and equations published in ITE's Trip Generation Manual. The traffic report also included trip generation estimates for the proposed zoning scenario to

reflect the development anticipated by Orting School District. These estimates were derived using rates and equations published in ITE’s Trip Generation Manual and counts from Ptarmigan Ridge Elementary School, an elementary school across Washington Ave N from the site.

The traffic report concluded that the site is expected to generate fewer trips (daily, AM peak hour, and PM peak hour) with the rezone than with the existing zoning. See below table:

Table 9. Trip Generation Comparison – Existing and Proposed Zoning Scenarios

Site Condition	Daily	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
With Proposed Public Facilities Zoning	2,290	347	286	633	105	112	217
With Existing MUTCN Zoning ¹	5,960	373	271	644	281	339	620
Difference with Proposed Rezone	-3,670	-26	15	-11	-176	-227	-403

Source: Heffron Transportation, Inc., October 2022 using rates published in ITE’s Trip Generation Manual (11th Ed., Sept. 2021).

1. Trip estimates for existing zoning scenario exclude pass-by trips that would occur at the site driveways, but not be new to adjacent roadways and intersections.

Public services and utilities are available, or can be extended at the applicant’s expense, to accommodate future development that may occur due to the rezone of the site.

Proposed measures to reduce or respond to such demand(s) are:

Future site-specific development applications will be subject to SEPA environmental review and code requirements. Traffic impacts will be required at the time of building permit for any future development, consistent with OMC 15.6 (Impact Fees). Additional point impacts may also require mitigation.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The text amendment and the site-specific request are not anticipated to conflict any local, state, or federal laws or requirements for the protection of the environment. Any future project specific development applications will be subject to SEPA environmental review and code requirements in place at the time of application.




CITY OF ORTING

104 Bridge St S, PO BOX 489, ORTING WA 98360
Phone: (360) 893-2219 FAX: (360) 893-6809
www.cityoforting.org

SEPA Determination of Non-Significance (DNS)

- Name of Proposal:** 2022 Comprehensive Plan Amendments
- Proponent:** City of Orting
- Responsible Official:** Scott Larson, City Administrator
Orting City Hall, 104 Bridge Street South, Orting, WA 98360/ PO Box 489
- Description:** The City of Orting is performing its annual Comprehensive Plan Amendments. One of the two amendments has a concurrent rezone. Amendments include:
- Site Specific Request – A citizen-initiated request for a Comprehensive Plan Amendment and Rezone for the properties located at 710 Washington Ave N and 510 Washington Ave N from Mixed Use Town Center to Public Facilities.
 - Text Amendment – A staff-initiated request for a Comprehensive Plan Text Amendment to ensure the Comprehensive Plan is consistent with the newly adopted Parks, Trails, and Open Space (PTOS) Plan. The text amendment also adopts the PTOS Plan by reference as the Parks and Recreation chapter.
- Location:** The City of Orting is located between the Puyallup and Carbon Rivers in Pierce County, generally within Township 18N and 19N, Range 5E. This is a non-project action that would affect multiple parcels in the City of Orting.
- Lead Agency:** City of Orting.
- Determination:** The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030. This decision was made after review of a completed environmental checklist and other information on file with the lead agency. The information is available to the public on request.
- Appeals:** The City of Orting’s environmental determination may be appealed by filing an application with the Orting City Planner within ten (10) days of the end of the final SEPA comment period pursuant to OMC 15-14-7-5.

This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The Lead Agency will not act on this proposal for 14 days from the issue date (issue date: November 18, 2022). Comments must be submitted by 5:00 pm on December 2, 2022). Please submit written comments to Scott Larson at the address above, or by email to Carmen Smith, City Planner at planner@cityoforting.org.



Scott Larson, City Administrator

November 16, 2022
Date

THANK YOU for your legal submission!

Your legal has been submitted for publication. Below is a confirmation of your legal placement. You will also receive an email confirmation.

ORDER DETAILS**Order Number:**

IPL0105565

Order Status:

Submitted

Classification:

Legals & Public Notices

Package:

TAC - Legal Ads

Final Cost:

373.06

Payment Type:

Account Billed

User ID:

IPL0019818

PREVIEW FOR AD NUMBER IPL01055650**ACCOUNT INFORMATION**

CITY OF ORTING IP

PO BOX 489

ORTING, WA 98360-0489

360-893-2219

fbingham@cityoforting.org

CITY OF ORTING

TRANSACTION REPORT**Date**

January 12, 2023 5:24:57 PM EST

Amount:

373.06

SCHEDULE FOR AD NUMBER IPL01055650

January 15, 2023

The News Tribune (Tacoma)

NOTICE IS HEREBY GIVEN

the City of Orting City Council will be holding two Public Hearings. The purpose of these hearings is to receive public testimony regarding: (1) Comprehensive Plan amendments and (2) Sign Code Amendments. The Comprehensive Plan Amendments include a site-specific request for a Comprehensive Plan amendment and rezone for the properties at 510 Washington Ave N and 710 Washington Ave N from Mixed Use Town Center North (MUTCN) to Public Facilities (PF) and a text amendment to the Capital Facilities Chapter to ensure consistency to the Parks, Trails, and Open Space Plan and to adopt the Parks, Trails, and Open Space Plan by reference as the Parks and Recreation chapter. Proposed sign code amendments are to 13-7-2 Definitions, 13-7-4 General Provisions, 13-7-7 Sandwich Board Signs, and 13-7-9 Limitations on Permanent Signs. **The hearing will be held at a regular City Council Meeting on January 25, 2023 at 7:00pm.**

The City is utilizing in person and remote attendance for the hearing. Comments can be made by the public attending the meeting in person in City Council Chambers at 104 Bridge St. S or by a log in or call in number and then entering the Meeting ID. To join the meeting/hearing on a computer or mobile phone:

<https://us06web.zoom.us/j/83231433497?pwd=SkVramF-FaUFXTkljdTlpMkpYY0c5UT09>

Phone Dial-in: +1 253 215 8782 then enter Meeting ID: 832 3143 3497 and Passcode: 224777

If you are unable to join the hearing, written comments may be submitted to the City Planner electronically,

no later than 1:00pm on January 25, 2023 at **planner@cityoforting.org**. Written comments will be sent to the Council prior to the hearing and will become part of the public record. Further information may be obtained by emailing Wayne Carlson at the email above or by phone at 253-383-2422.

W00000000

Publication Dates



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Council Meeting Date
Subject: Legislative Update	AB23-19			
				1.25.2023
	Department:	Administration		
	Date Submitted:	1.20.2023		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	End of Month			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: 2023 Legislative priorities				
SUMMARY STATEMENT:				
<p>The City’s lobbyist Joe DePinto will be updating council on the 2023 legislative session along with progress on advocating for our 2023 legislative priorities</p>				
RECOMMENDED MOTION: <u>MOTION:</u>				
Presentation Only.				



City of Orting Legislative Priorities 2023

1. **Transportation priorities:**

- a. As the population expands further into East and South Pierce County transportation funding for this region should be a top legislative priority as it will allow increased economic and tourist activity. Specifically, the City supports Hwy 410/Hwy 162 interchange and corridor improvements that increase safety and reduce the time it takes citizens to commute to work.
- b. The City received \$6 million from the state legislator in 2020. Since then construction costs have escalated substantially and the would like additional funds to address inflationary costs move the project to completion.

Broader AWC Supported items that benefit the City of Orting

2. **Address vehicle pursuits for public safety testing:** Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances. This is essential to allow for effective and safe pursuit of suspects when there is an immediate threat to public safety. Cities will continue to support safety standards and training for officers who engage in vehicle pursuits.
3. **Respond to the Blake Decision:** Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately. Revise the current system of two referrals prior to criminal charges, so it can be more effectively administered across the state.
4. **Ensure basic infrastructure funding:** Fully fund the Public Works Assistance Account (PWAA), allow the current revenue diversions to sunset at the end of fiscal year 2023, and refrain from further fund transfers or diversions to other infrastructure programs or non-infrastructure accounts. Expand state funding opportunities to assist with maintenance and operations of local infrastructure.
5. **Increase housing availability & affordability:** Support a proactive approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Cities need resources to encourage development of housing at all income levels—especially for our lowest-income residents.
6. **Provide behavioral health resources:** Create greater access to community-based behavioral health services to include substance use disorder treatment and dual diagnosis treatment facilities. Support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.

VOUCHER/WARRANT REGISTER
FOR **JANUARY 25, 2023** COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

January 25, 2023 COUNCIL

CLAIMS WARRANTS # 51987 THRU # 52014
IN THE AMOUNT OF \$ 422,430.57
MASTERCARD EFT \$ -

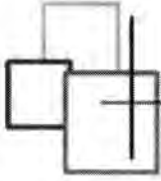
PAYROLL WARRANTS #23953 THRU #23954 = \$ 13,610.17
EFT IN THE AMOUNT OF \$ 139,264.20
Carry Over \$ 27,114.25

ARE APPROVED FOR PAYMENT JANUARY 25, 2023

COUNCILPERSON _____

COUNCILPERSON _____

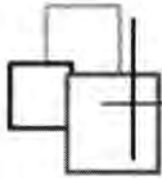
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2023 - 2023-January - 2nd Council 1/25/2023

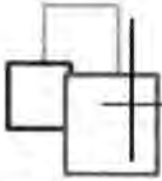
Fund Number	Description	Amount
001	Current Expense	\$186,542.38
101	City Streets	\$17,428.47
104	Cemetery	\$3,208.64
105	Parks Department	\$18,633.95
401	Water	\$76,703.32
408	Wastewater	\$87,108.41
410	Stormwater	\$32,805.40
	Count: 7	\$422,430.57



Register

Fiscal: 2023
 Deposit Period: 2023 - 2023-January
 Check Period: 2023 - 2023-January - 2nd Council 1/25/2023

Number	Name	Print Date	Clearing Date	Amount
Key Bank Check	2000073			
51987	Aktivov LLC	1/25/2023		\$28,309.98
51988	Association of Wash. Citi	1/25/2023		\$6,811.00
51989	Business Solutions Center	1/25/2023		\$8.21
51990	Capital Heating & Cooling	1/25/2023		\$5,624.72
51991	Capital One Trade Credit	1/25/2023		\$232.37
51992	Cross Connection Specialists LLC	1/25/2023		\$169.57
51993	E-Squared Systems,LLC	1/25/2023		\$196.92
51994	Evergreen Rural Water of	1/25/2023		\$645.60
51995	Ford Motor Credit Company LLC	1/25/2023		\$4,084.81
51996	Frost Landscape	1/25/2023		\$519.65
51997	GreatAmerica Financial Svcs	1/25/2023		\$1,244.97
51998	Harrington's Janitorial	1/25/2023		\$441.00
51999	Murreys Disposal Company INC-A Waste Connections Company	1/25/2023		\$1,705.44
52000	NAPA Auto Parts of Sumner	1/25/2023		\$236.62
52001	OnSolve, LLC	1/25/2023		\$1,423.75
52002	Orca Pacific, Inc	1/25/2023		\$761.10
52003	Orting Valley Farmers Market	1/25/2023		\$6,000.00
52004	Popular Networks, Llc	1/25/2023		\$6,186.79
52005	Powers-Hubbard, Conner	1/25/2023		\$407.00
52006	Puget Sound Energy	1/25/2023		\$1,277.77
52007	South Sound 911	1/25/2023		\$31,892.50
52008	Sterling Codifers / American Legal Publishing	1/25/2023		\$500.00
52009	UniFirst Corporation	1/25/2023		\$567.14
52010	United Rentals, Inc	1/25/2023		\$682.66
52011	Wash Assoc of Bldg Officials	1/25/2023		\$625.00
52012	Washington Cities Insurance Authority	1/25/2023		\$320,864.00
52013	Wells Fargo Vendor Financial Services LLC	1/25/2023		\$212.00
52014	WIN-911 Software	1/25/2023		\$800.00
		Total	Check	\$422,430.57
		Total	2000073	\$422,430.57
		Grand Total		\$422,430.57



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Aktivov LLC	51987	ORTING/2023/01	101-542-30-41-16	Reliability Centered Maintenance Consultant	\$5,662.00
			105-576-80-41-11	Reliability Centered Maintenance Consultant	\$5,662.00
			401-534-10-41-36	Reliability Centered Maintenance Consultant	\$5,662.00
			408-535-10-41-38	Reliability Centered Maintenance Consultant	\$5,662.00
			410-531-38-41-07	Reliability Centered Maintenance Consultant	\$5,661.98
			Total		\$28,309.98
Association of Wash. Citi	51988	107660	001-511-20-49-00	2023 AWC City Membership	\$6,811.00
				Total	\$6,811.00
Business Solutions Center	51989	111909	001-511-60-31-01	Name Plate-Deputy Mayor Bradshaw	\$8.21
				Total	\$8.21
Capital Heating & Cooling	51990	79758839	001-512-50-42-01	HVAC Services City Hall	\$449.98
			001-514-23-42-02	HVAC Services City Hall	\$1,181.19
			001-521-50-42-05	HVAC Services City Hall	\$1,687.42
			001-524-20-42-01	HVAC Services City Hall	\$281.24
			101-542-30-42-01	HVAC Services City Hall	\$112.49
			105-576-80-41-17	HVAC Services City Hall	\$112.49
			401-534-10-42-04	HVAC Services City Hall	\$618.72
			408-308-10-00-00	HVAC Services City Hall	\$618.72
			410-531-38-42-02	HVAC Services City Hall	\$562.47
			Total		\$5,624.72
Capital One Trade Credit	51991	F20237/3	401-534-50-48-02	Pliers-Hand Torch-Spark Lighter WO9479	\$232.37
				Total	\$232.37
Cross Connection Specialists LLC	51992	38479	401-534-60-48-00	Repair to Village Crest Lift Station	\$169.57
				Total	\$169.57

Vendor	Number	Invoice	Account Number	Notes	Amount
E-Squared Systems.LLC	51993	1802	408-535-10-41-07	Alarm Monitoring PW	\$196.92
				Total	\$196.92
Evergreen Rural Water of	51994	46903	401-534-50-49-01	Annual Membership Dues for System Membership	\$645.60
				Total	\$645.60
Ford Motor Credit Company LLC	51995	1773008-Lease Payment #50 - 2018 Ford F-150- 8487902	001-591-21-70-03 001-592-21-80-02	Lease Payment #50 - 2018 Ford F-150-P 8487902 Lease Payment #50 - 2018 Ford F-150-I 8487902	\$1,042.95 \$60.83
		1773219-Lease Payment #51 - 3-2018 Ford Interceptor- 8487901	001-591-21-70-03 001-592-21-80-02	1773219-Lease Payment #51 - 3-2018 Ford Interceptor- 8487901 Lease Payment #51 - 3-2018 Ford Interceptor-I 8487901	\$2,843.07 \$137.96
				Total	\$4,084.81
Frost Landscape	51996	18388-JAN2023	001-512-50-41-07 001-514-23-41-16 001-521-50-42-04 001-524-20-41-08 401-534-60-49-01 408-535-10-41-16 410-531-38-48-08	Landscape Services-City Hall Landscape Services-City Hall Landscape Services-City Hall Landscape Services-City Hall Landscape Services-City Hall Landscape Services-City Hall Landscape Services-City Hall	\$41.57 \$129.91 \$155.90 \$25.98 \$57.16 \$57.16 \$51.97
				Total	\$519.65
GreatAmerica Financial Svcs	51997	33250055	001-594-12-41-02 001-594-14-41-03 001-594-21-64-53 001-594-24-41-02 101-594-42-41-02 105-594-76-41-03 401-594-34-42-03 408-594-35-64-55 410-594-31-41-42	Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City Phone Lease-City	\$99.60 \$261.44 \$373.49 \$62.25 \$24.90 \$24.90 \$136.95 \$136.95 \$124.49
				Total	\$1,244.97
Harrington's Janitorial	51998	Janitorial-City Shop-Rocky RD-Jan2023	401-534-10-41-43	Janitorial-City Shop-Rocky RD-Jan2023	\$147.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Harrington's Janitorial	51998	Janitorial-City Shop-Rocky RD-Jan2023	408-535-10-41-44	Janitorial-City Shop-Rocky RD- Jan2023	\$147.00
			410-531-31-41-04	Janitorial-City Shop-Rocky RD- Jan2023	\$147.00
			Total		\$441.00
Murreys Disposal Company INC-A Waste Connections Company	51999	11023925S111	408-535-60-47-00	Garbage Disposal	\$1,289.78
			11035031S111	Garbage Disposal	\$415.66
			Total		\$1,705.44
NAPA Auto Parts of 52000 Sumner	201864		408-535-50-48-04	Battery WO9496	\$118.31
			410-531-38-48-01	Battery WO9496	\$118.31
			Total		\$236.62
OnSolve, LLC	52001	256560	001-525-60-41-06	Automated Calling Software	\$1,423.75
		Total		\$1,423.75	
Orca Pacific, Inc	52002	#INV0602623	401-534-10-31-01	Sodium Hypochlorite	\$761.10
		Total		\$761.10	
Orting Valley Farmers Market	52003	2023-01	001-571-20-31-35	Farmers Market Support Grant-2023	\$6,000.00
			Total		\$6,000.00
Popular Networks, Llc	52004	38488-Jan2023	001-514-23-41-04	Computer Maintenance-City Hall	\$470.05
			001-524-20-41-01	Computer Maintenance-City Hall	\$128.19
			001-525-60-41-03	Disaster Recovery Backup-Server	\$1,068.95
			001-575-50-41-03	Computer Maintenance-City Hall	\$42.73
			101-542-30-41-04	Computer Maintenance-City Hall	\$42.73
			401-534-10-41-05	Computer Maintenance-City Hall	\$491.41
			408-535-10-41-05	Computer Maintenance-City Hall	\$491.41
			410-531-38-41-04	Computer Maintenance-City Hall	\$470.06
			001-512-50-41-01	Computer Maintenance	\$299.65
			001-521-50-41-01	Computer Maintenance-PD PSB	\$1,697.99
		38490-Jan2023			

Vendor	Number	Invoice	Account Number	Notes	Amount
Popular Networks, Llc	52004	38490-Jan2023	001-525-60-41-03	Disaster Recovery Backup-Server	\$983.62
				Total	\$6,186.79
Powers-Hubbard, Conner	52005	Instructor Development-Powers-Hubbard	001-521-40-49-00	Per Diem for Instructor Development-Powers-Hubbard	\$407.00
				Total	\$407.00
Puget Sound Energy	52006	400003702273	101-542-30-48-02	Improved Lighting-Skinner & Calistoga	\$1,277.77
				Total	\$1,277.77
South Sound 911	52007	00898-1st QRT	001-521-10-40-05	Dispatch Records Management System-Enforcer-1ST QRT 2023	\$31,892.50
				Total	\$31,892.50
Sterling Codifers / American Legal Publishing	52008	21764	001-514-23-41-10	Annual Web Hosting Fee-01/01/2023-01/01/2024	\$500.00
				Total	\$500.00
UniFirst Corporation	52009	330 1932447	408-535-10-31-03	Uniform Item-Protective Services	\$212.46
		330 1934624	408-535-10-31-03	Uniform Item-Protective Services	\$354.68
				Total	\$567.14
United Rentals, Inc	52010	214766291-001	101-542-30-48-02	Stump Grinder WO9515	\$682.66
				Total	\$682.66
Wash Assoc of Bldg Officials	52011	11318	001-524-20-41-05	WABO Training-Lincoln	\$625.00
				Total	\$625.00
Washington Cities Insurance Authority	52012	15742	001-519-00-46-00	Insurance & Bonds-2023	\$48,129.60
			001-519-00-46-01	Insurance & Bonds-2023	\$70,590.08
			001-519-00-46-03	Insurance & Bonds-2023	\$6,417.28
			101-542-30-42-02	Insurance & Bonds-2023	\$9,625.92
			104-536-50-41-03	Insurance & Bonds-2023	\$3,208.64
			105-576-80-41-18	Insurance & Bonds-2023	\$12,834.56
			401-534-00-46-00	Insurance & Bonds-2023	\$67,381.44
			408-535-00-46-00	Insurance & Bonds-2023	\$77,007.36

Vendor	Number	Invoice	Account Number	Notes	Amount
Washington Cities Insurance Authority	52012	15742	410-531-00-46-00	Insurance & Bonds-2023	\$25,669.12
				Total	\$320,864.00
Wells Fargo Vendor Financial Services LLC	52013	5023128806	001-521-10-40-06	Police Copier Lease	\$212.00
				Total	\$212.00
WIN-911 Software	52014	X862C0927-2023329	401-594-34-64-59 408-594-35-64-54	Scada Software Renewal Scada Software Renewal	\$400.00 \$400.00
				Total	\$800.00
				Grand Total	\$422,430.57

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
December 14th, 2022
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Koenig led the Pledge of Allegiance.

Councilmembers present: Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Melodi Koenig, and Deputy Mayor Greg Hogan.

Absent: Councilmember Gregg Bradshaw

Deputy Mayor Greg Hogan entered the meeting at 7:14pm

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, City Attorney Charlotte Archer, Capital Projects Manager John Bielka, Public Works Director Greg Reed, Engineer JC Hungerford.

Councilmember Williams made a motion to excuse Councilmember Gregg Bradshaw. Seconded by Councilmember Tracy.

Motion passed (5-0).

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Williams made a motion to move agenda item 2, public comments to take place after item 3, presentation. Seconded by Councilmember Tracy.

Motion Passed (5-0).

2. STAFF RECOGNITION

Mayor Penner briefed that he wanted to share with the public the great work the City's team members are doing each day and recognized Shawna Punzalan from the finance department, Joe Palombi from the police department, and Alan Gonzales from the public works department. He then read the recognition statements submitted by each supervisor. Finance Director Gretchen Russo, Public Works Director Greg Reed, and Chief of Police Devon Gabreluk also made statements about their respective employees.

3. PRESENTATION

Acting Chair of Commercial Aviation Coordinating Commission (CACC) Warren Hendrickson gave a presentation on updates for the location of a new commercial aviation facility. He stated it is the CACC's goal is to solve the issue of aviation capacity in Washington State. Mr. Hendrickson gave a brief background of the CACC stating it was created in 2019 by Substitute Senate Bill 5370. Mr. Hendrickson provided additional information related to the process and concluded by stating that CACC has been tasked with providing a site recommendation on or before June 15th, 2023 to the state legislator.

Council Discussion followed.

4. PUBLIC COMMENTS.

Arlene Adams a citizen of Graham, Washington expressed her opposition to a potential Pierce County airport.

Mary Hargrove expressed opposition to a potential Pierce County airport.

Sheryl Thuline, a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

George Wearn, a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Lloyd Rowe a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Ashley Little a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Ryan Gerald a citizen of Puyallup, Washington expressed opposition to a potential Pierce County airport.

Tana Cope a citizen of East Pierce County, Washington expressed opposition to a potential Pierce County airport.

James, a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Chuck Nunnally a citizen of Orting, Washington expressed opposition to a potential Pierce County airport.

Ken Woodring a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Lucy Clayburn expressed opposition to a potential Pierce County airport.

Micha Ide a citizen of Unincorporated Pierce County, Washington expressed opposition to a potential Pierce County airport.

Kristen Pool a citizen of Unincorporated Pierce County, Washington expressed opposition to a potential Pierce County airport.

Heather Johnson a citizen of Yelm, Washington expressed opposition to a potential Pierce County airport.

Takako, a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Jake Pool a citizen of Central Pierce County, Washington expressed opposition to a potential Pierce County airport.

Debbie Parsons a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

Cheryl a citizen of Graham, Washington expressed opposition to a potential Pierce County airport.

5. CONSENT AGENDA.

- A.** Payroll Claims and Warrants.
- B.** Meeting Minutes of November 9th and 16th, 2022.
- C.** AB22-90 – 2023 Legislative Priorities.

Councilmember Moore made a motion to approve consent agenda as prepared. Seconded by Councilmember Gunther.

Motion passed (6-0).

6. NEW BUSINESS

A. AB-22-96 – 2022 Budget Amendment.

Finance Director Gretchen Russo briefed on 2022 Budget Amendments stating both the cemetery fund and parks fund are expected to exceed the original budget for expenditures. She stated the cemetery sales were 50% higher than anticipated, the columbarium was installed, and the cemetery's well was upgraded during 2022 causing unexpected disinterment expenditures. Finance Director Gretchen Russo requested an increase of \$46,000 for the cemetery fund. Finance Director Gretchen Russo also requested an increase of \$30,000 for the parks fund to cover additional staff costs for maintenance of the City parks and ballfields.

Deputy Mayor Hogan made a motion to Adopt Ordinance No. 2022-1100 an ordinance of the City of Orting, Washington, amending Ordinance No. 2021-1089 and Ordinance No. 2022-1094, adopting the city of Orting 2022 budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date. Seconded by Councilmember Koenig.

Motion passed (6-0).

B. AB22-94 – Council Discretionary Funds.

City Administrator Scott Larson briefed that City staff has worked with Council to identify uses for discretionary funds. He stated Council has requested that grant resolutions be prepared for their grants for 2022 Council Discretionary Funds as the following:

- \$1,500.00 – Orting Food Bank
- \$4,500.00 – The Opportunity Center of Orting (DBA the Haven)
- \$4,500.00 – Orting Jr. Cardinals Baseball
- \$3,000.00 – The Orting Senior Center
- \$1,500.00 – The Recovery Café
- \$3,000.00 – challenge coins

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

Next Regular Meeting: November 30th, 2022 7:00pm

Broken down by Councilmember:

Gunther: Challenge Coins - \$3,000.00

Moore: \$3,000.00 - The Opportunity Center of Orting (DBA the Haven)

Tracy: Orting Senior Center - \$3,000.00

Hogan: Orting Jr. Cardinals Baseball - \$3,000.00

Bradshaw: Orting Jr. Cardinals Baseball - \$1,500.00, Recovery Café - \$1,500.00

Koenig: Orting Food Bank - \$1,500.00, Opportunity Center of Orting (DBA the Haven) - \$1,500.00.

Deputy Mayor Hogan made a motion to Adopt Resolution No. 2022-30, 2022-31, 2022-32, 2022-33, 2022-34, 2022-35, resolutions of the City of Orting, Washington, declaring a public purpose and authorizing a City grant of funds to Orting Food Bank, The Opportunity Center of Orting (DBA the Haven), Orting Jr. Cardinals Baseball, Orting Senior Center, Recovery Café of Orting, and challenge coins. Seconded by Councilmember Gunther.

Motion passed (6-0).

C. AB22-80 – 2023 Grants.

City Administrator Larson briefed that there was about \$13,000 appropriated into the 2023 Budget for grants which are separate from the funds coming out of the 2022 Budget. He then briefed the breakdown as the following:

2022 Budget:

Orting Food Bank - \$3,000.00

Opportunity Center of Orting (DBA the Haven) - \$7,879.21

Orting Valley Farmer's Market - \$6,000.00

2023 Budget:

Opportunity Center of Orting (DBA the Haven) - \$1,249.00

Orting Senior Center - \$12,000.00

Orting Chamber of Commerce (2023 Tourism Fund) - \$3,000.00

Councilmember Koenig made a motion to adopt Resolution No. 2022-36, 2022-37, 2022-38, 2022-39, 2022-40, resolutions of the City of Orting, Washington, declaring a public purpose and authorizing a City grant of funds to Orting Food Bank, Opportunity Center of Orting (DBA the Haven), Orting Valley Farmer's Market, Orting Senior Center, and Orting Chamber of Commerce. Seconded by Councilmember Tracy.

Motion passed (6-0)

D. AB22-95 – Canceling December 21st and 28th, 2022 meetings.

Councilmember Gunther made a motion to cancel the study session scheduled on December 21, 2022 and regular business Council meeting scheduled on December 28, 2022. Seconded by Councilmember Moore.

Motion passed (6-0).

7. EXECUTIVE SESSION.

No executive session.

8. ADJOURNMENT.

Deputy Mayor Hogan made a motion to adjourn. Seconded by Councilmember Williams.

Motion passed (6-0).

Mayor Penner adjourned the meeting at 9:20pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
January 11th, 2023
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:01pm. Councilmember Gunther led the Pledge of Allegiance.

Councilmembers present: Councilmembers Tod Gunther, Chris Moore, Don Tracy, Gregg Bradshaw, Melodi Koenig and Deputy Mayor Hogan.

Absent: Councilmember Williams.

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Administrative Assistant Danielle Charchenko, City Attorney Charlotte Archer, Capital Projects Manager John Bielka, Engineer JC Hungerford.

Deputy Mayor made a motion to excuse Councilmember Williams. Seconded by Councilmember Bradshaw.

Motion passed (6-0).

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Gunther made a motion that the re-appointment of Judge Curry be moved to item 4A. Seconded by Councilmember Bradshaw.

Motion passed (6-0).

2. PUBLIC COMMENTS.

Matthew Marquez spoke and expressed his opposition to a potential Pierce County Airport.

Mr. Brad Malone approached the dais with paperwork to hand to the Mayor. Mr. Malone set the paperwork on the dais and Mayor Penner determined the meeting to be out of order. Mayor Penner recessed the meeting until order could be regained.

Mayor Penner reconvened the meeting once order was restored.

3. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of November 30th, 2022.

Deputy Mayor Hogan made a motion to approve consent agenda as prepared. Seconded by Councilmember Moore.

Motion passed (6-0).

*Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219
Next Regular Meeting: January 25th, 2023 7:00pm*

4. NEW BUSINESS.

A. AB22-03 – Reappointment of Judge John Curry.

Councilmember Bradshaw made a motion to approve Ordinance No. 2023.1101, confirming the Mayoral appointment of John F. Curry to the position of Orting Municipal Court Judge for a four-year term to commence on January 1, 2023 and setting the annual compensation amounts. Seconded by Councilmember Koenig.

Motion passed (6-0).

Mayor Penner swore in Judge John Curry as the Orting Municipal Court Judge.

B. AB23-01 – Council Committee Assignments.

City Administrator Scott Larson briefed on the selection process of Council Committees. He stated tonight is the first step and that Council will select a committee to discuss and recommend members to serve respectively on the Public Works, Public Safety, and Community and Government Affairs Committee.

Council discussion followed.

Councilmembers Bradshaw and Moore both volunteered to be on the committee to select members for committees and made a brief statement to Council as to why they would like to serve on the committee.

A roll call vote was called to determine whether Councilmember Moore or Bradshaw would serve on the committee.

*Councilmember Moore – 2 votes
Councilmember Bradshaw – 4 votes*

Councilmember Bradshaw will work with the Deputy Mayor and Mayor Penner to recommend Council Committee selections.

C. AB23-02 – Selection of Deputy Mayor

Mayor Penner briefed on the position of Deputy Mayor and outlined the process for voting on a Deputy Mayor for the 2023 year. He briefed that he will not be making a tie maker vote this evening and that selection process would be moved to another day when seven councilmembers were present.

Council discussion followed.

Deputy Mayor Hogan called for nominations for Deputy Mayor.

Councilmember Gunther – self nomination.

Councilmember Moore – self nomination.

Councilmember Tracy – Deputy Mayor Hogan.

Councilmember Bradshaw – self nomination.

Deputy Mayor Hogan – no nomination.

Councilmember Koenig – no nomination.

Council discussion followed and nomination statements for those seeking the position of Deputy Mayor followed.

Mayor Penner called for a role call vote of the Council on the nominations.

Bradshaw – Bradshaw

Gunther – Gunther

Hogan – Bradshaw

Koenig – Gunther

Moore – Moore

Tracy – Hogan

2 votes – Bradshaw

2 votes – Gunther

1 vote – Moore

1 vote – Hogan

Councilmembers Moore and Hogan were removed for consideration.

Mayor Penner called for roll call vote of the remaining Deputy Mayor candidates – Councilmembers Bradshaw and Gunther.

Tracy – Bradshaw

Moore – Bradshaw

Koenig – Gunther

Hogan – Bradshaw

Gunther – Gunther

Bradshaw – Bradshaw

4 votes – Bradshaw

2 votes – Gunther

Councilmember Bradshaw was appointment Deputy Mayor for the 2023 year.

Mayor Penner briefed that since Councilmember Bradshaw was elected Deputy Mayor for the 2023 year, the committee for the appointing Councilmembers to Council Committees would now need another member since it is comprised of the Deputy Mayor, the Mayor, and a Councilmember. Councilmember Moore was selected to serve on the committee.

D. AB23-08 – Planning Commission Appointments.

Mayor Penner asked that the item of planning commission appointments be pulled from the agenda and stated that he will re-present the appointments at the next Council meeting.

Council discussion followed.

Selection of Deputy Mayor Clarification

City Clerk Kim Agfalvi asked Attorney Charlotte Archer a qualifying question about the selection of Deputy Mayor. Attorney Archer stated that there does need to be a motion made to confirm the selection of Deputy Mayor for the 2023 year.

Deputy Mayor Hogan made a motion to approve Councilmember Bradshaw as the Deputy Mayor for 2023. Seconded by Councilmember Moore.

Motion passed (6-0).

4. EXECUTIVE SESSION.

City Attorney Charlotte Archer briefed that the meeting would be recessed to executive session pursuant to RCW 42.30.110.(1)(i) to discuss pending or threatened litigation when public discussion of the item could have adverse legal or financial consequence for the agency to begin at 7:50pm for thirty minutes with no action to follow.

7:50pm executive session began.

8:20pm executive session extended for 61 minutes.

Executive session ended at 9:21pm.

5. ADJOURNMENT.

Mayor Penner adjourned the meeting at 9:22pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
January 18th, 2023
6:00 p.m.

Deputy Mayor Greg Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Tracy led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Tod Gunther, Don Tracy, John Williams, Greg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

Absent: Councilmember Moore.

Staff present: Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Administrative Assistant Danielle Charchenko, Acting Police Chief Devon Gabreluk, Wastewater Supervisor Steve Daskam, City Planner Wayne Carlson, Engineer JC Hungerford.

2. STAFF REPORTS.

Engineering

Engineer JC Hungerford briefed on the following:

- Pre-application for PUD for Rainier Meadows Phase 2.
- Supporting public works on back up documentation for relining the sewer lines in town.
- Working with Building Department on community rating system for flood insurance.
- Bridge design will be completed January 31st for final submittal to WASDOT.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Working on fulfilling public records requests.
- Briefed on upcoming events the City is participating in.

Activities and Events

Executive Assistant Danielle Charchenko briefed on the following:

- Parks and Recreation activities that are currently running or will begin in the next week.

Finance

Finance Director Gretchen Russo briefed on the following:

- Updated on front lobby repair and the availability of parts to complete the repair.
- 2020-2021 audit is almost complete.

- Finishing up paying bills for 2022 and period thirteen.
- Working with Chief Gabreluk for Emergency Management for the City of Orting.
- City Clerk Kim Agfalvi and Finance Director Gretchen Russo will be attending a class at the Puyallup EOC to become disaster trainers for citizens.

Police

Police Chief Devon Gabreluk briefed on the following:

- Down two positions and backgrounding three applicants for potential hire.
- Code enforcement officer position will be transitioned to City Hall.
- The City of Orting is looking for two non-law enforcement citizens to join the Pierce County Force Investigation Team and the posting will be out soon.
- Police Department is working on building the Community Service position and may see a few promotions this year.

Public Works

Wastewater Supervisor Steve Daskam briefed on the following:

- Maintenance is trimming bushes and pre-prepping for Daffodil parade.
- Working on goals with all employees.
- Water group is working on well one and are removing the media from the filters and are running tests on them.
- No violations, warnings, or triggers for wastewater group in 2022.
- Will be doing community outreach on what is allowed to be flushed down the toilet.

City Administrator

City Administrator Scott Larson briefed on the following:

- New code enforcement Jorge Rodriguez will be starting on Monday, January 23, 2023.
- Invited interested staff and Council members to attend the Chocolate Stroll on January 11th, 2023.
- City Administrator Larson has been appointed to the RCC ILA rewrite committee.
- City has been receiving feedback on the Main Parks Master Plan from the online website where citizens are giving feedback.

Mayor Penner

Mayor Josh Penner briefed on the following:

- Lobbying efforts in Olympia.
- Updated on bridge funding.
- State Route 162 corridor updates and lobbying efforts to get a two way left turn lane at High Cedars.
- Potential Pierce County Airport.
- HB 1110 – that would allow fourplexes or six-plexes to be built on individual lots.

3. AGENDA ITEMS.

A. AB23-12 – Sign Code Amendments.

City Planner Wayne Carlson briefed on the potential sign code amendments and stated the amendments are being proposed to address concerns with businesses that have monument signs and the allocation of signage they would be allowed based on current regulations. He briefed that the

amendments would allow for a free-standing signage amount and a building façade signage to have separately calculated limits.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th, 2023 for public hearing and decision.

B. AB23-13 – 2022 Comprehensive Plan Amendments.

City Planner Wayne Carlson briefed on the 2022 Comprehensive Plan Amendments and stated that there are two amendments proposed. The first one is a submitted application from Orting Public Schools for approximately 65 acres to be rezoned from Mixed Use Town Center North (MUTCN) to Public Facilities (PF) to accommodate future development of a new elementary school to provide for an increase in student enrollment and other educational and public support uses. He stated that the proposed amendment is consistent with the cities zoning code and he stated there are currently no plans or active projects that would impact this request.

The second proposed amendment is to add the Capital Facilities Chapter of Orting's Comprehensive Plan to ensure the Comprehensive Plan is consistent with the recently adopted Parks, Trails, and Open Space Plan (PTOS) (adopted February 2022). The proposed amendments include revising the level of service standards for parks and adopting two new policies. This amendment also includes adopting the PTOS Plan by reference as the City's Parks and Recreation chapter to ensure the City is meeting all requirements of the Growth Management Act.

Council discussion followed.

Ms. Liz LeRoy from the Orting School District briefed and gave an overview of her position with the District, briefed on the overcrowding at the current schools, and stated that there are only approximately 25 acres that are buildable or usable of the parcel that was purchased. She stated that traffic is a major concern of the district and that the district has a goal of partnering with the city. She briefed on the upcoming bond on the ballot in February 2023 and stated the district is working on long range plans to address traffic and other concerns of the citizens of Orting.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th, 2023 for public hearing and decision.

C. AB23-18 – SMAP Phase 3.

Engineer JC Hungerford briefed on the scope and budget for Phase 3 of the Stormwater Management Action Plan (SMAP). This is required by the Washington Department of Ecology. He gave a brief overview of phases one, two, and three and stated that phase three will complete the SMAP process that is due on March 31, 2023.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

D. AB23-17 – Lobby Storefront Rebuild.

City Administrator Scott Larson briefed on the temporary storefront in place, stated the driver that damaged the lobby was insured, and briefed that most of the cost of the rebuild will be borne by the driver that caused the damage. He briefed on the items that have to be replaced and costs of the rebuild. He stated that staff is asking that Council allocate \$90,000.00 to the rebuild project and that the costs will be reimbursed by the insurance company.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

E. AB23-04 – Accounting Software.

Finance Director Gretchen Russo briefed that staff is asking permission to sign the contract to purchase a new accounting/billing program. She briefed that in March of 2021, she reached out to multiple local cities to inquire about their financial software systems and only two systems were mentioned – Springbrook and Tyler Technologies. After reviewing the financial system vendors for service, cost and functionality, she stated staff is recommending the award of the contract to Springbrook Express.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

F. AB23-09 – ADA Transition Plan.

City Administrator Scott Larson briefed on the ADA Transition Plan and stated that it is part of the compliance with the American's with Disabilities act. He briefed that the City needs to complete an inventory of our facilities and report progress to the federal government that the City of Orting is making progress to be more ADA complaint. Once completed, the information collected will be analyzed and a Program Access Plan will be created. The Program Access Plan will identify facilities that are not in compliance with ADA accessibility guidelines, identify how those facilities can be made compliant, and will propose a schedule to address those facilities that are not compliant.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

G. AB23-06 – Cannabis License Allotment.

City Administrator Scott Larson briefed that the City of Orting received a letter from the state stating that there are 44 open cannabis licenses available as part of their social equity program. He stated that staff is bringing the item to Council for direction.

Council discussion followed.

Action: No action will be taken.

H. AB23-10 - Compost Procurement Ordinance.

City Administrator Scott Larson briefed that In March 2022, HB 1799 was signed into Washington law. The primary goal of the law is to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions. This reduction will occur through the production of compost from the diverted organic materials. As more organic materials are diverted and recycled, it is critical that the compost manufactured be procured by local jurisdictions and others to support the economic viability of these processes and programs. HB 1799 encourages most cities and counties in Washington to adopt a compost procurement ordinance by January 1, 2023. He briefed the ordinance was drafted by City Attorney Charlotte Archer for consideration by Council.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

I. AB23-01 – Council Committees 2023.

Mayor Penner briefed on Council Committees and stated that an appointment committee has been formed and that the committee will make recommendations to Council on who shall be assigned to what committee. Councilmember Bradshaw briefed on Councilmembers preferred committee requests and stated that it appears that all Councilmembers will most likely get their first preference.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

J. AB23-11 – Council Rules of Procedure Amendment.

Councilmember Koenig briefed that she was recommending that Council rescind the rule change that was passed in 2022 that amended the Council Rules of Procedure to omit the committee reports from the study sessions. She also briefed that she would like to add Emergency Management Committee reports to the briefings.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

K. AB23-05 – Library Lease.

City Administrator Scott Larson briefed that staff met with the library in the fall and winter to discuss the lease that was in place. He stated that there were discussions around scheduling the Multi-Purpose Room (MPC), adjusted the annual fee for the facility, and clarified cleaning responsibilities for the building.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

L. AB23-02 – 2023 Meeting Dates.

City Clerk Kim Agfalvi briefed on the 2023 meeting schedule, stated no dates had to be moved due to holidays, highlighted upcoming special meetings and conferences, and briefed that attached to the packet was a meeting calendar that has all City meetings added to one calendar for convenience. City Administrator Scott Larson asked that the Council goals meeting be moved to a different date for staff to prepare goals to present to Council. Mayor Penner briefed that there is an error in the calendar and that staff will rework the schedule to have a joint Council meeting and Study Session on June 14, 2023 to accommodate for Council to attend the AWC conference in Spokane.

Council Discussion followed.

Action: Move forward to regular business meeting on January 25th as a standalone item.

M. AB23-07 – Murrey’s Disposal Rate Increase.

City Administrator Scott Larson briefed that the Franchise Agreement between the City of Orting and Murrey’s Disposal, effective April 2012, provides for an annual CPI adjustment equal to 80% of the change in the first half semiannual percentage change in the Consumer Price Index for All Urban Consumers, U.S. Department of Labor, Seattle-Tacoma-Bellevue area for the year preceding the rate adjustment. He briefed that eighty percent of the CPI change for this period is 7.15%. Section 8.3.1 of the Agreement provides for disposal fee adjustments to be made to collection rates to reflect changes to the Pierce County disposal fees. On March 1, 2023 the landfill rate in Pierce County will increase

from \$166.45 per ton to \$171.23 per ton. He stated that Murrey's must notify the city 60 days before the increase which is effective March 1, 2023, and notify their customers 45 days before the increase.

Josh Metcalf from Murrey's disposal briefed and added insights into the composting ordinance and the overall goal of the ordinance. He also briefed on the rate increases for Murrey's disposal.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

N. AB23-14 - Carbon River Pump Station.

Wastewater Supervisor Steve Daskam briefed on the Carbon River pump station pumps and stated that they serve over five hundred homes and that the pumps are over eighteen years old. He stated the request is to replace both pumps and rebuild one of the existing pumps as a spare.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

O. AB23-16 – Pierce County Regional Council Alternate.

Mayor Penner briefed on the Pierce County Regional Council and what the purpose of the Council is. He briefed that he has the primary designee for the Pierce County Regional Council and is asking that Council reconfirm his appointment to the Council for the 2023 year. He asked for volunteers from Council to serve as an alternate for Pierce County Regional Council and briefed on the day and times that they meet. Councilmember Melodi Koenig stated that she would like to serve as an alternate for the Pierce County Regional Council.

Council discussion followed.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

P. AB 23-15 – Flood Control District Representative.

Mayor Penner briefed that the current Flood Control District Representative is Public Works Director Greg Reed and that he has submitted his intent to retire in early May 2023. He briefed that there is benefit to appoint a councilmember to the Flood Control District Advisory Board and that the Board was instrumental in helping the City obtain funding for previous levee projects. Mayor Penner stated that Councilmember Moore reached out and asked for opportunities to serve on a board and that he is recommending Councilmember Moore to serve as the City representative to the Flood Control District.

Action: Move forward to regular business meeting on January 25th as a consent agenda item.

4. EXECUTIVE SESSION.

No executive session.

5. ADJOURNMENT.

Deputy Mayor Hogan recessed the meeting at 8:44pm.

ATTEST:

Joshua Penner, Mayor

Kimberly Agfalvi, City Clerk



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Springbrook Express Accounting Software.	AB23-04	CGA		
		1.4.2023	1.18.2022	1.25.2023
	Department: Finance			
	Date Submitted: 12.27.2022			
	Cost of Item: \$52,195- full year subscription cost \$20,585 2023 Subscription amount will be prorated based upon implementation date (Mar/Apr) Estimated to be 75% of total \$20,585 or \$15,439. Implementation one-time cost \$31,710			
Amount Budgeted:		<u>\$52,195</u>		
Unexpended Balance:		<u>\$</u>		
Bars #:		Multiple account codes		
Timeline:				
Submitted By:		Gretchen Russo		
Fiscal Note:				
Attachments: Springbrook Express Quote				
SUMMARY STATEMENT:				
<p>The current accounting, billing and permitting software needs to be replaced. This system was created over a decade ago and is based upon coding which slows down processing. This current system does not have any true monthly, quarterly or budgeting reports that facilitate the communication of the City’s financial status.</p> <p>A formal “Request for Proposal” (RFP) process was not done. Per our Purchasing policy, service contracts estimated to be less than \$50,000 no competitive process is required but staff should be able to show that the price is reasonable and the provider is qualified. The first-year’s cost will be less than \$50,000 (due to a pro-rated cost).</p> <p>In March of 2021, I reached out to multiple local cities to inquire about their financial software systems. Only two systems were mentioned – Springbrook and Tyler Technologies. After reviewing three financial system vendors for service, cost and functionality, we are recommending the award of the contract to Springbrook Express.</p> <p><u>Springbrook</u> The Cities of Fircrest, Dupont and Milton all recommended Springbrook Express. Orting’s annual subscription cost for Spring brook is \$20,485.</p>				

Tyler Technologies

Tyler Technologies Munis platform was recommended by Sumner; however, their annual subscription cost is \$63,000. The City of Yelm also uses Tyler Technologies Eden program but they are planning on reviewing a new financial software system in the future.

gWorks

gWorks also offers a financial system; however, after talking to them it was evident that their current clients reside out of state which triggers sales tax and state financial reporting concerns. A quote was not requested because of these functionality concerns.

Springbrook rated highest in all three categories – service, cost and functionality.

RECOMMENDED MOTION: Motion:

To authorize the Mayor to sign a contract with Springbrook Express for their software program in an amount to not exceed \$52,195.

Order Form: Q-04845-1
 Date: 8/22/2022, 9:02 AM
 Expires On: 12/30/2022



Phone: (866) 777-0069
 Email: info@sprbrk.com

Ship To:
 Gretchen Russo
 Orting, WA - City of
 110 Train St SE
 Orting, Washington 98360
 grusso@cityoforting.org

Bill To:
 Gretchen Russo
 Orting, WA - City of
 110 Train St SE
 PO Box 489
 Orting, Washington 98360
 grusso@cityoforting.org

Account Manager	E-mail	Phone Number	Payment Terms
Jason Laulainen	jason.laulainen@sprbrk.com	(503) 765-8801	Net 30

Annual Product Pricing				
PRODUCT	RATE	QTY	DISC (%)	NET PRICE
Utility Billing Essential Subscription	USD 6,450.00	1	34.884	USD 4,200.00
Permitting Essentials Subscription	USD 5,250.00	1	49.524	USD 2,650.00
Cash Receipting Essentials Subscription	USD 4,705.00	1	38.363	USD 2,900.00
Financial Essentials Subscription	USD 5,250.00	1	20.000	USD 4,200.00
Payroll Essentials Subscription	USD 5,725.00	1	27.511	USD 4,150.00
Enterprise User Subscription	USD 265.00	9	0.000	USD 2,385.00
Annual Product Pricing Total:				USD 20,485.00

Fixed Fee Professional Services					
PRODUCT	RATE	DESCRIPTION	QTY	DISC (%)	NET PRICE
Fixed Fee Professional Services	USD 8,500.00	Utility Billing Setup and Training	1	10.000	USD 7,650.00
Fixed Fee Professional Services	USD 8,000.00	Permitting Setup and Training	1	5.500	USD 7,560.00
Fixed Fee Professional Services	USD 1,500.00	Cash Receipting Setup and Training	1	40.000	USD 900.00
Fixed Fee Professional Services	USD 8,000.00	Financial Setup and Training	1	10.000	USD 7,200.00
Fixed Fee Professional Services	USD 10,500.00	Payroll Setup and Training	1	20.000	USD 8,400.00
Fixed Fee Professional Services Total:					USD 31,710.00

Grand Total: USD 52,195.00

* excludes applicable sales tax

Order Details

Customer Name: Orting, WA - City of

Customer Contact: Gretchen Russo

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
<https://sprbrk.app.box.com/v/express-master-agreement>

Term(s): 3 Years

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

- This Order Form shall become effective as of the last date of signature (the "Effective Date")
- Order Start Date: Software Licenses, Subscriptions, Maintenance, and Hosting commence upon the earlier of a) date of delivery* or log-in to hosted software to Customer; or b) 60 days after Order Form Effective Date.
- Any Software Licenses or Hardware are one-time non-refundable purchases.
- Subscriptions, Maintenance, Hosting, and Support ("Recurring Services") continue from the Order Start Date through the term listed in this Order Form (or if not listed, one (1) year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.
- Subscription Service fees and any other recurring fees will be subject to an automatic annual increase by not more than seven percent (7%) of the prior year's Subscription Service fees ("Standard Annual Price Increase").

*The date of delivery of software to the Customer is the date the software is made available to the customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional logins to end-users and the Customer go-live in a production environment.

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

Items Ordered

Invoice Timing

Estimated Professional Services, On-site Professional Services, and Travel Expenses*:

Monthly, in arrears for services in the prior month unless specified in Special Terms.

Fixed Fee Professional Services:

The Effective Date of this Order Form unless specified in Special Terms.

Managed Services:

Annual Report Services, begin upon the Effective Date and continue through June 30th of the signed year. Specialized training services begin upon the Effective Date and continue for four (4) months. Annual Support Plus Services, begin upon the Effective Date and continue for one year.

Hardware:

Upon the Effective Date of this Order Form.

Software Licenses, Subscriptions, Maintenance, and Hosting (New):

Annually in advance upon Order Start Date.

Software Licenses, Subscriptions, Maintenance, and Hosting (Renewal):

Sixty (60) days in advance of the Order Start Date.

*Professional Services pricing is based on expected hours using Springbrook's standard implementation methodology. Actual hours and billings may vary from this estimate. Please note that only when project costs exceed \$5,000 of this estimate, a signed change order will be required to continue work. Changes under \$5,000 will continue to be delivered and billed accordingly. On-site Professional Services will be subject to a daily minimum rate irrespective of hours on-site. All travel costs associated with on-site travel will be billed as incurred.

Special Order Terms

Special Order Terms (if any):

Order to commence upon product delivery with an anticipated date of March 2023, contingent upon council approval in January 2023. The customer shall notify Springbrook once approval has been received. In the event customer determines that product delivery is needed prior to March of 2023, the customer may send a written request to Springbrook.

By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

Orting, WA - City of

Signature: _____

Signature: _____

Name (Print): _____

Name (Print): Gretchen Russo

Title: _____

Title: Finance Director

Date: _____

Date: _____

Purchase Order # (if required) _____



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: ADA Transition Plan.	AB23-09			
			1.18.2023	1.25.2023
	Department:	Administration		
	Date Submitted:	1.9.2023		
Cost of Item:	<u>\$54,039</u>			
Amount Budgeted:	<u>\$54,039</u>			
Unexpended Balance:	<u>\$ 0</u>			
Bars #:	Various			
Timeline:	8 months			
Submitted By:	John Bielka			
Fiscal Note:				
Attachments: ADA Transition Plan by SCJ				
<p>SUMMARY STATEMENT: The Americans with Disabilities Act (ADA) enacted on July 26, 1990, and as amended, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, telecommunications, transportation, and access to public accommodations. The ADA is a companion civil rights legislation with the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. This legislation mandates that qualified disabled individuals shall not be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity.</p> <p>The ADA is divided into five parts covering the following areas: Title I: EMPLOYMENT, Title II: PUBLIC SERVICES Title III: PUBLIC ACCOMMODATIONS, Title IV: TELECOMMUNICATIONS , & Title V: MISCELLANEOUS PROVISIONS. Title II dictates that a public entity must evaluate its services, programs, policies, and practices to determine whether they are in compliance with the nondiscrimination regulations of the ADA. To comply with this requirement, the CITY needs to conduct an inventory of its facilities within the right of way.</p> <p>Once completed, the information collected will be analyzed and a Program Access Plan will be created. The Program Access Plan will identify facilities that are not in compliance with ADA accessibility guidelines, identify how those facilities can be made compliant, and will propose a schedule to address those facilities that are not compliant.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve the scope and budget for professional services as described for completion of an ADA Transition Plan with SCJ Alliance for \$54,039.00.				



SCOPE OF WORK ADA Transition Plan Orting, Washington

Prepared For: John Bielka/City of Orting

Prepared By: Lisa Reid/SCJ Alliance

Date Prepared: December 10, 2022

Introduction and Project Understanding

This scope of work covers the preparation of an ADA Transition Plan.

ADA Transition Plan

The Americans with Disabilities Act (ADA) enacted on July 26, 1990, and as amended, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, telecommunications, transportation, and access to public accommodations. The ADA is a companion civil rights legislation with the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. This legislation mandates that qualified disabled individuals shall not be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity.

The ADA is divided into five parts covering the following areas:

- Title I: EMPLOYMENT
- Title II: PUBLIC SERVICES
- Title III: PUBLIC ACCOMMODATIONS
- Title IV: TELECOMMUNICATIONS
- Title V: MISCELLANEOUS PROVISIONS

This scope of work focuses on Title II, Public Services. This title prohibits state and local governments from discriminating against persons with disabilities or from excluding participation in or denying benefits of programs, services, or activities to persons with disabilities. Title II dictates that a public entity must evaluate its services, programs, policies, and practices to determine whether they are in compliance with the nondiscrimination regulations of the ADA.

To comply with this requirement, the CITY will begin the process of conducting an inventory of its facilities within the right of way. Once completed, the information collected will be analyzed and a Program Access Plan will be created. The Program Access Plan will identify facilities that are not in compliant with ADA accessibility guidelines, identify how those facilities can be made compliant, and will propose a schedule to address those facilities that are not compliant.

This scope and the attached fee assume that an NTP for this work will be received by March 2023. If later than that date, the fee will need to be updated to reflect new labor rates.

Project Location

The ADA Transition Plan will cover the entire city limits of Orting, Washington. Orting is located in northwestern Washington, approximately 20 miles southeast of Tacoma as shown in Figure 1. Figure 2 on the next page shows the city limits and all city streets by functional classification.

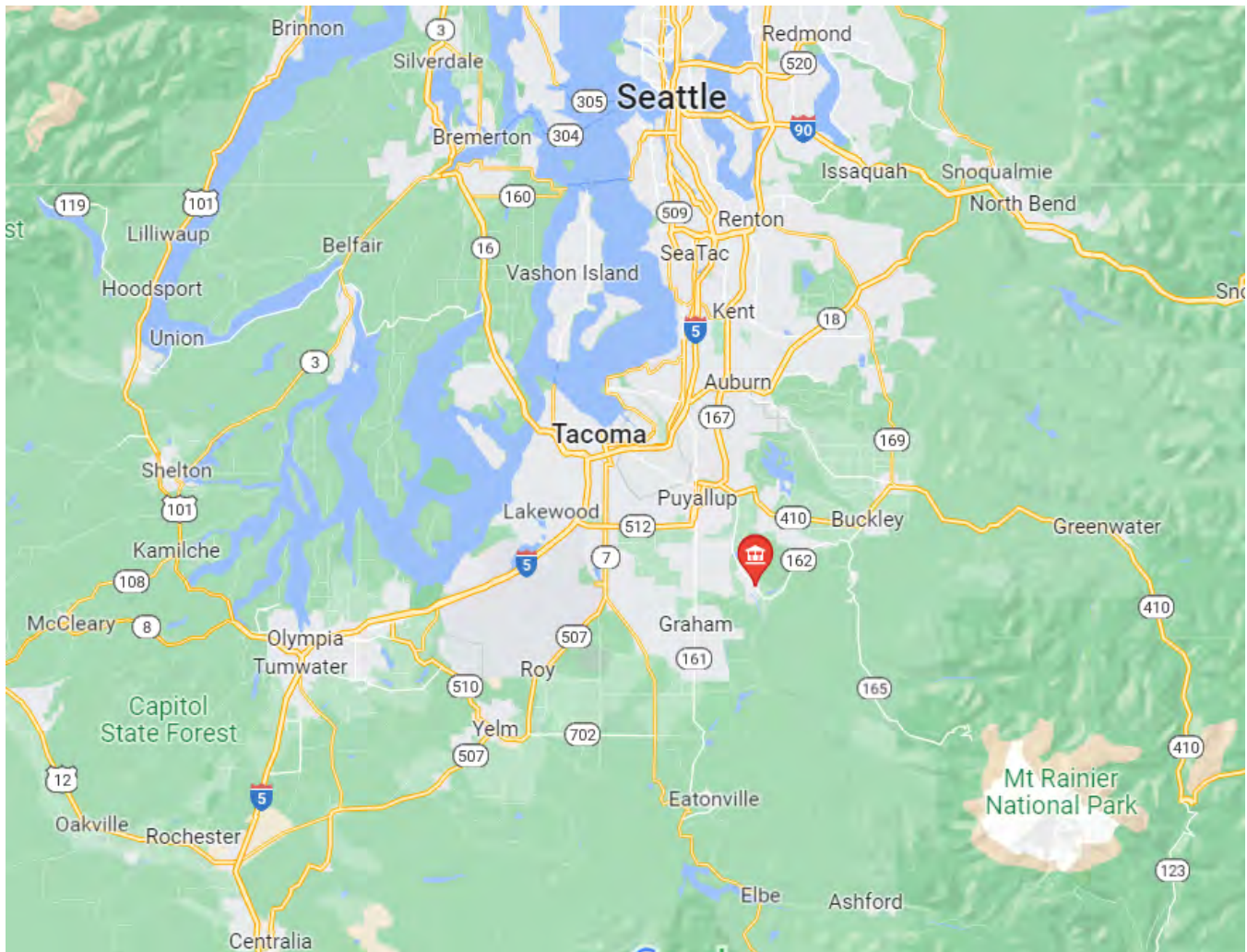


Figure 1. Vicinity Map for Orting, Washington

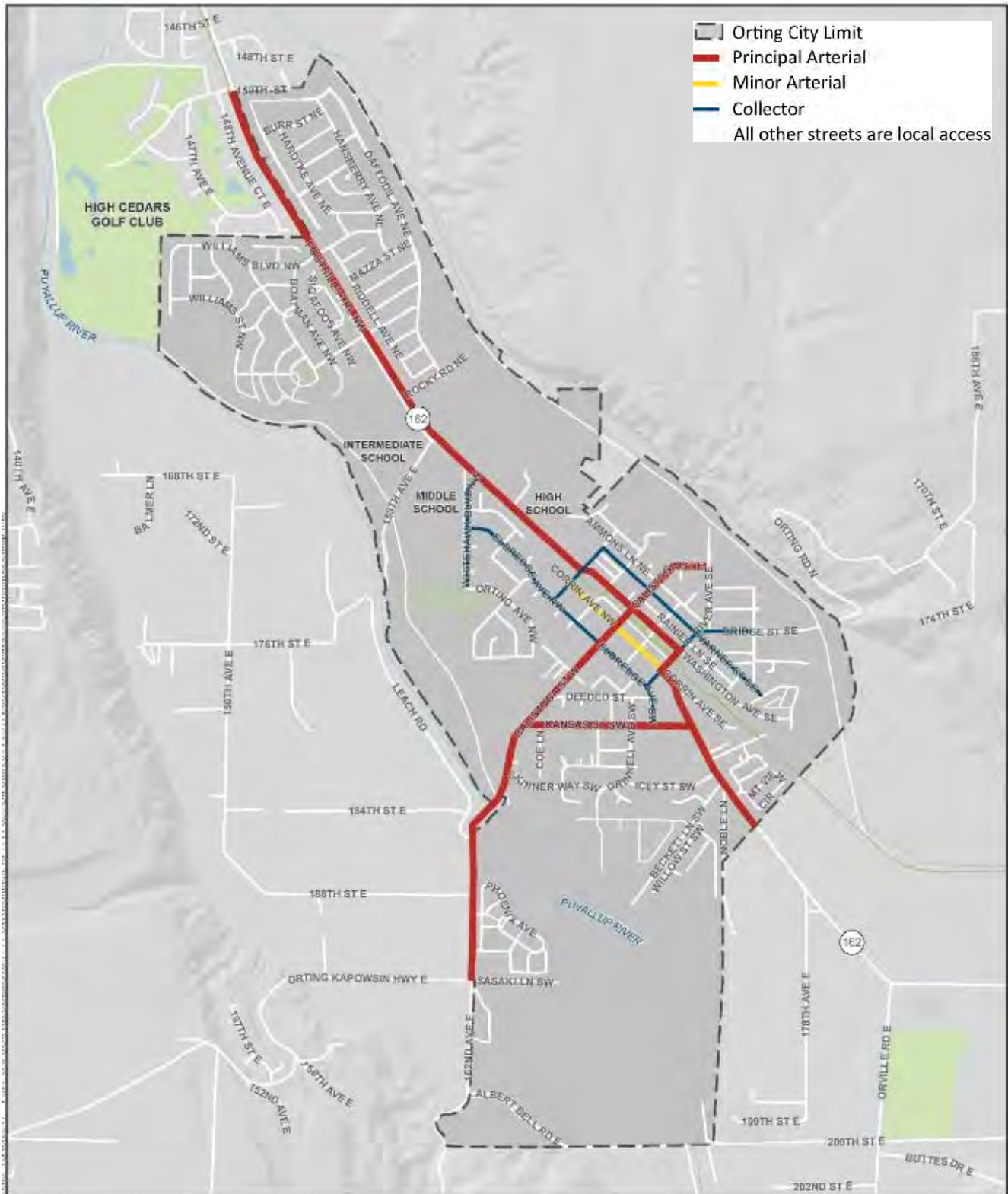


Figure 2. City Limits and Street Functional Classification

In addition to the street network, the City is home to a robust park network, a cemetery, and handful of City properties with buildings and maintenance facilities that are included in the ADA assessment and transition plan. The City of Orting parks include:

1. Triangle Park
2. Three Corners Park
3. Rainier Meadows
4. Calistoga Place
5. Skateboard Park
6. Whitehawk Park
7. Williams Park
8. Foothills Trail from north city limits to south city limits

Assumptions

- ◆ The ADA assessment will include a self-assessment of all streets in the city limits, all city-owned buildings and properties, and all city-owned parks facilities as noted above. It is assumed that no more than 10 buildings will be included.

Phase 1 Project Management

This phase includes tasks to plan, manage, and administer the work and provide quality assurance/quality control.

1) Management

- ◆ **Management:** Manage the project by directing and supervising staff and reviewing work for the duration of the project. This management is for the overall work rather than specific tasks.
- ◆ **Schedule and Budget:** Develop a critical path project schedule to match the scope of work. Identify task durations, predecessors, CITY reviews, deliverables, and milestones. Review and update the schedule on a monthly basis. Monitor earned value and actual costs on a biweekly basis. Provide monthly billing statements to the CITY including overall budget and schedule confirmation and review for each progress billing period.

2) Administration

- ◆ **Progress Reports:** Prepare and submit a bi-weekly progress report. Progress reports will show: (1) prior work performed, (2) current work planned, (3) schedule and budget status (including a 3-line earned value chart), (4) a summary of scope changes/added value, and (5) items needed from the CITY and/or others.
- ◆ **Progress Billings:** Prepare a monthly progress bill with weekly progress reports attached. Bills will show staff hours for each phase (i.e., Phase 1: Project Management).

- 3) Kick-Off Meeting
 - ◆ **Kick-off Meeting:** Prepare for and attend a project kick off meeting with the City to discuss the project, approach, and schedule.
- 4) Quality Control
 - ◆ **Quality Control:** Provide senior level review of task deliverables before submittal to the CITY.

Understanding

- ◆ Project management will be provided over an 8-month timeframe.
- ◆ Progress billings will be submitted monthly to the CITY.
- ◆ Timelines and milestones will be outlined in a master schedule using Microsoft Project and will be updated for each progress billing.
- ◆ Budget for peer checks for quality control is included within budget for individual work tasks.

Deliverables

- ◆ Weekly Progress Reports submitted via email in PDF
- ◆ Progress billings submitted monthly submitted via email in PDF
- ◆ MS Project schedule updates submitted via email in PDF

Phase 2 Evaluation of Facilities and Programs

The Evaluation of Facilities will identify programmatic and physical barriers that prohibit or limit accessibility to persons with disabilities. The ADA Transition Plan will identify and prioritize barriers to access; provide procedures, time schedules, and costs for remediation; and document the methodology of the process to help the City achieve accessibility.

The CONSULTANT will conduct a survey, review, and analysis of facilities, programs, services, and activities including the following Tasks.

- 1) Meet with designated City staff, hereinafter referred to as “ADA Committee,” to discuss project expectations, survey methodology, and a schedule for project deliverables. This will be an opportunity for the CONSULTANT to review and clarify questions related to the project's scope and familiarize themselves with important issues and availability of resources. It is the intention of CITY for the CONSULTANT to serve in a project management capacity throughout the project with general direction from the ADA Committee. This meeting will be held virtually.
- 2) Meet with a group of citizen stakeholders comprised of disability advocates, citizens with disabilities, and members of the general public, hereinafter referred to as the "ADA Advisory Team," to describe the process, timeline, and expectations associated with both phases of work, as well as receive any general input they may provide. This meeting will be held virtually.
- 3) Develop a database-driven APP to collect existing ADA field survey data and add it to the GIS database. This APP will be cloud-based and compatible with iOS or android tablets or phones. The CONSULTANT shall provide the CITY with an updated database-driven APP at project

- completion that allows for reviewing and updating progress in barrier removal. The database shall be searchable to generate progress reports and an annual compliance review checklist.
- 4) GIS data that records the information collected in the field survey shall be developed for each site (facility, park, right-of-way, etc.). At a minimum, the following information will be collected for inclusion in Task 2.8:
 - ◆ All data prepared in a digital format in GIS
 - ◆ Integrated photos of identified barriers, these will be linked by location in GIS
 - ◆ Recorded GIS locations of identified barriers
 - ◆ Survey data compiled using GIS
 - ◆ A checklist of the elements of the site that were evaluated
 - ◆ A detailed written description of identified barriers
 - ◆ A reference to the regulation being applied
 - ◆ Priority assigned to each identified barrier
 - ◆ A suggested remediation and the reference document for this remediation
 - ◆ Projected cost of each suggested remediation
 - ◆ Best practice suggestions should be noted as such
 - 5) Conduct field surveys of City parks and facilities that may be accessed by the public and are therefore required for review and inclusion by ADA. The surveys will focus on the evaluation of architectural barriers, including path of travel, both in the public right-of-way and within and around the facility. Data will be added to the GIS system developed for the pavement evaluation work under a different scope of work.
 - 6) Conduct field surveys of Public Rights-of-Way (PROW) surrounding parks and facilities. A site report will be prepared as outlined in Task 2.7. The survey shall include the following:
 - ◆ Sidewalks
 - ◆ Curb Ramps
 - ◆ Pedestrian Ramps
 - ◆ Traffic Signals Near Parks and FacilitiesData will be added to the GIS system developed for the pavement evaluation work under a different scope of work.
 - 7) Evaluate the City's programs, services, and activities. This includes employment procedures, emergency management plans, website design, communication formats, and City policies that affect the delivery and accessibility of goods and services to the public. The CITY will provide all plans and policies to be reviewed to the CONSULTANT.
 - 8) Compile field survey data collected and the evaluation of the City's programs, services, and activities into a Draft ADA Survey Report. Summary maps will be provided from the GIS data.
 - 9) Prepare a PowerPoint presentation that summarizes the findings of the Draft ADA Survey Report.
 - 10) Present the Draft ADA Survey Report to the ADA Committee. Solicit and record all comments and questions on the Draft ADA Survey Report. This meeting will be held virtually.

- 11) Produce a Final ADA Survey Report based on committee input, which will be a detailed report that summarizes the various deficiencies found.
- 12) Update the PowerPoint presentation that summarizes the findings of the Final ADA Survey Report and discusses changes made to the draft. This meeting will be held virtually.
- 13) Present the Final Draft ADA Survey Report to a joint meeting of the ADA Committee and the ADA Advisory Team. Solicit and record all feedback. This meeting will be held virtually.

Assumptions

- ◆ Due to limited City staff availability, it is the intent of CITY that these field surveys be conducted largely by the CONSULTANT. Surveys requiring City staff assistance will be coordinated through the ADA Committee and scheduled in a way that minimizes the impact to the regular workloads of the applicable staff members.
- ◆ The City will designate City staff that will serve on the ADA Committee and will coordinate the formation of this committee and scheduling of meetings with them and the CONSULTANT.
- ◆ The City will solicit and designate a group of citizen stakeholders comprised of disability advocates, citizens with disabilities, and members of the general public to serve on the ADA Advisory Team and will coordinate the formation of this team and scheduling of meetings with them and the CONSULTANT.

Deliverables

- ◆ Meeting agendas and summaries in Word and PDF
- ◆ Final copies of all Field Surveys tabulated in PDF
- ◆ Draft ADA Survey Report in PDF
- ◆ PowerPoint Presentation on the Draft ADA Facility Report in PPT
- ◆ Final ADA Survey Report in PDF
- ◆ PowerPoint Presentation on the Final ADA Facility Report in PPT
- ◆ ArcGIS database and shapefiles in AutoCAD

Phase 3 ADA Transition Plan

The CONSULTANT will prepare, present, and revise an ADA Transition Plan that includes all requisite information necessary to comply with Title II of the ADA, federal ADA Accessibility Guidelines (ADAAG), American Barriers Act (ABA), the Washington Building Code, and local accessibility regulations; including, but not limited to, the following:

- ◆ Methodology for the Self-Evaluation of existing barriers to accessibility
- ◆ Summary of the findings of the Self-Evaluation of facilities, policies, programs, and activities
- ◆ Recommendations of remedial measures to correct deficiencies and a methodology for the prioritization of barrier remediation
- ◆ Cost estimates of remediation measures
- ◆ Implementation schedule that includes milestones or measures of achievement for monitoring implementation
- ◆ A procedure for periodically reviewing and updating the Transition Plan

This work includes the following Tasks:

- 1) Develop an Outline of the ADA Transition Plan based on research and data collection, the facility survey report, recommended priority levels typically associated with each type of deficiency, and available funding as determined by working with the ADA Committee. Include any recommended changes to funding levels necessary to achieve the recommended goals.
- 2) Prepare a PowerPoint presentation that summarizes the Outline of the ADA Transition Plan.
- 3) Meet with the ADA Committee to review the Outline of the ADA Transition Plan, identify project priorities, and solicit feedback for refining the various components. This meeting will be held virtually.
- 4) Update the PowerPoint presentation of the Outline of the ADA Transition Plan to include ADA Committee input.
- 5) Meet with the City's Project Management Team to review the Outline of the ADA Transition Plan and the input from the ADA Committee, confirm project priorities, and solicit feedback for refining the various components. Document all suggestions. This meeting will be held virtually.
- 6) Incorporate any comments or changes necessary based on the meetings in Tasks 3.3 and 3.5 into the First Draft ADA Transition Plan.
- 7) Update the PowerPoint presentation to summarize the First Draft ADA Transition Plan.
- 8) Meet with members of the community at an advertised Open House, to be held in the evening on a weekday, to review the First Draft ADA Transition Plan, identify project priorities, and solicit feedback for refining the various components. Document all comments and suggestions. In addition to standard advertising requirements, the CONSULTANT shall engage in a concerted public outreach effort prior to this meeting using a variety of mediums. This effort should include, at a minimum, weekly advertisements in the newspaper of record in the four weeks leading up to the meeting, and a notice posted on the City's website for the same duration. Up to four (4) graphics boards will be prepared and printed for this meeting.
- 9) Meet with the ADA Committee to review the feedback from all teams and members of the public and develop recommendations for potential changes. Document all suggestions.
- 10) Prepare and produce a Second Draft ADA Transition Plan that incorporates public comments as discussed by the ADA Committee. The Plan shall be clear, concise, and user-friendly and shall include a detailed description of identified barriers, with photos, as well as the schedule or plan identified for removing those barriers and a summary of the public input received.
- 11) The CONSULTANT shall seek agreement from the ADA Committee and Project Management Team prior to presentation of the Second Draft ADA Transition Plan to the Council. This shall occur by circulating the Second Draft of the Circulation Plan for comment via email.
- 12) Prepare and produce a Final ADA Transition Plan that incorporates Council comments as appropriate.
- 13) Update the PowerPoint presentation to summarize the Final Draft ADA Transition Plan.

- 14) Present the Final ADA Transition Plan at a regularly scheduled City Council meeting for discussion and adoption.

Assumptions

- ◆ The City will designate City staff that will serve on the City’s Project Management Team and will coordinate the formation of this team and scheduling of meetings with them and the CONSULTANT.
- ◆ The CITY will provide a facility for the Open House.
- ◆ Fees for room rental, equipment, or refreshments for meetings or the open house are not included.

Deliverables

- ◆ Meeting agendas and summaries in Word and PDF
- ◆ Outline of the ADA Transition Plan in Word and PDF
- ◆ PowerPoint Presentation on the Outline of the ADA Transition Plan in PPT
- ◆ PowerPoint Presentation on the Outline of the ADA Transition Plan including ADA Committee input in PPT
- ◆ First Draft ADA Transition Plan in PDF
- ◆ PowerPoint presentation to summarize the First Draft ADA Transition Plan
- ◆ Open House Display Materials
- ◆ Second Draft ADA Transition Plan in PDF
- ◆ Final Transition Plan in PDF

Phase 99 Expenses

Expenses will be charged on a time and material basis and include items such as travel, mileage, plan reproduction, copies, etc.

End Scope of Work

Orting Scope - ADA Transition Plan 2022-1210.docx

Consultant Fee Determination Summary



SCJ Alliance

Client: City of Orting
 Project: ADA Transition Plan
 Job #: 21-000838
 File Name: Orting Fee - ADA Transition Plan 2022-1210.xlsm

Template Version: 4/4/2022
 Contract Type: Billing Rate Schedule

Consultant Fee Determination

DIRECT SALARY COST

<u>Classification</u>	<u>Hours</u>	<u>Fully Burdened Rate</u>	<u>Amount</u>
Principal	34.0	\$313.00	\$10,642.00
E4 Engineer	69.0	\$145.00	\$10,005.00
E1 Engineer	163.0	\$118.00	\$19,234.00
E1 Engineer	82.0	\$122.00	\$10,004.00
Graphic Designer	8.0	\$125.00	\$1,000.00
T2 Technician	16.0	\$95.00	\$1,520.00
Project Accountant	8.0	\$123.00	\$984.00

TOTAL SALARY COST

Total Salary Cost \$53,389.00

REIMBURSABLE EXPENSES

Copies, Printing, etc.	\$250.00
Mileage & Parking	\$400.00
Expenses Subtotal:	\$650.00

Total Estimated Budget: \$54,039.00

Consultant Labor Hour Estimate

SCJ Alliance



Client: City of Orting

Template Version: 4/4/2022

Project: ADA Transition Plan

Contract Type: Billing Rate Schedule

Job #: 21-000838

File Name: Orting Fee - ADA Transition Plan 2022-1210.xlsm

		Lisa Reid	Jordan Graham	Andrew Armstrong	Danyal Ali	Hillary Kirby	Cori Bengé	Kim Brown		
Phase & Task No.	Phase & Task Title	Principal	E4 Engineer	E1 Engineer	E1 Engineer	Graphic Designer	T2 Technician	Project Accountant	Total Direct Labor Hours & Cost	Total Cost
PHASE 01 PROJECT MANAGEMENT										
Task	Description									
1	Management	2.0	2.0					4.0	8.0	\$ 1,408.00
2	Administration	2.0						4.0	6.0	\$ 1,118.00
3	Kick-off Meeting	1.0	2.0	1.0	1.0				5.0	\$ 843.00
Subtotal Hours:		5.0	4.0	1.0	1.0			8.0	19.0	\$ 3,369.00
Total Phase Hours:		5.0	4.0	1.0	1.0			8.0	19.0	19.0
Total Phase Direct Labor:		\$1,565.00	\$580.00	\$118.00	\$122.00			\$984.00	\$3,369.00	\$ 3,369.00
PHASE 02 EVALUATION OF FACILITIES AND PROGRAMS										
Task	Description									
1	ADA Committee - Project Approach and Timeline	1.0	2.0	1.0					4.0	\$ 721.00
2	ADA Advisory Team - Project Approach and Timeline	1.0	2.0	1.0	1.0				5.0	\$ 843.00
3	Develop APP			4.0					4.0	\$ 472.00
4	Expand GIS to collect Field Survey Data			4.0			4.0		8.0	\$ 852.00
5	Conduct Field Surveys - Parks and Facilities			30.0	30.0				60.0	\$ 7,200.00
6	Conduct Field Surveys - PROW			50.0	50.0				100.0	\$ 12,000.00
7	Evaluate City's Programs, Services, and Activities	2.0	8.0						10.0	\$ 1,786.00
8	Draft ADA Survey Report		4.0	12.0			4.0		20.0	\$ 2,376.00
9	PowerPoint - Draft ADA Survey Report	1.0	3.0						4.0	\$ 748.00
10	ADA Committee - Draft ADA Survey Report	1.0	1.0	1.0					3.0	\$ 576.00
11	Final ADA Survey Report		4.0	12.0					16.0	\$ 1,996.00
12	PowerPoint - Final ADA Survey Report	1.0	2.0						3.0	\$ 603.00
13	ADA Committee and ADA Advisory Team - Final ADA Survey Report	1.0	1.0	1.0					3.0	\$ 576.00
Subtotal Hours:		8.0	27.0	116.0	81.0		8.0		240.0	\$ 30,749.00
Total Phase Hours:		8.0	27.0	116.0	81.0		8.0		240.0	\$ 240.0
Total Phase Direct Labor:		\$2,504.00	\$3,915.00	\$13,688.00	\$9,882.00		\$760.00		\$30,749.00	\$ 30,749.00
PHASE 02 ADA TRANSITION PLAN										
Task 01	Self-Assessment									
1	Outline ADA Transition Plan	1.0	1.0	4.0					6.0	\$ 930.00
2	PowerPoint - Outline ADA Transition Plan	1.0	2.0						3.0	\$ 603.00
3	ADA Committee - Outline ADA Transition Plan	1.0	1.0	1.0					3.0	\$ 576.00
4	PowerPoint - Update Outline ADA Transition Plan	1.0	1.0						2.0	\$ 458.00
5	City's Project Management Team - Outline ADA Transition Plan and ADA Committee Input	1.0	1.0	1.0					3.0	\$ 576.00
6	First Draft ADA Transition Plan		4.0	16.0			4.0		24.0	\$ 2,848.00
7	PowerPoint - First Draft ADA Transition Plan	1.0	2.0						3.0	\$ 603.00
8	Open House	6.0	10.0	6.0		8.0			30.0	\$ 5,036.00
9	ADA Committee - Open House Feedback	2.0	2.0	2.0					6.0	\$ 1,152.00
10	Second Draft ADA Transition Plan		4.0	8.0			2.0		14.0	\$ 1,714.00
11	Circulate Second Draft ADA Transition Plan	2.0	2.0	2.0					6.0	\$ 1,152.00
12	Final ADA Transition Plan		2.0	6.0			2.0		10.0	\$ 1,188.00
13	PowerPoint - Final ADA Transition Plan	1.0	2.0						3.0	\$ 603.00
14	City Council - Final ADA Transition Plan	4.0	4.0						8.0	\$ 1,832.00
Subtotal Hours:		21.0	38.0	46.0		8.0	8.0		121.0	\$ 19,271.00
Total Phase Hours:		21.0	38.0	46.0		8.0	8.0		121.0	\$ 121.0
Total Phase Direct Labor:		\$6,573.00	\$5,510.00	\$5,428.00		\$1,000.00	\$760.00		\$19,271.00	\$ 19,271.00
TOTALS										
Total Hours All Phases		34.0	69.0	163.0	82.0	8.0	16.0	8.0	380.0	380.0
Total Direct Labor Estimate All Phases		\$10,642.00	\$10,005.00	\$19,234.00	\$10,004.00	\$1,000.00	\$1,520.00	\$984.00	\$53,389.00	\$ 53,389.00



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Carbon River pump station RSP's	AB23-14			
			1.18.2023	1.25.2023
	Department:	Public Works		
	Date Submitted:	1.12.2023		
Cost of Item:	<u>\$55,904.86</u>			
Amount Budgeted:	<u>\$110,000</u>			
Unexpended Balance:	<u>\$</u>			
Bars #:	408-535-10-31-00; 408-535-50-48-02			
Timeline:	January 2023			
Submitted By:	Steven Daskam			
Fiscal Note: None.				
Attachments: Pump Quote				
SUMMARY STATEMENT:				
<p>The carbon river lift station is located in the North East corner of the city and serves 571 homes. In this station we have two raw sewage pumps that pump the sewage from the station to the Water Resource Recovery Facility (WRRF) for treatment. Recently we had an issue with the number 1 pump, it was making grinding noises and was not pumping as designed. We sent it to be looked at by Whitney Equipment Company. Whitney said that the pump needs a full rebuild of everything but the electronics totaling, \$27,311.23. Staff also received a quote for a new pump which is \$27,952.43 and includes a full warranty. Since pump 1 was removed pump 2 has started to show signs that it is nearing the end of its life. Both of these pumps have been in the wet well since the station was built in 2005. These pumps have a life expectancy of 15 years and we are going on year 18 for both pumps. Staff are recommending that both pumps be replaced with new pumps. Staff will keep one of the old pumps to rebuild and keep on the shelf as a spare. The total cost for two pumps is \$55,904.86.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To authorize the Mayor to sign a contract with Whitney Equipment Company, a sole source vendor, for two lift stations pumps in the amount of \$55,904.86.</p>				



16120 Woodinville-Redmond Road NE, Suite 3
Woodinville, WA 98072 Phone: (425) 486-9499

2501 Columbia Way Suite 300
Vancouver, WA 98661 Phone: (360) 694-9175

12/29/2022

Quote #: 39527 - 0

To: Orting WWTP
Attn: Edward Huffman
Email: ehuffman@cityoforting.org

Project Name: City of Orting-3153.090-454 Replacement Pump

The following is Whitney Equipment Company's proposal for equipment we can furnish for the above referenced project. A detailed list of the equipment and services included in this proposal is shown in the following Scope of Supply. Only items listed in the Scope of Supply are included in this proposal. This proposal is valid for 30 days from the date listed above. Please contact us to verify pricing and availability beyond 30 days as pricing and availability may vary. The conditions of sale associated with this proposal are attached.

Engineering calculations and design services are included only when specifically listed in the Scope of Supply. Field or startup services are not included unless specifically listed in the Scope of Supply. If additional field or onsite assistance is needed beyond what is included in the Scope of Supply, it can be supplied at a rate of \$193.00/hour at the job site, plus travel time and expense. Unless specifically listed in the following Scope of Supply, we do not include haulage, unloading including provision of lifting equipment, permits, bonds, insurance, installation, sales or use taxes or duties of any kind, power, chemicals, water, concrete, grout, anchor bolts, controls, wire, conduit, lights, fans, piping, valves, fittings, drains, meters, gauges, signs, safety equipment, labor, tools, field paint, lubricants, or any other items not listed as included.

Prices are firm for 30 days. Purchaser must also pay any costs incurred for additional field or onsite assistance no later than 30 days after receipt of an invoice for field or onsite services from Whitney Equipment Company.

The equipment will be coated with the manufacturers' standard preparation and coatings unless special coatings are listed in the Scope of Supply. Equipment will be prepared for shipment per the manufacturers' standard packing procedure. The purchaser is responsible for receiving all items including promptly inspecting for damage, noting damages, and filing for all missing or damaged items in a timely manner. Freight shall be standard ground or ocean freight unless otherwise listed. The purchaser is responsible for proper storage and handling of the equipment per the manufacturer's recommendations prior to installation to ensure warranty coverage. Warranty coverage shall be manufacturer's standard warranty unless specifically listed in the Scope of Supply.

This job is being handled by Stephen Clark, phone 425-205-2732. Please call if you need further information or prices.

SCOPE OF SUPPLY

Flygt 3153.095-0161 is the current replacement for the obsoleted 3153.090-6369 Serial# 0440015

Quantity	Product / Description	Price per Unit	Total Price
1 each	31530950161 NP3153.095-464 Flygt NP3153.095 20HP, 460V, 3PH Submersible Pump with the N-464 Hard Iron Impeller, FM(Explosion Proof Rating), FLS(Fluid Leak Sensor), 4" Discharge & 50' Power Cable.	\$25,940.93	\$25,940.93
1 each	Startup & Training	\$1,500.00	\$1,500.00

Sub-Total: \$27,440.93

Freight: \$511.50

TOTAL: \$27,952.43

Lead Times: 14-16 Weeks

Freight Terms: FOB Factory, prepaid and added to invoice

Sales tax is not included unless specified.

Payment Terms: Net 30

Sincerely,

Stephen Clark, Inside Sales

CC: Brader Vande Vusse, Account Manager

**WHITNEY EQUIPMENT CO., INC.
WOODINVILLE, WA
STANDARD CONDITIONS OF SALE**

These are Whitney Equipment Co., Inc., the Seller, Standard Terms and Conditions and the basis of our offer to the Buyer, unless specifically altered in writing as permitted herein. Any changes may affect the quoted price. These Standard Terms and Conditions and the bid quote, purchase order, or other order form to which they are attached (the "Bid Quote") form a contract between Buyer and Seller for the sale of products described in the Bid Quote (the "Contract").

ACCEPTANCE: Submission of this Contract to Buyer constitutes Seller's offer to the Buyer and on acceptance becomes a binding contract on the terms set forth herein. Buyer's acceptance is expressly limited to the terms of this Contract. Seller rejects all terms included in any response by the Buyer to this Contract that are in conflict with, inconsistent with, or in addition to the terms and conditions contained herein. But if a conflict arises between the terms of a purchase order first issued by Buyer and the terms of this Contract, the terms of this Contract shall take precedence.

ENTIRE AGREEMENT: The Contract comprises the entire agreement between the Buyer and the Seller, and supersedes all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. This Contract prevails over any terms and conditions of purchase provided by Buyer, regardless of whether or when the Buyer has submitted its purchase order or such terms. In addition, implied terms and conditions from the Buyer's contracts with other entities are not valid or enforceable with respect to this Contract. Fulfillment of the Buyer's order does not constitute acceptance of any of Buyer's terms and conditions and does not serve to modify or amend this Contract.

GOVERNING LAWS: Seller will comply with all laws applicable to Seller during sale of the products. Buyer will comply with all laws applicable to Buyer during operation or use of the products. The laws of the State of Washington shall govern the validity, interpretation, and enforcement of any order of which these provisions are a part, without giving effect to any rules governing the conflict of laws. Assignment may be made only with written consent of both parties. Buyer shall be liable to the Seller for any attorney's fees and costs incurred by Seller in enforcing any of its rights hereunder. Unless otherwise specified, any reference to Buyer's order is for identification only.

JURISDICTION AND VENUE: Any legal suit, action or proceeding arising out of relating to this Contract shall be commenced in federal or state court located King County, Washington and Seller and Buyer (i) irrevocably submit to the exclusive jurisdiction and venue of any such court in any such suit, action or proceeding and (ii) irrevocably waive (to the extent permitted by applicable law) any objection which they now or hereafter may have to the laying of venue of any such action or proceeding brought in any of the foregoing courts in and of the State of Washington, and any objection on the ground that any such action or proceeding in any such court has been brought in an inconvenient forum.

ATTORNEYS FEES AND EXPERT COSTS: The prevailing party in any legal suit, action, or proceeding arising out of relating to the Contract shall be awarded its reasonable attorneys' fees and experts costs.

WARRANTY:

THE SELLER MAKES NO WARRANTIES ON ANY PRODUCTS OR SERVICES PROVIDED UNDER THIS CONTRACT, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY, (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, OR (C) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY, WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. BUT THE BUYER SHALL RECEIVE WARRANTIES, IF ANY, PROVIDED BY THE MANUFACTURER OF THE PRODUCTS SOLD UNDER THIS CONTRACT. THE SELLER IS EXPRESSLY EXCLUDED FROM ANY WARRANTY AND ALL CHARGES, FOR LABOR, INSTALLATION, REMOVAL, REPAIR, REINSTALLATION, SHIPPING, UTILITIES, EQUIPMENT RENTAL, OTHER REQUIRED MATERIALS, OR ANY OTHER ITEMS. THE PARTIES AGREE THAT THE BUYER'S SOLE AND EXCLUSIVE REMEDIES SHALL BE AGAINST THE PRODUCT MANUFACTURER AS PROVIDED HEREIN. THE BUYER AGREES THAT NO OTHER REMEDY (INCLUDING, BUT NOT LIMITED TO, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR LOST PROFITS, LOST SALES, DOWN TIME, OPERATING OR MAINTENANCE COSTS, INJURY TO PERSONS OR PROPERTY, OR ANY OTHER SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL LOSS) SHALL BE AVAILABLE TO BUYER. BUYER SHALL FOLLOW ALL STORAGE, OPERATION, AND MAINTENANCE PROCEDURES SPECIFIED BY THE MANUFACTURER FOR WARRANTY COVERAGE, FAILURE TO FOLLOW THESE PROCEDURES INCLUDING DOCUMENTATION MAY RESULT IN LOSS OF WARRANTY COVERAGE.

TAXES: Seller does not include any Federal, State, City, County, or other sales, custom duties, or taxes such as sales, use, excise, retailer's, occupation or similar taxes and fees, in the Contract Price unless otherwise explicitly stated in writing. Any taxes not included in the Bid Quote will be added to the Contract Price. In lieu of paying such taxes to the Seller, the Buyer may furnish the Seller with a Tax Exemption Certificate or other legal and appropriate taxing authorities at any time.

PAYMENT TERMS: All quotations or proposals are in US Dollars unless explicitly stated otherwise in writing. Seller shall submit invoices for payment to Buyer for percentages of the Contract Price as described in Bid Quote. Buyer must pay all invoices submitted by Seller no later than 30 days after the date of the invoice. If the shipment is delayed by the Buyer, date of readiness for shipment shall be deemed the date of shipment for payment purposes. The Seller may require advance payment or a certificate of deposit, or may otherwise modify credit terms, should the Buyer's credit standing not meet the Seller's requirements. A service charge of 2.5% per month on the unpaid balance will be charged on all overdue monies payable. Buyer shall not assign or transfer their contract or any interest in it, or monies payable under it, without the written consent of Seller and any assignment made without such consent shall be null and void. Buyer agrees to pay all collection costs and costs of suit, including reasonable attorney fees, in the event Seller institutes collection action for overdue account. Seller expressly reserves all available lien rights in connection with any transaction between the parties. Unless explicitly agreed upon in writing, retainage against the contract amount is not allowed. The Seller reserves the right to repossess all equipment that is not paid for in full per this Contract's payment terms.

CREDIT CARD PAYMENTS: All credit card payments will require an additional 2% surcharge in addition to the Contract Price listed in the Contract. All credit card payments over \$5000.00 require written pre-approval by the Seller prior to processing; approval is not guaranteed.

CREDIT: Buyer is required to provide all necessary credit information to Seller with each order, including bank reference, bonding company, or other necessary information with complete names, addresses, phone numbers, personal references, and account and bond numbers. The Seller will determine, in its sole discretion, what is acceptable and what credit rating is required for the Seller to allow a purchase on credit.

PRICE: The prices specified are in U.S. currency, payable free of all expense to the Seller for collection charges.

STARTUP PAYMENTS: If startup services are included in this Contract, the pre-agreed upon payment amount shall be due when startup is complete. If startup is delayed more than 90 days after equipment delivery, payment for startup shall be due 90 days after equipment delivery prior to the startup occurring. Delaying in paying this portion of the contract is subject to the PAYMENT TERMS above.

SHIPMENTS AND DELIVERY: Delivery and shipping times are Seller's best estimate and do not include product approval time or order processing time. Seller is not liable for any damages, fees, costs, expenses or penalties arising from (1) loss of or damage to product in transit or (2) delays in shipping or delivery of the product, including all delays caused by an accident; riots; insurrections; national emergency; labor disputes of every kind however caused; embargoes; non-delivery by suppliers; delays of carriers or postal authorities; or governmental restrictions, prohibitions, or requirements. Seller may, in its sole discretion, without liability or penalty, make partial shipments of products to Buyer. Each shipment will constitute

a separate sale, and Buyer shall pay for the units shipped whether such shipment is in whole or partial fulfillment of Buyer's order. Cost of handling and freight is only included when it is explicitly listed in this Contract.

NON-DELIVERY: The quantity of any installment of products as recorded by Seller on dispatch from Seller's place of business is conclusive evidence of the quantity received by Buyer on delivery unless Buyer can provide conclusive evidence proving the contrary. Any liability of Seller for non-delivery of the products shall be limited to replacing the products within a reasonable time or adjusting the invoice respecting such products to reflect the actual quantity delivered.

APPROVALS: Buyer is responsible for obtaining approval on products from project owners and engineers. The Seller represents only those products are as described in this Contract. The Seller does not warrant that the products described will be approved or otherwise satisfactory to project owners or engineers, or that products meet project specifications. Seller does not guarantee compliance with any codes or laws unless explicitly stated in this Contract. Performance of the overall system that incorporates the products is not guaranteed.

OCCUPATIONAL SAFETY AND HEALTH ACT of 1970 – Seller does not warrant or represent that any of Seller's products by themselves or in a system or with other equipment will conform to or comply with the provisions of the Occupational Safety and Health Act of 1970 and the standards and regulations issued thereunder, or any other federal, state, or local law or regulation of the same or similar nature.

LIMITATION OF LIABILITY - NEITHER SELLER, NOR ITS SUPPLIERS SHALL BE LIABLE, WHETHER IN CONTRACT, WARRANTY, FAILURE OF A REMEDY TO ACHIEVE ITS INTENDED OR ESSENTIAL PURPOSES, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY, FOR LOSS OF USE, REVENUE OR PROFIT, OR FOR COSTS OF CAPITAL OR OF SUBSTITUTE USE OR PERFORMANCE, OR FOR INDIRECT, SPECIAL, LIQUIDATED, INCIDENTAL OR CONSEQUENTIAL DAMAGES, OR FOR ANY OTHER LOSS OR COST OF A SIMILAR TYPE, OR FOR CLAIMS BY BUYER FOR DAMAGES OF BUYER'S CUSTOMERS. SELLER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL NOT EXCEED THE CONTRACT PRICE, PROVIDED HOWEVER, IF THE BID QUOTE INCLUDES FIELD OR STARTUP SERVICE, SELLER'S LIABILITY FOR SAID SERVICES SHALL BE LIMITED TO THE VALUE OF THE SERVICES. BUYER AND SELLER AGREE THAT THE EXCLUSIONS AND LIMITATIONS SET FORTH IN THIS ARTICLE ARE SEPARATE AND INDEPENDENT FROM ANY REMEDIES WHICH BUYER MAY HAVE HEREUNDER AND SHALL BE GIVEN FULL FORCE AND EFFECT REGARDLESS OF WHETHER ANY OR ALL SUCH REMEDIES SHALL BE DEEMED TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE.

STORAGE – If for any reason Buyer fails to accept products that have been delivered by Seller, or if Seller is unable to deliver the products because Buyer has not provided appropriate instructions, documents, licenses, or authorizations, then Seller may place the products in storage at Buyer's cost and expense, which includes the cost of storage, shipping fees, insurance, and other incidental expenses. The Buyer carries risk of loss for products in storage.

TITLE - Title to the products and risk of loss or damage passes to Buyer upon delivery of the products at the Point of Delivery listed in the Bid Quote. As collateral security for the payment of the Contract Price for the products, Buyer hereby grants to Seller a lien on and security interest in and to all of the right, title and interest of Buyer in, to, and under the products, wherever located, and whether now existing or hereafter arising or acquired from time to time, and in all accessions thereto and replacements or modifications thereof, as well as all proceeds (including insurance proceeds) of the foregoing. The security interest granted under this provision constitutes a purchase money security interest under the Washington Uniform Commercial Code. Buyer agrees to perform all additional acts necessary to perfect and maintain said security interest.

INSURANCE: Buyer shall, at its own expense, purchase, maintain and carry adequate insurance for the products to protect against loss or damage from any external cause, including losses from fire, wind, water, or other causes. Insurance coverage must be maintained with insurance companies legally authorized to do business where said products are located in an amount at least equal to the value of said products until the products are accepted and paid for in full. Upon Seller's request, Buyer shall provide Seller with a certificate of insurance from Buyer's insurer evidencing the insurance coverage that is satisfactory to Seller. The certificate of insurance must name Seller as an additional insured. In no case does the Contract Price, even if inclusive of freight, cover the cost of insurance beyond the Point of Delivery specified in the Bid Quote]

CANCELLATION: The Buyer may cancel its order only upon written notice, and in turn will make payment to Seller of reasonable cancellation charges specified by Seller.

ORAL STATEMENTS: The Seller's personnel may have made oral statements about the products described in this Contract during the sales process. Such statements do not constitute warranties or guarantees and shall not be relied on by the Buyer. The entire contract is embodied in this writing. This writing constitutes the final expression of the parties' agreement, and it is a complete and exclusive statement of the terms of that agreement.

CHANGES: Seller reserve the right to make changes and to substitute other material as needed to make shipments and fulfill orders under this Contract.

ERRORS: Seller reserves the right to correct clerical or stenographic errors or omissions.

STATUTE OF LIMITATIONS - To the extent permitted by applicable law, any lawsuit for breach of contract, including breach of warranty, arising out of the transactions covered by this order, must be commenced by the Buyer not later than twelve (12) months from the delivery of Seller's Products or the last day Seller performed any services, whichever is earlier.

INSPECTION: Buyer shall inspect Seller's Products upon receipt, and if Buyer's inspection reveals any defects in the Products, Buyer shall notify the Seller within three (3) days after receipt of the Products of any claim Buyer might have concerning such defects in the Products discovered by Buyer. Buyer's failure to notify Seller within such a three (3) day period shall constitute a waiver by Buyer of all claims covering such defects in the Products. It is the Buyer's responsibility to inspect for shipping damage upon delivery and to initiate a damage claim with the freight carrier. Damage occurring in-transit by the freight carrier must be claimed by the Buyer and is not the Seller's responsibility.

NOT INCLUDED: Seller does not include any item not specifically listed as included. References to specifications and drawings in the Scope of Supply section of the Bid Quote does not indicate that all items in those documents are included in the Scope of Supply. Unless clearly included in this Contract, engineering and design services are not included in this Contract.

FREIGHT: Prices quoted are F.O.B. point of manufacture and do not include freight unless specifically listed as included. Title passed to the Buyer at the Point of Delivery listed in the Bid Quote and all freight claims are the responsibility of the Buyer.

BACKCHARGES will not be accepted unless approved by Seller, in writing, before any work is done.

DELAYS: Price and terms and conditions are subject to revision if manufacture is not released at time of order placement or drawings for approval are not returned within 30 days from receipt by customer, or manufacture is released and subsequently held or delayed by the customer for more than 30 days, or customer requests longer than quoted shipment. If Seller suffers delay in performance due to any cause beyond its control, including but not limited to act of God, war, pandemic, act or failure to act of government, act or omission of Buyer, fire, flood, strike or labor troubles, sabotage, or delay in obtaining from others suitable services, materials, components, equipment or transportation, the time of performance shall be extended a period of time equal to the period of the delay and its consequences. Seller will give Buyer notice in writing within a reasonable time after the Seller becomes aware of any such delay.

DECOMPOSITION AND WEAR: Decomposition by chemical action and wear caused by the presence of abrasive materials shall not constitute defects.

BUYER DATA - Timely performance is contingent upon the Buyer supplying to the Seller, when needed, all required technical information, including drawing and submittal approval, and all required commercial documentation. The Buyer shall also supply and complete all shipping delivery information, pre-delivery checklists, and pre-startup checklists in a timely manner or the overall schedule of the project may be impacted at no cost to the Seller regardless of any potential agreed upon damages.

BUYER SUPPLIED COMPONENTS - Buyer acknowledges that the products purchased by Buyer under this Contract may contain products supplied by the Buyer or supplied by a third party at the Buyer's direction ("Buyer Supplied Components"). Buyer Supplied Components are not covered by any warranty or guarantee in this Contract. For the avoidance of doubt, Seller makes no representations or warranties with respect to any Buyer Supplied Components. Seller disclaims any liability arising from Buyer Supplied Components delivered late, damaged, defective, or nonconforming. In no event shall Seller be liable for consequential, indirect, incidental, special, exemplary, punitive damages, or lost profits, arising out of or relating to late delivery of or defective Buyer Supplied Components. Subject to the terms and conditions of this Contract, Buyer shall indemnify, defend and hold harmless Seller and its representatives/officers, directors, employees, agents, affiliates, successors and permitted assigns ("Indemnified Party") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorney and expert fees, fees and costs of enforcing any right to indemnification under this Contract, and the cost of pursuing any insurance providers, incurred by Indemnified Party in a final judgment relating to any third-party claims arising from defective Buyer Supplied Components.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Flood Control Zone District - Appointment	AB23-15			
			1.18.2023	1.25.2023
	Department:	Executive		
	Date Submitted:	1.13.2023		
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Mayor Penner			
Fiscal Note: None				
Attachments: None				
SUMMARY STATEMENT:				
<p>The city has the ability to recommend appointment to a designated seat on the Flood Control Zone District. Once the City recommends a member, the Executive will nominate that person to the County Council for confirmation. Councilmember Moore has expressed interest in serving in this position for the City to advance our flood control policy. Staff have prepared a sample letter to Executive Dammeier if council chooses to appoint CM Moore to this position.</p> <p>Previously Director Reed served as the city’s representative to the District. Director Reed will continue attending meetings and serve as the city’s alternative representative on the committee.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>Motion to recommend appoint of Councilmember Moore as the city’s Pierce County Flood Control Zone District representative to Executive Dammeier.</p>				



CITY OF ORTING

104 BRIDGE ST. S, PO BOX 489, ORTING WA 98360
Phone: (360) 893-2219 FAX: (360) 893-6809
www.cityoforting.org

January 26, 2023

Via email: lillian.scott@piercecountywa.gov

Bruce Dammeier, County Executive
930 Tacoma Avenue S
Tacoma, WA 98402

Re: City of Orting Nomination to Flood Control Zone District Advisory Committee

Dear Executive Dammeier:

The City of Orting Council would like to nominate Orting's Councilmember Chris Moore to fill the unexpired term for Greg Reed, the City's Public Works Director. The Council appreciates the Executive's appointment of Councilmember Moore to this position. We look forward to continuing our work with the County and the other members of the Flood Control Zone District to advise on issues affecting the City of Orting and Pierce County.

Sincerely,

Joshua Penner
Mayor

Cc: Scott Larson, City Administrator
Kim Agfalvi, City Clerk



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Pierce County Library – Facility Lease	AB23-05	CGA		
		1.4.2023	1.18.2023	1.25.2023
	Department:	Administration		
	Date Submitted:	12.29.2022		
Cost of Item:	<u>\$42,800</u>			
Amount Budgeted:	<u>\$42,000</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	001-362-40-06-00			
Timeline:	January 2023			
Submitted By:	Scott Larson			
Fiscal Note: This is part of the city’s budgeted revenue.				
Attachments: Draft Lease Agreement				
SUMMARY STATEMENT:				
<p>The City and Library have an existing lease agreement for the portion of the MPC that the library has exclusive use for along with shared use of the multi-purpose room. The lease expired at the end of 2022 and the parties wish to renew the lease with slightly updated terms to cover fee, cleaning responsibilities, shared use scheduling, and term. The negotiated lease agreement with the new provisions tracked in is attached. The new annual fee will be \$42,800 per year with an annual CIP escalator.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To authorize the Mayor to enter into a Lease agreement with Pierce County Library System for use of the current library space, common areas, and Multipurpose Center.</p>				

LEASE AGREEMENT

CITY OF ORTING

AND

PIERCE COUNTY LIBRARY SYSTEM

I. PREAMBLE

THIS LEASE AGREEMENT (hereinafter "Lease"), is entered into this 1st day of January, ~~2020~~2023, by and between the PIERCE COUNTY LIBRARY SYSTEM, a Washington State municipal corporation (hereinafter the "LIBRARY") and the CITY OF ORTING, a Washington municipal corporation, operating as a non-charter code city under the laws of the State of Washington (hereinafter the "City"), (collectively, the "Parties").

II. RECITALS

WHEREAS, The City owns the building located at 202 Washington Ave S, Orting, Washington, which is commonly known as the Public Library and Multipurpose Center (collectively, the MPC);

WHEREAS, The City now desires to lease a portion of the building to the LIBRARY;

NOW THEREFORE, in consideration of the foregoing recitals and for and in consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which is hereby acknowledged, the Parties agree as follows:

III. DEFINITIONS

Capitalized terms used herein shall have the following meanings:

1. Premises. Premises refers to those Exclusive Use Areas and Common Areas utilized by the LIBRARY within the MPC) owned by the City and located at 202 Washington Ave. S, in the City of Orting, Washington, as depicted in **Exhibit "A"** hereto.

2. Areas.

2.1 Exclusive Use Areas: The LIBRARY's Exclusive Use Areas are the areas of the MPC currently used by the LIBRARY, and depicted in **Exhibit "A"** hereto. The approximate square footage for the Exclusive Use Areas occupied by the LIBRARY is about 2,750 square feet.

2.2 Common Areas: Common areas of the MPC include ingress and egress to and from the building, lobby restrooms, power utility and computer server rooms, the large MPC meeting room as well as the MPC office and conference room. These areas are shared by the City and by the LIBRARY, with priority use for the LIBRARY as described herein.

For detailed descriptions of the Areas identified herein see **Exhibit "A"**.

3. Material Breach. Material Breach shall mean failure, without legal excuse, to perform any promise which forms the whole or part of a contract. Material Breach also means any breach

that is not cured by the LIBRARY within ninety (90) days of notice of said breach provided to the LIBRARY by the City in writing.

4. Abandonment. Abandonment shall mean the surrender, relinquishment, disclaimer, or cession of property or of rights. Abandonment shall also be defined, specific to this Lease, as: a) a period of one hundred eighty (180) consecutive days or longer the LIBRARY ceases to use the LIBRARY's Exclusive Use Area of the Premises, or; b) the LIBRARY's Board has determined that the MPC will no longer be used to deliver library services.
5. Arbitration. The Parties agree that any dispute submitted to arbitration is limited to arbitration in accordance with the following rules and procedures, unless other rules and procedures are agreed to by the Parties:

In the event of any dispute arising out of this Lease, the Parties hereto may mutually agree to submit such dispute to binding arbitration by one arbitrator in accordance with the rules then pertaining to Superior Court rules of Mandatory Arbitration (or its equivalent), except that the arbitration shall be conducted under the auspices of the arbitrator rather than the Superior Court and shall not be subject to the monetary limitations or restrictions on issues dealing with equitable, rather than legal considerations. The arbitration shall be commenced by delivery to the Party of a written demand for arbitration which shall include a statement of the basis of the dispute and the issues to be resolved through arbitration. Within five (5) business days of the delivery of such demand each Party shall designate a representative who is not an officer, employee or commissioner of the Parties. Those two representatives shall attempt to agree on the arbitrator. If, within ten (10) business days of the designation of the two representatives (or expiration of the time for designation of representatives, whichever occurs first), the two representatives have not reached agreement on the arbitrator, then either Party may, on five (5) business days written notice, request the presiding department of the Pierce County Superior Court to designate the arbitrator. The representatives may provide the presiding department of the Pierce County Superior Court with three (3) names each from which to select the arbitrator. The Court has the right to select an arbitrator not identified on either Parties' list. The arbitrator's fee shall be borne equally by the Parties during the course of the arbitration. However, the substantially prevailing Party, if any in the arbitrator's opinion, shall be entitled to reimbursement of such fees paid, as well as reasonable attorneys' fees incurred, as part of the arbitration award. The award rendered by the arbitrator shall be final and binding, and judgment may be entered upon it in accordance with applicable law in Pierce County Superior Court.

6. Utility Costs. Utility Costs shall mean the Costs attributable to the LIBRARY for utility services provided to the Premises.
7. Capital Improvements. Capital Improvements shall mean, and include, replacement, improvement or repair of any material portion of the Building Systems, Building Structure, or Non-Structural Component required for reasons of safety, operability or performance, but shall not include routine replacement or repair of parts or components as a result of ordinary wear and tear. Replacement of appliances shall be considered a Capital Improvement.
8. Building Systems. Building Systems shall mean and refer to collectively or in part, the MPC heating and air conditioning system, the plumbing systems, the fire protection system, and the electrical system.
9. Janitorial and Cleaning Services. Janitorial services and cleaning services shall have their ordinary meaning and shall include, by way of example and not limitation, replacement of light bulbs, paper towels, and toilet paper, cleaning of carpets and floor surfaces, cleaning of windows and window coverings, and broom cleaning of floor surfaces.

10. Laws. Laws shall refer to any applicable laws, statutes, ordinances, regulations, rules, and other governmental requirements.
11. Library Hours. Library Hours shall be defined as the hours during which the LIBRARY is open to the public.

IV. AGREEMENT

12. Grant. THE City hereby grants to the LIBRARY a lease of the Premises in the MPC depicted on **Exhibit "A"** and described in Paragraphs 1 and 2 above. In conjunction with this Lease, and as a condition thereof, the City grants to the LIBRARY a license for the term of this Lease to use the Exclusive Use Areas and assigned parking area, and a non-exclusive license of the term of this Lease to use the Common Use Areas, upon the terms and conditions set forth herein. Upon the effective date of this Lease, all prior agreements between the City and the LIBRARY relating to use of the MPC shall be superseded by this Lease.
13. Purpose. The LIBRARY will have exclusive use of the Premises during the Term of the Lease and any extension thereof, except that the Common Areas shall also be used by the City. **The LIBRARY shall have priority use and scheduling of the Common Areas during LIBRARY HOURS.** The LIBRARY and the City shall meet ~~before November~~ in May, August and December of each year to collaborate on a schedule of events at the MPC and MPC office for the following ~~year~~ several months. The LIBRARY shall not unreasonably prevent the City's use of the MPC during Library hours.
14. Term/Termination/Extension.

14.1 Term. This Lease shall commence on the date set forth in the first paragraph of this Lease and terminate on January 1st ~~2022~~2024, subject to the Parties' rights to terminate the Lease, as set forth below, and except as otherwise provided under the provisions of this Lease.

14.2 Termination. In the event of a Material Breach, or in the event Library abandons use of the MPC for the purposes specified herein, the City may terminate this Lease upon ninety (90) days written notice of termination.

14.3 New Lease/Extension. Before (120) days of lease termination as identified in 14.1 above, City shall have arranged to meet and have met with LIBRARY's Executive Director or responsible designee to inquire the LIBRARY's interests to continue as tenant in said Premises. Upon confirmation of continuance in using said Premises to provide library services, LIBRARY and City shall enter good-faith negotiations to develop a new lease beginning January 1st, 2022, subject to conditions contained herein. The LIBRARY and City, for their mutual convenience, may elect to extend the lease for up to two (2) additional years under the existing terms and conditions, and termination date in 14.1 shall be amended accordingly, and said extension shall be agreed upon before November 1 of the fiscal year preceding the termination date.

15. Payment to the LIBRARY.

15.1 Monthly Lease Fee. Library agrees to pay, and the City agrees to accept, a \$~~404~~2,800 annual Lease Fee to be paid in 12 monthly payments. The Lease Fee as set forth herein, is subject to annual Bureau of Labor Statistics' June-to-June CPI-U adjustments without amendment of this Lease. For the first year of this Lease, the Monthly Lease Fee shall be three thousand five hundred sixty-six dollars and sixty-six cents (~~\$3,400~~3,566.66), with any annual adjustment thereto, (collectively the "Monthly Lease Fee") and shall be paid by the last day of each month for the month previous. All Monthly Lease Fees shall be paid without deduction,

offset or demand. The Monthly Lease Fee **includes all utilities**. The Monthly Lease Fees and other amounts hereunder not paid within fifteen (15) days of the date when due shall bear interest from the date due at the rate of ten percent (10%) per annum.

~~15.2 Annual Adjustment. For the initial 3 year term of this agreement there will be no annual adjustment and 15.1 shall not apply for that initial term.~~

~~15.3~~15.2 Payment. Account statements, remittance for payment, and general accounts payable questions or instructions may be sent either to the following address,

Pierce County Library System
Attn: Accounts Payable
3005 112th St E
Tacoma, WA 98446

Or by email to AP@piercecountylibrary.org

16. Waste. The LIBRARY shall not permit anything to be done on the Premises that would constitute waste or violate this Lease, or any laws, statutes, ordinances, regulations, rules, and other governmental requirements (hereinafter "Laws").

17. Condition of Premises. The LIBRARY has inspected the Premises, is aware of their condition, and accepts them as they are, without representation or warranty by the City.

18. Inspection and Access. The LIBRARY will allow the City or the City's agent free access at all reasonable times to the Exclusive Use Areas for the purpose of inspection of Library's performance of its obligations hereunder, and in the event the LIBRARY has failed to perform such obligations following any required cure period, for the purpose of taking all such action as may be reasonable, necessary or appropriate. The City agrees that it shall give reasonable advance notice of any entry upon the Premises for the purpose of taking action as set forth above. Reasonable notice is defined as a minimum of twenty-four (24) hours' notice.

19. Utilities/Services.

19.1 Utility Costs. Utility Costs are included in the Monthly Lease Fee, except as described in this section. Accordingly, the City shall be responsible for paying all Utility Costs.

19.2 Solid Waste and Recyclables Collection. Solid Waste and Recyclable Collection fees are included in the Monthly Lease Fee. The City shall be responsible for all solid waste and recyclable fees.

19.3 Telecommunications/Internet/Cable Services. Telecommunications/Internet/Cable Services are not considered utilities under the terms of this Lease. The LIBRARY shall be responsible for all costs associated with providing Internet/Cable Services service to the LIBRARY'S Exclusive Use Area. The Parties may contract jointly for such services upon such terms and conditions as are mutually agreeable to the Parties, as a written amendment to this Lease Agreement. City is responsible for the repair and maintenance of phone/voicemail server, phones and phone lines. The LIBRARY will be responsible for costs associated with adding additional phones and phone lines beyond those in place prior to the start of this Lease, or moving any phone connections. Other than what is stated as the City's responsibilities in this section, all Telecommunications/Internet and Cable Services shall be paid for by the LIBRARY.

19.4 Janitorial and Cleaning Services. Except as otherwise provided herein, the LIBRARY shall be responsible for all costs associated with providing general janitorial and cleaning services for the LIBRARY, office, common bathrooms and common use areas. ~~However, the City will ensure be responsible for general janitorial and cleaning services for the MPC large room and office will be swept and cleaned after use for a City event.~~ The Parties will be responsible for spot cleaning of the MPC large room after their respective use of that facility.

19.5 Indemnity – Utilities. Except as otherwise specifically provided in this Lease, the Parties agree that each entities' officials, officers, employees, and contractors shall not be liable for a personal injury or property damage that may be sustained by one another's employees, agents, licensees, invitees or contractors or any other person in or about the Premises, except to the extent that such injury, damage or loss is caused by either Parties' gross negligence or willful misconduct. The City makes no representations or warranties with respect to the Building Systems and the LIBRARY shall have no right to terminate this Lease or withhold the Monthly Lease Fee because of any defects or claims for the same.

20. Maintenance/Repair/Replacement.

20.1 LIBRARY Maintenance Obligations. Except as may be otherwise provided herein, the LIBRARY shall be responsible for the maintenance of the Premises and Building Systems and the costs thereof. The LIBRARY shall, at the LIBRARY's own expense, maintain the Premises in a clean, sanitary and safe condition and keep and maintain the integrity and quality of the Premises, including, without limitation, all walls, ceilings, lights, switches and fixtures, electrical wiring, windows, plumbing, pipes and fixtures, and floor coverings thereof in good repair (reasonable wear and tear excepted) by performing all necessary repair, maintenance and janitorial duties. Maintenance shall include any maintenance, repair, or replacement of fixtures or structural elements of the Premises, all janitorial and custodial work, periodic cleaning of carpets, minor plumbing and electrical repairs and parts replacements, window washing, interior painting, and other tasks needed to reasonably maintain the building in the condition of the Premises.

20.2 City Maintenance Obligations. City agrees, and shall, after all City-sponsored events, at its sole cost and expense, keep the Common Areas in a good, clean, and safe condition free from unreasonable hazards, and in compliance with all applicable Laws. The City shall perform all routine maintenance and necessary repairs to the HVAC System for the Premises. The City shall be responsible for the cost to the LIBRARY of any repair or replacement of any part of the Building Systems, as defined in Section 8, damaged or destroyed by the negligent acts of City, its officers, officials, employees, volunteers, agents, invitees and licensees. There may be disagreement regarding repairs and whether there are negligent acts. The Parties agree to work cooperatively to resolve any such disagreements and may submit the matter to Arbitration, as defined in Section 5, if the Parties cannot mutually agree upon a resolution within ninety (90) days of such notice.

20.3 Repair or Replacement, Limitation. The LIBRARY shall be solely responsible for minor repairs and replacement, defined as maintenance, repair or replacement of the items identified in Paragraph 20.1 herein (inclusive of parts and labor) not to exceed one thousand dollars (\$1,000) per item of maintenance, repair or replacement (with no aggregate limitation). The City's liability for major repair work shall not exceed fifteen thousand dollars (\$15,000), annually. For any reasonably necessary repair work exceeding fifteen thousand dollars (\$15,000) the parties shall negotiate an equitable allocation of the costs in excess of fifteen thousand dollars (\$15,000), however, the City's share of said excess costs shall not exceed 60%.

20.4 Advance Notice and Authorization. The LIBRARY shall make no alterations or improvements to the Premises without the City's prior consent, and any request by the LIBRARY to make repairs to the Premises shall be made with at least thirty (30) days prior notice to the City and a written explanation of what repairs and/or additions to the Premises are contemplated. The LIBRARY may enter the Premises including Common Areas at all reasonable times to maintain and make repairs to the Premises, (so long as said repairs do not cause the use of the Premises for City to be changed and such entry shall be deemed or construed to be an eviction of City). Except in the case of an emergency, in the event of proposed entry by the LIBRARY to make alterations or improvements to the Premises, the Mayor and/or Council shall have a right to participate in any such decision making prior to work commencing.

20.5 Duty to Timely Repair. In the event that the LIBRARY presents a written request for repair(s) to or replacement of any part of the Building System, as defined in Section 8, that the LIBRARY has an obligation herein to repair, the LIBRARY shall begin to make said repairs within a reasonable time not to exceed thirty (30) days; provided that, if the repairs cannot reasonably be commenced and completed with such time period, the Parties may mutually agree upon a later time period. If the LIBRARY disputes its obligation to make repairs or the Parties dispute the timing, manner or method of making the repairs, and the Parties are unable to mutually agree upon a resolution of the dispute, either Party may submit the matter to arbitration within ninety (90) days of the notice of the dispute. Arbitration to be conducted as specified herein at Section 5.

21. Alterations and Improvements.

21.1 Structural Alterations. The LIBRARY shall make no alterations, additions, or improvements in or to the building which affect the structural integrity of the Building without the prior written approval of the City, which approval will not be unreasonably withheld or delayed. The City may impose such conditions as it deems reasonably necessary and appropriate in approving any structural alterations or improvements including, without limitation, requiring insurance against liabilities that may arise out of such work or requiring security for payment of all costs arising out of such work. All alterations, additions and improvements made by the LIBRARY shall be performed at the LIBRARY'S cost, and shall, upon the expiration or earlier termination of the Lease, become the property of the City. The LIBRARY agrees that, on termination of the tenancy created hereunder, all improvements on the Premises, except trade fixtures that can be removed without damage to the Premises, shall remain in place and becomes the property of the City.

21.2 Non-Structural Alterations. The LIBRARY shall be entitled to make any and all non-structural alterations, additions or improvements in or to the Exclusive Areas with the City's prior approval, which shall not be unreasonably withheld. All alterations, additions, and improvements made by the LIBRARY shall be performed at the LIBRARY's cost, and shall, upon the expiration or earlier termination of the Lease, become the property of the City. The LIBRARY agrees that, on termination of the tenancy created hereunder, all improvements on the Premises, except trade fixtures that can be removed without damage to the Premises, shall remain in place and becomes the property of the City.

21.3 Trade Fixtures. All trade fixtures installed by the LIBRARY, including but not limited to, shelving, portable partitions and portable cabinets, equipment, appliances, computers and access lines, shall remain the property of the LIBRARY and may be removed on or before the termination of this Lease. If not removed by the LIBRARY, such items shall become the property of the City upon expiration of this Lease.

22. Assignment or Sublease. The LIBRARY may not assign this Lease nor sublet the whole or any part of the Premises or otherwise transfer any interest in this Lease or the Premises without in each case first obtaining the City's prior written consent, which consent shall not to be unreasonably withheld or delayed. It is further provided that, this Lease may not be assigned without the Assignee filing or establishing with the City the insurance certificates as required pursuant to this Lease.

23. Taxes. The City agrees to pay and save the LIBRARY harmless from any tax, assessment, or other governmental charge of any kind imposed on the interest of either Party in any part of the Premises or by reason of this Lease. The City will furnish to the LIBRARY, within fifteen (15) days after the applicable due date, official receipt of the appropriate taxing authority or other proof satisfactory to the LIBRARY evidencing the payment of any tax. The City will pay, prior to delinquency, all personal property taxes assessed against personal property of the City located on the Premises. In the event it becomes necessary for the City to pay the taxes or obligations that are the obligation of the LIBRARY, the City retains a right to be reimbursed for all payments made within no later than thirty (30) days. In the event payment by the LIBRARY is not forthcoming within thirty (30) days of payment by the City, arbitration may be initiated.

24. Hold Harmless and Indemnity/Insurance.

24.1 All personal property upon the Premises shall be at the sole risk of the property's owner or the Party responsible for such property.

24.2 The LIBRARY, as tenant, shall indemnify and hold the City harmless against and from liability and claims of any kind for loss or damage to property of the LIBRARY or any other person, or for any injury to or death of any person, arising out of: (1) the LIBRARY'S use and occupancy of the Premises, or any work, activity or other things allowed or suffered by the LIBRARY to be done in, on or about the Premises; or (2) any negligent or otherwise tortuous act or omission of the LIBRARY, its agents, employees, invitees or contractors. The LIBRARY shall at the LIBRARY's expense, and by counsel satisfactory to the City, defend the City in any action or proceeding arising from any such claim and shall indemnify the City against all costs, attorneys' fees, expert witness fees and any other expenses incurred in such action or proceeding.

The City agrees to indemnify, defend, and hold the LIBRARY, and its respective employees and agents, harmless from any and all claims, liabilities, losses, damages, actions, costs and expenses of any kind (including reasonable attorneys' fees) arising out of the City's use of the Premises or the conduct of its business occurring on the Premises, except to the extent such loss or damage resulting from the negligence of the LIBRARY or a breach of the terms of this Lease by the LIBRARY. The terms of this Section shall survive any expiration or termination of this Lease.

FOR PURPOSES OF THE FOREGOING INDEMNIFICATION PROVISIONS ONLY, AND ONLY TO THE EXTENT OF CLAIMS UNDER SUCH INDEMNIFICATION PROVISION, THE PARTIES SPECIFICALLY WAIVE ANY IMMUNITY IT MAY BE GRANTED UNDER THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW. THE INDEMNIFICATION OBLIGATION UNDER THIS AGREEMENT SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE TO OR FOR ANY THIRD-PARTY UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS, OR OTHER EMPLOYEE BENEFIT ACTS.

THE PARTIES EACH ACKNOWLEDGE BY ITS EXECUTION OF THIS LEASE THAT EACH OF THE INDEMNIFICATION PROVISIONS OF THIS LEASE (SPECIFICALLY INCLUDING BUT NOT LIMITED TO THOSE RELATING TO WORKER'S COMPENSATION BENEFITS AND LAWS) WAS SPECIFICALLY NEGOTIATED AND AGREED TO.

City Initials _____

THE LIBRARY Initials _____

25. Insurance. The City shall maintain, at all times during the term of this Lease, comprehensive general liability insurance with a responsible insurance company, licensed to do business in the state of Washington and satisfactory to the LIBRARY, properly protecting and indemnifying THE LIBRARY with single limit coverage of no less than Three Million Dollars (\$3,000,000) for injury to or death of persons and for property damage. During the Term, the City shall furnish THE LIBRARY with a certificate or certificates of insurance, in a form acceptable to THE LIBRARY, covering such insurance so maintained by City and naming THE LIBRARY and THE LIBRARY's officers, employees, and mortgagees, if any, as additional insureds. Any deductible and/or self-insured retention shall be the sole responsibility of the City. To the extent of the City's negligence as herein assumed, the City's liability coverage shall be primary coverage as respects the THE LIBRARY, its officers, officials, employees, and agents. Any insurance and/or self-insurance maintained by THE LIBRARY, its officers, officials, employees, and agents shall not contribute with the City's coverage or benefit the City in any way. The City shall furnish THE LIBRARY with certificates of coverage.

THE LIBRARY shall maintain, at all times during the term of this Lease, comprehensive general liability insurance with a responsible insurance company, licensed to do business in the State of Washington and satisfactory to the City, properly protecting and indemnifying the City with single limit coverage of no less than Three Million Dollars (\$3,000,000) for injury to or death of persons and for property damage. During the Term, the LIBRARY shall furnish the City with a certificate or certificates of insurance, in a form acceptable to the City, covering such insurance so maintained by THE LIBRARY. Any deductible and/or self-insured retentions shall be the sole responsibility of THE LIBRARY. To the extent of THE LIBRARY's negligence as herein assumed, THE LIBRARY's liability coverage shall be primary coverage as respects the City, its officers, officials, employees, and agents. THE LIBRARY shall furnish the City with certificate(s) of coverage.

26. Liens. The City agrees to keep the Premises described herein free and clear of all liens and charges whatsoever. The City shall not allow any mechanics' and materialmen's or other liens to be placed upon the leased Premises. If such a lien is placed or recorded, the City shall cause it to be discharged of record, at its own expense, within ten (10) days of THE LIBRARY's demand. Failure to comply with Lessor's demand within ten (10) days shall be a default under the terms of this Lease.

27. Management. The Parties each agree to do all things reasonably required to provide for safe and efficient management and supervision of the Premises in accordance with all Laws and encumbrances upon the property.

28. Attorneys' Fees. If either Party to this Lease brings an action before any court or arbitrator to enforce or obtain a declaration of its rights under any provision of this Lease, reasonable attorneys' fees shall be awarded to the substantially prevailing Party in such litigation or arbitration.

29. Successors-in-Interest. The terms, provision, covenants, and conditions contained in this Lease, shall apply to, inure to the benefit of, and be binding upon the Parties hereto and upon their respective successors in interest and legal representatives except as otherwise herein expressly provided.

30. Observance of Laws and Regulations. The Parties agree to keep the Premises in a clean and safe condition and to comply with and all Laws, including, without limitation, all police, sanitary and safety laws, and all applicable regulations and ordinances of all governmental bodies having authority over the Premises or any activity conducted thereon including but not limited to those pertaining to storm water, odor and dust emission and to hold one another harmless against all costs, fees, fines, or damages which it may incur by reason of any charge that there has been a violation thereof.

30.1 Public Records Act/Confidentiality. Notwithstanding any other provision herein, both parties recognize that each is a public agency subject the state Public Records Act, RCW 42.56. Upon receipt of a public record request for any material which is the subject of this Lease and/or Agreement, the receiving party will promptly notify the other party of the request, whom will promptly elect whether it will at its own expense commence court action to protect the material from disclosure.

31. Damage or Destruction; Condemnation.

31.1 Damage or Destruction. In the event any part of the Premises is damaged, each Party shall give immediate written notice thereof to the other Party, and shall clear and dispose of any debris resulting from such damage or destruction. Repairs shall be made in accordance with the terms of this Agreement.

31.2 Condemnation. In the event all or any part of the Premises is taken or appropriated under the power of eminent domain during the Lease Term, this Lease shall continue with respect to any portion of the Premises not so taken, and rent shall be reduced to fairly and accurately reflect the value of the Premises so taken. If the entire building or that portion leased by the LIBRARY is condemned or purchased under threat of condemnation, this Lease shall automatically terminate. The City reserves all rights to the compensation awarded for any such taking and the LIBRARY assigns to the City all of the LIBRARY's right, and interest for any such compensation for the leasehold interest, if any; provided, however that the LIBRARY shall be entitled to submit a separate claim for its relocation expenses.

32. Signs. All signs or symbols placed on or about the Premises by the LIBRARY shall be in compliance with all Laws and subject to the approval of the City, which shall not be unreasonably withheld. Any signs so placed on the Premises shall be so placed upon the understanding and agreement that the LIBRARY will remove the same at the termination of this Lease and repair any damage or injury to the Premises caused thereby and, if not so removed by the LIBRARY, then the City may have the same so removed at the LIBRARY's expense.

33. Invalidity of Particular Provision. It is the intention of the Parties that each term or provision of this Lease be enforceable to the fullest extent permitted by law. If any term or provision of this Lease or the application thereof to any person or circumstance is, to any extent, invalid or unenforceable, the remainder of this Lease and the application of such term or provision to any person or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby and shall continue in full force and effect.

34. Entire Agreement; Amendments. This Lease constitutes the complete agreement between THE LIBRARY and the City regarding the Premises. There are no terms, obligations, covenants or

conditions other than those contained herein. No modification or amendment of this Lease shall be valid and effective unless evidenced by an agreement in writing signed by the party to be bound.

35. Waiver. The waiver by the City of any breach of any term, covenant or condition of this Lease shall not be deemed a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition. Acceptance of Monthly Lease Fee by the City subsequent to any breach hereof shall not be deemed a waiver of any preceding breach other than the failure to pay the particular Monthly Lease Fee so accepted, regardless of City's knowledge of any breach at the time of such acceptance of Rent. City shall not be deemed to have waived any term, covenant or condition unless the City gives the LIBRARY written notice of such waiver.

36. Waiver of Subrogation. The City and LIBRARY each hereby waive all rights of recovery against the other and against the officers, employees, agents and representatives of the other, on account of loss by or damage to the waiving party of its property or the property of others under its control, to the extent that such loss or damage is insured against under any fire and extended coverage insurance policy which either may have in force at the time of the loss or damage. LIBRARY shall, upon obtaining the policies of insurance required under this Lease, give notice to its insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Lease.

37. Notices. All notices required under this Lease may be given by personal delivery or by certified or registered mail at the following addresses:

a. THE LIBRARY:

PO BOX

ORTING, WA 98360

b. CITY: CITY OF ORTING

PO BOX 489

ORTING, WA 98360

38. Time of the Essence. Time is of the essence in the performance of the Parties' obligations hereunder.

39. Failure to Surrender/Holdover. Except as provided below, if the LIBRARY fails to surrender the Premises on the expiration or termination of the Lease Term, the LIBRARY shall pay the City monthly rent in an amount equal to one hundred twenty-five percent (125%) of the then rental rate hereunder, plus utilities, and shall be deemed to be a month-to-month tenancy terminable on thirty (30) days' notice given at any time by either Party. Nothing contained herein shall constitute the consent of the City to the holding over of the LIBRARY after the expiration or termination of this Lease. In the event that the LIBRARY and the City are in good faith negotiations over a new lease after expiration of the Lease without renewal, the Lease Term shall be deemed extended for so long as the Parties continue in good faith negotiations. Either

Party may terminate such good faith negotiations upon thirty (30) days written notice to the other Party. Upon such termination any continued occupancy of the Premises by the LIBRARY shall be considered a holder-over tenancy.

40. Brokers. THE LIBRARY and the City each represent that it is not represented by a broker, agent or finder with respect to this Lease. Each Party agrees to indemnify and hold the other Party harmless against any liability, cost, damages, or proceedings instituted by any broker, agent or finder claiming through, under or by reason of the conduct of the indemnifying Party in connection with this Lease.

41. No Partnership. THE LIBRARY is not a partner or a joint venture with the City in connection with the business carried on under this Lease and shall have no obligation with respect to the City's debts or other liabilities hereunder.

IN WITNESS WHEREOF, the Parties hereto have, caused this Lease to be executed by their proper officers thereunto authorized as of the date of this Lease.

CITY: CITY OF ORTING

By: _____

Its: Mayor JOSH PENNER

THE LIBRARY:

By: _____

Its:

Exhibit "A"

Description of Premises



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Murrey's Disposal 2023 Rates	AB23-07	Public Works		
		1.4.2023	1.18.2023	1.25.2023
	Department:	Executive		
	Date Submitted:	1.4.2023		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	End of February			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Rate Sheet				
SUMMARY STATEMENT:				
<p>Section 8.2.1 of the Franchise Agreement between the City of Orting and Murrey's Disposal, effective April 2012, provides for an annual CPI adjustment equal to 80% of the change in the 1st half semi-annual percentage change in the Consumer Price Index for All Urban Consumers, U.S. Department of Labor, Seattle-Tacoma-Bellevue area for the year preceding the rate adjustment. Eighty percent of the CPI change for this period is 7.15%.</p> <p>Section 8.3.1 of the Agreement provides for disposal fee adjustments to be made to collection rates to reflect changes to the Pierce County disposal fees. On March 1, 2023 the landfill rate in Pierce County will increase from \$166.45 per ton to \$171.23 per ton.</p> <p>Murrey's must notify the city 60 days before the increase which is effective March 1, 2023, and notify their customers 45 days before the increase.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To Approve Murrey's Rates As shown in Exhibit A, effective March 1st, 2023.				

December 30, 2022

City of Orting
Scott Larson, City Administrator
104 Bridge St. S
Orting, WA 98360

Re: Notice of Rate Adjustment under Section 8.2.1, and 8.3.1 of the Agreement between the City of Orting and Murrey's Disposal

Dear Mr. Larson:

Section 8.2.1 of the Agreement between the City of Orting and Murrey's Disposal provides for an annual CPI adjustment equal to 80% of the change in the 1st half semi-annual percentage change in the Consumer Price Index for All Urban Consumers, U.S. Department of Labor, Seattle-Tacoma-Bellevue area for the year preceding the rate adjustment. Eighty percent of the CPI change for this period is 7.15%.

Section 8.3.1 of the Agreement provides for disposal fee adjustments to be made to collection rates to reflect changes to Pierce County disposal fees. We have been notified that on March 1, 2023 the landfill rate in Pierce County will increase from \$166.45 per ton to \$171.23 per ton.

Rates reflecting the disposal fee increase, and changes in the CPI are detailed by level of service in the attached exhibit.



WASTE CONNECTIONS

Connect with the Future®

We take pride in providing you with comprehensive waste collection, disposal and recycling services. If I can answer any questions, please contact me by phone at (253) 896-3293 or by email at joshm@wcnx.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Metcalf", is written over the word "Sincerely,".

Josh Metcalf
District Manager
Murrey's Disposal

City of Orting
PO Box 489
Orting WA 98360

EXHIBIT - A - 3/1/2023

Can Service:	3/1/2023
10gallon Cart	16.60
20gallon Cart	22.61
32gallon Cart	27.87
64gallon Cart	44.21
96gallon Cart	60.47
Recycle Plus	18.00
Packout/Drive-in	11.34
Occasional extra	7.44
Return trip	8.67
Bulky Item Per Yard	28.92
Return Check Fee	27.42
Container Service:	
1 yard once a week	123.48
1 yard twice a week	239.51
1.5 yard once a week	169.31
1.5 yard twice a week	334.99
2 yard once a week	218.16
2 yard twice a week	429.42
2 yard three times a week	647.55
4 yard once a week	411.82
4 yard twice a week	823.59
4 yard three times a week	1,210.27
6 yard once a week	583.58
6 yard twice a week	1,167.13
6 yard three times a week	1,750.74
6 yard Five times a week	2,863.10
4 yard compactor once a week 5:1	1,766.72
1 yard extra on regular route	29.10
1.5 yard extra on regular route	43.74
2 yard extra on regular route	50.93
4 yard extra on regular route	96.00
6 yard extra on regular route	135.97
4 yard compactor extra regular route 5:1	408.38
Extra Yardage	17.92
Lock/Unlock	5.36
Connect/Reconnect	13.75
Yard Waste 90-gal toter	6.28
Occasional extra yard waste	3.01
MF-Recycling	5.23
Redeliver Cart	18.72
Additional Recycling Cart	7.98
Restart Fee	30.44
Time Change	114.77

DM DISPOPSAL 2023 RATES

Effective March 1, 2023

Can Service:	2022	2023	Increase	
10 gallon weekly w/ recycle	\$ 15.08	\$ 16.60	\$ 1.52	per month
20 gallon weekly w/ recycle	\$ 20.51	\$ 22.61	\$ 2.10	per month
32 gallon weekly w/ recycle	\$ 25.26	\$ 27.87	\$ 2.61	per month
64 gallon weekly w/ recycle	\$ 40.00	\$ 44.21	\$ 4.21	per month
96 gallon weekly w/recycle	\$ 54.68	\$ 60.47	\$ 5.79	per month
Recycle Plus	\$ -	\$ 18.00	\$ 18.00	per month
Packout/Drive-in	\$ 10.33	\$ 11.34	\$ 1.01	per month
Occasional extra	\$ 6.75	\$ 7.44	\$ 0.69	per month
Return Trip	\$ 7.90	\$ 8.67	\$ 0.77	per month
Bulky Item Per Yard	\$ 26.36	\$ 28.92	\$ 2.56	per month
Return Check Fee	\$ 25.00	\$ 27.42	\$ 2.42	per month

Container Service:

1 yard once a week	\$ 111.75	\$ 123.48	\$ 11.73	per month
1 yard twice a week	\$ 215.23	\$ 239.51	\$ 24.28	per month
1 .5 yard once a week	\$ 153.11	\$ 169.31	\$ 16.20	per month
1 .5 yard twice a week	\$ 302.91	\$ 334.99	\$ 32.08	per month
2 yard once a week	\$ 197.33	\$ 218.16	\$ 20.83	per month
2 yard twice a week	\$ 388.37	\$ 429.42	\$ 41.05	per month
2 yard three times a week	\$ 585.69	\$ 647.55	\$ 61.86	per month
4 yard once a week	\$ 372.43	\$ 411.82	\$ 39.39	per month
4 yard twice a week	\$ 744.82	\$ 823.59	\$ 78.77	per month
4 yard three times a week	\$ 1,086.35	\$ 1,210.27	\$ 123.92	per month
6 yard once a week	\$ 527.92	\$ 583.80	\$ 55.88	per month
6 yard twice a week	\$ 1,055.81	\$ 1,167.13	\$ 111.32	per month
6 yard three times a week	\$ 1,583.75	\$ 1,750.74	\$ 166.99	per month
6 yard five times a week	\$ 2,589.62	\$ 2,863.10	\$ 273.48	per pickup
4 yard compactor once a week 5:1	\$ 1,582.31	\$ 1,766.72	\$ 184.41	per pickup
1 yard extra on regular route	\$ 26.34	\$ 29.10	\$ 2.76	per pickup
1 .5 yard extra on regular route	\$ 39.87	\$ 43.74	\$ 3.87	per pickup
2 yard extra on regular route	\$ 46.07	\$ 50.93	\$ 4.86	per pickup
4 yard extra on regular route	\$ 89.83	\$ 96.00	\$ 6.17	per pickup
6 yard extra on regular route	\$ 123.01	\$ 135.97	\$ 12.96	per pickup
4 yard compactor extra regular route 5:1	\$ 365.75	\$ 408.38	\$ 42.63	per pickup
Extra Yardage	\$ 16.15	\$ 17.92	\$ 1.77	per pickup
Lock/Unlock	\$ 4.88	\$ 5.36	\$ 0.48	per incident

Connect/Reconnect	\$ 12.53	\$ 13.75	\$ 1.22	per unit
Yard Waste 90-gal toter	\$ 5.72	\$ 6.28	\$ 0.56	per month
Occasional extra yard waste	\$ 2.74	\$ 3.01	\$ 0.27	per pickup

MF-Recycling	\$ 4.77	\$ 5.23	\$ 0.46	per month
Redeliver Cart	\$ 17.06	\$ 18.72	\$ 1.66	per delivery
Additional Recycling Cart	\$ 7.28	\$ 7.98	\$ 0.70	per month
Restart Fee	\$ 27.75	\$ 30.44	\$ 2.69	per incident
Time Change	\$ 104.63	\$ 114.77	\$ 10.14	per incident



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB23-16		1.18.2023	
Pierce County Regional Council- Appointment of Representatives.	Department:	Executive/Council		
	Date Submitted:	1.12.2023		
Cost of Item:		<u>N/A</u>		
Amount Budgeted:		N/A		
Unexpended Balance:		N/A		
Bars #:				
Timeline:		Has to be submitted to PCRC Clerk prior to March 2023		
Submitted By:		City Clerk		
Fiscal Note:				
Attachments:				
SUMMARY STATEMENT:				
<p>Each year PCRC requires that City’s designate their representative and alternate for the Pierce County Regional Council.</p> <p>Section 3. Appointment: Representatives to the Council shall be appointed as follows:</p> <p>(a) A member jurisdiction granted representation by the Interlocal Agreement shall choose its representative(s) and designated alternates by its own appropriate process. The name and contact information of both the designated representative and his/her alternate, with a copy of the Council minutes designating appointees, shall be transmitted to the Council clerk by the first working day in March of each year.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To appoint Mayor Penner as representative to the Pierce County Regional Council and Councilmember Melodi Keonig as the alternate.</p>				



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB23-18	Public Works	1.18.2023	1.25.2023
Stormwater Management Action Plan Phase 3.	Department:	Engineering/Public Works		
	Date Submitted:	1.12.2023		
Cost of Item:	<u>\$33,510</u>			
Amount Budgeted:	<u>\$90,000</u>			
Unexpended Balance:	<u>\$56,490</u>			
Bars #:	N/A			
Timeline:	Study Session 1/18 and City Council 1/25			
Submitted By:	JC Hungerford, PE			
Fiscal Note:				
Attachments:	Scope and Budget for Professional Services			
SUMMARY STATEMENT:				
<p>Section S5.C.1.d of the Washington State Department of Ecology’s (Ecology’s) Western Washington Phase II Municipal Stormwater Permit (Phase II Permit) effective August 1, 2019, requires that permittees prepare a Stormwater Management Action Plan (SMAP) to support planning and decisions in an effort to improve water quality in a prioritized receiving waterbody. The SMAP is to be completed in three phases.</p> <ul style="list-style-type: none"> • For the first phase, Section S5.C.1.d.i of the Phase II Permit requires permittees to complete a receiving water assessment by March 31, 2022. The receiving water assessment, referred to as Phase 1, has been completed under a separate scope of work (SOW). • For the second phase, Section S5.C.1.d.ii of the Phase II Permit requires permittees to perform a prioritization and ranking process to selected a high priority receiving water for stormwater-related actions. The Phase II Permit requires SMAP Phase 2 to be completed by June 30, 2022. SMAP Phase 2 has also been completed under a separate scope of work. • Section S5.C.1.d.iii of the Phase II Permit establishes the requirements for SMAP Phase 3, which is the subject of this SOW. SMAP Phase 3 is to be completed by March 31, 2023. <p>The attached scope of work is for Parametrix to complete Phase 3.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve the attached scope and budget for professional services as described in the attached SMAP Phase 3 in the amount of \$33,510.				

SCOPE OF WORK

City of Orting Stormwater Management Action Plan (SMAP) Phase 3

INTRODUCTION

Section S5.C.1.d of the Washington State Department of Ecology's (Ecology's) Western Washington Phase II Municipal Stormwater Permit (Phase II Permit) effective August 1, 2019, requires that permittees prepare a Stormwater Management Action Plan (SMAP) to support planning and decisions in an effort to improve water quality in a prioritized receiving waterbody. The SMAP is to be completed in three phases.

- For the first phase, Section S5.C.1.d.i of the Phase II Permit requires permittees to complete a receiving water assessment by March 31, 2022. The receiving water assessment, referred to as Phase 1, has been completed under a separate scope of work (SOW).
- For the second phase, Section S5.C.1.d.ii of the Phase II Permit requires permittees to perform a prioritization and ranking process to selected a high priority receiving water for stormwater-related actions. The Phase II Permit requires SMAP Phase 2 to be completed by June 30, 2022. SMAP Phase 2 has also been completed under a separate scope of work.
- Section S5.C.1.d.iii of the Phase II Permit establishes the requirements for SMAP Phase 3, which is the subject of this SOW. SMAP Phase 3 is to be completed by March 31, 2023.

Based on the results of SMAP Phase 2, the recommended high priority receiving water is the area on the landward side of the levee along the Carbon River and is referred to as Carbon River Unnamed Tributary South. The results of SMAP Phases 1 and 2 were presented to the City Council and public at the June 15, 2022 City Council Study Session. There were no comments received regarding the recommended high priority receiving water. Consequently, this SOW for SMAP Phase 3 is based on Carbon River Unnamed Tributary South being the high priority receiving water.

The schedule for this SOW will be as follows:

- Notice to Proceed: December 15, 2022.
- SMAP Phase 3 City and public review: March 1-17, 2023
- Present to City Council Study Session: March 15, 2023
- Prepare final SMAP Phase 3 and submit to City: March 20 – 31, 2023

TASK 01 – PROJECT MANAGEMENT, MEETINGS, AND QC/QA

Objective

The objective of this task is to provide overall project management, project coordination, and quality control/quality assurance (QC/QA) for the deliverables associated with this scope of work.

Approach

Parametrix will track and monitor project progress, including preparing monthly invoices and project status reports. The Parametrix project manager will have phone and email contact with the City's project manager as needed. Parametrix will have internal coordination meetings as needed. Parametrix will perform QC reviews in accordance with Parametrix QC standards.

Deliverables

Monthly invoices and progress reports.

Miscellaneous correspondence to document project management issues.

Assumptions

Project management will extend throughout SOW duration from December 1, 2022, through March 31, 2023 (4 months).

Budget includes up to 16 hours for coordination with the City, which includes phone and email correspondence and up to two hours for attendance at up to one City Council Study Session. See Task 2 for meetings.

QC reviews will be performed for the following documents:

- Draft SMAP Phase 3 summary document.
- Final SMAP Phase 3 summary document.
- Flow Control Standard draft summary document
- Flow Control Standard final summary document

QA/QC review documentation will be provided upon request.

TASK 02 – SMAP PHASE 3

Objective

To evaluate existing and planned future conditions for the two identified receiving waters for future selection of a prioritized receiving water. The evaluation will be based on National Pollutant Discharge Elimination System (NPDES) Phase II Permit Section S5.C.1.d.ii (excerpt attached).

Approach

SMAP Phase 3 will include preparing a draft and final summary document that includes the following activities:

- Based on the results of SMAP Phases 1 and 2, there are no identified stormwater facility retrofits, changes to types of BMP types or BMP locations for the identified receiving water. Development and redevelopment in areas tributary to the prioritized receiving water will be based on the requirements of the Orting Municipal Code (OMC) and Shoreline Management Program (SMP). The SMAP Phase 3 summary document will identify the applicable provisions of the OMC and SMP.

- Based on the results of SMAP Phases 1 and 2, there are no land management, development strategies, and/or actions identified for water quality management specific to the prioritized receiving water. Similar to the above, the SMAP Phase 3 summary document will identify the applicable provisions of the OMC and SMP for development and redevelopment in areas tributary to the prioritized receiving water.
- Participate in up to two meetings with City Public Works, Planning, and Operations and Maintenance (O&M) staff to determine if there are any stormwater related issues that need to be addressed for the prioritized receiving water based on existing issues observed, issues documented in annual reports, if the tributary areas have been inspected, and any potential future land use changes that may impact water quality. These elements will then be reviewed to determine the need for targeted, enhanced, or customized implementation of stormwater management actions related to NPDES Permit sections within S5, including:
 - Illicit discharge detection elimination field screening.
 - Prioritization of source control inspections.
 - O&M inspections or enhanced maintenance.
 - Public education and outreach behavior change programs.
- Participate in up to one meeting with City Planning and Public Works staff to determine any City or interagency long-range plans that might impact the areas tributary to the prioritized receiving water. Such long-range plans include the City's Growth Management Act Comprehensive Plan, the City's Stormwater Comprehensive Plan, and Pierce County's Flood Hazard Mitigation Plan. Changes to long-range plans, if needed, will be identified to address applicable SMAP priorities.
- Participate in up to one meeting with Planning and Public Works staff to identify how the prioritized receiving water will continue to be reflected in the long-range plans identified above.
- A proposed implementation schedule and budget sources will be prepared for the identified SMAP Phase 3 elements.
 - Short-term actions to be accomplished within 6 years. This will include addressing the outcome of elements identified in the SMAP Phase 3 summary document.
 - The NPDES Phase II Permit requires that the SMAP also include long-term actions to be accomplished within 7 to 20 years. However, based on the results of SMAP Phase 1 and 2, there are no SMAP-related items to be carried out within this long-term time frame. However, if there are any identified actions that come out from the above scope elements for this time frame will be included if applicable. It is not currently known what requirements Ecology might include in the 2024 update to the NPDES permit.
- Coordinate with Planning and Public Works staff to identify a process and schedule to provide future assessment and feedback to improve the SMAP planning process and implementation of procedures and/or projects. Feedback could come from City staff, the public, or other potential stakeholders.
- Compile the following into appendices of the SMAP Phase 3 summary document:
 - SMAP Phase 1 Steps 1 through 4 technical memorandum (Parametrix, March 16, 2022)
 - SMAP Phase 1 Step 1 technical memorandum (Parametrix, April 22, 2022)
 - SMAP Phase 1 Steps 2 and 3 technical memorandum (Parametrix, June 30, 2022)

- Participate in up to one meeting with City Planning, Public Works, and O&M staff to resolve comments on the SMAP Phase 3 summary document.

Assumptions

The City will provide requested information needed in sufficient time to perform this SOW.

City staff will be available to meet as needed.

Meetings will be virtual.

Deliverables

Meeting notes for up to five meetings.

Draft SMAP Phase 3 summary document.

Final SMAP Phase 3 summary document.

FLOW CONTROL STANDARD

Objective

Carbon River Unnamed Tributary South is not a fish bearing stream but a low lying area where water accumulates and flows through along the landward side of the levee. Water either infiltrates, is lost through evaporation and transpiration, or seeps through historic culverts that might be located but buried along the levee. Consequently, the area is more of a series of wetland complexes than a stream. Application of the typical streambank protection would not be applicable for sites that develop or redevelop that are tributary to Carbon River Unnamed Tributary South. This task will review various flow control standards to determine potential land use and stormwater management strategies for sites tributary to the Carbon River Unnamed Tributary South.

Specific site conditions and wetland classifications will impact actual stormwater analyses required for a specific project. This task will be performed to provide a general understanding of potential ranges in impervious land cover and sizes of mitigation areas that may be required.

Approach

Analyze up to four sample areas for application of streambank protection flow control Best management Practices (BMPs) or for dispersion to mitigated for changes in land use. Two sample areas will be based on assumed area, and two sample areas will be based on publicly available GIS information.

Analyses using dispersion for stormwater management will use the wetland protection standard applied at the downstream end of the wetland buffer. The analyses will be based on Volume I Appendix I-C.4 Method 2 of Ecology's 2019 Stormwater Management Manual for Western Washington (SWMMWW).

Post project land cover for WHM2012 analyses will include lawn, pasture, forest, and impervious surfaces to determine:

- an approximate amount of maximum impervious cover that could be constructed;

- how much of the remaining site would be required for dispersion; and,
- the effect of lawn, pasture and/or forest on meeting the wetland protection standard.

Analyze a streambank protection flow control BMP to determine compliance with the wetland protection standard.

Coordinate with City Planning and Public Works staff to determine allowing directly connected impervious surfaces to forested buffers. Ecology SWMMWW Volume V Chapter 2 BMP T5.30, Full Dispersion, prohibits the use of critical area buffers for full dispersion. Ecology SWMMWW Volume I Chapter 3 Section I-3.4.8 MR8, Wetlands Protection, states that “Stormwater Management BMPs shall not be built within a wetland or its buffer...”. However, the analyses requirements for Method 2 states that: “When modeling, include the wetland buffer as the final element in both pre-and post-project scenarios, downstream of the project area including any Flow Control BMPs. The point of compliance (POC) should be assigned to capture the total (surface, interflow, and ground water) volume leaving the wetland buffer (emphasis added) for both the pre-project and the post-project scenarios.” Consequently, the analyses do include the use of buffers for stormwater management. This could potentially allow an impervious area of 15-percent of the forested buffer to be directly connected to the forested buffer. This will be reflected in one of the WWHM2012 sample analyses to determine if it has an impact on the potential amount of impervious coverage.

Assumptions

Pasture will be used as the historic land cover for the sample analyses based on OMC 9-5A-4.

An open pond will be used for the streambank protection BMP.

Ecology’s Western Washington Hydrology Model - 2012 (WWHM2012) will be used for analyses.

Hydrologic Soil Group Type C will be used for pervious land cover.

Parcel sizes will be based on data available through Pierce County’s website <https://matterhornwab.co.pierce.wa.us/publicgis/>

Wetland locations will be based on National Wetlands Inventory website <https://fwsprimary.wim.usgs.gov/wetlands/apps/wetlands-mapper/>

Method 2 will be used for the analyses because, even if part of a wetland is on a sample property, it is likely that not all of it would be. Consequently, the detailed data for Method 1 would not be readily available for a property owner.

As an alternative to site-by-site stormwater management, regional mitigation could potentially be considered. However, due to the likely extent of the wetland complex(es) along the landward side of the levee, data needs for the supporting analyses, costs, and timeline for completing the SMAP, a regional facility is not assumed for this SOW. A regional facility could be considered in the future if desired by the City.

Deliverables

Flow Control Standard draft summary document

Flow Control Standard final summary document

ATTACHMENTS

A NPDES Phase II Permit Section S5.C.1.d

Attachment A

NPDES Phase II Permit Section S5.C.1.d



EXCERPTS FROM NPDES PHASE II MUNICIPAL PERMIT
SECTION S5.C.1

STORMWATER MANAGEMENT ACTION PLANNING

- d. Stormwater Management Action Planning³ (SMAP). Permittees shall conduct a similar process and consider the range of issues outlined in the *Stormwater Management Action Planning Guidance* (Ecology, 2019; Publication 19-10-010). Permittees may rely on another jurisdiction to meet all or part of SMAP requirements at a watershed-scale, provided a SMAP is completed for at least one priority catchment located within the Permittee's jurisdiction.
- i. *Receiving Water Assessment*. Permittees shall document and assess existing information related to their local receiving waters and contributing area conditions to identify which receiving waters are most likely to benefit from stormwater management planning.

By March 31, 2022, Permittees shall submit a watershed inventory and include a brief description of the relative conditions of the receiving waters and the contributing areas. The watershed inventory shall be submitted as a table with each receiving water name, its total watershed area, the percent of the total watershed area that is in the Permittee's jurisdiction, and the findings of the stormwater management influence assessment for each basin. Indicate which

³ New Permittees are exempt from S5.C.1.d. for this permit term.

receiving waters will be included in the S5.C.1.d.ii prioritization process. Include a map of the delineated basins with references to the watershed inventory table.

- (a) Identify which basins are expected to have a relatively low Stormwater Management Influence for SMAP. See the guidance document for definition and description of this assessment.

Basins having relatively low expected Stormwater Management Influence for SMAP do not need to be included in S5.C.1.d.ii-iii.

- ii. *Receiving Water Prioritization.* Informed by the assessment of receiving water conditions in (i), above, and other local and regional information, Permittees shall develop and implement a prioritization method and process to determine which receiving waters will receive the most benefit from implementation of stormwater facility retrofits, tailored implementation of SWMP actions, and other land/development management actions (different than the existing new and redevelopment requirements). The retrofits and actions shall be designed to: 1) conserve, protect, or restore receiving waters through stormwater and land management strategies that act as water quality management tools, 2) reduce pollutant loading, and 3) address hydrologic impacts from existing development as well as planned for and expected future buildout conditions.

No later than June 30, 2022, document the prioritized and ranked list of receiving waters.

- (a) The Permittee shall document the priority ranking process used to identify high priority receiving waters. The Permittee may reference existing local watershed management plan(s) as source(s) of information or rationale for the prioritization.

- (b) The ranking process shall include the identification of high priority catchment area(s) for focus of the Stormwater Management Action Plan (SMAP) in (iii), below.

- iii. Stormwater Management Action Plan (SMAP). No later than March 31, 2023, Permittees shall develop a SMAP for at least one high priority catchment area from (ii), above, that identifies all of the following:

- (a) A description of the stormwater facility retrofits needed for the area, including the BMP types and preferred locations.
- (b) Land management/development strategies and/or actions identified for water quality management.
- (c) Targeted, enhanced, or customized implementation of stormwater management actions related to permit sections within S5, including:
- IDDE field screening,
 - Prioritization of Source Control inspections,
 - O&M inspections or enhanced maintenance, or
 - Public Education and Outreach behavior change programs.

Identified actions shall support other specifically identified stormwater management strategies and actions for the basin overall, or for the catchment area in particular.

- (d) If applicable, identification of changes needed to local long-range plans, to address SMAP priorities.
- (e) A proposed implementation schedule and budget sources for:
 - Short-term actions (*i.e.*, actions to be accomplished within six years), and
 - Long-term actions (*i.e.*, actions to be accomplished within seven to 20 years).
- (f) A process and schedule to provide future assessment and feedback to improve the planning process and implementation of procedures or projects.

⁴ New Permittees shall begin implementing the requirements of S5.C.2 no later than August 1, 2021.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Storefront Lobby Replacement	AB23-17			
			1.18.2023	1.25.2023
	Department:	Executive		
Date Submitted:	1.10.2023			
Cost of Item:	<u>\$90,000</u>			
Amount Budgeted:	<u>\$0</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	TBD			
Timeline:	ASAP			
Submitted By:	Scott Larson			
Fiscal Note: The costs will be paid for with insurance reimbursements				
Attachments: Proposals				
SUMMARY STATEMENT:				
<p>On December 1, 2022 a vehicle crashed into the storefront on the lobby of City Hall. The driver that caused the crash was insured and our claim for reimbursement has been approved by both the driver's insurance as well as our insurance. Staff have received bids to complete the work from the same vendors that completed the work when the building was constructed. The estimated cost of the repairs is \$90,000, which included a \$15,000 contingency for installation and other unexpected damages during deconstruction of the rest of the storefront.</p> <p>Staff are recommending that council approve the mayor to enter into contracts with qualified vendors to complete the necessary repairs. Many of the items are approximately 10 weeks out for delivery and installation.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To allow the Mayor the sign contracts to complete repairs to the storefront in the lobby of city hall, not to exceed \$90,000.				



DOOR AND HARDWARE SOLUTIONS

1410 37th St NW | Auburn, WA 98001

P: 253-288-8455 | www.kinshipgroup.com

SALES ORDER

Proposal #: 2220129

Proposal Date: 12/12/2022

Sales Rep: Shelly Mohr

Rep Email: shelly.mohr@kinshipgroup.com

Job Name: City of Orting

Customer PO#:

Sold To:
OTC CUSTOMER

Ship To:
City of Orting
102 Bridge St. S

Ship Via:

Orting, WA 98360
Ph: 360-706-7206
Attn: John Bielka

Terms: COD

<u>Ln#</u>	<u>Qty</u>	<u>Mfr Part# / Description</u>	
1	1	3'0x7'0 1-3/4" RHR S&R VGF Clear / 100 finish ~ Wood Door~	<u>100B</u>
2	2	3'0x8'0 1-3/4" RHRA/LHR S&R VGF Clear / 100 finish ~ Pair of wood doors~	<u>100A, 100A</u>
3	1	Excludes install, glass, and glazing	
4	1	72-M1-82281 24V 1-5/8" lip length IPS 03 LNP ~ Access Control Mortise Lock~	<u>100B</u>
5	6	T4A3386 4-1/2" x 4-1/2" NRP x 10B ~ Hinge - (4 -1/2 Hvy Wt(.180))~	
6	2	T4A3386-QC12 4-1/2" x 4-1/2" x 10B ~ Hinge - (4 -1/2 Hvy Wt(.180))~	
7	1	56-8710F 36"w x 96"h x No Trim x 624 x 646 x US10B ~ Exit Device - SVR~	<u>100A</u>
8	2	1C-7-2-613 x 613 ~ Core~	<u>100A, 100B</u>

All material is guaranteed to be as specified. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Pricing is good for 30 days from the date of this proposal and may be withdrawn if not accepted within that time frame. Lead times vary and will be confirmed at time of order acceptance.

<u>Ln#</u>	<u>Qty</u>	<u>Mfr Part# / Description</u>
9	2	RM5534 x Type 1 x US10B ~ Door Pull~
10	1	252X3DFG x FHSL14 x 72"w x D ~ Threshold~
<u>100A</u>		
11	1	9563.REGARM2.710.72 x 710 ~ Automatic Opener~
<u>100A</u>		
12	2	29326DNB x 36" x D ~ Door Sweep~
13	1	72-56-M1-8710F 36"w x 96"h x IPS-03 306 36" x 624 x 646 x US10B ~ Exit Device - SVR~
14	1	Excludes installation
15	1	Shipping

Subtotal: \$38,341.26

Tax 10.1% \$3,872.47

Grand Total: \$42,213.73

All material is guaranteed to be as specified. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Pricing is good for 30 days from the date of this proposal and may be withdrawn if not accepted within that time frame. Lead times vary and will be confirmed at time of order acceptance.



AMERICAN EAGLE GLASS

3210 C STREET NE, SUITE H
AUBURN WA 98002
(253)802-9800
Tax# 84-2511111

Order: 3528

Date: 12/05/2022

Scheduled: 12/12/2022 12:37

Sold To:

GRETCHEN CITY OF ORTING
104 BRIDGE ST S
ORTING WA 98360

H (360)893-9005 Cell:(360)893-9003

Csr: CSR Tech: EST PO Terms: C.O.D

Rep:CHEA Sched Pref:12/06/2022

<u>Qty</u>	<u>Part / Description</u>	<u>Material</u>	<u>Labor</u>	<u>Item Total</u>
1	66-3/4" X 58-5/8" SPLA9/16CLEAR - LAMINATED HARTUNG9/16" LAMINATED ANNEALED	1,295.80	0.00	1,295.80
1	38-3/4" X 58-5/8" SPLA9/16CLEAR - LAMINATED HARTUNG9/16" LAMINATED ANNEALED	795.00	0.00	795.00
1.00	LABOR - LABOR	0.00	2,559.84	2,559.84
1.00	F & E SURCHARGE - SURCHARGE	44.99	0.00	44.99

Job Site: GRETCHEN CITY OF ORTING
104 BRIDGE ST S
ORTING WA 98360

Signature _____

<u>Material</u>	<u>Labor</u>	<u>Tax</u>	<u>Total</u>	<u>Payments</u>	<u>Balance</u>
2,135.79	2,559.84	441.39	5,137.02	0.00	5,137.02



121 W. STEWART
PUYALLUP, WA 98371

Phone (253) 845-2111 * Fax (253)840-3813

Website: larsonglass.com

QUOTE

December 13, 2022

Quote valid until: January 13, 2023

City of Orting
104 Bridge Street S
Orting, WA 98360
jbielka@cityoforting.org

Demo, furnish and install storefront. Paint to match existing custom Kynar finish. Wood doors and all hardware to be provided by others.

	\$25,390.00
Sales Tax: 9.4%	<u>\$2,386.66</u>
Furnish and install:	\$27,776.66

**BID DOES NOT INCLUDE CLEANING OF GLASS OR METALS
PLEASE EXAMINE CAREFULLY, AS WE AGREE ONLY TO FURNISH ITEMS HEREIN ENUMBERED**

These prices are for IMMEDIATE Acceptance only

Notice: Order are accepted by this Company subject in every instance to delays resulting from fires, strikes, or other causes beyond its control, in the exercise of ordinary prudence. No order for special goods will be cancelled after work has been commenced thereunder. In quoting prices delivered, freight only is guaranteed, and all other responsibility is disclaimed beyond the delivery of the goods to the transportation company in good order. Any Federal, State, Country or Municipal Tax imposed by virtue of a sale hereunder shall be added to the invoice and paid by the purchaser without discount

Larson's Glass Company

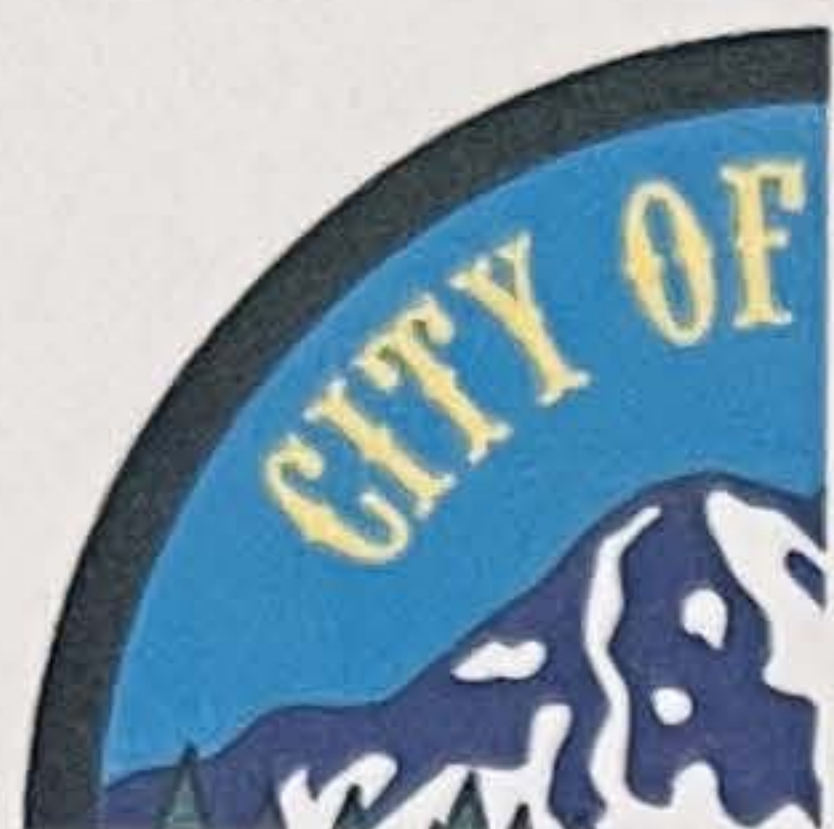
Accepted By _____

By: *Matthew Swarhout*



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Planning Commission Reappointment	AB23-08			
				1.11.2023
	Department:	Executive		
	Date Submitted:	1.6.2023		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	End of Month			
Submitted By:	Clerk			
Fiscal Note: None				
Attachments: Planning Commission Applications				
SUMMARY STATEMENT:				
<p>There are currently three Planning Commissioners whose terms expired in 2022. Staff advertised via social media that there were planning commission vacancies and received no applications.</p> <p>Per the City Code: There is hereby created, in accordance with Revised Code of Washington 35A.63, a planning commission for the city which will consist of seven (7) members, two (2) of whom may be nonresident owners of real property within the city, to be appointed by the mayor with the consent of the council. (Ord. 783, 1-8-2004).</p> <p>The Mayor would like to re-confirm Dan Swanson to the Planning Commission and appoint new member Joe Pestinger to the Planning Commission.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To confirm the Mayors re-appointment of Dan Swanson and the appointment of Joe Pestinger to the planning commission.				



Commission Application

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name: Dan Swanson Date: 11/22/2022
Mailing Address: 1007 Van Ogle Lane NW, Orting, WA 98360

Phone: 425-864-0813 Alt. Phone: _____

Best time to contact you: Any time Email Address: 1swan.dan@gmail.com

How long at Residence: 5-1/2 years

Commission desired: 1.) Planning
2.) _____

Reason you are interested in serving: I love our community and small town feel. This is one of the reasons we chose Orting to live and hopefully retire in some day. Being a NW native; I understand the sentiment of wanting to keep Orting small, but growth is inevitable. More homes will be built, fields will be gone, roads will be widened, and we cannot be close minded and try to stop growth. We need manage the change effectively balancing our cities and citizens best interests for now and the future and manage it responsibly. I have been blessed with a lot of things in my life and giving back to my community with my time is part of how I can leave my mark and pay some of that forward.

Previous community activities: Current Planning Commissioner, CTE Advisory Council – Kent Meridian School District (past 4 years), CTE Advisory Council – Orting School District (past 2-1/2 year), Advisory Board – Tomolo Institute for Bellevue College, Design Thinking Program (Business School), CFAC – Citizens Facility Advisory Committee – Orting School District (Former), Village Green HOA President (former) 2 year term

Applicable education, occupational, and specialized experience: 30 Years construction industry related & business background. Designer by trade. Currently Product and Education Director for Belmont Cabinet Company in Sumner, WA responsible for product, training, and capital improvement projects in 3 states, and previous 16 years as National Director of Sales & Design for a national \$3B building material distributor. Built residential and commercial projects in 10 states and 4 Countries.

Commissions make recommendations regarding monetary expenditures an/or benefits to certain areas of the Community.

- 1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions: None
- 2.) When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: Yes

Are there any days or evenings you are unavailable to meet? No current conflicts

[Signature] Date: 11/22/22
Signature of Applicant Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk, 110 Train St. SE, PO Box 489, Orting, WA 98360
For more information, please call (360)893-2219



Commission/Board Application

City of Orting - Office of the City Clerk
PO Box 489-104 Bridge St. S., Orting, WA 98360
Phone: (360) 893-2219 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

RECEIVED

JAN 19 2023

CITY OF ORTING

Name: Joachim (Joe) Pestinger Date: 1/19/23

Mailing Address: P O Box1227 Orting, WA 98360

Phone: 253 820-0283 Alt. Phone: 360 893-6617

Best time to contact you: Anytime Email Address: pestinger@earthlink.net

How long at Residence: more than 25 years

Commission/Board desired: 1.) Orting Planning Commission
2.) _____

Reason you are interested in serving:
I believe in, and enjoy, public service.

Previous community activities:
City Council, Puget Sound Regional Council, Fire Commission, Mayor,
Orting Schools Truancy Board

Applicable education, occupational, and specialized experience:
BA from BYU, Director of Real Estate Services WSDOT, IRWA Instructor

Commissions/Boards make recommendations regarding monetary expenditures and/or benefits to certain areas of the Community.

1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions: No

2.) When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: Yes

Are there any days or evenings you are unavailable to meet? generally not.

Joachim Pestinger
Signature of Applicant

1/19/23
Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk, 104 Bridge Street South, PO Box 489, Orting, WA 98360
For more information, please call (360)893-2219



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Compost Procurement Ordinance	AB23-10	Public Works		
		1.4.2023	1.18.2023	1.25.2023
	Department:	Administration		
	Date Submitted:	12.29.2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	January 2023			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Ordinance No. 2023-1102				
SUMMARY STATEMENT:				
<p>In March 2022, HB 1799 was signed into Washington law. The primary goal of the law is to increase the diversion of organic materials going to landfills in order to reduce methane emissions as landfills are a significant source of methane emissions. This reduction will occur through the production of compost from the diverted organic materials. As more organic materials are diverted and recycled, it is critical that the compost manufactured be procured by local jurisdictions and others to support the economic viability of these processes and programs. HB 1799 encourages most cities and counties in Washington to adopt a compost procurement ordinance by January 1, 2023.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To adopt Ordinance No. 2023-1102, an Ordinance of the City of Orting, Washington, relating to compost materials; adopting Orting Municipal Code section 3-11; providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2023-1102

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO COMPOST
MATERIALS; ADOPTING ORTING MUNICIPAL
CODE SECTION 3-11; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, in 2020, the Washington State Legislature adopted Engrossed Substitute House Bill 2713, codified at Revised Code Washington (RCW) 43.19A.130, to require that “when planning government-funded projects or soliciting and reviewing bids for such projects, all state agencies and local governments shall consider whether compost products can be utilized in the project” and “[i]f compost products can be utilized in the project, the state agency or local government must use compost products” with limited exceptions; and

WHEREAS, in March 2022, the Legislature passed Engrossed Second Substitute House Bill (HB) 1799, with the stated intent to reduce organic waste disposal by 75% by 2030 and expand the collection of organic waste; and

WHEREAS, HB 1799 requires cities in Washington with a population greater than 25,000 or where curbside organics collection services are provided, to adopt a compost procurement ordinance that provides the city’s strategy to meet the requirements of RCW 43.19A.130, including the use of compost products for City-funded projects including but not limited to landscaping projects, construction and post-construction soil amendments, erosion control, road projects, and green infrastructure to filter pollutants or keep water on-site; and

WHEREAS, in compliance with these laws, the City has developed a policy to meet these composting goals and proposes a new Chapter 1-15 to the Orting Municipal Code; and

WHEREAS, the City Council finds that adoption of new Chapter 1-15 of the Orting Municipal Code is in the best interests of the City to comply with these new state laws;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. OMC 3-111, Adopted. Orting Municipal Code Chapter 3-11 is hereby adopted to read as follows:

Chapter 3.11

COMPOST PROCUREMENT

- 3.11.010 Definitions.
- 3.11.020 General Policy.
- 3.11.030 Local Purchasing.
- 3.11.040 Education.
- 3.11.050 Reporting.

3.11.010 Definitions. The follow definitions apply for the purposes of this chapter:

“Compost” means a product created with “composted material” as defined in RCW 70A.205.015(3). “Compost” includes, but is not limited to, 100% finished compost or blends that include compost as a primary ingredient. Mulch is considered a “Compost” if it contains a minimum of sixty percent composted material. Bark is not a “Compost”.

“Cost prohibitive” means a product purchasing cost that exceeds 10% of the cost of another product that would serve the same purpose.

“Local” or “locally” as to compost providers means that such provider is located within a 25-mile radius of the city limits of Orting.

3.11.020 General Policy.

A. Orting shall plan for compost use in the following categories:

1. Landscaping projects;
2. Construction and postconstruction soil amendments;
3. Applications to prevent erosion, filter stormwater runoff, promote vegetative growth, or improve the stability and longevity of roadways; and
4. Low-impact development of green infrastructure to filter pollutants or to keep water onsite, or both.

B. Compost products shall be purchased for use in City projects in which compost is an appropriate material or on City property, provided it is not cost prohibitive to acquire. Procurement costs will include the product cost and all associated transportation and delivery charges.

C. Orting is not required to use compost products if:

1. Compost products are not available within a reasonable period of time or distance;
2. Compost products that are available do not comply with existing purchasing standards;
3. Available compost products do not comply with federal or state health, quality, or safety standards; or
4. Compost purchase prices are not reasonable or competitive.

D. Pursuant to RCW 43.19A.130, Orting will strive to purchase an amount of finished compost products equal or greater than fifty percent of the amount of organic materials the City

delivered to the compost processor. This plan will be re-assessed each December 31st of even-numbered years, beginning in 2024 and thereafter as part of the reporting obligations in OMC 3.11.050.

3.11.030 Local Purchasing.

Orting will purchase finished compost products from companies producing compost locally, are certified by a nationally recognized organization, such as the U.S. Composting Council, and produce finished compost products derived from municipal solid waste compost programs while meeting quality standards adopted by the Department of Transportation or adopted by rule by the Department of Ecology. If locally produced compost is not available, compost shall be sourced from outside the region, with preference given to products sourced as close as possible to Orting. Proof that locally produced compost was not available at the time of purchase or was cost-prohibitive shall be documented.

3.11.040 Education.

Orting shall conduct educational outreach to inform residents about the value of compost and how the jurisdiction uses compost in its operations each year.

3.11.050 Reporting.

By December 31, 2024, and each December 31st of even-numbered years thereafter, Orting shall report the following information to the Department of Ecology:

- A. The total tons of organic material diverted each year;
- B. The volume and cost of compost purchased each year; and
- C. The source(s) of the finished compost product purchased.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 25th DAY OF JANUARY, 2023.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Meeting Date
Subject:	AB23-01	N/A	1.18.2023	1.25.2023
Council Committee selection for the year 2023.	Department:	Executive/Deputy Mayor		
	Date Submitted:	1.6.2023		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	By the 1 st Meeting in February			
Submitted By:	City Clerk			
Fiscal Note: None				
Attachments: Current Council Assignments – Committee Scopes				
SUMMARY STATEMENT:				
Council Rule 3.9 (E) Deputy Mayor -- Duties:				
(A) An appointment committee consisting of the Deputy Mayor, one (1) Councilmember, and the Mayor shall recommend assignments for the Council Committee Chair and Vice-Chair positions in accordance with the following procedure:				
a) The appointment committee shall provide recommendations for Council Committee assignments to the full Council for its approval no later than the first regular meeting in February.				
b) Each Council member shall be assigned to at least one (1) Council Committee, with the exception of the Deputy Mayor who shall chair the study session and shall not be assigned a role in a Council Committee.				
c) Chairperson selection shall be based on seniority, balance of experience, knowledge and interest prior to assignment.				
d) The appointment committee shall give weighted consideration for those working on long range project.				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve the Committee assignments, CGA – CM Hogan and CM Koenig, Public Works- CM Williams and CM Moore, and Public Safety - CM Gunther and CM Tracy.				

2023 Recommended Council Committee Assignments

Public Works: _____ Chair, & _____, Vice Chair- **First week of the month.**

Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session

Attendance: 2-3 council, PW staff, admin.

- Utilities, Technology, Streets/Transportation, Emergency Bridge.
* Facilities related to Public Works.

Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.

Public Safety: _____, Chair & Vice Chair, _____) - **First week of the month.**

Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session

Attendance: 2-3 council, PS staff, admin

- Public Safety, Emergency Preparedness.
*Facilities related to Public Safety

Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.

Community and Governmental Affairs: _____Chair, & _____, Vice Chair - **First week of the month.**

Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session

Attendance: 2-3 council, Parks staff, admin

- Economic Development, Grants, Sponsorship, Lodging Tax, Cemetery, Parks Advisory Board.
*Facilities related to Administration.

Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.

Study Session: Deputy Mayor _____, Chair

Third Wednesday of each month at 6:00pm- Orting City Hall

Goal: Introduction & first pass at ordinances and resolutions. Deep dive into committee matters. Legal review and staff discussion.

Attendance: Full Council, as necessary (admin, legal, and others)

- General, Finance, Leg Priorities, Government relations.

Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Regular Meeting/Consent Agenda.

Regular Council Meeting #1 & 2- **1st and last Wednesday of each month at 7:00pm.**

Goal: Business of the council (appointments, public hearings, public input, presentations, proclamations, etc.), assignment of topics to committees. Passing/debating consent agenda from study session.

2023 Council Standing Committees

Scopes of Authorities

1. COMMUNITY AND GOVERNMENT AFFAIRS COMMITTEE:

The CGA Committee, considers matters related to **Council training, procedures and communication** and makes **recommendations designed to improve and expedite the business and procedure of Council, and its committees**, proposes to Council any **amendments to the rules** deemed necessary regarding the organization of the Council, **including parliamentary procedure**, it may consider **any matter of a general nature**.

The CGA also considers the following:

A. Social issues

B. Economic development

C. Grants- Reviews grant applications and makes recommendations to Council.

D. Sponsorship- Review's applications and makes recommendations to Council

E. Parks- In conjunction with City Staff, considers matters related to Parks, Parks Board and Orting Recreation programs.

F. Cemetery - In conjunction with City Staff, review the policies, procedures as well as financial health of the cemetery.

G. Lodging -Lodging tax is discussed on a quarterly basis with a community business owner.

*** Facility Issues directly related to Administrative staff**

2. PUBLIC SAFETY COMMITTEE:

Public Safety Committee, in conjunction with City Staff, may consider issues related to the **public health, safety and welfare of the citizens** of Orting including but not limited to, **law enforcement, fire safety, court, animal control, and emergency services**.

The Public Safety Committee also considers issues relating to the following:

A. Emergency Preparedness- In conjunction with City Staff, considers matters related to Emergency Management, and will continuously analyze all risks which expose the city to potential disruption and oversee the development of emergency preparedness and response and evacuation plans.

***Facility Issues related to Public Safety**

3. **PUBLIC WORKS COMMITTEE:**

The Public Works Committee, in conjunction with City Staff, considers matters related to **water, sewer, solid waste, recycling, utility franchises, and storm water management**. The Committee **tracks capital projects** and **makes recommendations to the Council for capital improvements**. They also address matters relating to the following:

- A. **Transportation matters**
- B. **Capital improvement programs**
- C. **Transit**
- D. **Streets, street lighting**
- E. **Signalization**
- F. **Pedestrian safety.**
- G. **Annual chip seal program making recommendations to Council for street and sidewalk improvements.**
- H. **Technology**
- I. **Emergency Evacuation Bridge**

***Facility Issues Related to Public Works**

4. **STUDY SESSION**

Finance -Considers matters related to the financial issues of the City including the budget, general fiscal and financial health, rates and fees, and the state financial audit. The Treasurer compiles periodic budget and financial reports and shares them with the Council.

Goal: Introduction & first pass at ordinances and resolutions. Deep dive into committee matters. Legal review and staff discussion. Attendance: Full Council, as necessary (admin, legal, and others)

Council Committee Preference	Choice #1	Choice #2	Choice #3
Gunther	Public Safety	CGA	Public Works
Moore	No Preference	No Preference	No Preference
Tracy	No Preference	No Preference	No Preference
Williams	Public Works	Public Safety	CGA
Hogan	CGA	Public Works	Public Safety
Koenig	CGA	Public Works	Public Safety



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Council Rules of Procedure Amendment.	AB23-11			
			1.18.2023	1.25.2023
	Department:	Council		
	Date Submitted:	1.10.2023		
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	N/A			
Submitted By:	CMs Koenig, Gunther & Moore			
Fiscal Note: None				
Attachments: Revised Council Rules of Procedure				
SUMMARY STATEMENT:				
<p>CMs Koenig, Gunther and Moore would like to discuss the idea of adding committee reports back to the Study Session agenda.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To approve the Council Rules of Procedure amendment to add committee briefings back to the study session agenda.</p>				

4.1 Order of Business:

The order of business for all regular meetings shall be transacted as follows unless the Council, by a majority vote of the members present, suspends the rules and changes the order:

1. **Call to Order:** The Mayor calls the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call:** The Mayor requests a roll call of Councilmembers and indicates whether an absent Councilmember has requested an excused absence. Excused absences will be handled as stated in Section 1.3 of this document. After roll call any additions or deletions to the agenda should be addressed.
4. **Public Comments:** Members of the audience may comment on items relating to any matter not on the agenda. Comments are limited to three minutes, or for a person speaking on behalf of a group or organization, comments are limited to five minutes. No speaker may convey or donate his or her time for speaking to another speaker. Persons addressing the Council will be requested to step to the podium and give their name and address for the record.
5. **Awards, Confirmations & Presentations:** The Mayor makes announcements of upcoming meetings and events. Other special presentations may also be scheduled at this time.
6. **Public Hearings:** See Section 6.
7. **Consent Agenda:** The Consent Agenda contains items which are of a routine and non-controversial nature which may include, but are not limited to, the following: meeting minutes, payroll, and claims. Any item on the Consent Agenda may be removed and considered separately as an agenda item at the request of any Councilmember.
8. **Commission Reports & Committee Reports on Titles of Agenda Bills Moving to Study Session from Committee.**
9. **Old Business**
10. **New Business**
11. **Executive Session**
12. **Adjournment**



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB23-02	N/A	1.18.2023	1.25.2023
Setting Meeting Dates for 2023	Department:	Executive Administration		
	Date Submitted:	12.21.2022		
Cost of Item:	§			
Amount Budgeted:	§			
Unexpended Balance:	§			
Bars #:				
Timeline:				
Submitted By:	City Clerk			
Fiscal Note:				
Attachments:	Resolution and Exhibit			
SUMMARY STATEMENT:				
<p>The Mayor and City Staff would like to plan now for any potential meeting dates that conflict with holidays in 2023. This would give Councilmembers and staff time to adjust their schedules.</p> <p>The Mayor would also like to plan and schedule in advance special meetings for strategic planning and for whether Council would like any additional budget meetings in October or November 2023.</p> <p>The proposed Resolution allows the City Council and staff to work together to accomplish these goals.</p>				
RECOMMENDED MOTION: <u>MOTION:</u>				
<p>To Adopt Resolution No. 2023-01, setting the regular and special Council Meeting dates for the year 2023.</p>				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, SETTING REGULAR AND SPECIAL
CITY COUNCIL MEETING DATES FOR 2023.**

WHEREAS, the City Council set by Ordinance that the regular and study session meetings of the City Council will occur on the 2nd, 3rd, and last Wednesday of each month; and

WHEREAS, the Mayor and the City Council would like to plan in advance to reschedule regular meetings that may conflict with certain holidays; and

WHEREAS, it is likewise beneficial to a smooth productive business flow to plan in advance for special strategic meetings and budget sessions;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Authorizes. The Orting City Council hereby adopts the meeting schedule attached as Exhibit A, for the year 2023, consistent with Orting Municipal Code 1-6-1.

Section 2. Effective Date. This Resolution shall be effective upon passage.

Section 3. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
25TH DAY OF JANUARY, 2023.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee Best, PLLC



2023 City Council Meetings

January	11th	7:00pm	Regular Meeting
January	18th	6:00pm	Study Session
January	25th	7:00pm	Regular Meeting
February	8th	7:00pm	Regular Meeting
February	15th	6:00pm	Study Session
February	22nd	7:00pm	Regular Meeting
March	8th	7:00pm	Regular Meeting
March	15th	6:00pm	Study Session
TBD		6:00pm	Council Goals
March	29th	7:00pm	Regular Meeting
April	12th	7:00pm	Regular Meeting
April	19th	6:00pm	Study Session
April	26th	7:00pm	Regular Meeting
May	10th	7:00pm	Regular Meeting
May	17th	6:00pm	Study Session
May	31st	7:00pm	Regular Meeting
June	14th	7:00pm	Regular Meeting
June	14th	6:00pm	Study Session
June	20th-23rd	Spokane	AWC Conference
June	28th	7:00pm	Regular Meeting
July	12th	7:00pm	Regular Meeting
July	19th	6:00pm	Study Session
July	26th	7:00pm	Regular Meeting
August	9th	7:00pm	Regular Meeting
August	16th	6:00pm	Study Session
August	30th	7:00pm	Regular Meeting
September	13th	7:00pm	Regular Meeting
September	20th	6:00pm	Study Session
September	23rd	9:00am	Budget Retreat
September	27th	7:00pm	Regular Meeting
October	11th	7:00pm	Regular Meeting
October	18th	6:00pm	Study Session
October	25th	7:00pm	Regular Meeting
November	8th	7:00pm	Regular Meeting
November	15th	6:00pm	Study Session
November	29th	7:00pm	Regular Meeting
December	13th	7:00pm	Regular Meeting
December	20th	6:00pm	Study Session
December	27th	7:00pm	Regular Meeting

2023 Calendar - City of Orting

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Federal Holidays 2023

Federal/City Holiday		Regular Council Meeting		Study Session		Planning Commission		Special Meeting	
Jan 1	New Year's Day	May 29	Memorial Day	Sep 4	Labor Day	Nov 24	Day After Thanksgiving		
Jan 16	Martin Luther King Day	Jun 19	Juneteenth	Sep 23	Budget Retreat	Dec 24	Christmas Eve		
Feb 20	Presidents' Day	Jun 20-23	AWC Conference	Nov 10	Veterans Day	Dec 25	Christmas Day		
	Council Goals	Jul 4	Independence Day	Nov 23	Thanksgiving Day				