

COMMISSIONERS

Jeff Craig - Chair
Brittney Hamilton - Vice Chair
Robert Agfalvi
Charles Brass
Stephanie Kuxhausen
Shawna Punzalan - Secretary



ORTING CIVIL SERVICE COMMISSION

Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom - Virtual
Monday, August 22, 2022
7:00 pm

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 pm by Chair Jeff Craig who also led the Pledge of Allegiance.

2. ROLL CALL

Present: Chair Craig, Commissioner Agfalvi, Secretary Punzalan.
Virtual: Commissioner Kuxhausen.
Absent: Vice-Chair Hamilton, Commissioner Brass.

Motion: Commissioner Agfalvi made a motion to excuse absentees Vice Chair Hamilton and Commissioner Brass from Monday, August 22, 2022 meeting. Seconded by Commissioner Kuxhausen.

Motion passed (3-0)

3. APPROVAL OF MINUTES

Approval of minutes from July 25, 2022 meeting.

Motion: Commissioner Agfalvi made a motion to approve minutes from July 25, 2022 meeting. Seconded by Commissioner Kuxhausen.

Motion passed (3-0)

4. TERMINATE CURRENT CERTIFIED LIST

Secretary Shawna Punzalan briefed the commission that Interim Chief Devon Gabreluk deemed all current certified list candidates as ineligible-to-hire following Chief's Interviews in May and subsequent background searches.

Motion: Commissioner Agfalvi made a motion to terminate current certified list. Seconded by Commission Kuxhausen

Motion passed (3-0)

5. ORAL BOARD QUESTIONS

Chair Jeff Craig opened discussion to reiterate Commission confidentiality of oral board questions. Chair Craig suggested all ten questions should be re-examined and new list of questions created as the current question list had been sent in electronic format to commissioners and not all copies can be confirmed as secured and confidential. Commission discussion followed.

Commissioners present discussed replacing all scenario questions (#5, #7, #9 and #10) and if the timing of question changes would impact the need to have a question list prepared for Entry Level Oral Boards expected to be held in September. Commission discussion followed.

Motion: Commissioner Agfalvi made a motion to retain current Entry Level Oral Board question list as-is for Oral Boards expected to be held in September and proceed with changes at a future Civil Service Commission meeting later in the year. Seconded by Commissioner Kuxhausen.

Motion passed (3-0)

6. ORAL BOARD COMPOSITION

Chair Jeff Craig opened discussion regarding Oral Board composition and voiced his concern about having Orting citizens or business owners sit as examiners at the Oral Board interviews. Chair Craig advised that it is a statewide precedent that Oral Board examiners are only Law Enforcement Officers or Administrative staff and had concerns about Orting changing the composition. Commission discussion followed.

No decisions were made regarding oral board examiner composition at this time.

7. COMMISSIONER ATTENDANCE AT ORAL BOARD INTERVIEWS

Chair Jeff Craig reviewed the Civil Service Commission rules which currently state *"Civil Service Commissioners are encouraged to attend Oral Board Examinations as observers."* Chair Craig advised against commissioners attending Oral Boards due to the judicial nature of the commission. If there is a challenge involving the Oral Board Interview process that a commissioner(s) was at they would be required to excuse themselves from the process of reviewing validity of the Oral Board Interviews. Commission discussion followed. No decisions or changes were made at this time to amend the Civil Service rules.

8. ADJOURNMENT

Chair Jeff Craig adjourned the meeting at 7:46 pm.

Next Meeting: September 26, 2022 AT 7:00 PM

Approved:



Chair Jeff Craig



Secretary Shawna Punzalan