

COMMISSIONERS

Jeff Craig - Chair
Brittney Hamilton - Vice Chair
Robert Agfalvi
Shawna Punzalan - Secretary



ORTING CIVIL SERVICE COMMISSION

Meeting Minutes
104 Bridge Street S, Orting, WA
May 23, 2022
7:00 pm
City Hall Council Chambers or Zoom - Virtual

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The meeting was called to order at 7:00 pm. The Pledge of Allegiance was lead by Commissioner Robert Agfalvi.

2. ROLL CALL

Present: Chair Craig, Vice Chair Hamilton, Commissioner Agfalvi, Secretary Shawna Punzalan, City Administrator Scott Larson, City Clerk Kim Agfalvi

3. APPROVAL OF MINUTES

Approval of corrected minutes from February 28, 2022 and minutes from April 25, 2022 meeting

Motion: Vice Chair Hamilton made a motion to approve February 28, 2022 corrected minutes. Seconded by Commissioner Agfalvi.

Motion passed (3-0)

Motion: Vice Chair Hamilton made a motion to approve April 25, 2022 minutes. Seconded by Commissioner Agfalvi

Motion passed (3-0)

4. NEW BUSINESS – COMMUNITY SERVICE OFFICER

Chair Craig opened discussion regarding new patrol officer sub-classification of Community Service Officer. City Administrator Larson gave clarification on this position as approved by city council which includes funding approved for the remainder of 2022. This position is equivalent to a standard patrol officer with a specified sub-set of expectations that dictate fluctuated hours and responsibilities per the approved Job Description. Vice Chair Hamilton asked if an internal lateral hiring process would not take from current patrol officer numbers currently on staff with Orting Police Department and City Administrator Larson confirmed.

Action: Memorandum to be written to identify Community Service Officer is subject to Civil Service rules per Civil Service definition rule 4.3 and is defined as a sub-set of the Patrol Officer classification per Civil Service Rule 4.2.

Motion: Commissioner Agfalvi made a motion to approve Community Service Officer position. Seconded by Vice Chair Hamilton.

Motion Passed (3-0)

Motion: Vice Chair Hamilton made a motion to approve posting for internal hire for creation of certified list for lateral applicants. Commissioner Agfalvi seconded.


Motion passed (3-0)

Chair Craig opened discussion regarding topics for upcoming meeting(s). He requested commissioners begin to consider Oral Board interview questions and amending Composition of Oral Board rules to include one to two civilian Orting residents to sit as examiners. City Administrator Larson asked the commission to consider not only Orting residents as civilian examiners but to also consider business owners within Orting to sit as examiners as they have a vested interest in public safety of Orting.

6. ADJOURNMENT

Chair Craig adjourned the meeting at 7:32 pm

Next meeting: JULY 25, 2022 at 7:00 pm

X 
Brittney Hamilton (Jul 28, 2022 16:47 PDT)
Co-Chair Brittney Hamilton

X 
Secretary Shawna Punzalan