

COMMISSIONERS

Jeff Craig - Chair
Brittney Hamilton - Vice Chair
Robert Agfalvi
Charles Brass
Stephanie Kuxhausen
Shawna Punzalan - Secretary



City of Orting Civil Service Commission MEETING AGENDA

Monday, January 23, 2023
7:00 pm
City Hall Council Chambers
104 Bridge Street S, Orting, WA
Zoom - Virtual

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

This meeting is being held in person and through the platform Zoom. A link for virtual participation can be found on the agenda or on the City's website.

Join Zoom Meeting

<https://us06web.zoom.us/j/89201013236?pwd=YlpmaXA0MmFPVzBPakx2c3F5UEpHZz09>

Telephone: 1-253-215-8782 – Meeting ID: 892 0101 3236 and the passcode: 999259.

2. APPROVAL OF MINUTES

Motion: To approve minutes from October 24, 2022 meeting.

3. OPEN OFFICER POSITIONS

Update on current position vacancies and staffing plans.

4. NEW BUSINESS

5. ADJOURNMENT

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Orting Civil Service Commission
MEETING MINUTES
104 Bridge Street S, Orting, WA
Zoom - Virtual
Monday, October 24, 2022
7:00 pm

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The meeting was called to order at 7:00 pm by Chair Jeff Craig. Vice-Chair Brittney Hamilton led the Pledge of Allegiance

2. ROLL CALL

Present: Chair Craig, Vice-Chair Hamilton, Commissioner Agfalvi, Commissioner Kuxhausen, Secretary Punzalan

Absent: Commissioner Brass

Motion: Commissioner Agfalvi made a motion to excuse Commissioner Brass. Seconded by Commissioner Kuxhausen.

Motion passed (4-0)

3. APPROVAL OF MINUTES

Approval of minutes from September 26, 2022 meeting.

Motion: Vice-Chair Hamilton made a motion to approve minutes from September 26, 2022 meeting. Seconded by Commissioner Kuxhausen.

Motion Passed (4-0)

4. CERTIFIED LIST UPDATE

Secretary Punzalan briefed the commission on results of the Oral Board Interviews held October 5, 2022. Seven candidates were scheduled and all of them arrived on time for their interview. Three of seven candidates passed the oral board interview with a score of 70% or higher.

Chief Gabreluk reviewed the list once it was certified and scheduled two of the three passing candidates for Chief Interviews.

One application has been received for Special Entry applicant. Oral Boards may be set up in November if the Chief requests for this candidate.

5. ENTRY LEVEL ORAL BOARD QUESTIONS

Commissioners reviewed current questions and new questions proposed by commission members for the Entry Level Oral Board interview question list. All proposed questions were approved by commissioners to create a question pool to be used to randomize the Oral Board question list. Secretary Punzalan will randomly select from the question pool to create a ten-question list for each Oral Board interview process.

Chair Craig made a request of Secretary Punzalan to please update the Commission if Special Entry

Oral Board is requested by Chief Gabreluk for November and what questions were used to complete the Oral Board Question List.

Commissioner Agfalvi made a request that the pool of questions be kept open for additions as commissioners may present new questions for approval at future meetings.

6. ADJOURNMENT

The meeting was adjourned at 7:29 pm.

Motion: Commissioner Agfalvi made a motion to adjourn. Seconded by Vice-Chair Hamilton.

Motion passed (4-0)

Next Meeting: November 28, 2022 AT 7:00 PM

Approved:

Chair Jeff Craig

Secretary Shawna Punzalan