

NOVEMBER 30, 2022



CITY OF ORTING
2023 FINAL BUDGET

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Vision, Mission, Values



Vision:

Orting is a family-oriented city that supports its citizens and small business.

We value our small-town character and are committed to public safety and reliable public services.

We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.

We strive to be a charming place to live, work, play and do business.

Mission:

We provide services with integrity, teamwork and initiative to make Orting a better place to live, work, play and do business, while preserving our strong sense of community.

Values:

Teamwork: Unified approach to shared goals and respect of the inherent value of everyone.

Integrity: Choosing courage over comfort; choosing what is right over what is easy; and choosing to practice our Core Values in pursuit of excellence.

Initiative: We empower our team to solve problems to make Orting better.

Elected Officials



Joshua Penner
Mayor

Term: 2018 – 2025



John Williams
Councilmember

Term: 2020 - 2023



Tod Gunther
Councilmember

Term: 2018 – 2025



Gregg Bradshaw
Councilmember

Term: 2020 - 2023



Chris Moore
Councilmember

Term: 2022 – 2025



Greg Hogan
Councilmember

Term: 2020 - 2023



Don Tracy
Councilmember

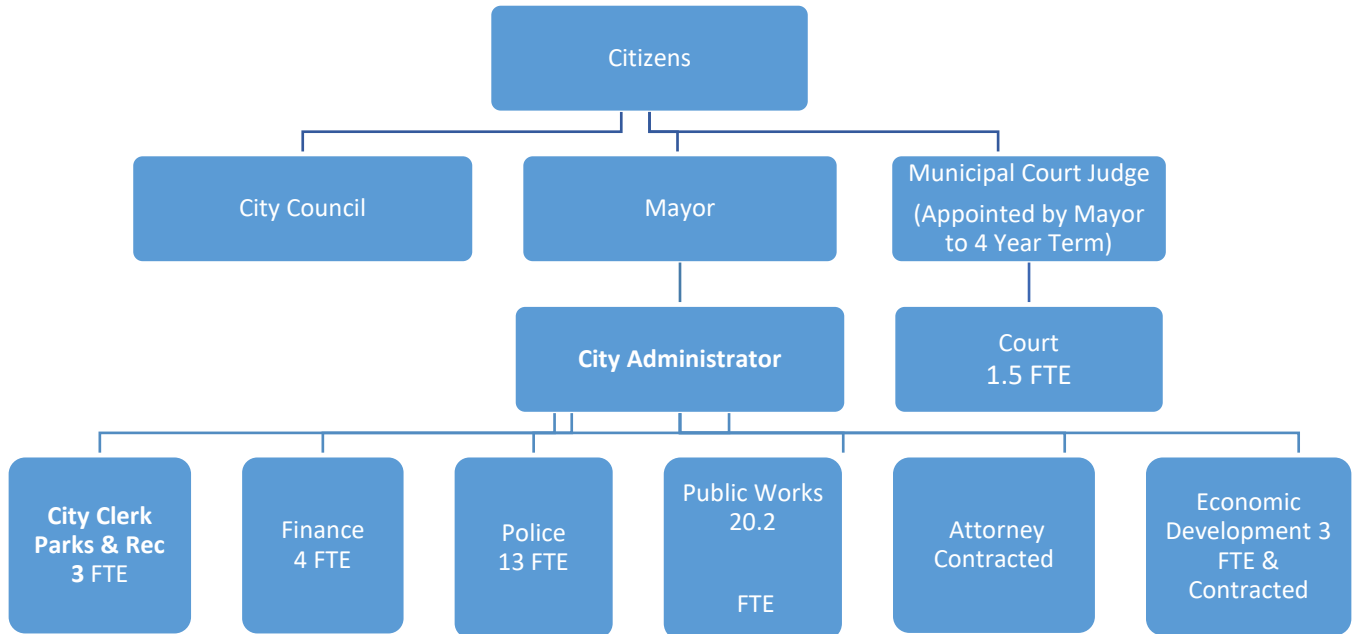
Term: 2022 - 2025



Melodi Koenig
Councilmember

Term: 2022 – 2025

Organization Chart



Key Appointed Staff

City Administrator:	Scott Larson
City Clerk:	Kim Agfalvi
Finance Director:	Gretchen Russo
Interim Police Chief:	Devon Gabreluk
Court Administrator:	Kim Kainoa
Public Works Director:	Greg Reed
Capital Project Manager:	John Bielka
Building Official:	Tim Lincoln
Judge:	John Curry (Curry & Williams)
City Attorney:	Charlotte Archer (Inslee Best)
City Planner:	Carmen Smith (AHBL)

City of Orting: Mayor’s Budget Message to the Council, 2023

Deputy Mayor Hogan &
The City Council of Orting

Our City Administrator often says that the budget is the most critical public policy statement that the city makes every year. I agree with him.

A substantial amount of intentional thought goes into preparing a document like this for your review. We seek to create reasonable evaluative criteria so that we can present to you a balanced budget that achieves certain goals without critically impeding long-term opportunities. Always, our concern is that this exercise risks being ambiguous, or even worse, prone to inconsistency between years and administrations. To create a scaffold for long-term deliberation, we sought to collaborate with you on developing a vision for Orting.

Our shared vision should represent the great spectrum of ideas and perspectives that make up our citizens, principally, as well as be informed by our community of stakeholders. That vision should be something our team of staff can look at when making recommendations for policy and budget decisions. Likewise, that vision should be a litmus test for collating this budget and other councilmanic policies for your review.

As you review the Mayor’s Draft Budget, I hope that you see the elements of our adopted vision reflected in the recommendations, pages, and even line-item decisions of the different funds.

I believe that my team’s 2023 Mayor’s Draft Budget walks this balance. The budget advances our vision in the following ways:

“Orting is a family-oriented city that supports its citizens and small businesses.”

At the beginning of 2022, the Council adopted a Parks, Trails, and Open Space Plan that prioritizes public space projects to work on over the coming years. The plan required us to evaluate park usage, opportunities for improvement, and future demand/usage. To support the plan, one of the projects the Council adopted is a master plan for the Main Park, North Park, and Charter Park. The main park master plan is presently in progress.

The parks master planning process aims to take the high-level Parks, Trails, and Open Spaces concepts and bring them down to ground level with identifiable capital projects and investments necessary to achieve our shared goals. In 2022, we could only begin the master planning process for one section of our parks; that is the beginning of the conversation, not the end. In 2023, we will seek to engage the legislature to help us continue this formalized and long-term approach to recreation planning and funding.

Orting is a family-oriented city that supports its citizens and small businesses.

We value our small-town character and are committed to public safety and reliable public services.

We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.

We strive to be a charming place to live, work, play and do business.

In 2023, we plan to seek further engagement from our citizens and small businesses as we present the first master plan to the public and set ourselves up for further conversations about how our business and event community's tie into these efforts. Moreover, we must start taking steps to update our Growth Management Act-required Comprehensive Plan, to be adopted in 2024.

The parks plan, the community engagement, the funds we're seeking, and the grants we are set to receive (\$130k Commerce Grant) will lead us well into updating our public spaces to be more usable by all members of the public and in crafting a comprehensive plan that is operationally meaningful and aligned with our larger councilmanic/community vision.

“We value our small-town character and are committed to public safety and reliable public services.”

Public Safety

2022 saw the retirement of Police Chief Chris Gard. After working through a process, which includes the city council, we anticipate hiring a new police chief sometime in the fall. While we might not know what the next Chief's vision for the department is yet, we can expect there will be some amount of change to operations and budget-impacting activities.

As we look to 2023, we're better prepared than most communities for the public safety challenges we're sure to face. We are the beneficiaries of excellent community policing efforts made possible by past Chiefs, past councils, and our team of police and public safety professionals. Where communities around us continue to see a rise in crime, our crime rates are down – among the best-sustained reductions in crime in the county and state.

Nevertheless, an area of continued concern in Orting and across the state is retirement, turnover, and recruitment. We are excited to be nearly fully staffed with a good mix of experienced officers and recent academy graduates. We also recently diversified our personnel mix with a newly established Community Service Officer role. Though we know now is not the time to relax in seeking to bring good people onto our team. Surely, 2023 will bring additional new faces as we work to fill the remaining open position and augment the public safety team with additional support. We look forward to continuing to support our public safety team and doing the things we need to do to keep Orting safe.

Public Services

This fall, we are wrapping up design on a solids handling facility at the Water Resource Recovery Facility (sewer plant). The upgraded WRRF will take the solids generated through our treatment process and convert them into a safe resource we can use locally. This new process is in stark contrast to how we've traditionally disposed of the solids waste generated by our community: trucking them to eastern Washington for safe disposal.

The previous process, while safe, continues to be problematic in capacity, cost estimation, and financial risk to the city. The new process will generate a product that will be somewhat similar to the soil amendment available at the Sumner treatment plant and TAGRO, which is available in Tacoma. Perhaps *O-Grow* will take root in gardens across the city soon. This project is expected to go out to bid at the end of 2022, with construction to start in 2023. The anticipated costs of the upgrade are reflected in the budget.

In proximity, geographically, if not functionally, to the upgraded recovery facility, we will see big movement in the long-anticipated and planned Pedestrian Bridge over HWY 162 in 2023. Our design is currently sitting in the Washington State Department of Transportation bridge office, awaiting final

approval. Once this last review is complete, we expect to bid the project this fall and move to construction sometime next spring/summer.

Naturally, this project has not been exempt from inflationary pressures, and we have had to do some budget maneuvering to be able to meet the expected construction cost. We estimate the minimum viable product to now is around \$8 million. We will be talking to the legislature again to see if we can pursue grants to offset these escalating costs – but it’s good to know that even in a worst-case scenario, we think we’ll be ready for a spring groundbreaking on this project! As you know, the bridge will benefit evacuation, safe routes to schools, congestion reduction, recreation, and perhaps even photography opportunities.

“We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.”

With the challenges of the pandemic behind us, we are all eager to reconnect with our community. Fortunately, they are also eager to engage. This was on full display by the capacity crowd at the Daffodil Parade and with high attendance events and interest in recreation opportunities all year long.

Highlights of events created and hosted by the City of Orting itself:

- We hosted the National Gard band on July 4th, and staff organized a festival around the event, including food, vendors, and acrobatic performers. This last-minute event was so well attended that most of the food vendors sold out before the end of the event!
- Our 2nd annual Touch a Truck event at the end of July. This wonderful event, the brainchild of our Public Works department, brought together the city, Orting Valley Fire and Rescue, Orting School District, Murray’s Disposal, private individuals, and the State Fish Hatchery – all of which brought out vehicles and information to share with the public.

In 2023, we’ll have recommendations for updates to our parks/rec processes, including a commission re-alignment proposal that we feel will further engage the community. Moreover, we’ll continue to expand our very popular recreation program, with the goal of moving that closer to a revenue-positive department in the next couple of years.

The sad fact is that if I were to summarize everything we accomplished this last year, and everything we believe this budget will help us accomplish in the coming years, this letter would be so long that no one would read it. In lieu of a longer letter, I invite you to dig deep into this proposed budget. At this point, the budget moves from my hands to yours – as a proposal. ONLY you, the council, can change this from a Mayor’s draft to a City’s policy - and adopt the final budget. This duty is exciting, confusing, and often a little bit scary at times, but I know each of you brings the necessary skills, background, and desire to serve that will result in a dynamic and effective budget for 2023.

On behalf of the community, I want to thank you for this conversation and your dedication.

Sincerely,

Joshua Penner, Mayor

City of Orting
253-350-1982

City Profile

City of Orting: “Small Town – Big View”



Location: Valley between the Carbon river and the Puyallup river, 30 miles west of Mt Rainer

Size: 2.80 square miles

2020 Population: 9,041

Incorporation Date: April 22, 1889

Type of Government: Strong Mayor which means the mayor is the chief executive, while the council is the primary legislative body.

Services: Parks, Streets, Police, Court, Water, Sewer and Stormwater

Completed Projects

New City Hall

Completed in 2020 without debt, this building houses the Police, Court, Planning and City administration. The City Hall is located east of the Main Park on the corner of Bridge Street South and Washington.



Lift Station Upgrades

The lift station projects are substantially completed with only a few minor punch-list items left. One lift station is located adjacent to the Calistoga Bridge and the other is located in the Rainier Meadows neighborhood. These projects upgrade the existing stations that were at the end of their useful life. City staff and contractor worked together to bring this project to completion despite material delivery problems.

Gratzer Park



Final details are being completed on the installation of an irrigated multi-purpose field located within Gratzer Park.

Near Whitehawk Park (Whitehawk Blvd NW and Orting Ave NW), this new field can be found directly behind the baseball diamonds and can be used for soccer, football lacrosse and other field activities.

Water Fountain Station

The City is currently installing an ADA water fountain for citizens and their pets on the south side of the City Hall adjacent to the trail. This installation will be completed in 2022 will also include a bike rack and bench.

Ongoing Plans

Water Resource Recovery Facility

The City has completed 90% of the design work for the solids handling upgrade at our Water Resource Recovery Facility (WRRF). Currently, the City must hire a contractor every several years and have our lagoons dredged and the solids are transported to disposal sites. This new facility will instead produce a safe Class A fertilizer that can be used for lawns, gardens and city parks.

The projected cost of this project including the remaining design work and construction is estimated to be \$16.5 million. City staff are reviewing alternative options to keep project costs down. The WRRF upgrade will be paid for with a combination of cash and debt from the Water Resource Recovery fund.

The City has applied for a \$10 million Public Works Board (PWB) loan through the Washington State Department of Commerce and is applying for an Ecology grant to help finance and offset these costs. PWB will make their final decision sometime in November. If successful, the estimated interest rate will be 1.39%.

As mentioned previously, enterprise funds are self-funding and the debt will be paid for out of sewer rates. The City retired the bond on the construction of the sewer plant in 2018, so the impact to rates of the new debt will be somewhat tempered.

Orting Emergency Evacuation Bridge

The city has completed the bridge design and has secured \$6 million from the state for construction costs. The city is currently looking for additional funds since the total project cost 8 million. Crossing State Route (SR) 162 this bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness.



Future Plans:

The City annually adopts Capital Improvement Plans (CIP's) or Street Improvement Plans (SIP) which outline our priorities for capital for those funds. The CIP's and TIP's are included in Appendix A.

2023 Budget

Overview

For 2023 staff have laid out a number of key activities including:

1. Hiring a new police chief and supporting their vision development.
2. Starting the 2024 Comprehensive Plan update process.
3. Supporting the construction of the Pedestrian Bridge and the Water Resource Recovery Facility.
4. Continuing transportation planning and design efforts for Whitehawk Blvd. and Kansas Street.
5. Updating emergency plans with support of the EPIC interlocal agency team.

New or Ongoing Major Requests

For 2023 there are a number of new requests including capital items, additional staff, and new programs. The total new or ongoing major requests totals \$536 thousand for 2023. A schedule of these requests and a summary of each of the individual requests can be found in Appendix C with additional discussion in the funds' respective section.

Fund Balances

Fund balance is the excess of an entity's assets over its liabilities. A negative fund balance is a deficit. The following table represents the ending fund balances for our major operating funds along with our projection for 2022 and 2023 ending fund balance.

All Funds: Ending Fund Balance		2020	2021	2022	2023	Change from 2022	
		Actual	Actual	Estimated	Estimated	\$	%
General Fund	001	1,526,824	1,694,716	2,120,926	2,120,926	(0)	0.0%
City Streets	101	436,383	573,637	2,172,959	341,551	(1,831,408)	-84.3%
Cemetery	104	103,851	89,226	65,282	54,712	(10,570)	-16.2%
Parks Department	105	641,426	568,790	581,926	512,494	(69,432)	-11.9%
Tourism Fund	107	4,317	5,122	622	20	(602)	-96.8%
TBD	108	322,077	280,456	280,856	1,256	(279,600)	-99.6%
ARPA	109	-	1,203,000	(0)	-	0	-100.0%
Police Department Drug	120	127	-	-	-	-	0.0%
Emergency Evacatuion Bridge	303	-	-	-	-	-	0.0%
City Hall Construction	304	-	-	-	-	-	0.0%
Transportation Impact	320	314,221	369,523	391,113	16,413	(374,700)	-95.8%
Water	401	1,884,458	2,559,936	2,584,250	2,118,397	(465,853)	-18.0%
Water Resource Recovery	408	8,192,437	9,317,631	8,024,618	1,998,089	(6,026,529)	-75.1%
Stormwater	410	2,334,994	2,578,459	2,769,339	398,176	(2,371,163)	-85.6%
Utility Land Acquisition	412	44,797	-	-	-	-	0.0%
Cemetery Perpetual Fund	701	514,112	527,647	529,747	533,347	3,600	0.7%
Skinner Estate Fund	704	476,383	482,788	480,888	480,888	-	0.0%
Total		16,796,407	20,250,931	20,002,525	8,576,268	(11,426,257)	-57.1%

Comparative Revenue and Expenses

The following table represents the estimated revenues and expenses of all funds:

All Funds	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
New Request	-	-	-	119,000	119,000	0.0%
Taxes	3,941,065	2,994,799	3,398,048	3,480,636	82,589	2.4%
Licenses and Permits	374,986	241,923	207,250	256,988	49,738	24.0%
Intergovernmental	2,388,930	1,894,424	2,247,344	1,055,100	(1,192,244)	-53.1%
Goods and Services	6,776,380	4,898,435	5,798,513	6,151,899	353,386	6.1%
Fines and Penalties	88,914	77,031	97,500	84,100	(13,400)	-13.7%
Miscellaneous	145,316	283,300	96,260	162,860	66,600	69.2%
Nonrevenues	2,248	2,150	-	-	-	0.0%
Transfers	231,110	-	33,800	33,000	(800)	-2.4%
Other	2,346	678	10,000,000	10,000,000	-	0.0%
Total Revenue	13,720,186	10,392,740	21,844,914	21,310,583	(534,331)	-2.4%
Expenditures						
New Request	-	-	3,557,812	536,295	(3,021,517)	-84.9%
Salaries and Wages	3,280,042	2,498,691	3,701,158	4,111,517	410,359	11.1%
Personnel Benefits	1,145,186	823,283	1,606,854	1,545,391	(61,463)	-3.8%
Supplies	350,681	297,030	326,710	385,534	58,824	18.0%
Services	3,255,640	2,446,216	4,062,808	3,340,496	(722,312)	-17.8%
Intergovernmental	-	-	-	-	-	0.0%
CAPEX	2,058,028	1,338,504	16,185,750	29,623,871	13,438,121	83.0%
Debt Principal	357,496	32,784	254,383	204,818	(49,565)	-19.5%
Debt Interest	32,082	5,083	27,653	21,134	(6,519)	-23.6%
Transfers	231,110	-	2,447,858	2,435,312	(12,546)	-0.5%
Other	-	-	3,000	-	(3,000)	-100.0%
Total Expenses	10,479,156	7,441,592	29,726,128	39,769,056	10,042,928	33.8%

Note: All totals are net of transfers.

Personnel, Wages and Benefits

Other than capital expenditures, wages and benefits make up the largest portion of the city's expenses. For 2023 it is estimated that we will spend \$4.0 million on wages and \$1.7 million on benefits. Expressed another way, 67% of our operating expenses go to wages and benefits.

For the 2023 budget we are proposing a head count of 46.7 full time equivalent (FTE) employees. This headcount represents a net increase from the 2022 budget of 1.5 FTE. More information regarding positions and wages can be found in Appendix B.

Wages are set by the council for administrative staff on an annual basis and the council approves wages for the city's two bargaining units when their collective bargaining agreements (CBA) are ratified. The American Federation of State, County and Municipal Employees (AFSCME) Local 120 union represents our public works and clerical employees. The Fraternal Order of Police Lodge 27 (FOP) represents our police officers. The Local 120 CBA covers the employees until the end of 2026 while the FOP CBA expires at the end of 2025.

General Fund

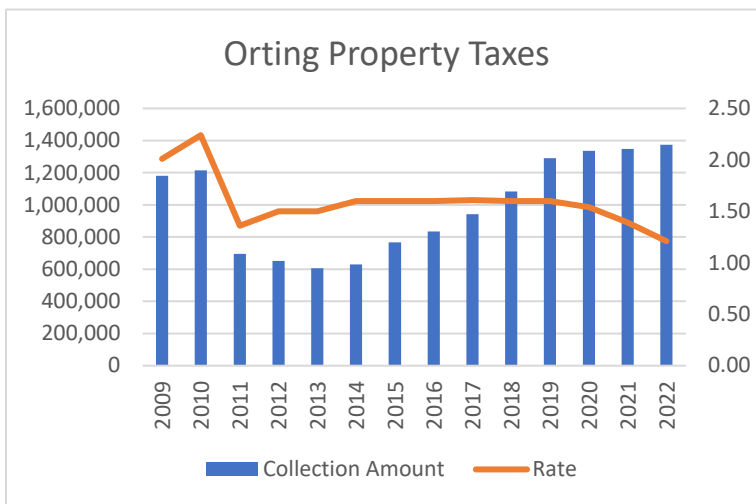
This section of the budget is broken down first into an overview of general fund taxes, and then will move into the functional areas of the general government. If the functional areas have revenue associated with them, like the Municipal Court or the Building Department, associated revenue will be detailed in that section.

General Fund Taxes

2023 general fund tax revenue is projected to be up over 2022 revenues by about \$53 thousand or 1.78%. \$13,000 of this increase is expected to be from sales tax revenue. General fund taxes can be used for any purpose and carry no restrictions.

Property Tax

The City of Orting General Fund is supported by property taxes levied on the assessed value (AV) of real estate (including land, structures, and improvements). In Table 1 above, property taxes are included in the “Taxes” category. Pierce County acts as the City’s agent to collect property taxes. Taxes are due in two equal installments on April 30th and October 31st. Collections are remitted to the appropriate taxing district by the County Treasurer the month following collections. By law, the City is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. Also by law, the local fire district’s levy and the library district’s levy must be subtracted from the City’s levy. The City has annexed into both Central Pierce Fire District (#18) and the Pierce County Library District, therefore, the City’s levy is reduced by those levies.



By state initiative, property tax is capped at 1% increase over the prior year’s collections, plus the value of any annexations and new construction. In 2020 the city ran into its statutory 1% increase cap for the first time since the city annexed into Fire District 18. In 2023 the 1% property tax increase limit will continue to be in effect and the effective tax rate is estimated to be \$1.19.

Property taxes are classified as either regular levy or special levy. The regular levy is used by the taxing authority for general operations and debt service costs related to non-voter approved bonds. With a vote of the community, the City can assess a “special levy” to pay for specific voter-approved bonds. The City of Orting has no outstanding voter-approved bonds, and therefore no special levy property taxes.

In 2022 Orting citizens paid \$8.96 per \$1,000 of assessed valuation to the following taxing entities:

2022 Tax Rates		
Conservation Futures	0.44%	\$ 0.03
Flood Control Zone	1.10%	\$ 0.10
Port of Tacoma	1.70%	\$ 0.15
Central Puget Sound RTA	2.10%	\$ 0.18
Pierce County Rural Library	4.40%	\$ 0.39
Fire District 18	16.10%	\$ 1.44
State	29.60%	\$ 2.66
County	9.40%	\$ 0.85
City of Orting ★	13.50%	\$ 1.21
Orting School District	21.70%	\$ 1.95
	100%	\$ 8.96
26.65% voter approved		

For example: A house in Orting that is valued at \$450,000 would pay \$544.50 annually (450 X \$1.21) in property taxes for city services which include police, court, and maintenance of our streets and parks.

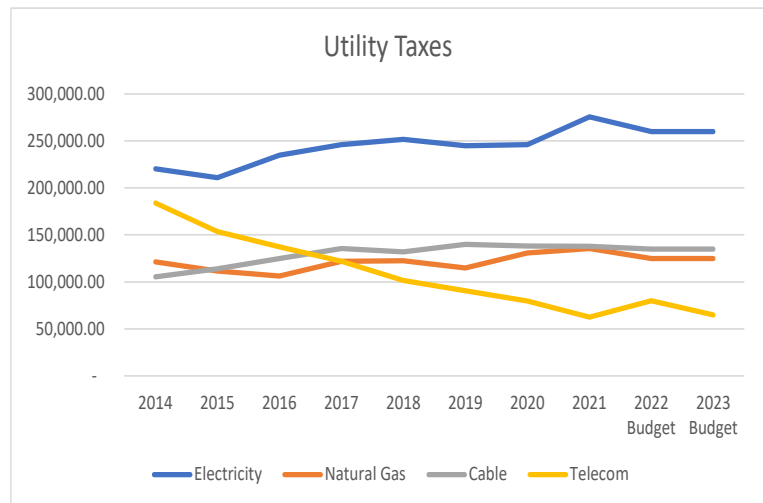
The City's share of the local property tax burden in 2021 was 13.5%.

Utility Taxes

Utility taxes in the city are only levied on telecommunications, gas and electricity at 6% of gross revenues. The city has the authority to impose further utility taxes on garbage and public utilities including water, sewer, and stormwater, but has not imposed any such taxes, and this budget does not propose imposing such taxes.

Since 2013 taxes on electricity have averaged \$243 thousand per year, and have increased steadily over that period, increasing an average of 2.2% per year. We estimate that we will receive \$260,000 in 2023.

Taxes on natural gas have increased from \$112 thousand in 2013 to an estimated \$125 thousand in 2023, or 1.5% per year on average. We estimate the taxes collected on natural gas will remain similar to the amount collected in 2023.



The amount collected from our taxes on cable had been increasing since 2013, but it appears to be leveling out around \$135 thousand per year. Our potential tax base for cable has expanded over the previous year, but it appears we are being impacted by the broader trend of families canceling their cable service for other options.

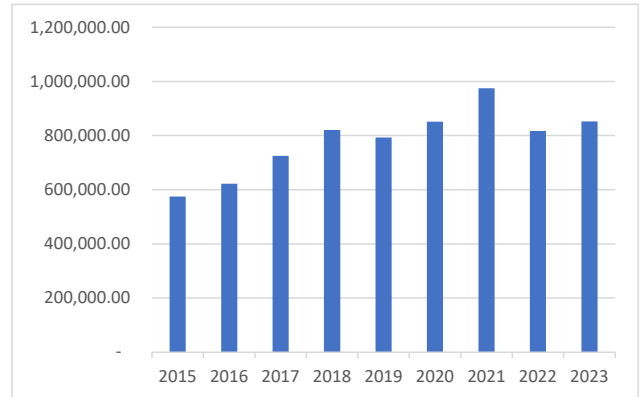
Taxes on telephones and cell phones has been trending down since our high of \$184 thousand in 2014. For 2023 we are expecting this downward trend to level out and are budgeting \$65 thousand in

estimated revenue. We suspect the reason telecom taxes have been trending down since 2014 is due to customer's eliminating their land lines and how cell phone taxes are calculated.

Sales Tax

Sales tax is imposed on every taxable transaction occurring within the City, and it applies to the same transactions which the state sales tax applies. The sales tax rate within the city is 9.4%. The city's rate is 1%, the county taxes 0.3%, taxes that go to the transit authority are 1.4%, and the state rate is 6.5%.

The city's sales tax collections has benefitted over the past several years from a boom in construction. Sales tax collections have gone from \$506 thousand in 2013 to a high in 2020 of \$975 thousand. Sales tax is budgeted conservatively and expected to come in around the \$830 thousand level for 2023.



General Fund Revenue & Expense Overview

Total budgeted expenses for the General Fund are up 3.8% for 2023 or roughly a \$142 thousand increase over the 2022 budget. The following table summarizes the revenue and expenses of the General Fund since 2021 and includes the 2023 budget amounts:

General Fund	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
		as of 9.30.22				
New Request	-	-	-	119,000	119,000	0.0%
Taxes	3,139,279	2,254,402	2,947,838	3,000,426	52,589	1.8%
Licenses and Permits	374,986	241,923	207,250	256,988	49,738	24.0%
Intergovernmental	400,812	228,220	257,600	269,100	11,500	4.5%
Goods and Services	223,104	258,119	271,890	242,260	(29,630)	-10.9%
Fines and Penalties	88,789	42,831	75,500	62,100	(13,400)	-17.7%
Miscellaneous	62,789	154,221	43,950	70,450	26,500	60.3%
Nonrevenues	748	2,150	-	-	-	0.0%
Transfers	11,962	-	4,000	4,000	-	0.0%
Other	2,346	678	-	-	-	0.0%
Total Revenue	4,304,816	3,182,543	3,808,028	4,024,324	216,296	5.7%
Expenditures						
New Request	-	-	-	100,356	100,356	0.0%
Salaries and Wages	1,755,526	1,366,723	1,863,074	2,019,340	156,265	8.4%
Personnel Benefits	527,938	401,392	698,454	662,869	(35,585)	-5.1%
Supplies	187,292	153,237	178,735	170,534	(8,201)	-4.6%
Services	935,042	752,963	863,103	885,998	22,895	2.7%
Intergovernmental	-	-	-	-	-	0.0%
CAPEX	190,574	5,969	116,800	116,275	(525)	-0.4%
Debt Principal	41,715	32,784	45,191	40,818	(4,373)	-9.7%
Debt Interest	6,199	5,083	3,826	1,134	(2,693)	-70.4%
Transfers	51,852	-	30,000	27,000	(3,000)	-10.0%
Other	-	-	3,000	-	(3,000)	-100.0%
Total Expenses	3,696,140	2,718,151	3,802,184	4,024,324	222,140	5.8%

Legislative

The City Council serves as the City’s policy makers. The council is the body who sets, in general, the main direction of the City while leaving details to the employees through the Mayor’s direction. More specifically, they:

- Define the functions, powers, and duties of City employees;
- Fix compensation and working conditions of City employees;
- Adopt ordinances regulating City business;
- Acquire, maintain, and protect public property including real estate, structures, waterways, and more;
- Provide services citizens need and want, including cultural, recreational, safety, utilities, roads, and planning for the future of the community;
- Represent the City of Orting in regional efforts;
- Balance services needed with how to pay for this, including borrowing, taxation, and the granting of franchise.



The following table represents a summary of expenses since 2021 along with our 2023 budget expenses.

Expenditures	Legislative	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-	-	-	0.0%
Wages		25,184	12,612	25,200	25,200	-	0.0%
Benefits		-	-	-	-	-	0.0%
Supplies		22,539	4,364	24,000	3,000	(21,000)	-87.5%
Services		17,203	22,193	21,164	19,204	(1,960)	-9.3%
Total Expenses		64,926	39,170	70,364	47,404	(22,960)	-32.6%

Municipal Court

The Municipal Court serves citizens and visitors to the city who have been charged with misdemeanors, civil infractions or parking violations. The Municipal Court:

- Adjudicates criminal misdemeanor offenses and imposes fines and punishments;
- Collects fines, restitution and other assessments imposed by the court and accounts for all funds received and disbursed;
- Manages jury trials;



- Assures the due process requirement of a public defender at arraignments;
- Makes decisions about civil infractions and imposes penalties and deferrals as appropriate;
- Monitors, evaluates and implements legislative mandates and changes in court rules.

The table below represents a summary of the revenue and expenses since 2021 along with the expected revenue and expense budget for 2023:

Court	2021	2022	2022	2023	Change from 2022	
	Actual	YTD	Budget	Budget	\$	%
Revenues						
New Requests	-	-	-	-	-	0.0%
Goods & Services	24,306.40	12,257.58	43,350.00	23,650.00	(19,700)	-45.4%
Fines and Penalties	84,386.91	33,777.99	74,300.00	60,900.00	(13,400)	-18.0%
Miscellaneous	4,221.90	2,444.50	4,500.00	4,500.00	-	0.0%
Nonrevenues	4,379.64	2,224.43	1,000.00	1,000.00	-	0.0%
Total Revenue	117,295	50,705	123,150	90,050	(33,100)	-26.9%
Expenditures						
New Request	-	-	-	2,610	2,610	0.0%
Wages	128,093	95,024	133,983	142,033	8,050	6.0%
Benefits	39,682	27,243	45,176	45,842	666	1.5%
Supplies	9,005	2,598	6,500	6,000	(500)	-7.7%
Services	17,581	7,282	13,265	15,899	2,634	19.9%
Total Expenses	194,361	132,147	198,924	212,383	13,460	6.8%

Executive

The Executive Department houses the offices of the Mayor and City Administrator and provides general administrative oversight and support to the other City departments. This department administers programs and policies established by the City Council and directs the day to day activities and operations for all City departments.



More specifically, the Executive Department:

- Informs the Council on City issues, problems, and future needs;
- Implements policy decisions of the Council;
- Develops and implements strategic plans for the execution of the City’s mission, vision, and values;
- Provides leadership to City Departments in management and strategic planning;
- Represents the City and local concerns on a regional, state, and national level;
- Plans and implements communications strategy to keep citizens informed on City issues;
- Coordinates agendas and information for efficient city meetings;
- Coordinates response to citizen requests for public records.

2023 goals

- Continued work on the city’s emergency preparedness plans and emergency management training and drills for staff

The following table summarizes expenses since 2021 and includes our 2023 budgeted expenses:

Expenditures	Executive	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-		-	0.0%
Wages		67,395	58,306	83,163	91,301	8,138	9.8%
Benefits		15,264	13,715	14,679	21,254	6,575	44.8%
Supplies		13,768	5,726	2,300	11,650	9,350	406.5%
Services		17,792	9,787	19,700	10,700	(9,000)	-45.7%
Total Expenses		114,219	87,534	119,842	134,905	15,062	12.6%

Finance & City Clerk

The Finance Department supports City operations by:

- Providing timely and accurate financial data and analytical support to assist in decision making processes at all levels;
- Maintaining the accounting software system to ensure the integrity of the City's financial data, while striving for increased efficiencies and customer service;
- Administering and monitoring the City's finances in accordance with Federal, State and Municipal laws and regulations and best practices;
- Assists City Administrator with the administration of the city's human resource functions;
- Preparing the Budget and Annual Financial Report in accordance with the Washington State Auditor's Office "Budgeting, Accounting, and Reporting System (BARS) Manual, as well as best practices;
- Coordinating audits with the Washington State Auditor's Office;
- Ensuring fiscal responsibility in debt administration and investment protocols;
- Billing, auditing, reporting, receipting, and customer support for City's utility system, including water, sewer, and stormwater.
- Providing internal and external customer service, including banking, accounts payable, accounts receivable, grant management, and cash receipting.

City Clerk supports City operations by:

- The City Clerk provides support to the Mayor, City Administrator and City Council. The Clerk manages the preparation of the Council's agendas, minutes, other official actions and is the official City Notary Public.
- The Clerk's office also provides records management, codification and publication of the City Municipal Code, processes legal notices, coordinates public hearings, records legal documents, coordinates grants, maintains the City website, updates City social media accounts, coordinates responses to public records requests, supports council committees and maintains contracts and interlocal agreement files.
- The Clerk is the official records officer for the City and maintains custody of official records and archives.



Below you can see a summary of expenses since 2021 along with our 2023 budget expenses:

Expenditures	Finance	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-	12,005	12,005	0.0%
Wages		213,272	138,119	229,896	219,967	(9,929)	-4.3%
Benefits		76,339	51,654	110,697	78,582	(32,114)	-29.0%
Supplies		14,251	4,526	11,500	10,000	(1,500)	-13.0%
Services		93,222	153,070	82,761	101,665	18,904	22.8%
CAPEX		988	-	9,000	1,000	(8,000)	-88.9%
Total Expenses		398,072	347,369	443,854	423,219	(20,635)	-4.6%

Legal

The city attorneys serve as the legal advisors to the Mayor, City Council, City Administrator, and other employees of the City. All city attorneys are contracted through various legal firms. The legal department:

- Represents the City of Orting in all litigation;
- Drafts and reviews all ordinances, resolutions, contracts, and agreements;
- Furnishes written opinions on all legal matters relating to the City;
- Prosecutes misdemeanors and gross misdemeanors in the Court;
- Updates Municipal Code and policy manuals.

Below is a summary of expenses since 2021 along with our 2023 budget expenses:

Expenditures	Legal Services	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
Total Legal Services		131,640	51,646	127,900	127,900	-	0.0%

Police

The Orting Police Department is charged to preserve the peace, protect life and property, and enforce the local, state and federal statutes. The Orting Police Department is a full-service, community-centered law enforcement agency. To accomplish all tasks assigned to the police department, the organization is divided into three functional areas, Administration, Operations (Patrol), and Support Services.

POSITION	NUMBER OF STAFF
Command Staff (Chief, Lieutenants)	3
Community Services Officer	1
Detective	1
School Resource Officer	1
Records Management	1 (Civilian)
Patrol Officers	6
Total Authorized Staff	13 (12 Commissioned, 1 Civilian)

The department has an authorized full-time staff consisting of twelve commissioned Police Officers, and one civilian staff member. The organization structure of the police department was transformed in 2019

with the addition of two assignment-specific lieutenants and a revamped organizational chart. In 2022, the department added a Community Services Officer to strengthen community relationships and to support the increasing number of services, non-profits organizations, and local events now available to citizens.

Further functions of the police department include:

- Work with citizens, businesses, and the entire community to build partnerships for a safe and strong community.
- Provides traffic control through enforcement and education;
- Prevents crime by catching suspects, investigating incidents, watching trends, working with neighboring jurisdictions, citizens and businesses;
- Investigates crimes, seeking not only to identify suspects but also to build strong cases for prosecution;
- Maintain peace and order;
- Respond to incidents of criminal activity or unrest;
- Prepare for and respond to emergency situations and help others be prepared to respond to human-made or natural disasters.

THE 2022 FISCAL YEAR

During the 2021 fiscal year, the Orting Police Department spent a great deal of effort self-evaluating operations, policy and procedure, and overall internal culture. This self-evaluation was conducted in the form of an on-site assessment conducted by peer professionals that specialize in law enforcement accreditation standards and industry best practices. At that time, a goal was set for the department to become accredited and to replenish staffing to authorized levels.

In 2022, the department began the process of implementing many of the recommendations made during the previous year's on-site assessment. Shortly after however, the department experienced the loss of an additional full-time Officer as well as its Police Chief which required the department to re-evaluate its priorities to address staff shortages. Additionally, 2022 brought a significant amount of new

legislation that would soon impact agencies across the State as many long-standing policies now require significant modification and Officer training.

After the departure of the Police Chief in mid-2022, the Orting Police Department reviewed its own progress toward achieving its previous goals of becoming accredited and Officer recruitment and hiring. After realizing that achieving full agency accreditation during 2022 would likely not occur, the department modified its goal to achieve agency accreditation by integrating accreditation standards into policy at the same time modifications would be made in to Police policy due to newly adopted legislative changes affecting Police agencies across the state.

In addition to major policy updates, a new robust bi-monthly training regime was implemented to keep Officer skills current, comply with new training standards, and provide senior Officers with additional career development opportunities.

An additional notable achievement in 2022 for the Police Department was the implementation of Officer body worn cameras and upgraded tasers. This major technology upgrade satisfied multiple newly created requirements relating to Police Department body worn cameras, recording of custodial interviews, and equipping Officers with less lethal options.

Based upon the input received from our 2021 peer review and an increase from community members requesting police participation in community events; the council added a Community Services Officer to its ranks in late July. The addition of a Community Services Officer Position allows the department to have a dedicated staff member to act as a hub that relay's information between people, community events, social services, and non-profit organizations within the City. The goal of this position is to strengthen our ties to the community by educating and facilitating access to community services available to the public such as; mental health, displaced family, or substance abuse programs. The Community Services Officer position is currently in a "trial" status as we continually evaluate the most effective way to provide services to our citizens.

Additionally, the priority for the department became focused on recruiting and hiring new Officers to replenish staffing levels. To help achieve this goal, the department teamed up with staff from Pierce County Television to develop a reusable recruiting video which will assist the department in its ongoing effort to recruit new talented Officer candidates.

2023 AND BEYOND

As we continue to move forward, our vision continues to focus on a community-centered service delivery model, which is comprised of four primary goals. These goals include adapting to the needs of our community members, engagement with neighbors to create safer neighborhoods, and to focus on improving public trust by demonstrating our core values of Respect, Compassion, and Integrity.

We are proud to be a part of the Orting community, and are excited for 2023.



The following table summarizes the police expenses since 2021 and shows the budgeted expenses for 2023:

Expenditures	Police	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
	New Request				17,610	17,610	0.0%
	Wages	1,200,463	932,448	1,236,555	1,385,951	149,396	12.1%
	Benefits	348,230	277,004	467,559	469,039	1,480	0.3%
	Supplies	75,476	54,533	55,450	58,050	2,600	4.7%
	Services	281,801	214,300	286,591	303,882	17,291	6.0%
	Intergovernmental	-	-	-	-	-	0.0%
	CAPEX	184,525	5,969	107,800	115,275	7,475	6.9%
	Debt Principal	41,715	32,784	45,191	40,818	(4,373)	-9.7%
	Debt Interest	6,199	5,083	3,826	1,134	(2,693)	-70.4%
	Transfers	29,290	-	-	-	-	0.0%
Total Expenses		2,167,698	1,522,121	2,202,973	2,391,759	188,786	8.6%

Building/Code Enforcement

Building and code enforcement were combined under one budget starting in 2020. One reason is strictly due to how the state auditor organizes these expenses in our chart of accounts. The second reason is that these are really two complementary functions, and in a lot of cases Code Enforcement and the Building Official work side by side on various code enforcement issues.

2022 has been a challenging environment for Code Enforcement as our primary goal is to manage code enforcement issues through voluntary compliance. Voluntary compliance requires relationship building and gaining credibility can be difficult over the phone and through letters. That said we have made major progress on several properties including:

- The Council authorized the City Attorney to pursue compliance of Chronic Nuisance properties through the court system by petitioning the court to allow the city to close these properties;
- We gained closure on a long-term chronic nuisance property and recouped over \$90 thousand in in expenses and penalties.
- We have worked with banks and new property issues to start the cleanup process on properties that have been abandoned and neglected for many years;
- Addressed many smaller quality of life issues throughout the City.

The goal of the building department is to ensure that all structures that are built within the city are built to meet the current building codes that the city and the State of Washington have adopted. Further, the building official makes sure that all structures that are built within the flood plains within the city meet FEMA’s regulations. The building department works with the City Planner and City Engineer to ensure that all current regulations are being followed.

Below represents a summary of revenue and expenses of the Building department since 2021 along with a summary of our 2023 budgeted revenue and expenses:

Building/Code Enforcement	2021	2022	2022	2023	Change from 2022		
	Actual	YTD	Budget	Budget	\$	%	
Revenues							
Licenses and Permits	239,134	114,202	86,000	134,938	48,938	56.9%	
Goods & Services	144,944	76,645	78,950	13,950	(65,000)	-82.3%	
Fines and Penalties					-	0.0%	
Total Revenue	384,079	190,848	164,950	148,888	(136,500)	-82.8%	
Expenditures							
New Request	-	-	-	3,132	3,132	0.0%	
Wages	116,249	86,790	129,966	122,924	(7,042)	-5.4%	
Benefits	46,825	24,982	58,271	45,280	(12,991)	-22.3%	
Supplies	3,888	2,640	5,135	6,085	950	18.5%	
Services	37,826	22,816	27,486	25,332	(2,154)	-7.8%	
CAPEX	5,000	-	-	-	-	0.0%	
Transfers	563	-	-	-	-	0.0%	
Total Expenses	210,351	137,228	220,858	202,753	(18,106)	-8.2%	

Planning

Administrative

The Planning Department is often the first point of contact for development proposals and staffs the Architectural Design Review Board, Planning Commission, City Council, Hearing Examiner meetings, and public hearings. The Planning Department is often asked to provide drafts of agenda bills, resolutions and ordinances, and provide assistance with grant applications. The Planning Department functions are handled partially in-house by the Planning Secretary for Planning Commission support. Since September 2019, the Planning Department functions have been performed by AHBL, Inc.

Current Planning or Development Review

The Planning Department is responsible for coordinating and leading the City's review of land use applications which includes a variety of permits and review processes. The Planning Department is also responsible for conducting environmental review under the State Environmental Policy Act (SEPA) and administering the City's critical areas regulations, Shoreline Master Program, and floodplain development regulations.

Long-Range Planning

The Planning Department is responsible for preparing land use code updates as well as updates of long-range policy documents such as the Comprehensive Plan, subarea plans, the Shoreline Master Program, buildable lands reporting, and portions of the City's Capital Improvement and Transportation Improvement Plans. This work involves coordination with outside agencies and the City Attorney.

Departmental Goals for 2023

The Planning Department has several goals for 2023. Some are based on code or state mandated timelines, while others are related to reducing liability or increasing customer service. These include:

- Start the Comprehensive Plan update process which will be completed in 2024.
- Identify and prepare code amendments on a timely basis;
- Update forms to include most recently adopted codes and processes;
- Provide a Frequently Asked Planning Questions section for the City's website;
- Update the City's Fee Schedule to establish an upfront deposit for third party review services in development review;
- Establish a site plan review process in the Orting Municipal Code;
- Identify and apply for grants annually; and
- Return all phone calls within 24 hours and schedule pre-application meetings within three days;



Below is a summary of expenses since 2021 along with our 2023 budget expenses:

Expenditures	Planning	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request					65,000	65,000	0.0%
Wages		-	8,669	-	-	-	0.0%
Supplies		5,334	2,312	2,200	2,200	-	0.0%
Services		160,706	71,683	122,200	111,000	(11,200)	-9.2%
Total Expenses		166,041	82,663	124,400	178,200	53,800	43.2%

Parks & Recreation Department

Orting is a family-oriented City that thrives on its community events and activities. You can do everything from walking, running or biking on the Foothills Trail, fishing in the rivers, skateboarding, and participating in a variety of classes and sporting activities. All of this can be done within the picturesque backdrop of Mt. Rainier! We hope you choose to participate in one or more of our programs. Make an investment in yourself. **YOU are worth it!** Our Hope is that you will enjoy our “Small Town, Big View” with FUN!

2022 has been an exciting year for the Parks & Recreation Department. We kicked off the year with spring dance and soccer and the return of the Daffodil parade.



Thanks to a grant from the Washington Recreation and Park Association and their Summer Experiences and Enrichment for Kids grant program, the City of Orting was able to offer the Orting Youth Outdoor Adventure Program and the Summer Day Camp Program.

Both programs were a huge success for the City. We held our first concert in the park on the 4th of July with the 133rd Army National

Guard Band that included performances from aerial acrobats, completed a successful Touch a Truck event in July, and have a full and robust lineup for the fall that includes the return of events like Red Hat Days, The Pumpkin Festival, and the Home for the Holidays Tree Lighting Event. The fall will also see a kick off of new programs like Brazilian Jiu-Jitsu, crafting and cooking classes for kids, expanded age groups for outdoor soccer, tumbling, and the return of fall dance, painting, fitness, and kids crafting classes.

If you have an idea about a program, activity or sport you would like to see here in Orting, please share them with us! We want to make your ideas become a reality.



The following table represents a summary of the Parks and Recreation department since 2021 along budget amounts for 2023:

Parks & Recreation	2021	2022	2022	2023	Change from 2022	
	Actual	YTD	Budget	Budget	\$	%
Revenues						
Activities	5,250	43,718	49,440	62,500	13,060	26.4%
Event Fees/Rentals	2,655	9,226	3,700	3,700	-	0.0%
Total Revenue	7,905	52,944	53,140	66,200	13,060	24.6%
Wages	4,871	30,545	24,312	31,965	7,653	31.5%
Benefits	1,597	6,795	2,071	2,871	800	38.6%
Supplies	7,049	43,454	26,050	55,700	29,650	113.8%
Services	5,698	6,112	2,910	1,800	(1,110)	-38.1%
Total Expenses	19,215	86,905	55,344	92,337	36,993	66.8%

Streets

The Street Operating Fund manages the City's 31.72 miles of residential streets, city owned sidewalks, curbs, gutters and other transportation- related activities.

The streets fund is managed by the Public Works Department. Efforts include:

- Thermal plastic and repainting of street markings;
- Street Sweeping
- Snow & ice removal;
- Ditch cleaning; landscaping, noxious weed control
- Street tree pruning;
- Grading gravel alleyways & shoulders
- Sign maintenance & replacement;
- Filling potholes, Placing asphalt, cold mix (temporary) crack sealing; and
- Construction and improvement of all non-arterial streets and alleyways;

The City has completed the bridge design and has secured \$6 million from the state for construction costs. The City is currently looking for additional funds since the total project cost is \$8 million. Crossing State Route (SR) 162 this bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness.

For 2023 the Streets fund will continue working on design of the Whitehawk Bypass. This project will allow traffic that is passing through town to flow more easily and ease congestion.

The following table summarizes the revenues and expenses of the Streets fund since 2021 and shows the 2023 budgeted amounts:

Streets	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
Emergency Evac Grant - Secured	-	-	5,700,000	6,000,000	300,000	5.3%
Taxes	344,701	325,080	180,000	180,000	-	0.0%
Intergovernmental	555,451	217,321	463,000	464,000	1,000	0.2%
Miscellaneous	32,858	27,140	17,200	51,500	34,300	199.4%
Transfers	19,317	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Revenue	952,328	569,541	6,360,200	6,695,500	335,300	5.3%
Expenditures						
New Request	-	-	-	8,821,470	8,821,470	0.0%
Salaries and Wages	81,383	61,953	100,354	109,558	9,204	9.2%
Personnel Benefits	37,933	22,124	57,675	49,997	(7,678)	-13.3%
Supplies	5,937	10,234	6,275	16,975	10,700	170.5%
Services	339,006	130,257	822,060	297,020	(525,040)	-63.9%
CAPEX	407,331	36,656	655,000	226,800	(428,200)	-65.4%
Transfers	30,824	-	3,281	-	(3,281)	-100.0%
Total Expenses	902,414	261,223	1,644,645	9,521,820	7,877,175	479.0%

Cemetery

This department serves individuals who are planning for their future resting place, families who need to schedule an interment and those visiting loved ones who are already laid to rest.

The Cemetery:

- Assists individuals planning for their future;
- Assists family and friends who need to make arrangements for the repose of loved ones who have passed away;
- Maintaining a peaceful and beautiful facility and grounds;
- Offering many options to fully serve the wishes of individuals, from a variety of plot options to columbarium niches.



In 2023, the City is planning to start the installation of an irrigation system by completing one or two sections within the cemetery each year.

We expect sales of cemetery lots and niches to continue to be slow. We are expecting to transfer about \$26 thousand to the cemetery fund from the general fund to help balance revenues and expenses. The following table summarizes the cemeteries' revenues and expenses since 2021 along with the 2023 budget:

Cemetery	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
		as of 9.30.22				
New Request	-	-	-	-	-	0.0%
Goods and Services	48,134	50,014	28,000	46,300	18,300	65.4%
Miscellaneous	104	468	-	-	-	0.0%
Nonrevenues	-	-	-	-	-	0.0%
Transfers	22,002	-	27,800	27,000	(800)	-2.9%
Total Revenue	70,239	50,482	55,800	73,300	17,500	31.4%
Expenditures						
New Request				15,000	15,000	0.0%
Salaries and Wages	18,129	22,491	14,621	24,035	9,414	64.4%
Personnel Benefits	10,003	11,292	9,322	11,645	2,322	24.9%
Supplies	2,416	3,792	2,925	2,925	-	0.0%
Services	30,437	33,839	26,200	29,765	3,565	13.6%
CAPEX	9,399	759	-	-	-	0.0%
Debt Principal	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	0.0%
Transfers	12,835	-	1,956	500	(1,456)	-74.4%
Total Expenses	83,219	72,172	55,025	83,870	28,845	52.4%

Parks



The Parks Department provides a variety of facilities and support for recreation, health, economic development, community building, and quality of life. This department develops long-range plans of future projects, buildings, and upgrades to park facilities and trails. In addition, the parks department tends to day-to-day maintenance and use of parks and City facilities including:

- Mows, cleans and maintains city owned athletic fields;
- Maintains parks grounds
- Maintains the park play equipment;
- Maintains the portion of the Foot Hills Trail that passes through the city;



The city is currently working through a master planning exercise for the main park. The goal of the master plan is to make the park more accessible, address parking issues, add continuity to the different sections of the park, plan for future additions to the park and set the city up to be competitive for grants to complete these improvements.

The following table summarizes revenues and expenses since 2021 along with budgeted amounts for 2023:

Parks	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
Taxes	456,144	413,653	270,000	300,000	30,000	11.1%
Intergovernmental	-	194,000	-	-	-	0.0%
Goods and Services	32,387	18,260	8,400	10,000	1,600	19.0%
Miscellaneous	4,668	7,387	3,000	3,000	-	0.0%
Other	1,279	-	-	-	-	0.0%
Total Revenue	495,756	633,300	281,400	313,000	31,600	11.2%
Expenditures						
New Request	-	-	-	12,794	12,794	0.0%
Salaries and Wages	98,263	73,336	84,224	150,260	66,036	78.4%
Personnel Benefits	53,589	35,521	50,601	68,843	18,242	36.1%
Supplies	9,499	7,770	16,775	16,000	(775)	-4.6%
Services	105,474	79,113	84,855	101,435	16,580	19.5%
CAPEX	507,748	10,140	23,100	33,100	10,000	43.3%
Transfers	19,182	-	4,809	-	(4,809)	-100.0%
Total Expenses	793,755	205,881	264,364	382,432	118,068	44.7%



Tourism Fund



The tourism fund receives revenue via a tax on overnight accommodation within the City.

Since we do not have any hotels or motels within the city, this revenue is derived via room or house sharing platforms like Vacation Rental by Owner or Airbnb.

The money this fund receives can only be used to support tourism within Orting.

The following table represents a summary of revenues and expenses since 2021 including the 2023 budget:

Tourism	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
Taxes	763	293	210	210	-	0.0%
Miscellaneous	5	19	10	10	-	0.0%
Total Revenue	768	312	220	220	-	0.0%
Expenditures						
Services	-	-	5,000	5,000	-	0.0%
Total Expenses	-	-	5,000	5,000	-	0.0%

Transportation Benefit District

The Transportation Benefit District (TBD) was formed to help fund maintenance of existing streets and sidewalks. In 2020 due to initiative 976 the mechanism by which TBD funds were raised, through car tabs, was eliminated. In 2021 the council appointed an ad hoc committee to review both revenue and expenditures for this fund as it supports the maintenance of City streets. The TBD fund currently has a balance of \$280 thousand to be used for maintenance projects.

The following table represents a summary of the fund’s expenses since 2021 along with our budget for 2023:

TBD	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
		as of 7.31.22				
Taxes	178	20	-	-	-	0.0%
Miscellaneous	332	1,026	400	400	-	0.0%
Total Revenue	510	1,045	400	400	-	0.0%
Expenditures						
Services	-	-	-	-	-	0.0%
CAPEX	42,153	-	-	280,000	280,000	0.0%
Total Expenses	42,153	-	-	280,000	280,000	0.0%



American Rescue Plan Act (ARPA)

The City of Orting received \$1.2 million dollars in 2021 and another \$1.2 million in 2022. Under ARPA rules, the City can shift these funds into General Fund to replace lost public sector revenue. The current plan for these funds includes the following:

- Affordable Housing Proposal \$30,000
- Aid to Tourism & Travel \$20,00
- Water Chlorinator \$85,000
- Stormwater Project \$300,00
- Pedestrian Bridge \$1,788,000
- Community Communication – Electronic Reader Board \$80,000
- Police Support & Community Service \$90,000
- COVID protection – City Hall Barriers \$10,000

Transportation Impact Fee Fund

Transportation Impact Fees are charged on all new construction within Orting based on their marginal impact to traffic. These funds are used on expanding existing infrastructure or new infrastructure. We budget for these fees based on how many new houses we anticipate being constructed for 2023.

For the 2023 budget, we have money available to start acquiring right of way to complete the Whitehawk bypass that will intersect with Calistoga Avenue and Kansas Street.

Below is a summary of the revenues and expenses of this fund since 2021 along with our 2023 budgeted amounts:



Transportation Impact	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
Goods and Services	81,929	45,128	21,490	25,000	3,510	16.3%
Miscellaneous	1,575	1,295	100	300	200	200.0%
Total Revenue	83,503	46,423	21,590	25,300	3,710	17.2%
Expenditures						
Services	-	-	-	-	-	0.0%
CAPEX	48,177	-	-	400,000	400,000	0.0%
Total Expenses	48,177	-	-	400,000	400,000	0.0%

Public Works



The Public Works Department operates and manages the operations of the Water, Water Resource Recovery and the Stormwater funds.

They also maintain the City's streets and parks.

Water Fund

The Public Works Department operates and maintains the operation of 45.12 miles of water mains, three wells and two springs while the Finance Department manages customer service, accounting, and utility billing. Every business and residence in Orting utilize the water utility and it also serves a number of residences and businesses outside city limits.

In 2021, the drive units for the pumps at Well 1 were replaced. The water will also continue to build a fund balance as it has several pipelines, including the one from the Wingate Spring that is nearing the end of its life and is under mandate from the state to replace at a deeper depth due to its location adjacent to Highway 162. The Wingate line alone is estimated to cost over \$6 million.

In 2023, the Public Works Department will continue to work on meter upgrades to enable staff to read water meters remotely.

Below contains a summary of the revenues and expenses since 2019 along with the 2023 budget amounts:

Water	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
		as of 9.30.22			\$	%
Revenues						
Goods and Services	2,407,573	1,708,091	2,006,581	2,049,466	42,885	2.1%
Fines and Penalties	125	34,200	22,000	22,000	-	0.0%
Miscellaneous	8,926	16,306	8,000	11,000	3,000	37.5%
Other	11,485	-	-	-	-	0.0%
Total Revenue	2,429,609	1,758,597	2,036,581	2,082,466	45,885	2.3%
Expenditures						
New Request	-	-	-	61,027	61,027	0.0%
Salaries and Wages	534,654	383,558	621,343	700,570	79,227	12.8%
Personnel Benefits	206,798	138,559	279,154	288,451	9,297	3.3%
Supplies	51,687	44,589	37,700	78,000	40,300	106.9%
Services	537,241	372,181	484,621	510,721	26,100	5.4%
CAPEX	265,609	73,610	404,950	725,550	320,600	79.2%
Debt Principal	194,477	-	164,000	164,000	-	0.0%
Debt Interest	22,882	-	20,000	20,000	-	0.0%
Transfers	25,319	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Expenses	1,838,668	1,012,496	2,011,767	2,548,318	536,551	26.7%



Water Resource Recovery Fund

The Public Works Department operates and maintains the Water Resource Recovery facility, 39.44 miles of wastewater mains and 5 pump stations while the Finance Department manages the customer service and accounting processes. Most businesses and residences in Orting use the sewer utility, and the utility also serves a number of businesses and residences outside city limits, including the High Cedars neighborhood.



The Water Resource Recovery fund continued to build a fund balance during

2022 in anticipation of upgrades to the sewer plant that started preliminary design in 2019. In 2023 the Public Works Department will be focusing on reducing fats, oils and grease that enters our system.

Below is a table that summarizes the revenues and expenses of the sewer fund since 2021 along with the 2023 budget amounts:

Water Resource Recovery	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
Goods and Services	2,967,949	2,035,761	2,517,648	2,825,167	307,519	12.2%
Miscellaneous	18,745	46,644	17,500	17,100	(400)	-2.3%
Nonrevenues	-	-	-	-	-	0.0%
Other	15,311	-	10,000,000	10,000,000	-	0.0%
Total Revenue	3,002,005	2,082,404	12,535,148	12,842,267	307,119	2.5%
Expenditures						
New Request	-	-	-	59,047	59,047	0.0%
Salaries and Wages	491,635	369,112	579,270	691,216	111,946	19.3%
Personnel Benefits	185,703	130,961	283,054	288,387	5,333	1.9%
Supplies	71,752	59,817	69,000	81,000	12,000	17.4%
Services	776,417	834,815	1,353,897	1,010,126	(343,771)	-25.4%
CAPEX	475,456	1,166,563	12,519,750	16,739,020	4,219,270	33.7%
Debt Interest	-	-	-	-	-	0.0%
Transfers	24,818	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Expenses	2,025,781	2,561,268	14,804,972	18,868,796	4,063,825	27.4%

Stormwater Fund

Orting is a city in a valley between two rivers.



To say we have stormwater problems is like saying it rained on Noah. If you have lived here through a winter, you will know that ground water becomes surface water, and if you try digging even a few inches where you think it's dry, you will soon have a hole full of muddy water.

The Public Works Department operates and maintains 41.1 miles of storm pipe, 22 ponds and one pump station for our stormwater system while the Finance Department manages the customer service and accounting processes.

The Stormwater Department's Goal is to keep our waterways free of pollutants and meet the requirements of our National Pollution Discard Elimination System (NPDES.)

Below is a summary of revenues and expenses since 2021 along with 2023 budgeted amounts:

Stormwater	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
Revenues						
		as of 9.30.22				
Taxes		1,186				
Intergovernmental	35,978	51,978	325,000	322,000	(3,000)	-0.9%
Goods and Services	1,015,305	778,765	944,504	953,707	9,203	1.0%
Miscellaneous	5,397	12,059	5,100	5,100	-	0.0%
Other	1,916	-	-	-	-	0.0%
Total Revenue	1,058,597	843,987	1,274,604	1,280,807	6,203	0.5%
Expenditures						
New Request	-	-	-	63,797	63,797	0.0%
Salaries and Wages	300,452	221,518	438,271	416,538	(21,733)	-5.0%
Personnel Benefits	123,222	83,435	228,594	175,200	(53,395)	-23.4%
Supplies	22,098	17,592	15,300	20,100	4,800	31.4%
Services	338,742	242,922	422,945	470,405	47,460	11.2%
CAPEX	98,629	44,808	2,466,150	2,505,930	39,780	1.6%
Transfers	13,202	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Expenses	896,344	610,274	3,571,260	3,651,970	80,710	2.3%

Accounting and Financial Policies

Basis of Accounting and Budgeting

Basis of accounting is a term that refers to the revenues, expenditures, and transfers – and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Basis of budgeting: The City’s budget and financial statements for governmental funds (General, Special Revenue, Debt Service, Capital Projects, and Fiduciary Funds) and proprietary funds (Utilities and Internal Service Funds) have been prepared on a cash basis of accounting. Revenues are recognized when received and expenditures are recognized when paid.

The budget, as adopted, constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Any revisions to the legally adopted budget that alter the total revenues or expenditures of a fund require adoption by ordinance. Transfers or revisions within funds are allowed with the authorization of the City Administrator and City Treasurer, but only the City Council has the legal authority to increase or decrease a given fund’s budget.



Budgeting, Accounting, and Reporting System (BARS)

The City of Orting uses the revenue and expenditure classifications contained in the Budgeting, Accounting, and Reporting System (BARS) Manual, as proscribed by the Washington State Auditor’s Office, under the authority of Washington state law, Chapter 43.09 RCW. This system provides a uniform chart of accounts for all Washington State local governments and provides useful comparative data to the state regarding local spending. The BARS system also provides comparative data to interested parties, available through the WA State Auditor Local Government Financial Reporting System (<http://www.sao.wa.gov/local/Pages/LGFRS.aspx#.VMgslct0x9M>).

Budget Fund Structure

The City of Orting has fourteen appropriated funds (debt service funds are deemed appropriated when debt is authorized and are therefore not re-appropriated in each budget cycle, although they are provided for reference.) All funds, including debt service are included in the City’s periodic audit.

Each fund is considered a separate accounting entity and is accounted for with a separate set of accounts that include its cash, investments, revenues, and expenditures. Funds are independently balanced, meaning that revenues and beginning fund balances must equal expenditures and ending fund balances.

The City of Orting’s funds are separated into three main fund type classifications:

<u>Fund Type</u>	<u>Description</u>
Governmental	Funds that account for the activities of the City that are governmental in nature. Governmental funds are generally supported by taxes, charges for goods, and services, fees, and contributions from other governments.
Proprietary	Funds that account for the activities of the City that are propriety, or “business” in nature. Proprietary funds are self-supporting with fees paid by the users of their services.
Fiduciary	Funds held by the City as a trustee.

The three primary Fund Types are further divided and identified by coding:

<u>Fund Code</u>	<u>Fund Class</u>	<u>Description</u>
000-099	General Funds	Accounts for all financial resources except those required to be accounted for in another fund.
100-199	Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
200-299	Debt Service Funds	Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
300-399	Capital Project Funds	Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.
400-499	Enterprise Funds	Used to report any activity for which a fee is charged to external uses for goods and services.
500-599	Internal Service Funds	Accounts for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost-reimbursement basis.
600-699	Fiduciary Trust Accounts	Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

In addition to fund structure, the BARS Manual provides the structure for a specific chart of detailed accounts. In this structure, revenue (resource) accounts begin with the number “3” and can be summarized as follows:

BARS REVENUE ACCOUNTS

310	Tax Revenues
320	Licenses & Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeits
360	Miscellaneous Revenues
380	Non-Revenues
390	Other Financing Sources

On the expenditure side, the BARS manual provides for expenditure accounts up to fifteen digits in length. Each set of digits signifies a certain type of transaction. The final set of digits is referred to as the “object code” and signifies the type of expenditure. The City of Orting budget is reported at the object code level in each operating budget.

BARS Object Codes

10	Salaries & Wages	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, and holiday paid leave.
20	Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, retirement, and health benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office & operating supplies, small tools & minor equipment, etc.
40	Other Services & Charges	Amounts paid for services other than personal which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, advertising, memberships, etc.
60	Capital Outlay	Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal, and brokerage fees, land preparation and demolishing buildings, fixes and delivery costs. In Orting, most capital outlays are budgeted in the various capital improvement or enterprise funds of the City and not in the respective operating department’s capital outlay.
70	Debt Service	Principal and interest on long-term debt

[Investments](#)

The City of Orting manages and invests its cash within the guidelines established by the Washington State statutes with three objectives (in order of priority): safety, liquidity, and yield. The City maintains a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available cash.

City investments are placed with the Washington State Local Government Investment Pool (LGIP) administered by the Washington State Office of the State Treasurer. Longer term investments are bonds which primarily include direct and indirect obligations of the United States Federal Government. See Appendix D for more detail on the city’s cash and investments.

Capital Assets

The City of Orting maintains capital asset records to identify and account for the long-lived assets of the City. Capital assets include land, buildings, machinery & equipment, and infrastructure valued in excess



of \$5,000 and with a useful life exceeding two years. Assets are expensed as they are purchased.

Long Term Debt

The City tries to manage its long-term debt in a manner designed to utilize its credit to optimize City services, while balancing overall debt levels and annual debt service obligations. The City recognizes that prudent use of its credit can both facilitate construction of essential capital improvements and serve as a method for sharing the costs of

those improvements between current and future beneficiaries. The City will typically strive for a conservative mix of cash and debt to fund projects.

1. Debt will not be used to cover operating expenses. When necessary, long-term debt may be used to provide for capital acquisitions and construction.
2. Term of debt: Long-term debt will be structured in such a manner, so the debt payments do not exceed the expected useful life of the project being financed. Whenever possible, the City will fund its capital needs on a pay-as-you-go basis, especially smaller capital projects.
3. Refunding bonds: Generally, existing bonds will not be refunded through the issuance of refunding bonds unless the refunding plan will achieve a net present value savings of at least 5%. As an exception to this general rule, the bonds may be refunded to obtain more favorable bond covenants when it is clearly in the City's interests to do so.
4. Legal limitation of indebtedness. The City will utilize its general obligation (GO or voted) and limited tax general obligation (LTGO or non-voted) debt authority prudently. The City's outstanding debt will never exceed those constitutional limits.
5. Preservation of credit rating. The City will carefully consider the future fiscal impacts of incurring additional long-term debt and will recognize the implicit, additional future costs of any debt issuance that impacts the City's credit rating.
6. Use of revenue debt whenever possible. The City recognizes that its ability to pledge its taxing authority as a security for debt is a limited resource which should be preserved whenever possible. Therefore, whenever the improvement being financed with debt is expected to produce off-setting revenues that can be used to secure all or part of the debt in lieu of a pledge of the City's taxing authority that revenue should be used to secure the debt to the maximum practical extent to minimize the usage of the City's limited voted and non-voted debt capacity.
7. Internally financed debt. The City may make interfund loans when it is prudent to do so as permitted by state law.

8. Utility fund debt. Each rate-based utility will utilize a six-year capital and financial plan which allocates capital financing needs between debt and pay-as-you-go use of current revenues. When it is determined that issuance of debt is needed for capital construction, debt will be secured solely by a pledge of rate revenues and will not utilize any general pledge of the City's taxing authority except in extraordinary circumstances as approved by City Council.
9. Conduit Debt/Local Improvement Districts. The City may allow itself to be used a conduit of debt secured by others where such an arrangement is allowed by law or regulations, and where the City is not, in any way, contingently liable for repayment of the debt.
10. Debt Issuance Review. Prior to issuing any long-term debt, the City will review the fiscal impact of the debt over the life of the new bonds. No long-term debt shall be incurred without approval by the City Council.

Reserve and Fund Balance Policies.

The City will maintain specific reserves as required by law, ordinance, or bond covenant. Generally, the City shall maintain a General Fund balance of not less than 25% of operating expenditures to provide for needed cash flow and as a reserve against unforeseen expenditures needs or revenue shortfalls. The reserve shall be 50% for the Enterprise Funds (water, sewer and stormwater). The following table compares 2023 ending fund balances verses the recommended reserve requirement:

All Funds: Ending Fund Balance		22 Ending	23 Operating	Reserve	Reserve
		Fund Balance	Expenses	Requirement	Met
General Fund	001	2,120,926	3,371,348	50%	126%
City Streets	101	2,172,959	374,314	50%	1161%
Cemetery	104	65,282	68,370	50%	191%
Parks Department	105	581,926	337,302	50%	345%
Water	401	2,584,250	1,755,158	25%	589%
Water Resource Recovery	408	8,024,618	1,780,646	25%	1803%
Stormwater	410	2,769,339	810,300	25%	1367%

Revenues

Budgeted revenues will be forecasted realistically, but conservatively. Before accepting any state or federal grants, the City shall assess the fiscal impacts of the grant in view of any matching requirements, future operations and maintenance costs, and other commitments or obligations. No state or federal grant with a local match in excess of \$25,000 may be applied for without express approval from the City Council, regardless of whether the project is included in the adopted budget or Capital Improvement Plan.

Utility rates shall be set sufficiently to cover the costs of service.

City staff will periodically review all fees for licenses, permits, fines, and other miscellaneous charges and recommend changes based on inflation, processing time, expenses to the City, benchmark rates, and any other factors pertinent to the specific item.

Fiscal Monitoring

Revenues and expenditures are monitored by the Finance Department and department managers continually throughout the year to ensure that funds are available and used in an appropriate manner. Period reports are compiled and made to the City Council on the status of the budget and progress being made on various projects. Monitoring also includes ongoing assessment of trends, changes to laws, etc. and subsequent evaluations for potential impacts of external changes on the City's sources of revenue and expenditure limitations or mandates.

Financial Planning and Capital Investment Policies

Capital projects which anticipate funding, in whole or in part, from grants, mitigation fees, impact fees, or other funds that involve a competitive application shall be reevaluated on the basis of its value and priority level if the anticipated grant, fee, or loan does not materialize or the changes of award appear remote.

The City will not fund capital improvements that primarily benefit development except as part of the City's economic development plan and strategy.

The City will maintain and periodically update a maintenance and replacement schedule for the Fleet Replacement Fund. Any equipment replacements and additions will be included and itemized in the budget, and no equipment shall be substituted from the established schedule without the express consent of the City Council.



Project No.	Fund	APPENDIX A 2022-2028 TRANSPORTATION PLAN (TIP) & CAPITAL IMPROVEMENT PROGRAM (CIP)								Project Costs
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										
		Arterial Streets	2022	2023	2024	2025	2026	2027	2028	
1	101/401/408/410	Whitehawk Boulevard Extension Design	\$ 140,000	\$ 350,000						
1	101/401/408/410	Whitehawk Boulevard Extension Right of Way			\$ 850,000					
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 1				\$ 5,000,000				
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 2					\$ 5,000,000			
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 3								\$ 11,340,000
2	101/401/408/410	Kansas Street SW Reconstruction Design	\$ 359,548							
2	101/401/408/410	Kansas Street SW Reconstruction Final Design				\$ 60,000				
2	101/401/408/410	Kansas Street SW Reconstruction Construction					\$ 1,256,739	\$ 3,770,216		\$ 5,446,503
3	State Grant	SR 162 Emergency Evacuation Bridge Design	\$ 300,000							
3	State Grant	SR 162 Emergency Evacuation Bridge Construction		\$ 4,700,000	\$ 4,500,000					\$ 9,500,000
Street Preservation & Maintenance Program										
4	101	Pavement Management Program	\$ 44,600	TBD	TBD	TBD	TBD	TBD	TBD	\$ 44,600
4	101	Annual Pavement Preservation Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
Non-Motorized Projects										
5	101	ADA Compliance Annual Program	TBD	\$ 49,568	TBD	TBD	TBD	TBD	TBD	\$ 49,568
5	101	Implement Programming	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
										\$ 26,380,671
STORMWATER CAPITAL IMPROVEMENT PROGRAM (CIP)										
		Infrastructure Improvements	2022	2023	2024	2025	2026	2027	2028	
6	410	Village Green Outfall Design								
6	410	Village Green Outfall Construction		\$ 790,000						\$ 790,000
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Design	\$ 30,000							
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Construction			\$ 2,000,000					
7B	410	Kansas Street Stormwater Improvement		\$ 500,000						\$ 2,530,000
8	410	Levee Construction Management	\$ 50,000							\$ 50,000
Program: On going NPDES										
9	410	Stormwater Management Plan Updates	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
10	410	Stormwater Management Action Planning (SMAP)	\$ 90,000	\$ 30,000						\$ 120,000
Program: On Going Levee										
11	410	Levee Certification	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 315,000
										\$ 3,840,000
WATER CAPITAL IMPROVEMENT PROGRAM (CIP)										
		Infrastructure Improvements	2022	2023	2024	2025	2026	2027	2028	
12	401	On Site Chlorination System	\$ 65,000	\$ 220,000						\$ 285,000
13	401	WSDOT Water Line Replacement	\$ 120,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 480,000
14	401	Well 1 Cleaning and Liner	\$ 64,400							\$ 64,400
15	401	Downtown Main Replacement Program	\$ 20,000	\$ 80,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
Capital Equipment										
16	401	Water Meter Upgrades and Replacement	\$ 45,000	\$ 60,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 330,000
17	401	Central Metering Technology	\$ 35,000	\$ 70,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 280,000
										\$ 2,539,400
SEWER CAPITAL IMPROVEMENT PROGRAM (CIP)										
		Infrastructure Improvements	2022	2023	2024	2025	2026	2027	2028	
18	408	2020 Lift Station Upgrades Construction	\$ 1,135,597							\$ 1,135,597
19	408	WRRF/WWTP Upgrades Design	\$ 899,475							\$ 899,475
20	408	WRRF/WWTP Upgrades Construction		\$ 10,000,000	\$ 6,500,000					\$ 16,500,000
21	408	I&I Improvements Design	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 130,000
22	408	I&I Improvements Construction	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,400,000
										\$ 20,065,072
PARKS CAPITAL IMPROVEMENT PROGRAM (CIP)										
			2022	2023	2024	2025	2026	2027	2028	
TBD	105	Planning CIP	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
FACILITIES CAPITAL IMPROVEMENT PROGRAM (CIP)										
			2022	2023	2024	2025	2026	2027	2028	
TBD	304	Develop Plan to Dispose of Old Facilities	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
TIP/CIP \$										\$ 52,825,143

Appendix B

2023 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Department</u>	<u>Salary (Low & High)</u>	
		<u>Positions</u>			<u>Low</u>	<u>High</u>
Unrepresented Employees						
City Administrator	51	1		GG	160,163.33	180,275.25
Finance Director	40	1		GG	115,699.50	130,220.80
City Planner	37	1		GG	105,881.43	119,170.48
City Clerk	30	1		GG	86,091.29	96,896.51
Building Official	27	1		GG	78,785.73	88,674.03
Administrative Assistant	18	1		GG	60,382.70	67,961.26
Events & Activities Coordinator	17	1		GG	58,623.98	65,981.81
HR Clerk	21	1		GG	63,433.81	71,395.32
Court Administrator	29	1		Court	83,583.78	94,074.28
Police Chief	48	1		Police	146,564.66	164,959.82
Police Commander	38	1		Police	109,057.87	122,745.60
Capital Projects Manager	40	1		PW	115,699.50	130,220.80
City Engineer	45	1		PW	134,127.43	150,961.60
Public Works Director	42	1		PW	122,745.60	138,151.25
Term Limited Landscape Maintenance	1	1		PW	36,532.53	41,117.68
Supported Employment	1	0.2		PW	6,240.00	6,240.00
Police Wages (Per CBA)						
Officer	P24	7		Police	80,321.90	93,119.10
Detective	P26	1		Police	87,777.66	95,923.36
Lieutenant	P28	2		Police	107,095.87	107,095.87
Public Works and Administrative Staff (Per CBA)						
Sr. Accountant	21	1		GG	63,433.81	71,395.32
Accountant I	17	1		GG	56,360.12	63,433.81
Permit & PW Support	17	1		GG	56,360.12	63,433.81
Court Clerk	16	0.5		GG	54,718.56	61,586.23
Admin Asst. PW	21	1		PW	63,433.81	71,395.32
PW Supervisor	29	1		PW	80,356.06	90,441.45
Wastewater Plant Supervisor	35	1		PW	95,949.33	107,991.82
Water Plant Supervisor	27	1		PW	75,743.29	85,249.74
Wastewater OIT	15	3		PW	53,124.82	59,792.45
Wastewater I	18	3		PW	58,050.92	65,336.83
Wastewater II	22	3		PW	65,336.83	73,537.17
Wastewater III	27	3		PW	75,743.29	85,249.74
Water OIT	15	3		PW	53,124.82	59,792.45
Water I	18	3		PW	58,050.92	65,336.83
Water II	22	3		PW	65,336.83	73,537.17
Water III	25	3		PW	71,395.32	80,356.06
Maintenance Worker I	15	6		PW	53,124.82	59,792.45
Maintenance Worker II	20	6		PW	61,586.23	69,315.84
Stormwater Worker I	16	2		PW	54,718.56	61,586.23
Stormwater Worker II	21	2		PW	63,433.81	71,395.32
Code Enforcement	24	1		GG	69,315.84	78,015.59
Police Records Clerk I	15	1		GG	53,124.82	59,792.45

Appendix C: Schedule of New Requests 2023

	Priority	Court	Police	Finance	Bld Dept	Streets	Parks	Cemetery	Water	Sewer	Storm	Total
Acctg, Billing, Permitting System Replacement	1	2,609.75	2,609.75	12,004.85	3,131.70	1,043.90	1,043.90		9,917.05	9,917.05	9,917.05	52,195.00
Stop Sticks (Vehicle Pursuit Intervention)	1		5,000.00									5,000.00
Ballistic Carrier Plates	2		8,000.00									8,000.00
Night Vision Equipment	3		4,500.00									4,500.00
Drone Supplies	4		2,000.00									2,000.00
Maintenance Worker	1					42,500.00	8,500.00	2,550.00	8,500.00	5,950.00	17,000.00	85,000.00
Mini Excavator	2					9,500.00	9,500.00		23,750.00	23,750.00	28,500.00	95,000.00
Wastewater Treatment Plant Operator	3									100,000.00		100,000.00
Maintenance Worker	4					42,500.00	8,500.00	2,550.00	8,500.00	5,950.00	17,000.00	85,000.00
Ford F-150, 4 X 4 Pickup	5					1,980.00			13,860.00	11,880.00	11,880.00	39,600.00
Cemetery Irrigation Supplies & Staff time	6							15,000.00				15,000.00
Fork Lift	7					11,250.00	4,500.00	2,250.00	6,750.00	6,750.00	13,500.00	45,000.00
		2,609.75	22,109.75	12,004.85	3,131.70	108,773.90	32,043.90	22,350.00	71,277.05	164,197.05	97,797.05	536,295.00



CITY OF ORTING BUDGET REQUEST

Capital Item

Change in Staff

x

Replacement Program

A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
New accounting, billing, permitting software		Finance		See Below
2023 Cost:	2024 Cost:	Priority:	1st	
\$31,710 implementation,				
\$20,485 Software	\$21,918.95	Department Contact:	Gretchen Russo	

Description of Request:
 This request is for the approval of the implementation of a Springbrook Express accounting, payroll, cash receipting, utility billing and permitting system. The company will provide setup and training for \$31,710. 2023 Software subscription would be \$20,485 and would be annually increased by no more than 7%. In 2021 the City paid the current vendor \$1,000 for forms, \$31,300 for utility billing and \$18,029 in subscription fees for a total of \$50,329. Annual costs in 2024 under this new software would be \$30,000 (mailing costs with a separate vendor) plus \$21,919 (software subscription cost) for a total of \$51,919, a slight increase.

Justification of Request/Cost of Denial:
 The current software needs to be replaced. The system was created over a decade ago and is based upon coding which slows down processing. We have also seen very poor customer service which impacts the City's staff time. The system does not have any true monthly, quarterly or budgeting reports that facilitate the communication of the City's financial status. All reports have to be exported into Excel and manipulated for reporting purposes. The promise of the permitting system being accessible from building sites has not been met and therefore requires the Building Official to have to document twice the status of a building permit - once in the field and then back in the office. The current software company has contracted exclusively with another vendor for utility billing and they have failed to meet our mailing deadlines for shut offs and late fees the past three months.

Alternatives (Delayed Funding/Partial Funding):
 The City will continue with current system. Ongoing discussion/complaints with the current vendor will continue with the hope that some of these issues will be resolved.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages	N/A	Wages	
Benefits	N/A	Benefits	
Supplies	N/A	Supplies	
Other		Other	
Capital		Capital	
Total	\$ 52,195.00	Total	\$ 21,918.95

One Time Expense:

X

Continuous Funding Request:

Funding Source Description:
 Billing costs will be billed directly to Storm 33.3%, Sewer 33.3%, Water 33.3%, Court 5%, Finance 23%, PD 5%, Bldg 6%, Streets 2%, Parks 2%, Water 19% Sewer, 19%, and Storm 19%. Software costs will be billed:



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
STOP STICKS (Vehicle Pursuit Intervention)		POLICE		001-521-50-48-02	
2023 Cost:		2024 Cost:		Priority:	
\$ 5,000.00		\$ -		1st	
		Department Contact:		GABRELUK, DEVON	

Description of Request:
 Equip each patrol vehicle with a new set of STOP STICKS (vehicle pursuit intervention).

Justification of Request/Cost of Denial:
 During the 2021/2022 legislative sessions, new laws restricting Police from initiating vehicle pursuits were enacted that limit pursuits to only the most dangerous crimes against persons. Because Police can no longer participate in pursuits in an attempt to end them safely, the use of Stop Sticks is now one of the only ways to end a pursuit without becoming involved in it directly. In Addition, only 3 vehicles in the department's fleet are equipped with stop sticks, and those units are outdated and worn.

Alternatives (Delayed Funding/Partial Funding):
 If funding is delayed, Orting Police will not be able to assist other agencies who pursue vehicles through our jurisdiction, or be able to safely end its own vehicle pursuits.

Cost Breakdown:

		2023 Associated Cost				2024 Associated Cost	
	Wages				Wages		
	Benefits				Benefits		
	Supplies				Supplies		
	Other				Other		
	Capital	\$	5,000.00		Capital		
	Total	\$	5,000.00		Total	\$	-

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 001-521-50-48-02 - R&M - Vehicles



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Ballistic Carrier Plates		POLICE		001-521-20-31-01	
2023 Cost:		2024 Cost:		Priority:	
\$ 8,000.00				2nd	
Department Contact:				GABRELUK, DEVON	

Description of Request:
Ballistic Carrier Plates for active shooter response

Justification of Request/Cost of Denial:
Currently Officers are equipped with body armor that protects against commonly carried handguns. This body armor is adequate for day to day Patrol activities however it does not protect Officers from rifle fire most commonly experienced during School or Active shooter incidents. With the number of shooting incidents on the rise, being better protected against gunfire is in the best interest of the community.

Alternatives (Delayed Funding/Partial Funding):
Continue the current practice of risk associated with a lower level of ballistic protection for responding Officers which will reduce the probability of stopping an active shooter incident safely.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$8,000	Capital	
Total	\$ 8,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
001-521-20-31-01 - Uniforms and Clothing



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
NIGHT VISION REPLACEMENT		POLICE		001-521-50-48-04
2023 Cost:	2024 Cost:	Priority:	3rd	
\$ 4,500.00	\$ 4,500.00	Department Contact:	GABRELUK, DEVON	

Description of Request:
 Purchase of handheld night vision units for the Police Department

Justification of Request/Cost of Denial:
 Since 2008, Orting PD has leased nightvision equipment from the US Navy Optics and surplus division. The total yearly cost to lease these units each year is \$1000.00, and the department has no ownership of the equipment at the end of the lease. Current FLIR technology has come down in price significantly making ownership of these devices more practical. This budget item will fund a total of four (4) new FLIR devices over a two year period. If approved, two (2) will be purchased in 2023, and two (2) in 2024. The lease with the US navy can then be terminated resulting in a savings of \$1,000 per year. More cost effective over time.

Alternatives (Delayed Funding/Partial Funding):
 If this budget item is not approved, we will continue to lease these devices. Partial funding: One nightvision could be purchased this year, postpone purchase of the second device and extend the lease to cover equipment needs.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$4,500	Capital	\$ 4,500.00
Total	\$ 4,500.00	Total	\$ 4,500.00

One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 001-521-50-48-04 - R&M - Equipment



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
Drone Maintenance/Supplies		POLICE		001-521-50-41-05
2023 Cost:	2024 Cost:	Priority:	4th	
\$ 2,000.00	\$ -	Department Contact:	GABRELUK, DEVON	

Description of Request:
Purchase of four (4) replacement drone batteries.

Justification of Request/Cost of Denial:
During public safety meetings and training drone flights throughout 2022, it was determined that our current maximum flight time of 1 hour would be inadequate for significant incidents. This budget item is for the purchase of 4 additional drone batteries which will extend (double) the current flight time from 1 hour to 2 hours.

Alternatives (Delayed Funding/Partial Funding):
If funds are not allocated, the department will continue to have a maximum drone flight time of 1 hour based upon current battery capacity, and the ability to stream video from drone deployments will continue to be hit or miss.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$ 2,000.00	Capital	
Total	\$ 2,000.00	Total	\$ -

<input checked="" type="checkbox"/> One Time Expense	<input type="checkbox"/> Continuous Funding Request
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Funding Source Description:
Police Department's Equipment Budget



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	New Program
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Title:		Department:		Fund:	
Maintenance Worker 1 - two positons		Public Works		Parks, Streets, Cemetery, Storm, Water, Water Recovery Resource	
2022 Cost:		2023 Cost:		Priority	
2 positions at \$85,000 - total of \$170,000		2 positions at \$87,500 - total of \$175,100		1st and 4th	
Department Contact:				Greg Reed	

Description of Request:
 PW's is requesting two new maintenance postions. Theses new positions would assist with multiple projects to include the following: grinding, crack sealing, paving, concrete, pruning, facility repairs, landscaping and cemetery and park maintenance. Currently we are not able to complete all of the projects listed on our work plan and work is being delayed because of the staff time required. This maintenance worker would also assit with streets to include sign installation and replacement. When needed the maintenance staff can shift to water, sewer and storm projects to assist with the maintenance of City assets.

Justification of Request/Cost of Denial:
 As the City grows, the maintenance requirements have increased. It's important we stay on top of crack sealing roads, paint stripping roads and parking lots as this maintenance will prevent future more expensive projects. Crack sealing helps prolong the life cycle of pavement and because the cost of streets are funded out of General Fund it is critical to prevent damage rather than repair later. Grinding is an investment of staff time and will also reduce the City's risk of injuries. Some of these projects require a two man team to ensure the safety of the employees. This additional position would allow us to conduct more preventive maintenance jobs and protect the City's assets.

Alternatives (Delayed Funding/Partial Funding):
 Delayed funding: Continue to prioritize work with current staffing levels.
 Partial Funding: Hire a part time worker or seasonal employee.

Cost Breakdown:

2022 Associated Cost		2023 Associated Cost	
Wages	\$ 55,000.00	Wages	\$ 56,650.00
Benefits	\$ 30,000.00	Benefits	\$ 30,900.00
Supplies		Supplies	
Other		Other	
Capital		Capital	
Total	\$ 85,000.00	Total	\$ 87,550.00

One Time Expense	X	Continuous Funding Request
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Funding Source Description:

Streets 50%, Storm 20%, Water 10%, Parks 10%, Cemetery 3%, Water Recovery Resource 7%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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Title: Mini Excavator with attachments		Department:	Fund:
Mini Excavator w/brush cutter and drop hammer		Public Works	Water, Storm, WRR, Street, Park
2023 Cost:	2024 Cost:	Priority:	2nd
\$95,000.00	\$5,000.00	Department Contact:	Greg Reed

Description of Request:
 This request is for a mini excavator with a brush cutter and drop hammer attachment. PW is currently using a sidearm mower to clear vegetation while a mini excavator could do this and much more.

Justification of Request/Cost of Denial:
 The current sidearm mower is approximately 30 years old. With the brush cutter and dropper hammer attachments, the mini excavator can not only mow vegetation, it can also be used for emergency excavations, asphalt breaker, vibrator compactor, posthole auger, grading and backfilling. Currently the City's backhoe has to be pulled of a water leak site to load repair materials like bedding, grave and asphalt. The mini excavator would enable staff to continue working onsite while bringing materials needed to remediate the repair site. The mini can also be used for smaller tree removal using a clamp bucket.

Alternatives (Delayed Funding/Partial Funding):
 Continue to use the sidearm mower for ponds, pond slopes, roadside ditches, easement and vegetation removal needs. Should the mower break down, PW would either rent a sidearm mower or use weed eaters to address vegetation at interesections which impact drivers view and to maintain ponds.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages	N/A	Wages	N/A
Benefits	N/A	Benefits	N/A
Supplies	N/A	Supplies	N/A
Other	N/A	Other	N/A
Capital	\$95,000.00	Capital	Attachment \$5,000.00
Total	\$ 95,000.00	Total	\$5,000.00

One Time Expense	Continuous Funding Request: Attachments only
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Funding Source Description:
 Storm 30%, Water 25%, Sewer, 25%, Streets, 10%, Parks 10%



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	New Program
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Title:		Department:		Fund:	
Wastewater Treatment Plant Operator 1 or OIT		Public Works		Water Resource Recovery	
2023 Cost:		2024 Cost:		Priority:	
\$ 100,000.00		\$103,000.00		3rd	
Department Contact:				Greg Reed	

Description of Request:
 Hire an additional Water Resource Recovery Facility Plant Operator with a level 1 certification or an Operator in Training (OIT). As we bring our asset management system into full swing this employee will help with the creation and follow through of work orders on various items. As the plant ages, maintenance needs to be done on a more frequent basis. At a minimum we need to follow the recommended maintenance cycle identified in the operation and maintenance manuals within Aktivov. The new employee can assist with the pump station maintenance as well as step tank maintenance. This additional position would bring us up to four employees responsible for the the plant, pump stations and step tanks. During a confined space entry project, we are required by law to have two employees on site. Having four employees would ensure we have enough coverage to complete these types of projects and still be able to meet ongoing operational requirements.

Justification of Request/Cost of Denial:
 Ensuring that our water resource recovery program meets all requirements, it's imperative we properly maintain the components within the plant. With an additional employee we can be more proactive in our maintenance of the components within our WWTP and pump stations. This additional staff member will allow us to continue to provide ongoing services while ensuring routine maintenance is completed. This person would also be trained in solid handling to ensure that we have adequately trained staff on site for the implementation of the new plant. He/she would help us better utilize the asset management system by creating work orders and tracking the maintenance cycle for the various components within the plant. The City's waste water pipe has grown from 103,339 feet in 2000 to 207,665 feet of mains and laterals with no changes to staff during this time period.

Alternatives (Delayed Funding/Partial Funding):
 Delayed Funding: Maintain current staffing levels. Additional help, normally assigned to other departments, would have to shift based upon priorities.
 Parital funding: Combining staff requests based upon funding desires of council. New staff would be split between funds based upon priority of work.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages	\$ 65,000.00	Wages	\$ 66,950.00
Benefits	\$ 35,000.00	Benefits	\$ 36,050.00
Supplies		Supplies	
Other		Other	
Capital		Capital	
Total	\$ 100,000.00	Total	\$ 103,000.00

One Time Expense:	Continuous Funding Request: Yes
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Funding Source Description:
 Water Recovery Resource Recovery



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Ford Lightning F-150, 4X4 Pickup		Public Works		Sewer, Water, Storm, Streets	
2023 Cost:		2024 Cost:		Priority:	
\$53,075.00				5th	
Department Contact:				Greg Reed	

Description of Request:
 Ford F-150, 4X4 Pickup for the Water Technician (utility). This job requires inspecting projects and gathering information for the GIS system to update the City's assets management system. On a daily basis this individual would work alone and needs a vehicle to conduct these inspections.

Justification of Request/Cost of Denial:
 This type of job requires specific tools - locator, tripod and transit, blower (to insure fresh air in confined spaces), gas monitor etc. Shifting vehicles and the equipment required to do this job is time consuming. The current truck is no longer an option because the repairs to fix it are not worth the investment.

Alternatives (Delayed Funding/Partial Funding):
 Currently this work is being accomplished by using another vehicle while another staff member is out (vacation/sick) or by borrowing a vehicle from someone else who can double up for the day. It requires moving equipment back and forth between vehicles and planning between the team members.

Cost Breakdown:

		2023 Associated Cost			2024 Associated Cost
	Wages			Wages	
	Benefits			Benefits	
	Supplies	\$1,000.00 light bar		Supplies	
	Other	\$600.00 Tools		Other	
	Capital	\$ 51,475.00		Capital	
	Total	\$53,075.00		Total	\$ -

One Time Expense: Yes	Continuous Funding Request: No
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Funding Source Description:
 Sewer 30%, Water 35%, Storm 30%, Streets 5%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Irrigation at Cemetery		Public Works		Cemetery / General	
2023 Cost:		2024 Cost:		Priority:	
\$15,000.00		\$16,000		6th	
Department Contact:				Greg Reed	

Description of Request:
 The Public Works is requesting staff time and supplies to begin installing a new PVC irrigation system in the Cemetery. The team anticipates that they can complete one to two irrigation zones each year. They are estimating that they can split this project into 6 to 8 zones and intend to completed this project over three to four years.

Justification of Request/Cost of Denial:
 The Cemetery well is now working and the next step in a complete irrigation system is to redo the plumbing lines. The old waterlines are galvanized which clog the sprinkler heads. Irrigation currently is being completed by hand, laying hoses and sprinklers and then shifting their locations throughout the cemetery.

Alternatives (Delayed Funding/Partial Funding):
 Continue to use staff time to shift sprinklers and hoses throughout the cemetery. Continue to address clogged sprinkler heads.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages	\$3,000.00	Wages	\$3,500.00
Benefits		Benefits	
Supplies	\$12,000	Supplies	\$12,500.00
Other		Other	
Capital		Capital	
Total	\$ 15,000.00	Total	\$ 16,000.00

One Time Expense	No - yearly 3 to 4 years	Yes
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Funding Source Description:
 \$98,711.35 was originally restricted from the sale of property near the cemetery. An estimated \$19,000 of those funds will be used for the purchase of two 48 niche columbaria leaving \$79,711.35 in restricted cemetery funds. The costs for installing new lines would come from these restricted funds. .



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Electric Forklift (or Propane)		Public Works		Storm, Parks, Cemetery, Steets	
2023 Cost:		2024 Cost:		Priority:	
\$45,000.00		\$0.00		7th	
Department Contact:				Greg Reed	

Description of Request:
 This request is for a forklift that can be used within the Public Works warehouse and for the new BioSolid treatment facility.

The Public Works warehouse has multiple racks to store parts, equipment and documents. Currently heavier items are being placed upon the floor space which creates trip hazards. Lighter items are placed on the higher racks but staff are required to use the bucket truck or a ladder to reach items. Both of these options create safety hazards. When necessary, staff have coordinated with the school district to borrow their forklift when these other options will not work. The forklift would also be extremely helpful within the BioSold facility to transport spare parts and the transporting of the biosolids and sulfuric acid for operations. The forklift would also assist in the safe offloading and transportation of chlorine barrels for water sanitization.

Alternatives (Delayed Funding/Partial Funding):
 Delayed Funding: Continue storing spare parts and equipment on the floor. Use ladders to access lighter items on shelves and if needed, borrow Orting's School District forklift if possible.

Cost Breakdown:

2023 Associated Cost		2024 Associated Cost	
Wages	N/A	Wages	
Benefits	N/A	Benefits	
Supplies	N/A	Supplies	
Other		Other	
Capital	\$ 45,000.00	Capital	
Total	\$45,000.00	Total	\$ -

One Time Expense: Yes	Continuous Funding Request: N/A
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Funding Source Description:
 Storm 30%, Streets 25%, Sewer (Easements) 15%, Water 15% (Sites), Parks 10%, Cemetery 5%

Appendix D: Cash and Investment Position

Estimated Beginning Cash & Investments Jan 2023

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Balance</u>	<u>Coupon</u>	<u>Notes</u>
Cash in Bank	N/A	N/A	\$2,600,000	None	
LGIP Money Market*	N/A	N/A	\$13,902,525	Market	Follows Fed Funds Rate
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FNMA 6/14/24	12/16/2020	6/14/2024	\$1,000,000	0.38%	
US Treasury	2/22/2022	1/15/2024	\$500,000	1.25%	
US Treasury	2/23/2022	7/31/2023	\$500,000	1.25%	
US Treasury	2/24/2022	1/31/2023	\$500,000	1.25%	
Total:			<u>\$20,002,525</u>		

Estimated Ending Cash & Investments Dec 2023

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Par</u>	<u>Coupon</u>	<u>Status Change</u>
Cash in Bank	N/A	N/A	\$2,300,000	None	
LGIP Money Market	N/A	N/A	\$4,720,000	Market	Follows Fed Funds Rate
US Treasury	2/22/2022	1/15/2024	\$500,000	1.25%	
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FNMA 6/14/24	12/16/2020	6/14/2024	\$1,000,000	0.38%	
Total:			<u>\$9,520,000</u>		

*LGIP is a money market fund that is run by the Washington State Treasurer. Investments of the funds generally include highly liquid debentures of the United States and its agencies.

Appendix E: Outstanding Debt:

The Council has authorized the following outstanding Debt:

Creditor	Description	Amount Issued	Maturity	Rate	Dec 31, 2022 Balance	Dec 31 2023 Balance
Department of Commerce	Well 4	\$3,030,000	10/1/2029	1.5%	\$1,146,752.71	\$982,930.90
Ford Motor Credit	3 Police Vehicles	\$156,050	10/27/2023	5.7%	\$29,044.64	\$0
Ford Motor Credit	1 Police Vehicle	\$57,114	11/7/2023	6.2%	\$11,773.51	\$0
Total:					\$1,187,570.86	\$982,930.90

Service on outstanding debt for the next five years are detailed below followed by aggregated payments for the next five years followed by the final year of current outstanding debt follow:

	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
2023	\$ 18,335.02	\$ 204,639.96	\$ 222,974.98
2024	\$ 14,743.96	\$ 163,821.81	\$ 178,565.77
2025	\$ 12,286.64	\$ 163,821.81	\$ 176,108.45
2026	\$ 9,829.31	\$ 163,821.81	\$ 173,651.12
2027-2029	\$ 14,743.96	\$ 163,821.81	\$ 178,565.77

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
General Fund										
General Taxes										
001-3111-10-01-00	Tax - Real & Personal Property	1,336,602.41	1,337,815.52	747,271.68	1,373,837.68	54%	1,423,426.23	747,271.68	1,423,426.23	52%
001-3113-11-00-00	Tax - Retail Sales & Use	851,621.62	974,969.31	832,229.07	817,000.00	102%	830,000.00	832,229.07	830,000.00	100%
001-3113-71-00-00	Criminal Justice - Low Pop	166,825.29	201,915.66	159,576.00	152,000.00	105%	152,000.00	159,576.00	152,000.00	105%
001-3116-41-00-00	Tax - B&O Utility - Electric	246,101.66	275,452.52	213,048.71	260,000.00	82%	213,048.71	213,048.71	260,000.00	82%
001-3116-43-00-00	Tax - B&O Utility - Natural Gas	130,833.26	135,389.34	136,104.55	125,000.00	109%	125,000.00	136,104.55	125,000.00	109%
001-3116-46-00-00	Tax - B&O Telecom - Cable	138,097.36	137,968.14	105,670.71	135,000.00	78%	65,000.00	105,670.71	135,000.00	78%
001-3116-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	79,808.05	62,600.83	45,263.97	75,000.00	60%	65,000.00	45,263.97	65,000.00	70%
001-3116-81-00-00	Tax - Punch Board And Pull Tabs	12,004.21	13,167.60	15,237.60	10,000.00	152%	2,318,426.23	15,237.60	10,000.00	152%
	Total	2,962,489.52	3,139,278.92	2,254,402.29	2,947,837.68		2,318,426.23	2,254,402.29	3,000,426.23	
Franchise Fees										
001-3211-91-00-01	Fee - Franchise - Comcast	107,987.88	119,233.74	84,332.28	108,000.00	78%	-	84,332.28	108,000.00	78%
001-3211-91-00-02	Fee - Franchise - Verizon	-	-	-	-	0%	-	-	-	0%
001-3211-91-00-03	Franchise Fee - Telecom	-	-	-	-	0%	-	-	-	0%
	Total	107,987.88	119,233.74	84,332.28	108,000.00			84,332.28	108,000.00	
Revenue from the State										
001-336-00-98-00	Shared - Civ.Assistance	109,309.32	171,448.65	114,122.02	120,000.00	95%	140,000.00	114,122.02	140,000.00	82%
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	2,625.21	2,866.36	2,298.04	2,600.00	88%	2,900.00	2,298.04	2,900.00	79%
001-336-06-26-00	Shared - CJ - Special Programs	9,395.54	10,208.36	8,154.63	8,800.00	93%	10,000.00	8,154.63	10,000.00	82%
001-336-06-51-00	Shared - DJ/Other Crim Just. Asst	1,217.99	1,426.89	734.38	1,200.00	61%	734.38	734.38	1,200.00	61%
001-336-06-94-00	Shared - Liquor/Bever Excise	52,819.75	61,034.55	46,622.19	50,000.00	93%	55,000.00	46,622.19	55,000.00	85%
001-336-06-95-00	Shared - Liquor Profits	67,265.97	68,223.87	52,412.78	60,000.00	87%	-	52,412.78	60,000.00	87%
001-335-04-01-00	LE & CJ Leg (One time funding)	34,260.00	34,260.00	-	-	0%	-	-	60,000.00	0%
	Total	242,633.76	349,466.66	224,344.04	242,600.00		207,900.00	224,344.04	269,100.00	
Business License										
001-321-99-00-00	Licenses - Business & Permits	13,325.06	15,370.85	13,553.33	12,000.00	113%	13,000.00	13,553.33	13,000.00	104%
001-321-99-00-01	Licenses - One Day Business	-	-	-	200.00	0%	-	-	-	0%
	Total	13,325.06	15,370.85	13,553.33	12,200.00		13,000.00	13,553.33	13,000.00	
Building & Land Use										
001-322-10-01-00	Permits - Building	16,537.97	158,725.68	99,642.20	44,000.00	226%	100,000.00	99,642.20	100,000.00	100%
001-322-10-02-00	Permits - Plumbing	2,375.07	22,939.22	14,388.19	20,000.00	72%	9,687.50	14,388.19	9,687.50	149%
001-322-10-03-00	Permits - Fence	-	-	-	-	0%	-	-	-	0%
001-322-10-04-00	Permits - Mechanical	9,675.57	30,446.42	26,707.19	20,000.00	134%	23,250.00	26,707.19	23,250.00	115%
001-322-10-06-00	Permits - Fireworks (see 001-3445-83-06-00)	-	-	-	-	0%	-	-	-	0%
001-322-10-08-00	Permits - Backflow	600.00	750.00	600.00	1,000.00	60%	600.00	600.00	1,000.00	60%
001-322-90-02-00	Permits - Land Use Variance	700.00	1,200.00	1,200.00	500.00	240%	1,200.00	1,200.00	500.00	240%
001-322-90-03-00	Fees - Short Plats	1,900.00	-	-	500.00	0%	-	-	500.00	0%
001-322-90-04-00	Fees - Boundary Line Adjustments	-	500.00	250.00	-	0%	-	250.00	-	0%
001-322-90-05-00	Fees - Preliminary Plats	1,000.00	-	500.00	-	0%	-	500.00	-	0%
001-322-90-05-01	Subdivision Final Plat Application	-	-	-	-	0%	-	-	-	0%
001-322-90-07-00	Permits - Conditional Use	-	24,447.98	-	-	0%	-	-	-	0%
001-322-90-08-00	Permits - Special Use	-	-	-	-	0%	-	-	-	0%
001-322-90-09-00	Permits - Orting Valley Market Vendors	125.00	-	-	-	0%	-	-	-	0%
001-3411-62-00-05	City Standards Copies	5.30	0.05	18.60	-	0%	-	18.60	-	0%
001-3411-82-00-01	Puget Sound Veterans Hope Center - Plannir	-	-	-	-	0%	-	-	-	0%
001-343-19-01-00	Permit - Grade & Fill	-	-	-	-	0%	-	-	-	0%
001-345-29-00-01	Abatement	-	-	-	-	0%	-	-	-	0%
001-345-81-00-01	Housing Development Hearing/Appeal	-	-	-	-	0%	-	-	-	0%
001-345-83-00-00	Fees - Plan Review/Inspections	19,581.42	107,571.48	63,210.41	65,000.00	97%	65,000.00	63,210.41	65,000.00	97%
001-345-83-01-00	Fees - Expedited Plan Review	-	-	150.00	150.00	0%	-	150.00	150.00	0%
001-345-83-02-00	Fees - Energy Review	176.89	1,293.72	1,139.99	600.00	190%	1,139.99	1,139.99	600.00	190%
001-345-83-03-00	Fees - Architectural Design Application	700.00	550.00	1,000.00	200.00	500%	1,000.00	1,000.00	200.00	500%
001-345-83-04-00	Fees - SEPA Review	-	-	-	-	0%	-	-	-	0%
001-345-83-05-00	Fees - Eng. - Plan Review/Inspection	8,474.20	30,438.75	22,417.33	10,000.00	224%	22,417.33	22,417.33	10,000.00	224%

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2023 Actual	Adj. Amt	Budget	%	Budget	%
001-345-83-06-00	Fees - Building Inspector/re-inspect	4,934.50	4,990.40	4,150.00	4,150.00		2,000.00	208%	2,000.00	208%
001-345-83-07-00	Fees - Developers Utility Extension Application	15,579.25	-	-	-		1,000.00	0%	1,000.00	0%
001-345-83-08-00	Fees - Shoreline Development Permit	-	-	-	-		-	0%	-	0%
001-345-83-09-00	Fees - Building Fines	-	100.00	-	-		-	0%	-	0%
	Total	82,240.17	384,078.70	235,223.91	235,223.91	197,937.50	164,950.00		213,887.50	
Court										
001-341-33-02-00	Rev - Warrant Costs	3,364.87	7,874.70	4,493.85	7,000.00		7,000.00	64%	4,493.85	64%
001-341-33-03-00	Rev - Deferred Prosecution Costs	-	392.95	245.62	-		-	0%	245.62	0%
001-341-33-06-00	Fees - Fee - IT Time Pay/Court	97.50	97.81	261.75	300.00		300.00	87%	261.75	87%
001-341-62-00-01	Fees - Court Copies/Tape	51.14	38.44	-	100.00		100.00	0%	-	0%
001-341-95-00-00	Court Legal Services	-	-	-	50.00		50.00	0%	-	0%
001-342-33-00-00	Fees - Adult Probation	-	-	-	100.00		100.00	0%	-	0%
001-342-33-06-00	Fees - Record Check	1,985.01	210.00	185.98	21,000.00	1,000.00	21,000.00	1%	185.98	1%
001-342-33-07-00	Fees - Sentence Compliance-Probation	7,947.11	11,762.58	4,788.37	11,400.00		11,400.00	42%	4,788.37	42%
001-342-36-00-00	Fees - HSG/MNTR PRSNR	125.00	-	-	500.00		500.00	0%	-	0%
001-342-37-00-00	Booking Fees	-	2.69	-	-		-	0%	-	0%
001-342-38-01-00	Fees - Pre Trial Supervision	1,420.00	2,130.00	2,950.00	2,300.00		2,300.00	128%	2,950.00	128%
001-342-10-11-00	DNA Coll Fee 1	13.47	-	-	-		-	0%	-	0%
001-342-60-00-00	Fees - DUI Emergency Response	1,700.07	1,757.23	2,044.91	600.00	900.00	600.00	341%	2,044.91	227%
001-342-60-00-00	DUI Emergency Aid	-	-	-	-		-	0%	-	0%
001-347-90-03-00	Fees - Court NSF	40.00	-	-	-		-	0%	-	0%
001-352-30-00-00	Fines - Mandatory Insurance Costs	1,199.80	3,513.76	1,218.03	1,800.00		1,800.00	68%	1,218.03	68%
001-352-10-00-00	Fines - Traffic Infra Prior To 07/03	2,955.12	832.82	-	600.00		600.00	0%	-	0%
001-352-10-01-00	Fines - School Safety Zone	201.45	-	-	-		-	0%	-	0%
001-353-10-02-00	Fines - Traffic Infra After 07/03	234.52	18.06	-	600.00		600.00	0%	-	0%
001-353-10-03-00	Fines - Traffic Infra After 07/03	2,965.40	9,966.67	1,306.84	6,000.00	3,000.00	6,000.00	22%	1,306.84	22%
001-353-10-04-00	Legis Assmt	2,272.95	2,909.40	1,197.21	5,000.00	2,000.00	5,000.00	24%	1,197.21	24%
001-353-10-05-00	Traffic INF	24,890.50	30,492.29	17,695.90	35,000.00	28,000.00	35,000.00	51%	17,695.90	51%
001-353-10-20-00	Dist Div Prev	10.71	-	-	-		-	0%	-	0%
001-353-10-80-00	Def Find Actm	12,604.17	18,342.46	7,836.73	10,000.00		10,000.00	78%	7,836.73	78%
001-353-70-01-00	Sensory Processing Disorder	-	82.84	-	-		-	0%	-	0%
001-353-70-00-00	Non-Traffic Infractions	-	-	-	-		-	0%	-	0%
001-356-90-00-00	Crim Non-Traffic To 7/03	4.06	-	-	-		-	0%	-	0%
001-356-90-01-00	CCW Fingerprint Costs	16.00	-	-	-		-	0%	-	0%
001-353-70-04-00	Other Infractions	169.05	169.05	1,397.27	100.00		100.00	1397%	1,397.27	1397%
001-353-70-13-00	Other Infra	2,546.73	4,409.85	433.63	1,500.00	1,000.00	1,500.00	29%	433.63	29%
001-354-00-00-00	Fines - Parking Infractions	-	-	-	100.00		100.00	0%	-	0%
001-354-00-03-00	Parking Infractions	-	-	-	100.00		100.00	0%	-	0%
001-354-00-07-00	Fines - Handicapped Parking Infraction	-	138.90	-	200.00		200.00	0%	-	0%
001-355-20-00-00	Fines - DUI	955.80	1,961.39	436.49	800.00		800.00	55%	436.49	55%
001-355-20-01-00	DUI - DP Acct	-	48.65	61.86	600.00		600.00	10%	61.86	10%
001-355-20-03-00	CRI CNV Fee DUI	-	-	-	-		-	0%	-	0%
001-355-20-04-00	DUI-DP Acct 7/17	271.04	538.76	301.29	-		-	0%	301.29	0%
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	-	-	-	-		-	0%	-	0%
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	6,723.59	6,798.94	5,651.19	8,000.00		8,000.00	71%	5,651.19	71%
001-355-80-02-00	Criminal Conv Traffic Fee	741.77	929.41	685.77	800.00		800.00	86%	685.77	86%
001-355-90-04-00	Fines - Crim. Non-Traffic After 7/03	793.14	1,023.92	1,139.17	1,000.00	1,100.00	1,000.00	114%	1,139.17	114%
001-356-90-08-00	Fines - Domestic Violence	289.17	511.32	285.22	400.00		400.00	71%	285.22	71%
001-356-90-14-00	Fee - Conv Fee CN 1/13	341.24	655.98	150.66	500.00		500.00	30%	150.66	30%
001-357-33-00-00	Reimb - Public Defense Cost	991.46	814.28	722.82	1,200.00		1,200.00	60%	722.82	60%
001-361-40-01-00	Inf - Court Collections	1,432.25	2,090.95	1,631.19	2,500.00		2,500.00	65%	1,631.19	65%
001-361-40-03-00	Court Current Expense	1,432.25	2,090.95	1,631.19	2,000.00		2,000.00	82%	1,631.19	82%
001-369-80-01-00	Small Overpayment 16 Court	-	-	-	-		-	0%	-	0%

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
001-368-81-00-00	Cash Over/Short Court	-	40.00	-	-	0%	-	-	-	0%
001-355-80-03-00	Crime Victims	-	-	47.30	300.00	16%	47.30	47.30	300.00	16%
001-353-10-12-00	JIS Trauma	-	4,328.99	2,143.29	700.00	307%	2,143.29	2,143.29	700.00	307%
001-386-97-06-00	Local/JIS Acct	-	-	-	-	0%	-	-	-	0%
001-353-10-13-00	SCH SCHOOL SPD	-	50.65	-	-	0%	-	-	-	0%
	Total	79,989.13	117,294.85	60,948.53	123,150.00		37,000.00	60,948.53	90,050.00	
	Other Fines & Penalties									
001-356-90-02-00	Fines - Animal Violations	-	-	-	-	0%	-	-	-	0%
001-359-00-00-01	Animal License Late Penalty	-	-	-	-	0%	-	-	-	0%
	Total	-	-	-	-		-	-	-	
	Rental Income & Event Fees									
001-362-40-00-00	Rental - Multi-Purpose Center	1,249.45	1,300.00	4,400.00	3,000.00	147%	-	4,400.00	3,000.00	147%
001-362-40-02-00	Oring Station	-	150.00	-	-	-	-	-	-	-
001-362-40-03-00	Lease - Chamber Office	-	-	1.00	-	0%	1.00	1.00	-	0%
001-362-40-04-00	Fees - Special Events	370.00	1,205.00	4,825.00	700.00	689%	-	4,825.00	700.00	689%
001-362-40-05-00	Lease - Fire Station	-	-	-	-	0%	-	-	-	0%
	Total	1,619.45	2,655.00	9,226.00	3,700.00		-	9,226.00	3,700.00	
	Money Collected for State									
001-382-21-03-00	Facilities Deposits	-	339.00	2,150.00	-	0%	-	2,400.00	-	0%
001-345-83-10-00	State Building Code Fees	-	-	58.50	-	0%	-	58.50	-	0%
	Total	-	339.00	2,208.50	-		-	2,458.50	-	
	Recreation									
001-347-60-01-16	Baseball 9+ Years	-	-	-	4,500.00	0%	-	-	-	0%
001-347-60-01-01	Dance Class	1,160.33	2,640.00	23,575.81	7,000.00	337%	20,000.00	23,575.81	20,000.00	118%
001-347-60-01-02	Dance/Drill Team	-	-	55.00	-	0%	-	55.00	-	0%
001-347-60-01-04	Tnis Soccer	(35.58)	2,515.00	13,560.00	3,500.00	387%	8,500.00	13,560.00	8,500.00	160%
001-347-60-01-00	Parks & Rec Programs	-	80.00	-	-	-	-	-	-	-
001-347-60-01-06	Youth Baseball	(156.50)	15.00	-	13,500.00	0%	-	-	-	0%
001-347-60-01-08	Art Class	431.55	-	2,067.02	-	0%	2,500.00	2,067.02	2,500.00	83%
001-347-60-01-15	Tumbling	932.72	-	-	3,500.00	0%	-	-	-	0%
001-347-60-01-12	Puppy/Dog Training (non-tax)	4,293.34	-	-	12,000.00	0%	-	-	-	0%
001-347-60-01-17	Youth Art Class	-	-	977.00	-	0%	1,000.00	977.00	1,000.00	98%
New Request 001	Summer Program (if grant funded)	-	-	-	30,000.00	0%	-	-	30,000.00	0%
001-347-60-02-01	SEEK reimbursement	-	-	-	-	0%	-	-	-	0%
001-347-60-05-07	SEEK Participant Curriculum	-	-	600.00	-	0%	600.00	600.00	-	0%
001-347-60-05-06	Fitness Class	-	-	2,883.00	-	0%	500.00	2,883.00	500.00	0%
001-347-60-05-01	Adult Softball	-	-	-	4,000.00	0%	-	-	-	0%
001-347-60-05-05	Youth Volleyball	-	-	-	1,440.00	0%	-	-	-	0%
	Total	6,625.86	5,250.00	43,717.83	49,440.00		62,500.00	43,717.83	62,500.00	
	Interest Income									
001-361-11-00-00	Int - Investment Interest Earned	90,207.90	1,604.24	10,764.69	2,500.00	431%	15,000.00	10,764.69	15,000.00	72%
001-361-40-00-00	Int - Sales & Use Tax	1,211.82	651.61	620.66	200.00	310%	350.00	620.66	350.00	177%
001-361-40-04-00	Int - Property Tax	466.35	90.17	213.04	50.00	426%	100.00	213.04	100.00	213%
	Total	91,886.07	2,346.02	11,598.39	2,750.00		15,450.00	11,598.39	15,450.00	
	Other Revenue									
001-362-40-06-00	Library Lease	37,400.00	37,400.00	27,200.00	30,000.00	91%	42,800.00	27,200.00	42,800.00	64%
New Request 001	Old City Hall Lease	-	-	-	24,000.00	-	24,000.00	-	24,000.00	-
New Request 001	Camp Plan Update grant	-	-	-	65,000.00	-	65,000.00	-	65,000.00	-
001-322-10-07-00	Fees - Passports	595.00	-	-	-	0%	-	-	-	0%
001-322-40-01-00	Permits - Street Opening/Closing	900.00	1,187.50	750.00	1,000.00	75%	750.00	750.00	1,000.00	75%
001-322-90-11-00	Fees - Golf Cart Registration	75.00	60.00	-	50.00	0%	-	-	50.00	0%

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	Budget	%	Adj. Amt	2023 Actual	Budget	%
001-331-97-00-01	FEMA Hazard Mitigation Grant	-	-	-	15,000.00	0%	-	-	-	0%
001-333-16-00-01	Federal Grant - Dept. of Justice	-	-	3,875.49	-	-	-	3,875.49	-	0%
001-333-21-00-00	Cares Reimbursement	1,285.64	-	-	-	-	-	-	-	0%
001-334-01-20-00	State Grant from other Judicial Agencies	60.00	-	-	50.00	244%	60.00	122.00	60.00	203%
001-341-43-00-00	Fees - Credit Card/Debit Card	35.00	180.00	-	-	0%	-	-	-	0%
001-334-04-20-01	New City Hall Commerce Grant	588,000.00	50,000.00	-	-	0%	-	-	-	0%
001-342-10-00-00	Reimb - SRO - School District	95,000.00	48,303.45	107,228.37	100,000.00	107%	107,000.00	107,228.37	107,000.00	100%
001-342-30-01-00	Fees - Records Check	0.10	-	-	-	0%	-	-	-	0%
001-344-20-01-00	Gravel	180.00	120.00	45.00	-	0%	-	45.00	-	0%
001-347-90-00-00	Fees - NSF & Charges	40.00	-	40.00	100.00	40%	-	40.00	100.00	40%
001-356-50-03-00	City Drug Buy Fund	57.73	22.59	115.06	200.00	58%	-	115.06	200.00	58%
001-362-30-00-00	Parking Permits	3,001.00	5,270.00	2,020.00	3,000.00	67%	-	2,020.00	4,000.00	51%
001-367-00-00-00	Contributions and Donations	-	154.05	-	-	0%	-	-	-	0%
001-367-00-00-01	AVC Wellness Grant	-	-	125.00	-	0%	-	125.00	-	0%
001-369-91-00-00	Misc - Revenue	121.87	1,273.18	9.50	-	0%	-	9.50	-	0%
001-369-10-00-00	Sale of Surplus Items	12,100.00	8,510.00	3,915.00	-	0%	-	3,915.00	-	0%
001-369-30-00-03	Confiscated and Forfeited Property	-	959.00	-	-	0%	-	-	-	0%
001-369-40-00-00	Judgments & Settlements	-	408.64	96,865.06	-	0%	-	96,865.06	-	0%
001-388-10-00-00	Prior Period Adjustment	-	11,962.12	-	-	0%	-	-	-	0%
001-397-00-00-01	Transfer In	-	-	-	-	0%	-	-	-	0%
001-397-00-03-00	Transfer In-From Skinner Fund	-	155.00	269.50	4,000.00	0%	-	269.50	4,000.00	0%
001-395-20-02-00	Insurance Recovery - General	-	2,190.95	408.00	-	0%	-	408.00	-	0%
001-398-10-00-00	Insurance Recovery	204,722.58	2,190.95	408.00	-	0%	-	408.00	-	0%
Total		947,978.13	169,502.22	242,987.98	153,400.00		238,860.00	242,987.98	248,210.00	
Total General Fund		4,536,775.05	4,304,815.98	3,182,543.08	3,808,027.68		3,091,073.73	3,182,793.08	4,024,323.73	
Streets Fund										
101-333-20-00-01	SW Connector Design Grant #09471	66,587.59	264,090.74	-	-	0%	-	-	-	0%
101-333-20-00-02	Kansas Street Grant #9906	-	113,551.47	-	-	0%	-	-	-	0%
101-334-04-20-01	SW Connector ROW unsecured	-	-	79,851.40	2,000,000.00	0%	-	79,851.40	2,000,000.00	0%
101-334-04-20-01	Dept of Commerce - Emerg Evac Bridge 2022 Est	-	-	-	300,000.00	0%	-	-	300,000.00	0%
101-318-34-00-01	Emergency Evac Bridge - Secured	-	-	-	5,700,000.00	0%	-	-	6,000,000.00	0%
101-318-34-00-03	Real Estate Excise Tax (Capital)	145,630.06	244,736.14	225,079.91	90,000.00	250%	-	225,079.91	90,000.00	250%
101-318-34-00-03	Real Estate Excise Tax (O&M)	100,000.00	99,964.89	100,000.00	90,000.00	111%	-	100,000.00	90,000.00	111%
101-362-00-00-01	703 Kansas Rental Revenue	18,000.00	18,000.00	13,380.00	16,200.00	83%	26,000.00	13,380.00	26,000.00	51%
101-362-00-00-02	515 Calistoga Rental Revenue	14,400.00	14,400.00	10,704.00	16,200.00	83%	24,000.00	10,704.00	24,000.00	51%
101-336-00-71-00	Multimodal Transportation - City	11,423.45	11,694.67	8,901.00	8,000.00	111%	9,000.00	8,901.00	9,000.00	99%
101-336-00-87-00	Motor Vehicle Fuel Tax	154,363.91	166,114.49	128,568.68	155,000.00	83%	-	128,568.68	155,000.00	83%
101-361-11-00-00	Int - Investment Interest Earned	693.76	372.39	3,056.31	500.00	611%	1,000.00	3,056.31	1,000.00	306%
101-369-10-00-00	Sale of Surplus Items	-	85.59	-	-	0%	-	-	500.00	0%
101-397-00-00-02	Transfer In	171,884.00	1,915.53	-	-	0%	-	-	-	0%
101-397-00-00-01	Transfer from Bridge Fund	-	17,401.80	-	-	0%	-	-	-	0%
Total Streets		689,131.51	952,327.51	569,541.30	8,360,200.00		60,000.00	569,541.30	8,695,500.00	
Cemetery Fund										
104-343-60-01-00	Sales - Cemetery Lots	4,000.00	20,075.00	16,800.00	6,000.00	280%	18,000.00	16,800.00	18,000.00	93%
104-343-60-02-00	Sales - Linters	4,525.64	3,000.00	7,250.00	4,500.00	161%	7,000.00	7,250.00	7,000.00	104%
104-343-60-03-00	Fees - Opening & Closing	7,930.00	9,900.00	12,797.00	7,000.00	183%	8,000.00	12,797.00	8,000.00	160%
104-343-60-04-00	Fees - Saturday Service	1,075.00	3,375.00	2,750.00	1,000.00	275%	2,000.00	2,750.00	2,000.00	138%
104-343-60-05-00	Fees - Marker Setting Fees	3,370.00	6,955.00	5,595.00	3,500.00	160%	3,500.00	5,595.00	3,500.00	160%
104-343-60-06-00	Fees - Vase Setting	84.00	400.00	95.00	100.00	95%	-	95.00	100.00	95%
104-343-60-08-00	Fees - Setup	300.00	1,175.00	1,500.00	400.00	375%	700.00	1,500.00	700.00	214%
104-343-60-09-00	Sales - Columbarium Niche	6,760.00	2,975.00	-	5,000.00	0%	-	-	5,000.00	0%
104-361-11-00-00	Int - Investment Interest Earned	26.21	103.69	468.12	-	0%	-	468.12	-	0%
104-369-10-00-00	Sale of Surplus	-	-	-	-	0%	-	-	-	0%
104-343-60-10-00	Tax - Sales	-	279.10	3,226.86	500.00	645%	2,000.00	3,226.86	2,000.00	161%
104-397-00-00-01	Transfer In	-	1.57	-	-	0%	-	-	-	0%
104-397-00-00-00	Transfer From #001	30,979.59	22,000.00	-	27,800.00	0%	27,000.00	-	27,000.00	0%
Total Cemetery		59,050.44	70,239.36	50,481.98	55,800.00		64,700.00	50,481.98	73,300.00	

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	Budget	%	Adj. Amt	2023 Actual	Budget	%
Parks Fund										
105-313-17-02-00	Tax - Sales Tax - Park	93,845.06	111,442.60	88,573.21	90,000.00	98%		88,573.21	90,000.00	98%
105-318-35-00-00	Real Estate Excise Tax (Capital) Parks	145,457.05	244,706.04	225,079.93	90,000.00	250%	110,000.00	225,079.93	110,000.00	205%
105-318-35-00-01	Real Estate Excise Tax (Capital) Parks		28.09							
105-318-35-00-03	Real Estate Excise Tax (O&M) Parks	100,000.00	99,964.85	100,000.00	90,000.00	111%	100,000.00	100,000.00	100,000.00	100%
105-334-02-70-00	Grant - Gratzler Ball Fields (194,000)	-	-	-	-	0%		194,000.00	-	0%
105-334-04-20-01	State Capital Grant - Splash Park	-	-	-	-	0%		100,000.00	-	0%
105-345-85-00-00	Parks Impact Fees	-	-	-	-	0%		18,259.68	-	0%
105-361-11-00-00	Int - Investment Interest Earned	3,543.06	600.02	3,001.72	500.00	600%		3,001.72	500.00	600%
105-362-40-01-00	Rental - Bbq & Gazebo	741.42	1,050.00	1,560.00	750.00	208%		1,560.00	750.00	208%
105-362-40-02-00	Rental - North Park Bldg	146.32	1,300.00	2,825.00	750.00	377%		2,825.00	750.00	377%
105-362-40-03-00	Gratzler Park Rental	6,635.00	1,380.00	-	800.00	0%		-	900.00	0%
105-367-00-00-00	Private Contributions & Donat	-	50.00	-	100.00	0%		-	100.00	0%
105-369-10-00-00	Sale of Surplus Items	-	256.77	-	-	0%		-	-	0%
105-369-40-00-00	Judgments & Settlements	-	30.77	-	-	0%		-	-	0%
105-397-00-00-02	Transfer In	-	1,279.05	-	-	0%		-	-	0%
105-398-10-00-00	Insurance Recovery	603.73	-	-	-	0%		-	-	0%
	Total Parks	350,971.64	494,476.98	633,293.54	281,400.00		220,000.00	633,293.54	313,000.00	
Tourism Revenue										
107-313-31-00-00	Retail Sales and Use Taxes	34.81	339.86	202.31	10.00	2023%		202.31	10.00	2023%
107-313-31-00-01	Tax - Hotel-Motel Tax	562.72	423.50	255.73	200.00	128%		255.73	200.00	128%
107-361-11-00-00	Investment Interest Earned	42.32	4.88	29.34	10.00	293%		29.34	10.00	293%
	Total Tourism	639.85	768.24	487.38	220.00			487.38	220.00	
Transportation Benefit District (TBD) Fund										
108-317-60-00-00	TBD Vehicle Fees	42,995.70	178.20	19.80	-	0%		19.80	-	0%
108-361-11-00-00	Investment Interest Earned	1,759.66	331.94	1,560.96	400.00	390%		1,560.96	400.00	390%
	Total TBD	44,755.36	510.14	1,580.76	400.00			1,580.76	400.00	
ARPA										
109-332-92-10-00	ARPA - Coronavirus		1,202,906.00	1,202,906.00	1,201,743.74	100%		1,202,906.00	-	0%
109-361-11-00-00	Investment Interest Earned		623.18	9,014.34	800.00	1127%		9,014.34	-	0%
	Total ARPA		1,203,529.18	1,211,920.34	1,202,543.74			1,211,920.34	-	
Police Drug Fund										
120-361-11-00-00	Int - Investment Interest Earned	23.22	-	-	-	-		-	-	-
120-369-30-00-00	Rev - Confiscated/forfeited Property	-	-	-	-	-		-	-	-
	Total Police Drug Fund	23.22	-	-	-			-	-	

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	Budget	%	Adj. Amt	2023 Actual	Budget	%
2016 Vehicle Purchase - Debt Service Fund										
202-391-90-00-00	LOCAL Other Debt Proceeds	-	-	-	-	0%	-	-	-	0%
202-392-00-00-00	LOCAL Premium on Debt Issue	-	-	-	-	0%	-	-	-	0%
202-397-21-00-01	Transfer from Police	29,323.55	29,289.52	-	-	0%	-	-	-	0%
202-397-24-00-01	Transfer from Building	563.36	562.71	-	-	0%	-	-	-	0%
202-397-31-00-01	Transfer from Storm	9,608.66	9,597.51	-	-	0%	-	-	-	0%
202-397-34-00-01	Transfer from Water	18,130.82	18,109.58	-	-	0%	-	-	-	0%
202-397-35-00-01	Transfer from Sewer	18,852.45	18,810.52	-	-	0%	-	-	-	0%
202-397-36-00-01	Transfer from Cemetery	4,991.53	4,985.74	-	-	0%	-	-	-	0%
202-397-44-00-01	Transfer from Streets	182.98	-	-	-	0%	-	-	-	0%
202-397-76-00-01	Transfer from Parks	11,448.85	11,448.85	-	-	0%	-	-	-	0%
202-397-95-00-01	Transfer from Streets	7,327.81	7,502.08	-	-	0%	-	-	-	0%
	Total 2016 Vehicle Purchase	100,423.11	100,306.61	-	-	-	-	-	-	-
2017 Backhoe Purchase - Debt Service Fund										
203-391-90-00-00	Other Debt Proceeds	-	-	-	-	0%	-	-	-	0%
203-392-00-00-00	Premium on Debt Issue	-	-	-	-	0%	-	-	-	0%
203-397-31-00-01	Storm 2017 Backhoe Purchase	3,608.72	3,604.53	-	-	0%	-	-	-	0%
203-397-34-00-01	Water 2017 Backhoe Purchase	7,217.43	7,209.04	-	-	0%	-	-	-	0%
203-397-35-00-01	Sewer 2017 Backhoe Purchase	6,014.53	6,007.54	-	-	0%	-	-	-	0%
203-397-44-00-01	Streets 2017 Backhoe Purchase	3,608.70	3,604.52	-	-	0%	-	-	-	0%
203-397-76-00-01	Parks 2017 Backhoe Purchase	3,604.52	3,604.52	-	-	0%	-	-	-	0%
	Total 2017 Backhoe Purchase	24,058.10	24,030.15	-	-	-	-	-	-	-
Emergency Evacuation Bridge SR 162 - moved to Streets Fund										
303-334-04-20-01	Department of Commerce Pedestrian Overlap	290,613.54	193,782.00	-	-	0%	-	-	-	0%
303-333-20-00-10	DOT Grant	134,425.49	-	-	-	0%	-	-	-	0%
303-397-00-00-01	Transfer in From Streets	17,401.60	16,901.15	-	-	0%	-	-	-	0%
	Total Emergency Evacuation Bridge	442,440.63	210,683.15	-	-	-	-	-	-	-
Transportation Impact Fund										
320-334-03-85-02	TIB Grant Left Turn Lane	-	-	-	-	0%	-	-	-	0%
320-345-85-00-00	Fees - Transportation Impact	1,925.85	81,928.52	49,426.18	21,490.00	230%	25,000.00	49,426.18	25,000.00	198%
320-361-11-00-00	Int - Investment Interest Earned	(681.45)	1,574.91	1,904.63	100.00	1905%	300.00	1,904.63	300.00	635%
	Total Transportation Impact	1,244.50	83,503.43	51,330.81	21,590.00		25,300.00	51,330.81	25,300.00	
Water Fund										
401-343-40-01-00	Sales - Water	1,918,252.40	2,120,447.74	1,624,341.06	1,897,000.00	86%	1,900,000.00	1,624,341.06	1,900,000.00	85%
401-343-40-02-00	Charges - Water Hookups	950.00	19,009.61	12,349.82	9,500.00	130%	11,000.00	12,349.82	11,000.00	112%
401-343-40-03-00	Utility penalty fees	11,150.00	200.00	34,460.48	40,000.00	86%	34,460.48	40,000.00	40,000.00	112%
401-343-40-04-00	Water GFC	7,234.28	249,866.02	21,878.73	46,914.67	47%	85,299.40	21,878.73	85,299.40	26%
401-343-40-05-00	Water Surcharge	72.34	2,583.97	261.44	1,066.24	25%	261.44	261.44	1,066.24	25%
401-343-40-06-00	NSF Fees	-	-	-	-	0%	-	-	-	0%
401-343-40-07-00	Hydrant Permit	8,000.00	3,500.00	3,200.00	100.00	3200%	3,200.00	3,200.00	100.00	3200%
401-343-40-10-00	Fees - Backflow Inspection Fees	10,017.16	9,855.73	10,669.27	9,000.00	119%	10,669.27	10,669.27	9,000.00	119%
401-343-40-11-00	Rev - Miscellaneous	495.00	555.00	260.00	100.00	260%	260.00	260.00	100.00	260%
401-343-40-12-00	Fees - NSF - Water	1,500.00	1,555.00	670.00	2,900.00	23%	670.00	670.00	2,900.00	23%
401-359-90-00-00	Fees - Turn Off Processing Fees	12,000.00	125.00	34,200.00	22,000.00	155%	34,200.00	34,200.00	22,000.00	155%
401-361-11-00-00	Int - Investment Interest Earned	6,298.55	7,813.30	12,633.68	7,000.00	180%	10,000.00	12,633.68	10,000.00	128%
401-369-10-00-00	Sale of Scrap	-	1,112.67	3,672.60	1,000.00	367%	3,672.60	3,672.60	1,000.00	367%
401-382-10-00-00	Deposits - Hydrant Deposit	-	1,500.00	-	-	0%	-	-	-	0%
401-397-00-00-07	Transfer in	-	11,484.68	-	-	-	-	-	-	-
401-398-10-00-00	Insurance Recoveries	884.30	-	-	-	0%	-	-	-	0%
	Total Water Fund	1,977,214.03	2,429,608.72	1,758,697.08	2,036,560.91		2,006,299.40	1,758,697.08	2,082,465.64	

Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
Water Resource Recovery (WRR) Fund										
408-391-10-35-01	Bond Issuance for Solids Handling	-	-	-	10,000,000.00	0%	-	-	10,000,000.00	0%
408-343-50-01-00	Sales - Sewer Service	2,027,357.18	2,210,962.60	1,838,031.53	2,224,000.00	83%	2,440,000.00	1,838,031.53	2,440,000.00	75%
408-343-50-01-01	Sales - Sewer Service High Cedars	164,438.56	195,957.59	146,898.15	181,000.00	81%	190,000.00	146,898.15	190,000.00	77%
408-343-50-02-00	Charges - Sewer Hookups	535.00	18,409.31	12,494.82	9,500.00	132%	-	12,494.82	9,500.00	132%
408-343-50-04-00	Sewer GFC	123,743.09	537,155.96	37,865.65	100,856.03	38%	183,374.60	37,865.65	183,374.60	21%
408-343-50-05-00	Sewer Surcharge	155.52	5,463.32	470.36	2,292.18	21%	470.36	470.36	2,292.18	21%
408-361-11-00-00	Int - Investment Interest Earned	16,944.63	18,573.98	46,643.76	17,000.00	274%	-	46,643.76	17,000.00	274%
408-369-10-00-00	Sale of Surplus Items	-	171.18	-	500.00	0%	100.00	-	100.00	0%
408-397-00-00-07	Transfer In	-	15,311.22	-	-	-	-	-	-	-
	Total WWR Fund	2,338,449.68	3,002,005.04	2,082,404.27	12,635,148.21	17%	2,813,474.60	2,082,404.27	12,642,266.78	16%
Stormwater Fund										
410-311-10-01-00	Pierce County Conservation	-	-	1,185.66	-	0%	-	1,185.66	-	0%
410-333-97-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	22,052.80	12,467.65	-	180,000.00	0%	-	-	135,000.00	0%
410-334-03-15-00	Grant - NPDES State	26,489.39	23,510.61	-	25,000.00	0%	-	-	25,000.00	0%
410-337-10-00-01	Flood Control Zone District Opportunity	-	-	51,977.67	-	0%	64,000.00	51,977.67	64,000.00	0%
410-337-10-00-00	Pierce County Flood District Levee Grant	900,358.72	955,971.63	774,164.92	933,000.00	83%	98,000.00	774,164.92	98,000.00	53%
410-343-10-01-00	Fees - Storm Drainage	11,346.54	58,745.58	4,544.46	11,248.16	40%	20,451.20	4,544.46	20,451.20	22%
410-343-10-02-00	Charges - GFC Surcharge	-	306.76	-	255.64	0%	-	-	255.64	0%
410-343-10-02-01	Storm Surcharge	1,195.39	280.80	55.68	-	0%	-	55.68	-	0%
410-361-11-00-00	Int - Investment Interest Earned	7,039.62	5,311.77	12,058.89	5,000.00	241%	-	12,058.89	5,000.00	241%
410-369-10-00-00	Sale of Surplus Items	-	85.59	-	100.00	0%	-	-	100.00	0%
410-397-00-00-09	Transfer In	-	1,916.19	-	-	-	-	-	-	-
	Total Stormwater Fund	973,504.22	1,058,596.56	843,987.28	1,274,603.80	0%	182,451.20	843,987.28	1,280,806.84	0%
Public Works Building Fund										
412-361-11-00-00	Int - Investment Interest Earned	331.08	41.02	-	-	0%	-	-	-	0%
	Total Public Works Building Fund	331.08	41.02	-	-	0%	-	-	-	0%
Cemetery Prepetual Fund										
701-361-11-00-00	Int - Investment Interest Earned	(4,879.91)	4,803.05	3,422.13	100.00	3422%	2,000.00	3,422.13	2,000.00	171%
701-397-00-01-00	From #104	-	6,800.00	-	2,000.00	0%	-	-	2,000.00	0%
	Total Cemetery Prepetual Fund	(4,879.91)	11,403.05	3,422.13	2,100.00	0%	2,000.00	3,422.13	4,000.00	0%
Skinner Fund										
704-361-11-00-00	Int - Investment Interest Earned	(4,521.58)	4,450.33	3,143.65	100.00	3144%	2,000.00	3,143.65	2,000.00	157%
	Total Skinner Fund	(4,521.58)	4,450.33	3,143.65	100.00	3144%	2,000.00	3,143.65	2,000.00	157%

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
General Fund									
Legislative - Council									
001-511-60-10-01	Salary Council	25,201.88	25,183.90	25,200.00	16,821.42	25,200.00	67%	0.00	25,200.00
001-511-60-31-01	Supplies - Council Office & Operating	2,459.36	2,515.43	1,000.00	829.46	1,000.00	83%	0.00	1,000.00
001-511-60-31-02	Council Communications Devices - Tablets	8,360.39	2,023.14	3,500.00	743.90	2,000.00	37%	0.00	2,000.00
001-511-60-31-03	Council Discretionary Fund	-	18,000.00	21,000.00	3,000.00	21,000.00	14%	-21,000.00	0.00
001-511-60-41-01	Training - Council Workshops	76.03	80.00	4,000.00	4,794.19	4,000.00	120%	800.00	4,800.00
001-511-60-49-01	Publications - Council	422.48	3,940.45	-	2,013.51	2,600.00	77%	-600.00	2,000.00
001-511-60-49-03	Services - Official Publication	5,025.88	1,602.15	3,900.00	-	-	0%	0.00	0.00
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	5,772.00	6,047.00	6,047.00	6,293.00	6,364.00	99%	840.00	7,204.00
001-511-20-49-01	Dues - Puget Sound Regional Council	2,393.00	140.00	2,400.00	5,226.38	2,400.00	218%	2,800.00	5,200.00
001-511-20-49-04	Dues - Pierce County Regional Council	1,310.70	330.70	2,600.00	375.12	500.00	75%	-500.00	0.00
001-511-20-49-07	Fees - Puget Sound Clean Air Agency	-	5,063.00	-	5,290.00	5,300.00	100%	-5,300.00	0.00
	Total Legislative	51,021.72	64,925.77	69,647.00	45,386.98	70,364.00	65%	-22,960.00	47,404.00
Judicial - Court									
Salary & Benefits									
001-512-50-10-01	Salary - Municipal Court Administrator	31,022.92	77,609.29	80,123.71	58,455.82	80,369.02	73%	86,091.29	86,091.29
001-512-50-10-02	Salary - Municipal Court Judge	26,825.11	22,897.61	25,000.00	17,139.92	25,750.00	67%	25,750.00	25,750.00
001-512-50-10-03	Salary - Assistant Court Clerk	45,204.30	27,586.21	28,911.93	19,428.28	27,363.69	71%	30,191.35	30,191.35
001-512-50-10-04	Overtime - Court	-	-	500.00	-	500.00	0%	0.00	0.00
001-512-50-20-01	Benefits - OASI - Court	5,831.96	8,049.14	8,698.99	5,977.77	8,399.57	71%	9,066.19	9,066.19
001-512-50-20-02	Benefits - Retirement - Court	8,766.39	11,102.34	14,141.92	7,522.31	13,972.93	54%	15,081.86	15,081.86
001-512-50-20-03	Benefits - Medical/ID/Life - Court	20,267.05	18,683.11	9,762.81	12,300.32	20,593.56	60%	19,422.74	19,422.74
001-512-50-20-04	Benefits - Dental & Vision - Court	1,382.16	1,862.16	1,862.16	1,121.44	1,682.16	67%	1,743.60	1,743.60
001-512-50-20-05	Benefits - Labor & Industry - Court	290.94	375.57	434.62	321.03	527.59	61%	527.59	527.59
	Total	139,590.83	167,775.43	169,936.14	122,266.89	179,158.53	68%	187,874.61	187,874.61
O&M									
New Request 001	Accounting & Billing Program Implementation	-	-	-	400.12	300.00	0%	0.00	300.00
001-512-50-49-07	Fees - Bank Charges (Credit Card) - Court	3,591.60	5,658.12	2,500.00	793.59	2,500.00	32%	2,609.75	2,609.75
001-512-50-49-06	Dues - Court Memberships/Subscriptions	150.00	-	150.00	-	-	0%	-1,000.00	1,500.00
001-512-50-49-05	Services - Court Appointed Interpreter	100.00	1,820.00	600.00	458.08	1,000.00	46%	0.00	1,000.00
001-512-50-49-03	Training - Court	-	1,152.78	1,500.00	-	1,500.00	0%	-500.00	1,000.00
001-512-50-49-02	Service - Petit Jury	-	(10.00)	-	-	-	0%	0.00	0.00
001-512-50-48-00	R & M Office Equipment - Court	-	294.93	-	-	300.00	0%	0.00	300.00
001-512-50-42-01	City Hall Repairs & Maintenance	-	-	-	400.12	-	0%	480.00	480.00
001-512-50-47-01	Electricity - City Hall - Court	-	715.71	-	715.71	-	0%	2,380.00	2,380.00
001-512-50-42-00	Phone & Internet	2,495.47	5,340.66	-	1,987.06	3,000.00	66%	0.00	3,000.00
001-512-50-41-08	Contract - Janitorial - Court	-	369.83	-	543.92	910.00	60%	0.00	910.00
001-512-50-41-07	Landscaping Services	-	183.70	-	145.52	350.00	42%	150.00	500.00
001-512-50-41-05	Accounting Software License	-	-	2,500.00	-	-	0%	1,754.00	1,754.00
001-512-50-41-04	PSB Lease - Court	3,218.22	-	-	-	-	0%	0.00	0.00
001-512-50-41-03	State Audit	8.40	898.06	700.00	-	900.00	0%	-360.00	540.00
001-512-50-41-02	Fees - Court-Bank Analysis	488.25	541.69	600.00	564.49	1,000.00	56%	-300.00	700.00
001-512-50-41-01	IT - Computer Maintenance - Court	1,281.23	357.25	3,600.00	946.56	1,000.00	95%	-250.00	750.00
001-512-50-31-02	Computer Replacement	-	1,738.76	500.00	-	500.00	0%	-500.00	0.00
001-512-50-31-01	Postage - Court	1,160.30	1,722.53	1,100.00	861.78	1,500.00	57%	0.00	1,500.00
001-512-50-31-00	Supplies - Court - Office	4,354.51	5,543.24	3,500.00	1,735.91	4,500.00	39%	0.00	4,500.00
	Total	16,847.98	25,611.55	17,250.00	9,152.74	19,860.00	46%	4,463.75	23,423.75
Capital									
001-594-12-41-02	Phone Lease	607.30	974.03	805.00	727.23	805.00	90%	280.00	1,085.00
	Total	607.30	974.03	805.00	727.23	805.00	90%	280.00	1,085.00
	Total Court	157,046.11	194,361.01	187,991.14	132,146.86	199,823.53	66%	192,618.36	212,383.36

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
Executive - Mayor/City Administrator									
Salary & Benefits									
001-513-10-10-01	Salary - Mayor	12,001.47	19,985.58	30,000.00	22,016.91	30,000.00	73%	0.00	30,000.00
001-513-10-10-03	Salary - City Administrator	52,834.56	47,409.64	47,139.99	36,288.68	53,162.98	68%	61,300.53	61,300.53
001-513-20-20-01	OASI	4,946.62	5,169.40	3,773.34	4,470.27	4,325.38	103%	4,919.31	4,919.31
001-513-20-20-02	Benefits Retirement	5,601.58	5,214.06	6,114.06	3,471.84	6,895.24	50%	7,950.68	7,950.68
001-513-20-20-03	Benefits - Medical/IDL/ife	4,927.73	3,912.53	2,458.88	5,164.82	2,682.96	194%	7,734.97	7,734.97
001-513-20-20-04	Benefits - Dental/Vision	552.02	655.32	651.76	336.49	672.76	50%	526.26	526.26
001-513-20-20-05	Benefits - Labor and Industry	318.32	313.17	101.41	271.43	123.10	220%	123.10	123.10
	Total	81,182.30	82,659.70	\$ 90,239.44	72,020.44	97,842.42	74%	82,554.85	112,554.85
Executive O&M									
001-513-10-31-04	Communication Plan -PCTV (PEG Fees)	47.48	12,031.80	-	4,276.50	-	0%	9,000.00	9,000.00
001-513-10-31-00	Supplies - Office & Operating	2,978.37	1,174.91	1,800.00	294.39	1,800.00	16%	0.00	1,800.00
001-513-10-31-01	Postage - Executive	48.45	8.21	50.00	-	50.00	0%	0.00	50.00
001-513-10-31-02	Supplies - Employee Recognition	-	131.16	150.00	377.43	150.00	252%	200.00	350.00
001-513-10-31-03	Health & Wellness Program	-	421.71	300.00	777.67	300.00	259%	150.00	450.00
001-513-10-41-01	Services - Professional Services	7,200.00	14,864.85	4,000.00	6,000.00	15,000.00	40%	-7,500.00	7,500.00
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	107.56	220.64	1,000.00	393.22	1,000.00	39%	0.00	1,000.00
001-513-10-48-01	R & M - Office Equipment - Exec	-	417.70	-	-	200.00	0%	0.00	200.00
001-513-10-49-00	Training - Executive	275.00	1,248.74	2,000.00	2,259.93	2,000.00	113%	0.00	2,000.00
001-513-23-41-01	IT - Computer Maintenance - Exec	1,311.39	1,039.94	1,500.00	1,134.03	1,500.00	76%	-1,500.00	0.00
	Total	11,968.25	31,559.66	\$ 10,800.00	15,513.17	22,000.00	71%	350.00	22,350.00
	Total Executive	93,150.55	114,219.36	101,039.44	87,533.61	119,842.42	73%	82,904.85	134,904.85
Clerk/Finance									
Salary & Benefits									
001-514-20-10-08	Salary - City Treasurer	39,348.58	40,866.13	40,185.74	31,544.62	44,688.93	71%	47,870.78	47,870.78
001-514-20-10-06	Salary - City Clerk	49,313.72	63,020.07	51,603.63	39,469.04	48,840.25	81%	61,817.99	61,817.99
001-514-20-10-13	Salary - General Fund	90,393.19	103,129.46	120,828.28	60,105.36	132,866.88	45%	106,777.87	106,777.87
001-514-20-10-05	Overtime - Finance/Admin Dept.	2,830.04	1,450.68	2,500.00	354.20	2,500.00	14%	0.00	2,500.00
001-514-20-10-14	Salary - Facility	3,883.04	4,805.28	1,000.00	6,601.49	1,000.00	660%	0.00	1,000.00
001-514-20-10-02	Salary - Office	-	44.60	-	44.60	-	0%	0.00	0.00
001-517-21-20-01	Benefits-OASI	16,028.82	18,261.79	16,890.01	12,513.38	18,155.67	69%	18,212.10	18,212.10
001-517-21-20-02	Benefits-Retirement	22,175.56	22,722.65	27,576.51	12,902.60	28,902.98	45%	28,128.87	28,128.87
001-517-31-21-00	Benefits-Medical & Ltd	28,079.11	22,734.28	39,800.97	16,876.09	49,655.42	34%	22,932.08	22,932.08
001-517-31-22-00	Benefits-Dental & Vision	3,659.47	4,573.89	4,581.60	2,783.76	4,762.89	58%	4,226.57	4,226.57
001-517-60-20-00	Benefits-Labor & Industries	1,062.56	864.19	805.49	894.64	1,219.65	73%	1,082.68	1,082.68
001-517-78-20-00	Unemployment Compensation	4,156.52	7,181.75	500.00	5,683.16	8,000.00	71%	-4,000.00	4,000.00
	Total	261,115.50	289,610.17	\$ 306,272.23	189,772.94	340,592.67	56%	287,048.95	298,548.95
O&M									
001-518-20-40-03	Old City Hall Expense	-	6,424.14	4,200.00	8,076.92	6,500.00	124%	-4,500.00	2,000.00
New Request 001	Accounting & Billing Program Implementation	-	-	-	-	-	0%	12,004.85	12,004.85
001-514-21-32-01	Gasoline - City Hall	853.17	-	600.00	-	-	0%	0.00	0.00
001-514-21-41-01	Contract - Janitorial - Finance	1,507.00	950.98	1,200.00	1,398.66	2,340.00	60%	-700.00	1,640.00
001-514-21-47-01	Electricity - City Hall - Finance	2,724.89	3,361.64	1,700.00	9,520.62	4,000.00	238%	2,200.00	6,200.00
001-514-21-48-01	City Hall Repairs & Maintenance	2,212.21	2,159.09	1,000.00	2,793.32	1,000.00	279%	260.00	1,260.00
001-514-23-42-02	City Hall	-	923.40	-	923.40	-	-	-	-
001-514-23-31-01	Postage - Finance/Admin	917.75	1,171.62	2,500.00	753.31	2,500.00	30%	-1,500.00	1,000.00
001-514-23-31-02	Supplies - Office & Operating	18,180.27	12,533.40	7,000.00	3,772.67	9,000.00	42%	0.00	9,000.00
001-514-23-41-04	IT - Computer Maintenance	5,481.41	4,214.69	3,000.00	5,909.90	3,500.00	169%	3,500.00	7,000.00
001-514-23-41-10	Contract - Codifiers	7,068.00	4,897.29	3,000.00	1,532.90	2,000.00	77%	1,000.00	3,000.00
001-514-23-41-12	IT - Website Maintenance	5,329.08	5,340.39	4,000.00	-	4,200.00	0%	-1,750.00	2,450.00
001-514-23-41-14	Audit Services	23.10	2,469.65	1,800.00	-	2,750.00	0%	-1,560.00	1,190.00
001-514-23-41-16	Landscaping Services	-	656.11	-	727.50	1,250.00	58%	310.00	1,560.00

Appendix G: 2022 Expenses

BARS	Description	2020	2021	2022	2022	2023	2023
		Actual	Actual	YTD (as of 9.30.22)	Budget	Adj Amt	Budget
					Budget	%	
001-514-23-41-17	Copier Maintenance		568.17	-	-	0%	0.00
001-514-23-41-18	Accounting Software License						0.00
001-514-23-42-00	Phone & Internet	9,670.28	15,684.20	6,614.06	10,000.00	66%	1,754.00
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	25.30	-	256.73	400.00	64%	0.00
001-514-23-45-00	Equip Rental/Postage Machine	862.52	536.17	-	-	0%	0.00
001-514-23-49-06	Fees - Bank Charges	899.22	3,908.00	1,622.33	3,800.00	43%	0.00
001-514-23-49-08	Vehicle Licensing			213.00		0%	0.00
001-514-24-40-00	Tax - Noxious Weed - NWC			34.25		0%	50.00
001-514-24-40-01	Tax - Pierce Conservation District - PCD			66.68		0%	80.00
001-514-24-40-02	Tax - State Forest Protection - SFC			4.91		0%	10.00
001-514-24-40-03	Tax - Fire Benefit Charge - FBC			2,263.27		0%	2,400.00
001-514-30-49-01	Services - Recording/filing Documents	148.50	-	-	120.00	0%	0.00
001-514-23-49-05	Miscellaneous		442.78	-		0%	0.00
001-514-40-41-19	Training - Finance Staff	39.50	1,332.32	408.02	1,000.00	41%	0.00
001-514-40-41-49	Training - Finance Director	-	1,139.22	288.41	1,000.00	29%	0.00
001-514-40-49-02	Dues/membership/subscriptions	25.00	100.00	750.00	150.00	500%	0.00
001-514-40-49-06	ARPA City Hall Barrier (Capital Exp)			61,427.91		0%	0.00
001-518-10-41-01	Personnel Services	222.50	868.00	12,917.50	2,000.00	646%	-1,000.00
001-518-20-40-02	General Fund Facilities Architectural Services	7,787.44	-	-	-	0%	0.00
001-518-30-40-01	Property Expenses Paid to Pierce County	514.71	723.46	-	800.00	0%	0.00
001-519-00-46-00	Insurance/Bonds AWC - Finance	41,309.54	35,790.67	33,969.30	30,151.03	113%	16,800.00
	Total	105,801.39	105,817.99	156,245.57	88,461.03	177%	29,358.85
	Capital						
001-594-14-60-07	City Wide WiFi	-	-	-	8,000.00	0%	-8,000.00
001-594-14-41-03	Phone Lease	684.58	1,655.19	1,350.48	1,400.00	96%	1,450.00
001-594-14-41-04	Copier Lease	3,052.37	-	4,400.00	4,400.00	0%	-1,400.00
001-594-14-60-02	Capout Finance - Computers (2)	13,700.73	988.31	-	1,000.00	0%	0.00
	Total	17,437.68	2,643.50	1,350.48	14,800.00	9%	(7,950.00)
	Total Clerk/Finance	384,354.57	398,071.66	347,368.99	443,853.70	78%	308,457.80
	Legal						
001-515-41-41-01	Legal - City Attorney Retainer	22,250.00	11,125.00	13,350.00	30,000.00	0%	0.00
001-515-41-41-02	Legal - City Attorney Services	36,190.73	30,108.33	11,768.07	60,000.00	20%	0.00
001-515-41-41-03	Salary - Prosecuting Attorney	26,250.00	24,843.00	16,562.00	23,500.00	70%	0.00
001-515-41-41-04	Legal - Chronic Nuisance	10,172.49	20,868.00	8,049.51	5,000.00	161%	0.00
001-515-41-41-05	Legal - HR	23,392.93	5,412.55	4,775.65	5,000.00	96%	0.00
001-515-41-41-06	Legal - Code Enforcement	3,040.82	6,493.90	5,940.48	500.00	1188%	0.00
001-515-41-41-07	Legal - Development	5,559.64	7,781.00	950.27	7,000.00	14%	0.00
001-512-50-49-08	Conflict Public Defender	-	150.00	-	500.00	0%	0.00
001-512-50-49-01	Fees - Court Appointed Attorney	26,541.71	24,858.00	19,191.24	26,400.00	73%	0.00
	Total Legal	153,398.32	131,639.78	80,587.22	127,900.00	63%	0.00
	Total	117,819.88	117,819.88	117,819.88	117,819.88	100%	117,819.88

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
Police									
Salary & Benefits									
001-521-10-10-00	Salary - Police Chief	123,178.60	128,136.51	136,268.95	79,378.50	144,319.26	55%	150,961.60	150,961.60
001-521-10-10-01	Salary - Police Clerk	59,150.18	61,509.81	58,319.85	46,595.01	60,315.06	77%	66,547.77	66,547.77
001-521-10-10-04	Salary - Civil Service Secretary	3,600.00	3,600.00	3,600.00	1,200.00	3,600.00	33%	0.00	0.00
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic (57%)	101,029.98	108,825.69	111,670.00	88,969.88	126,684.90	70%	131,856.44	131,856.44
001-521-70-10-15	Salary - Police Commander					117,924.49	0%	109,057.87	109,057.87
001-521-20-10-01	Salary - Code Enforcement Officer	8.65					0%	0.00	0.00
001-521-25-10-00	Salary - Police Sergeant/Lieutenant (43%)	104,034.93	114,252.03	84,242.28	87,425.90	95,569.31	91%	99,470.65	99,470.65
001-521-70-10-09	Salary - SRO	32,155.41	69,230.70		56,396.88		0%	0.00	0.00
001-521-70-10-05	Overtime - PD	148,060.08	170,538.13	55,000.00	160,638.00	55,000.00	292%	0.00	55,000.00
001-521-70-10-07	Salary - Police Officer	618,781.44	544,369.70	663,350.27	411,843.94	633,141.52	65%	773,056.33	773,056.33
001-521-20-20-01	Benefits-Labor & Industries	31,862.99	26,590.08	46,680.61	26,565.97	46,804.58	57%	43,314.54	43,314.54
001-521-20-20-02	Benefits-Medical & Ltd	172,679.84	153,336.57	200,575.90	115,154.27	226,126.04	51%	219,121.04	219,121.04
001-521-20-20-04	Benefits-Dental & Vision	21,366.04	18,999.67	22,105.92	13,134.76	22,825.92	58%	25,786.80	25,786.80
001-521-20-20-04	Benefits-OASI	94,388.89	90,496.74	87,152.52	73,395.30	98,478.16	75%	103,945.72	103,945.72
001-521-20-20-05	Benefits-Retirement	59,427.14	56,407.43	63,557.41	46,353.44	70,324.55	66%	73,871.17	73,871.17
	Total	1,569,724.17	1,546,293.06	1,532,523.71	1,207,051.85	1,701,113.78	71%	1,796,989.93	1,851,989.93
O&M									
New Request 001	Drone Supplies							2,000.00	2,000.00
New Request 001	Accounting & Billing Program Implementation							2,609.75	2,609.75
001-521-50-49-02	Dues - PC Police Chiefs Assoc	450.00	450.00	450.00	400.00		0%	0.00	0.00
001-521-50-49-01	Dues - Misc	987.60	589.20	480.00	215.00	500.00	43%	0.00	500.00
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	180.00	180.00	180.00	120.00		0%	0.00	0.00
001-521-50-48-07	Contract - Dispatch (shifted to SS 911)	76,310.00		93,710.00			0%	0.00	0.00
001-521-50-48-06	R & M Building	59.59					0%	0.00	0.00
001-521-50-48-05	R & M - Bicycles		4,701.00	500.00		500.00	0%	0.00	500.00
001-521-50-48-04	R & M - Equipment	6,257.58	7,875.89	4,000.00	1,879.28	4,000.00	47%	0.00	4,000.00
001-521-50-48-03	R & M - Office Facilities	1,180.02	1,497.81	500.00	850.86	500.00	170%	0.00	500.00
001-521-50-48-02	R & M - Vehicles	8,679.78	6,213.63	7,500.00	7,167.39	6,000.00	119%	0.00	6,000.00
001-521-50-48-01	R & M - Communications	7,321.50	3,178.98			3,000.00	0%	0.00	3,000.00
001-521-50-46-07	Police Facilities Architectural Services	15,574.90					0%	0.00	0.00
001-521-50-42-06	Electricity - City Hall				7,156.98			6,240.00	6,240.00
001-521-50-42-05	City Hall Repairs & Maintenance				1,767.11		0%	1,800.00	1,800.00
001-521-50-42-04	Landscaping Services		656.11		727.50	1,250.00	58%	620.00	1,870.00
001-521-50-42-01	Communications - Circular Wireless	896.60	120.12				0%	0.00	0.00
001-521-50-41-07	Phone & Internet	7,809.64	29,557.86	8,000.00	15,157.57	11,000.00	138%	6,000.00	17,000.00
001-521-50-41-07	PSB Police Station Lease	28,963.63					0%	0.00	0.00
001-521-50-41-09	Accounting Software License						0%	1,096.00	1,096.00
001-521-50-41-04	Contract - Janitorial - PD		1,779.98		2,331.09	3,900.00	60%	0.00	3,900.00
001-521-50-41-02	Legal - Services - PD	395.12	1,021.61	2,000.00	683.59	1,500.00	48%	-1,500.00	0.00
001-521-50-41-01	IT - Computer Maintenance	22,530.13	17,805.16	20,000.00	15,987.73	20,000.00	80%	1,000.00	21,000.00
001-521-50-10-03	Court Clerk - Janitorial	4,235.56		3,500.00			0%	0.00	0.00
001-521-40-49-00	Training - PD	22,916.39	22,119.54	15,000.00	13,585.34	20,000.00	68%	0.00	20,000.00
001-521-40-41-06	Benefits - Academy Tuition	3,622.77		3,500.00		3,500.00	0%	-1,000.00	2,500.00
001-521-40-31-01	Training Supplies	122.00					0%	0.00	0.00
001-521-40-31-02	Community Outreach Supplies				190.52			1,000.00	1,000.00
001-521-30-49-00	Service - Crime Prevention Programs		180.51	1,000.00	500.86	1,000.00	50%	-1,000.00	0.00
001-521-30-31-04	IT - Computer Software/Supplies	16,566.66	7,019.30		315.16		0%	0.00	0.00
001-521-23-41-01	Contract - Evidence Custodian	1,247.00					0%	0.00	0.00
001-521-23-41-00	Dues - TRT			5,000.00		5,000.00	0%	0.00	5,000.00
001-521-21-31-01	Supplies - Investigation & Evidence	2,222.28	3,706.25	2,000.00	4,889.32	5,000.00	98%	-2,500.00	2,500.00
001-521-20-45-03	Services - Office & Operating	41.48	20.86				0%	0.00	0.00
001-521-20-45-02	Communications - Cell Connection Data Intel	8,296.77	5,568.67	10,000.00		7,500.00	0%	-7,500.00	0.00
001-521-20-45-01	Communications - Cellular Phones - Cars	7,326.40	3,791.36	8,900.00		8,900.00	0%	-8,900.00	0.00
001-521-20-41-02	Civil Service Legal Expense			2,500.00		400.00	0%	0.00	400.00

Appendix G: 2022 Expenses

BARS	Description	2020		2021		2022		2023	
		Actual	Budget	Actual	Budget	YTD (as of 9.30.22)	Budget	Adj Amt	Budget
001-521-20-41-00	Benefits - Medical Exams	5,230.00	550.00	3,555.00	550.00	2,807.00	2,000.00	-500.00	1,500.00
001-521-20-34-00	Supplies - Manual Supplements	11,790.00	5,500.00	6,364.85	5,500.00	-	5,500.00	0.00	5,500.00
001-521-20-32-00	Gasoline - PD	14,176.59	25,000.00	24,540.49	25,000.00	19,954.22	22,000.00	0.00	22,000.00
001-521-20-31-07	Postage - PD	45.85	300.00	60.62	300.00	35.82	150.00	0.00	150.00
001-521-20-31-06	Supplies - Operating	3,770.89	-	2,109.62	-	9,172.21	200.00	2,800.00	3,000.00
001-521-20-31-05	Supplies - Public Safety Testing	552.00	300.00	568.00	300.00	292.00	300.00	100.00	400.00
001-521-20-31-04	Training - Civil Service Comm.	-	500.00	-	500.00	96.77	500.00	-500.00	0.00
001-521-20-31-03	Supplies - Office	16,511.79	6,500.00	8,484.16	6,500.00	6,907.72	6,500.00	0.00	6,500.00
001-521-20-31-02	Supplies - Civil Service Comm.	-	300.00	143.32	300.00	-	300.00	-300.00	0.00
001-521-20-31-01	Benefits - Uniforms & Clothing	45,282.05	15,000.00	22,479.59	15,000.00	12,679.67	15,000.00	2,000.00	17,000.00
001-521-20-21-01	Benefits - Gym Membership	2,400.00	2,500.00	2,400.00	2,500.00	2,400.00	3,000.00	0.00	3,000.00
001-521-10-40-08	Slate Audit (\$37,000) PD	25.20	2,000.00	2,694.16	2,000.00	-	3,000.00	2,935.00	5,935.00
001-521-10-40-07	Accreditation	-	5,000.00	3,903.86	5,000.00	425.35	8,000.00	-8,000.00	0.00
001-521-10-40-06	Copier Lease - PD	2,473.84	3,200.00	2,169.72	3,200.00	-	3,200.00	0.00	3,200.00
001-521-10-40-05	South Sound 911	42,400.00	35,000.00	124,040.00	35,000.00	97,245.00	130,000.00	0.00	130,000.00
001-521-10-30-08	Supplies - Physicals. (pathogens)	160.00	-	-	-	-	-	0.00	0.00
001-519-00-46-01	Insurance/Bonds WCIA - PD	44,877.20	43,938.29	37,721.42	43,938.29	45,292.40	41,941.10	26,000.00	67,941.10
	Total	440,557.04	341,108.29	359,676.97	341,108.29	271,233.46	351,041.10	24,500.75	369,541.85
	Capital								
New Request 001	Ballistic Carrier Plates								
New Request 001	Stop Sticks - Vehicle Pursuit Intervention							8,000.00	8,000.00
001-591-21-70-03	2018 Police Vehicle Purchase (P)	40,281.60	37,000.00	41,714.95	37,000.00	32,784.20	45,191.45	5,000.00	5,000.00
001-592-21-80-02	2018 Police Vehicle Purchase (I)	8,736.12	8,000.00	6,198.99	8,000.00	5,082.87	3,826.27	-4,373.30	40,818.15
001-594-21-64-01	Police Vehicle	67,010.97	120,000.00	123,309.13	120,000.00	-	60,000.00	10,000.00	70,000.00
001-594-21-64-37	Capout - PD - Equipment	10,849.12	-	-	-	-	-	0.00	0.00
001-594-21-64-39	Night/Vision Equipment	-	-	-	-	-	-	4,500.00	4,500.00
001-594-21-64-43	Taser Lease	4,092.19	4,500.00	29,640.48	4,500.00	-	25,700.00	0.00	25,700.00
001-594-21-64-46	Computer Replacement - in cars	13,102.98	13,000.00	12,450.40	13,000.00	-	11,000.00	-5,000.00	6,000.00
001-594-21-64-48	City Wide Wifi	-	6,000.00	-	6,000.00	-	5,000.00	-5,000.00	0.00
001-594-21-64-49	Police - Duty Sidearms	3,182.18	5,000.00	7,141.20	5,000.00	-	-	0.00	0.00
001-594-21-64-50	Police - Less than Lethal Equipment	1,172.18	4,000.00	7,637.50	4,000.00	635.25	-	0.00	0.00
001-594-21-64-51	Police - Rifles	3,177.16	5,000.00	-	5,000.00	2,217.16	2,500.00	2,500.00	5,000.00
001-594-21-64-53	Phone Lease	3,631.41	3,600.00	4,345.87	3,600.00	3,116.58	3,600.00	475.00	4,075.00
001-597-21-00-01	Transfer to LOCAL Vehicle Purchase	29,323.55	29,289.53	29,289.53	29,289.53	-	-	0.00	0.00
	Total	184,559.46	235,389.53	261,728.04	235,389.53	43,836.06	156,817.72	13,409.16	170,226.88
	Total Police	2,194,840.67	2,109,021.53	2,167,698.07	2,109,021.53	1,522,121.37	2,208,972.60	1,834,899.84	2,391,758.66
	Fire								
001-522-20-48-04	Fees - Fire Investigation	4,304.86	1,500.00	2,511.17	1,500.00	2,463.42	1,500.00	0.00	1,500.00
001-522-50-41-03	Fuel Tank Cleanup	1,835.28	-	-	-	-	-	0.00	0.00
	Total Fire	6,140.14	1,500.00	2,511.17	1,500.00	2,463.42	1,500.00	-	1,500.00
	Jail								
001-523-21-41-00	Fees - Home Monitoring	-	500.00	-	500.00	-	500.00	0.00	500.00
001-523-60-41-00	Fees - Jail	79,296.90	60,000.00	57,373.24	60,000.00	69,924.08	60,000.00	10,000.00	70,000.00
	Total Jail	79,296.90	60,500.00	57,373.24	60,500.00	52,120.21	60,500.00	10,000.00	70,500.00

Appendix G: 2022 Expenses

BAR#	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	Adj Amt	2023 Budget
Building/Code Enforcement									
001-524-10-10-09	Salary - Building Official	81,149.15	82,341.36	80,041.74	60,097.11	85,263.49	70%	83,353.59	83,353.59
001-524-10-10-12	Salary - Building Department	10,822.13	30,748.37	9,683.44	986.07	1,094.55	90%	0.00	0.00
001-524-10-10-06	Salary - City Administrator	1,509.49	1,354.67	1,348.86	1,036.87	1,518.94	68%	1,751.44	1,751.44
001-524-10-10-07	Salary - City Clerk	835.74	1,704.33	874.64	1,200.81	827.80	145%	1,047.76	1,047.76
001-524-10-10-13	Salary - Code Enforcement Officer	46,140.01	-	39,896.10	23,454.82	41,261.01	57%	36,771.05	36,771.05
001-524-10-10-05	Salary - Overtime	20.15	91.69	-	-	-	0%	0.00	0.00
001-524-10-10-11	Overtime - Bldg	-	8.56	-	14.64	-	0%	0.00	0.00
001-524-20-20-01	Benefits-Labor & Industries	387.53	1,304.89	663.51	214.68	629.59	34%	543.52	543.52
001-524-20-20-02	Benefits-Medical & Ltd	17,996.70	24,217.48	41,003.00	12,686.86	34,271.82	37%	24,098.85	24,098.85
001-524-20-20-03	Benefits-Dental & Vision	1,767.04	2,395.26	3,892.35	1,199.36	3,198.27	38%	2,700.53	2,700.53
001-524-20-20-04	Benefits-OAS	7,063.10	8,739.93	12,076.56	4,759.47	1,895.55	251%	1,895.55	1,895.55
001-524-20-20-05	Benefits-Retirement	10,913.48	10,167.88	20,431.73	6,121.41	18,276.19	33%	16,041.47	16,041.47
	Total	178,604.52	163,074.42	235,597.80	111,772.10	188,237.21	59%	168,203.77	168,203.77
O&M									
New Request 001	Accounting & Billing Program Implementation	-	-	-	-	-	-	3,131.70	3,131.70
001-524-60-40-01	Code Enforcement - Services	-	-	300.00	-	300.00	0%	0.00	300.00
001-524-60-31-00	Publications - Bldg	95.83	-	100.00	-	100.00	0%	-100.00	0.00
001-524-20-49-05	Dues - Memberships/Subscriptions	206.00	170.00	100.00	55.00	500.00	11%	-250.00	250.00
001-524-20-49-02	Contract - Janitorial - Bldg	292.50	158.50	300.00	233.11	300.00	78%	0.00	300.00
001-524-20-49-01	Contract - Inspections - Bldg	320.63	1,839.00	1,000.00	180.00	1,000.00	18%	0.00	1,000.00
001-524-20-49-00	Contract - Plan Review - Bldg	1,260.00	585.00	1,000.00	675.00	1,000.00	68%	0.00	1,000.00
001-524-20-48-01	R & M - Vehicle	12.01	70.20	700.00	4,179.14	400.00	1045%	600.00	1,000.00
001-524-20-42-01	City Hall Repairs & Maintenance	-	-	-	175.13	-	0%	300.00	300.00
001-524-20-42-00	Phone & Internet	868.42	2,418.54	1,100.00	3,011.22	2,000.00	151%	0.00	2,000.00
001-524-10-41-05	Accounting Software License	-	131.22	-	103.92	250.00	42%	1,096.00	1,096.00
001-524-20-41-06	State Audit - Bldg (\$37,000)	14.70	1,571.60	1,200.00	-	1,700.00	0%	60.00	310.00
001-524-20-41-05	Training - Bldg	792.44	699.95	2,000.00	1,097.53	2,000.00	55%	0.00	2,000.00
001-524-20-41-02	Eng - Inspection - Dev Costs	25,382.50	17,480.00	5,000.00	2,039.75	5,000.00	41%	0.00	5,000.00
001-524-20-41-01	IT - Computer Maintenance - Bldg	3,763.48	3,382.77	3,000.00	3,960.77	3,000.00	132%	-1,000.00	2,000.00
001-524-20-35-01	Code Updates - International Building Code	-	1,031.81	1,000.00	-	1,035.00	0%	0.00	1,035.00
001-524-20-35-00	Supplies - Small Tools & Equipment	32.76	-	-	14.21	50.00	28%	150.00	200.00
001-524-20-32-05	Electricity - City Hall - BLD	725.14	504.27	600.00	536.79	600.00	89%	900.00	1,500.00
001-524-20-32-02	Reimb - Mileage - Bldg	30.13	-	-	8.26	-	0%	0.00	0.00
001-524-20-32-01	Gasoline - Bldg	398.66	834.78	500.00	384.00	500.00	77%	0.00	500.00
001-524-20-31-02	Postage - Bldg	6.65	23.60	50.00	27.02	50.00	54%	0.00	50.00
001-524-20-31-01	Benefits - Clothing - Bldg	514.39	704.32	500.00	392.09	300.00	131%	0.00	300.00
001-524-20-31-00	Supplies - Office & Operating	4,736.74	789.01	2,500.00	1,277.13	2,500.00	51%	0.00	2,500.00
001-524-10-41-04	CRS Software	-	2,400.00	-	-	2,400.00	0%	-2,400.00	0.00
001-519-00-46-03	Insurance/Bonds WCIA - Building	7,750.22	6,508.15	7,580.75	6,793.86	7,236.17	94%	160.00	7,396.17
	Total	59,203.20	41,302.72	28,530.75	25,143.93	32,221.17	78%	1,647.70	33,868.87
Capital									
001-594-24-64-06	Code Enforcement Vehicle	21,035.19	-	-	-	-	0%	0.00	0.00
001-594-24-41-02	Phone Lease	164.58	410.95	400.00	311.63	400.00	78%	280.00	680.00
001-594-24-64-05	Initial Vision Permitting Software	5,465.00	5,000.00	-	-	-	0%	0.00	0.00
001-597-24-00-01	Transfer to LOCAL Vehicle Purchase	563.36	562.71	562.71	-	-	0%	0.00	0.00
	Total	27,228.13	5,973.66	962.71	311.63	400.00	78%	280.00	680.00
	Total Building	265,035.85	210,350.80	265,091.26	137,227.66	220,858.38	62%	170,131.47	202,752.64

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
Emergency Management									
001-525-60-41-06	Automated Calling Software -	-	-	5,600.00	-	-	0%	0.00	0.00
001-525-10-40-00	Emergency Management	-	3,906.43	11,500.00	5,650.01	11,500.00	49%	500.00	12,000.00
001-525-30-30-00	Supplies - Disaster Relief	-	-	100.00	-	100.00	0%	0.00	100.00
001-525-50-47-01	Electricity - Lahar Strens	126.78	140.50	200.00	111.31	200.00	56%	0.00	200.00
001-525-60-30-01	Emergency Preparedness Supplies	13,702.52	983.38	7,500.00	-	3,500.00	0%	-1,000.00	2,500.00
001-525-60-41-00	Services - Hazard Mitigation - Planning	-	-	5,250.00	25.14	3,500.00	1%	-3,500.00	0.00
001-525-60-41-01	Equipment - Hazard Mitigation	9,009.12	-	5,000.00	-	5,000.00	0%	0.00	5,000.00
001-525-60-41-03	IT - Disaster Recovery -Server Backup	20,607.53	24,247.85	10,500.00	18,473.82	10,500.00	176%	0.00	10,500.00
001-525-60-41-04	Staff EOC Training	-	-	1,000.00	-	1,000.00	0%	0.00	1,000.00
	Total Emergency Management	43,445.95	29,278.16	46,650.00	24,260.28	35,300.00	69%	(4,000.00)	31,300.00
Animal Control									
001-554-30-40-00	Pierce County Animal Control	26,897.13	38,318.88	28,000.00	24,038.61	28,000.00	86%	0.00	28,000.00
	Total Animal Control	26,897.13	38,318.88	28,000.00	24,038.61	28,000.00	86%	-	28,000.00
Planning & Land Use									
Salary & Benefits									
001-544-20-10-02	Engineer Salary	-	-	-	8,669.42	-	0%	0.00	0.00
	Total	-	-	-	8,669.42	-	0%	-	-
O&M									
001-558-60-31-00	Supplies - Office & Operating	661.11	341.99	-	100.00	-	0%	0.00	0.00
001-558-60-31-01	Salary - Hearing Examiner	-	300.00	600.00	-	600.00	0%	0.00	600.00
001-558-60-31-02	Postage - Planning	76.00	177.85	100.00	292.23	100.00	292%	0.00	100.00
001-558-60-31-03	Publications - Planning	4,758.07	4,514.52	1,000.00	1,919.34	1,500.00	123%	0.00	1,500.00
001-558-60-41-00	Community Development	-	-	1,000.00	-	1,000.00	0%	0.00	1,000.00
001-558-60-41-01	Eng - Planning & Land Use	66,756.30	55,990.38	10,000.00	13,671.25	25,000.00	55%	-10,000.00	15,000.00
New Request 001	Comp Plan	-	-	-	-	-	-	65,000.00	65,000.00
001-558-60-41-02	Contract - Planning Consultant	157,953.59	103,515.79	90,000.00	58,011.25	95,000.00	61%	0.00	95,000.00
001-558-60-41-07	GRS Software	-	1,200.00	-	-	1,200.00	0%	-1,200.00	0.00
	Total	230,205.07	166,040.53	102,700.00	73,994.07	124,400.00	59%	53,800.00	178,200.00
	Total Planning & Land Use	230,205.07	166,040.53	102,700.00	82,663.49	124,400.00	66%	53,800.00	178,200.00
Parks & Recreation									
Salary & Benefits									
001-575-50-10-00	Salary -Parks & Rec Director (Records Maint	2,589.06	2,041.13	23,508.04	-	-	0%	-	-
001-575-50-10-01	Salary - Activities & Events Coordinator	-	2,829.71	30,544.95	30,544.95	24,312.29	126%	31,965.49	31,965.49
001-575-50-20-01	Benefits - Labor & Industries	11.70	12.84	144.87	-	175.86	0%	175.86	175.86
001-575-50-20-02	Benefits - Medical & Ltd	3.74	551.02	110.57	1,122.48	-	0%	0.00	0.00
001-575-50-20-03	Benefits - Dental & Vision	80.62	105.42	-	160.18	-	0%	0.00	0.00
001-575-50-20-04	Benefits - OASI	190.80	372.93	1,798.37	2,389.56	1,895.55	126%	2,695.24	2,695.24
001-575-50-20-05	Benefits - Retirement	137.90	555.19	-	2,608.97	-	0%	0.00	0.00
001-575-50-20-06	Overtime - Parks & Recreation	-	-	-	513.44	-	0%	0.00	0.00
	Total	3,013.82	6,468.04	25,561.85	37,339.58	26,383.70	142%	34,836.59	34,836.59

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
O&M									
001-571-20-31-01	Supplies - Parks & Rec	720.97	1,056.64	750.00	920.90	1,700.00	54%	-900.00	800.00
001-571-20-44-00	Advertising - Parks & Rec	171.86	1,430.23	250.00	1,108.00	250.00	443%	550.00	800.00
001-575-21-40-00	Slate Audit (\$37,000) Recr	993.10	1,347.08	650.00	-	1,500.00	0%	-1,300.00	200.00
001-575-50-31-01	Supplies - Office & Operating	334.43	2,287.67	-	1,292.04	500.00	258%	0.00	500.00
001-575-50-31-02	Postage - Parks & Rec	149.15	3.06	100.00	26.52	100.00	27%	0.00	100.00
001-575-50-41-03	IT - Computer Maintenance	2,804.62	2,197.59	800.00	2,391.64	800.00	299%	0.00	800.00
001-575-50-49-02	Trng - Parks & Rec Training	-	-	-	852.08	-	0%	0.00	0.00
001-575-50-48-01	R & M - Shed	-	1.85	-	-	-	0%	0.00	0.00
001-575-50-42-01	Phone & Internet	(9.88)	321.89	-	1,552.11	-	0%	0.00	0.00
	Total	5,164.25	8,646.01	2,550.00	8,143.29	4,850.00	168%	(1,650.00)	3,200.00
Programs									
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	-	-	500.00	-	500.00	0%	0.00	500.00
001-571-20-31-15	Tumbling	673.96	-	-	-	-	0%	0.00	0.00
001-571-20-31-17	Adult Softball	83.33	107.00	2,500.00	-	2,500.00	0%	-2,500.00	0.00
001-571-20-31-21	Dance Class	1,346.28	2,594.09	4,000.00	10,922.88	4,000.00	273%	12,000.00	16,000.00
001-571-20-31-23	Tots Soccer	83.33	572.17	1,500.00	821.54	1,500.00	55%	1,500.00	3,000.00
001-571-20-31-25	Youth Baseball	83.33	107.00	6,000.00	-	6,000.00	0%	-6,000.00	0.00
001-571-20-31-27	Adult Art Class	382.69	-	-	877.68	-	0%	2,500.00	2,500.00
001-571-20-31-30	Summer Fun	-	107.00	300.00	-	300.00	0%	0.00	300.00
001-571-20-31-32	Youth Volleyball	83.33	107.00	1,000.00	-	1,000.00	0%	-1,000.00	0.00
001-571-20-31-33	Karate	-	-	-	-	-	0%	1,000.00	1,000.00
001-571-20-31-34	Puppy/Dog Training	2,595.33	107.00	7,500.00	-	7,500.00	0%	-7,500.00	0.00
001-571-20-31-37	Volleyball Camp	-	-	450.00	-	450.00	0%	-450.00	0.00
001-571-20-31-38	SEEK	-	-	-	15,673.36	-	0%	0.00	0.00
001-571-20-31-40	Youth Art	-	-	-	616.05	-	0%	1,000.00	1,000.00
001-571-20-31-42	SEEK Day Camp (Grant dependent)	-	-	-	12,303.45	-	0%	30,000.00	30,000.00
001-571-20-31-43	Brazilian Jiu-Jitsu Class	-	-	-	-	-	0%	-	-
	Total	5,331.58	3,701.26	23,750.00	41,214.76	23,750.00	174%	30,550.00	54,300.00
Capital									
001-594-14-41-07	Phone Lease	26.23	399.64	360.00	207.80	360.00	58%	-360.00	0.00
	Total	26.23	399.64	360.00	207.80	360.00	58%	(360.00)	-
	Total Parks & Rec.	13,535.88	19,214.95	52,221.85	86,905.43	55,343.70	157%	63,376.59	92,336.59
Grants									
001-571-20-31-00	Grants - Total Amount	-	-	40,000.00	-	40,000.00	0%	-26,751.00	13,249.00
001-571-20-31-06	Grant - Orfing Valley Senior Center	15,000.00	9,999.96	-	8,433.28	-	0%	0.00	0.00
001-571-20-31-09	Daffodil Festival	1,500.00	-	-	323.18	-	0%	0.00	0.00
001-571-20-31-13	Grant - Food Bank	3,000.00	3,000.00	-	-	-	0%	0.00	0.00
001-571-20-31-14	Grant - Opportunity Center	7,500.00	9,000.00	-	7,274.97	-	0%	0.00	0.00
001-571-20-31-35	Grant - Farmers Market	3,000.00	3,000.00	-	2,100.00	-	0%	0.00	0.00
001-571-20-31-39	Grant - Recovery Café	10,000.00	10,000.00	-	8,699.94	-	0%	0.00	0.00
001-571-20-31-41	ARPA Grant program	-	-	-	5,897.00	-	0%	0.00	0.00
	Total Grants	40,000.00	34,999.96	40,000.00	32,728.37	40,000.00	82%	(26,751.00)	13,249.00
MPC									
001-575-50-31-03	MPC Expenses	-	-	2,000.00	146.99	2,000.00	7%	0.00	2,000.00
001-575-50-41-01	Contract - Janitorial - MPC Library	970.00	-	-	-	-	0%	0.00	0.00
001-575-50-41-02	Contract - Floor Cleaning	1,000.00	-	-	-	-	0%	0.00	0.00
001-575-50-47-01	Electricity - MPC	6,720.46	8,135.28	4,000.00	5,642.19	7,000.00	81%	0.00	7,000.00
001-575-50-48-00	R & M - MPC	2,046.57	1,226.15	-	2,397.72	-	0%	0.00	0.00
001-594-75-64-14	MPC HVAC	1,577.55	-	-	-	-	0%	0.00	0.00
	Total MPC	12,314.58	9,361.43	6,000.00	8,186.90	9,000.00	91%	-	9,000.00

Appendix G: 2022 Expenses

BAFS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2021 Adj Amt	2023 Budget
Misc. Expenses									
001-594-18-60-03	Electronic Reader Board	-	61.55	27,500.00	-	-	0%	0.00	0.00
001-514-23-41-11	Dues - Rainier Cable Commission	10,803.84	11,029.82	5,500.00	2,758.38	5,500.00	50%	0.00	5,500.00
001-514-40-41-20	Voter Costs - Pierce County Auditor	13,405.00	21,151.00	12,500.00	25,458.00	13,000.00	196%	6,500.00	19,500.00
001-519-79-46-05	Tax - Excise Tax	710.92	767.87	1,000.00	4,418.82	1,000.00	442%	0.00	1,000.00
001-524-10-41-03	Fees - Puget Sound Clean Air Agency	-	-	4,916.00	-	-	0%	0.00	4,916.00
001-536-00-40-01	Cemetery Professional Service Expenses	4,645.25	-	-	-	-	0%	0.00	0.00
001-501-63-47-00	Fees - PEG, Cable, TV	-	-	4,000.00	-	4,000.00	0%	-4,000.00	0.00
001-539-20-40-00	Tax - Noxious Weeds	308.58	112.75	200.00	-	200.00	0%	0.00	200.00
001-541-69-40-01	Golf Cart Licensing	-	-	10.00	-	10.00	0%	-10.00	0.00
001-553-14-40-00	Surface Water Tax	109.01	71.60	-	-	-	0%	0.00	0.00
001-566-00-40-00	Tax - Alcohol Program Tax	2,395.72	2,580.52	1,800.00	1,972.29	1,800.00	110%	0.00	1,800.00
001-589-30-01-00	Building Code Fee	-	-	500.00	-	500.00	0%	-500.00	0.00
001-589-30-03-00	PEG Fees	-	-	2,500.00	-	2,500.00	0%	-2,500.00	0.00
001-597-00-00-01	New City Hall	787,404.38	-	-	-	-	0%	0.00	0.00
001-597-36-00-01	To Fund #104 - Cemetery	30,979.59	22,000.00	36,000.00	-	30,000.00	0%	-3,000.00	27,000.00
	Total Misc.	860,237.99	57,775.11	96,426.00	34,607.49	63,426.00	55%	(3,510.00)	59,916.00
	Total General Fund	4,610,921.43	3,696,139.88	3,708,917.24	2,700,346.89	3,809,084.33	71%	2,658,967.91	4,024,323.93
Streets Fund									
Salary & Benefits									
101-542-90-10-08	Streets Admin Salary	23,135.62	33,605.67	21,964.89	34,635.20	21,816.55	159%	37,868.53	37,868.53
101-542-30-10-13	Salary - Streets	39,869.83	46,985.45	59,090.64	26,965.27	77,537.76	35%	70,689.55	70,689.55
101-542-30-10-05	Overtime - Streets	320.00	792.20	1,000.00	352.60	1,000.00	35%	0.00	1,000.00
101-542-30-20-01	Benefits - Labor & Industries	1,112.59	1,311.50	1,693.45	1,000.24	3,027.18	33%	2,601.82	2,601.82
101-542-30-20-02	Benefits - Medical & Ltd	13,819.73	20,006.54	20,457.79	9,780.51	31,981.52	31%	23,182.32	23,182.32
101-542-30-20-03	Benefits - Dental & Vision	1,140.10	1,801.63	1,753.67	1,134.59	2,105.23	54%	2,139.34	2,139.34
101-542-30-20-04	Benefits - OASI	4,833.72	6,219.48	6,307.23	4,744.24	7,675.26	62%	8,423.93	8,423.93
101-542-30-20-05	Benefits-Retirement	7,860.57	8,593.57	10,512.90	5,464.09	12,886.25	42%	13,649.96	13,649.96
	Total	92,092.16	119,316.04	122,780.57	84,076.74	188,029.75	53%	158,555.43	159,555.43
New Request 101	Accounting & Billing Program Implementation	-	-	-	-	-	0%	1,043.90	1,043.90
101-542-90-40-13	Accounting Software License	-	-	-	-	-	0%	440.00	440.00
101-542-90-40-12	Tax - Fire Benefit Charge	-	-	-	842.80	-	0%	0.00	0.00
101-542-90-40-11	Tax - Noxious Weeds - Property	-	-	-	35.80	-	0%	0.00	0.00
101-542-90-40-09	Tax - Pierce Conservation District	-	-	-	169.25	-	0%	0.00	0.00
101-542-90-40-08	515 Callistoga Expenses	-	1,517.81	-	768.00	-	190%	594.80	1,000.00
101-542-90-40-07	Professional Services	-	339.70	-	-	-	0%	1,000.00	1,000.00
101-542-90-40-05	Emergency Management Planning	-	-	2,500.00	-	2,500.00	0%	-2,500.00	0.00
101-542-90-40-04	703 Kansas Expenses	3,623.88	2,904.68	-	3,649.89	3,944.72	93%	0.00	3,944.72
101-542-90-40-01	Bank Fees	21.70	11.70	-	21.10	-	0%	50.00	50.00
101-542-90-30-02	Hazard Mitigation Equipment	-	-	775.00	-	775.00	0%	0.00	775.00
101-542-90-30-01	Communications Plan	-	1,535.24	250.00	-	-	0%	0.00	0.00
101-542-66-49-00	Traffic Services - Snow & Ice	-	-	500.00	-	500.00	0%	-500.00	0.00
101-542-64-49-01	Traffic Services - Paint	3,750.74	2,978.31	3,000.00	-	3,000.00	0%	-3,000.00	0.00
101-542-64-49-00	Traffic Services - Signs	1,419.95	1,944.68	3,000.00	-	3,000.00	0%	-3,000.00	0.00
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs	-	-	2,500.00	-	2,500.00	0%	-2,500.00	0.00
101-542-64-48-00	Traffic Services- Striping	-	5,793.34	3,900.00	-	3,900.00	0%	2,100.00	6,000.00
101-542-63-47-03	Electricity - Street Lights	62,909.86	59,850.90	74,000.00	46,271.05	74,000.00	63%	-9,000.00	65,000.00
101-542-63-47-01	Electricity - Support Bldgs - City Hall	2,041.86	2,423.27	300.00	1,388.29	2,500.00	56%	-1,700.00	800.00
101-542-30-48-08	R&M Tree Maintenance	-	102.21	1,000.00	-	1,000.00	0%	0.00	1,000.00
101-542-30-48-07	R&M Sidewalks (City Owned)	1,730.83	-	8,500.00	-	8,500.00	0%	0.00	8,500.00
101-542-30-48-06	Service - Waste Removal	460.28	1,630.31	1,000.00	100.10	1,000.00	10%	0.00	1,000.00
101-542-30-48-05	Underground Pollution Removal	920.00	360.00	1,000.00	1,128.00	-	0%	0.00	0.00

Appendix G: 2022 Expenses

BARS	Description	2020		2021		2022		2023	
		Actual	Budget	Actual	Budget	YTD (as of 9:30:22)	Budget	Adj Amt	Budget
101-542-30-48-04	R&M - Equipment	4,732.81	4,000.00	5,643.40	4,000.00	3,767.32	4,000.00	1,500.00	5,500.00
101-542-30-48-02	R&M - Roads/Streets	4,901.76	7,500.00	6,952.83	7,500.00	6,143.51	7,500.00	0.00	7,500.00
101-542-30-44-01	Contract - Janitorial - Streets	-	-	211.33	-	612.46	520.00	0.00	520.00
101-542-30-44-00	Advertising - Streets	-	200.00	165.51	200.00	280.96	200.00	100.00	300.00
101-542-30-42-02	Insurance/Bonds - AWC	-	-	-	-	9,058.48	-	8,675.00	8,675.00
101-542-30-42-01	City Hall Repairs & Maintenance	-	-	-	-	168.74	-	120.00	120.00
101-542-30-42-00	Phone & Internet	-	-	409.30	-	882.51	1,500.00	0.00	1,500.00
101-542-30-41-19	Surface Water Tax -	-	-	1.79	-	-	-	0.00	0.00
101-542-30-41-18	Tax - Excise Tax	-	-	-	100.00	-	100.00	0.00	100.00
101-542-30-41-17	Training	-	-	-	-	60.00	-	0.00	0.00
101-542-30-41-16	Asset Management	4,645.74	1,000.00	11,353.81	1,000.00	5,147.27	6,000.00	-800.00	5,200.00
101-542-30-41-15	GIS Consulting	1,306.37	5,000.00	2,043.24	5,000.00	973.11	-	1,000.00	1,000.00
101-542-30-41-13	Eng - Transportation Master Plan	140.00	50,000.00	-	50,000.00	-	-	0.00	0.00
101-542-30-41-12	ADA Compliance Plan	-	-	-	-	-	1,500.00	0.00	45,500.00
101-542-30-41-11	Eng - Grant Writing - Pedestrian Evac Bridge	-	-	-	5,000.00	990.50	-	0.00	0.00
101-542-30-41-10	Web Site Maintenance/Hosting	-	-	-	100.00	-	100.00	0.00	100.00
101-542-30-41-08	Eng - Grant Writing	-	4,000.00	1,400.00	4,000.00	-	4,000.00	0.00	4,000.00
101-542-30-41-07	Eng - City Utility Mapping	-	4,000.00	-	4,000.00	-	-	-	-
101-542-30-41-05	Legal - Attorney Fees - Streets	1,152.82	1,500.00	76.08	1,500.00	500.00	1,500.00	500.00	2,000.00
101-542-30-41-04	IT - Computer Maintenance	1,865.44	2,800.00	1,365.66	2,800.00	1,635.61	1,000.00	-360.00	640.00
101-542-30-41-02	Slate Audit - (\$37,000)	23.10	1,800.00	2,469.65	1,800.00	-	2,750.00	900.00	3,650.00
101-542-30-41-01	Eng - On Call	23,324.81	20,000.00	15,606.73	20,000.00	24,120.42	20,000.00	0.00	20,000.00
101-542-30-35-00	Supplies - Small Tools	392.46	1,000.00	562.55	1,000.00	957.81	1,000.00	0.00	1,000.00
101-542-30-32-01	Diesel - Streets	-	1,200.00	-	1,200.00	-	-	0.00	1,200.00
101-542-30-32-00	Gasoline - Streets	1,392.58	1,500.00	1,643.04	1,500.00	1,652.34	1,500.00	500.00	2,000.00
101-542-30-31-07	R&M Park Bathroom Supplies	-	-	-	-	-	-	-500.00	500.00
101-542-30-31-06	Traffic Snow Removal Supplies	-	-	-	-	-	-	500.00	500.00
101-542-30-31-05	Traffic Paint	-	-	-	-	2,275.05	-	3,000.00	3,000.00
101-542-30-31-04	Traffic Signs/Supplies	-	-	-	-	3,081.83	-	3,000.00	3,000.00
101-542-30-31-03	Crosswalk & Stop Sign Line Torch Downs	-	-	-	-	-	-	2,500.00	2,500.00
101-542-30-31-02	Benefits - Clothing - Streets	1,226.05	800.00	896.80	800.00	1,452.59	800.00	200.00	1,000.00
101-542-30-31-00	Supplies - Office & Operating	1,366.96	1,000.00	1,299.19	1,000.00	814.38	1,000.00	500.00	1,500.00
101-539-20-40-00	Tax - Noxious Weeds - Property	42.92	200.00	16.99	200.00	-	200.00	0.00	200.00
Total		123,412.92	225,355.15	133,510.05	167,894.92	118,949.17	167,894.92	45,863.70	214,758.62
Capital									
New Request 101	162 Pedestrian Bridge Construction	-	-	-	-	-	-	8,306,696.00	8,306,696.00
New Request 101	162 Pedestrian Bridge Construction Mgmt	-	-	-	-	-	-	500,000.00	500,000.00
New Request 101	Mini Excavator	-	-	-	-	-	-	9,500.00	9,500.00
New Request 101	Fork Lift	-	-	-	-	-	-	2,250.00	2,250.00
New Request 101	Ford F-15 Pickup Truck	-	-	-	-	-	-	1,980.00	1,980.00
101-595-90-60-01	Permitting	1,740.00	-	-	-	-	-	0.00	0.00
101-595-20-41-01	SW Connector ROM Whitehawk remediation	-	-	-	-	1,609.24	-	0.00	0.00
101-595-10-64-34	Design SW Connector Whitehawk Blvd REE	104,948.06	400,000.00	402,347.96	400,000.00	35,024.08	610,000.00	-410,000.00	200,000.00
101-595-10-40-05	Design - Emerg Evac Bridge	-	-	-	-	-	300,000.00	-300,000.00	0.00
101-595-10-40-04	Kansas Street SW Reconstr Design (grant 40	-	-	210,564.33	-	19,517.15	360,000.00	-260,000.00	100,000.00
101-595-10-40-01	Eng - Project Management	1,260.00	-	331.67	-	-	-	0.00	0.00
101-594-76-10-03	Wages - Maint Worker II	-	300.00	-	300.00	-	-	0.00	0.00
101-594-44-61-13	Crane and Light Bars	-	-	-	-	102.17	800.00	0.00	800.00
101-594-44-61-11	Computer Station	465.24	800.00	-	800.00	-	800.00	0.00	800.00
101-594-44-61-10	Message Board	-	2,250.00	1,806.92	2,250.00	-	-	0.00	0.00
101-594-44-61-03	Vehicle - Pickup	-	5,475.00	3,175.90	5,475.00	-	-	0.00	0.00
101-594-42-64-41	Crane and Light Bars	-	-	-	-	-	11,700.00	-11,700.00	0.00
101-594-42-64-40	Dump Truck	-	-	-	-	-	12,500.00	0.00	12,500.00
101-594-42-64-38	Knuckle Boom	-	-	-	-	-	11,700.00	0.00	11,700.00
101-594-42-64-01	Capout - Equip - Traffic Devices	1,950.12	1,000.00	-	1,000.00	1,529.34	1,000.00	0.00	1,000.00
101-594-42-63-19	City Wide Wifi	-	1,500.00	-	1,500.00	-	1,500.00	-1,500.00	0.00

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2021 Adj Amt	2023 Budget
101-594-42-63-03	Capout - Sidewalk Program - REET	-	-	5,000.00	-	5,000.00	0%	-5,000.00	0.00
101-594-42-41-02	Phone Lease	176.85	536.66	440.00	415.53	440.00	94%	-160.00	280.00
	Total	110,540.27	618,763.44	417,065.00	58,197.51	1,913,740.00	3%	7,832,066.00	9,147,506.00
101-597-00-00-02	Debt Service & Transfers	17,401.60	16,901.15	-	-	-	0%	0.00	0.00
101-597-44-00-02	Transfer to HWY 162 Bridge Fund	7,510.79	7,502.08	7,510.79	-	-	0%	0.00	0.00
101-597-44-00-03	Streets 2017 Backhoe Purchase	3,608.70	3,604.52	3,608.71	-	-	0%	0.00	0.00
101-597-00-00-07	To General Fund (Insurance)	2,816.38	2,816.38	-	-	3,280.78	0%	-3,280.78	0.00
	Total	28,521.09	30,824.33	11,119.50	-	3,280.78	0%	(3,280.78)	-
	Total Streets	354,566.44	902,413.36	776,320.22	261,223.42	2,242,945.45	12%	8,033,204.35	9,521,820.05
	Cemetery								
104-536-20-10-10	Salary & Benefits	18,352.89	17,101.87	11,159.17	21,261.45	14,121.44	151%	24,035.44	24,035.44
104-536-20-10-05	Salary - Cemetery	539.22	1,027.22	500.00	1,229.05	500.00	246%	0.00	0.00
104-536-20-20-01	Overtime - Cemetery	531.20	450.35	436.04	770.44	662.04	116%	873.89	873.89
104-536-20-20-02	Benefits-Labor & Industries	8,302.48	5,646.46	4,309.18	6,110.47	5,339.32	114%	5,531.24	5,531.24
104-536-20-20-03	Benefits-Medical & Ltd	690.93	426.03	203.68	555.31	355.68	156%	550.75	550.75
104-536-20-20-04	Benefits-Dental & Vision	1,443.28	1,385.41	853.68	1,726.59	1,133.88	152%	1,786.30	1,786.30
104-536-20-20-05	Benefits-OAS	2,435.59	2,094.64	1,447.34	2,129.35	1,831.55	116%	2,902.38	2,902.38
	Total	32,295.59	28,131.98	18,909.09	33,782.66	23,943.90	141%	35,680.00	35,680.00
	O&M								
104-536-20-31-00	Supplies - Office & Operating	59.58	787.04	300.00	313.13	300.00	104%	0.00	300.00
104-536-20-31-01	Postage - Cemetery	5.50	-	25.00	-	25.00	0%	0.00	25.00
104-536-20-34-00	Supplies - Markers/Liners/Vases	1,027.55	1,629.11	2,000.00	3,384.35	2,000.00	169%	0.00	2,000.00
104-536-20-41-01	IT - Computer Maintenance	482.78	416.01	400.00	378.00	400.00	95%	-400.00	0.00
104-536-20-42-01	Tax - Excise Tax	-	935.00	800.00	923.54	800.00	115%	0.00	800.00
104-536-50-32-00	Gasoline - Cemetery	-	-	100.00	-	100.00	0%	0.00	100.00
104-536-50-35-00	Supplies - Small Tools	77.59	-	500.00	94.42	500.00	19%	0.00	500.00
104-536-50-40-00	Tax - Noxious Weeds - Property	-	-	-	3.30	-	0%	0.00	0.00
104-536-50-40-01	Tax - Pierce Conservation District	-	-	-	9.65	-	0%	0.00	0.00
104-536-50-40-02	Tax - State Forest Protection	-	-	-	147.51	-	0%	0.00	0.00
104-536-50-41-01	Tax - Surface Water	6.61	143.20	200.00	-	200.00	0%	0.00	200.00
104-536-50-41-02	Landscaping Services	20,671.38	24,948.74	20,000.00	24,743.12	22,000.00	112%	2,200.00	24,200.00
104-536-50-41-03	Insurance/Bond - AWC	-	-	-	2,264.62	-	0%	1,765.00	1,765.00
104-536-50-41-04	Services - Disinfectant	-	-	-	2,621.82	-	0%	0.00	0.00
104-536-50-47-01	Electricity - City Shop	167.15	137.44	300.00	107.70	300.00	36%	0.00	300.00
104-536-50-47-02	Electricity - Cemetery Shop	1,632.11	2,353.23	1,500.00	1,479.00	1,500.00	99%	0.00	1,500.00
104-536-50-48-00	R&M - Cemetery	2,309.33	1,136.05	500.00	506.46	500.00	101%	0.00	500.00
104-536-50-48-01	R&M - Equipment	244.43	366.85	500.00	654.35	500.00	131%	0.00	500.00
	Total	26,684.01	32,852.67	28,570.57	37,630.97	29,125.00	129%	3,565.00	32,690.00
	Capital								
New Request 104	Fork Lift	-	-	-	-	-	0%	0.00	0.00
New Request 104	Irrigation parts - Sector #1	-	-	-	-	-	0%	15,000.00	15,000.00
104-597-36-00-02	Transfer to LOCAL Vehicle Purchase	4,991.53	4,985.74	4,985.74	-	-	0%	0.00	0.00
104-597-36-00-01	TO Fund #701 - Cemetery Perpetual	-	6,600.00	500.00	-	500.00	0%	0.00	500.00
104-597-00-00-01	Transfer to cover insurance costs	-	1,249.72	-	-	1,455.69	0%	-1,455.69	0.00
104-594-36-64-07	Columbarium	-	9,398.56	-	758.86	-	0%	0.00	0.00
	Total	4,991.53	22,234.02	5,485.74	758.86	1,955.69	39%	13,544.31	15,500.00
	Total Cemetery	63,971.13	83,218.67	52,965.40	72,172.49	55,024.59	131%	52,789.31	63,870.00
	Parks								
105-576-80-10-14	Salary & Benefits	89,183.97	85,292.29	69,702.21	61,994.81	76,661.17	81%	140,899.12	140,899.12
105-576-80-10-15	Salary - Parks	8,870.96	10,569.81	5,345.04	8,186.14	5,062.81	162%	6,860.71	6,860.71

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
105-576-80-20-01	Benefits - Labor & Industry	2,870.60	2,347.20	2,434.17	2,238.40	3,313.50	68%	4,999.63	4,999.63
105-576-80-20-02	Benefits - Medical Insurance	28,933.04	28,674.08	23,712.21	18,090.92	27,437.69	66%	30,626.03	30,626.03
105-576-80-20-03	Benefits - Dental Vision Insurance	2,551.60	2,344.86	1,555.45	1,715.95	1,997.01	86%	3,364.51	3,364.51
105-576-80-20-04	Benefits - OASI - Fed Taxes	7,155.80	6,701.53	5,353.60	5,012.33	6,166.21	81%	10,495.54	10,495.54
105-576-80-20-05	Benefits - Retirement	12,038.39	10,144.93	9,040.38	5,867.77	9,942.95	59%	16,984.55	16,984.55
105-576-80-20-06	Admin Benefits - Labor & Industry	24.68	26.50	14.49	24.57	14.07	175%	17.59	17.59
105-576-80-20-07	Admin Benefits - Medical Insurance	1,004.01	1,204.43	461.78	1,093.91	596.91	183%	830.30	830.30
105-576-80-20-08	Admin Benefits - Dental Vision Insurance	166.54	202.10	93.11	126.41	72.09	175%	89.58	89.58
105-576-80-20-09	Admin Benefits - OASI - Fed Taxes	673.06	803.80	431.08	625.37	403.75	155%	545.45	545.45
105-576-80-20-10	Admin Benefits - Retirement	1,021.86	1,139.82	693.25	725.82	656.65	111%	889.83	889.83
105-576-80-10-05	Salary - Overtime	4,538.70	2,400.57	2,500.00	3,155.49	2,500.00	126%	0.00	2,500.00
	Total	159,033.21	151,851.92	121,336.77	108,857.89	134,824.81	81%	216,602.85	219,102.85
	O&M								
New Request 105	Accounting & Billing Program Implementation						0%	1,043.90	1,043.90
105-576-90-40-00	State Audit (37,000)	12.60	1,347.08	1,000.00	-	1,500.00	0%	-750.00	750.00
105-576-80-49-01	Dues - Wildlife & Rec Coalition	-	-	250.00	250.00	-	0%	0.00	0.00
105-576-80-49-04	Accounting Software License	-	-	-	-	-	0%	440.00	440.00
105-576-80-48-08	Landscaping Services	47,121.93	46,389.21	45,000.00	36,851.13	45,000.00	82%	3,000.00	48,000.00
105-576-80-48-05	Service - Waste Removal	508.87	2,197.09	-	263.84	-	0%	0.00	0.00
105-576-80-48-03	R&M Park Bathrooms	331.76	4,227.00	-	1,181.33	-	0%	0.00	0.00
105-576-80-48-02	R&M Vehicles	1,429.68	2,220.25	1,500.00	3,857.45	1,500.00	257%	1,000.00	2,500.00
105-576-80-48-01	R&M Park Equipment	3,258.65	5,787.37	4,000.00	4,734.41	4,000.00	118%	1,000.00	5,000.00
105-576-80-48-00	R&M Parks/Facilities	6,174.07	17,908.37	12,500.00	7,874.64	12,500.00	63%	0.00	12,500.00
105-576-80-47-03	Electricity - City Hall	1,787.27	1,752.43	1,500.00	1,234.96	1,500.00	82%	-700.00	800.00
105-576-80-47-02	Electricity - Main Park	3,130.62	4,089.05	3,600.00	2,881.57	3,600.00	80%	900.00	4,500.00
105-576-80-47-01	Electricity - North Park	1,694.61	1,888.54	2,000.00	969.17	2,000.00	48%	0.00	2,000.00
105-576-80-41-17	City Hall Repairs & Maintenance				231.38		0%	120.00	120.00
105-576-80-41-16	Phone & Internet		2,841.41		1,110.83	2,000.00	56%	0.00	2,000.00
105-576-80-41-15	Copier - Maintenance		547.32		256.97		0%	200.00	200.00
105-576-80-41-14	Training		31.99		128.24		0%	1,200.00	1,200.00
105-576-80-41-13	Emergency Management Planning			750.00		750.00	0%	0.00	750.00
105-576-80-41-12	IT - Computer Maintenance	62.34	-	1,000.00	-	1,000.00	0%	-360.00	640.00
105-576-80-41-11	Asset Management	4,645.74	11,353.80	1,000.00	5,147.27	1,000.00	515%	4,000.00	5,000.00
105-576-80-41-09	Bank Fees	21.70	11.72	100.00	21.10	100.00	21%	0.00	100.00
105-576-80-41-06	Insurance/Bonds - AWC			750.00		3,000.00	0%	7,750.00	10,750.00
105-576-80-41-05	IT - Website Maintenance/Hosting	415.10	467.49	225.00	-	225.00	0%	0.00	225.00
105-576-80-41-04	Advertising - Parks		2,075.61	100.00	50.00	100.00	50%	0.00	100.00
105-576-80-41-03	Professional - Planning		116.00	1,000.00		1,000.00	0%	0.00	1,000.00
105-576-80-40-12	Tax - Fire Benefit Chair				226.22		0%	230.00	230.00
105-576-80-40-11	Tax - Noxious Weeds - Property				46.31		0%	50.00	50.00
105-576-80-40-09	Tax - Pierce Conservation District				161.57		0%	200.00	200.00
105-576-80-40-01	Parks Tree Pruning	547.99	-	3,500.00	-	3,500.00	0%	-1,500.00	2,000.00
105-576-80-40-00	Tax - Excise Tax	819.80	-	100.00	-	100.00	0%	0.00	100.00
105-576-80-35-00	Supplies - Small Tools	361.97	827.65	2,000.00	1,506.88	2,000.00	75%	0.00	2,000.00
105-576-80-32-00	Gasoline			1,000.00		500.00	0%	0.00	500.00
105-576-80-31-07	Hazard Mitigation Equipment	153.67	-	775.00	-	775.00	0%	-775.00	0.00
105-576-80-31-05	New Computer	449.07	-	800.00	-	800.00	0%	0.00	800.00
105-576-80-31-04	Winter Decorations	2,234.42	1,903.56	3,000.00	-	3,000.00	0%	-1,000.00	2,000.00
105-576-80-31-03	Garbage Cans			1,000.00		1,000.00	0%	0.00	1,000.00
105-576-80-31-02	Hanging Baskets	2,194.66	3,856.40	4,500.00	2,886.48	3,000.00	96%	1,000.00	4,000.00
105-576-80-31-01	Supplies - Parks Commission		14.08	200.00		200.00	0%	0.00	200.00
105-576-80-31-00	Supplies - Park Operations	2,253.34	2,896.89	5,500.00	3,376.56	5,500.00	61%	0.00	5,500.00
	Total	79,609.86	114,550.31	104,475.85	75,248.31	101,150.00	74%	17,048.90	118,198.90
	Capital								
New Request 105	Mini Excavator						0%	9,500.00	9,500.00
New Request 105	Fork Lift						0%	2,250.00	2,250.00

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	Adj Amt	2023 Budget
105-594-76-64-40	Park Electricity Upgrades (REET)	-	-	1,500.00	-	1,500.00	0%	1,500.00	3,000.00
105-594-76-64-37	Security Cameras	-	202.49	-	-	-	0%	0.00	0.00
105-594-76-64-10	Capout - Winter Decorations	514.66	-	-	-	-	0%	0.00	0.00
105-594-76-64-04	Capout - Equip - Hanging Baskets	4,206.00	194.22	-	-	-	0%	0.00	0.00
105-594-76-63-90	Dump Truck	-	-	-	-	12,500.00	0%	0.00	12,500.00
105-594-76-63-57	Knuckle Boom	-	-	-	-	2,600.00	0%	0.00	2,600.00
105-594-76-63-56	Wheel Chair Accessible Toy (REET)	30,765.87	1,289.73	5,000.00	-	5,000.00	0%	0.00	5,000.00
105-594-76-63-55	Picnic Tables/Benches (REET)	-	-	-	1,311.60	-	0%	-1,500.00	0.00
105-594-76-63-54	Parks Ground Cover (REET)	922.74	-	1,500.00	-	1,500.00	0%	0.00	0.00
105-594-76-63-53	City Wide WiFi	-	-	-	-	-	0%	0.00	0.00
105-594-76-63-52	Capout - Whitehawk Park	8,173.16	-	-	-	-	0%	0.00	0.00
105-594-76-63-49	Electronic Message Board	-	1,837.93	2,550.00	-	-	0%	0.00	0.00
105-594-76-63-42	Vehicle - Pickup	-	4,767.07	9,125.00	-	-	0%	0.00	0.00
105-594-76-63-39	Electronic Reader Board	-	1.12	3,750.00	-	-	0%	0.00	0.00
105-594-76-63-19	Capout - Gratzler Wetland Mitigation (REET)	-	496.56	20,000.00	-	-	0%	10,000.00	10,000.00
105-594-76-63-15	Capout - Gratzler Park (\$194,000 grant) REE	-	498,959.29	600,000.00	8,828.78	-	0%	0.00	0.00
105-594-76-63-07	Capout - Callistoga Park (REET)	11,362.85	-	30,000.00	-	-	0%	0.00	0.00
105-594-76-41-03	Phone Lease	172.18	422.26	480.00	311.63	480.00	65%	-200.00	280.00
	Total	56,117.46	508,170.67	681,905.00	10,452.01	27,480.00	38%	21,560.00	45,130.00
	Debt Service & Transfers								
105-597-00-00-02	Transfer to cover insurance costs	-	4,128.82	-	-	4,809.29	0%	0.00	0.00
105-597-76-00-01	Transfer to LOCAL Vehicle Purchase	11,462.15	11,448.85	11,448.85	-	-	0%	0.00	0.00
105-597-76-00-02	Parks 2017 Backhoe Purchase	3,608.72	3,604.53	3,604.53	-	-	0%	0.00	0.00
	Total	15,070.87	19,182.19	15,053.38	-	4,809.29	0%	-	-
	Total Parks	309,831.40	793,755.09	922,771.00	194,558.21	268,284.10	73%	255,201.75	382,431.75
	Tourism Fund								
107-557-30-41-00	Tourism Marketing Expense	3,360.00	-	4,500.00	-	5,000.00	0%	0.00	5,000.00
	Total	3,360.00	-	4,500.00	-	5,000.00	0%	-	5,000.00
	Transportation Benefit District (TBD)								
108-595-30-63-01	TBD Street Projects	-	-	-	-	-	0%	280,000.00	280,000.00
108-595-30-63-02	TBD Sidewalk Projects	3,783.49	42,152.79	-	-	-	0%	0.00	0.00
	Total TBD	3,783.49	42,152.79	1,200.00	-	-	0%	280,000.00	280,000.00
	ARPA								
109-597-00-00-01	Transfer to GF	-	-	-	-	2,405,812.00	0%	0.00	2,405,812.00
	Total ARPA	-	-	-	-	2,405,812.00	0%	-	2,405,812.00
	Police Drug Fund								
120-521-21-49-00	Misc - Police Drug Fund	3,829.58	-	-	126.72	126.00	101%	0.00	126.00
	Total Police Drug Fund	3,829.58	-	3,829.60	126.72	126.00	101%	-	126.00
	2018 Vehicle Purchase - Debt Service Fund								
202-591-21-70-01	LOCAL Principal Police	27,214.44	28,575.15	27,214.43	-	45,191.45	0%	0.00	0.00
202-591-24-70-01	LOCAL Principal Building	522.84	548.98	522.84	-	-	0%	0.00	0.00
202-591-31-70-01	LOCAL Principal Storm	8,917.54	9,363.42	8,917.54	-	-	0%	0.00	0.00
202-591-34-70-01	LOCAL Principal Water	16,826.56	17,667.89	16,826.56	-	-	0%	0.00	0.00
202-591-35-70-01	LOCAL Principal WRR	17,477.92	18,351.81	17,477.92	-	-	0%	0.00	0.00
202-591-36-70-01	LOCAL Principal Cemetery	4,632.51	4,864.14	4,632.51	-	-	0%	0.00	0.00
202-591-37-70-01	LOCAL Principal Parks	10,637.73	11,169.61	10,637.73	-	-	0%	0.00	0.00
202-591-95-70-01	LOCAL Principal Streets	6,970.57	7,319.10	6,970.57	-	-	0%	0.00	0.00
202-592-21-80-01	LOCAL Int. and Other Debt Service Cost Poli	2,109.12	706.55	2,109.12	-	3,826.27	0%	0.00	0.00
202-592-24-80-01	LOCAL Int. and Other Debt Service Cost Bul	40.52	13.57	40.52	-	-	0%	0.00	0.00
202-592-31-80-01	LOCAL Int. and Other Debt Service Cost St	691.11	231.53	691.11	-	-	0%	0.00	0.00
202-592-34-80-01	LOCAL Int. and Other Debt Service Cost W	1,304.06	436.86	1,304.06	-	-	0%	0.00	0.00

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
202-592-35-80-01	LOCAL Int. and Other Debt Service Cost WR	1,354.53	453.76	1,354.54	-	-	0%	0.00	0.00
202-592-36-80-01	LOCAL Int. and Other Debt Service Cost Cer	359.02	120.27	359.02	-	-	0%	0.00	0.00
202-592-76-80-01	LOCAL Int. and Other Debt Service Cost Par	824.42	276.18	824.42	-	-	0%	0.00	0.00
202-592-95-80-01	LOCAL Int. and Other Debt Service Cost Stre	540.22	180.98	540.22	-	-	0%	0.00	0.00
202-597-00-00-01	Transfer	26.80					0%	0.00	0.00
	Total 2018 Vehicle Purchase	100,423.11	100,306.60	100,423.11		49,017.72	0%		
	2017 Backhoe - Debt Service Fund		100,306.60						
203-591-31-70-01	Storm Backhoe Principal	3,349.16	3,516.61	3,349.16	-	-	0%	0.00	0.00
203-591-34-70-01	Water Backhoe Principal	6,698.30	7,033.22	6,698.31	-	-	0%	0.00	0.00
203-591-35-70-01	WRR Backhoe Principal	5,581.93	5,861.02	5,581.93	-	-	0%	0.00	0.00
203-591-95-70-01	Streets Backhoe Principal	3,349.16	3,516.60	3,349.16	-	-	0%	0.00	0.00
203-591-76-70-01	Parks Backhoe Principal	3,349.16	3,516.61	3,349.16	-	-	0%	0.00	0.00
203-592-31-80-01	Storm Backhoe Interest	259.56	87.19	259.56	-	-	0%	0.00	0.00
203-592-34-80-01	Water Backhoe Interest	665.65	174.37	519.12	-	-	0%	0.00	0.00
203-592-35-80-01	WRR Backhoe Interest	286.07	145.31	432.60	-	-	0%	0.00	0.00
203-592-76-80-01	Parks Backhoe Interest	259.55	87.19	259.56	-	-	0%	0.00	0.00
203-592-95-80-01	Streets Backhoe Interest	259.55	87.20	259.56	-	-	0%	0.00	0.00
203-597-00-00-01	Transfer	4.86					0%	0.00	0.00
	Total 2017 Backhoe	24,058.09	24,030.18	24,058.10			0%		
	Emergency Evacuation Bridge SR 162 (moved to Streets)		24,030.18						
303-595-90-40-01	Project Management (grant \$211,000)	110,871.25	166,891.55	50,000.00	-	-	0%	0.00	0.00
303-597-00-00-01	Transfer to Streets (grant \$211,000)	171,884.00	17,401.60	-	-	-	0%	0.00	0.00
303-595-10-40-01	Engineering (grant \$211,000)	159,685.38	26,390.00	441,000.00	-	-	0%	0.00	0.00
	Emergency Evacuation Bridge	442,440.63	210,683.15	491,000.00			0%		
	City Hall Construction								
304-594-18-60-01	New City Hall General Fund Portion	3,047,680.22	-	1,839,735.66	-	-	0%	0.00	0.00
304-594-31-60-01	New City Hall Storm Portion	457,873.63	-	242,679.04	-	-	0%	0.00	0.00
304-594-34-60-01	New City Hall Water Portion	458,243.67	-	241,202.88	-	-	0%	0.00	0.00
304-594-35-60-01	New City Hall WRR Portion	919,739.30	-	599,435.07	-	-	0%	0.00	0.00
304-594-44-60-01	New City Hall Streets Portion	104,010.55	-	53,782.25	-	-	0%	0.00	0.00
304-594-76-60-01	New City Hall Parks Portion	115,335.27	-	53,966.42	-	-	0%	0.00	0.00
304-597-00-00-01	Transfer to GF	3,757.58					0%	0.00	0.00
	Total City Hall Construction	5,102,882.64	3,757.58	3,030,801.32			0%		
	Transportation Impact Fund								
320-595-20-60-01	SW Connector ROW (city only)	303,230.52	48,177.17	250,000.00	-	-	0%	400,000.00	400,000.00
	Total Transportation Impact Fund	303,230.52	48,177.17	250,000.00			0%	400,000.00	400,000.00

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
Water Fund									
Salary & Benefits									
401-534-50-10-05	Overtime - Water PW	15,719.89	29,555.50	18,000.00	16,340.97	18,000.00	91%	0.00	18,000.00
401-534-70-10-07	Overtime - Water Admin	1,200.82	611.94	1,500.00	500.52	1,500.00	33%	0.00	1,500.00
401-534-50-10-11	Salary - Water	245,192.66	295,764.04	378,897.39	206,155.09	478,355.75	43%	509,070.88	509,070.88
401-534-70-10-11	Salary Water Admin	185,452.59	208,722.18	116,655.71	160,561.22	123,486.99	130%	171,998.87	171,998.87
401-534-70-20-01	Admin Benefits-Labor & Industries	554.34	574.71	327.41	486.55	393.94	124%	1,207.83	1,207.83
401-534-70-20-02	Admin Benefits - Medical & Ltd	20,637.50	22,783.35	11,574.67	18,584.05	14,300.10	130%	22,096.26	22,096.26
401-534-70-20-03	Admin Benefits - Dental & Vision	3,659.74	4,399.45	2,259.26	2,808.11	1,826.14	154%	2,464.26	2,464.26
401-534-70-20-04	Admin Benefits - OASI	14,202.19	15,970.40	9,411.35	12,331.56	10,074.34	122%	13,800.21	13,800.21
401-534-70-20-05	Admin Benefits - Retirement	21,988.69	22,594.82	15,130.25	13,951.14	16,016.26	87%	22,308.25	22,308.25
401-534-10-20-01	Benefits-Labor & Industries	6,933.66	6,317.75	5,836.53	5,029.69	5,306.83	75%	7,592.14	7,592.14
401-534-10-20-02	Benefits - Medical & Ltd	56,174.02	66,091.97	84,756.52	42,988.09	123,578.88	35%	106,024.69	106,024.69
401-534-10-20-03	Benefits - Dental & Vision	6,344.33	6,840.37	8,407.74	4,215.99	9,807.36	43%	9,550.33	9,550.33
401-534-10-20-04	Benefits - OASI	19,908.16	24,890.14	30,090.79	17,094.43	37,731.25	45%	39,889.43	39,889.43
401-534-10-20-05	Benefits - Retirement	32,650.16	36,335.47	45,259.10	20,792.16	55,395.59	38%	63,517.09	63,517.09
	Total	630,078.75	741,452.09	728,106.72	522,116.71	900,496.29	58%	969,520.24	969,520.24
O&M									
New Request 401	Accounting & Billing Program Implementation						0%	9,917.05	9,917.05
401-594-34-42-04	City Wide WiFi	-	-	4,500.00	-	4,500.00	0%	-4,500.00	0.00
401-586-00-00-01	Hydrant Deposit Refund	-	-	-	-	-	0%	0.00	0.00
401-534-10-42-05	Misc Refunds By Check	-	-	-	-	-	0%	0.00	0.00
401-534-90-49-16	Permits - Water System Permit/DOH Review	4,973.70	3,953.70	3,600.00	3,953.70	5,000.00	79%	0.00	5,000.00
401-534-90-49-01	ADA Compliance Plan	-	-	-	-	-	0%	0.00	0.00
401-534-90-49-00	Training - Water	1,434.03	3,914.38	3,500.00	917.50	3,500.00	26%	500.00	4,000.00
401-534-10-40-06	Accounting Software License	-	-	-	-	-	0%	0.00	0.00
401-534-90-40-02	Bank Fees	2,098.63	1,909.19	3,800.00	1,613.53	3,800.00	42%	5,265.00	3,800.00
401-534-90-40-01	Utility Billing	12,321.53	18,022.83	3,500.00	15,566.23	9,000.00	173%	1,430.00	10,430.00
401-534-80-43-00	Reimb - Mileage - Water	-	-	100.00	31.33	100.00	31%	0.00	100.00
401-534-80-32-01	Diesel - Water	3,159.01	6,533.58	1,800.00	1,882.40	2,200.00	86%	300.00	2,500.00
401-534-80-32-00	Gasoline - Water	6,089.92	7,042.21	7,000.00	6,849.56	7,000.00	98%	2,000.00	9,000.00
401-534-70-44-03	Lease of City Hall	-	-	-	-	-	0%	0.00	0.00
401-534-70-44-02	Hazard Mitigation Planning	-	-	3,000.00	-	500.00	0%	0.00	500.00
401-534-70-44-00	Publication - Flyers For Ccr	-	1,149.32	500.00	-	500.00	0%	0.00	500.00
401-534-60-49-01	Landscaping Services	-	393.66	-	483.28	750.00	64%	-65.00	685.00
401-534-60-48-04	IT - Cross Connection Software Service	270.59	3,019.62	400.00	1,044.38	1,600.00	65%	1,400.00	3,000.00
401-534-60-48-02	Contract - Generator Maint	9,062.19	10,268.15	6,000.00	-	6,000.00	0%	3,000.00	9,000.00
401-534-60-48-01	Contract - Leak Det. Testing	-	-	2,700.00	-	2,700.00	0%	0.00	2,700.00
401-534-60-48-00	Contract - Backflow Inspect	10,325.00	10,669.42	14,000.00	-	14,000.00	0%	4,000.00	18,000.00
401-534-60-41-00	Service - One-Call	439.40	1,035.87	500.00	558.37	500.00	112%	500.00	1,000.00
401-534-50-49-17	Service - Waste Removal	635.49	933.15	2,500.00	129.85	2,500.00	5%	0.00	2,500.00
401-534-50-49-16	Service - Fire Extinguisher	-	-	500.00	-	500.00	0%	0.00	500.00
401-534-50-49-15	Cert - DOE Operators	126.00	84.00	500.00	20.00	500.00	4%	0.00	500.00
401-534-50-49-02	Dues - AWWA Membership	366.00	627.00	700.00	389.00	700.00	56%	0.00	700.00
401-534-50-49-01	Dues - WA Rural Water Assoc	645.60	645.60	700.00	645.60	700.00	92%	0.00	700.00
401-534-50-48-07	R&M - Equipment Vactor Rental	-	-	-	-	2,000.00	0%	2,000.00	4,000.00
401-534-50-48-06	R&M - Vehicles	2,615.56	11,654.22	3,000.00	6,960.13	3,000.00	232%	2,000.00	5,000.00
401-534-50-48-05	Underground Pollution Removal	980.00	360.00	500.00	1,128.00	500.00	226%	500.00	1,000.00
401-534-50-48-04	R&M - Equipment	16,568.61	9,551.76	20,000.00	5,400.26	15,000.00	36%	0.00	15,000.00
401-534-50-48-03	R&M - Building	2,176.17	5,436.38	1,500.00	13,450.61	1,500.00	897%	3,500.00	5,000.00
401-534-50-48-02	R&M - Water	31,080.71	58,835.21	35,000.00	42,223.76	35,000.00	121%	15,000.00	50,000.00
401-534-50-48-01	Equip - Meter Purchases	11,559.40	24,622.39	25,000.00	24,590.53	30,000.00	82%	0.00	30,000.00
401-534-50-47-12	Safety Equipment	166.29	383.97	4,000.00	-	4,000.00	0%	0.00	0.00
401-534-50-47-11	Electricity - Well #4 and Pump Station	26,354.75	32,323.17	31,000.00	23,368.63	35,000.00	67%	0.00	35,000.00
401-534-50-47-09	Gasoline - City Shop Service-Train St	498.55	-	900.00	-	900.00	0%	0.00	900.00
401-534-50-47-08	Electricity - Well #3	13,868.90	11,247.19	15,000.00	11,848.14	15,000.00	79%	0.00	15,000.00

Appendix G: 2022 Expenses

BARS	Description	2020		2021		2022		2023	
		Actual	Budget	Actual	Budget	YTD (as of 9.30.22)	Budget	Adj Amt	Budget
401-534-50-47-07	Electricity - Harman Springs	-	500.00	-	-	-	500.00	-500.00	0.00
401-534-50-47-06	Supplies - Chlorinator (Wingate)	-	1,300.00	-	627.48	1,300.00	48%	-1,300.00	0.00
401-534-50-47-05	Electricity - Wingate Pump	2,199.26	4,000.00	7,350.04	10,738.92	4,000.00	268%	1,000.00	5,000.00
401-534-50-47-04	Electricity - Well #2	759.91	700.00	817.69	612.94	700.00	88%	0.00	700.00
401-534-50-47-03	Electricity - Well #1	11,441.54	15,000.00	5,420.04	2,354.45	10,000.00	24%	1,000.00	11,000.00
401-534-50-47-02	Electricity - Chlorinator	2,293.03	1,500.00	2,267.82	1,600.79	1,500.00	107%	500.00	2,000.00
401-534-50-47-01	Electricity - City Shop	4,505.96	8,000.00	7,283.20	3,118.36	8,000.00	39%	0.00	8,000.00
401-534-50-40-01	Dues - State Forest Protection	-	100.00	-	-	100.00	0%	0.00	100.00
401-534-50-35-00	Supplies - Small Tools	2,392.12	3,000.00	2,872.66	953.44	3,000.00	32%	2,000.00	5,000.00
401-534-20-41-17	SCADA Alarm contract	2,806.11	-	-	-	-	0%	0.00	0.00
401-534-20-40-03	Tax - Fire Benefit Charge	-	329.45	-	329.45	-	0%	350.00	350.00
401-534-20-40-02	Tax - Pierce Conservation District	-	23.50	-	23.50	-	0%	100.00	100.00
401-534-20-40-01	Tax - Pierce Conservation District	-	45.16	-	45.16	-	0%	0.00	0.00
401-534-20-40-00	Tax - Surface Water	-	303.79	-	303.79	-	0%	300.00	300.00
401-534-10-44-00	Advertising - Water	-	500.00	-	500.00	-	17%	0.00	300.00
401-534-10-42-04	City Hall Repairs & Maintenance	-	-	-	722.78	-	0%	660.00	660.00
401-534-10-42-03	Copier - Maintenance	-	1,703.73	-	856.47	-	0%	0.00	0.00
401-534-10-42-02	Comm-Intertel Lease - Water	-	-	-	-	-	0%	0.00	0.00
401-534-10-42-01	Phone & Internet	11,767.51	7,000.00	21,806.56	9,558.37	12,000.00	80%	0.00	12,000.00
401-534-10-42-00	Postage - Water	6,425.24	7,200.00	6,685.17	4,380.89	7,200.00	61%	-7,100.00	100.00
401-534-10-41-44	Eng - SCADA	-	-	-	2,562.50	-	0%	2,500.00	2,500.00
401-534-10-41-43	Contract - Janitorial - Water	-	-	2,381.02	2,752.28	1,560.00	176%	2,500.00	2,500.00
401-534-10-41-42	Digitizing Records	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-41	Emergency Management Planning	-	3,000.00	-	-	1,000.00	0%	0.00	1,000.00
401-534-10-41-40	Rate Study	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-39	Engineering - 178th Ave E Waterline	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-38	Facility Planning Expenses	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-37	GIS Consulting	1,306.39	5,000.00	2,043.26	973.11	5,000.00	19%	-4,000.00	1,000.00
401-534-10-41-36	Asset Management	4,645.74	3,400.00	11,353.81	5,147.27	3,400.00	151%	1,800.00	5,200.00
401-534-10-41-35	Staffing Consultant	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-34	IT - Website Maintenance/Hosting	1,377.38	600.00	1,427.77	-	600.00	0%	20.00	620.00
401-534-10-41-19	Eng - Telemetry O & M	8,799.10	20,000.00	8,850.35	264.52	20,000.00	1%	-15,000.00	5,000.00
401-534-10-41-16	Eng - Water System Plan Update	4,988.75	5,000.00	-	-	5,000.00	0%	-5,000.00	0.00
401-534-10-41-14	Eng - City Standards Update	-	2,000.00	-	-	-	0%	0.00	0.00
401-534-10-41-13	Eng - City Utility Mapping	-	4,000.00	-	-	4,000.00	0%	0.00	4,000.00
401-534-10-41-07	Professional Services	-	339.70	-	-	-	0%	-9,000.00	1,000.00
401-534-10-41-06	Services - Office & Operating	-	1,000.00	-	4.67	1,000.00	0%	-700.00	300.00
401-534-10-41-05	IT - Computer Maintenance	8,438.52	10,000.00	7,625.00	6,731.41	10,000.00	67%	-2,700.00	7,300.00
401-534-10-41-04	Legal - Attorney Legal Services	266.37	5,000.00	617.75	-	5,000.00	0%	-4,000.00	1,000.00
401-534-10-41-03	Service - Lab Testing	7,193.37	9,500.00	8,467.47	6,434.57	9,500.00	68%	2,500.00	12,000.00
401-534-10-41-02	State Audit (\$37,000)	33.60	2,800.00	3,592.21	-	3,800.00	0%	1,600.00	5,400.00
401-534-10-41-01	Eng - Engineering On Call	13,352.50	25,000.00	38,501.01	20,682.50	25,000.00	83%	0.00	25,000.00
401-534-10-40-05	Tax - Noxious Weeds - Property	-	-	17.65	39.60	-	0%	100.00	100.00
401-534-10-40-02	Tax - Excise Tax on GFC's	148.37	5,000.00	3,556.87	396.70	5,000.00	8%	0.00	5,000.00
401-534-10-40-01	Water Facilities Architectural Services	3,114.98	-	-	-	-	0%	0.00	0.00
401-534-10-40-00	Tax - Excise Tax	96,403.63	65,000.00	106,423.59	74,904.85	65,000.00	115%	15,000.00	80,000.00
401-534-10-31-10	Digital First Aid Stations	-	-	-	-	-	0%	0.00	0.00
401-534-10-31-09	Hazard Mitigation Equipment	-	3,100.00	-	-	-	0%	0.00	0.00
401-534-10-31-08	Communications Plan	-	500.00	-	-	-	0%	0.00	0.00
401-534-10-31-06	Backflow Assembly Program	-	-	-	-	-	0%	0.00	0.00
401-534-10-31-05	Supplies - Potassium Permanganate	-	500.00	-	-	500.00	0%	0.00	500.00
401-534-10-31-04	Supplies - Operating - Safety Clothing/Equip	1,385.66	2,000.00	2,823.50	1,968.79	2,000.00	98%	6,000.00	8,000.00
401-534-10-31-02	Benefits - Clothing - Water	-	85.13	-	52.92	-	0%	0.00	0.00
401-534-10-31-01	Supplies Chlorine - Water	16,557.30	13,000.00	15,273.29	17,570.41	13,000.00	135%	15,000.00	28,000.00
401-534-10-31-00	Supplies - Office	16,560.03	10,000.00	17,956.60	15,311.52	10,000.00	153%	15,000.00	25,000.00
401-534-00-46-00	Insurance/Bonds AWC	46,483.08	46,584.89	40,273.57	46,763.16	46,911.06	87%	18,000.00	64,911.06
Total		430,964.10	488,984.89	561,280.71	395,892.36	505,821.06	78%	83,377.05	582,138.11

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2022 Adj Amt	2023 Budget
Capital									
New Request 401	Mini Excavator				-	-	0%	23,750.00	23,750.00
New Request 401	Fork Lift				-	-	0%	13,500.00	13,500.00
New Request 401	Ford F-15 Pickup Truck				-	-	0%	13,860.00	13,860.00
401-594-34-64-75	Water Station				8,223.87	-	0%	0.00	0.00
401-594-34-64-74	Crane and Light Bars				919.54	2,800.00	33%	0.00	2,800.00
401-594-34-64-67	Message Board				-	-	0%	0.00	0.00
401-594-34-64-61	Vehicle Purchase				5,240.00	6,000.00	0%	0.00	0.00
401-594-34-64-59	Scada Software Renewal	2,925.35	2,475.00	2,400.00	330.00	-	0%	0.00	0.00
401-594-34-64-48	Laptop Computer	3,048.73	3,357.53	1,500.00	-	1,500.00	0%	0.00	1,500.00
401-594-34-64-48	Electronic Reader Board		16.79	6,250.00	-	-	0%	0.00	0.00
401-594-34-64-01	Equip - Traffic Devices	3,070.68	-	1,000.00	124.78	1,000.00	12%	0.00	1,000.00
401-594-34-64-00	Well 1 Cleaning & Liner				-	64,400.00	0%	35,600.00	100,000.00
401-594-34-63-66	Onsite Chlorination System				-	65,000.00	0%	155,000.00	220,000.00
401-594-34-63-64	Dump Truck				-	43,750.00	0%	0.00	43,750.00
401-594-34-63-61	Code Enforcement Vehicle	5,040.51	-	-	-	-	0%	0.00	0.00
401-594-34-63-59	Mower		1,970.39	-	527.78	-	0%	0.00	0.00
401-594-34-63-58	Knuckle Boom				-	6,500.00	0%	0.00	6,500.00
401-594-34-63-55	Harman Reservoir Demo		38,769.29	60,000.00	686.26	-	0%	0.00	0.00
401-594-34-63-49	Capout - Phase I Orville Road Const Mngmnt				440.00	-	0%	0.00	0.00
401-594-34-63-30	Capout - WSDOT Water Line Replacement	3,000.00	-	60,000.00	-	120,000.00	0%	0.00	120,000.00
401-594-34-63-29	Water Main Replacements				-	20,000.00	0%	80,000.00	100,000.00
401-594-34-63-13	Central Metering Technology				-	35,000.00	0%	35,000.00	70,000.00
401-594-34-63-09	Capout - Wtr Meter Upgrades/repl	44,618.68	44,933.01	45,000.00	44,692.09	45,000.00	99%	15,000.00	60,000.00
401-594-34-63-08	Well 1 VFD		165,651.81	200,000.00	17,665.40	-	0%	0.00	0.00
401-594-34-42-03	Phone Lease	700.22	1,643.87	1,500.00	1,246.58	-	83%	0.00	1,500.00
401-594-34-41-01	Eng - Well #1 Rehab	820.01	26,003.75	15,000.00	19,390.66	15,000.00	129%	0.00	15,000.00
Total		63,224.18	293,256.91	604,025.00	94,246.96	423,450.00	22%	371,710.00	793,160.00
Debt Service & Transfers									
401-591-34-78-01	DWSRF Harman/Wingate (P)	30,655.24	30,655.23	30,972.35	-	-	0%	0.00	0.00
401-591-34-78-02	DWSRF North Reservoir (P)	163,821.81	163,821.81	162,955.78	-	164,000.00	0%	0.00	164,000.00
401-592-34-83-01	DWSRF - Harman Wingate (I)	1,532.76	766.38	3,097.23	-	-	0%	0.00	0.00
401-592-34-83-02	DWSRF - North Reservoir (I)	24,573.27	22,115.94	29,332.03	-	20,000.00	0%	0.00	20,000.00
401-597-34-00-01	Transfer to LOCAL Vehicle Purchase	18,130.62	18,109.58	18,109.58	-	-	0%	0.00	0.00
401-597-34-00-02	Water 2017 Backhoe Purchase	7,217.43	7,209.04	7,209.05	-	-	0%	0.00	0.00
Total		245,931.13	242,677.98	251,676.02	-	184,000.00	0%	-	184,000.00
Total Water		1,370,198.16	1,838,667.69	2,072,792.63	1,012,256.03	2,012,267.35	50%	1,424,607.29	2,548,318.35

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	%	2023 Adj_Amt	2023 Budget
Water Resource Recovery (WRR) Fund									
Salary & Benefits									
408-535-50-10-11	Salary - WRR	256,296.53	273,967.25	355,192.22	196,589.45	446,306.27	44%	500,774.84	500,774.84
408-535-70-10-11	Salary - Admin WRR	172,183.52	200,672.16	126,455.31	159,000.49	115,964.21	137%	173,441.16	173,441.16
408-535-50-10-04	Overtime - WRR - PW	13,668.53	16,411.49	15,000.00	13,021.32	15,000.00	87%	0.00	15,000.00
408-535-70-10-06	Overtime - WRR Admin	1,200.18	584.28	2,000.00	500.99	2,000.00	25%	0.00	2,000.00
408-535-10-20-01	Benefits - Labor & Industries	6,853.42	5,750.85	8,699.01	5,208.86	13,418.92	39%	16,244.36	16,244.36
408-535-10-20-02	Benefits-Medical & Ltd	49,162.49	59,542.68	72,817.18	39,370.20	123,496.80	32%	95,781.89	95,781.89
408-535-10-20-03	Benefits - Dental & Vision	6,924.82	6,070.60	8,407.74	3,969.36	9,807.36	40%	9,550.33	9,550.33
408-535-10-20-04	Benefits - OASI	20,617.55	22,214.35	27,767.56	19,085.53	33,859.03	47%	38,833.32	38,833.32
408-535-10-20-05	Benefits - Retirement	34,398.13	29,950.44	45,259.10	16,738.22	55,395.59	36%	63,517.09	63,517.09
408-535-70-20-01	Admin Benefits - Labor & Industries	503.35	527.95	298.44	461.62	457.25	101%	1,619.32	1,619.32
408-535-70-20-02	Admin Benefits-Medical & Ltd	18,974.86	20,436.54	10,633.13	17,521.71	16,083.63	109%	24,667.51	24,667.51
408-535-70-20-03	Admin Benefits - Dental & Vision	3,426.06	4,069.32	2,259.26	2,747.52	1,826.14	150%	2,464.26	2,464.26
408-535-70-20-04	Admin Benefits - OASI	13,209.43	15,367.10	8,643.69	12,220.58	11,138.94	110%	13,629.39	13,629.39
408-535-70-20-05	Admin Benefits - Retirement	20,470.55	21,773.16	13,924.07	13,637.52	17,540.13	78%	22,079.76	22,079.76
	Total	617,889.42	677,338.17	697,356.71	500,073.37	862,324.27	58%	962,603.22	979,603.22
O&M									
New Request 408	Accounting & Billing Program Implementation						0%	9,917.05	9,917.05
408-535-90-49-00	Training - seminars/workshops	1,450.00	2,821.46	3,500.00	2,665.57	3,500.00	76%	500.00	4,000.00
408-535-90-41-00	Benefits - Physicals/shots	-	-	400.00	-	400.00	0%	-400.00	0.00
408-535-90-40-03	Lien File or Release to PC		40.00		240.00	100.00	240%	0.00	100.00
408-535-90-40-02	Bank Fees	2,142.05	1,932.88	4,200.00	1,655.71	2,000.00	83%	0.00	2,000.00
408-535-90-40-01	Internet Payment Expense	12,321.55	18,022.86	3,500.00	15,566.23	14,000.00	111%	4,000.00	18,000.00
408-535-80-43-00	Reimb - Mileage - WRR	-	-	200.00	31.33	200.00	16%	-100.00	100.00
408-535-80-32-01	Deisel - WRR	1,035.20	596.21	3,000.00	651.62	3,000.00	22%	0.00	3,000.00
408-535-80-32-00	Gasoline - WRR	5,191.18	6,784.08	6,000.00	4,689.06	6,000.00	78%	1,500.00	7,500.00
408-535-60-48-04	Maintenance - Sanican	9,968.53	15,771.30	8,000.00	10,908.06	8,000.00	136%	7,000.00	15,000.00
408-535-60-47-01	IT - Grease Program Software	270.58	1,763.92	175.00	1,044.39	175.00	597%	825.00	1,000.00
408-535-60-47-00	Contract - Garbage Disposal	9,653.73	9,623.75	7,500.00	8,441.43	7,500.00	113%	2,500.00	10,000.00
408-535-60-41-00	Service - One Call	439.39	1,035.87	500.00	558.37	500.00	112%	700.00	1,200.00
408-535-50-49-15	Cert - DOE Operators	608.00	396.12	1,000.00	40.00	1,000.00	4%	0.00	1,000.00
408-535-50-48-05	R&M Vehicles	1,919.83	2,752.09	3,000.00	1,509.64	3,000.00	50%	0.00	3,000.00
408-535-50-48-07	R&M - Generator	23,039.98	12,549.37	7,000.00	1,751.53	10,000.00	18%	2,000.00	12,000.00
408-535-50-48-06	R&M - Underground Pollution Removal	2,417.02	360.00	500.00	2,067.88	-	0%	0.00	0.00
408-535-50-48-05	R&M - S.T.E.P. Tanks	663.95	-	3,000.00	648.95	3,000.00	22%	32,000.00	35,000.00
408-535-50-48-04	R&M - Equipment	19,354.28	43,830.77	20,000.00	7,869.47	20,000.00	39%	20,000.00	40,000.00
408-535-50-48-03	R&M - Building	5,391.61	13,841.62	3,000.00	10,809.24	3,000.00	360%	12,000.00	15,000.00
408-535-50-48-02	R&M - WRR	19,348.26	118,895.53	55,000.00	96,221.80	55,000.00	175%	20,000.00	75,000.00
408-535-50-47-19	Electricity - City Hall						0%	3,270.00	3,270.00
408-535-50-47-18	Service - Waste Removal	137.28	613.06	2,500.00	268.83	2,500.00	11%	0.00	2,500.00
408-535-50-47-17	Fees - State Forest Protection	35.80	-	100.00	-	100.00	0%	-100.00	0.00
408-535-50-47-16	Service - WRR System Clean (Vac Truck)	-	-	5,000.00	-	20,000.00	0%	0.00	20,000.00
408-535-50-47-14	Fee - Hazardous Waste Education	55.00	56.00	200.00	60.00	200.00	30%	0.00	200.00
408-535-50-47-13	Permits - DOE - Air Quality	-	-	100.00	-	100.00	0%	0.00	100.00
408-535-50-47-12	Permits - DOE - Bio-Solids	-	2,078.88	6,000.00	2,281.71	6,000.00	38%	0.00	6,000.00
408-535-50-47-11	Fees - DOE Lab Accred	600.00	600.00	700.00	600.00	700.00	86%	50.00	750.00
408-535-50-47-10	Permits - DOE - NPDES	7,037.28	7,337.52	9,000.00	7,642.08	9,000.00	85%	0.00	9,000.00
408-535-50-47-09	Service - Fire Extinguisher	-	-	400.00	-	400.00	0%	0.00	400.00
408-535-50-47-08	Gasoline - City Shop Service-Train St	498.55	-	600.00	-	600.00	0%	-600.00	0.00
408-535-50-47-07	Electricity - 1410 Hansberry Ave NE	2,433.65	2,428.76	2,400.00	2,013.69	2,400.00	84%	2,400.00	4,800.00
408-535-50-47-06	Electricity - Rainier Meadows	423.91	33,231.45	400.00	321.87	400.00	80%	26,600.00	27,000.00
408-535-50-47-05	Electricity - Village Green	4,870.93	5,375.04	4,300.00	4,709.65	4,300.00	110%	6,000.00	10,300.00
408-535-50-47-04	Electricity - W.W.T.P.	92,181.06	81,207.85	95,000.00	96,173.06	95,000.00	101%	0.00	95,000.00
408-535-50-47-03	Electricity - High Cedars Lift Station	1,362.50	1,491.89	1,500.00	1,483.98	1,500.00	79%	0.00	1,500.00
408-535-50-47-02	Electricity - Lift Station #1	1,373.70	1,778.40	1,800.00	1,326.56	1,800.00	74%	0.00	1,800.00

Appendix G: 2022 Expenses

BARS	Description	2020	2021	2022	2022	2021	2022	2023	2023
		Actual	Actual	Budget	YTD (as of 9.30.22)	Budget	Budget	Adj Amt	Budget
408-535-50-47-01	Electricity - City Shop	5,507.45	5,859.04	2,500.00	5,662.98	5,000.00	5,000.00	1,000.00	6,000.00
408-535-50-35-01	Safety Equipment	113.55	219.97	5,500.00	-	2,000.00	2,000.00	0.00	2,000.00
408-535-50-35-00	Supplies - Small Tools	1,049.98	1,847.13	2,500.00	1,691.26	2,500.00	2,500.00	2,500.00	5,000.00
408-535-20-40-03	Tax - Fire Benefit Charge				922.98			1,000.00	1,000.00
408-535-20-40-01	Tax - Pierce Conservation District				9.65			15.00	15.00
408-535-20-40-00	Tax - Noxious Weeds - Property		7.53	1,000.00	17.18	20.00	20.00	0.00	20.00
408-535-10-44-00	Advertising - WRR		55.96	1,000.00	50.00	1,000.00	1,000.00	-500.00	500.00
408-535-10-42-04	City Hall Repairs & Maintenance				835.28			660.00	660.00
408-535-10-42-03	Copier Maintenance		712.44		342.58			500.00	500.00
408-535-10-42-01	Phone & Internet	14,688.97	30,245.90	12,000.00	11,775.31	18,000.00	18,000.00	0.00	18,000.00
408-535-10-42-00	Postage - WRR	6,853.69	6,598.96	6,500.00	4,167.71	6,500.00	6,500.00	-6,400.00	100.00
408-535-10-42-05	Accounting Software License							5,260.56	5,260.56
408-535-10-41-46	Misc Refunds By Check		406.06					0.00	0.00
408-535-10-41-45	Utility Billing							10,433.00	10,433.00
408-535-10-41-44	Contact - Janitorial - WRR		2,406.63		2,505.50	1,820.00	1,820.00	1,180.00	3,000.00
408-535-10-41-42	Emergency Management Planning							0.00	1,000.00
408-535-10-41-39	GIS Consulting	9,503.87	10,240.75	5,000.00	973.12	5,000.00	5,000.00	-4,000.00	1,000.00
408-535-10-41-38	Asset Management	4,645.74	11,353.82	3,400.00	5,147.27	3,400.00	3,400.00	1,800.00	5,200.00
408-535-10-41-36	IT - Website Maintenance/Hosting	1,681.21	1,543.07	1,100.00		1,100.00	1,100.00	-520.00	580.00
408-535-10-41-25	Eng - Scada Oper Optimization				2,357.50			0.00	0.00
408-535-10-41-21	Eng - Telemetry O & M	7,559.40	232.50	10,000.00		10,000.00	10,000.00	0.00	10,000.00
408-535-10-41-18	Eng - City Utility Mapping			4,000.00		4,000.00	4,000.00	0.00	4,000.00
408-535-10-41-16	Landscaping Services		393.65		441.71	750.00	750.00	-65.00	685.00
408-535-10-41-15	Professional Services		339.70	1,000.00		1,000.00	1,000.00	1,000.00	2,000.00
408-535-10-41-14	Services - Office & Operating	2,598.09	1,950.71	2,000.00	1,141.41	1,000.00	1,000.00	-700.00	300.00
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	1,994.73	1,885.00	2,000.00		2,000.00	2,000.00	0.00	2,000.00
408-535-10-41-07	Service - Security Monitoring	1,032.00	1,425.66	800.00	970.92	800.00	800.00	700.00	1,500.00
408-535-10-41-06	SCADA Alarm contract		2,806.11	4,000.00		3,000.00	3,000.00	0.00	3,000.00
408-535-10-41-05	IT - Computer Maintenance	8,692.48	7,624.99	10,500.00	8,115.32	10,500.00	10,500.00	-3,200.00	7,300.00
408-535-10-41-04	Legal - Attorney Services	265.19	678.53	4,000.00	272.21	2,000.00	2,000.00	0.00	2,000.00
408-535-10-41-03	Service - Lab Testing	5,420.00	2,772.00	7,000.00	7,534.26	7,000.00	7,000.00	3,000.00	10,000.00
408-535-10-41-02	Slate Audit (\$37,000)	39.90	4,265.75	3,300.00		4,500.00	4,500.00	6,400.00	10,900.00
408-535-10-41-01	Eng - On Call Services	5,717.50	11,866.25	35,000.00	3,290.69	35,000.00	35,000.00	-5,000.00	30,000.00
408-535-10-40-03	Tax - Excise Tax on GFC's	1,899.65	7,500.06	4,000.00	980.47	4,000.00	4,000.00	0.00	4,000.00
408-535-10-40-02	Tax - Excise Tax	83,912.64	95,710.14	80,000.00	76,126.20	80,000.00	80,000.00	0.00	80,000.00
408-535-10-40-01	WRR Facilities Architectural Services	3,114.97	85.00					0.00	0.00
408-535-10-31-06	Supplies - Park Bathrooms			3,000.00	2,375.28	3,000.00	3,000.00	0.00	3,000.00
408-535-10-31-05	Safety Clothing & Equip	3,075.81	2,136.27	4,000.00	2,002.30	4,000.00	4,000.00	2,000.00	6,000.00
408-535-10-31-04	Supplies - Chemical Purchases	2,603.79	12,888.97	3,000.00	13,225.68	4,000.00	4,000.00	4,000.00	8,000.00
408-535-10-31-03	Supplies - Clothing - Protective Services	10,634.19	12,529.77	7,000.00	8,792.57	7,000.00	7,000.00	3,000.00	10,000.00
408-535-10-31-01	Supplies - Chlorine - WRR	8,438.96	2,695.01	2,500.00	68.31	2,500.00	2,500.00	-1,000.00	1,500.00
408-535-10-31-00	Operation & Maint. Supplies	33,037.10	32,054.68	35,000.00	26,320.49	35,000.00	35,000.00	0.00	35,000.00
408-535-00-46-00	Insurance/Bonds AWC	68,238.78	59,367.86	68,671.47	40,763.16	69,152.28	69,152.28	5,000.00	74,152.28
	Total	518,575.48	720,022.25	600,871.47	512,831.01	622,897.28	622,897.28	178,145.61	801,042.89
	Capital								
New Request 408	Mini Excavator							23,750.00	23,750.00
New Request 408	Fork Lift							13,500.00	13,500.00
New Request 408	Ford F-15 Pickup Truck							11,880.00	11,880.00
408-594-35-64-78	Dump Truck						12,500.00	0.00	12,500.00
408-594-35-64-77	Crane and Light Bars				102.17	1,600.00	1,600.00	0.00	1,600.00
408-594-35-64-73	Message Board Replacement		4,247.25	4,750.00				0.00	0.00
408-594-35-64-58	Vehicle - Pickup		3,610.98	3,650.00				0.00	0.00
408-594-35-64-55	Phone Lease	787.11	1,917.89	1,650.00	1,454.39	1,650.00	1,650.00	-150.00	1,500.00
408-594-35-64-54	Scada Software Renewal	2,925.35	247.50	2,400.00	330.00			0.00	0.00
408-594-35-64-30	IT - Computer Replacement - lap top	5,069.54	3,664.24	1,500.00		1,500.00	1,500.00	0.00	1,500.00
408-594-35-64-01	Equip - Traffic Devices	1,896.62		1,000.00	124.78	1,000.00	1,000.00	0.00	1,000.00

Appendix G: 2022 Expenses

BARS	Description	2020	2021	2022	2022	2022	2023	2023	
		Actual	Actual	Budget	YTD (as of 9.30.22)	Budget	%	Adj Amt	Budget
408-594-35-63-44	Knuckle Boom				-			10,920.00	10,920.00
408-594-35-63-43	Code Enforcement Vehicle	5,040.51					0%	0.00	0.00
408-594-35-63-41	TV Camera		22,257.43	34,400.00	4,838.47		0%	0.00	0.00
408-594-35-63-40	Mower		15,400.00	15,400.00	527.79		0%	0.00	0.00
408-594-35-63-37	Eng - Lift Station Upgrade - Construction Mgr	53,021.81	75,043.74	200,000.00			0%	0.00	0.00
408-594-35-63-36	City Wide WiFi			4,500.00			0%	-4,500.00	0.00
408-594-35-63-34	Capout - Rainier Meadows Lift Station Upgrad			500,000.00	577.00		0%	0.00	0.00
408-594-35-63-33	Capout Puyallup & Rainier Lift Station Upgrad	6,095.00	349,051.13	900,000.00	1,158,608.72	1,287,000.00	90%	-1,287,000.00	0.00
408-594-35-63-16	Capout - I & I Projects	10,443.45		200,000.00			0%	0.00	200,000.00
408-594-35-63-12	Solids Handling Construction Management					1,000,000.00	0%	500,000.00	1,500,000.00
408-594-35-63-11	Class A Solids Handling Construction					10,000,000.00	0%	5,000,000.00	15,000,000.00
408-594-35-63-06	Electronic Reader Board		15.67	6,250.00			0%	0.00	0.00
408-594-35-41-16	Eng - Rainier Meadows Lift Station Upgrade	450.00					0%	0.00	0.00
408-594-35-63-44	Eng - I&I Design			5,000.00		10,000.00	0%	0.00	10,000.00
408-594-35-41-12	Eng - Class A Solids Handling Design	7,971.25	128,146.56	900,000.00	381,800.33	800,000.00	48%	-500,000.00	300,000.00
	Total	93,700.64	603,602.39	12,826,000.00	1,548,363.65	13,319,750.00	12%	3,768,400.00	17,088,150.00
	Debt Service & Transfers								
408-592-35-99-00	Misc Debt Service Cost			500.00			0%	0.00	0.00
408-597-35-00-03	WRR 2017 Backhoe Purchase	6,014.53	6,007.54	6,007.55			0%	0.00	0.00
408-597-35-00-02	Transfer to LOCAL Vehicle Purchase	18,832.45	18,810.62	18,810.61			0%	0.00	0.00
	Total	24,846.98	24,818.16	25,318.16			0%		
	Total Water Resource Recovery (WRR)	1,255,012.52	2,025,780.97	14,149,546.34	2,561,268.03	14,804,971.55	17%	4,909,148.83	18,868,796.11

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
Stormwater Fund									
Salary & Benefits									
410-531-35-10-11	Salary - Storm Water	114,809.24	108,808.85	240,031.86	75,421.57	297,534.77	25%	240,800.84	240,800.84
410-531-35-10-12	Salary - Admin Storm	175,640.59	189,066.20	107,355.94	144,264.39	135,236.15	107%	170,237.16	170,237.16
410-531-37-10-05	Overtime - Stormwater Admin	834.23	529.20	1,000.00	487.97	1,000.00	49%	0.00	1,000.00
410-531-31-10-05	Overtime - Stormwater PW	1,098.97	2,047.33	4,500.00	1,344.19	4,500.00	30%	0.00	4,500.00
410-531-31-20-01	Benefits - Labor & Industries	3,238.15	2,551.69	5,836.53	2,367.79	10,029.69	24%	7,592.14	7,592.14
410-531-31-20-02	Benefits - Medical & Ltd	35,835.81	37,497.95	68,577.60	21,382.60	99,531.81	21%	49,066.42	49,066.42
410-531-31-20-03	Benefits - Dental & Vision	2,527.17	2,795.94	5,876.61	2,011.95	7,188.08	28%	5,753.74	5,753.74
410-531-31-20-04	Benefits - OASI	8,866.60	8,478.21	18,859.68	5,884.77	27,288.79	22%	18,446.67	18,446.67
410-531-31-20-05	Benefits - Retirement	35,569.65	32,784.50	31,132.13	20,184.44	36,909.26	55%	29,798.46	29,798.46
410-531-31-20-06	Admin Benefits - Labor & Industries	1,581.30	831.37	298.44	510.86	457.25	112%	1,619.32	1,619.32
410-531-31-20-07	Admin Benefits - Medical & Ltd	18,571.25	20,076.30	10,633.13	17,419.53	16,083.63	108%	24,667.51	24,667.51
410-531-31-20-08	Admin Benefits - Dental & Vision	3,411.42	3,749.12	1,889.22	2,588.50	2,426.81	107%	2,546.29	2,546.29
410-531-31-20-09	Admin Benefits - OASI	13,427.84	14,456.53	8,643.69	11,084.23	11,138.94	100%	13,629.39	13,629.39
410-531-31-20-10	Admin Benefits - Retirement	-	-	13,924.07	-	17,540.13	0%	22,079.76	22,079.76
Total		415,412.22	423,673.19	518,568.90	304,952.79	666,865.30	46%	566,237.69	591,737.69
O&M									
Accounting & Billing Program Implementation									
New Request 410	Accounting & Billing Program Implementation								
410-531-90-40-02	Bank Fees	2,098.68	1,909.22	4,200.00	1,603.53	2,000.00	80%	9,917.05	9,917.05
410-531-90-40-00	Internet Payment Expense	12,321.52	18,022.85	3,400.00	15,566.24	9,000.00	173%	6,000.00	2,000.00
410-531-39-41-39	NPDES - Stormwater Monitoring	3,372.70	8,848.85	5,000.00	3,664.00	5,000.00	73%	0.00	5,000.00
410-531-39-41-04	Legal - Services - Attorney	260.92	398.79	4,000.00	5,131.14	-	0%	2,000.00	2,000.00
410-531-39-41-03	Advertising - Stormwater	-	-	200.00	50.00	200.00	25%	0.00	200.00
410-531-39-41-02	One-Call Service	-	-	200.00	-	200.00	0%	0.00	200.00
410-531-39-41-01	Eng. - Services On Call	11,626.25	37,513.75	25,000.00	10,188.00	25,000.00	41%	-20,000.00	5,000.00
410-531-38-48-13	Accounting Software License						0%	4,822.18	4,822.18
410-531-38-48-12	Utility Billing						0%	10,433.00	10,433.00
410-531-38-48-11	CRS Software		2,400.00			2,400.00	0%	0.00	2,400.00
410-531-38-48-08	Landscaping Services		1,358.16		988.97	1,500.00	66%	1,750.00	3,250.00
410-531-38-48-05	Service - Waste Removal	751.48	5,173.84	2,000.00	1,054.49	2,000.00	53%	3,000.00	5,000.00
410-531-38-48-04	Service - Stormwater Waste-Material Test	1,724.00	1,260.00	1,200.00	-	1,200.00	0%	0.00	1,200.00
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	7,036.71	6,925.26	6,500.00	4,821.06	6,500.00	71%	1,000.00	7,500.00
410-531-38-48-02	R&M - Storm (Vactor & Jet)	1,555.00	26,591.39	5,000.00	36,296.96	15,000.00	242%	13,000.00	28,000.00
410-531-38-48-01	R&M - Equipment	15,916.21	14,440.37	7,500.00	9,818.72	7,500.00	131%	-2,500.00	5,000.00
410-531-38-48-00	R&M - System	13,588.40	10,527.72	6,000.00	12,021.65	6,000.00	200%	9,000.00	15,000.00
410-531-38-47-04	Electricity - City Hall						0%	2,975.00	2,975.00
410-531-38-42-02	City Hall Repairs & Maintenance				719.55	-	0%	600.00	600.00
410-531-38-42-01	Phone & Internet	1,657.26	7,655.81	400.00	3,302.75	6,000.00	55%	1,500.00	7,500.00
410-531-38-42-00	Postage - Stormwater	6,308.70	6,596.51	5,800.00	4,127.99	5,800.00	71%	-5,700.00	100.00
410-531-38-41-10	R&M Vehicles						0%	3,000.00	3,000.00
410-531-38-41-08	GIS Consulting	1,306.37	2,046.75	5,000.00	973.11	5,000.00	19%	-4,000.00	1,000.00
410-531-38-41-07	Asset Management	4,645.74	11,353.85	3,400.00	5,147.27	3,400.00	151%	1,800.00	5,200.00
410-531-38-41-05	IT - Website Maintenance/Hosting	1,219.21	1,291.08	500.00	-	600.00	0%	-20.00	580.00
410-531-38-41-04	IT - Computer Maintenance	6,507.73	5,961.04	6,300.00	3,838.25	6,300.00	61%	700.00	7,000.00
410-531-38-40-00	Tax - Excise Tax	226.69	4.79	100.00	-	100.00	0%	0.00	100.00
410-531-38-35-00	Supplies - Small Tools	994.78	2,228.86	3,000.00	1,414.30	2,000.00	71%	0.00	2,000.00
410-531-38-32-02	Deisel - Stormwater	3,066.75	4,207.20	2,200.00	5,654.09	2,200.00	257%	3,800.00	6,000.00
410-531-38-32-01	Gasoline - Stormwater	1,356.76	1,478.10	1,200.00	2,770.17	1,200.00	231%	800.00	2,000.00
410-531-38-31-02	Safety Equipment (Safety Clothing & Equip)	259.68	301.41	1,400.00	39.88	1,400.00	3%	200.00	1,600.00
410-531-38-31-01	Publications - Legal - Stormwater	117.27	958.41	500.00	1,272.62	500.00	255%	0.00	500.00
410-531-38-31-00	Supplies - Office & Operating	13,405.83	12,923.94	8,000.00	6,440.51	8,000.00	81%	-700.00	8,000.00
410-531-31-41-05	Services - Office & Operating		52.33		79.32	1,000.00	8%	940.00	300.00
410-531-31-41-04	Contract - Janitorial - Storm		2,340.98		2,752.29	1,500.00	176%	0.00	2,500.00
410-531-31-41-02	Emergency Management Planning			1,500.00		1,500.00	0%	0.00	1,500.00
410-531-31-40-06	Training - Stormwater	39.50		3,000.00	646.47	3,000.00	22%	0.00	3,000.00
410-531-31-40-01	Stormwater Facilities Architectural Services	1,557.50					0%	0.00	0.00

Appendix G: 2022 Expenses

BARs	Description	2020 Actual	2021 Actual	2022 Budget	YTD (as of 9.30.22)	2022 Budget	%	2020 Actual	2021 Actual	2022 Budget	Adj Amt	2023 Budget
410-531-30-40-01	Permit - Stormwater Const	-	-	1,500.00	-	1,500.00	0%	-	-	-	-1,500.00	0.00
410-531-30-40-00	Permits - Stormwater Discharge	3,607.87	3,607.87	5,000.00	2,816.84	5,000.00	56%	3,607.87	3,607.87	5,000.00	0.00	5,000.00
410-531-20-40-02	Tax - State Forest Protection	-	-	-	164.50	-	0%	-	-	-	200.00	200.00
410-531-20-40-01	Tax - Pierce Conservation District	-	-	-	151.30	-	0%	-	-	-	200.00	200.00
410-531-20-40-00	Tax - Noxious Weeds - Property	52.67	32.81	100.00	65.38	100.00	65%	52.67	32.81	100.00	0.00	100.00
410-531-10-49-01	Permit - Solid Waste Handling	-	-	1,000.00	1,316.00	1,000.00	132%	-	-	-	-1,000.00	0.00
410-531-10-42-03	Copier Maintenance	-	547.31	-	256.97	-	0%	-	547.31	-	600.00	600.00
410-531-10-41-02	Professional Services	-	7,299.70	1,500.00	-	1,000.00	0%	-	7,299.70	1,500.00	0.00	2,000.00
410-531-10-41-01	Slate Audit (\$37,000)	16.80	1,796.11	1,800.00	-	1,800.00	0%	16.80	1,796.11	1,800.00	6,800.00	8,600.00
410-531-00-46-00	Insurance/Bonds AWC	11,524.18	9,688.33	11,206.60	36,233.92	11,285.06	321%	11,524.18	9,688.33	11,206.60	13,200.00	24,485.06
	Total	128,123.16	219,596.24	182,256.60	181,188.24	184,745.06	117%	128,123.16	219,596.24	182,256.60	63,817.23	218,562.29
	Capital											
New Request 410	Mini Excavator	-	-	-	-	-	0%	-	-	-	28,500.00	28,500.00
New Request 410	Fork Lift	-	-	-	-	-	0%	-	-	-	13,500.00	13,500.00
New Request 410	Ford F-15 Pickup Truck	-	-	-	-	-	0%	-	-	-	11,880.00	11,880.00
410-594-31-67-18	Dump Truck	-	-	-	-	43,750.00	0%	-	-	43,750.00	0.00	43,750.00
410-594-31-67-17	Knuckle Boom	-	-	-	-	27,300.00	0%	-	-	27,300.00	0.00	0.00
410-594-31-67-12	Vehicle - Pickup	-	48,793.70	49,275.00	-	-	0%	-	48,793.70	49,275.00	0.00	0.00
410-594-31-64-48	Grane and Light Bars	-	-	-	102.18	2,800.00	4%	-	-	2,800.00	0.00	2,800.00
410-594-31-64-46	Callistoga St W. Stormwater Construction & Management	-	-	1,200,000.00	-	827,000.00	0%	-	-	827,000.00	-827,000.00	0.00
410-594-31-64-44	Computer Station	2,938.41	204.48	1,000.00	-	1,000.00	0%	2,938.41	204.48	1,000.00	0.00	1,000.00
410-594-31-64-42	Message Board Replacement	-	4,247.25	4,750.00	-	-	0%	-	4,247.25	4,750.00	0.00	0.00
410-594-31-64-06	Capout - Traffic Devices	1,040.53	-	2,000.00	124.78	2,000.00	6%	1,040.53	-	2,000.00	0.00	2,000.00
410-594-31-63-49	Code Enforcement Vehicle	5,040.51	-	-	-	-	0%	5,040.51	-	-	0.00	0.00
410-594-31-63-47	TV Camera	-	22,257.43	8,600.00	4,838.49	-	0%	-	22,257.43	8,600.00	0.00	0.00
410-594-31-63-46	Mower	-	3,000.00	-	527.78	-	0%	-	3,000.00	-	0.00	0.00
410-594-31-63-45	Knuckle Boom	-	-	-	-	27,300.00	0%	-	-	27,300.00	-10,920.00	16,380.00
410-594-31-63-40	Kansas Outfall Replacement Construction (2023 opn rev)	4,892.82	20,109.60	35,000.00	8,770.63	827,000.00	1%	4,892.82	20,109.60	35,000.00	0.00	153,000.00
410-594-31-63-40	Kansas Outfall Construction Fund Balance	-	-	-	-	-	0%	-	-	-	0.00	1,447,000.00
410-594-31-63-26	Capout - Village Green Outfall Const (fund ba	-	-	194,000.00	30,443.75	655,000.00	5%	-	-	194,000.00	0.00	655,000.00
410-594-31-63-26	Village Green Outfall Const - FEMA grant funded	-	-	-	-	-	0%	-	-	-	135,000.00	135,000.00
410-594-31-63-24	Capout - Eng - Levee Const Mngmnt	58,724.33	-	-	-	50,000.00	0%	58,724.33	-	-	0.00	50,000.00
410-594-31-63-04	Electronic Reader Board	-	16.78	6,250.00	-	-	0%	-	16.78	6,250.00	0.00	0.00
410-594-31-41-46	City Wide WiFi	-	-	3,000.00	-	3,000.00	0%	-	-	3,000.00	-3,000.00	0.00
410-594-31-41-46	Eng - SMAP	-	-	-	41,170.61	90,000.00	46%	-	-	41,170.61	0.00	90,000.00
410-594-31-41-45	Eng - Levee Certification (Jones)	-	1,190.00	-	-	-	0%	-	1,190.00	-	0.00	0.00
410-594-31-41-43	Engineering Callistoga & Kansas St. Stormwa	47,696.03	10,375.00	100,000.00	30,003.75	40,000.00	75%	47,696.03	10,375.00	100,000.00	0.00	40,000.00
410-594-31-41-42	Phone Lease	579.59	1,643.99	1,500.00	1,246.66	1,500.00	83%	579.59	1,643.99	1,500.00	-140.00	1,360.00
410-594-31-41-38	Eng - Village Green PS Panel Upgrade	-	-	45,000.00	-	45,000.00	0%	-	-	45,000.00	0.00	45,000.00
410-594-31-41-37	Callistoga/Ken Wolfe Levee Certification Inter	170.00	78,561.33	50,000.00	5,001.97	50,000.00	10%	170.00	78,561.33	50,000.00	0.00	50,000.00
410-594-31-41-30	Wetland Mitigation change name (grant)	21,600.46	49,113.01	50,000.00	1,902.00	50,000.00	4%	21,600.46	49,113.01	50,000.00	0.00	50,000.00
410-594-31-41-20	Eng - Stormwater Management Program	-	-	1,000.00	-	5,000.00	0%	-	-	1,000.00	-1,500.00	5,000.00
410-594-31-41-03	Underground Pollution Removal	-	360.00	2,000.00	-	2,000.00	0%	-	360.00	2,000.00	-	500.00
	Total	142,682.68	239,872.57	2,156,875.00	124,132.60	2,722,350.00	5%	142,682.68	239,872.57	2,156,875.00	(680,980.00)	2,841,670.00
	Debt Service & Transfers											
410-597-31-00-01	Transfer to LOCAL Vehicle Purchase	9,608.66	9,597.51	-	-	-	0%	9,608.66	9,597.51	-	0.00	0.00
410-597-31-00-02	Storm 2017 Backhoe Purchase	3,604.72	3,604.53	-	-	-	0%	3,604.72	3,604.53	-	0.00	0.00
	Total	13,217.38	13,202.04	-	-	-	0%	13,217.38	13,202.04	-	-	-
	Total Stormwater	699,435.44	896,344.04	2,870,892.54	610,273.63	3,543,960.36	17%	699,435.44	896,344.04	2,870,892.54	(30,925.08)	3,651,969.98
	Public Works Building Fund											
412-594-59-41-02	Public Works Shop - Administrative Services	465.70	-	-	-	-	0%	465.70	-	-	0.00	0.00
412-594-59-62-01	Capout - Utility Maintenance Facility	39,408.86	12,951.84	65,000.00	-	-	0%	39,408.86	12,951.84	65,000.00	0.00	0.00

Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	YTD (as of 9.30.22)	2022 Budget	2022 Budget	%	2023 Adj Amt	2023 Budget
412-597-00-00-01	Transfer out		31,886.00					0%	0.00	0.00
	Total Public Works Building Fund	39,874.56	44,837.84	65,000.00				0%		
	Cemetery Perpetual Fund									
	Total Cemetery Perpetual Fund							0%	400.00	400.00
	Skinner Fund									
704-597-00-00-00	TO #001 - Community Programs			2,000.00		2,000.00		0%	0.00	2,000.00

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2022-1099**

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2023; ADOPTING THE CITY OF ORTING 2023 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2023; and

WHEREAS, a notice was published that the council of said City would meet on the 31st day of August 2022, and the 26th day of October at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2023 Budget. The budget for the City of Orting, Washington,

for the fiscal year 2023 covering the period from January 1, 2023 through December 31, 2023, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2023 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2023 budget. The amount listed is the estimated ending reserve amount for December 2022.

Cemetery Property Sale Reserve \$ 78,711.35

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2023 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2023 as set forth in Exhibit A.

SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2023 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

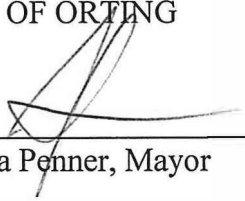
SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 30th ^{DAY} OF NOVEMBER, 2022.**

CITY OF ORTING



Joshua Penner, Mayor

ATTEST/AUTHENTICATED:


Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

CITY OF ORT G



Joshua Penner, Mayor


ATTEST/AUTHENTICATED:



Kim Agfalvi (Dec 8, 2022 09:25 PST)

Kimberly Agfalvi, City Clerk

Approved as to form:



Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-26**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “City”) has met and considered its budget for the calendar year 2023; and

WHEREAS, the City’s actual levy amount from the previous year was \$1,423,426.23; and

WHEREAS, the population of this City is less than 10,000; and

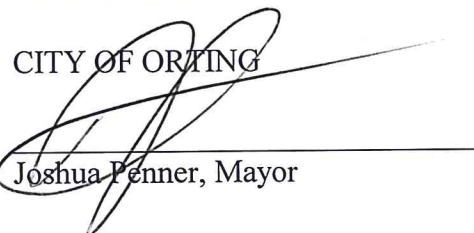
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing City that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year.

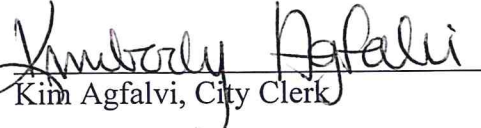
The dollar amount of the increase over the actual levy amount from the previous year shall be \$48,228.42 which is a percentage increase of 3.507 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2023 tax year, as stated above.


ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 26th DAY OF October, 2022.

CITY OF ORTING


Joshua Penner, Mayor

ATTEST/AUTHENTICATED:


Kim Agfalvi, City Clerk

Approved as to form:


Charlotte Archer, City Attorney
Inslee Best, PLLC

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-26(A)**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, AMENDING
RESOLUTION NO. 2022-26, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “City”) has met and considered its budget for the calendar year 2023; and

WHEREAS, on October 26, 2022, the City Council adopted Resolution No. 2022-26, with the intent of setting the highest lawful levy; and

WHEREAS, the Council desires to amend Resolution No. 2022-26, to correct the levy amount and rate to ensure it is set at the highest lawful levy, as intended by the Council; and

WHEREAS, the City’s actual levy amount from the previous year was \$1,375,197.81; and

WHEREAS, the population of this City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Amendment. Resolution No. 022-26, at Section 1, is amended to read as follows:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing City that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$12,378.24 which is a percentage increase of .9011 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2023 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY of November 2022.

CITY OF ORTING

Joshua Penner

Joshua Penner (Nov 29, 2022 11:47 PST)

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:


Kim Agfalvi (Nov 29, 2022 12:25 PST)

Kim Agfalvi, City Clerk

Approved as to form:



Charlotte Archer, City Attorney
Inslee Best, PLLC

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2019-32**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, RELATING TO UTILITY RATES;
ADOPTING ADJUSTMENTS TO WATER, SEWER AND
STORM WATER UTILITY RATES; AND ESTABLISHING
AN EFFECTIVE DATE**

WHEREAS, the City of Orting City Council has reviewed the Capital Improvement Plan (CIP) and the operations and maintenance expenses of the Water Fund, the Sewer Fund, and the Stormwater Fund; and

WHEREAS, during 2019 the City hired Baker Tilly to consult on utility rates to determine what changes in our rates and structure would be needed over the coming years to meet the goals of the CIP, maintain our system, create reserves for future projects and created a predictable rate structure; and

WHEREAS, the implemented rate increases are intended to reflect an amount up to but no greater than the cost of service, and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the Stormwater utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable Stormwater utility; and

WHEREAS, the City Council finds that adopting five years' worth of rates will remove the volatility of setting rates annually and allows a more holistic view of the needs of the utility funds; and

WHEREAS, the City Council finds that it is in the public interest to implement the water, sewer and storm water rate changes as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Establishment of Water, Sewer and Storm Water Utility Rates. Effective January 1, 2020 and annually on the same date thereafter, the water utility use fees imposed pursuant to OMC9-1D-3, sanitary sewer use charges imposed pursuant to OMC 9-2B-1, storm water utility use fees imposed pursuant to OMC 9-5C-6, shall be set at the amounts set forth in the 2019 Utility Rates Exhibit “A”, attached hereto and incorporated as though fully set forth herein.

Section 2. Effective Date. This Resolution and Exhibit A shall be effective beginning on January 1, 2020.

PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 25th DAY OF NOVEMBER, 2019.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Kenyon Disend PLLC
City Attorney

Attch: Exh. “A” (*Utility Rates*)

Exhibit A: Monthly Utility Rates (2020 - 2024)

WATER												
Monthly Base Charges												
Meter Size	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$24.38	\$24.38	\$25.84	\$25.84	\$27.40	\$27.40	\$29.04	\$29.04	\$30.78	\$30.78	\$32.63	\$32.63
1-1.5	\$39.81	\$39.81	\$42.20	\$42.20	\$44.73	\$44.73	\$47.41	\$47.41	\$50.26	\$50.26	\$53.27	\$53.27
2.0-4.0	\$56.53	\$56.53	\$59.92	\$59.92	\$63.51	\$63.51	\$67.32	\$67.32	\$71.36	\$71.36	\$75.64	\$75.64
Qualified Low Income	\$18.29		\$19.38		\$20.55		\$21.78		\$23.09		\$24.47	

Single Block Rates												
Rate Class	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.68		\$3.90		\$4.13		\$4.38		\$4.64		\$4.92
Block 1: 1 to 6 CCF (per ccf)	\$2.65		\$2.80		\$2.97		\$3.15		\$3.34		\$3.54	
Block 2: 6 to 17 CCF (per ccf)	\$3.55		\$3.77		\$3.99		\$4.23		\$4.48		\$4.75	
Block 3: 17+ CCF (per ccf)	\$5.34		\$5.66		\$6.00		\$6.36		\$6.74		\$7.15	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$1.98		\$2.10		\$2.23		\$2.36		\$2.50		\$2.66	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.66		\$2.82		\$2.99		\$3.17		\$3.36		\$3.57	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.01		\$4.25		\$4.50		\$4.77		\$5.06		\$5.36	

Annual Increase: 6%
 Qualified Low Income, portion of Residential: 75%
 Out of Town Premium: 10%

SEWER												
Customer Class	2019		2020		2021		2022		2023		2024	
	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)
Residential	\$49.49		\$52.96		\$56.66		\$60.63		\$64.87		\$69.41	
Residential - Snowbird	\$35.99		\$38.51		\$41.21		\$44.09		\$47.18		\$50.48	
Residential - Qualified Low Income	\$37.12		\$39.72		\$0.00		\$0.00		\$0.00		\$0.00	
Commercial - Domestic ¹	\$49.49	\$5.10	\$52.96	\$5.46	\$56.66	\$5.84	\$60.63	\$6.25	\$64.87	\$6.68	\$69.41	\$7.15
Commercial - High Strength ²	\$49.49	\$9.04	\$52.96	\$9.67	\$56.66	\$10.35	\$60.63	\$11.07	\$64.87	\$11.85	\$69.41	\$12.67
High Cedars												
Residential	\$62.85		\$67.25		\$71.96		\$76.99		\$82.38		\$88.15	
Business	\$62.85	\$6.49	\$67.25	\$6.94	\$71.96	\$7.43	\$76.99	\$7.95	\$82.38	\$8.50	\$88.15	\$9.10
Restaurant	\$62.85	\$11.48	\$67.25	\$12.28	\$71.96	\$13.14	\$76.99	\$14.06	\$82.38	\$15.05	\$88.15	\$16.10

¹Churches, Lodges, Businesses, Library, Commercial Residence, Daycare, Schools
²Restaurant, Grocery with Deli, Other Food Related Business
 Annual Increase: 7.0%
 Qualified Low Income, portion of Residential: 75.0%

Storm				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				

Annual Increase: 5%

2019 Out of Monthly Water Rates (information only)

WATER												
Monthly Base Charges												
Meter Size	2019		2020		2021		2022		2023		2023	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$26.82	\$26.82	\$28.43	\$28.43	\$30.13	\$30.13	\$31.94	\$31.94	\$33.86	\$33.86	\$33.86	\$33.86
1-1.5	\$43.79	\$43.79	\$46.42	\$46.42	\$49.20	\$49.20	\$52.15	\$52.15	\$55.28	\$55.28	\$55.28	\$55.28
2.0-4.0	\$62.18	\$62.18	\$65.91	\$65.91	\$69.86	\$69.86	\$74.06	\$74.06	\$78.50	\$78.50	\$78.50	\$78.50
Qualified Low Income	\$20.11		\$21.32		\$22.60		\$23.96		\$25.39			
Single Block Rates												
Rate Class	2019		2020		2021		2022		2023		2023	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$4.04		\$4.29		\$4.54		\$4.82		\$5.11		
Block 1: 1 to 6 CCF (per ccf)	\$2.91		\$3.08		\$3.27		\$3.47		\$3.67		\$3.67	
Block 2: 6 to 17 CCF (per ccf)	\$3.91		\$4.14		\$4.39		\$4.65		\$4.93		\$4.93	
Block 3: 17+ CCF (per ccf)	\$5.87		\$6.23		\$6.60		\$7.00		\$7.42		\$7.42	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$2.18		\$2.31		\$2.45		\$2.60		\$2.76		\$2.76	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.93		\$3.11		\$3.29		\$3.49		\$3.70		\$3.70	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.41		\$4.67		\$4.95		\$5.25		\$5.56		\$5.56	

Increase:
 Qualified Low Income, portion of Residential: **75.0%**
 Out of Town Premium: **10.0%**

Average Bill (information only)

Based on usage of 7.3 CCF of Water						
	2019	2020	2021	2022	2023	2024
Water:	\$42.23	\$44.76	\$47.45	\$50.29	\$53.31	\$56.51
Sewer:	\$49.49	\$52.96	\$56.66	\$60.63	\$64.87	\$69.41
Storm:	\$20.60	\$21.63	\$22.71	\$23.85	\$25.04	\$26.29
Total:	\$112.32	\$119.35	\$126.82	\$134.77	\$143.22	\$152.22
Total Increase:		\$7.03	\$7.47	\$7.95	\$8.45	\$8.99