

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Agenda
104 Bridge Street S, Orting, WA
Zoom – Virtual
November 16th, 2022
6:00 p.m.

Deputy Mayor Greg Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:01pm. Councilmember Gunther led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Chris Moore, Don Tracy, John Williams, and Deputy Mayor Hogan.

Virtual: Councilmember Koenig

Absent: Councilmember Bradshaw.

Staff present: Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Administrative Assistant Danielle Charchenko, Acting Police Chief Devon Gabreluk, Capital Projects Manager John Bielka, Public Works Director Greg Reed, City Planner Carmen Smith, Engineer JC Hungerford.

2. STAFF REPORTS.

Planning

City Planner Carmen Smith briefed on the following:

- Upcoming Public Hearing scheduled for December 5th, 2022 during the Planning Commission meeting for Comprehensive Plan Amendments and Sign Code Amendments.

Engineering

Engineer JC Hungerford briefed on the following:

- Resubmittal of the final design for the SR 162 Pedestrian Bridge will be submitted to Washington Department of Transportation before Thanksgiving Holiday.
- Water Resource Recovery Facility upgrades.
- Responding to comments from the Washington Department of Transportation in regards to Whitehawk Boulevard Extension.
- Design for Kansas Street is moving forward to 75% design by the end of 2022.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Preparing for end of the year with records and contracts.
- A photographer will be coming to take professional headshots of Councilmembers and City staff on December 14th, 2022 before the Council Meeting.

Activities and Events

Executive Assistant Danielle Charchenko briefed on the following:

- Current registrations and events coming up in the month of December.
- Home for the Holidays event on December 3rd. There are currently 75 vendors and 8 food trucks scheduled for the event.
- Garland and holiday lights have been put up around the City.

Finance

Finance Director Gretchen Russo briefed on the following:

- An Emergency Management Team has been created to set up current communication systems and review the current Emergency Plan.
- The audit for 2020 and 2021 is going well and should be complete by year end.

Capital Projects Manager

Capital Projects Manager John Bielka briefed on the following:

- The engineering report for the Water Resource Recovery Facility has been changed to include additional equipment instead of using a sole source.
- Pedestrian Bridge will go to bid early January after the amended design is approved by Washington Department of Transportation.
- Working with Public Works Director Greg Reed to create a list of sewer lines that need to be relined. He stated they anticipate going to bid in January and beginning repairs in spring of 2023.
- Alison Williams submitted a grant for \$67,000 to go towards the City's Main Parks. We will know if application has been approved or denied in January.
- The City has received \$328,000 from Washington Department of Transportation for the Whitehawk Boulevard Extension project to finish the design by the end of February 2023.
- Kansas Street Outfall design will be at 75% at the end of the year. The remaining 25% will be completed after we receive construction financing.

Police

Police Chief Devon Gabreluk briefed on the following:

- Officer Jadyn Gibbs is progressing through training well. She is currently in field training and will soon be starting phase 3 of entry level training.
- Continuing to engage with the community by holding community events, working with the Senior Center, Coffee with a Cop, and annual Giving Tree event. Receiving feedback from the community for more traffic enforcement.
- The police department will be putting a focus on traffic enforcement. Currently about 25% of time goes to addressing traffic related calls for service. Orting Police Department is trying to be more visible and target school zones in the mornings and is looking into the potential of having holiday DUI patrols.
- Use of force policy has been reviewed and completed to be in compliance with the Attorney General Use of Force policy.

Public Works

Public Works Director Greg Reed briefed on the following:

- Crews are working at the Water Resource Recovery Facility on repairing a decanter in basin #2. Parts arrived November 16th and repair will be finished shortly.
- Jake Elder, operator in training, has passed his test and is now a level 1 operator.

- Steve Daskam, Waste Water Plant Supervisor, has changed some processes, cleaned the outgoing pipe, and has continued maintenance in the facility to produce cleaner daily tests.
- Water department is working on phasing out old equipment and becoming more uniform with the equipment used in the City wells.
- Pete Ewing, Water Manager, is putting together Standard Operating Procedures before he retires within the next year.
- Maintenance group is doing a great job working on putting up holiday decorations.
- Matt Bingham is doing a great job with fabricating enhancements for maintenance equipment.
- Johnny Miller from the stormwater department is working on sweeping the streets and keeping the outfalls and ponds clear of leaves.

City Administrator

City Administrator Scott Larson briefed on the following:

- December 14th, 2022 the Washington Department of Transportation Airport Advisory Committee will be sending a representative to give a presentation on the process of identifying a site for the Western Washington International Airport.
- Joe DePinto, City of Orting lobbyist, will be attending the December 14th, 2022 meeting to assist the Council with finishing legislative priorities.

Mayor Penner

Mayor Josh Penner briefed on the following:

- The City will be participating in the South Pierce County Multimodal Transportation Study. The Study encompasses SR 162, SR 161, SR 7, SR 507, and I-5 with the intent to evaluate different transportation options.
- A member of the Pierce County Veterans Advisory Board conveyed kudos to Public Works and the Parks department for doing an outstanding job with Pumpkin Fest.
- City Clerk Kim Agfalvi set up a speaking opportunity for the Mayor at the Orting High School Veteran's Day assembly.
- The Transportation Coordinating Committee of the Pierce County Regional Council is meeting to develop new rules around how they allocate federal funding for transportation and actively revising scoring criteria.
- Medal of Honor Ceremony was held earlier in the week. A new monument was added to the Soldier's Home Cemetery. The Soldier's Home would like to work with the City in the future to have an additional monument added to the City of Orting Cemetery.
- On December 17th the Soldier's Home will be holding the Wreaths Across America event.

3. AGENDA ITEMS.

A. AB22-80 – 2023 Grant Requests.

Councilmember Gunther briefed that the Community and Government Affairs (CGA) Committee had reviewed the 2023 grant requests and the City had recommended a decrease in funding for grants in the 2023 budget. Councilmember Gunther stated he worked with Finance Director Gretchen Russo to find a possible addition of \$15,000 to go towards grant funds, totaling \$35,000. He stated if the Council wants to find additional funds there are a few police items that can be reviewed. Councilmember Gunther proposed that the grant policy be sent back to the CGA Committee to discuss different ideas for a smoother process going forward. Deputy Mayor Hogan asked if any of the grantees have attended a CGA meeting. City Clerk Kim Agfalvi stated majority of the grantees attended the CGA meeting.

Deputy Mayor Hogan also asked if the grantees are aware that the grant process is a start-up process and not ongoing. Councilmember Tracy stated the grant process has been a topic of discussion to ensure those that apply for a grant are aware that our grants are intended for start-up and the intent is for them to not be ongoing. Councilmember Moore asked the Council to also consider fulfilling a late grant application for \$20,000 submitted by Bonney Lake/Sumner Little League. Council discussion followed.

Action: Move forward as standalone item to regular business meeting on November 30th, 2022.

B. AB22-86 – Budget Discussion.

Finance Director Gretchen Russo briefed on the 2023 budget update and stated that there are minimal changes. City Administrator Scott Larson read the following changes made since the October 19th, 2022 study session which included the following changes: City grants increased \$5,000, police benefit costs were updated based on final medical insurance rates, police officer salaries increased based on collective bargaining negotiations, police chief's salary was increased to level 48 based on employment negotiations, and City-wide WIFI expenses were eliminated from the budget. Finance Director Gretchen Russo stated she will prepare and present multiple options for grant funds at the November 30th Council Meeting.

Action: Move forward to regular business meeting on November 30th, 2022 for a public hearing and approval.

C. AB22-92 – 6-year Transportation Improvement Plan.

Capital Projects Manager John Bielka briefed on the 6-year Transportation Improvement Plan. He stated the Whitehawk Boulevard Extension design will be completed by the end of 2023, once complete we can look for funding for the right-of-way and construction of the project. He stated the Kansas Street reconstruction design will be at 75% by the end of 2022 and the remaining 25% will be finished once construction funding is received. He also briefed the SR 162 Pedestrian Bridge has identified funding for the next two years and the project will be ready to go to bid at the beginning of January 2023. He also stated Rocky Road could potentially be closed off and turned into a pedestrian trail to reduce the cost of the project and make it safer for school children. Capital Projects Manager John Bielka briefed on the ADA Transition Plan and stated that it is required to be updated every 5 years and we have received a proposal from SCJ for \$50,000 to complete the work if it can be completed before March 2023.

Council discussion followed.

Action: Move forward to regular business meeting on November 30th, 2022 for a public hearing and approval.

D. AB22-90 - Legislative Priorities.

City Administrator Scott Larson briefed on the recommended legislative priorities for 2023. He stated the main priority that has been identified by City staff working with the public is to stay focused on transportation priorities. He stated the City is constantly pushing the legislature to fund projects on the SR162 corridor and looking for opportunities to make improvements. He also stated in 2023 we need to fill the delta between SR 162 Pedestrian Bridge current funds and the amount needed for construction. Councilmember Moore asked if we will be coordinating with the Tehaleh. Council discussion followed.

Action: Move forward as standalone item to regular business meeting on December 14th, 2022.

E. AB22-91 – Emergency Proclamation – Rescind of Emergency.

City Administrator Scott Larson briefed on rescinding the Emergency Proclamation for Covid-19. He stated on March 13th, 2020 the City issued an emergency proclamation related to the Covid-19 pandemic which allowed the City to respond to the crisis and opened a number of funding opportunities for the City. He stated at this point the State has rescinded their emergency orders and most cities are working to end any emergency declarations that have been issued. City Administrator Scott Larson stated staff recommendation is to adopt Resolution No. 2022-28 which would terminate the City's emergency response to the pandemic which would be effective on date of passage.

Action: Move forward as standalone item to regular business meeting on November 30th, 2022.

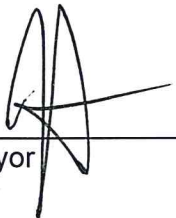
4. EXECUTIVE SESSION.

No Executive Session.

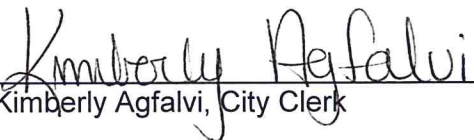
5. ADJOURNMENT.

Deputy Mayor Hogan adjourned the meeting at 8:30pm.

ATTEST:



Joshua Penner, Mayor



Kimberly Agfalvi, City Clerk