

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Study Session Meeting Agenda
104 Bridge Street S, Orting, WA
Zoom – Virtual
October 19th, 2022
6:00 p.m.

Deputy Mayor Greg Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Moore led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers Chris Moore, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig and Deputy Mayor Hogan.

Absent: Councilmember Gunther.

Staff present: Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Administrative Assistant Danielle Charchenko, Acting Police Chief Devon Gabreluk, City Planner Carmen Smith, Engineer JC Hungerford.

2. STAFF REPORTS.

Finance

Finance Director Gretchen Russo briefed on the following:

- The audit for 2020 and 2021 will begin in mid-November.
- Kirstin Hoffman City of Puyallup Emergency manager will be joining us for a presentation at the next City Council Meeting.

Police

Police Chief Devon Gabreluk briefed on the following:

- The City of Orting has hired Devon Gabreluk as their new Police Chief.
- Update on a fatality collision update that occurred on October 12th, 2022. He stated the victim was a local citizen beloved by community and that the accident occurred in the 300 block of Washington Ave North. He reported it was low speed collision and that impairment was not a factor. He briefed the City requested assistance form regional collision investigation team.
- Ofc. Gina Palombi selected to Tactical Response Team as hostage negotiator.

Activities and Events

Executive Assistant Danielle Charchenko briefed on the following:

- Briefed on current registrations and events coming up in the month of December.
- Home for the holidays event will be December 3rd. Garland is being delivered the week of November 7th and Christmas lights will be installed on City Hall on November 16th.
- Letter of thanks from Pumpkin Festival organizers.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Update on public records requests and sending records to Washington State Archives.

Public Works

Public Works Director Greg Reed briefed on the following:

- Winterizing irrigation systems.
- Paint striping.
- Storm group – Johnny is working to mow and do pond inspections.
- Maintenance crew is doing a great job and Matt (lead) is training new employees.
- Sewer Group is doing well and lead is fitting in nicely.

Engineering

Engineer JC Hungerford briefed on the following:

- Water Resource Recovery Facility upgrades and the status of design alternatives.
- Kansas Street outfall – problems procuring pipe and project will be delayed until spring.
- Design for Kansas street is moving forward to 75-85% design and is grant funded through PSRC.
- Emergency Evacuation Bridge System comments received by Washington Department of Transportation but there were no major changes needed.
- Development projects going on for single parcel projects but no major development projects at the moment.

City Administrator

City Administrator Scott Larson briefed on the following:

- Capital Projects Manager John Bielka is absent because he is attending a grants conference.
- The City has applied for a grant from the Department of Ecology for the Water Resource Recovery Facility upgrade and is in the running for a loan with an interest rate of 1.6%.
- Meetings with Rainier Cable Commission successor and a new Interlocal Agreement will be presented in next two or three months.
- Staff have been at Pumpkin Fest and Red Hat Days doing public outreach on design for a Main Parks Master Plan. While there they worked on signing up citizens for Code Red Orting Alerts.
- Thanked WASPC and everyone that participated in hiring of police chief.

Mayor Penner

Mayor Josh Penner briefed on the following:

- Briefed on upcoming Pierce County Regional Council Meeting.
- Upcoming meeting with Police Guild.
- CEO of Association of Washington Cities will be in town this week for a tour of Orting.
- The Mayor was appointed to Employee Benefits Trust Board to represent Washington Cities.
- Briefed on the possibility of an airport in Graham – two of them are close to Orting.
- South Pierce Multimodal Transportation study update.

3. AGENDA ITEMS.

A. AB22-81 – Comprehensive Plan Periodic Update.

City Planner Carmen Smith briefed that the City is planning under the Growth Management Act and the City is required to update its Comprehensive Plan by the end of 2024. She stated the State Department of Commerce has grant funding available to help with costs for the process and that the City of Orting has applied for a grant for \$125,000.00. She stated the three documents that she presented tonight are all draft documents that were submitted to the Department of Commerce or are internal documents. She shared the draft scope of work which is broken down into two fiscal years per Department of Commerce guidelines. She stated the first task is the GAP analysis, the second task is public engagement and she briefed that there will be a comprehensive plan informational update booth at upcoming City events. Task three is the drafting of the draft chapters of the Comprehensive Plan. City Planner Carmen Smith stated that Orting's current plan does not have a Parks and Recreation chapter and that it does need to have one per Department of Commerce guidelines. She stated the Department of Commerce has suggested that the City of Orting adopt the Parks, Open Space, and Trails plan by reference and work to complete the Comprehensive plan to include the Parks and Recreation chapters which will make the City compliant by the year 2024. Task four includes Planning Commission and City Council meeting briefings that will happen over the course of 2023. Subsequent tasks include Development Regulations, SEPA Environmental Review, Final Drafts and Adoption. Council discussion followed.

Action: Move forward scope and budget for Comprehensive Plan Update to consent agenda at regular business meeting on October 26th, 2022.

B. AB22-82 – Code Enforcement Officer Job Description Revision/Philosophy.

City Administrator Scott Larson briefed on the Code Enforcement position that was approved by resolution in 2012 and stated since that time the Police department and staff have identified items that need to be changed. He briefed that the current job description requires a candidate to go through the reserve academy of have a peace officer designation and stated that there is no requirement in state law or City Code other than the current City of Orting resolution that states the position has to be a law enforcement officer. He briefed that it can send an odd message having a police officer working on these items and presented to Council a job description that staff prepared for Council review. Mayor Penner asked that we repeal the current resolution which will allow staff to pursue a suitable candidate.

Action: Move forward to consent agenda at regular business meeting on October 26th, 2022.

C. AB22-84 – Tow Behind Knuckle Boom.

Public Works Director Greg Reed briefed that Public Works has had a hard time locating a tow behind Knuckle Boom and presented specifics of trucks looked at. He briefed on how a tow behind knuckle boom will be more useful to staff than the current lift truck that they are using and stated the purchase price is less than what is budgeted. Finance Director Gretchen Russo briefed that the City received two bids, with one that can deliver the knuckle boom December 2022 and the other would be February 2024. She stated a special exemption can be cited for purchases based on state RCW statute for special market conditions.

Action: Move forward to consent agenda at regular business meeting on October 26th, 2022.

D. AB22-85 – 2023 Property Tax Discussion.

Finance Director Gretchen Russo briefed on property taxes for 2023, and stated the current draft 2023 budget is based upon raising the City's property tax by \$49,588.56 to \$1,423,426.23, an increase of 3.6% over the prior years' levy which was \$1,373,837.67. She briefed that \$35,800.00 of this increase is due to construction. She briefed that the rate that would be paid by citizens would decrease to

approximately \$1.05 per \$1,000 of assess valuation and that the rate in 2022 was \$1.21.
Action: Move forward as standalone item to regular business meeting on October 26th, 2022.

E. AB22-86 – 2023 Budget Discussion.

Finance Director Gretchen Russo briefed on the 2023 draft budget and the changes that were made since the last meeting per Council discussion and review.

Action: Informational Only.

4. EXECUTIVE SESSION.

No Executive Session.


5. ADJOURNMENT.

Deputy Mayor Hogan adjourned the meeting at 7:44pm.

ATTEST:


Joshua Penner (Dec 8, 2022 10:17 PST)

Joshua Penner, Mayor


Kim Agfalvi (Dec 8, 2022 10:31 PST)

Kimberly Agfalvi, City Clerk










Council Minutes 10.19.2022

Final Audit Report

2022-12-08

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