

November 30, 2017

City of Orting Police Department
PO Box 489 / 401 Washington Ave SE
Orting, WA 98360

RE: LETTER OF UNDERSTANDING – RECORDS MANAGEMENT SYSTEM (RMS)

In the interest of facilitating the county-wide use of a single records system and enhancing collaborative police operations and county-wide technology advancements, this letter of understanding is to confirm the transition of the City of Orting Police to the South Sound 911 Records Management System (RMS) effective January 3, 2018. Records furnished to the RMS from the City of Orting remain the property of the City. Both parties will comply at all times with Chapter 42.56 RCW


It is mutually understood that the City of Orting shall receive the first six months of RMS services at no cost and in July 2018 shall pay a monthly rate of \$1,000 for the remainder of the year. The rate of RMS services will increase to a yearly rate of \$18,500 in 2019 and a yearly rate of \$25,000 in 2020, provided there is no increase in the number of commissioned officers. Fees for services will be billed quarterly in January, April, July and October.

If the number of commissioned officers increases after January 4, 2018, this Letter of Understanding (LOU) shall terminate and fees for RMS services will be renegotiated.


South Sound 911 will be conducting a review of allocation methods for all services in 2018. Results of the study may result in changes to the existing allocation method, which is based on the number of commissioned officers. It is mutually understood that the City of Orting Police will transition to the approved allocation method for RMS services in 2021; however, if the adopted allocation method in 2019 or 2020 results in a lower assessment than agreed to in this LOU, the lower amount shall be honored.

The City reserves the right to terminate this Agreement at any time by giving ten (10) days written notice to the Executive Director.

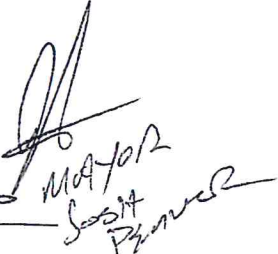
Please indicate concurrence with your signature below.



Andrew E. Neiditz, Executive Director



Mark Bethune, City Administrator


MAYOR
Susan Plummer