

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
October 5, 2022, 2:30 p.m.

Councilmember Bradshaw called the meeting to order at 2:30 p.m.

ATTENDANCE:

Elected Officials: Present, Councilmembers Bradshaw and Councilmember Williams

City Employees: Present, Finance Director Gretchen Russo, Public Works Director Greg Reed, Building Official Tim Lincoln, and Public Works Administrative Assistant Laura Hinds, PW Records Clerk Alison Williams, and John Bielka Capital Projects Manager. Absent, City Administrator Scott Larson and City Clerk Kim Agfalvi

Professional Representatives: Consultant Engineer JC Hungerford

Guests or Public Comment: None

APPROVAL OF MINUTES:

CM Bradshaw motion to approve the minutes of September 9, 2022 for approval. CM Williams second the motion and it carried.

PUBLIC COMMENT & PRESENTATIONS:

None

DEPARTMENT REPORTS:

1. Engineering – Update by JC Hungerford

- 1.1 Whitehawk Blvd NW Extension** – Consultant Engineer Hungerford commented that Parametrix received comments back from WSDOT on the Bio-Assessment. They are addressing those comments and awaiting guidance on the tire dust topic.
- 1.2 Kansas St SW Reconstruction** – Consultant Engineer Hungerford received guidance back on the design for sidewalks, which can stay at 5’ which will reduce the need for additional right-of-way.
- 1.3 Village Green Outfall – John B, Scott L and Parametrix’** Right-of-Way agent met with High Cedars Golf Course property manager John Benedetti to come to an agreement for construction times. Agreed to do the ‘in water work’ during the night, which is during a fish window period of July 1st to August 31st. Then suspend the contract w/contractor until October at which time the contractor can return to work; thus so not to impact the Golf Courses daily activity.

- 1.4 **Kansas St SW & Calistoga St W Outfall Improvement** – Mutual agreement between Sound Pacific Construction (contractor) and City to delay project until spring 2023 when all the materials will become available. Recommend suspending contract.
- 1.5 **SR 162 E Pedestrian Bridge** – Received comments from WSDOT. Responding to comments and anticipate design completion at end of October.

2. Administration – Scott Larson

- 2.1 **Varner Ave SE Traffic Calming Request – Update from September 7th meeting**; the request for stop signs do not meet MUTCD requirements. The committee discussed pavement markings by painting two wide yellow strips that give the appearance of speed bumps to help remind drivers to check their speed, along with reflective buttons. This will go near intersection of Varner Ave SE & Olive St SE. Greg, John and JC will meet onsite to discuss best location. This topic will go to Study Session for update/discussion.
- 2.2 **Speed Limit Discussion** – As a result of the Varner Ave SE & Olive St SE request for traffic calming, the committee agreed to request OPD for increased & random police presence and a speed monitoring system to track speed activity.
- 2.3 **Flood Control Zone District (FCZD) Presentation Update** – Scott gave a presentation to the FCZD presenting 3 City projects. The FCZD is developing funding for urban areas that the City could potentially be eligible for.

3. Public Works – Greg Reed

- 3.1 **Irrigation/Fountain Install @ City Hall** – Irrigation has been installed and a new ADA/Pet friendly fountain will be installed once concrete pad is poured. Benches and a bike rack will also be installed.
- 3.2 **2022 Budget Update** – Steve Daskam filled in for Greg and presented Council with budget requests.
3.2a (added at beginning of meeting) – **Tow-behind Knuckle Boom** – Bids received on Oct. 5 @ 10:00 a.m. Pending clarification from State Auditor – low bid is almost a year and half out for delivery.
- 3.3 **Red Hat Days (RHD) – Update** – The event was a good turnout however there was not many vendors and some communication issues between RHD organizers and City providing sound equipment and the needs for improving traffic control. Though the event went well in the end, there is some room for improvement from the RHD organizers to have all requests in by a certain day/time to the City. This is something the City will continue to work with the RHD organizers for continued support and success.
- 3.4 **Reflective Adhesive Pads** – Public Works Water Dept. will be installing reflective markers at / near fire hydrants to indicate locations; weather pending. This will help both Public Works and the Fire Department to identify locations as needed.

4. Finance – Gretchen Russo

4.1 A request from CM Tracy for an additional budget workshop was discussed. CMs from this committee agree to have an extra-long Study Session to address the funds that didn't make part of the discussed during the workshop.

Due to the General fund having budget constraints, grants have been cut back significantly.

5. Councilmember Comments

5.1 No comments

Round Table:

- o Building Official Tim Lincoln gave an update on Belfair Estates.
- o Solar Panels are a big permit request due to the grant funds ending at end of 2022.
- o Greg pointed out that Tim is assisting public works with utility inspections and with inspections of the sidewalk R&R project.

Per CM Bradshaw – Add sidewalk & lighting advisory vote discussion.

Meeting Summary: (for Study Session October 19)

2.1 – Varner Ave NE – Traffic Calming Discussion

3.2. A – Tow behind knuckle boom bid – go to Study Session

Adjourn: CM Bradshaw motion to adjourn at 3:20 pm

Attest:

Laura Hinds

Secretary Laura Hinds

Arno G...

Councilmember Bradshaw

John Williams

Councilmember Williams