

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Study Session Meeting Agenda  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
November 16th, 2022  
6:00 p.m.

## **Deputy Mayor Greg Hogan, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

Zoom: <https://us06web.zoom.us/j/83750041159?pwd=dnNTbTI3UzZ4aIByNGZKUIk2ekNWdz09>

Meeting ID: 837 5004 1159

Passcode: 000696

### **2. STAFF REPORTS.**

### **3. AGENDA ITEMS.**

- A. **AB22-80** – 2023 Grant Requests.  
Scott Larson
- B. **AB22-86** – Budget Discussion.  
Gretchen Russo
- C. **AB22-92** – 6-year Transportation Improvement Plan.  
John Bielka
- D. **AB22-90** - Legislative Priorities.  
Scott Larson
- E. **AB22-91** – Emergency Proclamation – Rescind of Emergency.  
Scott Larson

### **4. EXECUTIVE SESSION.**

### **5. ADJOURNMENT.**



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  2023 Community Grants	<b>AB22-80</b>	<b>CGA</b>		
		<b>10.5.2022</b> <b>11.2.2022</b>	<b>11.16.2022</b>	
	<b>Department:</b>	Administrative		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>	<u>\$11,500.00</u>			
<b>Amount Budgeted:</b>	<u>2023 Budget TBD</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	TBD			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Kim Agfalvi			
<b>Fiscal Note:</b>				
<b>Attachments:</b> 2023 Grant Requests Worksheet				
<b>SUMMARY STATEMENT:</b>				
<p>Staff have reviewed 2023 grant submissions and the council’s grant policy. The attached grant requests worksheet outlines staff recommendations for this program. Staff recommendations are based on the grant policy. Where there was an incomplete grant application, staff have made no recommendation for a 2023 grant.</p> <p>The grant request from the Chamber of Commerce, in the amount of \$3,000.00, will be awarded from the tourism fund and is not included on this worksheet.</p> <p>Staff have reviewed the grant request from the Orting Eagles and determined that it does not meet the requirements of the grant policy.</p>				
<b>RECOMMENDED ACTION:</b> <u>Action:</u> TBD				

2023 Grant Requests	2022 Grant Awarded	2021 Revenue	*10% of Revenue	2023 request	CGA Recommendation	
Orting Food Bank	\$3,000.00	\$1,059,192.00	\$105,919.20	\$3,000.00	\$3,000.00	
Opportunity Center of Orting	\$9,700.00	\$70,217.01	\$7,021.70	\$9,128.21	\$3,200.00	
Orting Valley Farmers Market	\$2,100.00	\$18,696.55	\$1,869.66	\$6,000.00	\$3,000.00	
Orting Senior Center	\$11,600.00	\$238,246.77	\$23,824.68	\$12,000.00	\$3,200.00	
Orting Eagles	Did Not Apply	\$516,603.73	Council discretion	\$7,000.00	\$3,000.00	
	\$26,400.00			\$37,128.21	\$15,400.00	
			Currently budgeted in 2022 Draft GF Budget		-\$10,000.00	
			Additional GF Budget Capacity Required		\$5,400.00	
Orting Chamber of Commerce	\$1,100.00	\$6,243.00	\$624.30	\$3,000.00	\$3,000.00	*Tourism Fund



# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter, Executive Director

Mailing Address: Po Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 9,128.21

How the grant will be used (This information can be provided in a letter, attached to this application):

\*See Attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

\*See Attached

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

None

**All groups seeking grants from the City of Orting must:**

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter 09 , 16 , 2022  
 Signature of Authorized Representative of Applicant Date

**Please return completed form and any additional information to:**  
**City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.**

September 13, 2022



City of Orting  
PO BOX 489  
Orting, WA 98360

RE: Grant Application 2022 – Cover Letter & Answers from the application form

To Whom It May Concern,

Since 2014 The Haven Teen Center has been the go-to place for Orting Teens. Over the years and with help from our partners such as the city of Orting, we've become the central hub for many other local youth-based programs & organizations as well!

Our mission of empowering youth to become independent, successful, contributing members of our community is important to us. So far in 2022 the Teens at the Haven got see community involvement in action through our direct partnerships with Summer Fest, The Rock Festival, Boy Scouts, Cub Scouts, and the Chocolate Stroll.

During the last 12 months, we provided a space for the High School strength & conditioning coach to train students, Cheer Team evening practices, Cub & Boy Scout Weekly meetings, Project Grad send-off party. We're also the primary home base for meetings & workshops for the Annual Orting Community Holiday Giving Program. In addition to that we have a student clothing bank that hosts a closet full of new shoes and clothes for all students. Which is also the primary donor for the Orting School District "Winter Wishes" program for clothes, shoes, or backpacks which is an anonymous student-led referral program. We even provided a temporary home to the Senior Center, free of charge, so they could continue their Pinochle Club while their new "home" was under construction.

The secret to our success can be found in the small and subtle details of personal character development. For example, we teach on things such as how to start and have face-to-face conversations, how to understand other people's perspectives, how to handle conflict, how to ask for help, how to be social (in real life), how to handle emotions, how to earn respect in a positive way, critical thinking for yourself, basic troubleshooting etc. These are very important life skills that require one-on-one mentorship that can only come from a fostered relationship based on trust. We provide an ear to listen to our teens so they can be themselves and know when it's okay to ask for help and exactly how to do so.

In addition to a safe social environment, we offer FUN! And this is what the teens love most! Fun activities include pool tables, air hockey, ping pong, arts & crafts, gaga ball, dodgeball, wrestling, laser tag, vintage arcade games, the latest video games and tabletop games too.

All-in-all our #1 goal was to become a place that the community would miss if we weren't there, and we firmly believe that this has been achieved. Please help us continue our mission for another year!

We would like to ask for 12% of our annual revenue in 2021. We are asking for \$9,128.21.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Slaughter". The signature is fluid and cursive, with a large loop at the end.

Jennifer Slaughter

Executive Director – Volunteer



## GRANT APPLICATION QUESTIONS & ANSWERS - 2022

### **How the City Grant will be used?**

These funds will be used for general operating expenses such as rent, utilities, and supplies. Physical supplies would include such things as first aid kits, garden supplies, cleaning supplies, and event supplies.

### **Who does the grant serve?**

We serve the youth from K-12<sup>th</sup> grade in Orting, WA.

**Opportunity Center of Orting, Inc**  
**Profit & Loss**  
 January through December 2021

	Jan - Dec 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
43400 · Direct Public Support	
43410 · Corporate / Org Contributions	4,633.81
43440 · In-Kind Donated (Income)	200.53
43450 · Individual Donations	
43451 · Slaughter Family	14,082.00
43452 · Monthly Subscriptions	1,620.00
43450 · Individual Donations - Other	1,045.00
<b>Total 43450 · Individual Donations</b>	<b>16,747.00</b>
43460 · Holiday Giving	
43461 · Holiday Giving Donations	1,847.76
<b>Total 43460 · Holiday Giving</b>	<b>1,847.76</b>
<b>Total 43400 · Direct Public Support</b>	<b>23,429.10</b>
43600 · Fundraising	9,021.67
44800 · Indirect Public Support	
44820 · United Way, CFC Contributions	63.74
<b>Total 44800 · Indirect Public Support</b>	<b>63.74</b>
47200 · Program / Event / Rental Income	
47250 · Rental Income	8,542.50
47251 · Rental Deposits	150.00
47254 · Karate Program Donations	5,010.00
<b>Total 47200 · Program / Event / Rental Income</b>	<b>13,702.50</b>
47300 · Grants	
47320 · Violence Prevention Grant	5,000.00
47350 · City of Orting Grant	9,000.00
47395 · Schools Out Grant	10,000.00
47396 · SBA Targeted EIDL Grant	0.00
47397 · SBA Supplemental Target Grant	0.00
47398 · PPP Cares Grant	0.00
<b>Total 47300 · Grants</b>	<b>24,000.00</b>
<b>Total Income</b>	<b>70,217.01</b>
<b>Cost of Goods Sold</b>	
51000 · Card Service Fees	603.02
<b>Total COGS</b>	<b>603.02</b>
<b>Gross Profit</b>	<b>69,613.99</b>
<b>Expense</b>	
60900 · Business Expenses	
60910 · Licenses & Permits	121.00
60925 · Dues & Subscriptions	24.28
60930 · Software	1,451.94
65175 · Gift / Donation	58.84
<b>Total 60900 · Business Expenses</b>	<b>1,656.06</b>
62100 · Contract Services	
62115 · Tax Prep	425.00
<b>Total 62100 · Contract Services</b>	<b>425.00</b>



8:11 PM  
09/13/22  
Cash Basis

Opportunity Center of Orting, Inc  
**Profit & Loss**  
January through December 2021

	Jan - Dec 21
62800 · Facilities and Equipment	
62850 · Facilities Maintenance	1,637.41
62870 · Property Insurance	2,363.34
62875 · Rent	24,000.00
62876 · Storage Unit Rent	540.00
62880 · Garbage	2,004.80
62885 · Internet / Phone	3,579.23
62890 · Electric / Gas	2,141.35
62895 · Water	2,041.73
<b>Total 62800 · Facilities and Equipment</b>	<b>38,307.86</b>
64000 · Program / Event Expenses	
64010 · Prizes/ Souvenir / Favors	594.52
64015 · Food (Prog/Event)	570.42
64030 · Prog/Event Staff	215.77
64040 · Event Supplies	506.86
64041 · Holiday Giving Program	1,338.03
64043 · Drug Prevention Events	4,097.94
64046 · Karate Program	266.10
64048 · OSD Truancy Program	20.00
64050 · Fundraising Supplies	1,639.57
65070 · Program Equipment	170.87
65075 · Equipment Maintenance	300.00
<b>Total 64000 · Program / Event Expenses</b>	<b>9,720.08</b>
65000 · Operations	
65005 · Facility Staff Wages	7,090.89
65040 · Supplies	5,957.65
65060 · Marketing & Advertising	1,239.68
<b>Total 65000 · Operations</b>	<b>14,288.22</b>
65100 · Other Types of Expenses	
65125 · Business License/ Fees	10.00
65126 · Late / Penalty Fees	143.04
65130 · Bank Charges	0.00
65150 · Payroll Taxes	1,523.39
65176 · B&O Tax	408.77
<b>Total 65100 · Other Types of Expenses</b>	<b>2,085.20</b>
<b>Total Expense</b>	<b>66,482.42</b>
<b>Net Ordinary Income</b>	<b>3,131.57</b>
Other Income/Expense	
Other Income	
70000 · Interest Income	0.17
70004 · Forgiven Income-Non Taxable	
70004.1 · 1st PPP Covid Loan	3,100.00
70004.2 · 2nd PPP Covid Loan	5,000.00
70004.3 · EIDL Grant	9,000.00
<b>Total 70004 · Forgiven Income-Non Taxable</b>	<b>17,100.00</b>
<b>Total Other Income</b>	<b>17,100.17</b>
<b>Net Other Income</b>	<b>17,100.17</b>
<b>Net Income</b>	<b>20,231.74</b>

**Opportunity Center of Orting, Inc**  
**Balance Sheet**  
 As of December 31, 2021

	Dec 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Keybank - Checking	34,588.86
10004 · Keybank - Money Market	25,000.17
<b>Total Checking/Savings</b>	59,589.03
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	-24.00
<b>Total Accounts Receivable</b>	-24.00
<b>Other Current Assets</b>	
12000 · Undeposited Funds	2,175.00
<b>Total Other Current Assets</b>	2,175.00
<b>Total Current Assets</b>	61,740.03
<b>Fixed Assets</b>	
15000 · Furniture and Equipment	
15005 · Karate Equipment	2,918.69
15000 · Furniture and Equipment - Other	3,335.18
<b>Total 15000 · Furniture and Equipment</b>	6,253.87
<b>Total Fixed Assets</b>	6,253.87
<b>Other Assets</b>	
18100 · In-Kind Donated (Asset)	23,371.59
<b>Total Other Assets</b>	23,371.59
<b>TOTAL ASSETS</b>	<b>91,365.49</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	
24000.1 · Federal '941' Tax	119.28
24000.2 · WA State Suta -ESD	25.43
24000.3 · WA State L&I	15.38
24000.4 · Federal '940' Futa	42.00
24000.5 · WA State FMLA	5.26
<b>Total 24000 · Payroll Liabilities</b>	207.35
24001 · Sales Tax Payable	614.44
24002 · SBA Loan	25,546.00
<b>Total Other Current Liabilities</b>	26,367.79
<b>Total Current Liabilities</b>	26,367.79
<b>Total Liabilities</b>	26,367.79
<b>Equity</b>	
32000 · Retained Earnings	44,765.96
Net Income	20,231.74
<b>Total Equity</b>	64,997.70
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>91,365.49</b>

## Opportunity Center of Orting 2022 Budget

### Ordinary Income/Expense Income

#### Direct Public Support

43400 · Fdirect Public Support	\$ 25,000.00
43600 · Fundraising	\$ 5,000.00
47250 · Rental Income	\$ 13,000.00
47300 · Grants	\$ 19,699.96

**Total Income** \$ 62,699.96

#### Cost of Goods Sold

51000 · Card Service Fees	\$ 275.00
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**Total COGS** \$ 275.00

**Gross Profit** \$ 62,424.96

#### Expense

##### 60900 · Business Expenses

60910 · Licenses & Permits	\$ 50.00
60925 · Dues & Subscriptions	\$ 200.00
60930 · Software	\$ 800.00

**Total 60900 · Business Expenses** \$ 1,050.00

##### 62100 · Contract Services

62115 · Tax Prep	\$ 535.00
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**Total 62100 · Contract Services** \$ 535.00

##### 62800 · Facilities and Equipment

62810 · Depr and Amort - Allowable	\$ 1,218.48
62870 · Property Insurance	\$ 1,020.24
62875 · Rent	\$ 24,000.00
62876 · Storage Unit Rent	\$ 577.50
62880 · Garbage	\$ 2,050.00
62882 · Janitorial Services	\$ 2,400.00
62885 · Internet / Phone	\$ 3,900.00
62890 · Electric / Gas	\$ 3,500.00
62895 · Water	\$ 2,200.00

**Total 62800 · Facilities and Equipment** \$ 40,866.22

##### 64000 · Program / Event Expenses

64010 · Prizes/ Souvenir / Favors	\$ 1,500.00
64015 · Food (Prog/Event)	\$ 2,100.00
64040 · Event Supplies	\$ 2,500.00
64041 · Holiday Giving Program	\$ 314.82
64043 · Drug Prevention Events	\$ 105.18
64050 · Fundraising Supplies	\$ 2,000.00
65070 · Program Equipment	\$ 2,013.33
65085 · Teen Schlorships / Grants	\$ 1,050.00

**Total 64000 · Program / Event Expenses** \$ 10,083.33

##### 65000 · Operations

65020 · Postage, Mailing Service	\$ 139.40
65040 · Supplies	\$ 4,800.00
65060 · Marketing & Advertising	\$ 1,276.67

**Total 65000 · Operations** \$ 6,216.06

##### 65100 · Other Types of Expenses

65125 · Business License/ Fees	\$ 15.00
65126 · Late / Penalty Fees	\$ 15.00
65130 · Bank Charges	\$ 21.83
65140 · Sales Tax	\$ 143.10

## Opportunity Center of Orting 2022 Budget

65150 · Payroll Taxes	\$	-
65176 · B&O Tax	\$	921.66
Total 65100 · Other Types of Expenses	\$	<u>1,116.59</u>
Total Expense	\$	59,867.20
Net Ordinary Income	\$	2,557.77
Other Income/Expense Other Income		
70000 · Interest Income	\$	<u>0.60</u>
Total Other Income	\$	<u>0.60</u>
Net Other Income	\$	<u>0.60</u>
Net Income	\$	<u>2,558.37</u>

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 28 2005**

OPPORTUNITY CENTER OF ORTING INC  
PO BOX 1423  
ORTING, WA 98360-1423

Employer Identification Number:  
91-2112227  
DLN:  
17053071719025  
Contact Person: TERRY KAYE ID# 31038  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
170 (b) (1) (A) (vi)

Dear Applicant:

Our letter dated August 7, 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

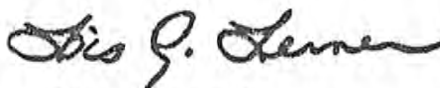
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Ryan Wiita	
W Insurance Group		<b>PHONE (A/C, No, Ext):</b> (253) 382-2130	<b>FAX (A/C, No):</b> (800) 496-6054
1007 Pacific Ave		<b>E-MAIL ADDRESS:</b> ryan@w-ins.com	
Tacoma WA 98402		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> PHILADELPHIA IND INS CO	
		<b>NAIC #</b> 18058	
<b>INSURED</b>		<b>INSURER B:</b>	
The Opportunity Center of Orting		<b>INSURER C:</b>	
PO Box 1423		<b>INSURER D:</b>	
Orting WA 98360		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y	PHPK2460600	09/11/2022	09/11/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
OTHER:						\$
	<b>AUTOMOBILE LIABILITY</b>					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY					\$
	<b>UMBRELLA LIAB</b>	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	<input type="checkbox"/> Y / <input type="checkbox"/> N	N/A			PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is named as additional insured per form PI-GLD-HS 10-11.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
City of Orting	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
PO Box 489	AUTHORIZED REPRESENTATIVE
Orting WA 98360	Ryan Wiita

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# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FORCITY CLERK USE ONLY:

Name of Organization: Orting Chamber of Commerce UBI #: 601 591 604  
Contact Person's Name and Title: Steven Rodrigues - Treasurer  
Mailing Address: P.O. Box 1418 Orting, WA 98360  
Phone: 253-254-4984 Email Address: occtreasbill@gmail.com  
Amount Requested: \$ 3,000

How the grant will be used (This information can be provided in a letter, attached to this application):

see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

### All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Steven Rodrigues  
Signature of Authorized Representative of Applicant

09/14/22  
Date

Please return completed form and any additional information to:

City of Orting - Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



## Grant Application - 2023

City of Orting  
Office of the City Clerk  
PO Box 489  
Orting, WA 98360

Orting Chamber of Commerce

Steve Rodrigues – Treasurer

PO Box 1418  
Orting, WA 98360

253-254-4984  
[OCCTREASBILL@GMAIL.COM](mailto:OCCTREASBILL@GMAIL.COM)

\$3,000 request

How the grant will be used?

The Orting Chamber of Commerce is the biggest sponsor of the Orting Daffodil Festival and the Orting Community Float. This grant money would go to the purchase of daffodils for the float, and decorations that will be needed. The price of flowers has increased over the last few years from \$120 per thousand to \$180 per thousand. The Orting Float usually has 15,000 daffodils.

Who does the grant serve?

The parade brings approximately 5,000 people to this event which in turn supports or local businesses. The money earned by the event contributes to college scholarships given to local Orting High School graduates. The float also gives the runners-up in the daffodil princess contest the opportunity to ride on the float acknowledging all their hard work for making the daffodil festival a success. It also give recognition to the Orting Community, which is the main reason for the event.

What city facilities will you be requesting for usage with this grant?

The city currently leases a building to the Orting Chamber of Commerce to house the float.



2021 Daffodil Financial Report

NOTE: THERE WAS NO PARADE IN 2021  
Orting Float was represented at the Spring Fair

Beginning Balance	\$ 1,575.88
EDB Grant	\$ 3,000.00
Flowers	\$ (900.00)
Decorations	\$ -
Maintenance	\$ (422.67)
Float Insurance	\$ (190.00)
Float Registration	\$ (105.50)
Building Insurance	\$ (556.45)
Miscellaneous	\$ (15.00)
Ending Balance	\$ 2,386.26

2022 Daffodil Float Budget			
	Income	Expenses	
Beginning Balance	\$ 2,386.26		
Chocolate Stroll	\$ 2,863.00		
Local Donations	\$ 380.00		
City Grant	\$ 3,000.00		
Float registration		\$ 105.50	
Float Insurance		\$ 114.00	
Flowers		\$ 2,160.00	(12,000 flowers)
Chocolate Stroll		\$ 146.00	
Float decorations		\$ 2,157.01	
Maintenance		\$ 3,246.75	
Building Insurance		\$ 700.00	
	\$ 8,629.26	\$ 8,629.26	

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 25 2007**

SPORTING CHAMBER OF COMMERCE  
PO BOX 1418 214 WASHINGTON AVE S  
PORTING, WA 98360-1418

Employer Identification Number:  
20-8140176  
DLN:  
17053053005037  
Contact Person:  
PAULA J MOLL-MALONE ID# 31262  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
December 29, 2006  
Contribution Deductibility:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

Letter 948 (DO/CG)



# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Aerie #3480 , Fraternal Order of Eagles UBI #: 600-143-916

Contact Person's Name and Title: Reid Brown Trustee Chairman

Mailing Address: PO Box 369

Phone: 253-377-9933 Email Address: eagle3480@comcast.net

Amount Requested: \$ \$3000-\$7000 (Any amount would be greatly appreciated)

How the grant will be used (This information can be provided in a letter, attached to this application):

See attached letter ( Building Restoration)

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Eagle Member & Orting Community

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

**All groups seeking grants from the City of Orting must:**

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Reid Brown Reid Brown/Trustee Chairman

Signature of Authorized Representative of Applicant

9.16.2020

Date

**Please return completed form and any additional information to:**

**City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.**



## *Orting Aerie No. 3480 F.O.E.*

---

P.O. Box 369, Orting, WA 98360  
(360) 893-3480

September 15, 2020

City of Orting  
Office of the City Clerk  
PO Box 489  
Orting, WA 98360

RE: ARPA Grant

To whom it may concern,

We are the Orting Eagles, located at 112 Bridge St S., Orting Washington. We are a part of the national Fraternal Order of Eagles; our motto is "People helping people". We are a non-profit private club, but we are a big part of local community. We make meals available for the entire community on Thanksgiving, as well as feed all the Daffodil Festival parade kids. We provide baskets for Veteran's at the Soldier's home at Veteran's Day. We raise money for Breast Cancer Research at UW, Traumatic Brain Injury's at JBLM, Diabetes Research at UW, Scholarship for a Orting High School Graduate, We have an event at Christmas for all the kids in the community and provide baskets to veterans, as well as school supplies for kids of Orting, Pediatric Interim Care for babies with drug addiction, Fred Hutch Children's Cancer Research, Orting High School Drama Club, Orting High School Wrestling, Life Line Screening for Seniors, Orting Senior Center, Nationally we donated to The St. Jude Children's Hospital. I have attached a list of these expenses from 2021.

Our Building is 118 years old and is in desperate need of soffits and downspouts. We have fundraised \$52,000 of the \$80,000 cost. We have saved \$24,000 in our building fund for roofing, siding, and painting. The combined estimated cost is for this is \$190,000.

Our hall is also available to the entire community to rent. We rent the hall for, weddings, fund raisers, birthdays, or any other occasions. We also rent the hall for a reduced cost for memorials.

I would like to thank you for your consideration, on any funds that you are willing to contribute to the Orting Eagle #3480. In which, will help us with continue on our mission to keep helping our community.

Sincerely,

Reid Brown / Chairman of the Trustees

# 2021

Breast Cancer Research @UW	\$302
Christmas Baskets for Vets	\$800
Christmas Dinner	\$1,000
Daffodil Festival	\$1,200
Diabetes Research @UW	\$657
Father's Day	\$800
Fred Huch Childrens Cancer Research	\$1,600
Life Line Screening	\$300
Mother's Day	\$1,400
Orting High School Drama	\$300
Orting High School Scholarship	\$2,000
Orting Senior Center	\$1,200
Orting Wrestling Funraiser	\$4,000
Pediatric Intirem Care	\$3,829
St. Judes Hospital	\$4,000
Thanksgiving	\$840
The Haven Teen Center	\$1,350
Traumatic Brain Injury	\$823
Veteran's Day Baskets	\$600
Total	<b>\$27,001</b>

**Orting Eagles 3480**  
**Profit & Loss**  
Projections/Budget 2022

**Income**

**BAR INCOME**

Liquor Sales	250000
Beer Sales	122000
Wine Sales	17000
Food Sales	14500
Beverage Sales	9700
ATM Income	7500
Counter Top Game	765
JukeBox Income	687
Credit Card Surcharge	150

**Total BAR INCOME** 422302

**GAMBLING INCOME**

PullTab Income	99000
----------------	-------

**Total GAMBLING INCOME** 99000

**AERIE INCOME**

Membership Income	25000
Newsletter Advertising Income	270
Aerie License Plate Sale	280
Aerie Pin Sale	225
Aerie Passport Sales	60
Trial Commitee Income	50
Aerie Hanbook	12

**Total AERIE INCOME** 25847

**CLUB INCOME**

Hall Rental	15000
Bingo Income	7500
Meat Raffle	2700
Kitchen Rental	800
Yard Rental	150

**Total CLUB INCOME** 25350

**Total Income** 572499

**Expense**

**BAR EXPENSES**

Liquor Expense	78543.36
Beer Expense	42634.23

**Orting Eagles 3480**  
**Profit & Loss**  
 Projections/Budget 2022

Taxes - B&O & Other	39790.155
Bar Supplies	17144.865
Food Expense	7813.305
CO2 Cylinder Expense	6075.195
Wine Expense	4920.12
Bar Snacks	4706.79
Janitorial Supplies	4688.19
Bar Office Supplies	1547.055
Convention Oven	1345.365
Jukebox	769.5
Tab Wizzard Support	656.4
Tap Cleaning	574.65
ATM Supplies	131.805
<b>Total BAR EXPENSES</b>	<b>211340.985</b>
<b>PAYROLL EXPENSE</b>	
Bartender Wages	92914.14
Taxes - Payroll	47276.19
Janitorial Wages	16049.085
Payroll Processing	2031.9
<b>Total PAYROLL EXPENSE</b>	<b>158271.315</b>
<b>CLUB EXPENSE</b>	
Insurance	16215.66
Karaoke expense	7800
Bingo Expense	5583.84
Hall Rental-Refund	5272.5
Credit Card Fees	4822.185
Repairs and Maintenance	3840.9
Fire & Safety Equip	2048.13
QH Expense to pot	1500
Meat Raffle	1085.085
Coffee	843.51
Gun Raffle 2022	690
Pest Control Services	565.65
Operating Supplies	189.435
Propane	186.585
Fuel	160.965



**Orting Eagles 3480**  
**Profit & Loss**  
 Projections/Budget 2022

Raffle Tickets	116.19
CLUB EXPENSE - Other	98.46
Business Licenses and Permits	91.5
Coffee Expense	42.585
Popcorn Expense	12.735
<b>Total CLUB EXPENSE</b>	<b>51165.915</b>
<b>ADMIN EXPENSE</b>	
Admin Wages	44309.445
Federal Tax Fees	2010
Office Supplies	864.765
Professional Fees	825
Hall Rental Refund-Taxable	225
Computer and Internet Expenses	196.92
Bank Service Charges	105
Safe Deposit Box	49.5
<b>Total ADMIN EXPENSE</b>	<b>48585.63</b>
<b>GAMBLING EXPENSE</b>	
Taxes - Gambling	24539.325
Pulltab Expense	19161.255
Gambling Licenses and Permits	1957.5
Gambling Prizes	1294.605
<b>Total GAMBLING EXPENSE</b>	<b>46952.685</b>
<b>UTILITIES EXPENSE</b>	
Electric	8359.74
Garbage	7747.125
Natural Gas	6179.895
Comcast	5229.345
Sewer	3324.435
Water	2379.915
Stormwater	858.6
Hot Water Tank Lease	207.27
<b>Total UTILITIES EXPENSE</b>	<b>34286.325</b>
<b>AERIE EXPENSE</b>	
Grand Aerie Per Capita Tax	11142
Grand Aerie Membership Fees	2508.78
Officer-Insurance	2097

**Orting Eagles 3480**  
**Profit & Loss**  
Projections/Budget 2022

WA Aerie PerCapita Tax	1857
<b>Media Expenses</b>	
Newsletter Expense	1034.25
Newsletter Postage	696
Media Supplies	100.41
<b>Total Media Expenses</b>	<b>1830.66</b>
President's Visit	982.02
Scholarship Fund	978.75
Meat Tray Memorial Committee	764.595
Volunteer Fund (Bus Trip)	750
Aerie Supplies	417.765
Orting Float Committee	300
Passport Expense	150
Postage	113.235
Charter Night	150
Plaque	40
<b>Total AERIE EXPENSE</b>	<b>8334.025</b>
<b>KITCHEN EXPENSE</b>	
Kitchen Expense	
Hood Cleaning	984.6
Kitchen Expense - Other	648.855
Kitchen Food Expense	546.795
Kitchen Supplies	252.48
<b>Total Kitchen Expense</b>	<b>2432.73</b>
<b>Total KITCHEN EXPENSE</b>	<b>2432.73</b>



STATE OF WASHINGTON

# BUSINESS LICENSE

Nonprofit Corporation

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.  
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480  
112 BRIDGE ST S  
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE  
NON-CLUB EVENT #360688 - ACTIVE

Issue Date: Dec 10, 2021  
Unified Business ID #: 600143916  
Business ID #: 001  
Location: 0001  
Expires: Dec 31, 2022

INDUSTRIAL INSURANCE - ACTIVE  
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE

**CITY ENDORSEMENTS:**

ORTING NONPROFIT BUSINESS #18129 - ACTIVE

**LICENSING RESTRICTIONS:**

Not licensed to hire minors without a Minor Work Permit.

**PARTIES IN INTEREST:**

INC.  
ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES

**REGISTERED TRADE NAMES:**

ORTING AERIE #3480

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

STATE OF WASHINGTON

UBI: 600143916 001 0001

Expires: Dec 31, 2022

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.  
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480  
112 BRIDGE ST S  
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE  
INDUSTRIAL INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE  
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE  
NON-CLUB EVENT #360688 - ACTIVE  
ORTING NONPROFIT BUSINESS #18129 - ACTIVE

PERMIT TO PURCHASE SPIRITS. SPIRITS DISTILLERS, DISTRIBUTORS AND RETAILERS: THE LICENSEE WHOSE NAME APPEARS ON THIS PERMIT (OR THE LICENSEE'S EMPLOYEE OVER 21 YEARS OF AGE) IS AUTHORIZED TO PURCHASE SPIRITUOUS LIQUOR FROM YOU AS PROVIDED BY THE WASHINGTON STATE LIQUOR ACT RCW 66.24.640, 66.24.630, AND 66.24.640.

Director, Department of Revenue



< **Business Lookup**

## License Information:

[New search](#) [Back to results](#)

**Entity name:** ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

**Business name:** FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

**Entity type:** [Nonprofit Corporation](#)

**UBI #:** 600-143-916

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 112 BRIDGE ST S  
ORTING WA 98360

**Mailing address:** PO BOX 369  
ORTING WA 98360-0369

**Excise tax and reseller permit status:**

[Click here](#)

**Secretary of State status:**

[Click here](#)

**Endorsements**

Endorsements held at this lo	License #	Count	Details	Status	<u>Expiration da</u>	First issuance
<a href="#">Non-Club Event</a>	360688			Active	Dec-31-2022	May-30-1998
<a href="#">Orting Nonprofit Business</a>	18129			Active	Dec-31-2022	Feb-06-2019
<a href="#">Private Club - Spirits/Beer/Wine</a>	360688			Active	Dec-31-2022	May-30-1998

**Registered Trade Names**

Registered trade names	Status	First issued
ORTING AERIE #3480	Active	Jun-13-2017

The Business Lookup information is updated nightly. Search date and time: 9/8/2022 10:48:30 AM

## Secretary of State Information

**Business name:** ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

**UBI #:** 600-143-916

**Active/Inactive:** Active

**State of incorporation:** WASHINGTON

**WA filing date:** 7/25/1974

**Expiration date:** 7/31/1975

**Inactive date:**

For more information, visit the [Secretary of State website](#).

[Close](#)

[Contact us](#)

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# Washington State Department of Revenue



## < Business Lookup

### License Information:

[New search](#) [Back to results](#)

**Entity name:** ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

**Business name:** FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

**Entity type:** [Nonprofit Corporation](#)

**UBI #:** 600-143-916

**Business ID:** 001

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**Location:** Active

**Location address:** 112 BRIDGE ST S  
ORTING WA 98360

**Mailing address:** PO BOX 369  
ORTING WA 98360-0369

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State status:** [Click here](#)

### Endorsements

Endorsements held a	License #	Count	Details	Status	Expiration	First issue
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	<u>Jan - Dec 21</u>
<b>Income</b>	
<b>BAR INCOME</b>	
Liquor Sales	237,229.55
Beer Sales	116,404.25
Wine Sales	15,033.00
Food Sales	11,701.15
Beverage Sales	6,676.25
ATM Income	5,867.38
JukeBox Income	181.00
	<hr/>
<b>Total BAR INCOME</b>	393,092.58
<b>GAMBLING INCOME</b>	
PullTab Income	93,753.25
	<hr/>
<b>Total GAMBLING INCOME</b>	93,753.25
<b>AERIE INCOME</b>	
Membership Income	15,862.50
Newsletter Advertising Income	345.00
Aerie Passport Sales	144.00
Aerie License Plate Sale	140.00
Aerie Pin Sale	58.00
	<hr/>
<b>Total AERIE INCOME</b>	16,549.50
<b>CLUB INCOME</b>	
Hall Rental	7,480.00
Bingo Income	3,738.00
Kitchen Rental	395.00
Popcorn Donation	114.75
RV Space Rental	100.00
	<hr/>
<b>Total CLUB INCOME</b>	11,827.75
Bingo-Wednesday	1,380.65
Hall Rental-deposit	0.00
Miscellaneous Income	
Kitchen Sales	0.00
Events \ Other Income	0.00
	<hr/>
<b>Total Miscellaneous Income</b>	0.00
	<hr/>
<b>Total Income</b>	516,603.73
	<hr/>
<b>Gross Profit</b>	516,603.73



	<u>Jan - Dec 21</u>
<b>Expense</b>	
<b>BAR EXPENSES</b>	
Liquor Expense	88,465.71
Beer Expense	47,841.91
Taxes - B&O & Other	35,449.30
Bar Supplies	16,168.24
Food Expense	7,703.26
CO2 Cylinder Expense	3,412.80
Wine Expense	3,153.81
Janitorial Supplies	2,579.16
Bar Snacks	2,570.83
Beverage Expense	1,637.65
Bar Office Supplies	995.67
Jukebox	992.00
Tab Wizzard Support	901.73
Employee Training	400.28
Tap Cleaning	322.59
<b>Total BAR EXPENSES</b>	<u>212,594.94</u>
<b>PAYROLL EXPENSE</b>	
Bartender Wages	87,872.98
Taxes - Payroll	23,560.25
Janitorial Wages	11,761.09
Payroll Processing	1,849.51
Christmas Bonus	375.00
PAYROLL EXPENSE - Other	0.00
<b>Total PAYROLL EXPENSE</b>	<u>125,418.83</u>
<b>CLUB EXPENSE</b>	
Insurance	12,840.45
Karaoke expense	5,600.00
Bingo Expense	4,224.06
Credit Card Fees	4,190.65
Damage Claim	3,633.48
Repairs and Maintenance	3,135.25
Hall Rental-Refund	2,100.00
Operating Supplies	
Cleaning Supplies	1,887.54
<b>Total Operating Supplies</b>	<u>1,887.54</u>
Business Licenses and Permits	1,630.00
Health Dept Licenses and Per...	1,160.00

Orting Eagles 3480  
Profit & Loss  
January through December 2021

	<u>Jan - Dec 21</u>
Coffee	733.97
Coffee Expense	398.80
Jukebox	397.00
Pest Control Services	393.49
Sound System Club	300.00
Fire & Safety Equip	163.14
QH Expense to pot	110.00
Comp Drinks	104.00
Propane	40.00
<b>Total CLUB EXPENSE</b>	<b>43,041.83</b>
<b>GAMBLING EXPENSE</b>	
Pulltab Expense	19,088.60
Taxes - Gambling	13,316.78
Gambling Licenses and Permits	1,563.00
<b>Total GAMBLING EXPENSE</b>	<b>33,968.38</b>
<b>ADMIN EXPENSE</b>	
Admin Wages	26,724.27
Computer and Internet Expen...	1,453.57
Office Supplies	1,423.66
Professional Fees	741.00
Admin \ Office Supplies	452.08
Bank Service Charges	75.87
Safe Deposit Box	33.00
Insurance Expense	-927.00
<b>Total ADMIN EXPENSE</b>	<b>29,976.45</b>
<b>UTILITIES EXPENSE</b>	
Electric	6,851.18
UTILITIES EXPENSE - Other	5,167.47
Garbage	3,939.68
Natural Gas	3,107.36
Comcast	2,565.39
Sewer	2,555.47
Water	1,791.65
Stormwater	408.78
Hot Water Tank Lease	276.36
<b>Total UTILITIES EXPENSE</b>	<b>26,663.34</b>
<b>AERIE EXPENSE</b>	
Grand Aerie Per Capita Tax	7,259.43

Orting Eagles 3480  
Profit & Loss  
January through December 2021

	<u>Jan - Dec 21</u>
<b>Media Expenses</b>	
<b>Newsletter Expense</b>	1,441.95
<b>Media Expenses - Other</b>	730.00
<b>Website Expense</b>	294.76
	<hr/>
<b>Total Media Expenses</b>	2,466.71
<b>WA Aerie PerCapita Tax</b>	1,152.00
<b>Grand Aerie Membership Fees</b>	890.00
<b>Orting Eagle Pins</b>	593.50
<b>Aerie Supplies</b>	354.12
<b>Tom &amp; Jerry Night</b>	298.79
<b>Clock Repair Donation to City o</b>	250.00
<b>Pool League Shirts</b>	241.92
<b>Meat Tray Memorial Commitee</b>	184.00
<b>Surety Bond</b>	174.35
<b>Aeries District Meeting</b>	149.47
<b>Postage</b>	67.85
<b>Eagle of the year</b>	17.60
	<hr/>
<b>Total AERIE EXPENSE</b>	14,099.74
<b>Repairs\Maintenance\Bldg Suppli</b>	1,123.04
<b>Reconciliation Discrepancies</b>	783.84
<b>Membership Fees</b>	732.00
<b>Cash</b>	660.12
<b>KITCHEN EXPENSE</b>	
<b>Kitchen Expense</b>	627.73
	<hr/>
<b>Total KITCHEN EXPENSE</b>	627.73
<b>Miscellaneous Expenses</b>	485.40
<b>Donations</b>	350.00
<b>Building Expense</b>	41.83
<b>Funeral Expenses</b>	32.00
<b>NSF Checks Returned</b>	-32.00
<b>Cash Short \ (Over)</b>	-699.19
	<hr/>
<b>Total Expense</b>	489,868.28
	<hr/>
<b>Net Income</b>	<b>26,735.45</b>
	<hr/> <hr/>



# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Food Bank UBI #: 602-701-449

Contact Person's Name and Title: Stephanie Lathrop, President

Mailing Address: PO Box 1877, Orting, WA 98360-1877

Phone: 360-561-0062 Email Address: stephanielathrop@msn.com  
360-893-0095 ortingfoodbank@yahoo.com

Amount Requested: \$ 3000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached letter.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

### **All groups seeking grants from the City of Orting must:**

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

*Stephanie Lathrop*

Signature of Authorized Representative of Applicant

09/08/2022

Date

**Please return completed form and any additional information to:**

**City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.**



**Financial Statements**

December 31, 2021 and 2020

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**BATTERSHELL & NICHOLS**  
A PROFESSIONAL SERVICE CORPORATION

To the Board of Trustees of  
Orting Food Bank  
Orting, Washington

Management is responsible for the accompanying financial statements of Orting Food Bank (the Organization) which comprise the statements of financial position as of December 31, 2021 and 2020, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

*Battershell & Nichols*

Puyallup, Washington  
March 28, 2022

**Orting Food Bank**  
**Statements of Financial Position**  
December 31, 2021 and 2020

	2021	2020
<b>Assets</b>		
<b>Current Assets</b>		
Cash	\$ 235,471	\$ 232,899
Food inventory	79,341	75,357
<b>Total Current Assets</b>	<u>314,812</u>	<u>308,256</u>
<b>Property and Equipment</b>		
Furniture and equipment	153,731	145,923
Buildings	388,890	388,890
Land	68,378	68,378
	<u>610,999</u>	<u>603,191</u>
Accumulated depreciation	(214,061)	(180,579)
<b>Total Property and Equipment</b>	<u>396,938</u>	<u>422,612</u>
<b>Total Assets</b>	<u>\$ 711,750</u>	<u>\$ 730,868</u>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accrued payroll and taxes	\$ 1,782	\$ 1,419
<b>Total Current Liabilities</b>	<u>1,782</u>	<u>1,419</u>
<b>Net Assets</b>		
Without Donor Restrictions:		
Undesignated	<u>709,968</u>	<u>729,449</u>
<b>Total Net Assets</b>	<u>709,968</u>	<u>729,449</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 711,750</u>	<u>\$ 730,868</u>

*See accompanying notes and independent accountants' compilation report.*



**Orting Food Bank**  
**Statements of Activities**  
For the Years Ended December 31, 2021 and 2020

	<b>2021</b>	<b>2020</b>
<b>Changes in Net Assets Without Donor Restrictions</b>		
<b>Revenue and Support</b>		
General contributions	\$ 125,383	\$ 306,674
Noncash contributions of food	925,725	979,360
Fundraising income	7,988	5,908
Interest income	96	396
Other income	0	9,765
<b>Total Revenue and Support</b>	1,059,192	1,302,103
Net assets released from restrictions	0	39,679
<b>Total Revenue, Gains, and Other Support Without Donor Restrictions</b>	1,059,192	1,341,782
<b>Expenses</b>		
Program	1,015,516	1,102,521
General and Administration	29,094	27,407
Facilities	26,414	60,763
Fundraising	7,649	3,236
<b>Total Expenses</b>	1,078,673	1,193,927
<b>(Decrease) Increase in Net Assets Without Donor Restrictions</b>	(19,481)	147,855
<b>Changes in Net Assets With Donor Restrictions</b>		
Temporarily restricted contributions	0	39,679
Net assets released from restrictions	0	(39,679)
<b>Increase in Net Assets With Donor Restrictions</b>	0	0
<b>(Decrease) Increase in Net Assets</b>	(19,481)	147,855
<b>Net Assets, Beginning of Year</b>	729,449	581,594
<b>Net Assets, End of Year</b>	\$ 709,968	\$ 729,449

*See accompanying notes and independent accountants' compilation report.*

**Orting Food Bank**  
**Statement of Functional Expenses**  
For the Year Ended December 31, 2021

	Program Services			Support Services			
	TOTAL	Program	Total Program Services	General and Administration	Facilities	Fundraising	Total Support Services
Food	\$ 937,441	\$ 937,441	\$ 937,441	\$	\$	\$	\$
Personnel	52,110	41,688	41,688	10,422	\$	\$	10,422
General expenses	49,064	5,667	5,667	15,056	20,692	7,649	43,397
Depreciation	33,481	30,133	30,133	3,348	\$	\$	3,348
Repairs and maintenance	4,195	\$	\$	\$	4,195	\$	4,195
Equipment, technology, and communication costs	1,527	\$	\$	\$	1,527	\$	1,527
Supplies	855	587	587	268	\$	\$	268
	<u>\$ 1,078,673</u>	<u>\$ 1,015,516</u>	<u>\$ 1,015,516</u>	<u>\$ 29,094</u>	<u>\$ 26,414</u>	<u>\$ 7,649</u>	<u>\$ 63,157</u>

*See accompanying notes and independent accountants' compilation report.*

**Orting Food Bank**  
**Statement of Functional Expenses**  
For the Year Ended December 31, 2020

	Program Services			Support Services			
	TOTAL	Program	Total Program Services	General and Administration	Facilities	Fundraising	Total Support Services
Food	\$ 1,036,887	\$ 1,036,887	\$ 1,036,887	\$	\$	\$	\$
Personnel	45,013	36,010	36,010	9,003			9,003
General expenses	71,194	1,659	1,659	15,267	51,032	3,236	69,535
Depreciation	27,674	24,906	24,906	2,768			2,768
Repairs and maintenance	8,229				8,229		8,229
Equipment, technology, and communication costs	1,502				1,502		1,502
Supplies	3,428	3,059	3,059	369			369
	<u>\$ 1,193,927</u>	<u>\$ 1,102,521</u>	<u>\$ 1,102,521</u>	<u>\$ 27,407</u>	<u>\$ 60,763</u>	<u>\$ 3,236</u>	<u>\$ 91,406</u>

*See accompanying notes and independent accountants' compilation report.*

**Orting Food Bank**  
**Statements of Cash Flows**  
For the Years Ended December 31, 2021 and 2020

	<b>2021</b>	<b>2020</b>
<b>Cash Flows Provided (Used) by Operating Activities:</b>		
Cash received from general contributions	\$ 125,383	\$ 306,674
Cash received from restricted contributions	0	39,679
Cash received from fundraising income	7,988	5,908
Cash received from interest and other income	96	396
Cash received from Paycheck Protection Program	0	9,765
Cash disbursed for program expenses	(63,280)	(82,232)
Cash disbursed for general supporting expenses	(25,746)	(24,638)
Cash disbursed for facility expenses	(26,414)	(60,763)
Cash disbursed for fundraising expenses	<u>(7,649)</u>	<u>(3,236)</u>
<b>Net Cash Flows Provided by Operating Activities</b>	<u>10,378</u>	<u>191,553</u>
 <b>Cash Flows Provided (Used) by Investing Activities</b>		
Expenditures for equipment	<u>(7,806)</u>	<u>(35,433)</u>
<b>Net Cash Flows (Used) by Investing Activities</b>	<u>(7,806)</u>	<u>(35,433)</u>
 <b>Net Increase in Cash</b>	2,572	156,120
<b>Cash - January 1, 2021 and 2020</b>	<u>232,899</u>	<u>76,779</u>
 <b>Cash - December 31, 2021 and 2020</b>	<u><u>\$ 235,471</u></u>	<u><u>\$ 232,899</u></u>

**Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities**

<b>Cash Flows Provided (Used) by Operating Activities:</b>		
(Decrease) Increase in Total Net Assets	\$ (19,481)	\$ 147,855
Adjustments to Reconcile (Decrease) Increase in Total Net Assets to Cash Provided by Operating Activities:		
Depreciation	33,481	27,674
Changes in Assets and Liabilities:		
(Increase) Decrease in Food inventory	(3,984)	15,261
Increase in Accrued payroll and taxes	<u>362</u>	<u>763</u>
<b>Total Adjustments</b>	<u>29,859</u>	<u>43,698</u>
 <b>Net Cash Flows Provided by Operating Activities</b>	<u><u>\$ 10,378</u></u>	<u><u>\$ 191,553</u></u>

*See accompanying notes and independent accountants' compilation report.*

**Orting Food Bank**  
**Notes to Financial Statements**  
**For the years ended December 31, 2021 and 2020**

**Note 1 - Nature of Activities and Summary of Significant Accounting Policies**

**Nature of Activities**

Orting Food Bank is located in Orting, Washington and is organized for the purposes of collecting food donations and distributing them to those in need. The Organization also provides referral services as available to help people. The Organization was incorporated as a non-profit corporation under the laws of the State of Washington in 2007 as a 501(c)(3) charity.

**Basis of Accounting**

The Organization presents financial statements in accordance with accounting principles generally accepted in the United States of America. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

**Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations. The only limits on the use of this type of assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. It is the policy of the Board of Directors of the Organization to review its plans for future property improvements and acquisitions from time to time and to designate appropriate sums of net assets without donor restrictions to assure adequate financing of such improvements and acquisitions.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. The Organization's unspent contributions are reported in this class if the donor limited their use.

Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. If donors specify a length of time over which the property or equipment must be used, the restrictions expire evenly over the required period. Absent that type of restriction for use, the Organization considers the restriction met when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets with donor restrictions to net assets without donor restrictions.

Net assets with permanent donor restrictions that do not expire are resources whose use is limited

*See accountants' compilation report.*

**Orting Food Bank**  
**Notes to Financial Statements**  
**For the years ended December 31, 2021 and 2020**

by donor-imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time.

The Organization had no net assets with permanent donor restrictions at December 31, 2021 and 2020.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates include useful lives of property and equipment and allocation of expenses to programs.

**Cash**

For purposes of the statement of cash flows, cash includes time deposits, certificates of deposit, and all highly liquid debt instruments with original maturities of three months or less. Restricted cash represents cash received with a donor-imposed restriction that limits the use of that cash to the acquisition of property or to a specified program. Unless donor stipulations limit the use of the assets for a period of time or for a particular purpose, the donor-imposed restriction expires when the assets are placed in service in accordance with generally accepted accounting principles.

Cash at December 31, 2021 and 2020 consists of the following:

	<b>2021</b>	<b>2020</b>
Cash	\$ 235,471	\$ 232,899
Total cash without donor restrictions	<u>235,471</u>	<u>232,899</u>
 Cash and restricted cash presented in the Statement of Cash Flows	 \$ 235,471	 \$ 232,899

**Buildings, Equipment, Improvements, and Depreciation**

Buildings, equipment, and improvements purchased are stated at cost. Donated assets are stated at fair market value at date of receipt. Donated services that enhance non-financial assets are capitalized at fair market value at the date the services are provided. Depreciation is provided by use of the straight-line method over the estimated useful lives of the related assets ranging from three to fifteen years for equipment and thirty-nine years for buildings and improvements. All acquisitions of property and equipment in excess of \$5,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Depreciation expense for the years ended December 31, 2021 and 2020 was \$33,481 and \$27,674, respectively.

**Food Inventory**

Inventory consists of donated food and is stated at \$1.82 and \$1.75 per pound as of December 31, 2021 and 2020 respectively, as determined by the Washington State Department of Agriculture. The price per pound is determined by the average price of food listed in the consumer price index and is revalued every two years.

*See accountants' compilation report.*

**Orting Food Bank**  
**Notes to Financial Statements**  
**For the years ended December 31, 2021 and 2020**

**Allocation of Costs to Programs and Supporting Activities**

The Organization allocates personnel and facilities costs including depreciation to programs based upon time spent directly on program activities as well as the square footage of facilities used for program activities.

**Federal Income Tax**

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) except to the extent of unrelated business taxable income, if any.

**Contributions Received**

Contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions. Gifts received of long-lived assets, in the absence of donor-imposed use restrictions, are reported as without donor restrictions.

Contributions and donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

**Donated Services and Materials**

The Organization recognizes donated services that create or enhance nonfinancial assets. Donated services that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation are also recognized.

A large number of people have contributed significant amounts of time to the activities of the Organization without compensation. The financial statements do not reflect the value of those contributed services because, although clearly substantial, the services do not meet the recognition criteria required by generally accepted accounting principles and no reliable basis exists for determining an appropriate value for those services. Donated materials are included in the financial statements at their estimated fair market values as of the date of their receipt.

**Note 2 - Concentration of Credit Risk**

The Organization maintains cash balances at financial institutions located in Washington. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. The organization did not have any balances on deposit in excess of insurance limits as of the years ended December 31, 2021 and 2020.

*See accountants' compilation report.*

**Orting Food Bank**  
**Notes to Financial Statements**  
**For the years ended December 31, 2021 and 2020**

**Note 3 - Liquidity and Funds Available**

The following reflects Orting Food Bank's financial assets as of the statement of financial position date. The balance would be reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date, if such restrictions were in place. Examples of amounts not available include amounts set aside for long-term purposes that could be drawn upon if the governing board approved that action. As of the date of the financial statements, no funds were designated by the board as not available for current operating purposes.

Financial assets:	2021	2020
Cash	\$ 235,471	\$ 232,899
Financial assets, at year end	\$ 235,471	\$ 232,899
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
None	0	0
Board designations:		
None	0	0
Financial assets available to meet cash needs for general expenditures within one year	\$ 235,471	\$ 232,899

The Organization is partially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization may invest cash in excess of daily requirements in short-term investments. Occasionally, the board may designate a portion of any operating surplus to a liquidity reserve, which was \$0 as of December 31, 2021. In the event of an unanticipated liquidity need, the Organization could draw upon \$10,000 of its available line of credit (as further discussed in Note 4).

**Note 4 - Line of Credit**

The Organization has a line of credit for \$10,000 with a bank, which is due on demand. As of December 31, 2021 and 2020, the balance was \$0 and \$0, respectively. The line of credit bears interest at an adjustable rate of the Wall Street Journal Prime Rate (3.25% per annum as of December 31, 2021 and 2020) plus 2% and is secured by equipment and fixtures.

*See accountants' compilation report.*



**Orting Food Bank**  
**Notes to Financial Statements**  
**For the years ended December 31, 2021 and 2020**

**Note 5 - Paycheck Protection Program**

In April 2020, the organization applied for and received a Paycheck Protection Program loan through the SBA in the amount of \$9,765. The program is part of the government's CARES Act relief effort. The proceeds of the loan were required to be used for paying payroll and certain other limited operating costs. In accordance with the terms of the program, the organization applied for forgiveness of the loan and was subsequently granted forgiveness in December 2020. The income from the loan is reflected in the Statement of Activities.

**Note 6 - Contingency**

On May 5, 2015 the Organization entered into an agreement with Pierce County, Washington, through its Department of Community Connections to renovate and expand the property, which currently houses the food bank facility, for \$120,450. The Organization gave a promissory note to Pierce County for the full amount and is not required to make payments on this note provided that it complies with the following terms: the property must be used as a food bank for the benefit of low income individuals, households, or areas of Pierce County, it will maintain safe and sanitary facilities and will comply with all state and local building codes, licensing requirements, and other requirements regarding the condition of the structure and the operation of the project in the jurisdiction in which the facility is located, and it will keep any records and make any reports relating to compliance with this covenant that the County may reasonably require. If the covenant agreement is followed, the amount owed will be forgiven in full on June 30, 2045. As security for the note, the Organization granted Pierce County a deed of trust on its building, including improvements, and land located in Orting, Washington. The deed of trust and secured promissory note are subject to the restrictions previously described for a period of thirty years, beginning June 30, 2015. If the real property is sold, transferred, or otherwise conveyed or disposed of without Pierce County's prior written consent, the County may declare the principal amount of the note due immediately. After the improvements were completed in 2015, the land and building improvements have a book value of \$457,268 and are recorded on the Statement of Financial Position.

**Note 7 - Subsequent Events**

Management considered and found no subsequent events other than the matter discussed below, requiring disclosure in the financial statements occurring after the balance sheet date until March 28, 2022, the date the financials were available to be issued.

In early 2020, a global pandemic was declared due to a widespread outbreak of the disease known as COVID-19, named for a new strain of coronavirus. The events surrounding the pandemic continue to unfold and therefore it is not possible to reasonably estimate the effects on the financial position and operating results of the Organization for future periods.

*See accountants' compilation report.*



Orting Food Bank  
224 Washington Ave S  
PO Box 1877  
Orting, WA 98360-1877

September 8, 2022

We are requesting a grant of \$3000.00 from the City of Orting for the 2023 fiscal year.

This grant is divided into two parts. Up to \$1,500 will be used to provide assistance with paying utility bills to restore water service to customers of the City of Orting. What is not used of this \$1,500 can be used by the food bank to pay for day to day expenses. The remaining \$1,500 will be used for operational expenses. The following is the policy for utility assistance payments:

- Customers will be referred by Orting Food Bank to the City of Orting. The City of Orting will make the determination to accept or deny referrals.
- When a referral is accepted for grant assistance, Orting Food Bank will pay the customer's outstanding bill with the City of Orting, up to the amount approved by the City.
- Customers can receive grant assistance once per year.
- Orting Food Bank will maintain records of customers whose bills have been paid out of this grant.

Orting Food Bank serves over 500 families a month in our community with emergency food assistance. We accept anyone in the community that needs assistance. We also provide referral services to other agencies to assist community members with receiving needed services.

Respectfully submitted,


A handwritten signature in black ink that reads "Stephanie Lathrop".

Stephanie Lathrop  
President, Orting Food Bank


**"Putting an end to hunger in Orting!"**  
The Orting Food Bank is a registered 501(c)3 charity.

## 2021 Budget

Description	Budget	Budget	Budget	Budget	Budget	Change From
	2018	2019	2020	2021	2022	2021
<b>Revenues</b>						
<b>Beginning Net Cash &amp; Investments</b>						
Individual Donations						
Corporate/Agency Donations/Grants	\$90,000	\$80,000	\$80,000	\$80,000	\$85,000	6.3%
Non-Cash Food Contributions	\$850,000	\$850,000	\$850,000	\$850,000	\$875,000	2.94%
Total Fund Raising Income	\$35,000	\$40,000	\$40,000	\$40,000	\$46,000	15.00%
Interest Income	\$50	\$50	\$800	\$100	\$100	0.00%
<b>Total Income</b>	<b>\$975,050</b>	<b>\$970,050</b>	<b>\$970,800</b>	<b>\$970,100</b>	<b>\$1,006,100</b>	<b>3.71%</b>
<b>Total Cash Income</b>	<b>\$125,050</b>	<b>\$120,050</b>	<b>\$120,800</b>	<b>\$120,100</b>	<b>\$131,100</b>	<b>9.16%</b>
<b>Expenses</b>						
<b>Ending Fund Balance</b>						
Food Taken In and Delivered	\$850,000	\$850,000	\$850,000	\$850,000	\$875,000	2.94%
Liability Insurance	\$6,000	\$6,000	\$6,000	\$6,000	\$9,000	50.00%
Facility Repair and Maintenance	\$7,000	\$5,000	\$3,500	\$3,500	\$7,000	100.00%
Fund Raisers	\$12,000	\$14,000	\$12,000	\$12,000	\$12,000	0.00%
Dues/Licenses	\$10	\$20	\$20	\$20	\$20	0.00%
Office Expenses	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.00%
Non-Food Supplies	\$500	\$700	\$500	\$500	\$500	0.00%
Fuel (Van)	\$1,600	\$1,700	\$1,700	\$1,700	\$2,500	47.06%
Van Maint & Repairs	\$500	\$1,000	\$700	\$1,000	\$1,000	0.00%
Volunteer Recognition	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	0.00%
Director Salary	\$52,800	\$49,600	\$49,600	\$49,600	\$52,800	6.45%
Payroll Taxes	\$3,500	\$3,472	\$3,472	\$3,472	\$4,039	16.34%
Purchased Food	\$12,000	\$13,000	\$13,000	\$13,000	\$13,000	0.00%
Travel & Meetings	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.00%
Utilities	\$11,000	\$12,600	\$12,000	\$13,200	\$13,200	0.00%
Accounting Expense	\$4,000	\$6,000	\$4,000	\$7,000	\$10,000	42.86%
Capital	\$300	\$0	\$0	\$0	\$0	0.00%
City of Orting Utility Assistance	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.00%
<b>Total Expense</b>	<b>\$967,110</b>	<b>\$968,992</b>	<b>\$962,392</b>	<b>\$966,892</b>	<b>\$1,005,959</b>	<b>4.04%</b>
<b>Total Cash Expense</b>	<b>\$117,110</b>	<b>\$118,992</b>	<b>\$112,392</b>	<b>\$116,892</b>	<b>\$130,959</b>	<b>12.03%</b>
<b>Cash Surplus/(Deficit)</b>	<b>\$7,940</b>	<b>\$1,058</b>	<b>\$8,408</b>	<b>\$3,208</b>	<b>\$141</b>	

 **IRS** Department of the Treasury  
Internal Revenue Service  
P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248351232  
Mar. 13, 2013 LTR 4168C E0  
20-8562623 000000 00  
00034233  
BODC: TE

  
ORTING FOOD BANK  
% PAT C WILSON  
PO BOX 1877  
ORTING WA 98360-1877

036173

Employer Identification Number: 20-8562623  
Person to Contact: Mr. Kelley  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 04, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 2007.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Richard McKee, Department Manager  
Accounts Management Operations



## Coverage Confirmation

The terms, conditions, and exclusions shown here are brief overviews included in, but not limited to, the coverages provided by the Non Profit Insurance Program. The terms and conditions offered may differ from your prior policy and from what you requested in your submission. This document is not intended to be used as a direct reflection of all coverages or to replace or alter the policies in any way. Information represented in this Coverage Confirmation is subject to the exclusions, terms, limitations, and conditions of the policy insuring the Non Profit Insurance Program. All specific coverage, exclusion, and limitation questions should be referred directly to the policies and all attached endorsements. In the event of differences, the policy will prevail. Participating companies are non-admitted, unless otherwise stated. Non-admitted companies are not regulated by the Washington State Insurance Commissioner and are not protected by the Washington State Guaranty Fund. Clear Risk Solutions will process all surplus lines filings on any excess and surplus lines policies, if applicable, on behalf of NPIP. The Policy is subject to audit. Defense costs are outside the limits for nonprofit members and inside the limits for independent schools. For claims made coverages, Extended Reporting Periods are available upon request (information regarding basic ERPs is available in the policy).

**Please note the limits shown here represent the combined full limits provided by multiple policies from various carriers. It is the responsibility of the broker to review this document to confirm its accuracy.**

### Notice of Cancellation for Non-Payment

We may cancel this policy within 10 days in the event of non-payment of premium. Notice of cancellation will be emailed to the Named Insured's last known email address and will indicate the date on which coverage is terminated. A copy will be emailed to the broker of record on file.

#### Member/Insured:

Orting Food Bank  
PO Box 1877  
Orting, Washington 98360

#### Producer:

Propel Insurance - Tacoma  
Sibley, Maria  
1201 Pacific Avenue, Suite 1000  
Tacoma, Washington 98402

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Policy Term: 6/1/2022 to 6/1/2023

Issue Date: 5/27/2022

Coverage Confirmation Expiration Date: 8/30/2022, at 12:01 a.m.

Member Coverage Number: NPIP222354003

Member Since: 9/11/2012

Authorized Signature:

## COVERAGE CONFIRMATION PROPERTY COVERAGE PART

Item 1.	<b>NPIP Retained Limit:</b> Real and Personal Property Coverage Part	Each Occurrence \$250,000
Item 2.	<b>Limit of Insurance:</b> Real and Personal Property Coverage Part	Each Occurrence \$75,000,000 Per all Members of the Group Combined
Item 3.	<b>Sublimit of Insurance:</b>	

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Real and Personal Property Coverage Part. These sublimits apply excess of the Real and Personal Property Coverage Part Retained Limit shown above. Sublimits applicable in excess of the American Alternative Insurance Corporation policy are per occurrence.

Accounts Receivable	\$100,000 Per Member
Additions, Alterations and Repairs	N/A
Business Income and Extra Expense	\$250,000 + scheduled per Member
Computer Systems	\$1,000,000 Each Occurrence, Per Member
Electronic Data and Media	\$250,000 Each Occurrence, Per Member
Computer Systems and Electronic Data and Media	\$10,000,000 Annual Group Aggregate
Contractors' Equipment	\$100,000 Per Member
Debris Removal	Lesser of 20% or \$500,000 Per Member
Fine Arts	\$100,000 Per Member
Newly Acquired or Constructed Property, Real and Personal Property	\$1,000,000 Per Member
Ordinance or Law	
Undamaged Portion of Building	100% of value of damaged building Per Property Schedule
Increased Costs of Construction	Lesser of 25% of value of damaged building or \$500,000 Per Member
Costs of Demolition	Lesser of 25% of value of damaged building or \$500,000 Per Member
Personal Property in Transit	\$100,000 Per Member
Pollutant Clean Up and Removal	\$100,000 Annual Group Aggregate
Property Off-Premises	\$250,000 Per Member
Valuable Papers and Records including cost of research	\$100,000 Per Member
Personal Property Owned by Employees – Per Employee	\$5,000
Personal Property Owned by Employees – Each Occurrence	\$50,000
Personal Property Owned by Employees – Annual Group Aggregate	\$250,000
Personal Property of Others – Per Person	\$5,000
Personal Property of Others – Each Occurrence	\$50,000
Personal Property of Others – Annual Group Aggregate	\$50,000
Fire Department Service Charge	\$25,000 Per Member
Business Income and Extra Expense for Utility Service Interruption	\$250,000 Per Member
Unnamed Locations	\$250,000 Per Member
Artificial/Paved Surfaces	\$200,000 Per Member
Sewer, Drain or Sump Back-up or Over Flow	\$25,000

**Item 4. Additional Coverages/Endorsements:**

Flood - Each Occurrence and Annual Aggregate Per Member	\$1,000,000 Property located at the time of loss in any flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE and V; or hold a similar high risk FEMA rating are excluded.
Flood – Group Annual Aggregate	\$25,000,000
Earthquake – Each Occurrence and Annual Aggregate Per Member	\$1,000,000
Earthquake – Group Annual Aggregate	\$25,000,000
Auto Physical Damage (except while in transit)	\$2,000,000
Auto Physical Damage (while in transit)	\$300,000
Margin Clause	The most we will pay for Ultimate Net Loss in any one occurrence at a premises described in the Property Schedule on file with the Insurer is <b>125%</b> of the values shown on such schedule on file with the Insurer for Real Property and Personal Property at such described premises. This margin clause does not apply to Increased Cost of Construction or Demolition Costs as provided under the Ordinance or Law Coverage Extension, Debris Removal Coverage Extension, Pollutant Clean Up and Removal and the Fire Department Service Charge Coverage Extension, all subject to the Real and Personal Property Coverage Part Limit of Insurance and other policy terms and conditions.

**Item 5. Deductibles:**

The NPIP Program Retention listed above is in addition to the deductibles listed below.

**Real and Personal Property**

(except Earthquake, Flood, and Auto Physical Damage for Scheduled Automobiles)

Real and Personal Property	Each Occurrence	See Schedule
Miscellaneous Equipment	Each Occurrence	\$500

1. Earthquake: 2% of insurable values, subject to a \$25,000 minimum, Per Member, Each Occurrence.
2. Flood: 2% of insurable value, subject to a \$25,000 minimum and \$100,000 maximum, Per Member, Each Occurrence. *Flood Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V are excluded from coverage.*
3. Automobile Physical Damage for Scheduled Automobiles: See Schedule
4. Rental Vehicles: \$500 Per Occurrence.

Coverage #: NPIP222354003  
Insured: Orting Food Bank

## COVERAGE CONFIRMATION EQUIPMENT BREAKDOWN COVERAGE

Item 1.	<b>NPIP Retained Limit:</b> Equipment Breakdown Coverage	One Accident	\$50,000
Item 2.	<b>Limit of Insurance:</b> Equipment Breakdown Coverage	One Accident	\$75,000,000
Item 3.	<b>Sublimits of Insurance:</b>		

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for Equipment Breakdown Coverage. These sublimits apply excess of the Equipment Breakdown Coverage Retained Limit shown above.

Expediting Expenses	Included
Hazardous Substances	\$1,000,000
Spoilage	\$500,000
Electronic Data Restoration	\$100,000
Service Interruption	\$100,000
Business Income	Included
Extra Expense	Combined with Business Income
Contingent Business Income	\$100,000
Property Off Premises	\$100,000
Extended Period of Restoration:	60 days
Newly Acquired Locations	Included; 365 days
Service Interruption Waiting Period:	24 hours

Item 4.	<b>Deductibles:</b> Equipment Breakdown Coverage Part	\$1,000 Each Accident
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Coverage #: NPIP222354003  
 Insured: Orting Food Bank

## COVERAGE CONFIRMATION CRIME COVERAGE PART

Item 1.	<b>NPIP Retained Limit:</b> Crime Coverage Part	Each Occurrence	\$250,000
Item 2.	<b>Limit of Insurance:</b> Crime Coverage Part	Each Occurrence/Member Agg	\$1,000,000
	Crime Coverage Part	Group Aggregate	\$5,000,000

Coverage for ERISA Plans is provided within the Crime Coverage Part. Please refer to the policy for all terms, conditions and exclusions related to ERISA coverage.

**Item 3. Sublimits of Insurance**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Crime Coverage Part. These sublimits apply excess of the Crime Coverage Part Retained Limit shown above.

Employee Theft - Per Loss Coverage	\$1,000,000
Employee Theft - Per Employee Coverage	Not Applicable
Forgery or Alteration	\$1,000,000
Inside the Premises - Money and Securities	\$100,000
Inside the Premises – Robbery or Safe Burglary of Other Property	\$100,000
Outside the Premises - Money and Securities	\$100,000
Computer Fraud	\$100,000
Funds Transfer Fraud	\$100,000
Money Orders Counterfeit Paper Currency	\$100,000

**Item 4. Deductibles:**

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Employee Theft - Per Loss Coverage	\$500 Each Occurrence
Forgery or Alteration	\$500 Each Occurrence
Inside the Premises - Money and Securities	\$500 Each Occurrence
Inside the Premises – Robbery or Safe Burglary of Other Property	\$500 Each Occurrence
Outside the Premises - Money and Securities	\$500 Each Occurrence
Computer Fraud	\$500 Each Occurrence
Funds Transfer Fraud	\$500 Each Occurrence
Money Orders Counterfeit Paper Currency	\$500 Each Occurrence

## COVERAGE CONFIRMATION GENERAL LIABILITY COVERAGE

Item 1.	<b>NPIP Retained Limit:</b> General Liability Coverage Part	Each Occurrence	\$250,000
Item 2.	<b>Limit of Insurance</b> General Liability Coverage Part General Liability Coverage Part	Each Occurrence Per Member Member Aggregate Group Aggregate	\$5,000,000 \$10,000,000 \$50,000,000

**Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the General Liability Coverage Part. These sublimits apply excess of the General Liability Coverage Part Retained Limits shown above.

**General Liability**

Fire Legal Liability	\$1,000,000 Each Occurrence Per Member
Damage to Leased or Rental Premises	\$250,000 Each Occurrence Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Each Claim Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Member Aggregate
Employer's Liability	\$1,000,000 Each Occurrence Per Member
Employer's Liability	\$10,000,000 Member Aggregate
	\$10,000,000 Group Aggregate
Sexual Abuse (Claims Made Form)	\$2,000,000 Each Claims Made Per Member
Sexual Abuse (Claims Made Form)	\$4,000,000 Member Aggregate
	\$20,000,000 Group Aggregate
Failure to Supply	\$250,000 Each Occurrence Per Member
Garage Liability	\$1,000,000 Each Accident Per Member
Medical Expenses – Each Person (Excludes Students)	\$5,000
Medical Expenses – Each Accident	\$25,000
Traumatic Event Response Coverage:	
Crisis Expense Sublimit	\$100,000
Crisis Property Improvements Sublimit	Included in Crisis Expense Sublimit
Traumatic Event Response Group Aggregate	\$250,000

Item 4.	<b>Retroactive Dates:</b> Employee Benefits Liability – Primary Sexual Abuse Liability – Primary	\$5,000,000 \$2,000,000	2/27/2007 9/11/2012
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Item 5.	<b>Deductibles:</b> General Liability	\$0 Per Occurrence
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## COVERAGE CONFIRMATION AUTOMOBILE LIABILITY COVERAGE PART

Item 1.	<b>NPIP Retained Limit:</b> Automobile Liability Coverage Part	Each Accident	\$250,000
Item 2.	<b>Limit of Insurance</b> Automobile Liability Coverage Part Automobile Liability Coverage Part	Each Accident Per Member Group Aggregate	\$5,000,000 N/A

**Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Automobile Liability Coverage Part. These sublimits apply excess of the Automobile Liability Coverage Part Retained Limits shown above.

Automobile Liability	
Auto UM/UIM	\$1,000,000
Garagekeepers Liability	\$1,000,000 Each Accident Per Member
Hired Physical Damage	\$250,000 Each Accident Per Member
Automobile Medical Expenses – Each Person (Excludes Students)	\$5,000
Automobile Medical Expenses – Each Accident	\$25,000

Item 4.	<b>Deductibles:</b> Automobile Liability	See Schedule Each Accident
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## COVERAGE CONFIRMATION WRONGFUL ACTS LIABILITY COVERAGE PART

Item 1.	<b>NPIP Retained Limit:</b>		
	Wrongful Act Liability Coverage Part	Each Wrongful Act	\$250,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act	\$250,000
Item 2.	<b>Limit of Insurance:</b>		
	<i>Claims-Made Form</i>		
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Each Wrongful Act Per Member	\$5,000,000
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act Per Member	\$5,000,000
	Miscellaneous Professional Liability Coverage Part	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000

**Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Wrongful Act Liability Coverage Part. These sublimits apply excess of the Wrongful Act Liability Coverage Part Retained Limits shown above.

Fiduciary Liability	\$5,000,000 Each Wrongful Act and Member Aggregate
Sexual Harassment	\$5,000,000 Each Wrongful Act and Member Aggregate

Item 4.	<b>Retroactive Dates:</b>		
	Wrongful Acts Liability – Primary	\$5,000,000	6/1/1986
	Miscellaneous Professional Liability – Primary	\$5,000,000	9/11/2012
	Sexual Harassment – Primary	\$5,000,000	9/11/2012
	Fiduciary Liability – Primary	\$5,000,000	6/1/1986

Item 5.	<b>Deductibles:</b>	
	Wrongful Acts:	\$1,000 Each Wrongful Act
	Miscellaneous Professional:	\$1,000 Each Wrongful Act

## COVERAGE CONFIRMATION PRIVACY, SECURITY AND TECHNOLOGY COVERAGE

**Item 1. NPIP Retained Limit:**

All Coverages	\$100,000 Per Claim
NPIP Retention Aggregate	\$2,000,000 Per Policy

**Item 2. Deductible:**

The deductibles listed below are part of and not in addition the NPIP Retained Limit per Claim listed above.

All Coverages	\$2,500 Per Claim
Except Loss of Business Income	18 Hours waiting period

**Item 3. Limit of Insurance:**

Member Annual Policy Aggregate	\$1,000,000
Group Combined Policy Aggregate	\$5,000,000

**Item 4. Sublimits of Coverage:**

The Sublimits of Coverage shown below do not increase the overall Limits listed above.

a. Media Liability	Per Claim and Aggregate	\$1,000,000
b. Privacy and Cyber Security Liability	Per Claim and Aggregate	\$1,000,000
c. Privacy Regulatory Defense, Awards and Fines	Per Claim and Aggregate	\$1,000,000
d. Payment Card Industry Data Security Standard Fines and Costs	Per Claim and Aggregate	\$250,000
e. Business Interruption and Extra Expense	Each Occurrence and Aggregate	\$250,000
f. Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
g. Dependent Business Interruption	Each Occurrence and Aggregate	\$250,000
h. Dependent Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
i. Data Recovery	Each Occurrence and Aggregate	\$250,000
j. Cyber Extortion and Ransomware	Each Occurrence and Aggregate	\$250,000
k. Data Breach Response & Crisis Management	Each Occurrence and Aggregate	\$250,000
l. Cyber Crime	Each Occurrence and Group Aggregate	\$100,000
m. Utility Fraud	Each Occurrence and Group Aggregate	\$100,000
n. Voluntary Shutdown	Each Occurrence and Aggregate	\$250,000
o. Consequential Reputation Loss Endorsement	Each Occurrence and Aggregate	\$250,000
p. Bricking Coverage	Each Occurrence and Aggregate	\$250,000

**Item 5. Retro Active Date:** (Coverages a., b., c., and d. above)

Full Prior Acts

## PARTICIPATING CARRIERS

THE FOLLOWING CARRIERS ARE ANTICIPATED TO PARTICIPATE IN THE DESIGNATED PORTIONS OF THE MASTER POLICY. CARRIERS ARE SUBJECT TO CHANGE PRIOR TO JUNE 1, 2022

### PROPERTY COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M
Additional Carriers TBD		

### EARTHQUAKE COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Aggregate Limit)

Munich Earthquake Tower Option: \$25,000,000 Combined Group Aggregate		
American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$15M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$15M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$15M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$15M excess \$10M
Additional Carriers TBD		

Peachtree Earthquake Tower Option: \$25,000,000 Combined Group Aggregate

Landmark American Insurance Company	A+ XIV (Non-Admitted)	Part of \$25M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$25M
Additional Carriers TBD		

### EQUIPMENT BREAKDOWN COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M
Additional Carriers TBD		

### CRIME COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$5M Combined Group Aggregate
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### GENERAL LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$50M Combined Group Aggregate
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**AUTO LIABILITY COVERAGE:**

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation A+XV (Admitted)

**WRONGFUL ACTS LIABILITY COVERAGE:**

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

**MISCELLANEOUS PROFESSIONAL LIABILITY COVERAGE:**

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

**THE CARRIERS BELOW PROVIDE COVERAGE FOR THE FOLLOWING LINES OF BUSINESS ON A SEPARATE MASTER POLICY:**

**PRIVACY, SECURITY AND TECHNOLOGY:**

Indian Harbor Insurance Company A+ XV (Non-Admitted) \$5M Group Aggregate

NPIP

Insured	Certificate Holder	Contact Email	Certificate Number	Regarding	Do Not Renew
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360	bmeeek@cityoforting.org	0000030168	Regarding use of City property along the Foothills Trail for the Orting Turkey Trot, Nover	
Orting Food Bank	Pierce County 930 Tacoma Ave, Ste. 737, Tacoma, WA 98402	shall@co.pierce.wa.us	0000030169	Regarding use of County property along the Foothills Trail for the Orting Turkey Trot, No	
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360		0000030170	Regarding the annual Orting Bunny Hop event in March, City of Orting is named as Addi	
Orting Food Bank	Emergency Food Network 3318 92nd St S, Lakewood, WA 98499		0000030171	Evidence of Coverage.	
Orting Food Bank	Orting Food Bank PO Box 1877, Orting, WA 98360		0000030172	Evidence of Coverage.	
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360		0000033211	Evidence of coverage only.	
Orting Food Bank	Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402		0000034488	Evidence of coverage only regarding use of facility of Foothills Trail for the Frosty Farew	
Orting Food Bank	Pierce County 930 Tacoma Ave S, Tacoma, WA 98402		0000038863	Regarding permit for Turkey Trot, November 13, 2021. Pierce County is named as Addi	
Orting Food Bank	Pierce County Parks 9850 64th St W, University Place, WA 98467	pcparks@piercecountywa.gov	0000038075	Regarding Sparkler Sprint. Pierce County Parks is named as Additional Insured regardir	
Orting Food Bank	Pierce County Parks 9850 64th St. W., University Place, WA 98467		0000038064	Regarding Permit #R21953 for the Sparkler Sprint event on July 3, 2021. Pierce County	
Orting Food Bank	Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402		0000030166	Regarding use of the Foothills Trail for the annual Orting Bunny Hop in March.. Pierce C	
Orting Food Bank	Pierce County Community Connections 1305 Tacoma Ave S, Ste. 104, Tacoma, WA 98402-1903		0000030167	Regarding the Grant received. Pierce County is named as Additional Insured regarding t	





# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Senior Center Organization UBI #: 601178872

Contact Person's Name and Title: Staci Guirsch - Director

Mailing Address: P.O. Box 104 – Orting, WA 98360

Phone: (360) 893-5827 Email Address: seniorcenter@orting.wednet.edu

Amount Requested: \$ 12,000

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Senior Center serves all seniors 55 and over in Orting and parts of unincorporated Pierce County

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

NONE

**All groups seeking grants from the City of Orting must:**

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Staci Guirsch

Signature of Authorized Representative of Applicant

9,13,2022

Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

Thank you for taking the time to read and consider our grant request of \$12,000 for our Senior Mealsite and Food Pantry. We are requesting \$10,000 for our Mealsite and \$2,000 to purchase healthy foods (proteins, produce, dairy, grains, etc.) for our Senior Food Pantry that are typically not donated.

Prior to Covid we served 3,148 meals in 2019. In 2021 we served 11,097 meals. Year to date we have served 6,061 meals. We are seeing our senior participant numbers grow each month due to food insecurity and basic loneliness. In the month of August, we had 14 NEW seniors come through our doors for meals. Our Senior Food Pantry has grown from a couple shelves in 2017 to 2 rooms where we served 126 households and 490 individual people in August. Seniors should not have to choose between purchasing food and other basic needs like prescriptions, healthcare, utilities or housing costs.

One in seven people in Washington state lacks access to food sufficient for a healthy and active lifestyle. In Pierce County, about 1.3 million visits are made to food pantries and meal sites every year. More than half of these visits to emergency food programs are on behalf of children and seniors.

Many older adults who live alone face a problem known as food insecurity. Food insecurity is defined by the U.S. Department of Agriculture (USDA) as “a lack of consistent access to enough food for an active, healthy lifestyle.” It can sometimes be hard to tell if your aging relative is suffering from food insecurity, especially if you don’t live close by, but for many older adults, it is a problem that is all too real.

Just as important as a well-balanced meal is the need for socialization and information, particularly to those elderly with unmet social needs. Serving meals in a congregate setting affords many opportunities for recreation, exercise, socialization, health screenings, and volunteerism.

### **What Causes Food Insecurity?**

For older adults, food insecurity has a couple of possible causes:

**Money:** After retirement, seniors may be on a fixed income that is lower than what they once earned. They may struggle to purchase healthy food.

**Transportation:** Older adults may not have easy access to grocery stores because they no longer drive.

**Disability:** Disabilities, both physical and cognitive, can make it hard for seniors to prepare balanced meals for themselves.

### **How Can You Tell If a Senior Isn’t Eating Well?**

It may be hard to tell that your senior family member isn’t eating enough or that their diet isn’t balanced. Some clues that can tell you about their nutritional status are:

**Eating Habits:** Find out as much as possible about the older adult’s eating habits. If possible, eat with them at home. Find out if they are able to shop for food and how they get to the store. Look in the cupboards to see if there is enough food on a regular basis.

**Weight Loss:** Pay attention to whether the older adult is losing weight. Watch for changes in the way their clothes fit.

**Physical Symptoms:** Improper nutrition can cause physical ailments like weakness, wounds that don’t heal well, and dental problems.

Ultimately, if the senior’s nutrition does not improve, it could lead to serious complications, like: Weakened immune system, weak muscles, decreased bone mass, higher risk of being hospitalized, increased risk of death.

Thank you for your consideration. I am available at any time for further information.

Staci Guirsch  
Director  
Orting Senior Center Organization



### Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

2022  
 YTD  
 46,061

**Selected Parameters**

From: 01/01/2022 To 08/31/2022  Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

*To go meals + home delivery*

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00
Unduplicated Total by Provider and Service :	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00
Unduplicated Total by Provider:	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	95.00	0.00	2,572.00	2,572.00
Total (Newly Enrolled):	8.00	0.00	181.00	181.00



## Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

**Selected Parameters**

From: 01/01/2022 To 08/31/2022  Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All *In person dining*

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	30.00	450.00	116.00	0.00	0.00	0.00	3,489.00	3,489.00
Unduplicated Total by Provider and Service :	30.00	450.00	116.00	0.00	0.00	0.00	3,489.00	3,489.00
Unduplicated Total by Provider:	34.00	450.00	112.00	0.00	0.00	0.00	3,489.00	3,489.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	112.00	0.00	3,489.00	3,489.00
Total (Newly Enrolled):	34.00	0.00	450.00	450.00



### Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

**Selected Parameters**

From: 01/01/2021 To 12/31/2021  Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

2021  
11,097

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider and Service :	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider:	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	83.00	0.00	854.00	854.00
Total (Newly Enrolled):	32.00	0.00	328.00	328.00



## Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

**Selected Parameters**

From: 01/01/2021 To 12/31/2021  Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	29.00	1,563.00	130.00	0.00	0.00	0.00	10,243.00	10,243.00
Unduplicated Total by Provider and Service :	29.00	1,563.00	130.00	0.00	0.00	0.00	10,243.00	10,243.00
Unduplicated Total by Provider:	31.00	1,563.00	128.00	0.00	0.00	0.00	10,243.00	10,243.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	128.00	0.00	10,243.00	10,243.00
Total (Newly Enrolled):	31.00	0.00	1,563.00	1,563.00

**Orting Senior Center**  
**Profit & Loss**  
 January through December 2021

	Jan - Dec 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
US Foods	584.03
<b>Donations</b>	
Facebook	50.00
Thanksgiving Feast	
Holiday baskets	1,792.30
<b>Total Thanksgiving Feast</b>	1,792.30
Food Bank	3,553.00
Ctr. Use-Donations	5,046.99
United Way	42.90
<b>Total Donations</b>	10,485.19
<b>Fundraisers</b>	
Growing Smiles	1,531.05
<b>Total Fundraisers</b>	1,531.05
<b>Grants</b>	
AmazonSmile	91.40
City of Orting	9,999.96
Pierce County Human Services	193,446.24
<b>Total Grants</b>	203,537.60
<b>Other Activities</b>	
costco	75.28
Refunds	227.72
Lunches	21,625.90
Member Dues	180.00
<b>Total Other Activities</b>	22,108.90
<b>Total Income</b>	238,246.77
<b>Gross Profit</b>	238,246.77
<b>Expense</b>	
<b>Fundraiser Expense</b>	
Growing Smiles Fundraising	1,697.75
Plant Sale	251.60
<b>Total Fundraiser Expense</b>	1,949.35
<b>Operating Expenses</b>	
Memberships	169.00
Center Expansion	18.95
Nutritionist	813.00
nutrition ed	480.00
Transportation	6,626.24
Food Bank	4,225.02
Party Supplies	3,397.06
Repair & Maintenance	129.59
Equipment	302.12
Background Checks	33.00
Advertising & Promotion	221.08
Bond Expenses	437.06
Bookkeeper	1,570.00
Center Ins. 1 yr.	498.80
Fed. Payroll Tax Qtr.	16,271.28

10:49 AM  
09/13/22  
Cash Basis

**Orting Senior Center**  
**Profit & Loss**  
January through December 2021

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	<u>Jan - Dec 21</u>
Mealsite Expense	
Home Delivered Meals	40,458.06
Supplies	9,540.90
Mealsite Expense - Other	4,023.71
	<hr/>
Total Mealsite Expense	54,022.67
Misc. Center	621.72
Non-Profit License	50.00
Office Expense	2,369.60
Plant/Craft Sale	10.00
Salaries & Wages	127,351.71
State Payroll Tax	20,904.16
Telephone	1,937.80
Rent	4,395.00
	<hr/>
Total Operating Expenses	246,854.86
Total Expense	<hr/> 248,804.21 <hr/>
Net Ordinary Income	-10,557.44
Other Income/Expense	
Other Expense	
Voided checks	0.00
	<hr/>
Total Other Expense	0.00
Net Other Income	<hr/> 0.00 <hr/>
Net Income	<hr/> <b>-10,557.44</b> <hr/>



**Orting Senior Center**  
**Profit & Loss**  
 January through August 2022

	Jan - Aug 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Mealsite</b>	
mealsite food	966.66
<b>Total Mealsite</b>	966.66
<b>Donations</b>	
Food Bank	6,955.12
High Cedars Coffee Group	881.87
Coffee	181.82
Ctr. Use-Donations	18,102.29
<b>Total Donations</b>	26,121.10
<b>Fundraisers</b>	
Fathers Day Luncheon	85.00
Plant Raffle	316.00
Change Base Return	500.00
Quilt Raffle	540.00
Growing Smiles	258.00
Ladies Tea Raffle	10.00
Spring Bazaar Plants	125.00
Spring Bazaar Vendor	80.00
Clothing Fundraiser	5.00
Plant/Spring Bazaar	4,893.90
<b>Total Fundraisers</b>	6,812.90
<b>Grants</b>	
AmazonSmile	61.58
Pierce County Human Services	
Home Delivered Meals	21,733.62
Congregate Meals	47,553.75
NSIP_	419.33
Senior Services	37,536.91
<b>Total Pierce County Human Services</b>	107,243.61
<b>Total Grants</b>	107,305.19
<b>Other Activities</b>	
Refunds	225.94
Hall Rental Income	2,350.00
Lunches	14,164.06
Member Dues	2,098.00
<b>Total Other Activities</b>	18,838.00
<b>Total Income</b>	160,043.85
<b>Gross Profit</b>	160,043.85
<b>Expense</b>	
Pierce County Human Services	
Senior Services	3,550.29
<b>Total Pierce County Human Services</b>	3,550.29
Building Fund Expense	
Utilities	316.82
<b>Total Building Fund Expense</b>	316.82

**Orting Senior Center**  
**Profit & Loss**  
 January through August 2022

	Jan - Aug 22
<b>Fundraiser Expense</b>	
Change Base	500.00
Employee/Volunteer Meal	140.12
Growing Smiles Fundraising	4,195.35
Pancake Breakfast	665.66
Plant Sale/Spring Bazaar	10.00
Plant Sale	36.32
<b>Total Fundraiser Expense</b>	<b>5,547.45</b>
<b>Operating Expenses</b>	
Nutritionist	1,000.00
nutrition ed	280.00
SAIL	360.00
Transportation	298.41
Food Bank	2,262.76
Party Supplies	
Entertainment	200.00
Mothers Day Tea	657.23
Party Supplies - Other	2,288.38
<b>Total Party Supplies</b>	<b>3,145.61</b>
Repair & Maintenance	140.39
Equipment	300.00
Background Checks	77.00
Daffodil Festival	180.00
Advertising & Promotion	53.00
Bond Expenses	374.96
Bookkeeper	550.00
Fed. Payroll Tax Qtr.	13,845.66
Mealsite Expense	
Congregate Meals	32,569.57
Home Delivered Meals	31,133.44
Mealsite Expense - Other	65.96
<b>Total Mealsite Expense</b>	<b>63,768.97</b>
Misc. Center	750.81
Non-Profit License	110.00
Office Expense	3,306.67
Salaries & Wages	38,629.19
State Payroll Tax	3,590.25
Telephone	1,608.94
Rent	2,380.00
<b>Total Operating Expenses</b>	<b>137,012.62</b>
<b>Total Expense</b>	<b>146,427.18</b>
<b>Net Ordinary Income</b>	<b>13,616.67</b>
<b>Other Income/Expense</b>	
Other Expense	
Voided checks	0.00
<b>Total Other Expense</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>
<b>Net Income</b>	<b>13,616.67</b>

**2022 Budget**  
**Orting Valley Senior Center/Mealsite**

**Expenses:**

Rent	\$4,080.00
Salaries	\$131,000.00
Senior Meal Program Food	\$85,000.00
Senior Meal Program (Covid disposable supplies)	23,000.00
Office/Center Supplies	\$5,000.00
Equipment Repair/Replacement	\$10,000.00
Utilities (phone, wifi, gas, electric, garbage etc)	\$24,000.00
Insurance	\$3,000.00
Professional Services	\$1,900.00
Nutritionist	\$4,000.00
Licenses/Registrations	\$500.00
SAIL Instructor	\$6,500.00
Payroll Taxes	\$25,000.00
Advertising/Communication/Newsletter	\$4,000.00
Speakers/Instructors	\$5,500.00
Misc. Expenses	\$5,000.00
Senior Food Pantry Foods (food bank)	\$10,000.00
Transportation Reimbursements	\$5,000.00

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Total Projected Expenses    \$352,480.00

**Income:**

Pierce County Human Services	\$216,029.00
City of Orting	\$10,000.00
Health Care Providers Council	\$850.00
Meal Donations	\$25,000.00
Amazon Smiles	\$1,000.00
Member Dues/Sponsorships	\$20,000.00
Misc. Donations	\$20,000.00
Fundraisers	\$10,000.00
Puyallup Tribe Grant	\$6,500.00
Muckleshoot Tribe Grant	\$10,000.00
Medina Foundation (pending)	\$0.00
Walmart	\$550.00
United Way (pending)	\$0.00
Tulalip Tribe (pending)	\$0.00
Ben B Cheney Foundation (pending)	\$0.00
Tony Robbins Foundation (pending)	\$0.00
PSE (pending)	\$0.00
Pierce County Council (Dave Morrells office)	25,000.00

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Total Projected Income    \$344,879.00



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STATE of WASHINGTON SECRETARY of STATE

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I, Ralph Munro, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

*CERTIFICATE OF INCORPORATION*

to

ORTING SENIOR CENTER ORGANIZATION

a Washington NonProfit corporation. Articles of Incorporation were filed for record in this office on the date indicated below.

U. B. I. Number: 601 178 872.

Date: May 5, 1989

Given under my hand and the seal of the State of Washington, at Olympia, the State Capitol.

---

Ralph Munro, Secretary of State



OGDEN UT 84201-0029

In reply refer to: 4077967774  
Sep. 06, 2017 LTR 4168C 0  
94-3101716 000000 00  
00022388  
BODC: TE

ORTING SENIOR CENTER ORGANIZATION  
SENIOR CENTER  
PO BOX 104  
ORTING WA 98360-0104



35941

Employer ID Number: 94-3101716  
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Aug. 07, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1993, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

PLEASE NOTE THAT THIS BINDER IS FOR TEMPORARY INSURANCE FOR A TWELVE-DAY PERIOD. THIS BINDER EXISTS ON ITS OWN TERMS AND EXPIRES ON ITS OWN TERMS. WHEN A BINDER EXPIRES ON ITS OWN TERMS, NO COVERAGE EXISTS THEREAFTER. REQUIREMENTS FOR NOTICE OF CANCELLATION TO INSUREDS DO NOT APPLY TO EXPIRED BINDER.

<b>PRODUCER</b> Kerry Canonica P.O. Box 1228 Eatonville, WA 98328	<b>INSURER(S) AFFORDING COVERAGE</b>
	INSURER A: Mt. Vernon Fire Insurance Company
	INSURER B: N/A
<b>INSURED</b> Orting Senior Center Organization 112 Varner Ave SE Orting, WA 98360	INSURER C: N/A
	INSURER D: Mt. Vernon Fire Insurance Company
	INSURER E: Mt. Vernon Fire Insurance Company

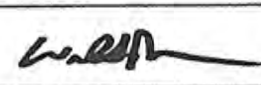
**BINDER TERMS:**  
THE FOLLOWING COVERAGE HAS BEEN BOUND PROVIDED TAPCO RECEIVES A PROPERLY COMPLETED APPLICATION AND A PREMIUM PAYMENT WITHIN 12 DAYS OF THE EFFECTIVE DATE. FAILURE TO REMIT PREMIUM AND APPLICATION WITHIN 12 DAYS OF THE EFFECTIVE DATE SHOWN BELOW WILL NULLIFY AND VOID THIS BINDER.

INSR LTR	COVERAGES	BINDER ID	PROPOSED EFFECTIVE DATE	PROPOSED EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	SYTQD-C	5/1/2022	5/1/2023	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	Included
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	1,000,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D	Commercial Crime	SYTQD-C	5/1/2022	5/1/2023	EMPLOYEE DISHONESTY	25,000
E	PROPERTY	SYTQD-C	5/1/2022	5/1/2023	BUILDING	910,000
					CONTENTS	
					BUSINESS INCOME	

This contract is registered and delivered as a surplus line coverage under the insurance code of the state of Washington, Title 48 RCW. It is not protected by any Washington state guaranty association law.

Service of Suit: Pursuant to any statute of any state, territory or district of the United States which makes provisions therefore, the Company hereby designates the Superintendent, Commissioner or Director of Insurance or other officer specified for that purpose in the Statute, or his successors in office, as our true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by or on behalf of the insured(s) or any beneficiary hereunder arising out of this contract of insurance, and hereby designate the below named as the person to whom the said officer is authorized to mail process or a true copy thereof. It is further agreed that service of process in such suit may be made upon the General Counsel of the Company, or his nominee, at 1190 Devon Park Drive, Wayne, Pennsylvania 19087 and that in any suit instituted against any one of them upon this policy, the Company will abide by the final decision of such Court or any Appellate Court in the event of an appeal.

**DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS**  
Clubs civic, service or social buildings or premises owned or leased Not- For- Profit only, Banks and Offices other than Governmental. Re: 112 Varner Ave SE, Orting, WA 98360 & 120 Washington Ave N, Orting WA, 98360. Covgs Cont'd: Professional E&O Liability Each Incident: \$1,000,000; Professional E&O Liability Aggregate: \$2,000,000; Abuse and Molestation Each Claim: \$1,000,000; Abuse and Molestation Aggregate: \$2,000,000. City of Orting are named as additional insured with respect to general liability.

<b>NAME AND ADDRESS</b> City of Orting 110 Train St SW Orting, WA 98360	<b>AUTHORIZED SIGNATURE</b> 
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# Grant Application-2023

City of Orting - Office of the City Clerk  
PO Box 489 - 104 Bridge St S. Orting, WA 98360  
Phone: (360) 893-9008 - Fax: (360) 893-6809  
[www.cityoforting.org](http://www.cityoforting.org)

FOR CITY CLERK USE ONLY:

Name of Organization: ORTING VALLEY FARMERS MARKET UBI #: 603436579

Contact Person's Name and Title: Doug Graves – Market Manager

Mailing Address: P.O. Box 1665 Orting WA. 98360

Phone: 362-872-6836 253-509-3609 Email Address: ovfmcontact@gmail.com

Amount Requested: \$ 6,000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Grant funds will be used for Promotion and Advertising of the Farmers Market to attract full Season Vendors and grow our Consumer Base by using additional social media, Signage, and word of mouth campaigns. Grant Funds will also be used to develop and facilitate Children's activities and educational programs. Grant Funds will also enhance the SNAP-EBT Matching Buck program. This program increases the spending power of SNAP-EBT card users by matching their first \$20.00 processed on their EBT card with an additional \$20.00 of Matching Buck Vouchers. Matching Bucks are funded by the U.S. Department of Agriculture, to a predetermined capped amount each year. In 2022, the Matching Buck allowance was set at \$40.00 per SNAP-EBT customer. In 2023, the allowance is being reduced by the USDA to \$20.00 per customer. City Grant Funds will be used to continue the match at \$40.00 and will help fund the Matching Buck program, should all USDA funding be exhausted.

Additionally, City Grant funds would also be used to support the CSA (Community Supported Agriculture) program at the Orting Valley Farmers Market. There is a dire need to reintroduce the availability of produce to the Farmers Market offerings. Customer numbers have reduced over the past 3 years and some of that is due to the lack of available produce. For this cause, Grant Funds would be used to purchase CSA Vendor Booth facilities such as tent, tables, signage, etc. and the support of part time help to operate a CSA booth at the Farmers Market. Once operational, local Farmers who incorporate a CSA program in the selling of their products, would be able to drop their weekly CSA produce boxes off at the Farmers Market for pickup by their customers. This would give local farmers more time to operate their farms by reducing the amount of time they now spend waiting for customers to arrive to pick up their CSA goods and spend valuable time conversing and servicing their customer's needs. This would be a win-win since the Farmers Market would then become a destination for customers to receive produce and shop other Vendors as well which will help grow the Markets customer Base.

Who does the grant serve (This information can be provided in a letter, attached to this application):

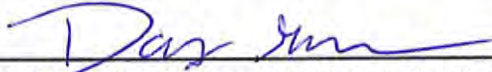
This Grant offering will serve Local Farmers, Market Customers, and Children as well as other businesses in Orting who benefit from Farmers Market Customers that also shop brick and mortar stores while in town for the Farmers Market.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

North Park and The Orting Station Building.

**All groups seeking grants from the City of Orting must:**

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
  1. Previous year's annual financial statement
  2. Current year's budget
  3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
  4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.



\_\_\_\_\_  
**Signature of Authorized Representative of Applicant**

09 / 13 /2022

**Date**

**Please return completed form and any additional information to:**

**City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.**





# Orting Valley Farmers Market - 2022 Budget

Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022

Board Approved: 4/26/22

Status as of: 09/13/22

BECU Balances as of Status Date:

Primary Ckg \$17,289.08  
 EBT Ckg \$1,302.35  
 Savings \$100.12  
 TOTAL \$18,691.55

	Approved Budget Dollars		Actuals 09/13/22		
	Approved Budget	On Hand a/o 09/13/22	On Hand as of 09/13/22	Actuals Expected by 2022 year end	
<b>Projected Income</b>					
100.00 2021 "Carry Over/On Hand"	\$0	\$22,362.41	\$9,206.55	\$0.00	\$22,362.41 Carried over from 2021 in January of 2022
100.11 2021 "CarryOver/OnHand" Vendor tokens unreimbursed	\$0	\$0.00	\$0.00	\$0.00	
100.12 2021 "CarryOver/OnHand" unspent Customer Tokens	\$0	\$0.00	\$0.00	\$0.00	
100.01 Vendor Space Fees	\$8,220	\$0.00	\$7,385.00	\$835.00	= 22 vendors at \$300.00 full season, 3 at \$240.00 full season, and 30 vendors at \$30.00 single day. \$4,495.00 Vendor Fees deposited on 5/12/22, \$2,890.00 Vendor Fees Deposited on 8/26/22
100.02 Fundraising	\$0	\$0.00	\$0.00	\$0.00	
100.02.2 Market Bag Sales	\$0	\$0.00	\$0.00	\$0.00	
100.02.4 Basket Raffle	\$0	\$0.00	\$0.00	\$0.00	
100.02.5 Donation Can	\$0	\$0.00	\$0.00	\$0.00	
100.02.6 Calendar Sales	\$0	\$0.00	\$0.00	\$0.00	
100.03 Pierce County Grant	\$1,000	\$0.00	\$0.00	\$1,000.00	\$1000.00 To be received by year end
100.04 City of Orting Grant	\$2,100	\$0.00	\$2,100.00	\$0.00	Grant Application submitted 4Q 2021. \$4500 was requested. \$2100 was approved.
100.04.1 Donation-Specified Eat Fresh Orting (EBT Match)	\$500	\$0.00	\$0.00	\$500.00	\$500.00 Possible Anticipated Rincon Donation
100.04.2 Grant - Orting Food Bank Voucher Program	\$0	\$0.00	\$0.00	\$0.00	
100.05 Other Grants/Sponsorships	\$0	\$0.00	\$0.00	\$0.00	
100.05.1 CO-OP Booth Sponsorship	\$0	\$0.00	\$0.00	\$0.00	
100.06 Donations	\$250	\$0.00	\$5.00	\$240.00	To Be Determined - Amazon Smile Donation 5/31/22, Amazon deposit \$5.00
100.10 Unidentified Deposits	\$0	\$0.00	\$0.00	\$0.00	
100.20.1 WSDA 2021 Covid Grant (reflected in carryover to 2022)	\$0	\$0.00	\$0.00	\$0.00	2021 \$20,000.00 WSDA Covid Craft Beverage Grant
100.20.2 Pierce County 2021 Farmers Mkt Grant (reflected in carryover to 2022)	\$0	\$0.00	\$0.00	\$0.00	2021 \$10,000.00 Pierce County Frms Mkt Grant approved 10/11/21
100.99 Additional Funding Required to balance Budget	\$0	\$0.00	\$0.00	\$0.00	A negative Budget Balance would require a Board decision to raise funds by year end, and post in this line item, to balance Budget
199.00 Amount spent to Factor actual BECU Balance as of update			<del>\$0.00</del>		
199.01 Total	\$12,070	\$22,362.41	\$18,696.55	\$2,575.00	

Orting Valley Farmers Market - 2022 Budget  
 Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022  
 Board Approved: 4/26/22

Status as of: 09/13/22

Projected Expenses	Approved Budget		Status as of 09/13/22		
	Approved Budget	Expected to be Paid	Actual Exp Paid	Remaining Exp to be paid	
300.00 Carry over for 2023	\$3,000	\$3,000.00	\$0.00	\$3,000.00	
300.01 Unpaid 2021 Token Reimbursement checks	\$150	\$150.00	\$0.00	\$150.00	
300.02 Unspent customer 2021 EBT Tokens	\$150	\$150.00	\$0.00	\$150.00	
300.03 Unspent 2021 customer Debit/Credit Tokens	\$25	\$25.00	\$0.00	\$25.00	
300.04.1 Eat Fresh Orting	\$0	\$0.00	\$0.00	\$0.00	
300.04.2 Food Bank Program	\$0	\$0.00	\$0.00	\$0.00	
300.06 Promo/Marketing	\$1,000	\$1,000.00	\$107.90	\$892.10	Promo Up \$107.90 (Mothers Day Banner)
300.10 Market Bag Purchase	\$0	\$0.00	\$0.00	\$0.00	
300.21 Insurance	\$500	\$500.00	\$300.00	\$200.00	3/31/22 \$300.00 Campbell Risk Management - Market Liability Insurance Due in March 2022 \$200.00 additional for unknown
300.41 Supplies and equipment	\$3,000	\$3,000.00	\$2,833.91	\$166.09	<b>NOTE: See Expense Items detailed on Sheet #3.</b>
300.42 Storage	\$0	\$0.00	\$0.00	\$0.00	
300.43 KERNEL Expenses	\$0	\$0.00	\$0.00	\$0.00	
300.60 Covid Health Supplies	\$500	\$500.00	\$0.00	\$0.00	Covid supplies - Pending future TPCHD requirements. 09/13/22, Since Covid Supplies were not needed, I moved \$200.00 to 301.45 & \$300.00 to 302.01 to cover overages. \$53.90 Weebly Domain Fee (24 months)(Last paid in 2021) Facebook Posting Boost \$64.60 06/27, Facebook Posting Boost \$217.68, Facebook Posting Boost \$32.31 8/27
300.91 Webpage / Facebook Posting	\$560	\$560.00	\$314.59	\$245.41	\$19.99 Monthly Mighty Call - Paid for Jan-Aug
300.92 MightyCall Telephone #	\$240	\$240.00	\$160.04	\$79.96	
300.93 Hot Spot Data plan	\$0	\$0.00	\$0.00	\$0.00	
300.94 USPS Box Fee	\$134	\$134.00	\$134.00	\$0.00	\$134.00 USPS Box rent Pd 12/20/2021
301.01 Vendor Reimbursements	\$0	\$0.00	\$90.00	\$120.00	CK1484 \$90.00 Jazzy's Cookie Co. Booth Fee Reimbursement
301.41 Mgr. Stipend 2022	\$12,500	\$12,500.00	\$6,250.00	\$6,250.00	CK1222 \$6,250.00 1/2 Mgrs 2022 Stipend
301.42 Mgr. Expenses 2022	\$0	\$0.00	\$0.00	\$0.00	
301.43 Event expenses	\$600	\$600.00	\$0.00	\$600.00	BBQ Cookoff Entertainment Izzy Burns \$150.00 June 03, Julie Hunter \$100.00 June 17, Izzy Burns \$150.00 June 24, Peyton Griffin Trio \$100.00 July 08, Izzy Burns \$150.00 Aug 5. CK1515 WA Scottish Pipe Band 8/26, On 09/13/22, I moved \$200.00 to this line item from 300.60.
301.45 Activity & Entertainment	\$600	\$600.00	\$800.00	\$0.00	\$300.00 WSFMA 2022 Membership Due end of March 2022, Paid 06/30/22
301.71 WSFMA/FMC fees	\$300	\$300.00	\$300.00	\$0.00	WSFMA 2022 Conference Fee - February 2022 Not Attended
301.72 WSFMA conference	\$0	\$0.00	\$0.00	\$0.00	
301.73 Puget Sound Farm Guide	\$75	\$75.00	\$0.00	\$75.00	
301.74 Graham Expo	\$0	\$0.00	\$0.00	\$0.00	
301.75 Puyallup Spring Fair	\$0	\$0.00	\$0.00	\$0.00	
301.81 EBT (SNAP) program exp.	\$100	\$100.00	\$0.00	\$0.00	
301.91 Permits & Fees- County/State/Fed	\$675	\$675.00	\$425.00	\$250.00	TPCHD 2022 Food Vendor Master Application \$320.00 pd 5/12/22, <del>TPCHD BBQ Event permit</del> , Wash State Gambling Commission Annual Raffle License Fee Paid \$65.00 07/05/22. . \$10.00 Wash Sec of State Annual Report. IRS Form 990 E-filing \$40.00
301.92 Permits & Fees- Orting	\$101	\$101.00	\$366.00	\$101.00	City of Orting - Blanket Vendor Permit \$101.00 4/28/22, Orting Event Application Fee \$200.00 4/28/22, Orting Chamber of Commerce Daffodil Parade Fee \$65.00 Ck1392 Ck#1221 \$75.00, Ck# 1512 \$90.00, Ck 1514 \$90.00 Aug 5. CK1516 \$60.00 Aug17, CK1517 \$135.00 Aug 26, On 09/13/22, I moved \$300.00 to this line item from 300.60.
302.01 Market Assistant Stipend - Spencer	\$390	\$390.00	\$450.00	\$240.00	CK1223 \$960.00 Mary Stanley 2022 Stipend
302.02 Info Booth Manager Stipend	\$960	\$960.00	\$960.00	\$0.00	
399.99 Total	\$25,560	\$25,560.00	\$13,491.44	\$12,544.56	

Balance of Primary, EBT, Savings accounts as of	09/13/22	\$18,696.55	
Balance of Expected Income by year end 2021 as of	09/13/22	\$2,575.00	
Total of Actual and Expected year end Income as of	09/13/22	\$21,271.55	
Remaining Expenses for 2021 as of	09/13/22	\$12,544.56	
Budget Balance as of	09/13/22	\$8,726.99	Negative amount reflects funding required by line item 100.99 to balance budget.

Actual Expenses Line Item 300.41 Supplies and Equipment

Actual Costs: Amazon-IRS 1099 Blank Forms \$22.63, Crystal's Flowers-For Mary \$88.44, Post Net Copies \$91.85(Daffodil Parade), Home Goods \$37.97 (Daffodill Parade Supplies), Fred Meyer \$63.97 (Daff Parade Supp), Wal Mart \$43.97 (Daff Parade Supp), Sunrise Flower Farm \$42.08 (Lisa Hanging Basket) Wal Mart \$50.12 (Mothers Day Supplies), Micheals \$52.79 (Mothers Day Supplies), Amazon \$98.44 (Tent Weights) Safeway \$157.31 (Mothers Day Flowers), Dollar Tree \$20.79(Mothers Day Supplies), Wal Mart \$29.41(Mothers Day Supp), Safeway \$37.14(Mothers Day Flowers), Wal Mart \$9.26 (Banner Tape), \$680.84 Refund to JoAnn for Danny Stanley Memorial costs. Dollar Tree \$4.05 (Supplies) Safeway \$46.37 & WalMart \$46.07 (Supplies for meet & greet). WalMart \$45.51 (ink), Amazon \$147.66 (three sets of tent weights), Lowes \$20.17 (Spray Paint), Colleen Mishler \$50.00 (Mothers Day Supplies), Dollartree \$8.18 (Signage supplies), Safeway \$5.98 (Ice), Arrow Lumber \$22.08 (Marking Paint), Safeway \$2.99 (Ice), Arrow Lumber \$6.01 (Toilet Plunger), Dollar Tree \$16.20 (Signage supplies), Safeway \$11.73 (Ice & Tea). Safeway\$21.97 Board meeting snacks, Safeway \$12.23 Ice & Tea. Lor Farms \$236.50 Flowers for Lori's Moms Memorial, Avas Flowers Buckley \$176.11 Flowers Maureen Soler Memorial, Safeway, \$22.81 Ice, Tea & Drinks, Walmart \$43.97 Ink, Lowes \$32.93 Spray Paint, Walmart \$55.00 Ink, Safeway \$2.99 Ice, Walmart \$44.34 Poster Board, Paper, & Ink, Safeway \$11.73 Ice and Tea, Safeway \$13.32 Ice & Tea, Lor Farm \$200.00 Year End Vendor Bouquets.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 26 2015

ORTING VALLEY FARMERS MARKET  
19220 196 ST E  
ORTING, WA 98360-0000

Employer Identification Number:  
47-1671216  
DLN:  
26053482003435  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
August 28, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436



**Copy of filing information.**

Form 990-N

Department of the Treasury  
Internal Revenue Service

**Electronic Notice (e-Postcard)**

for Tax-Exempt Organizations not Required to File Form 990 or 990-EZ

OMB No.1545-2085

**2021**

Open to Public Inspection

A For the 2021 Calendar year, or tax year beginning January 01, 2021 and ending December 31, 2021

B Check if applicable.

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: ORTING VALLEY FARMERS  
MARKET

PO BOX 1665  
Orting, WA 98360 US

D Employer Identification Number  
47-1671216

E Website:

ortingvalleyfarmersmarket.com

F Name of Principal Officer: Doug Graves

P.O. Box 1665  
Orting, WA 98360 US

**Privacy Act and Paperwork Reduction Act Notice:** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

**This document is provided for your records only. Your Form 990-N (e-Postcard) has been submitted electronically. No further action is needed.**



[PRICING \(/PRICING\)](#)

[FAQ \(/QUESTIONS\)](#)

[STATE FILING REQUIREMENTS \(/STATE-FILING-INFORMATION-FOR-NONPROFITS\)](#)

[CONTACT \(/CONTACT-US\)](#)

[ovfmcontact@gmail.com](mailto:ovfmcontact@gmail.com)

[< Take me to my billing \(/app/billing\)](#)

## THANK YOU FOR FILING WITH SIMPLE 990.

Your payment of \$40.00 has been processed.

Form 990 and 990-EZ returns undergo a quick technical review by our team. Our team will process your return as soon as this is complete and email you regarding the results.

Confirmation: #SIMP990MCQ8RYKNNBCBVOZJJVLZHQ71  
August 8, 2022

E-filed 2021 Form 990-N ORTING VALLEY FARMERS MARKET: 47-1671216	<b>\$40.00 USD</b>
<hr/>	
Total	<b>\$40.00 USD</b>





**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  2023 Budget	<b>AB22-XX</b>		<b>11.16.22</b>	<b>11.30.2022</b>
	<b>Department:</b>	Finance		
<b>Date Submitted:</b>	11.9.2022			
<b>Cost of Item:</b>	N/A			
<b>Amount Budgeted:</b>	N/A			
<b>Unexpended Balance:</b>	N/A			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	N/A			
<b>Submitted By:</b>	Gretchen Russo			
<b>Fiscal Note:</b>				
<b>Attachments:</b> 2023 Updated Budget				
<b>SUMMARY STATEMENT:</b>				
<p>Attached is an updated 2023 Budget.</p> <p>A few items were updated since the October 19<sup>th</sup> Study Session. The changes include the following:</p> <ul style="list-style-type: none"> <li>- City grants increased \$5,000;</li> <li>- Police benefit costs were updated based on final medical insurance rates;</li> <li>- Police officer salaries increased .5% based on negotiations;</li> <li>- Police Chief’s salary was increased to level 48 based on employment negotiations; and</li> <li>- City-wide WIFI expenses were eliminated from the budget.</li> </ul> <p>After these changes, this version of the GF Budget has a negative balance of \$2,151.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
2023 Discussion only				

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2022-1099**

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**AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2023; ADOPTING THE CITY OF ORTING 2023 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

---

**WHEREAS**, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

**WHEREAS**, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2023; and

**WHEREAS**, a notice was published that the council of said City would meet on the 31st day of August 2022, and the 26<sup>th</sup> day of October at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

**WHEREAS**, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

**WHEREAS**, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**SECTION 1. Adoption of 2023 Budget.** The budget for the City of Orting, Washington,

for the fiscal year 2023 covering the period from January 1, 2023 through December 31, 2023, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2023 Budget", three copies of which are on file in the Office of the City Clerk.

**SECTION 2. Fund Reserves.** The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2023 budget. The amount listed is the estimated ending reserve amount for December 2022.

Cemetery Property Sale Reserve      \$ 78,711.35

**SECTION 3. Summary of Revenues and Appropriations.** Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2023 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2023 as set forth in Exhibit A.

**SECTION 4. Job Classifications and Pay Ranges.** The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2023 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

**SECTION 4. Transmittal by City Clerk.** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

**SECTION 5. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**SECTION 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30<sup>th</sup> DAY OF NOVEMBER, 2022.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

---

Kimberly Agfalvi, City Clerk

Approved as to form:

---

Charlotte A. Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:

2023 Budget, Exhibit A  
Summary of Expenses

<u>Fund</u>	<u>2023 Budget</u>
General Fund	\$4,026,474.93
City Streets	\$9,521,820.05
Cemetery	\$83,870.00
Parks Department	\$382,431.75
Tourism Fund	\$5,000.00
TBD	\$280,000.00
Police Department Drug	\$126.00
Transportation Impact	\$400,000.00
Water	\$2,548,318.35
Water Resource Recovery	\$18,868,796.11
Stormwater	\$3,651,969.98
Cemetery Perpetual Fund	\$400.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$39,771,207.18

Appendix B

# 2023 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Department</u>	<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>			<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>						
City Administrator	51	1		GG	160,163.33	180,275.25
Finance Director	40	1		GG	115,699.50	130,220.80
City Planner	37	1		GG	105,881.43	119,170.48
City Clerk	30	1		GG	86,091.29	96,896.51
Building Official	27	1		GG	78,785.73	88,674.03
Administrative Assistant	18	1		GG	60,382.70	67,961.26
Events & Activities Coordinator	17	1		GG	58,623.98	65,981.81
HR Clerk	21	1		GG	63,433.81	71,395.32
Court Administrator	29	1		Court	83,583.78	94,074.28
Police Chief	48	1		Police	146,564.66	164,959.82
Police Commander	38	1		Police	109,057.87	122,745.60
Capital Projects Manager	40	1		PW	115,699.50	130,220.80
City Engineer	45	1		PW	134,127.43	150,961.60
Public Works Director	42	1		PW	122,745.60	138,151.25
Term Limited Landscape Maintenance	1	1		PW	36,532.53	41,117.68
Supported Employment	1	0.2		PW	6,240.00	6,240.00
<b>Police Wages (Per CBA)</b>						
Officer	P24	7		Police	80,321.90	93,119.10
Detective	P26	1		Police	87,777.66	95,923.36
Lieutenant	P28	2		Police	107,095.87	107,095.87
<b>Public Works and Administrative Staff (Per CBA)</b>						
Sr. Accountant	21	1		GG	63,433.81	71,395.32
Accountant I	17	1		GG	56,360.12	63,433.81
Permit & PW Support	17	1		GG	56,360.12	63,433.81
Court Clerk	16	0.5		GG	54,718.56	61,586.23
Admin Asst. PW	21	1		PW	63,433.81	71,395.32
PW Supervisor	29	1		PW	80,356.06	90,441.45
Wastewater Plant Supervisor	35	1		PW	95,949.33	107,991.82
Water Plant Supervisor	27	1		PW	75,743.29	85,249.74
Wastewater OIT	15			PW	53,124.82	59,792.45
Wastewater I	18	3		PW	58,050.92	65,336.83
Wastewater II	22			PW	65,336.83	73,537.17
Wastewater III	27			PW	75,743.29	85,249.74
Water OIT	15			PW	53,124.82	59,792.45
Water I	18	3		PW	58,050.92	65,336.83
Water II	22			PW	65,336.83	73,537.17
Water III	25			PW	71,395.32	80,356.06
Maintenance Worker I	15	6		PW	53,124.82	59,792.45
Maintenance Worker II	20			PW	61,586.23	69,315.84
Stormwater Worker I	16	2		PW	54,718.56	61,586.23
Stormwater Worker II	21			PW	63,433.81	71,395.32
Code Enforcement	24	1		GG	69,315.84	78,015.59
Police Records Clerk I	15	1		GG	53,124.82	59,792.45

NOVEMBER 10, 2022



**CITY OF ORTING**  
2023 MAYOR'S DRAFT BUDGET

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## Vision, Mission, Values



### Vision:

Orting is a family-oriented city that supports its citizens and small business.

We value our small-town character and are committed to public safety and reliable public services.

We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.

We strive to be a charming place to live, work, play and do business.

### Mission:

We provide services with integrity, teamwork and initiative to make Orting a better place to live, work, play and do business, while preserving our strong sense of community.

### Values:

**Teamwork:** Unified approach to shared goals and respect of the inherent value of everyone.

**Integrity:** Choosing courage over comfort; choosing what is right over what is easy; and choosing to practice our Core Values in pursuit of excellence.

**Initiative:** We empower our team to solve problems to make Orting better.

## Elected Officials



Joshua Penner  
Mayor

Term: 2018 – 2025



John Williams  
Councilmember

Term: 2020 - 2023



Tod Gunther  
Councilmember

Term: 2018 – 2025



Gregg Bradshaw  
Councilmember

Term: 2020 - 2023



Chris Moore  
Councilmember

Term: 2022 – 2025



Greg Hogan  
Councilmember

Term: 2020 - 2023



Don Tracy  
Councilmember

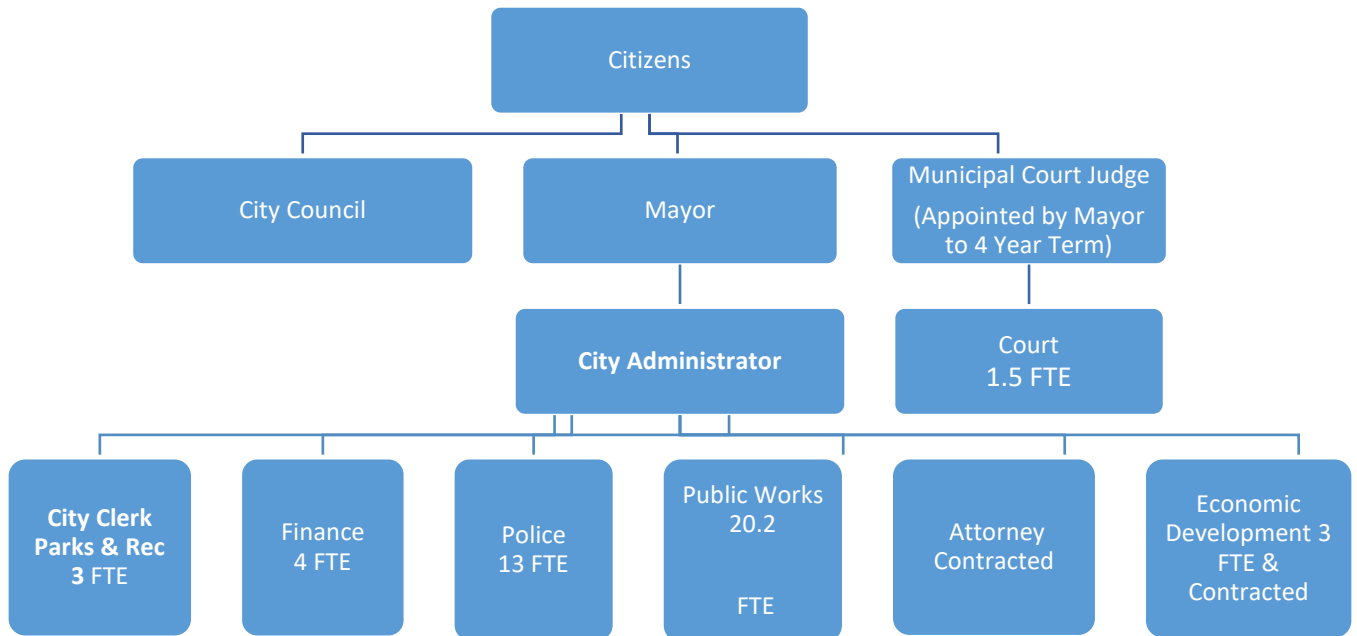
Term: 2022 - 2025



Melodi Koenig  
Councilmember

Term: 2022 – 2025

## Organization Chart



## Key Appointed Staff

City Administrator:	Scott Larson
City Clerk:	Kim Agfalvi
Finance Director:	Gretchen Russo
Interim Police Chief:	Devon Gabreluk
Court Administrator:	Kim Kainoa
Public Works Director:	Greg Reed
Capital Project Manager:	John Bielka
Building Official:	Tim Lincoln
Judge:	John Curry (Curry & Williams)
City Attorney:	Charlotte Archer (Inslee Best)
City Planner:	Carmen Smith (AHBL)

## City of Orting: Mayor’s Budget Message to the Council, 2023

Deputy Mayor Hogan &  
The City Council of Orting

Our City Administrator often says that the budget is the most critical public policy statement that the city makes every year. I agree with him.

A substantial amount of intentional thought goes into preparing a document like this for your review. We seek to create reasonable evaluative criteria so that we can present to you a balanced budget that achieves certain goals without critically impeding long-term opportunities. Always, our concern is that this exercise risks being ambiguous, or even worse, prone to inconsistency between years and administrations. To create a scaffold for long-term deliberation, we sought to collaborate with you on developing a vision for Orting.

Our shared vision should represent the great spectrum of ideas and perspectives that make up our citizens, principally, as well as be informed by our community of stakeholders. That vision should be something our team of staff can look at when making recommendations for policy and budget decisions. Likewise, that vision should be a litmus test for collating this budget and other councilmanic policies for your review.

As you review the Mayor’s Draft Budget, I hope that you see the elements of our adopted vision reflected in the recommendations, pages, and even line-item decisions of the different funds.

I believe that my team’s 2023 Mayor’s Draft Budget walks this balance. The budget advances our vision in the following ways:

***“Orting is a family-oriented city that supports its citizens and small businesses.”***

At the beginning of 2022, the Council adopted a Parks, Trails, and Open Space Plan that prioritizes public space projects to work on over the coming years. The plan required us to evaluate park usage, opportunities for improvement, and future demand/usage. To support the plan, one of the projects the Council adopted is a master plan for the Main Park, North Park, and Charter Park. The main park master plan is presently in progress.

The parks master planning process aims to take the high-level Parks, Trails, and Open Spaces concepts and bring them down to ground level with identifiable capital projects and investments necessary to achieve our shared goals. In 2022, we could only begin the master planning process for one section of our parks; that is the beginning of the conversation, not the end. In 2023, we will seek to engage the legislature to help us continue this formalized and long-term approach to recreation planning and funding.

***Orting is a family-oriented city that supports its citizens and small businesses.***

***We value our small-town character and are committed to public safety and reliable public services.***

***We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.***

***We strive to be a charming place to live, work, play and do business.***

In 2023, we plan to seek further engagement from our citizens and small businesses as we present the first master plan to the public and set ourselves up for further conversations about how our business and event community's tie into these efforts. Moreover, we must start taking steps to update our Growth Management Act-required Comprehensive Plan, to be adopted in 2024.

The parks plan, the community engagement, the funds we're seeking, and the grants we are set to receive (\$130k Commerce Grant) will lead us well into updating our public spaces to be more usable by all members of the public and in crafting a comprehensive plan that is operationally meaningful and aligned with our larger councilmanic/community vision.

*“We value our small-town character and are committed to public safety and reliable public services.”*

### **Public Safety**

2022 saw the retirement of Police Chief Chris Gard. After working through a process, which includes the city council, we anticipate hiring a new police chief sometime in the fall. While we might not know what the next Chief's vision for the department is yet, we can expect there will be some amount of change to operations and budget-impacting activities.

As we look to 2023, we're better prepared than most communities for the public safety challenges we're sure to face. We are the beneficiaries of excellent community policing efforts made possible by past Chiefs, past councils, and our team of police and public safety professionals. Where communities around us continue to see a rise in crime, our crime rates are down – among the best-sustained reductions in crime in the county and state.

Nevertheless, an area of continued concern in Orting and across the state is retirement, turnover, and recruitment. We are excited to be nearly fully staffed with a good mix of experienced officers and recent academy graduates. We also recently diversified our personnel mix with a newly established Community Service Officer role. Though we know now is not the time to relax in seeking to bring good people onto our team. Surely, 2023 will bring additional new faces as we work to fill the remaining open position and augment the public safety team with additional support. We look forward to continuing to support our public safety team and doing the things we need to do to keep Orting safe.

### **Public Services**

This fall, we are wrapping up design on a solids handling facility at the Water Resource Recovery Facility (sewer plant). The upgraded WRRF will take the solids generated through our treatment process and convert them into a safe resource we can use locally. This new process is in stark contrast to how we've traditionally disposed of the solids waste generated by our community: trucking them to eastern Washington for safe disposal.

The previous process, while safe, continues to be problematic in capacity, cost estimation, and financial risk to the city. The new process will generate a product that will be somewhat similar to the soil amendment available at the Sumner treatment plant and TAGRO, which is available in Tacoma. Perhaps *O-Grow* will take root in gardens across the city soon. This project is expected to go out to bid at the end of 2022, with construction to start in 2023. The anticipated costs of the upgrade are reflected in the budget.

In proximity, geographically, if not functionally, to the upgraded recovery facility, we will see big movement in the long-anticipated and planned Pedestrian Bridge over HWY 162 in 2023. Our design is currently sitting in the Washington State Department of Transportation bridge office, awaiting final

approval. Once this last review is complete, we expect to bid the project this fall and move to construction sometime next spring/summer.

Naturally, this project has not been exempt from inflationary pressures, and we have had to do some budget maneuvering to be able to meet the expected construction cost. We estimate the minimum viable product to now is around \$8 million. We will be talking to the legislature again to see if we can pursue grants to offset these escalating costs – but it’s good to know that even in a worst-case scenario, we think we’ll be ready for a spring groundbreaking on this project! As you know, the bridge will benefit evacuation, safe routes to schools, congestion reduction, recreation, and perhaps even photography opportunities.

***“We will build our community on our outdoor amenities, inclusive recreation opportunities, and public events that reflect the character and interests of our citizens.”***

With the challenges of the pandemic behind us, we are all eager to reconnect with our community. Fortunately, they are also eager to engage. This was on full display by the capacity crowd at the Daffodil Parade and with high attendance events and interest in recreation opportunities all year long.

Highlights of events created and hosted by the City of Orting itself:

- We hosted the National Gard band on July 4<sup>th</sup>, and staff organized a festival around the event, including food, vendors, and acrobatic performers. This last-minute event was so well attended that most of the food vendors sold out before the end of the event!
- Our 2<sup>nd</sup> annual Touch a Truck event at the end of July. This wonderful event, the brainchild of our Public Works department, brought together the city, Orting Valley Fire and Rescue, Orting School District, Murray’s Disposal, private individuals, and the State Fish Hatchery – all of which brought out vehicles and information to share with the public.

In 2023, we’ll have recommendations for updates to our parks/rec processes, including a commission re-alignment proposal that we feel will further engage the community. Moreover, we’ll continue to expand our very popular recreation program, with the goal of moving that closer to a revenue-positive department in the next couple of years.

The sad fact is that if I were to summarize everything we accomplished this last year, and everything we believe this budget will help us accomplish in the coming years, this letter would be so long that no one would read it. In lieu of a longer letter, I invite you to dig deep into this proposed budget. At this point, the budget moves from my hands to yours – as a proposal. ONLY you, the council, can change this from a Mayor’s draft to a City’s policy - and adopt the final budget. This duty is exciting, confusing, and often a little bit scary at times, but I know each of you brings the necessary skills, background, and desire to serve that will result in a dynamic and effective budget for 2023.

On behalf of the community, I want to thank you for this conversation and your dedication.

Sincerely,

**Joshua Penner, Mayor**

City of Orting  
253-350-1982



## City Profile

City of Orting: "Small Town – Big View"



Location: Valley between the Carbon river and the Puyallup river, 30 miles west of Mt Rainer

Size: 2.80 square miles

2020 Population: 9,041

Incorporation Date: April 22, 1889

Type of Government: Strong Mayor which means the mayor is the chief executive, while the council is the primary legislative body.

Services: Parks, Streets, Police, Court, Water, Sewer and Stormwater

## Completed Projects

### New City Hall

Completed in 2020 without debt, this building houses the Police, Court, Planning and City administration. The City Hall is located east of the Main Park on the corner of Bridge Street South and Washington.



### Lift Station Upgrades

The lift station projects are substantially completed with only a few minor punch-list items left. One lift station is located adjacent to the Calistoga Bridge and the other is located in the Rainier Meadows neighborhood. These projects upgrade the existing stations that were at the end of their useful life. City staff and contractor worked together to bring this project to completion despite material delivery problems.

### Gratzer Park



Final details are being completed on the installation of an irrigated multi-purpose field located within Gratzer Park.

Near Whitehawk Park (Whitehawk Blvd NW and Orting Ave NW), this new field can be found directly behind the baseball diamonds and can be used for soccer, football lacrosse and other field activities.

### Water Fountain Station

The City is currently installing an ADA water fountain for citizens and their pets on the south side of the City Hall adjacent to the trail. This installation will be completed in 2022 will also include a bike rack and bench.

## Ongoing Plans

### Water Resource Recovery Facility

The City has completed 90% of the design work for the solids handling upgrade at our Water Resource Recovery Facility (WRRF). Currently, the City must hire a contractor every several years and have our lagoons dredged and the solids are transported to disposal sites. This new facility will instead produce a safe Class A fertilizer that can be used for lawns, gardens and city parks.

The projected cost of this project including the remaining design work and construction is estimated to be \$16.5 million. City staff are reviewing alternative options to keep project costs down. The WRRF upgrade will be paid for with a combination of cash and debt from the Water Resource Recovery fund.

The City has applied for a \$10 million Public Works Board (PWB) loan through the Washington State Department of Commerce and is applying for an Ecology grant to help finance and offset these costs. PWB will make their final decision sometime in November. If successful, the estimated interest rate will be 1.39%.

As mentioned previously, enterprise funds are self-funding and the debt will be paid for out of sewer rates. The City retired the bond on the construction of the sewer plant in 2018, so the impact to rates of the new debt will be somewhat tempered.

### Orting Emergency Evacuation Bridge

The city has completed the bridge design and has secured \$6 million from the state for construction costs. The city is currently looking for additional funds since the total project cost 8 million. Crossing State Route (SR) 162 this bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness.



### Future Plans:

The City annually adopts Capital Improvement Plans (CIP's) or Street Improvement Plans (SIP) which outline our priorities for capital for those funds. The CIP's and TIP's are included in Appendix A.

## 2023 Budget

### Overview

For 2023 staff have laid out a number of key activities including:

1. Hiring a new police chief and supporting their vision development.
2. Starting the 2024 Comprehensive Plan update process.
3. Supporting the construction of the Pedestrian Bridge and the Water Resource Recovery Facility.
4. Continuing transportation planning and design efforts for Whitehawk Blvd. and Kansas Street.
5. Updating emergency plans with support of the EPIC interlocal agency team.

### New or Ongoing Major Requests

For 2023 there are a number of new requests including capital items, additional staff, and new programs. The total new or ongoing major requests totals \$536 thousand for 2023. A schedule of these requests and a summary of each of the individual requests can be found in Appendix C with additional discussion in the funds' respective section.

## Fund Balances

Fund balance is the excess of an entity's assets over its liabilities. A negative fund balance is a deficit. The following table represents the ending fund balances for our major operating funds along with our projection for 2022 and 2023 ending fund balance.

<b>All Funds: Ending Fund Balance</b>		2020	2021	2022	2023	Change from 2022	
		Actual	Actual	Estimated	Estimated	\$	%
General Fund	001	1,526,824	1,694,716	2,120,926	2,118,775	(2,151)	-0.1%
City Streets	101	436,383	573,637	2,172,959	341,551	(1,831,408)	-84.3%
Cemetery	104	103,851	89,226	65,282	54,712	(10,570)	-16.2%
Parks Department	105	641,426	568,790	581,926	512,494	(69,432)	-11.9%
Tourism Fund	107	4,317	5,122	622	20	(602)	-96.8%
TBD	108	322,077	280,456	280,856	1,256	(279,600)	-99.6%
ARPA	109	-	1,203,000	(0)	-	0	-100.0%
Police Department Drug	120	127	-	-	-	-	0.0%
Emergency Evacuation Bridge	303	-	-	-	-	-	0.0%
City Hall Construction	304	-	-	-	-	-	0.0%
Transportation Impact	320	314,221	369,523	391,113	16,413	(374,700)	-95.8%
Water	401	1,884,458	2,559,936	2,584,250	2,118,397	(465,853)	-18.0%
Water Resource Recovery	408	8,192,437	9,317,631	8,024,618	1,998,089	(6,026,529)	-75.1%
Stormwater	410	2,334,994	2,578,459	2,769,339	398,176	(2,371,163)	-85.6%
Utility Land Acquisition	412	44,797	-	-	-	-	0.0%
Cemetery Perpetual Fund	701	514,112	527,647	529,747	533,347	3,600	0.7%
Skinner Estate Fund	704	476,383	482,788	480,888	480,888	-	0.0%
<b>Total</b>		<b>16,796,407</b>	<b>20,250,931</b>	<b>20,002,525</b>	<b>8,574,117</b>	<b>(11,428,408)</b>	<b>-57.1%</b>

## Comparative Revenue and Expenses

The following table represents the estimated revenues and expenses of all funds:

All Funds	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
New Request	-	-	-	119,000	119,000	0.0%
Taxes	3,941,065	2,994,799	3,398,048	3,480,636	82,589	2.4%
Licenses and Permits	374,986	241,923	207,250	256,988	49,738	24.0%
Intergovernmental	2,388,930	1,894,424	2,247,344	1,055,100	(1,192,244)	-53.1%
Goods and Services	6,776,380	4,898,435	5,798,513	6,151,899	353,386	6.1%
Fines and Penalties	88,914	77,031	97,500	84,100	(13,400)	-13.7%
Miscellaneous	145,316	283,300	96,260	162,860	66,600	69.2%
Nonrevenues	2,248	2,150	-	-	-	0.0%
Transfers	231,110	-	33,800	33,000	(800)	-2.4%
Other	2,346	678	10,000,000	10,000,000	-	0.0%
<b>Total Revenue</b>	<b>13,720,186</b>	<b>10,392,740</b>	<b>21,844,914</b>	<b>21,310,583</b>	<b>(534,331)</b>	<b>-2.4%</b>
<b>Expenditures</b>						
New Request	-	-	3,557,812	-	(3,557,812)	-100.0%
Salaries and Wages	3,280,042	2,498,691	3,701,158	4,111,517	410,359	11.1%
Personnel Benefits	1,145,186	823,283	1,606,854	1,545,391	(61,463)	-3.8%
Supplies	350,681	297,030	326,710	387,685	60,975	18.7%
Services	3,255,640	2,446,216	4,062,808	3,310,596	(752,211)	-18.5%
Intergovernmental	-	-	-	-	-	0.0%
CAPEX	2,058,028	1,338,504	16,185,750	21,026,675	4,840,925	29.9%
Debt Principal	357,496	32,784	254,383	204,818	(49,565)	-19.5%
Debt Interest	32,082	5,083	27,653	21,134	(6,519)	-23.6%
Transfers	231,110	-	2,447,858	2,435,312	(12,546)	-0.5%
Other	-	-	3,000	-	(3,000)	-100.0%
<b>Total Expenses</b>	<b>10,479,156</b>	<b>7,441,592</b>	<b>29,726,128</b>	<b>30,607,816</b>	<b>881,688</b>	<b>3.0%</b>

Note: All totals are net of transfers.

## Personnel, Wages and Benefits

Other than capital expenditures, wages and benefits make up the largest portion of the city's expenses. For 2023 it is estimated that we will spend \$4.0 million on wages and \$1.7 million on benefits. Expressed another way, 67% of our operating expenses go to wages and benefits.

For the 2023 budget we are proposing a head count of 46.7 full time equivalent (FTE) employees. This headcount represents a net increase from the 2022 budget of 1.5 FTE. More information regarding positions and wages can be found in Appendix B.

Wages are set by the council for administrative staff on an annual basis and the council approves wages for the city's two bargaining units when their collective bargaining agreements (CBA) are ratified. The American Federation of State, County and Municipal Employees (AFSCME) Local 120 union represents our public works and clerical employees. The Fraternal Order of Police Lodge 27 (FOP) represents our police officers. The Local 120 CBA covers the employees until the end of 2026 while the FOP CBA expires at the end of 2025.

## General Fund

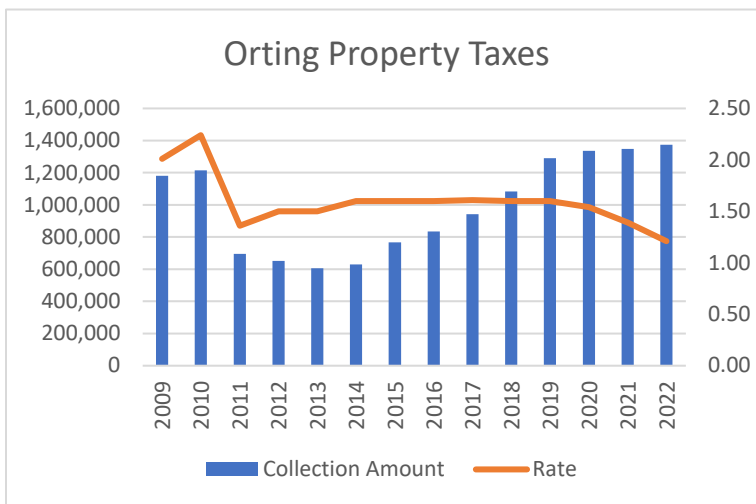
This section of the budget is broken down first into an overview of general fund taxes, and then will move into the functional areas of the general government. If the functional areas have revenue associated with them, like the Municipal Court or the Building Department, associated revenue will be detailed in that section.

### General Fund Taxes

2023 general fund tax revenue is projected to be up over 2022 revenues by about \$53 thousand or 1.78%. \$13,000 of this increase is expected to be from sales tax revenue. General fund taxes can be used for any purpose and carry no restrictions.

### Property Tax

The City of Orting General Fund is supported by property taxes levied on the assessed value (AV) of real estate (including land, structures, and improvements). In Table 1 above, property taxes are included in the “Taxes” category. Pierce County acts as the City’s agent to collect property taxes. Taxes are due in two equal installments on April 30th and October 31st. Collections are remitted to the appropriate taxing district by the County Treasurer the month following collections. By law, the City is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. Also by law, the local fire district’s levy and the library district’s levy must be subtracted from the City’s levy. The City has annexed into both Central Pierce Fire District (#18) and the Pierce County Library District, therefore, the City’s levy is reduced by those levies.



By state initiative, property tax is capped at 1% increase over the prior year’s collections, plus the value of any annexations and new construction. In 2020 the city ran into its statutory 1% increase cap for the first time since the city annexed into Fire District 18. In 2023 the 1% property tax increase limit will continue to be in effect and the effective tax rate is estimated to be \$1.19.

Property taxes are classified as either regular levy or special levy. The regular levy is used by the taxing authority for general operations and debt service costs related to non-voter approved bonds. With a vote of the community, the City can assess a “special levy” to pay for specific voter-approved bonds. The City of Orting has no outstanding voter-approved bonds, and therefore no special levy property taxes.

In 2022 Orting citizens paid \$8.96 per \$1,000 of assessed valuation to the following taxing entities:

2022 Tax Rates		
Conservation Futures	0.44%	\$ 0.03
Flood Control Zone	1.10%	\$ 0.10
Port of Tacoma	1.70%	\$ 0.15
Central Puget Sound RTA	2.10%	\$ 0.18
Pierce County Rural Library	4.40%	\$ 0.39
Fire District 18	16.10%	\$ 1.44
State	29.60%	\$ 2.66
County	9.40%	\$ 0.85
City of Orting ★	13.50%	\$ 1.21
Orting School District	21.70%	\$ 1.95
	100%	\$ 8.96
26.65% voter approved		

For example: A house in Orting that is valued at \$450,000 would pay \$544.50 annually (450 X \$1.21) in property taxes for city services which include police, court, and maintenance of our streets and parks.

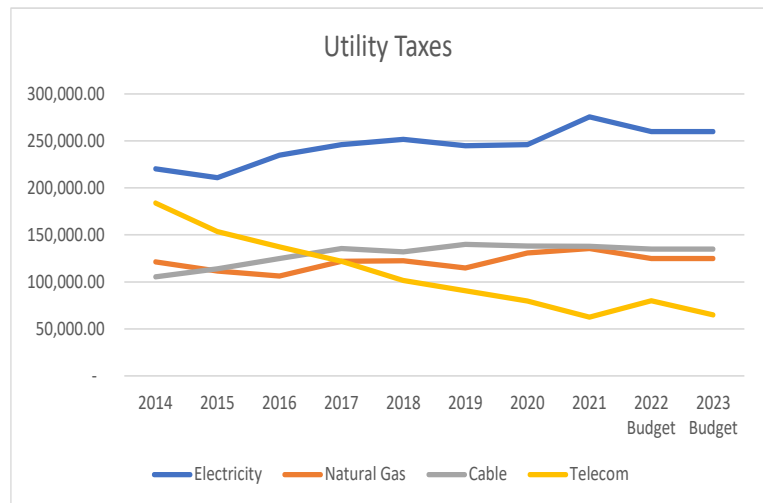
The City's share of the local property tax burden in 2021 was 13.5%.

### Utility Taxes

Utility taxes in the city are only levied on telecommunications, gas and electricity at 6% of gross revenues. The city has the authority to impose further utility taxes on garbage and public utilities including water, sewer, and stormwater, but has not imposed any such taxes, and this budget does not propose imposing such taxes.

Since 2013 taxes on electricity have averaged \$243 thousand per year, and have increased steadily over that period, increasing an average of 2.2% per year. We estimate that we will receive \$260,000 in 2023.

Taxes on natural gas have increased from \$112 thousand in 2013 to an estimated \$125 thousand in 2023, or 1.5% per year on average. We estimate the taxes collected on natural gas will remain similar to the amount collected in 2023.



The amount collected from our taxes on cable had been increasing since 2013, but it appears to be leveling out around \$135 thousand per year. Our potential tax base for cable has expanded over the previous year, but it appears we are being impacted by the broader trend of families canceling their cable service for other options.

Taxes on telephones and cell phones has been trending down since our high of \$184 thousand in 2014. For 2023 we are expecting this downward trend to level out and are budgeting \$65 thousand in

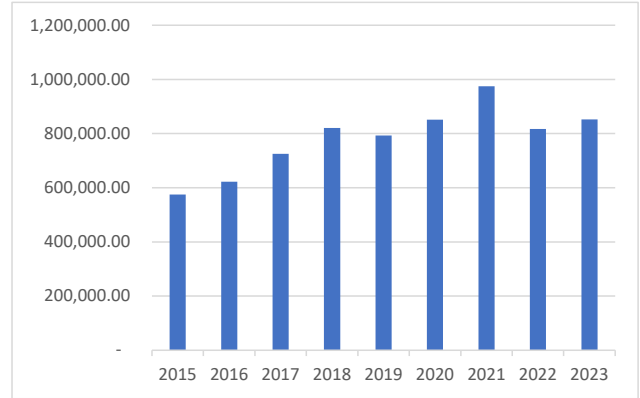


estimated revenue. We suspect the reason telecom taxes have been trending down since 2014 is due to customer's eliminating their land lines and how cell phone taxes are calculated.

### Sales Tax

Sales tax is imposed on every taxable transaction occurring within the City, and it applies to the same transactions which the state sales tax applies. The sales tax rate within the city is 9.4%. The city's rate is 1%, the county taxes 0.3%, taxes that go to the transit authority are 1.4%, and the state rate is 6.5%.

The city's sales tax collections has benefitted over the past several years from a boom in construction. Sales tax collections have gone from \$506 thousand in 2013 to a high in 2020 of \$975 thousand. Sales tax is budgeted conservatively and expected to come in around the \$830 thousand level for 2023.



## General Fund Revenue & Expense Overview

Total budgeted expenses for the General Fund are up 3.8% for 2023 or roughly a \$142 thousand increase over the 2022 budget. The following table summarizes the revenue and expenses of the General Fund since 2021 and includes the 2023 budget amounts:

General Fund	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
New Request	-	-	-	119,000	119,000	0.0%
Taxes	3,139,279	2,254,402	2,947,838	3,000,426	52,589	1.8%
Licenses and Permits	374,986	241,923	207,250	256,988	49,738	24.0%
Intergovernmental	400,812	228,220	257,600	269,100	11,500	4.5%
Goods and Services	223,104	258,119	271,890	242,260	(29,630)	-10.9%
Fines and Penalties	88,789	42,831	75,500	62,100	(13,400)	-17.7%
Miscellaneous	62,789	154,221	43,950	70,450	26,500	60.3%
Nonrevenues	748	2,150	-	-	-	0.0%
Transfers	11,962	-	4,000	4,000	-	0.0%
Other	2,346	678	-	-	-	0.0%
<b>Total Revenue</b>	<b>4,304,816</b>	<b>3,182,543</b>	<b>3,808,028</b>	<b>4,024,324</b>	<b>216,296</b>	<b>5.7%</b>
<b>Expenditures</b>						
New Request	-	-	-	100,356	100,356	0.0%
Salaries and Wages	1,755,526	1,366,723	1,863,074	2,019,340	156,265	8.4%
Personnel Benefits	527,938	401,392	698,454	662,869	(35,585)	-5.1%
Supplies	187,292	153,237	178,735	172,685	(6,050)	-3.4%
Services	935,042	752,963	863,103	885,998	22,895	2.7%
Intergovernmental	-	-	-	-	-	0.0%
CAPEX	190,574	5,969	116,800	116,275	(525)	-0.4%
Debt Principal	41,715	32,784	45,191	40,818	(4,373)	-9.7%
Debt Interest	6,199	5,083	3,826	1,134	(2,693)	-70.4%
Transfers	51,852	-	30,000	27,000	(3,000)	-10.0%
Other	-	-	3,000	-	(3,000)	-100.0%
<b>Total Expenses</b>	<b>3,696,140</b>	<b>2,718,151</b>	<b>3,802,184</b>	<b>4,026,475</b>	<b>224,291</b>	<b>5.9%</b>

## Legislative

The City Council serves as the City’s policy makers. The council is the body who sets, in general, the main direction of the City while leaving details to the employees through the Mayor’s direction. More specifically, they:

- Define the functions, powers, and duties of City employees;
- Fix compensation and working conditions of City employees;
- Adopt ordinances regulating City business;
- Acquire, maintain, and protect public property including real estate, structures, waterways, and more;
- Provide services citizens need and want, including cultural, recreational, safety, utilities, roads, and planning for the future of the community;
- Represent the City of Orting in regional efforts;
- Balance services needed with how to pay for this, including borrowing, taxation, and the granting of franchise.



The following table represents a summary of expenses since 2021 along with our 2023 budget expenses.

Expenditures	Legislative	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-	-	-	0.0%
Wages		25,184	12,612	25,200	25,200	-	0.0%
Benefits		-	-	-	-	-	0.0%
Supplies		22,539	4,364	24,000	3,000	(21,000)	-87.5%
Services		17,203	22,193	21,164	19,204	(1,960)	-9.3%
<b>Total Expenses</b>		<b>64,926</b>	<b>39,170</b>	<b>70,364</b>	<b>47,404</b>	<b>(22,960)</b>	<b>-32.6%</b>

## Municipal Court

The Municipal Court serves citizens and visitors to the city who have been charged with misdemeanors, civil infractions or parking violations. The Municipal Court:

- Adjudicates criminal misdemeanor offenses and imposes fines and punishments;
- Collects fines, restitution and other assessments imposed by the court and accounts for all funds received and disbursed;
- Manages jury trials;



- Assures the due process requirement of a public defender at arraignments;
- Makes decisions about civil infractions and imposes penalties and deferrals as appropriate;
- Monitors, evaluates and implements legislative mandates and changes in court rules.

The table below represents a summary of the revenue and expenses since 2021 along with the expected revenue and expense budget for 2023:

Court	2021	2022	2022	2023	Change from 2022	
	Actual	YTD	Budget	Budget	\$	%
<b>Revenues</b>						
New Requests	-	-	-	-	-	0.0%
Goods & Services	24,306.40	12,257.58	43,350.00	23,650.00	(19,700)	-45.4%
Fines and Penalties	84,386.91	33,777.99	74,300.00	60,900.00	(13,400)	-18.0%
Miscellaneous	4,221.90	2,444.50	4,500.00	4,500.00	-	0.0%
Nonrevenues	4,379.64	2,224.43	1,000.00	1,000.00	-	0.0%
<b>Total Revenue</b>	<b>117,295</b>	<b>50,705</b>	<b>123,150</b>	<b>90,050</b>	<b>(33,100)</b>	<b>-26.9%</b>
<b>Expenditures</b>						
New Request	-	-	-	2,610	2,610	0.0%
Wages	128,093	95,024	133,983	142,033	8,050	6.0%
Benefits	39,682	27,243	45,176	45,842	666	1.5%
Supplies	9,005	2,598	6,500	6,000	(500)	-7.7%
Services	17,581	7,282	13,265	15,899	2,634	19.9%
<b>Total Expenses</b>	<b>194,361</b>	<b>132,147</b>	<b>198,924</b>	<b>212,383</b>	<b>13,460</b>	<b>6.8%</b>

## Executive

The Executive Department houses the offices of the Mayor and City Administrator and provides general administrative oversight and support to the other City departments. This department administers programs and policies established by the City Council and directs the day to day activities and operations for all City departments.



More specifically, the Executive Department:

- Informs the Council on City issues, problems, and future needs;
  - Implements policy decisions of the Council;
  - Develops and implements strategic plans for the execution of the City’s mission, vision, and values;
  - Provides leadership to City Departments in management and strategic planning;
  - Represents the City and local concerns on a regional, state, and national level;
  - Plans and implements communications strategy to keep citizens informed on City issues;
- Coordinates agendas and information for efficient city meetings;
  - Coordinates response to citizen requests for public records.

### 2023 goals

- Continued work on the city’s emergency preparedness plans and emergency management training and drills for staff

The following table summarizes expenses since 2021 and includes our 2023 budgeted expenses:

Expenditures	Executive	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-		-	0.0%
Wages		67,395	58,306	83,163	91,301	8,138	9.8%
Benefits		15,264	13,715	14,679	21,254	6,575	44.8%
Supplies		13,768	5,726	2,300	11,650	9,350	406.5%
Services		17,792	9,787	19,700	10,700	(9,000)	-45.7%
<b>Total Expenses</b>		<b>114,219</b>	<b>87,534</b>	<b>119,842</b>	<b>134,905</b>	<b>15,062</b>	<b>12.6%</b>

## Finance & City Clerk

The Finance Department supports City operations by:

- Providing timely and accurate financial data and analytical support to assist in decision making processes at all levels;
- Maintaining the accounting software system to ensure the integrity of the City's financial data, while striving for increased efficiencies and customer service;
- Administering and monitoring the City's finances in accordance with Federal, State and Municipal laws and regulations and best practices;
- Assists City Administrator with the administration of the city's human resource functions;
- Preparing the Budget and Annual Financial Report in accordance with the Washington State Auditor's Office "Budgeting, Accounting, and Reporting System (BARS) Manual, as well as best practices;
- Coordinating audits with the Washington State Auditor's Office;
- Ensuring fiscal responsibility in debt administration and investment protocols;
- Billing, auditing, reporting, receipting, and customer support for City's utility system, including water, sewer, and stormwater.
- Providing internal and external customer service, including banking, accounts payable, accounts receivable, grant management, and cash receipting.

City Clerk supports City operations by:

- The City Clerk provides support to the Mayor, City Administrator and City Council. The Clerk manages the preparation of the Council's agendas, minutes, other official actions and is the official City Notary Public.
- The Clerk's office also provides records management, codification and publication of the City Municipal Code, processes legal notices, coordinates public hearings, records legal documents, coordinates grants, maintains the City website, updates City social media accounts, coordinates responses to public records requests, supports council committees and maintains contracts and interlocal agreement files.
- The Clerk is the official records officer for the City and maintains custody of official records and archives.



Below you can see a summary of expenses since 2021 along with our 2023 budget expenses:

<b>Expenditures</b>	<b>Finance</b>	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request		-	-	-	12,005	12,005	0.0%
Wages		213,272	138,119	229,896	219,967	(9,929)	-4.3%
Benefits		76,339	51,654	110,697	78,582	(32,114)	-29.0%
Supplies		14,251	4,526	11,500	10,000	(1,500)	-13.0%
Services		93,222	153,070	82,761	101,665	18,904	22.8%
CAPEX		988	-	9,000	1,000	(8,000)	-88.9%
<b>Total Expenses</b>		<b>398,072</b>	<b>347,369</b>	<b>443,854</b>	<b>423,219</b>	<b>(20,635)</b>	<b>-4.6%</b>

### Legal

The city attorneys serve as the legal advisors to the Mayor, City Council, City Administrator, and other employees of the City. All city attorneys are contracted through various legal firms. The legal department:

- Represents the City of Orting in all litigation;
- Drafts and reviews all ordinances, resolutions, contracts, and agreements;
- Furnishes written opinions on all legal matters relating to the City;
- Prosecutes misdemeanors and gross misdemeanors in the Court;
- Updates Municipal Code and policy manuals.

Below is a summary of expenses since 2021 along with our 2023 budget expenses:

<b>Expenditures</b>	<b>Legal Services</b>	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
<b>Total Legal Services</b>		<b>131,640</b>	<b>51,646</b>	<b>127,900</b>	<b>127,900</b>	<b>-</b>	<b>0.0%</b>

## Police

The Orting Police Department is charged to preserve the peace, protect life and property, and enforce the local, state and federal statutes. The Orting Police Department is a full-service, community-centered law enforcement agency. To accomplish all tasks assigned to the police department, the organization is divided into three functional areas, Administration, Operations (Patrol), and Support Services.

POSITION	NUMBER OF STAFF
Command Staff (Chief, Lieutenants)	3
Community Services Officer	1
Detective	1
School Resource Officer	1
Records Management	1 (Civilian)
Patrol Officers	6
<b>Total Authorized Staff</b>	<b>13 (12 Commissioned, 1 Civilian)</b>

The department has an authorized full-time staff consisting of twelve commissioned Police Officers, and one civilian staff member. The organization structure of the police department was transformed in 2019

with the addition of two assignment-specific lieutenants and a revamped organizational chart. In 2022, the department added a Community Services Officer to strengthen community relationships and to support the increasing number of services, non-profits organizations, and local events now available to citizens.

Further functions of the police department include:

- Work with citizens, businesses, and the entire community to build partnerships for a safe and strong community.
- Provides traffic control through enforcement and education;
- Prevents crime by catching suspects, investigating incidents, watching trends, working with neighboring jurisdictions, citizens and businesses;
- Investigates crimes, seeking not only to identify suspects but also to build strong cases for prosecution;
- Maintain peace and order;
- Respond to incidents of criminal activity or unrest;
- Prepare for and respond to emergency situations and help others be prepared to respond to human-made or natural disasters.

### THE 2022 FISCAL YEAR

During the 2021 fiscal year, the Orting Police Department spent a great deal of effort self-evaluating operations, policy and procedure, and overall internal culture. This self-evaluation was conducted in the form of an on-site assessment conducted by peer professionals that specialize in law enforcement accreditation standards and industry best practices. At that time, a goal was set for the department to become accredited and to replenish staffing to authorized levels.

In 2022, the department began the process of implementing many of the recommendations made during the previous year's on-site assessment. Shortly after however, the department experienced the loss of an additional full-time Officer as well as it's Police Chief which required the department to re-evaluate its priorities to address staff shortages. Additionally, 2022 brought a significant amount of new



legislation that would soon impact agencies across the State as many long-standing policies now require significant modification and Officer training.

After the departure of the Police Chief in mid-2022, the Orting Police Department reviewed its own progress toward achieving its previous goals of becoming accredited and Officer recruitment and hiring. After realizing that achieving full agency accreditation during 2022 would likely not occur, the department modified its goal to achieve agency accreditation by integrating accreditation standards into policy at the same time modifications would be made in to Police policy due to newly adopted legislative changes affecting Police agencies across the state.

In addition to major policy updates, a new robust bi-monthly training regime was implemented to keep Officer skills current, comply with new training standards, and provide senior Officers with additional career development opportunities.

An additional notable achievement in 2022 for the Police Department was the implementation of Officer body worn cameras and upgraded tasers. This major technology upgrade satisfied multiple newly created requirements relating to Police Department body worn cameras, recording of custodial interviews, and equipping Officers with less lethal options.

Based upon the input received from our 2021 peer review and an increase from community members requesting police participation in community events; the council added a Community Services Officer to its ranks in late July. The addition of a Community Services Officer Position allows the department to have a dedicated staff member to act as a hub that relay's information between people, community events, social services, and non-profit organizations within the City. The goal of this position is to strengthen our ties to the community by educating and facilitating access to community services available to the public such as; mental health, displaced family, or substance abuse programs. The Community Services Officer position is currently in a "trial" status as we continually evaluate the most effective way to provide services to our citizens.

Additionally, the priority for the department became focused on recruiting and hiring new Officers to replenish staffing levels. To help achieve this goal, the department teamed up with staff from Pierce County Television to develop a reusable recruiting video which will assist the department in its ongoing effort to recruit new talented Officer candidates.

## **2023 AND BEYOND**

As we continue to move forward, our vision continues to focus on a community-centered service delivery model, which is comprised of four primary goals. These goals include adapting to the needs of our community members, engagement with neighbors to create safer neighborhoods, and to focus on improving public trust by demonstrating our core values of Respect, Compassion, and Integrity.

We are proud to be a part of the Orting community, and are excited for 2023.



The following table summarizes the police expenses since 2021 and shows the budgeted expenses for 2023:

<b>Expenditures</b>	<b>Police</b>	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
	New Request				17,610	17,610	0.0%
	Wages	1,200,463	932,448	1,236,555	1,385,951	149,396	12.1%
	Benefits	348,230	277,004	467,559	469,039	1,480	0.3%
	Supplies	75,476	54,533	55,450	58,050	2,600	4.7%
	Services	281,801	214,300	286,591	303,882	17,291	6.0%
	Intergovernmental	-	-	-	-	-	0.0%
	CAPEX	184,525	5,969	107,800	115,275	7,475	6.9%
	Debt Principal	41,715	32,784	45,191	40,818	(4,373)	-9.7%
	Debt Interest	6,199	5,083	3,826	1,134	(2,693)	-70.4%
	Transfers	29,290	-	-	-	-	0.0%
<b>Total Expenses</b>		<b>2,167,698</b>	<b>1,522,121</b>	<b>2,202,973</b>	<b>2,391,759</b>	<b>188,786</b>	<b>8.6%</b>

Building/Code Enforcement

Building and code enforcement were combined under one budget starting in 2020. One reason is strictly due to how the state auditor organizes these expenses in our chart of accounts. The second reason is that these are really two complementary functions, and in a lot of cases Code Enforcement and the Building Official work side by side on various code enforcement issues.

2022 has been a challenging environment for Code Enforcement as our primary goal is to manage code enforcement issues through voluntary compliance. Voluntary compliance requires relationship building and gaining credibility can be difficult over the phone and through letters. That said we have made major progress on several properties including:

- The Council authorized the City Attorney to pursue compliance of Chronic Nuisance properties through the court system by petitioning the court to allow the city to close these properties;
- We gained closure on a long-term chronic nuisance property and recouped over \$90 thousand in in expenses and penalties.
- We have worked with banks and new property issues to start the cleanup process on properties that have been abandoned and neglected for many years;
- Addressed many smaller quality of life issues throughout the City.

The goal of the building department is to ensure that all structures that are built within the city are built to meet the current building codes that the city and the State of Washington have adopted. Further, the building official makes sure that all structures that are built within the flood plains within the city meet FEMA’s regulations. The building department works with the City Planner and City Engineer to ensure that all current regulations are being followed.

Below represents a summary of revenue and expenses of the Building department since 2021 along with a summary of our 2023 budgeted revenue and expenses:

Building/Code Enforcement	2021	2022	2022	2023	Change from 2022		
	Actual	YTD	Budget	Budget	\$	%	
<b>Revenues</b>							
Licenses and Permits	239,134	114,202	86,000	134,938	48,938	56.9%	
Goods & Services	144,944	76,645	78,950	13,950	(65,000)	-82.3%	
Fines and Penalties					-	0.0%	
<b>Total Revenue</b>	<b>384,079</b>	<b>190,848</b>	<b>164,950</b>	<b>148,888</b>	<b>(136,500)</b>	<b>-82.8%</b>	
<b>Expenditures</b>							
New Request	-	-	-	3,132	3,132	0.0%	
Wages	116,249	86,790	129,966	122,924	(7,042)	-5.4%	
Benefits	46,825	24,982	58,271	45,280	(12,991)	-22.3%	
Supplies	3,888	2,640	5,135	6,085	950	18.5%	
Services	37,826	22,816	27,486	25,332	(2,154)	-7.8%	
CAPEX	5,000	-	-	-	-	0.0%	
Transfers	563	-	-	-	-	0.0%	
<b>Total Expenses</b>	<b>210,351</b>	<b>137,228</b>	<b>220,858</b>	<b>202,753</b>	<b>(18,106)</b>	<b>-8.2%</b>	

## Planning

### Administrative

The Planning Department is often the first point of contact for development proposals and staffs the Architectural Design Review Board, Planning Commission, City Council, Hearing Examiner meetings, and public hearings. The Planning Department is often asked to provide drafts of agenda bills, resolutions and ordinances, and provide assistance with grant applications. The Planning Department functions are handled partially in-house by the Planning Secretary for Planning Commission support. Since September 2019, the Planning Department functions have been performed by AHBL, Inc.

### Current Planning or Development Review

The Planning Department is responsible for coordinating and leading the City's review of land use applications which includes a variety of permits and review processes. The Planning Department is also responsible for conducting environmental review under the State Environmental Policy Act (SEPA) and administering the City's critical areas regulations, Shoreline Master Program, and floodplain development regulations.

### Long-Range Planning

The Planning Department is responsible for preparing land use code updates as well as updates of long-range policy documents such as the Comprehensive Plan, subarea plans, the Shoreline Master Program, buildable lands reporting, and portions of the City's Capital Improvement and Transportation Improvement Plans. This work involves coordination with outside agencies and the City Attorney.

### Departmental Goals for 2023

The Planning Department has several goals for 2023. Some are based on code or state mandated timelines, while others are related to reducing liability or increasing customer service. These include:

- Start the Comprehensive Plan update process which will be completed in 2024.
- Identify and prepare code amendments on a timely basis;
- Update forms to include most recently adopted codes and processes;
- Provide a Frequently Asked Planning Questions section for the City's website;
- Update the City's Fee Schedule to establish an upfront deposit for third party review services in development review;
- Establish a site plan review process in the Orting Municipal Code;
- Identify and apply for grants annually; and
- Return all phone calls within 24 hours and schedule pre-application meetings within three days;



Below is a summary of expenses since 2021 along with our 2023 budget expenses:

<b>Expenditures</b>	<b>Planning</b>	2021	2022	2022	2023	Change from 2022	
		Actual	YTD	Budget	Budget	\$	%
New Request					65,000	65,000	0.0%
Wages		-	8,669	-	-	-	0.0%
Supplies		5,334	2,312	2,200	2,200	-	0.0%
Services		160,706	71,683	122,200	111,000	(11,200)	-9.2%
<b>Total Expenses</b>		<b>166,041</b>	<b>82,663</b>	<b>124,400</b>	<b>178,200</b>	<b>53,800</b>	<b>43.2%</b>

## Parks & Recreation Department

Orting is a family-oriented City that thrives on its community events and activities. You can do everything from walking, running or biking on the Foothills Trail, fishing in the rivers, skateboarding, and participating in a variety of classes and sporting activities. All of this can be done within the picturesque backdrop of Mt. Rainier! We hope you choose to participate in one or more of our programs. Make an investment in yourself. **YOU are worth it!** Our Hope is that you will enjoy our “Small Town, Big View” with FUN!

2022 has been an exciting year for the Parks & Recreation Department. We kicked off the year with spring dance and soccer and the return of the Daffodil parade.



Thanks to a grant from the Washington Recreation and Park Association and their Summer Experiences and Enrichment for Kids grant program, the City of Orting was able to offer the Orting Youth Outdoor Adventure Program and the Summer Day Camp Program.

Both programs were a huge success for the City. We held our first concert in the park on the 4<sup>th</sup> of July with the 133<sup>rd</sup> Army National

Guard Band that included performances from aerial acrobats, completed a successful Touch a Truck event in July, and have a full and robust lineup for the fall that includes the return of events like Red Hat Days, The Pumpkin Festival, and the Home for the Holidays Tree Lighting Event. The fall will also see a kick off of new programs like Brazilian Jiu-Jitsu, crafting and cooking classes for kids, expanded age groups for outdoor soccer, tumbling, and the return of fall dance, painting, fitness, and kids crafting classes.

If you have an idea about a program, activity or sport you would like to see here in Orting, please share them with us! We want to make your ideas become a reality.



The following table represents a summary of the Parks and Recreation department since 2021 along budget amounts for 2023:

<b>Parks &amp; Recreation</b>	2021	2022	2022	2023	Change from 2022	
	Actual	YTD	Budget	Budget	\$	%
<b>Revenues</b>						
Activities	5,250	43,718	49,440	62,500	13,060	26.4%
Event Fees/Rentals	2,655	9,226	3,700	3,700	-	0.0%
<b>Total Revenue</b>	<b>7,905</b>	<b>52,944</b>	<b>53,140</b>	<b>66,200</b>	<b>13,060</b>	<b>24.6%</b>
Wages	4,871	30,545	24,312	31,965	7,653	31.5%
Benefits	1,597	6,795	2,071	2,871	800	38.6%
Supplies	7,049	43,454	26,050	55,700	29,650	113.8%
Services	5,698	6,112	2,910	1,800	(1,110)	-38.1%
<b>Total Expenses</b>	<b>19,215</b>	<b>86,905</b>	<b>55,344</b>	<b>92,337</b>	<b>36,993</b>	<b>66.8%</b>

## Streets

The Street Operating Fund manages the City's 31.72 miles of residential streets, city owned sidewalks, curbs, gutters and other transportation- related activities.

The streets fund is managed by the Public Works Department. Efforts include:

- Thermal plastic and repainting of street markings;
- Street Sweeping
- Snow & ice removal;
- Ditch cleaning; landscaping, noxious weed control
- Street tree pruning;
- Grading gravel alleyways & shoulders
- Sign maintenance & replacement;
- Filling potholes, Placing asphalt, cold mix (temporary) crack sealing; and
- Construction and improvement of all non-arterial streets and alleyways;

The City has completed the bridge design and has secured \$6 million from the state for construction costs. The City is currently looking for additional funds since the total project cost is \$8 million. Crossing State Route (SR) 162 this bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness.

For 2023 the Streets fund will continue working on design of the Whitehawk Bypass. This project will allow traffic that is passing through town to flow more easily and ease congestion.

The following table summarizes the revenues and expenses of the Streets fund since 2021 and shows the 2023 budgeted amounts:

Streets	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
Emergency Evac Grant - Secured	-	-	5,700,000	6,000,000	300,000	5.3%
Taxes	344,701	325,080	180,000	180,000	-	0.0%
Intergovernmental	555,451	217,321	463,000	464,000	1,000	0.2%
Miscellaneous	32,858	27,140	17,200	51,500	34,300	199.4%
Transfers	19,317	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>952,328</b>	<b>569,541</b>	<b>6,360,200</b>	<b>6,695,500</b>	<b>335,300</b>	<b>5.3%</b>
<b>Expenditures</b>						
New Request	-	-	-	8,821,470	8,821,470	0.0%
Salaries and Wages	81,383	61,953	100,354	109,558	9,204	9.2%
Personnel Benefits	37,933	22,124	57,675	49,997	(7,678)	-13.3%
Supplies	5,937	10,234	6,275	16,975	10,700	170.5%
Services	339,006	130,257	822,060	297,020	(525,040)	-63.9%
CAPEX	407,331	36,656	655,000	226,800	(428,200)	-65.4%
Transfers	30,824	-	3,281	-	(3,281)	-100.0%
<b>Total Expenses</b>	<b>902,414</b>	<b>261,223</b>	<b>1,644,645</b>	<b>9,521,820</b>	<b>7,877,175</b>	<b>479.0%</b>



## Cemetery

This department serves individuals who are planning for their future resting place, families who need to schedule an interment and those visiting loved ones who are already laid to rest.

The Cemetery:

- Assists individuals planning for their future;
- Assists family and friends who need to make arrangements for the repose of loved ones who have passed away;
- Maintaining a peaceful and beautiful facility and grounds;
- Offering many options to fully serve the wishes of individuals, from a variety of plot options to columbarium niches.



In 2023, the City is planning to start the installation of an irrigation system by completing one or two sections within the cemetery each year.

We expect sales of cemetery lots and niches to continue to be slow. We are expecting to transfer about \$26 thousand to the cemetery fund from the general fund to help balance revenues and expenses. The following table summarizes the cemeteries' revenues and expenses since 2021 along with the 2023 budget:

Cemetery	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
New Request	-	-	-	-	-	0.0%
Goods and Services	48,134	50,014	28,000	46,300	18,300	65.4%
Miscellaneous	104	468	-	-	-	0.0%
Nonrevenues	-	-	-	-	-	0.0%
Transfers	22,002	-	27,800	27,000	(800)	-2.9%
<b>Total Revenue</b>	<b>70,239</b>	<b>50,482</b>	<b>55,800</b>	<b>73,300</b>	<b>17,500</b>	<b>31.4%</b>
<b>Expenditures</b>						
New Request	-	-	-	15,000	15,000	0.0%
Salaries and Wages	18,129	22,491	14,621	24,035	9,414	64.4%
Personnel Benefits	10,003	11,292	9,322	11,645	2,322	24.9%
Supplies	2,416	3,792	2,925	2,925	-	0.0%
Services	30,437	33,839	26,200	29,765	3,565	13.6%
CAPEX	9,399	759	-	-	-	0.0%
Debt Principal	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	0.0%
Transfers	12,835	-	1,956	500	(1,456)	-74.4%
<b>Total Expenses</b>	<b>83,219</b>	<b>72,172</b>	<b>55,025</b>	<b>83,870</b>	<b>28,845</b>	<b>52.4%</b>

## Parks



The Parks Department provides a variety of facilities and support for recreation, health, economic development, community building, and quality of life. This department develops long-range plans of future projects, buildings, and upgrades to park facilities and trails. In addition, the parks department tends to day-to-day maintenance and use of parks and City facilities including:

- Mows, cleans and maintains city owned athletic fields;
- Maintains parks grounds
- Maintains the park play equipment;
- Maintains the portion of the Foot Hills Trail that passes through the city;



The city is currently working through a master planning exercise for the main park. The goal of the master plan is to make the park more accessible, address parking issues, add continuity to the different sections of the park, plan for future additions to the park and set the city up to be competitive for grants to complete these improvements.

The following table summarizes revenues and expenses since 2021 along with budgeted amounts for 2023:

Parks	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
		as of 9.30.22			\$	%
<b>Revenues</b>						
Taxes	456,144	413,653	270,000	300,000	30,000	11.1%
Intergovernmental	-	194,000	-	-	-	0.0%
Goods and Services	32,387	18,260	8,400	10,000	1,600	19.0%
Miscellaneous	4,668	7,387	3,000	3,000	-	0.0%
Other	1,279	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>495,756</b>	<b>633,300</b>	<b>281,400</b>	<b>313,000</b>	<b>31,600</b>	<b>11.2%</b>
<b>Expenditures</b>						
New Request	-	-	-	12,794	12,794	0.0%
Salaries and Wages	98,263	73,336	84,224	150,260	66,036	78.4%
Personnel Benefits	53,589	35,521	50,601	68,843	18,242	36.1%
Supplies	9,499	7,770	16,775	16,000	(775)	-4.6%
Services	105,474	79,113	84,855	101,435	16,580	19.5%
CAPEX	507,748	10,140	23,100	33,100	10,000	43.3%
Transfers	19,182	-	4,809	-	(4,809)	-100.0%
<b>Total Expenses</b>	<b>793,755</b>	<b>205,881</b>	<b>264,364</b>	<b>382,432</b>	<b>118,068</b>	<b>44.7%</b>



## Tourism Fund



The tourism fund receives revenue via a tax on overnight accommodation within the City.

Since we do not have any hotels or motels within the city, this revenue is derived via room or house sharing platforms like Vacation Rental by Owner or Airbnb.

The money this fund receives can only be used to support tourism within Orting.

The following table represents a summary of revenues and expenses since 2021 including the 2023 budget:

Tourism	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
Taxes	763	293	210	210	-	0.0%
Miscellaneous	5	19	10	10	-	0.0%
<b>Total Revenue</b>	<b>768</b>	<b>312</b>	<b>220</b>	<b>220</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures</b>						
Services	-	-	5,000	5,000	-	0.0%
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>

## Transportation Benefit District

The Transportation Benefit District (TBD) was formed to help fund maintenance of existing streets and sidewalks. In 2020 due to initiative 976 the mechanism by which TBD funds were raised, through car tabs, was eliminated. In 2021 the council appointed an ad hoc committee to review both revenue and expenditures for this fund as it supports the maintenance of City streets. The TBD fund currently has a balance of \$280 thousand to be used for maintenance projects.

The following table represents a summary of the fund’s expenses since 2021 along with our budget for 2023:

TBD	2021 Actual	2022 Actual as of 7.31.22	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
Taxes	178	20	-	-	-	0.0%
Miscellaneous	332	1,026	400	400	-	0.0%
<b>Total Revenue</b>	<b>510</b>	<b>1,045</b>	<b>400</b>	<b>400</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures</b>						
Services	-	-	-	-	-	0.0%
CAPEX	42,153	-	-	280,000	280,000	0.0%
<b>Total Expenses</b>	<b>42,153</b>	<b>-</b>	<b>-</b>	<b>280,000</b>	<b>280,000</b>	<b>0.0%</b>



## American Rescue Plan Act (ARPA)

The City of Orting received \$1.2 million dollars in 2021 and another \$1.2 million in 2022. Under ARPA rules, the City can shift these funds into General Fund to replace lost public sector revenue. The current plan for these funds includes the following:

- Affordable Housing Proposal \$30,000
- Aid to Tourism & Travel \$20,00
- Water Chlorinator \$85,000
- Stormwater Project \$300,00
- Pedestrian Bridge \$1,788,000
- Community Communication – Electronic Reader Board \$80,000
- Police Support & Community Service \$90,000
- COVID protection – City Hall Barriers \$10,000

## Transportation Impact Fee Fund

Transportation Impact Fees are charged on all new construction within Orting based on their marginal impact to traffic. These funds are used on expanding existing infrastructure or new infrastructure. We budget for these fees based on how many new houses we anticipate being constructed for 2023.

For the 2023 budget, we have money available to start acquiring right of way to complete the Whitehawk bypass that will intersect with Calistoga Avenue and Kansas Street.

Below is a summary of the revenues and expenses of this fund since 2021 along with our 2023 budgeted amounts:



Transportation Impact	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
Goods and Services	81,929	45,128	21,490	25,000	3,510	16.3%
Miscellaneous	1,575	1,295	100	300	200	200.0%
<b>Total Revenue</b>	<b>83,503</b>	<b>46,423</b>	<b>21,590</b>	<b>25,300</b>	<b>3,710</b>	<b>17.2%</b>
<b>Expenditures</b>						
Services	-	-	-	-	-	0.0%
CAPEX	48,177	-	-	400,000	400,000	0.0%
<b>Total Expenses</b>	<b>48,177</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>400,000</b>	<b>0.0%</b>

## Public Works



The Public Works Department operates and manages the operations of the Water, Water Resource Recovery and the Stormwater funds.

They also maintain the City's streets and parks.

## Water Fund

The Public Works Department operates and maintains the operation of 45.12 miles of water mains, three wells and two springs while the Finance Department manages customer service, accounting, and utility billing. Every business and residence in Orting utilize the water utility and it also serves a number of residences and businesses outside city limits.

In 2021, the drive units for the pumps at Well 1 were replaced. The water will also continue to build a fund balance as it has several pipelines, including the one from the Wingate Spring that is nearing the end of its life and is under mandate from the state to replace at a deeper depth due to its location adjacent to Highway 162. The Wingate line alone is estimated to cost over \$6 million.

In 2023, the Public Works Department will continue to work on meter upgrades to enable staff to read water meters remotely.



Below contains a summary of the revenues and expenses since 2019 along with the 2023 budget amounts:

Water	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
		as of 9.30.22			\$	%
<b>Revenues</b>						
Goods and Services	2,407,573	1,708,091	2,006,581	2,049,466	42,885	2.1%
Fines and Penalties	125	34,200	22,000	22,000	-	0.0%
Miscellaneous	8,926	16,306	8,000	11,000	3,000	37.5%
Other	11,485	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>2,429,609</b>	<b>1,758,597</b>	<b>2,036,581</b>	<b>2,082,466</b>	<b>45,885</b>	<b>2.3%</b>
<b>Expenditures</b>						
New Request	-	-	-	61,027	61,027	0.0%
Salaries and Wages	534,654	383,558	621,343	700,570	79,227	12.8%
Personnel Benefits	206,798	138,559	279,154	288,451	9,297	3.3%
Supplies	51,687	44,589	37,700	78,000	40,300	106.9%
Services	537,241	372,181	484,621	510,721	26,100	5.4%
CAPEX	265,609	73,610	404,950	725,550	320,600	79.2%
Debt Principal	194,477	-	164,000	164,000	-	0.0%
Debt Interest	22,882	-	20,000	20,000	-	0.0%
Transfers	25,319	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>1,838,668</b>	<b>1,012,496</b>	<b>2,011,767</b>	<b>2,548,318</b>	<b>536,551</b>	<b>26.7%</b>



## Water Resource Recovery Fund

The Public Works Department operates and maintains the Water Resource Recovery facility, 39.44 miles of wastewater mains and 5 pump stations while the Finance Department manages the customer service and accounting processes. Most businesses and residences in Orting use the sewer utility, and the utility also serves a number of businesses and residences outside city limits, including the High Cedars neighborhood.



The Water Resource Recovery fund continued to build a fund balance during

2022 in anticipation of upgrades to the sewer plant that started preliminary design in 2019. In 2023 the Public Works Department will be focusing on reducing fats, oils and grease that enters our system.

Below is a table that summarizes the revenues and expenses of the sewer fund since 2021 along with the 2023 budget amounts:

Water Resource Recovery	2021 Actual	2022 Actual as of 9.30.22	2022 Budget	2023 Budget	Change from 2022 \$ %	
<b>Revenues</b>						
Goods and Services	2,967,949	2,035,761	2,517,648	2,825,167	307,519	12.2%
Miscellaneous	18,745	46,644	17,500	17,100	(400)	-2.3%
Nonrevenues	-	-	-	-	-	0.0%
Other	15,311	-	10,000,000	10,000,000	-	0.0%
<b>Total Revenue</b>	<b>3,002,005</b>	<b>2,082,404</b>	<b>12,535,148</b>	<b>12,842,267</b>	<b>307,119</b>	<b>2.5%</b>
<b>Expenditures</b>						
New Request	-	-	-	59,047	59,047	0.0%
Salaries and Wages	491,635	369,112	579,270	691,216	111,946	19.3%
Personnel Benefits	185,703	130,961	283,054	288,387	5,333	1.9%
Supplies	71,752	59,817	69,000	81,000	12,000	17.4%
Services	776,417	834,815	1,353,897	1,010,126	(343,771)	-25.4%
CAPEX	475,456	1,166,563	12,519,750	16,739,020	4,219,270	33.7%
Debt Interest	-	-	-	-	-	0.0%
Transfers	24,818	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>2,025,781</b>	<b>2,561,268</b>	<b>14,804,972</b>	<b>18,868,796</b>	<b>4,063,825</b>	<b>27.4%</b>

## Stormwater Fund

Orting is a city in a valley between two rivers.



To say we have stormwater problems is like saying it rained on Noah. If you have lived here through a winter, you will know that ground water becomes surface water, and if you try digging even a few inches where you think it's dry, you will soon have a hole full of muddy water.

The Public Works Department operates and maintains 41.1 miles of storm pipe, 22 ponds and one pump station for our stormwater system while the Finance Department manages the customer service and accounting processes.

The Stormwater Department's Goal is to keep our waterways free of pollutants and meet the requirements of our National Pollution Discard Elimination System (NPDES.)

Below is a summary of revenues and expenses since 2021 along with 2023 budgeted amounts:

Stormwater	2021 Actual	2022 Actual	2022 Budget	2023 Budget	Change from 2022	
					\$	%
<b>Revenues</b>						
		as of 9.30.22				
Taxes		1,186				
Intergovernmental	35,978	51,978	325,000	322,000	(3,000)	-0.9%
Goods and Services	1,015,305	778,765	944,504	953,707	9,203	1.0%
Miscellaneous	5,397	12,059	5,100	5,100	-	0.0%
Other	1,916	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>1,058,597</b>	<b>843,987</b>	<b>1,274,604</b>	<b>1,280,807</b>	<b>6,203</b>	<b>0.5%</b>
<b>Expenditures</b>						
New Request	-	-	-	63,797	63,797	0.0%
Salaries and Wages	300,452	221,518	438,271	416,538	(21,733)	-5.0%
Personnel Benefits	123,222	83,435	228,594	175,200	(53,395)	-23.4%
Supplies	22,098	17,592	15,300	20,100	4,800	31.4%
Services	338,742	242,922	422,945	470,405	47,460	11.2%
CAPEX	98,629	44,808	2,466,150	2,505,930	39,780	1.6%
Transfers	13,202	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>896,344</b>	<b>610,274</b>	<b>3,571,260</b>	<b>3,651,970</b>	<b>80,710</b>	<b>2.3%</b>

## Accounting and Financial Policies

### Basis of Accounting and Budgeting

Basis of accounting is a term that refers to the revenues, expenditures, and transfers – and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Basis of budgeting: The City’s budget and financial statements for governmental funds (General, Special Revenue, Debt Service, Capital Projects, and Fiduciary Funds) and proprietary funds (Utilities and Internal Service Funds) have been prepared on a cash basis of accounting. Revenues are recognized when received and expenditures are recognized when paid.

The budget, as adopted, constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Any revisions to the legally adopted budget that alter the total revenues or expenditures of a fund require adoption by ordinance. Transfers or revisions within funds are allowed with the authorization of the City Administrator and City Treasurer, but only the City Council has the legal authority to increase or decrease a given fund’s budget.



### Budgeting, Accounting, and Reporting System (BARS)

The City of Orting uses the revenue and expenditure classifications contained in the Budgeting, Accounting, and Reporting System (BARS) Manual, as proscribed by the Washington State Auditor’s Office, under the authority of Washington state law, Chapter 43.09 RCW. This system provides a uniform chart of accounts for all Washington State local governments and provides useful comparative data to the state regarding local spending. The BARS system also provides comparative data to interested parties, available through the WA State Auditor Local Government Financial Reporting System (<http://www.sao.wa.gov/local/Pages/LGFRS.aspx#.VMgslct0x9M>).

### Budget Fund Structure

The City of Orting has fourteen appropriated funds (debt service funds are deemed appropriated when debt is authorized and are therefore not re-appropriated in each budget cycle, although they are provided for reference.) All funds, including debt service are included in the City’s periodic audit.

Each fund is considered a separate accounting entity and is accounted for with a separate set of accounts that include its cash, investments, revenues, and expenditures. Funds are independently balanced, meaning that revenues and beginning fund balances must equal expenditures and ending fund balances.

The City of Orting’s funds are separated into three main fund type classifications:

<u>Fund Type</u>	<u>Description</u>
Governmental	Funds that account for the activities of the City that are governmental in nature. Governmental funds are generally supported by taxes, charges for goods, and services, fees, and contributions from other governments.
Proprietary	Funds that account for the activities of the City that are propriety, or “business” in nature. Proprietary funds are self-supporting with fees paid by the users of their services.
Fiduciary	Funds held by the City as a trustee.

The three primary Fund Types are further divided and identified by coding:

<u>Fund Code</u>	<u>Fund Class</u>	<u>Description</u>
000-099	General Funds	Accounts for all financial resources except those required to be accounted for in another fund.
100-199	Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
200-299	Debt Service Funds	Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
300-399	Capital Project Funds	Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.
400-499	Enterprise Funds	Used to report any activity for which a fee is charged to external uses for goods and services.
500-599	Internal Service Funds	Accounts for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost-reimbursement basis.
600-699	Fiduciary Trust Accounts	Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

In addition to fund structure, the BARS Manual provides the structure for a specific chart of detailed accounts. In this structure, revenue (resource) accounts begin with the number “3” and can be summarized as follows:

BARS REVENUE ACCOUNTS

310	Tax Revenues
320	Licenses & Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeits
360	Miscellaneous Revenues
380	Non-Revenues
390	Other Financing Sources

On the expenditure side, the BARS manual provides for expenditure accounts up to fifteen digits in length. Each set of digits signifies a certain type of transaction. The final set of digits is referred to as the “object code” and signifies the type of expenditure. The City of Orting budget is reported at the object code level in each operating budget.

BARS Object Codes

10	Salaries & Wages	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, and holiday paid leave.
20	Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, retirement, and health benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office & operating supplies, small tools & minor equipment, etc.
40	Other Services & Charges	Amounts paid for services other than personal which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, advertising, memberships, etc.
60	Capital Outlay	Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal, and brokerage fees, land preparation and demolishing buildings, fixes and delivery costs. In Orting, most capital outlays are budgeted in the various capital improvement or enterprise funds of the City and not in the respective operating department’s capital outlay.
70	Debt Service	Principal and interest on long-term debt

[Investments](#)

The City of Orting manages and invests its cash within the guidelines established by the Washington State statutes with three objectives (in order of priority): safety, liquidity, and yield. The City maintains a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available cash.

City investments are placed with the Washington State Local Government Investment Pool (LGIP) administered by the Washington State Office of the State Treasurer. Longer term investments are bonds which primarily include direct and indirect obligations of the United States Federal Government. See Appendix D for more detail on the city’s cash and investments.

## Capital Assets

The City of Orting maintains capital asset records to identify and account for the long-lived assets of the City. Capital assets include land, buildings, machinery & equipment, and infrastructure valued in excess



of \$5,000 and with a useful life exceeding two years. Assets are expensed as they are purchased.

## Long Term Debt

The City tries to manage its long-term debt in a manner designed to utilize its credit to optimize City services, while balancing overall debt levels and annual debt service obligations. The City recognizes that prudent use of its credit can both facilitate construction of essential capital improvements and serve as a method for sharing the costs of

those improvements between current and future beneficiaries. The City will typically strive for a conservative mix of cash and debt to fund projects.

1. Debt will not be used to cover operating expenses. When necessary, long-term debt may be used to provide for capital acquisitions and construction.
2. Term of debt: Long-term debt will be structured in such a manner, so the debt payments do not exceed the expected useful life of the project being financed. Whenever possible, the City will fund its capital needs on a pay-as-you-go basis, especially smaller capital projects.
3. Refunding bonds: Generally, existing bonds will not be refunded through the issuance of refunding bonds unless the refunding plan will achieve a net present value savings of at least 5%. As an exception to this general rule, the bonds may be refunded to obtain more favorable bond covenants when it is clearly in the City's interests to do so.
4. Legal limitation of indebtedness. The City will utilize its general obligation (GO or voted) and limited tax general obligation (LTGO or non-voted) debt authority prudently. The City's outstanding debt will never exceed those constitutional limits.
5. Preservation of credit rating. The City will carefully consider the future fiscal impacts of incurring additional long-term debt and will recognize the implicit, additional future costs of any debt issuance that impacts the City's credit rating.
6. Use of revenue debt whenever possible. The City recognizes that its ability to pledge its taxing authority as a security for debt is a limited resource which should be preserved whenever possible. Therefore, whenever the improvement being financed with debt is expected to produce off-setting revenues that can be used to secure all or part of the debt in lieu of a pledge of the City's taxing authority that revenue should be used to secure the debt to the maximum practical extent to minimize the usage of the City's limited voted and non-voted debt capacity.
7. Internally financed debt. The City may make interfund loans when it is prudent to do so as permitted by state law.

8. Utility fund debt. Each rate-based utility will utilize a six-year capital and financial plan which allocates capital financing needs between debt and pay-as-you-go use of current revenues. When it is determined that issuance of debt is needed for capital construction, debt will be secured solely by a pledge of rate revenues and will not utilize any general pledge of the City's taxing authority except in extraordinary circumstances as approved by City Council.
9. Conduit Debt/Local Improvement Districts. The City may allow itself to be used a conduit of debt secured by others where such an arrangement is allowed by law or regulations, and where the City is not, in any way, contingently liable for repayment of the debt.
10. Debt Issuance Review. Prior to issuing any long-term debt, the City will review the fiscal impact of the debt over the life of the new bonds. No long-term debt shall be incurred without approval by the City Council.

### Reserve and Fund Balance Policies.

The City will maintain specific reserves as required by law, ordinance, or bond covenant. Generally, the City shall maintain a General Fund balance of not less than 25% of operating expenditures to provide for needed cash flow and as a reserve against unforeseen expenditures needs or revenue shortfalls. The reserve shall be 50% for the Enterprise Funds (water, sewer and stormwater). The following table compares 2023 ending fund balances verses the recommended reserve requirement:

<b>All Funds: Ending Fund Balance</b>		22 Ending	23 Operating	Reserve	Reserve
		Fund Balance	Expenses	Requirement	Met
General Fund	001	2,120,926	3,371,348	50%	126%
City Streets	101	2,172,959	374,314	50%	1161%
Cemetery	104	65,282	68,370	50%	191%
Parks Department	105	581,926	337,302	50%	345%
Water	401	2,584,250	1,755,158	25%	589%
Water Resource Recovery	408	8,024,618	1,780,646	25%	1803%
Stormwater	410	2,769,339	810,300	25%	1367%

### Revenues

Budgeted revenues will be forecasted realistically, but conservatively. Before accepting any state or federal grants, the City shall assess the fiscal impacts of the grant in view of any matching requirements, future operations and maintenance costs, and other commitments or obligations. No state or federal grant with a local match in excess of \$25,000 may be applied for without express approval from the City Council, regardless of whether the project is included in the adopted budget or Capital Improvement Plan.

Utility rates shall be set sufficiently to cover the costs of service.

City staff will periodically review all fees for licenses, permits, fines, and other miscellaneous charges and recommend changes based on inflation, processing time, expenses to the City, benchmark rates, and any other factors pertinent to the specific item.



## Fiscal Monitoring

Revenues and expenditures are monitored by the Finance Department and department managers continually throughout the year to ensure that funds are available and used in an appropriate manner. Period reports are compiled and made to the City Council on the status of the budget and progress being made on various projects. Monitoring also includes ongoing assessment of trends, changes to laws, etc. and subsequent evaluations for potential impacts of external changes on the City's sources of revenue and expenditure limitations or mandates.

## Financial Planning and Capital Investment Policies

Capital projects which anticipate funding, in whole or in part, from grants, mitigation fees, impact fees, or other funds that involve a competitive application shall be reevaluated on the basis of its value and priority level if the anticipated grant, fee, or loan does not materialize or the changes of award appear remote.

The City will not fund capital improvements that primarily benefit development except as part of the City's economic development plan and strategy.

The City will maintain and periodically update a maintenance and replacement schedule for the Fleet Replacement Fund. Any equipment replacements and additions will be included and itemized in the budget, and no equipment shall be substituted from the established schedule without the express consent of the City Council.



Project No.	Fund	APPENDIX A 2022-2027 6-YEAR TRANSPORTATION PLAN (TIP) & 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)								Project Costs from 2021
<b>TRANSPORTATION 2022-2027 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</b>										
		<b>Arterial Streets</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	
1	101/401/408/410	Whitehawk Boulevard Extension Design	\$ 506,339	\$ 606,615						
1	101/401/408/410	Whitehawk Boulevard Extension Right of Way			\$ 850,000					
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 1				\$ 3,229,890				
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 2					\$ 2,153,260			
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 3						\$ 5,383,150		\$ 12,729,254
2	101/401/408/410	Kansas Street SW Reconstruction Design	\$ 132,097	\$ 359,548						
2	101/401/408/410	Kansas Street SW Reconstruction Right of Way (Planning Estimate)			\$ 67,000					
2	101/401/408/410	Kansas Street SW Reconstruction Construction					\$ 1,256,739		\$ 3,770,216	\$ 5,585,601
3	State Grant	SR 162 Emergency Evacuation Bridge Design		\$ 300,000						
3	State Grant	SR 162 Emergency Evacuation Bridge Construction			\$ 4,700,000	\$ 4,500,000				\$ 9,500,000
<b>Street Preservation &amp; Maintenance Program</b>										
4	101	Pavement Management Program		\$ 44,600		TBD	TBD	TBD	TBD	\$ 44,600
4	101	Annual Pavement Preservation Program		TBD	TBD	TBD	TBD	TBD	TBD	
<b>Non-Motorized Projects</b>										
5	101	ADA Compliance Annual Program		TBD	\$ 49,568	TBD	TBD	TBD	TBD	\$ 49,568
5	101	Implement Programming		TBD	TBD	TBD	TBD	TBD	TBD	
										\$ 27,909,022
<b>STORMWATER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)</b>										
		<b>Infrastructure Improvements</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	
6	410	Village Green Outfall Design	\$ 156,116							
6	410	Village Green Outfall Construction			\$ 790,000					\$ 946,116
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Design	\$ 180,084	\$ 30,000						
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Construction		\$ 1,654,301						
7B	410	Kansas Street Stormwater Improvement			\$ 700,000					\$ 2,564,385
8	410	Levee Construction Management		\$ 50,000						\$ 50,000
<b>Program: On going NPDES</b>										
9	410	Stormwater Management Plan Updates		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
10	410	Stormwater Management Action Planning (SMAP)		\$ 90,000						\$ 90,000
<b>Program: On Going Levee</b>										
11	410	Levee Certification		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000
										\$ 3,950,501
<b>WATER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)</b>										
		<b>Infrastructure Improvements</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	
12	401	On Site Chlorination System		\$ 65,000	\$ 220,000					\$ 285,000
13	401	WSDOT Water Line Replacement		\$ 120,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 420,000
14	401	Well 1 Cleaning and Liner		\$ 64,400						\$ 64,400
15	401	Downtown Main Replacement Program		\$ 20,000	\$ 80,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 180,000
<b>Capital Equipment</b>										
16	401	Water Meter Upgrades and Replacement		\$ 45,000	\$ 60,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 285,000

17	401	Central Metering Technology		\$ 35,000	\$ 70,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 245,000	
										\$ 1,479,400	
<b>SEWER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)</b>											
		<b>Infrastructure Improvements</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>		
18	408	2020 Lift Station Upgrades Construction	\$ 639,900	\$ 1,135,597						\$ 1,775,497	
19	408	WRRF/WWTP Upgrades Design	\$ 100,000	\$ 899,475						\$ 999,475	
20	408	WRRF/WWTP Upgrades Construction			\$ 10,000,000	\$ 5,000,000				\$ 15,000,000	
21	408	I&I Improvements Design		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	
22	408	I&I Improvements Construction		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	
										\$ 19,034,972	
<b>PARKS 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)</b>											
			<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>		
TBD	105	Planning CIP		TBD	TBD	TBD	TBD	TBD	TBD	TBD	
<b>FACILITIES 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)</b>											
			<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>		
TBD	304	Develop Plan to Dispose of Old Facilities		TBD	TBD	TBD	TBD	TBD	TBD	TBD	
			<b>2022 TIP/CIP \$</b>							<b>-</b>	<b>\$ 52,373,895</b>

Appendix B

# 2023 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Department</u>	<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>			<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>						
City Administrator	51	1		GG	160,163.33	180,275.25
Finance Director	40	1		GG	115,699.50	130,220.80
City Planner	37	1		GG	105,881.43	119,170.48
City Clerk	30	1		GG	86,091.29	96,896.51
Building Official	27	1		GG	78,785.73	88,674.03
Administrative Assistant	18	1		GG	60,382.70	67,961.26
Events & Activities Coordinator	17	1		GG	58,623.98	65,981.81
HR Clerk	21	1		GG	63,433.81	71,395.32
Court Administrator	29	1		Court	83,583.78	94,074.28
Police Chief	48	1		Police	146,564.66	164,959.82
Police Commander	38	1		Police	109,057.87	122,745.60
Capital Projects Manager	40	1		PW	115,699.50	130,220.80
City Engineer	45	1		PW	134,127.43	150,961.60
Public Works Director	42	1		PW	122,745.60	138,151.25
Term Limited Landscape Maintenance	1	1		PW	36,532.53	41,117.68
Supported Employment	1	0.2		PW	6,240.00	6,240.00
<b>Police Wages (Per CBA)</b>						
Officer	P24	7		Police	80,321.90	93,119.10
Detective	P26	1		Police	87,777.66	95,923.36
Lieutenant	P28	2		Police	107,095.87	107,095.87
<b>Public Works and Administrative Staff (Per CBA)</b>						
Sr. Accountant	21	1		GG	63,433.81	71,395.32
Accountant I	17	1		GG	56,360.12	63,433.81
Permit & PW Support	17	1		GG	56,360.12	63,433.81
Court Clerk	16	0.5		GG	54,718.56	61,586.23
Admin Asst. PW	21	1		PW	63,433.81	71,395.32
PW Supervisor	29	1		PW	80,356.06	90,441.45
Wastewater Plant Supervisor	35	1		PW	95,949.33	107,991.82
Water Plant Supervisor	27	1		PW	75,743.29	85,249.74
Wastewater OIT	15			PW	53,124.82	59,792.45
Wastewater I	18	3		PW	58,050.92	65,336.83
Wastewater II	22			PW	65,336.83	73,537.17
Wastewater III	27			PW	75,743.29	85,249.74
Water OIT	15			PW	53,124.82	59,792.45
Water I	18	3		PW	58,050.92	65,336.83
Water II	22			PW	65,336.83	73,537.17
Water III	25			PW	71,395.32	80,356.06
Maintenance Worker I	15	6		PW	53,124.82	59,792.45
Maintenance Worker II	20			PW	61,586.23	69,315.84
Stormwater Worker I	16	2		PW	54,718.56	61,586.23
Stormwater Worker II	21			PW	63,433.81	71,395.32
Code Enforcement	24	1		GG	69,315.84	78,015.59
Police Records Clerk I	15	1		GG	53,124.82	59,792.45

**Appendix C: Schedule of New Requests 2023**

	Priority	Court	Police	Finance	Bld Dept	Streets	Parks	Cemetery	Water	Sewer	Storm	Total
Acctg, Billing, Permitting System Replacement	1	2,609.75	2,609.75	12,004.85	3,131.70	1,043.90	1,043.90		9,917.05	9,917.05	9,917.05	52,195.00
Stop Sticks (Vehicle Pursuit Intervention)	1		5,000.00									5,000.00
Ballistic Carrier Plates	2		8,000.00									8,000.00
Night Vision Equipment	3		4,500.00									4,500.00
Drone Supplies	4		2,000.00									2,000.00
Maintenance Worker	1					42,500.00	8,500.00	2,550.00	8,500.00	5,950.00	17,000.00	85,000.00
Mini Excavator	2					9,500.00	9,500.00		23,750.00	23,750.00	28,500.00	95,000.00
Wastewater Treatment Plant Operator	3									100,000.00		100,000.00
Maintenance Worker	4					42,500.00	8,500.00	2,550.00	8,500.00	5,950.00	17,000.00	85,000.00
Ford F-150, 4 X 4 Pickup	5					1,980.00			13,860.00	11,880.00	11,880.00	39,600.00
Cemetery Irrigation Supplies & Staff time	6							15,000.00				15,000.00
Fork Lift	7					11,250.00	4,500.00	2,250.00	6,750.00	6,750.00	13,500.00	45,000.00
		<b>2,609.75</b>	<b>22,109.75</b>	<b>12,004.85</b>	<b>3,131.70</b>	<b>108,773.90</b>	<b>32,043.90</b>	<b>22,350.00</b>	<b>71,277.05</b>	<b>164,197.05</b>	<b>97,797.05</b>	<b>536,295.00</b>



## CITY OF ORTING BUDGET REQUEST

**Capital Item**

**Change in Staff**

x

**Replacement Program**

A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
New accounting, billing, permitting software		Finance		See Below
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	1st	
\$31,710 implementation,				
\$20,485 Software	\$21,918.95	<b>Department Contact:</b>	Gretchen Russo	

**Description of Request:**  
 This request is for the approval of the implementation of a Springbrook Express accounting, payroll, cash receipting, utility billing and permitting system. The company will provide setup and training for \$31,710. 2023 Software subscription would be \$20,485 and would be annually increased by no more than 7%. In 2021 the City paid the current vendor \$1,000 for forms, \$31,300 for utility billing and \$18,029 in subscription fees for a total of \$50,329. Annual costs in 2024 under this new software would be \$30,000 (mailing costs with a separate vendor) plus \$21,919 (software subscription cost) for a total of \$51,919, a slight increase.

**Justification of Request/Cost of Denial:**  
 The current software needs to be replaced. The system was created over a decade ago and is based upon coding which slows down processing. We have also seen very poor customer service which impacts the City's staff time. The system does not have any true monthly, quarterly or budgeting reports that facilitate the communication of the City's financial status. All reports have to be exported into Excel and manipulated for reporting purposes. The promise of the permitting system being accessible from building sites has not been met and therefore requires the Building Official to have to document twice the status of a building permit - once in the field and then back in the office. The current software company has contracted exclusively with another vendor for utility billing and they have failed to meet our mailing deadlines for shut offs and late fees the past three months.

**Alternatives (Delayed Funding/Partial Funding):**  
 The City will continue with current system. Ongoing discussion/complaints with the current vendor will continue with the hope that some of these issues will be resolved.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages	N/A	Wages	
Benefits	N/A	Benefits	
Supplies	N/A	Supplies	
Other		Other	
Capital		Capital	
<b>Total</b>	<b>\$ 52,195.00</b>	<b>Total</b>	<b>\$ 21,918.95</b>

**One Time Expense:**

X

**Continuous Funding Request:**

**Funding Source Description:**  
 Billing costs will be billed directly to Storm 33.3%, Sewer 33.3%, Water 33.3%, Court 5%, Finance 23%, PD 5%, Bldg 6%, Streets 2%, Parks 2%, Water 19% Sewer, 19%, and Storm 19%. Software costs will be billed:



## CITY OF ORTING BUDGET REQUEST

<b>X</b>	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
STOP STICKS (Vehicle Pursuit Intervention)		POLICE		001-521-50-48-02
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>		
\$ 5,000.00	\$ -		1st	
		<b>Department Contact:</b>	GABRELUK, DEVON	

**Description of Request:**  
 Equip each patrol vehicle with a new set of STOP STICKS (vehicle pursuit intervention).

**Justification of Request/Cost of Denial:**  
 During the 2021/2022 legislative sessions, new laws restricting Police from initiating vehicle pursuits were enacted that limit pursuits to only the most dangerous crimes against persons. Because Police can no longer participate in pursuits in an attempt to end them safely, the use of Stop Sticks is now one of the only ways to end a pursuit without becoming involved in it directly. In Addition, only 3 vehicles in the department's fleet are equipped with stop sticks, and those units are outdated and worn.

**Alternatives (Delayed Funding/Partial Funding):**  
 If funding is delayed, Orting Police will not be able to assist other agencies who pursue vehicles through our jurisdiction, or be able to safely end its own vehicle pursuits.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$ 5,000.00	Capital	
<b>Total</b>	<b>\$ 5,000.00</b>	<b>Total</b>	<b>\$ -</b>

<b>X</b>	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 001-521-50-48-02 - R&M - Vehicles



## CITY OF ORTING BUDGET REQUEST

<b>X</b>	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Ballistic Carrier Plates		POLICE		001-521-20-31-01	
<b>2023 Cost:</b>		<b>2024 Cost:</b>		<b>Priority:</b>	
\$ 8,000.00				2nd	
<b>Department Contact:</b>				GABRELUK, DEVON	

**Description of Request:**  
Ballistic Carrier Plates for active shooter response

**Justification of Request/Cost of Denial:**  
Currently Officers are equipped with body armor that protects against commonly carried handguns. This body armor is adequate for day to day Patrol activities however it does not protect Officers from rifle fire most commonly experienced during School or Active shooter incidents. With the number of shooting incidents on the rise, being better protected against gunfire is in the best interest of the community.

**Alternatives (Delayed Funding/Partial Funding):**  
Continue the current practice of risk associated with a lower level of ballistic protection for responding Officers which will reduce the probability of stopping an active shooter incident safely.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$8,000	Capital	
<b>Total</b>	<b>\$ 8,000.00</b>	<b>Total</b>	<b>\$ -</b>

<b>X</b>	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
001-521-20-31-01 - Uniforms and Clothing





## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
NIGHT VISION REPLACEMENT		POLICE		001-521-50-48-04
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	3rd	
\$ 4,500.00	\$ 4,500.00	<b>Department Contact:</b>	GABRELUK, DEVON	

**Description of Request:**  
Purchase of handheld night vision units for the Police Department

**Justification of Request/Cost of Denial:**  
Since 2008, Orting PD has leased nightvision equipment from the US Navy Optics and surplus division. The total yearly cost to lease these units each year is \$1000.00, and the department has no ownership of the equipment at the end of the lease. Current FLIR technology has come down in price significantly making ownership of these devices more practical. This budget item will fund a total of four (4) new FLIR devices over a two year period. If approved, two (2) will be purchased in 2023, and two (2) in 2024. The lease with the US navy can then be terminated resulting in a savings of \$1,000 per year. More cost effective over time.

**Alternatives (Delayed Funding/Partial Funding):**  
If this budget item is not approved, we will continue to lease these devices. Partial funding: One nightvision could be purchased this year, postpone purchase of the second device and extend the lease to cover equipment needs.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$4,500	Capital	\$ 4,500.00
<b>Total</b>	<b>\$ 4,500.00</b>	<b>Total</b>	<b>\$ 4,500.00</b>

<b>One Time Expense</b>	<b>X</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
001-521-50-48-04 - R&M - Equipment



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Drone Maintenance/Supplies		POLICE		001-521-50-41-05
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	4th	
\$ 2,000.00	\$ -	<b>Department Contact:</b>	GABRELUK, DEVON	

**Description of Request:**  
Purchase of four (4) replacement drone batteries.

**Justification of Request/Cost of Denial:**  
During public safety meetings and training drone flights throughout 2022, it was determined that our current maximum flight time of 1 hour would be inadequate for significant incidents. This budget item is for the purchase of 4 additional drone batteries which will extend (double) the current flight time from 1 hour to 2 hours.

**Alternatives (Delayed Funding/Partial Funding):**  
If funds are not allocated, the department will continue to have a maximum drone flight time of 1 hour based upon current battery capacity, and the ability to stream video from drone deployments will continue to be hit or miss.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Other		Other	
Capital	\$ 2,000.00	Capital	
<b>Total</b>	<b>\$ 2,000.00</b>	<b>Total</b>	<b>\$ -</b>

<b>X</b>	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
Police Department's Equipment Budget



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>x</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Maintenance Worker 1 - two positons		Public Works		Parks, Streets, Cemetery, Storm, Water, Water Recovery Resource	
<b>2022 Cost:</b>		<b>2023 Cost:</b>		<b>Priority</b>	
2 positions at \$85,000 - total of \$170,000		2 positions at \$87,500 - total of \$175,100		1st and 4th	
<b>Department Contact:</b>				Greg Reed	

**Description of Request:**  
 PW's is requesting two new maintenance postions. Theses new positions would assist with multiple projects to include the following: grinding, crack sealing, paving, concrete, pruning, facility repairs, landscaping and cemetery and park maintenance. Currently we are not able to complete all of the projects listed on our work plan and work is being delayed because of the staff time required. This maintenance worker would also assit with streets to include sign installation and replacement. When needed the maintenance staff can shift to water, sewer and storm projects to assist with the maintenance of City assets.

**Justification of Request/Cost of Denial:**  
 As the City grows, the maintenance requirements have increased. It's important we stay on top of crack sealing roads, paint stripping roads and parking lots as this maintenance will prevent future more expensive projects. Crack sealing helps prolong the life cycle of pavement and because the cost of streets are funded out of General Fund it is critical to prevent damage rather than repair later. Grinding is an investment of staff time and will also reduce the City's risk of injuries. Some of these projects require a two man team to ensure the safety of the employees. This additional position would allow us to conduct more preventive maintenance jobs and protect the City's assets.

**Alternatives (Delayed Funding/Partial Funding):**  
 Delayed funding: Continue to prioritize work with current staffing levels.  
 Partial Funding: Hire a part time worker or seasonal employee.

**Cost Breakdown:**

2022 Associated Cost		2023 Associated Cost	
Wages	\$ 55,000.00	Wages	\$ 56,650.00
Benefits	\$ 30,000.00	Benefits	\$ 30,900.00
Supplies		Supplies	
Other		Other	
Capital		Capital	
<b>Total</b>	<b>\$ 85,000.00</b>	<b>Total</b>	<b>\$ 87,550.00</b>

<b>One Time Expense</b>	<b>X</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**

Streets 50%, Storm 20%, Water 10%, Parks 10%, Cemetery 3%, Water Recovery Resource 7%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title: Mini Excavator with attachments</b>		<b>Department:</b>	<b>Fund:</b>
Mini Excavator w/brush cutter and drop hammer		Public Works	Water, Storm, WRR, Street, Park
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	2nd
\$95,000.00	\$5,000.00	<b>Department Contact:</b>	Greg Reed

**Description of Request:**  
 This request is for a mini excavator with a brush cutter and drop hammer attachment. PW is currently using a sidearm mower to clear vegetation while a mini excavator could do this and much more.

**Justification of Request/Cost of Denial:**  
 The current sidearm mower is approximately 30 years old. With the brush cutter and dropper hammer attachments, the mini excavator can not only mow vegetation, it can also be used for emergency excavations, asphalt breaker, vibrator compactor, posthole auger, grading and backfilling. Currently the City's backhoe has to be pulled of a water leak site to load repair materials like bedding, grave and asphalt. The mini excavator would enable staff to continue working onsite while bringing materials needed to remediate the repair site. The mini can also be used for smaller tree removal using a clamp bucket.

**Alternatives (Delayed Funding/Partial Funding):**  
 Continue to use the sidearm mower for ponds, pond slopes, roadside ditches, easement and vegetation removal needs. Should the mower break down, PW would either rent a sidearm mower or use weed eaters to address vegetation at interesections which impact drivers view and to maintain ponds.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages	N/A	Wages	N/A
Benefits	N/A	Benefits	N/A
Supplies	N/A	Supplies	N/A
Other	N/A	Other	N/A
Capital	\$95,000.00	Capital	Attachment \$5,000.00
<b>Total</b>	<b>\$ 95,000.00</b>	<b>Total</b>	<b>\$5,000.00</b>

<b>One Time Expense</b>	<b>Continuous Funding Request: Attachments only</b>
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**Funding Source Description:**  
 Storm 30%, Water 25%, Sewer, 25%, Streets, 10%, Parks 10%



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	x	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Wastewater Treatment Plant Operator 1 or OIT		Public Works		Water Resource Recovery
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	3rd	
\$ 100,000.00	\$103,000.00	<b>Department Contact:</b>	Greg Reed	

**Description of Request:**  
 Hire an additional Water Resource Recovery Facility Plant Operator with a level 1 certification or an Operator in Training (OIT). As we bring our asset management system into full swing this employee will help with the creation and follow through of work orders on various items. As the plant ages, maintenance needs to be done on a more frequent basis. At a minimum we need to follow the recommended maintenance cycle identified in the operation and maintenance manuals within Aktivov. The new employee can assist with the pump station maintenance as well as step tank maintenance. This additional position would bring us up to four employees responsible for the the plant, pump stations and step tanks. During a confined space entry project, we are required by law to have two employees on site. Having four employees would ensure we have enough coverage to complete these types of projects and still be able to meet ongoing operational requirements.

**Justification of Request/Cost of Denial:**  
 Ensuring that our water resource recovery program meets all requirements, it's imperative we properly maintain the components within the plant. With an additional employee we can be more proactive in our maintenance of the components within our WWTP and pump stations. This additional staff member will allow us to continue to provide ongoing services while ensuring routine maintenance is completed. This person would also be trained in solid handling to ensure that we have adequately trained staff on site for the implementation of the new plant. He/she would help us better utilize the asset management system by creating work orders and tracking the maintenance cycle for the various components within the plant. The City's waste water pipe has grown from 103,339 feet in 2000 to 207,665 feet of mains and laterals with no changes to staff during this time period.

**Alternatives (Delayed Funding/Partial Funding):**  
 Delayed Funding: Maintain current staffing levels. Additional help, normally assigned to other departments, would have to shift based upon priorities.  
 Parital funding: Combining staff requests based upon funding desires of council. New staff would be split between funds based upon priority of work.

**Cost Breakdown:**

		2023 Associated Cost		2024 Associated Cost	
Wages	\$	65,000.00		Wages	\$ 66,950.00
Benefits	\$	35,000.00		Benefits	\$ 36,050.00
Supplies				Supplies	
Other				Other	
Capital				Capital	
<b>Total</b>	<b>\$</b>	<b>100,000.00</b>		<b>Total</b>	<b>\$ 103,000.00</b>

<b>One Time Expense:</b>	<b>Continuous Funding Request: Yes</b>
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**Funding Source Description:**  
 Water Recovery Resource Recovery



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Ford Lightning F-150, 4X4 Pickup		Public Works		Sewer, Water, Storm, Streets	
<b>2023 Cost:</b>	<b>2024 Cost:</b>	<b>Priority:</b>	5th		
\$53,075.00		<b>Department Contact:</b>	Greg Reed		

**Description of Request:**  
 Ford F-150, 4X4 Pickup for the Water Technician (utility). This job requires inspecting projects and gathering information for the GIS system to update the City's assets management system. On a daily basis this individual would work alone and needs a vehicle to conduct these inspections.

**Justification of Request/Cost of Denial:**  
 This type of job requires specific tools - locator, tripod and transit, blower (to insure fresh air in confined spaces), gas monitor etc. Shifting vehicles and the equipment required to do this job is time consuming. The current truck is no longer an option because the repairs to fix it are not worth the investment.

**Alternatives (Delayed Funding/Partial Funding):**  
 Currently this work is being accomplished by using another vehicle while another staff member is out (vacation/sick) or by borrowing a vehicle from someone else who can double up for the day. It requires moving equipment back and forth between vehicles and planning between the team members.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies	\$1,000.00 light bar	Supplies	
Other	\$600.00 Tools	Other	
Capital	\$ 51,475.00	Capital	
<b>Total</b>	<b>\$53,075.00</b>	<b>Total</b>	<b>\$ -</b>

<b>One Time Expense: Yes</b>	<b>Continuous Funding Request: No</b>
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**Funding Source Description:**  
 Sewer 30%, Water 35%, Storm 30%, Streets 5%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Irrigation at Cemetery		Public Works		Cemetery / General	
<b>2023 Cost:</b>		<b>2024 Cost:</b>		<b>Priority:</b>	
\$15,000.00		\$16,000		6th	
		<b>Department Contact:</b>		Greg Reed	

**Description of Request:**  
 The Public Works is requesting staff time and supplies to begin installing a new PVC irrigation system in the Cemetery. The team anticipates that they can complete one to two irrigation zones each year. They are estimating that they can split this project into 6 to 8 zones and intend to completed this project over three to four years.

**Justification of Request/Cost of Denial:**  
 The Cemetery well is now working and the next step in a complete irrigation system is to redo the plumbing lines. The old waterlines are galvanized which clog the sprinkler heads. Irrigation currently is being completed by hand, laying hoses and sprinklers and then shifting their locations throughout the cemetery.

**Alternatives (Delayed Funding/Partial Funding):**  
 Continue to use staff time to shift sprinklers and hoses throughout the cemetery. Continue to address clogged sprinkler heads.

**Cost Breakdown:**

2023 Associated Cost		2024 Associated Cost	
Wages	\$3,000.00	Wages	\$3,500.00
Benefits		Benefits	
Supplies	\$12,000	Supplies	\$12,500.00
Other		Other	
Capital		Capital	
<b>Total</b>	<b>\$ 15,000.00</b>	<b>Total</b>	<b>\$ 16,000.00</b>

<b>One Time Expense</b>	No - yearly 3 to 4 years	Yes
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**Funding Source Description:**  
 \$98,711.35 was originally restricted from the sale of property near the cemetery. An estimated \$19,000 of those funds will be used for the purchase of two 48 niche columbaria leaving \$79,711.35 in restricted cemetery funds. The costs for installing new lines would come from these restricted funds. .



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Electric Forklift (or Propane)		Public Works		Storm, Parks, Cemetery, Steets	
<b>2023 Cost:</b>		<b>2024 Cost:</b>		<b>Priority:</b>	
\$45,000.00		\$0.00		7th	
<b>Department Contact:</b>				Greg Reed	

**Description of Request:**

This request is for a forklift that can be used within the Public Works warehouse and for the new BioSolid treatment facility.

The Public Works warehouse has multiple racks to store parts, equipment and documents. Currently heavier items are being placed upon the floor space which creates trip hazards. Lighter items are placed on the higher racks but staff are required to use the bucket truck or a ladder to reach items. Both of these options create safety hazards. When necessary, staff have coordinated with the school district to borrow their forklift when these other options will not work. The forklift would also be extremely helpful within the BioSolid facility to transport spare parts and the transporting of the biosolids and sulfuric acid for operations. The forklift would also assist in the safe offloading and transportation of chlorine barrels for water sanitization.

**Alternatives (Delayed Funding/Partial Funding):**

Delayed Funding: Continue storing spare parts and equipment on the floor. Use ladders to access lighter items on shelves and if needed, borrow Orting's School District forklift if possible.

**Cost Breakdown:**

		2023 Associated Cost			2024 Associated Cost
Wages		N/A		Wages	
Benefits		N/A		Benefits	
Supplies		N/A		Supplies	
Other				Other	
Capital	\$	45,000.00		Capital	
<b>Total</b>		<b>\$45,000.00</b>		<b>Total</b>	\$ -

<b>One Time Expense: Yes</b>	<b>Continuous Funding Request: N/A</b>
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**Funding Source Description:**

Storm 30%, Streets 25%, Sewer (Easements) 15%, Water 15% (Sites), Parks 10%, Cemetery 5%



Appendix D: Cash and Investment Position

**Estimated Beginning Cash & Investments Jan 2023**

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Balance</u>	<u>Coupon</u>	<u>Notes</u>
Cash in Bank	N/A	N/A	\$2,600,000	None	
LGIP Money Market*	N/A	N/A	\$13,902,525	Market	Follows Fed Funds Rate
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FNMA 6/14/24	12/16/2020	6/14/2024	\$1,000,000	0.38%	
US Treasury	2/22/2022	1/15/2024	\$500,000	1.25%	
US Treasury	2/23/2022	7/31/2023	\$500,000	1.25%	
US Treasury	2/24/2022	1/31/2023	\$500,000	1.25%	
Total:			<u>\$20,002,525</u>		

**Estimated Ending Cash & Investments Dec 2023**

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Par</u>	<u>Coupon</u>	<u>Status Change</u>
Cash in Bank	N/A	N/A	\$2,300,000	None	
LGIP Money Market	N/A	N/A	\$4,720,000	Market	Follows Fed Funds Rate
US Treasury	2/22/2022	1/15/2024	\$500,000	1.25%	
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FNMA 6/14/24	12/16/2020	6/14/2024	\$1,000,000	0.38%	
Total:			<u>\$9,520,000</u>		

\*LGIP is a money market fund that is run by the Washington State Treasurer. Investments of the funds generally include highly liquid debentures of the United States and its agencies.

Appendix E: Outstanding Debt:

The Council has authorized the following outstanding Debt:

Creditor	Description	Amount Issued	Maturity	Rate	Dec 31, 2022 Balance	Dec 31 2023 Balance
Department of Commerce	Well 4	\$3,030,000	10/1/2029	1.5%	\$1,146,752.71	\$982,930.90
Ford Motor Credit	3 Police Vehicles	\$156,050	10/27/2023	5.7%	\$29,044.64	\$0
Ford Motor Credit	1 Police Vehicle	\$57,114	11/7/2023	6.2%	\$11,773.51	\$0
Total:					\$1,187,570.86	\$982,930.90

Service on outstanding debt for the next five years are detailed below followed by aggregated payments for the next five years followed by the final year of current outstanding debt follow:

	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
2023	\$ 18,335.02	\$ 204,639.96	\$ 222,974.98
2024	\$ 14,743.96	\$ 163,821.81	\$ 178,565.77
2025	\$ 12,286.64	\$ 163,821.81	\$ 176,108.45
2026	\$ 9,829.31	\$ 163,821.81	\$ 173,651.12
2027-2029	\$ 14,743.96	\$ 163,821.81	\$ 178,565.77

# Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
<b>General Fund</b>										
<b>General Taxes</b>										
001-311-10-01-00	Tax - Real & Personal Property	1,336,602.41	1,337,815.52	747,271.68	1,373,837.68	54%	1,423,426.23	747,271.68	1,423,426.23	52%
001-313-11-00-00	Tax - Retail Sales & Use	851,621.62	974,969.31	832,229.07	817,000.00	102%	830,000.00	832,229.07	830,000.00	100%
001-313-71-00-00	Criminal Justice - Low Pop	166,825.29	201,915.66	159,576.00	152,000.00	105%	-	159,576.00	152,000.00	105%
001-316-41-00-00	Tax - B&O Utility - Electricity	246,101.66	275,452.52	213,048.71	260,000.00	82%	-	213,048.71	260,000.00	82%
001-316-43-00-00	Tax - B&O Utility - Natural Gas	130,833.26	135,389.34	136,104.55	125,000.00	109%	-	136,104.55	125,000.00	109%
001-316-46-00-00	Tax - B&O Telecom - Cable	138,097.36	137,968.14	105,670.71	135,000.00	78%	-	105,670.71	135,000.00	78%
001-316-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	79,808.05	62,600.83	45,263.97	75,000.00	60%	65,000.00	45,263.97	65,000.00	70%
001-316-81-00-00	Tax - Punch Board And Pull Tabs	12,004.21	13,167.60	15,237.60	10,000.00	152%	-	15,237.60	10,000.00	152%
	<b>Total</b>	<b>2,962,489.52</b>	<b>3,139,278.92</b>	<b>2,254,402.29</b>	<b>2,947,837.68</b>		<b>2,318,426.23</b>	<b>2,254,402.29</b>	<b>3,000,426.23</b>	
<b>Franchise Fees</b>										
001-321-91-00-01	Fee - Franchise - Comcast	107,987.88	119,233.74	84,332.28	108,000.00	78%	-	84,332.28	108,000.00	78%
001-321-91-00-02	Fee - Franchise - Verizon	-	-	-	-	0%	-	-	-	0%
001-321-91-00-03	Franchise Fee - Telecom	-	-	-	-	0%	-	-	-	0%
	<b>Total</b>	<b>107,987.88</b>	<b>119,233.74</b>	<b>84,332.28</b>	<b>108,000.00</b>			<b>84,332.28</b>	<b>108,000.00</b>	
<b>Revenue from the State</b>										
001-336-00-98-00	Shared - City Assistance	109,309.32	171,448.65	114,122.02	120,000.00	95%	140,000.00	114,122.02	140,000.00	82%
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	2,625.21	2,866.36	2,298.04	2,600.00	88%	2,900.00	2,298.04	2,900.00	79%
001-336-06-26-00	Shared - CJ - Special Programs	9,395.54	10,206.36	8,154.63	8,800.00	93%	10,000.00	8,154.63	10,000.00	82%
001-336-06-51-00	Shared - DUI/Other Crim Just. Asst	1,217.99	1,426.89	734.38	1,200.00	61%	-	734.38	1,200.00	61%
001-336-06-94-00	Shared - Liquor/beer Excise	52,819.75	61,034.55	46,622.19	50,000.00	93%	55,000.00	46,622.19	55,000.00	85%
001-336-06-95-00	Shared - Liquor Profits	67,265.97	68,223.87	52,412.78	60,000.00	87%	-	52,412.78	60,000.00	87%
001-335-04-01-00	LE & CJ Leg (One time funding)	-	34,260.00	-	-	0%	-	-	-	0%
	<b>Total</b>	<b>242,633.78</b>	<b>349,466.68</b>	<b>224,344.04</b>	<b>242,600.00</b>		<b>207,900.00</b>	<b>224,344.04</b>	<b>269,100.00</b>	
<b>Business License</b>										
001-321-99-00-00	Licenses - Business & Permits	13,325.06	15,370.85	13,553.33	12,000.00	113%	13,000.00	13,553.33	13,000.00	104%
001-321-99-00-01	License - One Day Business	-	-	-	200.00	0%	-	-	-	0%
	<b>Total</b>	<b>13,325.06</b>	<b>15,370.85</b>	<b>13,553.33</b>	<b>12,200.00</b>		<b>13,000.00</b>	<b>13,553.33</b>	<b>13,000.00</b>	
<b>Building &amp; Land Use</b>										
001-322-10-01-00	Permits - Building	16,537.97	158,725.68	99,642.20	44,000.00	226%	100,000.00	99,642.20	100,000.00	100%
001-322-10-02-00	Permits - Plumbing	2,375.07	22,939.22	14,388.19	20,000.00	72%	9,687.50	14,388.19	9,687.50	149%
001-322-10-03-00	Permits - Fence	-	-	-	-	0%	-	-	-	0%
001-322-10-04-00	Permits - Mechanical	9,675.57	30,446.42	26,707.19	20,000.00	134%	23,250.00	26,707.19	23,250.00	115%
001-322-10-06-00	Permits - Fireworks (see 001-345-83-06-00)	-	-	-	-	0%	-	-	-	0%
001-322-10-08-00	Permits - Backflow	600.00	750.00	600.00	1,000.00	60%	-	600.00	1,000.00	60%
001-322-90-02-00	Permits - Land Use Variance	700.00	1,200.00	1,200.00	500.00	240%	-	1,200.00	500.00	240%
001-322-90-03-00	Fees - Short Plats	1,900.00	-	-	500.00	0%	-	-	500.00	0%
001-322-90-04-00	Fees - Boundary Line Adjustments	-	500.00	250.00	-	0%	-	250.00	-	0%
001-322-90-05-00	Fees - Preliminary Plats	1,000.00	-	500.00	-	0%	-	500.00	-	0%
001-322-90-05-01	Subdivision Final Plat Application	-	-	-	-	0%	-	-	-	0%
001-322-90-07-00	Permits - Conditional Use	-	24,447.98	-	-	0%	-	-	-	0%
001-322-90-08-00	Permits - Special Use	-	-	-	-	0%	-	-	-	0%
001-322-90-09-00	Permits - Orting Valley Market Vendors	-	125.00	-	-	0%	-	-	-	0%
001-341-62-00-05	City Standards Copies	5.30	0.05	18.60	-	0%	-	18.60	-	0%
001-341-82-00-01	Puget Sound Veterans Hope Center - Plannir	-	-	-	-	0%	-	-	-	0%
001-343-19-01-00	Permit - Grade & Fill	-	-	-	-	0%	-	-	-	0%
001-345-29-00-01	Abatement	-	-	-	-	0%	-	-	-	0%
001-345-81-00-01	Housing Development Hearing/Appeal	-	-	-	-	0%	-	-	-	0%
001-345-83-00-00	Fees - Plan Review/Inspections	19,581.42	107,571.48	63,210.41	65,000.00	97%	65,000.00	63,210.41	65,000.00	97%
001-345-83-01-00	Fees - Expedited Plan Review	-	-	-	150.00	0%	-	-	150.00	0%
001-345-83-02-00	Fees - Energy Review	176.89	1,293.72	1,139.99	600.00	190%	-	1,139.99	600.00	190%
001-345-83-03-00	Fees - Architechtrual Design Application	700.00	550.00	1,000.00	200.00	500%	-	1,000.00	200.00	500%
001-345-83-04-00	Fees - SEPA Review	-	-	-	-	0%	-	-	-	0%
001-345-83-05-00	Fees - Eng. - Plan Review/inspection	8,474.20	30,438.75	22,417.33	10,000.00	224%	-	22,417.33	10,000.00	224%

# Appendix F: 2022 Revenue Detail

BARS	Description	2020	2021		2022		%	Adj. Amt	2023		%
		Actual	Actual	Actual	Budget	Actual			Budget		
001-345-83-06-00	Fees - Building Inspect/re-inspect	4,934.50	4,990.40	4,150.00	2,000.00	208%		4,150.00	2,000.00	208%	
001-345-83-07-00	Fees - Developers Utility Extension Applicatio	15,579.25	-	-	1,000.00	0%		-	1,000.00	0%	
001-345-83-08-00	Fees - Shoreline Development Permit	-	-	-	-	0%		-	-	0%	
001-345-83-09-00	Fees - Building Fines	-	100.00	-	-	0%		-	-	0%	
	<b>Total</b>	<b>82,240.17</b>	<b>384,078.70</b>	<b>235,223.91</b>	<b>164,950.00</b>			<b>197,937.50</b>	<b>235,223.91</b>	<b>213,887.50</b>	
	<b>Court</b>										
001-341-33-02-00	Rev - Warrant Costs	3,364.87	7,874.70	4,493.85	7,000.00	64%		4,493.85	7,000.00	64%	
001-341-33-03-00	Rev - Deferred Prosecution Costs	-	392.95	245.62	-	0%		245.62	-	0%	
001-341-33-06-00	Fees - Fee - IT Time Pay/Court	97.50	97.81	261.75	300.00	87%		261.75	300.00	87%	
001-341-62-00-01	Fees - Court Copies/Tape	51.14	38.44	-	100.00	0%		-	100.00	0%	
001-341-95-00-00	Court Legal Services	-	-	-	50.00	0%		-	50.00	0%	
001-342-33-00-00	Fees - Adult Probation	-	-	-	100.00	0%		-	100.00	0%	
001-342-33-06-00	Fees - Record Check	1,985.01	210.00	185.98	21,000.00	1%	1,000.00	185.98	1,000.00	19%	
001-342-33-07-00	Fees - Sentence Compliance-Probation	7,947.11	11,762.58	4,788.37	11,400.00	42%		4,788.37	11,400.00	42%	
001-342-36-00-00	Fees - HSNM/MNTR PRSNR	125.00	-	-	500.00	0%		-	500.00	0%	
001-342-37-00-00	Booking Fees	-	2.69	-	-	0%		-	-	0%	
001-342-38-01-00	Fees - PreTrial Supervision	1,420.00	2,130.00	2,950.00	2,300.00	128%		2,950.00	2,300.00	128%	
001-342-10-11-00	DNA Coll Fee 1	13.47	-	-	-	0%		-	-	0%	
001-342-50-00-00	Fees - DUI Emergency Response	1,700.07	1,757.23	2,044.91	600.00	341%	900.00	2,044.91	900.00	227%	
001-342-60-00-00	DUI Emergency Aid	-	-	-	-	0%		-	-	0%	
001-347-90-03-00	Fees - Court NSF	-	40.00	-	-	0%		-	-	0%	
001-352-30-00-00	Fines - Mandatory Insurance Costs	1,199.80	3,513.76	1,218.03	1,800.00	68%		1,218.03	1,800.00	68%	
001-353-10-00-00	Fines - Traffic Infract Prior To 07/03	2,955.12	832.82	-	600.00	0%		-	600.00	0%	
001-353-10-01-00	Fines - School Safety Zone	-	201.45	-	-	0%		-	-	0%	
001-353-10-02-00	Fines - Traffic Infract After 07/03	234.52	18.06	-	600.00	0%		-	600.00	0%	
001-353-10-03-00	Fines - Traffic Infraction	2,965.40	9,966.67	1,306.84	6,000.00	22%	3,000.00	1,306.84	3,000.00	44%	
001-353-10-04-00	Legis Assmnt	2,272.95	2,909.40	1,197.21	5,000.00	24%	2,000.00	1,197.21	2,000.00	60%	
001-353-10-05-00	Traffic INF	24,890.50	30,492.29	17,695.90	35,000.00	51%	28,000.00	17,695.90	28,000.00	63%	
001-353-10-20-00	Dist Driv Prev	-	10.71	-	-	0%		-	-	0%	
001-353-10-80-00	Def Find Adm	12,604.17	18,342.46	7,836.73	10,000.00	78%		7,836.73	10,000.00	78%	
001-353-10-61-00	Sensory Processing Disorder	-	82.84	-	-	0%		-	-	0%	
001-353-70-00-00	Non-Traffic Infractions	-	-	-	-	0%		-	-	0%	
001-356-90-00-00	Crim Non-Traffic To 7/03	4.06	-	-	-	0%		-	-	0%	
001-356-90-01-00	CCW Fingerprint Costs	-	16.00	-	-	0%		-	-	0%	
001-353-70-04-00	Other Infractions	-	169.05	1,397.27	100.00	1397%		1,397.27	100.00	1397%	
001-353-70-13-00	Other Infract	2,546.73	4,409.85	433.63	1,500.00	29%	1,000.00	433.63	1,000.00	43%	
001-354-00-00-00	Fines - Parking Infractions	-	-	-	100.00	0%		-	100.00	0%	
001-354-00-03-00	Parking Infractions	-	-	-	100.00	0%		-	100.00	0%	
001-354-00-07-00	Fines - Handcapped Parking Infraction	-	138.90	-	200.00	0%		-	200.00	0%	
001-355-20-00-00	Fines - DUI	595.80	1,961.39	436.49	800.00	55%		436.49	800.00	55%	
001-355-20-01-00	DUI - DP Acct	-	48.65	61.86	600.00	10%		61.86	600.00	10%	
001-355-20-03-00	CRI CNV Fee DUI	-	-	-	-	0%		-	-	0%	
001-355-20-04-00	DUI-DP Acct 7/17	271.04	538.76	301.29	-	0%		301.29	-	0%	
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	-	-	-	-	0%		-	-	0%	
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	6,723.59	6,798.94	5,651.19	8,000.00	71%		5,651.19	8,000.00	71%	
001-355-80-02-00	Criminal Conv Traffic Fee	741.77	929.41	685.77	800.00	86%		685.77	800.00	86%	
001-356-90-04-00	Fines - Crim. Non-Traffic After 7/03	793.14	1,023.92	1,139.17	1,000.00	114%	1,100.00	1,139.17	1,100.00	104%	
001-356-90-08-00	Fines - Domestic Violence	289.17	511.32	285.22	400.00	71%		285.22	400.00	71%	
001-356-90-14-00	Fee - Conv Fee CN 1/13	341.24	655.98	150.66	500.00	30%		150.66	500.00	30%	
001-357-33-00-00	Reimb - Public Defense Cost	991.46	814.28	722.82	1,200.00	60%		722.82	1,200.00	60%	
001-361-40-01-00	Int - Court Collections	1,432.25	2,090.95	1,631.19	2,500.00	65%		1,631.19	2,500.00	65%	
001-361-40-03-00	Court Current Expense	1,432.25	2,090.95	1,631.19	2,000.00	82%		1,631.19	2,000.00	82%	
001-369-80-01-00	Small Overpayment 16 Court	-	-	-	-	0%		-	-	0%	

## Appendix F: 2022 Revenue Detail

BARS	Description	2020	2021		2022		%	Adj. Amt	2023		%
		Actual	Actual	Actual	Budget	Actual			Budget		
001-369-81-00-00	Cash Over/Short Court	-	40.00	-	-	0%		-	-	0%	
001-355-80-03-00	Crime Victims	-	-	47.30	300.00	16%		47.30	300.00	16%	
001-353-10-12-00	JIS Trauma	-	4,328.99	2,148.29	700.00	307%		2,148.29	700.00	307%	
001-386-97-06-00	Local/JIS Acct	-	-	-	-	0%		-	-	0%	
001-353-10-13-00	SCH SCHOOL SPD	-	50.65	-	-	0%		-	-	0%	
	<b>Total</b>	<b>79,989.13</b>	<b>117,294.85</b>	<b>60,948.53</b>	<b>123,150.00</b>		<b>37,000.00</b>	<b>60,948.53</b>	<b>90,050.00</b>		
	<b>Other Fines &amp; Penalties</b>										
001-356-90-02-00	Fines - Animal Violations	-	-	-	-	0%		-	-	0%	
001-359-00-00-01	Animal License Late Penalty	-	-	-	-	0%		-	-	0%	
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>		
	<b>Rental Income &amp; Event Fees</b>										
001-362-40-00-00	Rental - Multi-Purpose Center	1,249.45	1,300.00	4,400.00	3,000.00	147%		4,400.00	3,000.00	147%	
001-362-40-02-00	Orting Station	-	150.00	-	-			-	-		
001-362-40-03-00	Lease - Chamber Office	-	-	1.00	-	0%		1.00	-	0%	
001-362-40-04-00	Fees - Special Events	370.00	1,205.00	4,825.00	700.00	689%		4,825.00	700.00	689%	
001-362-40-05-00	Lease - Fire Station	-	-	-	-	0%		-	-	0%	
	<b>Total</b>	<b>1,619.45</b>	<b>2,655.00</b>	<b>9,226.00</b>	<b>3,700.00</b>			<b>9,226.00</b>	<b>3,700.00</b>		
	<b>Money Collected for State</b>										
001-382-21-03-00	Facilities Deposits	-	339.00	2,150.00	-	0%		2,400.00	-	0%	
001-345-83-10-00	State Building Code Fees	-	-	58.50	-	0%		58.50	-	0%	
	<b>Total</b>	<b>-</b>	<b>339.00</b>	<b>2,208.50</b>	<b>-</b>			<b>2,458.50</b>	<b>-</b>		
	<b>Recreation</b>										
001-347-60-01-16	Baseball 9+ Years	-	-	-	4,500.00	0%	-	-	-	0%	
001-347-60-01-01	Dance Class	1,160.33	2,640.00	23,575.81	7,000.00	337%	20,000.00	23,575.81	20,000.00	118%	
001-347-60-01-02	Dance/Drill Team	-	-	55.00	-	0%		55.00	-	0%	
001-347-60-01-04	Tots Soccer	(35.58)	2,515.00	13,560.00	3,500.00	387%	8,500.00	13,560.00	8,500.00	169%	
001-347-60-01-00	Parks & Rec Programs	-	80.00	-	-			-	-		
001-347-60-01-06	Youth Baseball	(156.50)	15.00	-	13,500.00	0%	-	-	-	0%	
001-347-60-01-08	Art Class	431.55	-	2,067.02	-	0%	2,500.00	2,067.02	2,500.00	83%	
001-347-60-01-15	Tumbling	932.72	-	-	3,500.00	0%	-	-	-	0%	
001-347-60-01-12	Puppy/Dog Training (non-tax)	4,293.34	-	-	12,000.00	0%	-	-	-	0%	
001-347-60-01-17	Youth Art Class	-	-	977.00	-		1,000.00	977.00	1,000.00	98%	
New Request 001	Summer Program (if grant funded)	-	-	-	-		30,000.00	-	30,000.00	0%	
001-347-60-02-01	SEEK reimbursement	-	-	-	-	0%	-	-	-	0%	
001-347-60-05-07	SEEK Participant Curriculum	-	-	600.00	-			600.00	-		
001-347-60-05-06	Fitness Class	-	-	2,883.00	-		500.00	2,883.00	500.00		
001-347-60-05-01	Adult Softball	-	-	-	4,000.00	0%	-	-	-	0%	
001-347-60-05-05	Youth Volleyball	-	-	-	1,440.00	0%	-	-	-	0%	
	<b>Total</b>	<b>6,625.86</b>	<b>5,250.00</b>	<b>43,717.83</b>	<b>49,440.00</b>		<b>62,500.00</b>	<b>43,717.83</b>	<b>62,500.00</b>		
	<b>Interest Income</b>										
001-361-11-00-00	Int - Investment Interest Earned	90,207.90	1,604.24	10,764.69	2,500.00	431%	15,000.00	10,764.69	15,000.00	72%	
001-361-40-00-00	Int - Sales & Use Tax	1,211.82	651.61	620.66	200.00	310%	350.00	620.66	350.00	177%	
001-361-40-04-00	Int - Property Tax	466.35	90.17	213.04	50.00	426%	100.00	213.04	100.00	213%	
	<b>Total</b>	<b>91,886.07</b>	<b>2,346.02</b>	<b>11,598.39</b>	<b>2,750.00</b>		<b>15,450.00</b>	<b>11,598.39</b>	<b>15,450.00</b>		
	<b>Other Revenue</b>										
001-362-40-06-00	Library Lease	37,400.00	37,400.00	27,200.00	30,000.00	91%	42,800.00	27,200.00	42,800.00	64%	
New Request 001	Old City Hall Lease	-	-	-	-		24,000.00	-	24,000.00		
New Request 001	Comp Plan Update grant	-	-	-	-		65,000.00	-	65,000.00		
001-322-10-07-00	Fees - Passports	595.00	-	-	-	0%	-	-	-	0%	
001-322-40-01-00	Permits - Street Opening/Closing	900.00	1,187.50	750.00	1,000.00	75%	-	750.00	1,000.00	75%	
001-322-90-11-00	Fees - Golf Cart Registration	75.00	60.00	-	50.00	0%	-	-	50.00	0%	

# Appendix F: 2022 Revenue Detail

BARS	Description	2020	2021	2022		%	Adj. Amt	2023	Budget	%
		Actual	Actual	Actual	Budget			Actual		
001-331-97-00-01	FEMA Hazard Mitigation Grant	-	-	-	15,000.00	0%	-	-	-	0%
001-333-16-00-01	Federal Grant - Dept of Justice			3,875.49				3,875.49	-	0%
001-333-21-00-00	Cares Reimbursement		1,285.64	-				-	-	0%
001-334-01-20-00	State Grant from other Judicial Agencies		60.00	-				-	-	0%
001-341-43-00-00	Fees - Credit Card/Debit Card	35.00	180.00	122.00	50.00	244%	60.00	122.00	60.00	203%
001-334-04-20-01	New City Hall Commerce Grant	588,000.00	50,000.00	-	-	0%		-	-	0%
001-342-10-00-00	Reimb - SRO - School District	95,000.00	48,303.45	107,228.37	100,000.00	107%	107,000.00	107,228.37	107,000.00	100%
001-342-30-01-00	Fees - Records Check	-	0.10	-	-	0%		-	-	0%
001-344-20-01-00	Gravel	180.00	120.00	45.00	-	0%		45.00	-	0%
001-347-90-00-00	Fees - NSF & Charges	40.00	-	40.00	100.00	40%		40.00	100.00	40%
001-356-50-03-00	City Drug Buy Fund	57.73	22.59	115.06	200.00	58%		115.06	200.00	58%
001-362-30-00-00	Parking Permits	3,001.00	5,270.00	2,020.00	3,000.00	67%		2,020.00	4,000.00	51%
001-367-00-00-00	Contributions and Donations	-	154.05	-	-	0%		-	-	0%
001-367-00-00-01	AWC Wellness Grant	-	-	125.00	-	0%		125.00	-	0%
001-369-91-00-00	Misc - Revenue	121.87	1,273.18	9.50	-	0%		9.50	-	0%
001-369-10-00-00	Sale of Surplus Items	12,100.00	8,510.00	3,915.00	-	0%		3,915.00	-	0%
001-369-30-00-03	Confiscated and Forfeited Property	-	959.00	-	-	0%		-	-	0%
001-369-40-00-00	Judgments & Settlements	-	-	96,865.06	-	0%		96,865.06	-	0%
001-388-10-00-00	Prior Period Adjustment	-	408.64	-	-	0%		-	-	0%
001-397-00-00-01	Transfer In	-	11,962.12	-	-	0%		-	-	0%
001-397-00-03-00	Transfer In-From Skinner Fund	-	-	-	4,000.00	0%		-	4,000.00	0%
001-395-20-02-00	Insurance Recovery - General	-	155.00	269.50	-	0%		269.50	-	0%
001-398-10-00-00	Insurance Recovery	204,722.58	2,190.95	408.00	-	0%		408.00	-	0%
	<b>Total</b>	<b>947,978.13</b>	<b>169,502.22</b>	<b>242,987.98</b>	<b>153,400.00</b>		<b>238,860.00</b>	<b>242,987.98</b>	<b>248,210.00</b>	
<b>Total General Fund</b>		<b>4,536,775.05</b>	<b>4,304,815.98</b>	<b>3,182,543.08</b>	<b>3,808,027.68</b>		<b>3,091,073.73</b>	<b>3,182,793.08</b>	<b>4,024,323.73</b>	
<b>Streets Fund</b>										
101-333-20-00-01	SW Connector Design Grant #09471	66,587.59	264,090.74	-	-	0%		-	-	0%
101-333-20-00-02	Kansas Street Grant #9906		113,551.47	79,851.40	-	0%		79,851.40	-	0%
	SW Connector ROW unsecured		-	-	2,000,000.00	0%		-	2,000,000.00	0%
101-334-04-20-01	Dept of Commerce - Emerg Evac Bridge 2022 Est			-	300,000.00	0%		-	300,000.00	0%
	Emergency Evac Bridge - Secured			-	5,700,000.00	0%		-	6,000,000.00	0%
101-318-34-00-01	Real Estate Excise Tax (Capital)	145,630.06	244,736.14	225,079.91	90,000.00	250%		225,079.91	90,000.00	250%
101-318-34-00-03	Real Estate Excise Tax (O&M)	100,000.00	99,964.89	100,000.00	90,000.00	111%		100,000.00	90,000.00	111%
101-362-00-00-01	703 Kansas Rental Revenue	18,000.00	18,000.00	13,380.00	16,200.00	83%	26,000.00	13,380.00	26,000.00	51%
101-362-00-00-02	515 Calistoga Rental Revenue		14,400.00	10,704.00	-	0%	24,000.00	10,704.00	24,000.00	0%
101-336-00-71-00	Multimodal Transportation - City	11,423.45	11,694.67	8,901.00	8,000.00	111%	9,000.00	8,901.00	9,000.00	99%
101-336-00-87-00	Motor Vehicle Fuel Tax	154,363.91	166,114.49	128,568.68	155,000.00	83%		128,568.68	155,000.00	83%
101-361-11-00-00	Int - Investment Interest Earned	693.76	372.39	3,056.31	500.00	611%	1,000.00	3,056.31	1,000.00	306%
101-369-10-00-00	Sale of Surplus Items	-	85.59	-	500.00	0%		-	500.00	0%
101-397-00-00-02	Transfer In	-	1,915.53	-	-	0%		-	-	0%
101-397-00-00-01	Transfer from Bridge Fund	171,884.00	17,401.60	-	-	0%		-	-	0%
	<b>Total Streets</b>	<b>669,131.51</b>	<b>952,327.51</b>	<b>569,541.30</b>	<b>8,360,200.00</b>		<b>60,000.00</b>	<b>569,541.30</b>	<b>8,695,500.00</b>	
<b>Cemetery Fund</b>										
104-343-60-01-00	Sales - Cemetery Lots	4,000.00	20,075.00	16,800.00	6,000.00	280%	18,000.00	16,800.00	18,000.00	93%
104-343-60-02-00	Sales - Liners	4,525.64	3,000.00	7,250.00	4,500.00	161%	7,000.00	7,250.00	7,000.00	104%
104-343-60-03-00	Fees - Opening & Closing	7,930.00	9,900.00	12,797.00	7,000.00	183%	8,000.00	12,797.00	8,000.00	160%
104-343-60-04-00	Fees - Saturday Service	1,075.00	3,375.00	2,750.00	1,000.00	275%	2,000.00	2,750.00	2,000.00	138%
104-343-60-05-00	Fees - Marker Setting Fees	3,370.00	6,955.00	5,595.00	3,500.00	160%		5,595.00	3,500.00	160%
104-343-60-06-00	Fees - Vase Setting	84.00	400.00	95.00	100.00	95%		95.00	100.00	95%
104-343-60-08-00	Fees - Setup	300.00	1,175.00	1,500.00	400.00	375%	700.00	1,500.00	700.00	214%
104-343-60-09-00	Sales - Columbarium Niche	6,760.00	2,975.00	-	5,000.00	0%		-	5,000.00	0%
104-361-11-00-00	Int - Investment Interest Earned	26.21	103.69	468.12	-	0%		468.12	-	0%
104-369-10-00-00	Sale of Surplus	-	-	-	-	0%		-	-	0%
104-343-60-10-00	Tax - Sales	-	279.10	3,226.86	500.00	645%	2,000.00	3,226.86	2,000.00	161%
104-397-00-00-01	Transfer In	-	1.57	-	-	0%		-	-	0%
104-397-00-09-00	Transfer From #001	30,979.59	22,000.00	-	27,800.00	0%	27,000.00	-	27,000.00	0%
	<b>Total Cemetery</b>	<b>59,050.44</b>	<b>70,239.36</b>	<b>50,481.98</b>	<b>55,800.00</b>		<b>64,700.00</b>	<b>50,481.98</b>	<b>73,300.00</b>	

# Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
<b>Parks Fund</b>										
105-313-17-02-00	Tax - Sales Tax - Park	93,845.06	111,442.60	88,573.21	90,000.00	98%		88,573.21	90,000.00	98%
105-318-35-00-00	Real Estate Excise Tax (Capital) Parks	145,457.05	244,708.04	225,079.93	90,000.00	250%	110,000.00	225,079.93	110,000.00	205%
105-318-35-00-01	Real Estate Excise Tax (Capital) Parks		28.09							
105-318-35-00-03	Real Estate Excise Tax (O&M) Parks	100,000.00	99,964.85	100,000.00	90,000.00	111%	100,000.00	100,000.00	100,000.00	100%
105-334-02-70-00	Grant - Gratzler Ball Fields (194,000)	-	-	194,000.00	-	0%		194,000.00	-	0%
105-334-04-20-01	State Capital Grant - Splash Park	-	-	-	-	0%		-	-	0%
105-345-85-00-00	Parks Impact Fees	-	32,386.79	18,259.68	8,400.00	217%	10,000.00	18,259.68	10,000.00	183%
105-361-11-00-00	Int - Investment Interest Earned	3,543.06	600.02	3,001.72	500.00	600%		3,001.72	500.00	600%
105-362-40-01-00	Rental - Bbq & Gazebo	741.42	1,050.00	1,560.00	750.00	208%		1,560.00	750.00	208%
105-362-40-02-00	Rental - North Park Bldg	146.32	1,300.00	2,825.00	750.00	377%		2,825.00	750.00	377%
105-362-40-03-00	Gratzler Park Rental	6,635.00	1,380.00	-	900.00	0%		-	900.00	0%
105-367-00-00-00	Private Contributions & Donat.	-	50.00	-	100.00	0%		-	100.00	0%
105-369-10-00-00	Sale of Surplus Items	-	256.77	-	-	0%		-	-	0%
105-369-40-00-00	Judgments & Settlements	-	30.77	-	-	0%		-	-	0%
105-397-00-00-02	Transfer In	-	1,279.05	-	-	0%		-	-	0%
105-398-10-00-00	Insurance Recovery	603.73	-	-	-	0%		-	-	0%
<b>Total Parks</b>		<b>350,971.64</b>	<b>494,476.98</b>	<b>633,299.54</b>	<b>281,400.00</b>		<b>220,000.00</b>	<b>633,299.54</b>	<b>313,000.00</b>	
<b>Tourism Revenue</b>										
107-313-31-00-00	Retail Sales and Use Taxes	34.81	339.86	202.31	10.00	2023%		202.31	10.00	2023%
107-313-31-00-01	Tax - Hotel-Motel Tax	562.72	423.50	255.73	200.00	128%		255.73	200.00	128%
107-361-11-00-00	Investment Interest Earned	42.32	4.88	29.34	10.00	293%		29.34	10.00	293%
<b>Total Tourism</b>		<b>639.85</b>	<b>768.24</b>	<b>487.38</b>	<b>220.00</b>			<b>487.38</b>	<b>220.00</b>	
<b>Transportation Benefit District (TBD) Fund</b>										
108-317-60-00-00	TBD Vehicle Fees	42,995.70	178.20	19.80	-	0%		19.80	-	0%
108-361-11-00-00	Investment Interest Earned	1,759.66	331.94	1,560.96	400.00	390%		1,560.96	400.00	390%
<b>Total TBD</b>		<b>44,755.36</b>	<b>510.14</b>	<b>1,580.76</b>	<b>400.00</b>			<b>1,580.76</b>	<b>400.00</b>	
<b>ARPA</b>										
109-332-92-10-00	ARPA - Coronavirus		1,202,906.00	1,202,906.00	1,201,743.74	100%	-	1,202,906.00	-	0%
109-361-11-00-00	Investment Interest Earned		623.18	9,014.34	800.00	1127%	-	9,014.34	-	0%
<b>Total ARPA</b>			<b>1,203,529.18</b>	<b>1,211,920.34</b>	<b>1,202,543.74</b>			<b>1,211,920.34</b>	<b>-</b>	
<b>Police Drug Fund</b>										
120-361-11-00-00	Int - Investment Interest Earned	23.22	-	-	-			-	-	
120-369-30-00-00	Rev - Confiscated/forfeited Property	-	-	-	-			-	-	
<b>Total Police Drug Fund</b>		<b>23.22</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>	

# Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
<b>2016 Vehicle Purchase - Debt Service Fund</b>										
202-391-90-00-00	LOCAL Other Debt Proceeds	-	-	-	-	0%		-	-	0%
202-392-00-00-00	LOCAL Premium on Debt Issue	-	-	-	-	0%		-	-	0%
202-397-21-00-01	Transfer from Police	29,323.55	29,289.52	-	-	0%		-	-	0%
202-397-24-00-01	Transfer From Building	563.36	562.71	-	-	0%		-	-	0%
202-397-31-00-01	Transfer from Storm	9,608.66	9,597.51	-	-	0%		-	-	0%
202-397-34-00-01	Transfer from Water	18,130.62	18,109.58	-	-	0%		-	-	0%
202-397-35-00-01	Transfer from Sewer	18,832.45	18,810.62	-	-	0%		-	-	0%
202-397-36-00-01	Transfer from Cemetery	4,991.53	4,985.74	-	-	0%		-	-	0%
202-397-44-00-01	Transfer from Streets	182.98	-	-	-	0%		-	-	0%
202-397-76-00-01	Transfer From Parks	11,462.15	11,448.85	-	-	0%		-	-	0%
202-397-95-00-01	Transfer From Streets	7,327.81	7,502.08	-	-	0%		-	-	0%
<b>Total 2016 Vehicle Purchase</b>		<b>100,423.11</b>	<b>100,306.61</b>	-	-			-	-	
<b>2017 Backhoe Purchase - Debt Service Fund</b>										
203-391-90-00-00	Other Debt Proceeds	-	-	-	-	0%		-	-	0%
203-392-00-00-00	Premium on Debt Issue	-	-	-	-	0%		-	-	0%
203-397-31-00-01	Storm 2017 Backhoe Purchase	3,608.72	3,604.53	-	-	0%		-	-	0%
203-397-34-00-01	Water 2017 Backhoe Purchase	7,217.43	7,209.04	-	-	0%		-	-	0%
203-397-35-00-01	Sewer 2017 Backhoe Purchase	6,014.53	6,007.54	-	-	0%		-	-	0%
203-397-44-00-01	Streets 2017 Backhoe Purchase	3,608.70	3,604.52	-	-	0%		-	-	0%
203-397-76-00-01	Parks 2017 Backhoe Purchase	3,608.72	3,604.52	-	-	0%		-	-	0%
<b>Total 2017 Backhoe Purchase</b>		<b>24,058.10</b>	<b>24,030.15</b>	-	-			-	-	
<b>Emergency Evacuation Bridge SR 162 - moved to Streets Fund</b>										
303-334-04-20-01	Department of Commerce Pedestrian Overpa	290,613.54	193,782.00	-	-	0%		-	-	0%
303-333-20-00-10	DOT Grant	134,425.49	-	-	-	0%		-	-	0%
303-397-00-00-01	Transfer in From Streets	17,401.60	16,901.15	-	-	0%		-	-	0%
<b>Total Emergency Evacuation Bridge</b>		<b>442,440.63</b>	<b>210,683.15</b>	-	-			-	-	
<b>Transportation Impact Fund</b>										
320-334-03-85-02	TIB Grant Left Turn Lane	-	-	-	-	0%		-	-	0%
320-345-85-00-00	Fees - Transportation Impact	1,925.95	81,928.52	49,426.18	21,490.00	230%	25,000.00	49,426.18	25,000.00	198%
320-361-11-00-00	Int - Investment Interest Earned	(681.45)	1,574.91	1,904.63	100.00	1905%	300.00	1,904.63	300.00	635%
<b>Total Transportation Impact</b>		<b>1,244.50</b>	<b>83,503.43</b>	<b>51,330.81</b>	<b>21,590.00</b>		<b>25,300.00</b>	<b>51,330.81</b>	<b>25,300.00</b>	
<b>Water Fund</b>										
401-343-40-01-00	Sales - Water	1,918,252.40	2,120,447.74	1,624,341.06	1,897,000.00	86%	1,900,000.00	1,624,341.06	1,900,000.00	85%
401-343-40-02-00	Charges - Water Hookups	950.00	19,009.61	12,349.82	9,500.00	130%	11,000.00	12,349.82	11,000.00	112%
401-343-40-03-00	Utility penalty fees	11,150.00	200.00	34,460.48	40,000.00	86%		34,460.48	40,000.00	86%
401-343-40-04-00	Water GFC	7,234.28	249,866.02	21,878.73	46,914.67	47%	85,299.40	21,878.73	85,299.40	26%
401-343-40-05-00	Water Surcharge	72.34	2,583.97	261.44	1,066.24	25%		261.44	1,066.24	25%
401-343-40-06-00	NSF Fees	-	-	-	-	0%		-	-	0%
401-343-40-07-00	Hydrant Permit	8,000.00	3,500.00	3,200.00	100.00	3200%		3,200.00	100.00	3200%
401-343-40-10-00	Fees - Backflow Inspection Fees	10,017.16	9,855.73	10,669.27	9,000.00	119%		10,669.27	9,000.00	119%
401-343-40-11-00	Rev - Miscellaneous	495.00	555.00	260.00	100.00	260%		260.00	100.00	260%
401-343-40-12-00	Fees - NSF - Water	1,500.00	1,555.00	670.00	2,900.00	23%		670.00	2,900.00	23%
401-359-90-00-00	Fees - Turn Off Processing Fees	12,000.00	125.00	34,200.00	22,000.00	155%		34,200.00	22,000.00	155%
401-361-11-00-00	Int - Investment Interest Earned	6,258.55	7,813.30	12,633.68	7,000.00	180%	10,000.00	12,633.68	10,000.00	126%
401-369-10-00-00	Sale of Scrap	-	1,112.67	3,672.60	1,000.00	367%		3,672.60	1,000.00	367%
401-382-10-00-00	Deposits - Hydrant Deposit	-	1,500.00	-	-	0%		-	-	0%
401-397-00-00-07	Transfer In	-	11,484.68	-	-			-	-	
401-398-10-00-00	Insurance Recoveries	884.30	-	-	-	0%		-	-	0%
<b>Total Water Fund</b>		<b>1,977,214.03</b>	<b>2,429,608.72</b>	<b>1,758,597.08</b>	<b>2,036,580.91</b>		<b>2,006,299.40</b>	<b>1,758,597.08</b>	<b>2,082,465.64</b>	



# Appendix F: 2022 Revenue Detail

BARS	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget	%	Adj. Amt	2023 Actual	Budget	%
<b>Water Resource Recovery (WRR) Fund</b>										
408-391-10-35-01	Bond Issuance for Solids Handling	-	-	-	10,000,000.00	0%		-	10,000,000.00	0%
408-343-50-01-00	Sales - Sewer Service	2,027,357.18	2,210,962.60	1,838,031.53	2,224,000.00	83%	2,440,000.00	1,838,031.53	2,440,000.00	75%
408-343-50-01-01	Sales - Sewer Service High Cedars	164,438.56	195,957.59	146,898.15	181,000.00	81%	190,000.00	146,898.15	190,000.00	77%
408-343-50-02-00	Charges - Sewer Hookups	535.00	18,409.31	12,494.82	9,500.00	132%		12,494.82	9,500.00	132%
408-343-50-04-00	Sewer GFC	123,743.09	537,155.96	37,865.65	100,856.03	38%	183,374.60	37,865.65	183,374.60	21%
408-343-50-05-00	Sewer Surcharge	155.52	5,463.32	470.36	2,292.18	21%		470.36	2,292.18	21%
408-361-11-00-00	Int - Investment Interest Earned	16,944.83	18,573.86	46,643.76	17,000.00	274%		46,643.76	17,000.00	274%
408-369-10-00-00	Sale of Surplus Items	-	171.18	-	500.00	0%	100.00	-	100.00	0%
408-397-00-00-07	Transfer In	-	15,311.22	-	-	-		-	-	-
<b>Total WWR Fund</b>		<b>2,338,449.68</b>	<b>3,002,005.04</b>	<b>2,082,404.27</b>	<b>12,535,148.21</b>	<b>17%</b>	<b>2,813,474.60</b>	<b>2,082,404.27</b>	<b>12,842,266.78</b>	<b>16%</b>
<b>Stormwater Fund</b>										
410-311-10-01-00	Pierce County Conservation	-	-	1,185.66	-	-		1,185.66	-	-
410-333-97-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	22,052.80	12,467.65	-	180,000.00	0%		-	135,000.00	0%
410-334-03-15-00	Grant - NPDES State	26,489.39	23,510.61	-	25,000.00	0%		-	25,000.00	0%
410-337-10-00-01	Flood Control Zone District Opportunity	-	-	-	-	-	64,000.00	-	64,000.00	0%
410-337-10-00-00	Pierce County Flood District Levee Grant	4,777.33	-	51,977.67	120,000.00	43%	98,000.00	51,977.67	98,000.00	53%
410-343-10-00-00	Fees - Storm Drainage	900,358.72	955,971.63	774,164.92	933,000.00	83%		774,164.92	933,000.00	83%
410-343-10-01-00	Storm GFC	11,346.54	58,745.58	4,544.46	11,248.16	40%	20,451.20	4,544.46	20,451.20	22%
410-343-10-02-00	Charges - GFC Surcharge	-	306.76	-	255.64	0%		-	255.64	0%
410-343-10-02-01	Storm Surcharge	1,195.39	280.80	55.68	-	0%		55.68	-	0%
410-361-11-00-00	Int - Investment Interest Earned	7,039.62	5,311.77	12,058.89	5,000.00	241%		12,058.89	5,000.00	241%
410-369-10-00-00	Sale of Surplus Items	-	85.59	-	100.00	0%		-	100.00	0%
410-397-00-00-09	Transfer In	-	1,916.19	-	-	-		-	-	-
<b>Total Stormwater Fund</b>		<b>973,504.22</b>	<b>1,058,596.58</b>	<b>843,987.28</b>	<b>1,274,603.80</b>		<b>182,451.20</b>	<b>843,987.28</b>	<b>1,280,806.84</b>	
<b>Public Works Building Fund</b>										
412-361-11-00-00	Int - Investment Interest Earned	331.08	41.02	-	-	0%		-	-	0%
<b>Total Public Works Building Fund</b>		<b>331.08</b>	<b>41.02</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>	
<b>Cemetery Prepetual Fund</b>										
701-361-11-00-00	Int - Investment Interest Earned	(4,879.91)	4,803.05	3,422.13	100.00	3422%	2,000.00	3,422.13	2,000.00	171%
701-397-00-01-00	From #104	-	6,600.00	-	2,000.00	0%		-	2,000.00	0%
<b>Total Cemetery Prepetual Fund</b>		<b>(4,879.91)</b>	<b>11,403.05</b>	<b>3,422.13</b>	<b>2,100.00</b>		<b>2,000.00</b>	<b>3,422.13</b>	<b>4,000.00</b>	
<b>Skinner Fund</b>										
704-361-11-00-00	Int - Investment Interest Earned	(4,521.58)	4,450.33	3,143.65	100.00	3144%	2,000.00	3,143.65	2,000.00	157%
<b>Total Skinner Fund</b>		<b>(4,521.58)</b>	<b>4,450.33</b>	<b>3,143.65</b>	<b>100.00</b>		<b>2,000.00</b>	<b>3,143.65</b>	<b>2,000.00</b>	

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>General Fund</b>									
<b>Legislative - Council</b>									
001-511-60-10-01	Salary Council	25,201.88	25,183.90	25,200.00	16,821.42	25,200.00	67%	0.00	25,200.00
001-511-60-31-01	Supplies - Council Office & Operating	2,459.36	2,515.43	1,000.00	829.46	1,000.00	83%	0.00	1,000.00
001-511-60-31-02	Council Communications Devices - Tablets	8,360.39	2,023.14	3,500.00	743.90	2,000.00	37%	0.00	2,000.00
001-511-60-31-03	Council Discretionary Fund	-	18,000.00	21,000.00	3,000.00	21,000.00	14%	-21,000.00	0.00
001-511-60-41-01	Training - Council Workshops	76.03	80.00	4,000.00	4,794.19	4,000.00	120%	800.00	4,800.00
001-511-60-49-01	Publications - Council	422.48	3,940.45	-	2,013.51	2,600.00	77%	-600.00	2,000.00
001-511-60-49-03	Services - Official Publication	5,025.88	1,602.15	3,900.00	-	-	0%	0.00	0.00
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	5,772.00	6,047.00	6,047.00	6,293.00	6,364.00	99%	840.00	7,204.00
001-511-20-49-01	Dues - Puget Sound Regional Council	2,393.00	140.00	2,400.00	5,226.38	2,400.00	218%	2,800.00	5,200.00
001-511-20-49-04	Dues - Pierce County Regional Council	1,310.70	330.70	2,600.00	375.12	500.00	75%	-500.00	0.00
001-511-20-49-07	Fees - Puget Sound Clean Air Agency	-	5,063.00	-	5,290.00	5,300.00	100%	-5,300.00	0.00
<b>Total Legislative</b>		<b>51,021.72</b>	<b>64,925.77</b>	<b>69,647.00</b>	<b>45,386.98</b>	<b>70,364.00</b>	<b>65%</b>	<b>-22,960.00</b>	<b>47,404.00</b>
<b>Judicial - Court</b>									
<b>Salary &amp; Benefits</b>									
001-512-50-10-01	Salary - Municipal Court Administrator	31,022.92	77,609.29	80,123.71	58,455.82	80,369.02	73%	86,091.29	86,091.29
001-512-50-10-02	Salary - Municipal Court Judge	26,825.11	22,897.61	25,000.00	17,139.92	25,750.00	67%	25,750.00	25,750.00
001-512-50-10-03	Salary - Assistant Court Clerk	45,204.30	27,586.21	28,911.93	19,428.28	27,363.69	71%	30,191.35	30,191.35
001-512-50-10-04	Overtime - Court	-	-	500.00	-	500.00	0%	0.00	0.00
001-512-50-20-01	Benefits - OASI - Court	5,831.96	8,049.14	8,698.99	5,977.77	8,399.57	71%	9,066.19	9,066.19
001-512-50-20-02	Benefits - Retirement - Court	8,766.39	11,102.34	14,141.92	7,522.31	13,972.93	54%	15,081.86	15,081.86
001-512-50-20-03	Benefits - Medical/LTD/Life - Court	20,267.05	18,683.11	9,762.81	12,300.32	20,593.56	60%	19,422.74	19,422.74
001-512-50-20-04	Benefits - Dental & Vision - Court	1,382.16	1,472.16	1,862.16	1,121.44	1,682.16	67%	1,743.60	1,743.60
001-512-50-20-05	Benefits - Labor & Industry - Court	290.94	375.57	434.62	321.03	527.59	61%	527.59	527.59
<b>Total</b>		<b>139,590.83</b>	<b>167,775.43</b>	<b>169,936.14</b>	<b>122,266.89</b>	<b>179,158.53</b>	<b>68%</b>	<b>187,874.61</b>	<b>187,874.61</b>
<b>O&amp;M</b>									
New Request 001	Accounting & Billing Program Implementation	-	-	-	-	-	-	2,609.75	2,609.75
001-512-50-49-07	Fees - Bank Charges (Credit Card) - Court	3,591.60	5,658.12	2,500.00	793.59	2,500.00	32%	-1,000.00	1,500.00
001-512-50-49-06	Dues - Court Memberships/Subscriptions	150.00	-	150.00	-	-	0%	0.00	0.00
001-512-50-49-05	Service - Court Appointed Interpreter	100.00	1,820.00	600.00	458.08	1,000.00	46%	0.00	1,000.00
001-512-50-49-03	Training - Court	-	1,152.78	1,500.00	-	1,500.00	0%	-500.00	1,000.00
001-512-50-49-02	Service - Petit Jury	-	(10.00)	-	-	-	0%	0.00	0.00
001-512-50-48-00	R & M Office Equipment - Court	-	294.93	-	-	300.00	0%	0.00	300.00
001-512-50-42-01	City Hall Repairs & Maintenance	-	-	-	400.12	-	0%	480.00	480.00
001-512-50-47-01	Electricity - City Hall - Court	-	-	-	715.71	-	0%	2,380.00	2,380.00
001-512-50-42-00	Phone & Internet	2,495.47	5,340.66	-	1,987.06	3,000.00	66%	0.00	3,000.00
001-512-50-41-08	Contract - Janitorial - Court	-	369.83	-	543.92	910.00	60%	0.00	910.00
001-512-50-41-07	Landscaping Services	-	183.70	-	145.52	350.00	42%	150.00	500.00
001-512-50-41-05	Accounting Software License	-	-	2,500.00	-	-	0%	1,754.00	1,754.00
001-512-50-41-04	PSB Lease - Court	3,218.22	-	-	-	-	0%	0.00	0.00
001-512-50-41-03	State Audit	8.40	898.06	700.00	-	900.00	0%	-360.00	540.00
001-512-50-41-02	Fees - Court-Bank Analysis	488.25	541.69	600.00	564.49	1,000.00	56%	-300.00	700.00
001-512-50-41-01	IT - Computer Maintenance - Court	1,281.23	357.25	3,600.00	946.56	1,000.00	95%	-250.00	750.00
001-512-50-31-02	Computer Replacement	-	1,738.76	500.00	-	500.00	0%	-500.00	0.00
001-512-50-31-01	Postage - Court	1,160.30	1,722.53	1,100.00	861.78	1,500.00	57%	0.00	1,500.00
001-512-50-31-00	Supplies - Court - Office	4,354.51	5,543.24	3,500.00	1,735.91	4,500.00	39%	0.00	4,500.00
<b>Total</b>		<b>16,847.98</b>	<b>25,611.55</b>	<b>\$ 17,250.00</b>	<b>9,152.74</b>	<b>19,860.00</b>	<b>46%</b>	<b>4,463.75</b>	<b>23,423.75</b>
<b>Capital</b>									
001-594-12-41-02	Phone Lease	607.30	974.03	805.00	727.23	805.00	90%	280.00	1,085.00
<b>Total</b>		<b>607.30</b>	<b>974.03</b>	<b>805.00</b>	<b>727.23</b>	<b>805.00</b>	<b>90%</b>	<b>280.00</b>	<b>1,085.00</b>
<b>Total Court</b>		<b>157,046.11</b>	<b>194,361.01</b>	<b>187,991.14</b>	<b>132,146.86</b>	<b>199,823.53</b>	<b>66%</b>	<b>192,618.36</b>	<b>212,383.36</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Executive - Mayor/City Administrator</b>									
<b>Salary &amp; Benefits</b>									
001-513-10-10-01	Salary - Mayor	12,001.47	19,985.58	30,000.00	22,016.91	30,000.00	73%	0.00	30,000.00
001-513-10-10-03	Salary - City Administrator	52,834.56	47,409.64	47,139.99	36,288.68	53,162.98	68%	61,300.53	61,300.53
001-513-20-20-01	OASI	4,946.62	5,169.40	3,773.34	4,470.27	4,325.38	103%	4,919.31	4,919.31
001-513-20-20-02	Benefits Retirement	5,601.58	5,214.06	6,114.06	3,471.84	6,895.24	50%	7,950.68	7,950.68
001-513-20-20-03	Benefits - Medical/LTD/Life	4,927.73	3,912.53	2,458.88	5,164.82	2,662.96	194%	7,734.97	7,734.97
001-513-20-20-04	Benefits - Dental/Vision	552.02	655.32	651.76	336.49	672.76	50%	526.26	526.26
001-513-20-20-05	Benefits - Labor and Industry	318.32	313.17	101.41	271.43	123.10	220%	123.10	123.10
	<b>Total</b>	<b>81,182.30</b>	<b>82,659.70</b>	<b>\$ 90,239.44</b>	<b>72,020.44</b>	<b>97,842.42</b>	<b>74%</b>	<b>82,554.85</b>	<b>112,554.85</b>
<b>Executive O&amp;M</b>									
001-513-10-31-04	Communication Plan -PCTV (PEG Fees)	47.48	12,031.80	-	4,276.50	-	0%	9,000.00	9,000.00
001-513-10-31-00	Supplies - Office & Operating	2,978.37	1,174.91	1,800.00	294.39	1,800.00	16%	0.00	1,800.00
001-513-10-31-01	Postage - Executive	48.45	8.21	50.00	-	50.00	0%	0.00	50.00
001-513-10-31-02	Supplies - Employee Recognition	-	131.16	150.00	377.43	150.00	252%	200.00	350.00
001-513-10-31-03	Health & Wellness Program	-	421.71	300.00	777.67	300.00	259%	150.00	450.00
001-513-10-41-01	Services - Professional Services	7,200.00	14,864.85	4,000.00	6,000.00	15,000.00	40%	-7,500.00	7,500.00
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	107.56	220.64	1,000.00	393.22	1,000.00	39%	0.00	1,000.00
001-513-10-48-01	R & M - Office Equipment - Exec	-	417.70	-	-	200.00	0%	0.00	200.00
001-513-10-49-00	Training - Executive	275.00	1,248.74	2,000.00	2,259.93	2,000.00	113%	0.00	2,000.00
001-513-23-41-01	IT - Computer Maintenance - Exec	1,311.39	1,039.94	1,500.00	1,134.03	1,500.00	76%	-1,500.00	0.00
	<b>Total</b>	<b>11,968.25</b>	<b>31,559.66</b>	<b>\$ 10,800.00</b>	<b>15,513.17</b>	<b>22,000.00</b>	<b>71%</b>	<b>350.00</b>	<b>22,350.00</b>
	<b>Total Executive</b>	<b>93,150.55</b>	<b>114,219.36</b>	<b>101,039.44</b>	<b>87,533.61</b>	<b>119,842.42</b>	<b>73%</b>	<b>82,904.85</b>	<b>134,904.85</b>
<b>Clerk/Finance</b>									
<b>Salary &amp; Benefits</b>									
001-514-20-10-08	Salary - City Treasurer	39,348.58	40,866.13	40,185.74	31,544.62	44,688.93	71%	47,870.78	47,870.78
001-514-20-10-06	Salary - City Clerk	49,313.72	63,020.07	51,603.63	39,469.04	48,840.25	81%	61,817.99	61,817.99
001-514-20-10-13	Salary - General Fund	90,393.19	103,129.46	120,828.28	60,105.36	132,866.88	45%	106,777.87	106,777.87
001-514-20-10-05	Overtime - Finance/Admin Dept.	2,830.04	1,450.68	2,500.00	354.20	2,500.00	14%	0.00	2,500.00
001-514-20-10-14	Salary - Facility	3,883.04	4,805.28	1,000.00	6,601.49	1,000.00	660%	0.00	1,000.00
001-514-20-10-02	Salary - Office	-	-	-	44.60	-	-	0.00	0.00
001-517-21-20-01	Benefits-OASI	16,028.82	18,261.79	16,890.01	12,513.38	18,155.67	69%	18,212.10	18,212.10
001-517-21-20-02	Benefits-Retirement	22,175.56	22,722.65	27,576.51	12,902.60	28,902.98	45%	28,128.87	28,128.87
001-517-31-21-00	Benefits-Medical & Ltd	28,079.11	22,734.28	39,800.97	16,876.09	49,655.42	34%	22,932.08	22,932.08
001-517-31-22-00	Benefits-Dental & Vision	3,659.47	4,573.89	4,581.60	2,783.76	4,762.89	58%	4,226.57	4,226.57
001-517-60-20-00	Benefits-Labor & Industries	1,062.56	864.19	805.49	894.64	1,219.65	73%	1,082.68	1,082.68
001-517-78-20-00	Unemployment Compensation	4,156.52	7,181.75	500.00	5,683.16	8,000.00	71%	-4,000.00	4,000.00
	<b>Total</b>	<b>261,115.50</b>	<b>289,610.17</b>	<b>\$ 306,272.23</b>	<b>189,772.94</b>	<b>340,592.67</b>	<b>56%</b>	<b>287,048.95</b>	<b>298,548.95</b>
<b>O&amp;M</b>									
001-518-20-40-03	Old City Hall Expense	-	6,424.14	4,200.00	8,076.92	6,500.00	124%	-4,500.00	2,000.00
New Request 001	Accounting & Billing Program Implementation	-	-	-	-	-	-	12,004.85	12,004.85
001-514-21-32-01	Gasoline - City Hall	853.17	-	600.00	-	-	0%	0.00	0.00
001-514-21-41-01	Contract - Janitorial - Finance	1,507.00	950.98	1,200.00	1,398.66	2,340.00	60%	-700.00	1,640.00
001-514-21-47-01	Electricity - City Hall - Finance	2,724.89	3,361.64	1,700.00	9,520.62	4,000.00	238%	2,200.00	6,200.00
001-514-21-48-01	City Hall Repairs & Maintenance	2,212.21	2,159.09	1,000.00	2,793.32	1,000.00	279%	260.00	1,260.00
001-514-23-42-02	City Hall	-	-	-	923.40	-	-	-	-
001-514-23-31-01	Postage - Finance/Admin	917.75	1,717.62	2,500.00	753.31	2,500.00	30%	-1,500.00	1,000.00
001-514-23-31-02	Supplies - Office & Operating	18,180.27	12,533.40	7,000.00	3,772.67	9,000.00	42%	0.00	9,000.00
001-514-23-41-04	IT - Computer Maintenance	5,481.41	4,214.69	3,000.00	5,909.90	3,500.00	169%	3,500.00	7,000.00
001-514-23-41-10	Contract - Codifiers	7,068.00	4,897.29	3,000.00	1,532.90	2,000.00	77%	1,000.00	3,000.00
001-514-23-41-12	IT - Website Maintenance	5,329.08	5,340.39	4,000.00	-	4,200.00	0%	-1,750.00	2,450.00
001-514-23-41-14	Audit Services	23.10	2,469.65	1,800.00	-	2,750.00	0%	-1,560.00	1,190.00
001-514-23-41-16	Landscaping Services	-	656.11	-	727.50	1,250.00	58%	310.00	1,560.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
001-514-23-41-17	Copier Maintenance		568.17		-		0%	0.00	0.00
001-514-23-41-18	Accounting Software License				-			1,754.00	1,754.00
001-514-23-42-00	Phone & Internet	9,670.28	15,684.20	10,000.00	6,614.06	10,000.00	66%	0.00	10,000.00
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	25.30	-	400.00	256.73	400.00	64%	0.00	400.00
001-514-23-45-00	Equip Rental-Postage Machine	862.52	536.17	900.00	-	-	0%	0.00	0.00
001-514-23-49-06	Fees - Bank Charges	899.22	3,908.00	3,000.00	1,622.33	3,800.00	43%	0.00	3,800.00
001-514-23-49-08	Vehicle Licensing				213.00		0%	0.00	0.00
001-514-24-40-00	Tax - Noxious Weed - NWC				34.25		0%	50.00	50.00
001-514-24-40-01	Tax - Pierce Conservation District - PCD				66.68		0%	80.00	80.00
001-514-24-40-02	Tax - State Forest Protection - SFC				4.91		0%	10.00	10.00
001-514-24-40-03	Tax - Fire Benefit Charge - FBC				2,263.27		0%	2,400.00	2,400.00
001-514-30-49-01	Services - Recording/filing Documents	148.50	-	120.00	-	120.00	0%	0.00	120.00
001-514-23-49-05	Miscellaneous		442.78		-		0%	0.00	0.00
001-514-40-41-19	Training - Finance Staff	39.50	1,332.32	1,000.00	408.02	1,000.00	41%	0.00	1,000.00
001-514-40-41-49	Training - Finance Director	-	1,139.22	1,000.00	288.41	1,000.00	29%	0.00	1,000.00
001-514-40-49-02	Dues/membership/subscriptions	25.00	100.00	150.00	750.00	150.00	500%	0.00	150.00
001-514-40-49-06	ARPA City Hall Barrier (Capital Exp)				61,427.91		0%	0.00	0.00
001-518-10-41-01	Personnel Services	222.50	868.00	-	12,917.50	2,000.00	646%	-1,000.00	1,000.00
001-518-20-40-02	General Fund Facilities Architectural Services	7,787.44	-	-	-	-	0%	0.00	0.00
001-518-30-40-01	Property Expenses Paid to Pierce County	514.71	723.46	-	-	800.00	0%	0.00	800.00
001-519-00-46-00	Insurance/Bonds AWC - Finance	41,309.54	35,790.67	31,586.79	33,969.30	30,151.03	113%	16,800.00	46,951.03
	<b>Total</b>	<b>105,801.39</b>	<b>105,817.99</b>	<b>78,156.79</b>	<b>156,245.57</b>	<b>88,461.03</b>	<b>177%</b>	<b>29,358.85</b>	<b>117,819.88</b>
	<b>Capital</b>								
001-594-14-60-07	City Wide WiFi	-	-	9,000.00	-	8,000.00	0%	-8,000.00	0.00
001-594-14-41-03	Phone Lease	684.58	1,655.19	1,400.00	1,350.48	1,400.00	96%	1,450.00	2,850.00
001-594-14-41-04	Copier Lease	3,052.37	-	4,400.00	-	4,400.00	0%	-1,400.00	3,000.00
001-594-14-60-02	Capout Finance - Computers (2)	13,700.73	988.31	2,500.00	-	1,000.00	0%	0.00	1,000.00
	<b>Total</b>	<b>17,437.68</b>	<b>2,643.50</b>	<b>17,300.00</b>	<b>1,350.48</b>	<b>14,800.00</b>	<b>9%</b>	<b>(7,950.00)</b>	<b>6,850.00</b>
	<b>Total Clerk/Finance</b>	<b>384,354.57</b>	<b>398,071.66</b>	<b>401,729.02</b>	<b>347,368.99</b>	<b>443,853.70</b>	<b>78%</b>	<b>308,457.80</b>	<b>423,218.83</b>
	<b>Legal</b>								
001-515-41-41-01	Legal - City Attorney Retainer	22,250.00	11,125.00	30,000.00	13,350.00	-	0%	0.00	0.00
001-515-41-41-02	Legal - City Attorney Services	36,190.73	30,108.33	55,000.00	11,768.07	60,000.00	20%	0.00	60,000.00
001-515-41-41-03	Salary - Prosecuting Attorney	26,250.00	24,843.00	23,500.00	16,562.00	23,500.00	70%	0.00	23,500.00
001-515-41-41-04	Legal - Chronic Nuisance	10,172.49	20,868.00	5,000.00	8,049.51	5,000.00	161%	0.00	5,000.00
001-515-41-41-05	Legal - HR	23,392.93	5,412.55	-	4,775.65	5,000.00	96%	0.00	5,000.00
001-515-41-41-06	Legal - Code Enforcement	3,040.82	6,493.90	-	5,940.48	500.00	1188%	0.00	500.00
001-515-41-41-07	Legal - Development	5,559.64	7,781.00	-	950.27	7,000.00	14%	0.00	7,000.00
001-512-50-49-08	Conflict Public Defender	-	150.00	500.00	-	500.00	0%	0.00	500.00
001-512-50-49-01	Fees - Court Appointed Attorney	26,541.71	24,858.00	26,400.00	19,191.24	26,400.00	73%	0.00	26,400.00
	<b>Total Legal</b>	<b>153,398.32</b>	<b>131,639.78</b>	<b>140,400.00</b>	<b>80,587.22</b>	<b>127,900.00</b>	<b>63%</b>	<b>0.00</b>	<b>127,900.00</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Police</b>									
<b>Salary &amp; Benefits</b>									
001-521-10-10-00	Salary - Police Chief	123,178.60	128,136.51	136,268.95	79,378.50	144,319.26	55%	150,961.60	150,961.60
001-521-10-10-01	Salary - Police Clerk	59,150.18	61,509.81	58,319.85	46,595.01	60,315.06	77%	66,547.77	66,547.77
001-521-10-10-04	Salary - Civil Service Secretary	3,600.00	3,600.00	3,600.00	1,200.00	3,600.00	33%	0.00	0.00
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic (57%)	101,029.98	108,825.69	111,670.00	88,969.88	126,684.90	70%	131,856.44	131,856.44
001-521-70-10-15	Salary - Police Commander				-	117,924.49	0%	109,057.87	109,057.87
001-521-20-10-01	Salary - Code Enforcement Officer	8.65	-	-	-	-	0%	0.00	0.00
001-521-25-10-00	Salary - Police Sergeant/Lieutenant (43%)	104,034.93	114,252.03	84,242.28	87,425.90	95,569.31	91%	99,470.65	99,470.65
001-521-70-10-09	Salary - SRO	32,155.41	69,230.70	-	56,396.88	-	0%	0.00	0.00
001-521-70-10-05	Overtime - PD	148,060.08	170,538.13	55,000.00	160,638.00	55,000.00	292%	0.00	55,000.00
001-521-70-10-07	Salary - Police Officer	618,781.44	544,369.70	663,350.27	411,843.94	633,141.52	65%	773,056.33	773,056.33
001-521-20-20-01	Benefits-Labor & Industries	31,862.99	26,590.08	46,680.61	26,565.97	46,804.58	57%	43,314.54	43,314.54
001-521-20-20-02	Benefits-Medical & Ltd	172,679.84	153,336.57	200,575.90	115,154.27	226,126.04	51%	219,121.04	219,121.04
001-521-20-20-03	Benefits-Dental & Vision	21,366.04	18,999.67	22,105.92	13,134.76	22,825.92	58%	25,786.80	25,786.80
001-521-20-20-04	Benefits-OASI	94,388.89	90,496.74	87,152.52	73,395.30	98,478.16	75%	103,945.72	103,945.72
001-521-20-20-05	Benefits-Retirement	59,427.14	56,407.43	63,557.41	46,353.44	70,324.55	66%	73,871.17	73,871.17
	<b>Total</b>	<b>1,569,724.17</b>	<b>1,546,293.06</b>	<b>1,532,523.71</b>	<b>1,207,051.85</b>	<b>1,701,113.78</b>	<b>71%</b>	<b>1,796,989.93</b>	<b>1,851,989.93</b>
<b>O&amp;M</b>									
New Request 001	Drone Supplies				-			2,000.00	2,000.00
New Request 001	Accounting & Billing Program Implementation				-			2,609.75	2,609.75
001-521-50-49-02	Dues - PC Police Chiefs Assoc	450.00	450.00	450.00	400.00	-	0%	0.00	0.00
001-521-50-49-01	Dues - Misc	987.60	589.20	480.00	215.00	500.00	43%	0.00	500.00
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	180.00	180.00	180.00	120.00	-	0%	0.00	0.00
001-521-50-48-07	Contract - Dispatch (shifted to SS 911)	76,310.00	-	93,710.00	-	-	0%	0.00	0.00
001-521-50-48-06	R & M Building	59.59	408.32	-	-	-	0%	0.00	0.00
001-521-50-48-05	R & M - Bicycles	-	4,701.00	500.00	-	500.00	0%	0.00	500.00
001-521-50-48-04	R & M - Equipment	6,257.58	7,875.89	4,000.00	1,879.28	4,000.00	47%	0.00	4,000.00
001-521-50-48-03	R & M - Office Facilities	1,180.02	1,497.81	500.00	850.86	500.00	170%	0.00	500.00
001-521-50-48-02	R & M - Vehicles	8,679.78	6,213.63	7,500.00	7,167.39	6,000.00	119%	0.00	6,000.00
001-521-50-48-01	R & M - Communications	7,321.50	3,178.98	-	-	3,000.00	0%	0.00	3,000.00
001-521-50-46-07	Police Facilities Architectural Services	15,574.90	-	-	-	-	0%	0.00	0.00
001-521-50-42-06	Electricity - City Hall				7,156.98			6,240.00	6,240.00
001-521-50-42-05	City Hall Repairs & Maintenance				1,767.11		0%	1,800.00	1,800.00
001-521-50-42-04	Landscaping Services		656.11		727.50	1,250.00	58%	620.00	1,870.00
001-521-50-42-01	Communications - Circular Wireless	896.60	120.12	-	-	-	0%	0.00	0.00
001-521-50-42-00	Phone & Internet	7,809.64	29,557.86	8,000.00	15,157.57	11,000.00	138%	6,000.00	17,000.00
001-521-50-41-07	PSB Police Station Lease	28,963.63	-	-	-	-	0%	0.00	0.00
001-521-50-41-09	Accounting Software License	-	-	-	-	-	0%	1,096.00	1,096.00
001-521-50-41-04	Contract - Janitorial - PD	-	1,779.98	-	2,331.09	3,900.00	60%	0.00	3,900.00
001-521-50-41-03	Contract - Carpet Cleaning - PD	-	-	-	-	-	0%	0.00	0.00
001-521-50-41-02	Legal - Services - PD	395.12	1,021.61	2,000.00	683.59	1,500.00	46%	-1,500.00	0.00
001-521-50-41-01	IT - Computer Maintenance	22,530.13	17,805.16	20,000.00	15,987.73	20,000.00	80%	1,000.00	21,000.00
001-521-50-10-03	Court Clerk - Janitorial	4,235.56	-	3,500.00	-	-	0%	0.00	0.00
001-521-40-49-00	Training - PD	22,916.39	22,119.54	15,000.00	13,585.34	20,000.00	68%	0.00	20,000.00
001-521-40-41-06	Benefits - Academy Tuition	3,622.77	-	3,500.00	-	3,500.00	0%	-1,000.00	2,500.00
001-521-40-31-01	Training Supplies	122.00	-	-	-	-	0%	0.00	0.00
001-521-40-31-02	Community Outreach Supplies				190.52			1,000.00	1,000.00
001-521-30-49-00	Service - Crime Prevention Programs	-	180.51	1,000.00	500.86	1,000.00	50%	-1,000.00	0.00
001-521-30-31-04	IT - Computer Software/Supplies	16,566.66	7,019.30	-	315.16	-	0%	0.00	0.00
001-521-23-41-01	Contract - Evidence Custodian	1,247.00	-	-	-	-	0%	0.00	0.00
001-521-23-41-00	Dues - TRT	-	-	5,000.00	-	5,000.00	0%	0.00	5,000.00
001-521-21-31-01	Supplies - Investigation & Evidence	2,222.28	3,706.25	2,000.00	4,889.32	5,000.00	98%	-2,500.00	2,500.00
001-521-20-45-03	Services - Office & Operating	41.48	20.86	-	-	-	0%	0.00	0.00
001-521-20-45-02	Communications - Cell Connection Data Int	8,296.77	5,568.67	10,000.00	-	7,500.00	0%	-7,500.00	0.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
001-521-20-45-01	Communications - Cellular Phones - Cars	7,326.40	3,791.36	8,900.00	-	8,900.00	0%	-8,900.00	0.00
001-521-20-41-02	Civil Service Legal Expense	-	-	2,500.00	-	400.00	0%	0.00	400.00
001-521-20-41-00	Benefits - Medical Exams	5,230.00	3,555.00	550.00	2,807.00	2,000.00	140%	-500.00	1,500.00
001-521-20-34-00	Supplies - Manual Supplements	11,790.00	6,364.85	5,500.00	-	5,500.00	0%	0.00	5,500.00
001-521-20-32-00	Gasoline - PD	14,176.59	24,540.49	25,000.00	19,954.22	22,000.00	91%	0.00	22,000.00
001-521-20-31-07	Postage - PD	45.85	60.62	300.00	35.82	150.00	24%	0.00	150.00
001-521-20-31-06	Supplies - Operating	3,770.89	2,109.62	-	9,172.21	200.00	4586%	2,800.00	3,000.00
001-521-20-31-05	Service - Public Safety Testing	552.00	568.00	300.00	292.00	300.00	97%	100.00	400.00
001-521-20-31-04	Training - Civil Service Comm.	-	-	500.00	96.77	500.00	19%	-500.00	0.00
001-521-20-31-03	Supplies - Office	16,511.79	8,484.16	6,500.00	6,907.72	6,500.00	106%	0.00	6,500.00
001-521-20-31-02	Supplies - Civil Service Comm.	-	143.32	300.00	-	300.00	0%	-300.00	0.00
001-521-20-31-01	Benefits - Uniforms & Clothing	45,282.05	22,479.59	15,000.00	12,679.67	15,000.00	85%	2,000.00	17,000.00
001-521-20-21-01	Benefits - Gym Membership	2,400.00	2,400.00	2,500.00	2,400.00	3,000.00	80%	0.00	3,000.00
001-521-10-40-08	State Audit (\$37,000) PD	25.20	2,694.16	2,000.00	-	3,000.00	0%	2,935.00	5,935.00
001-521-10-40-07	Accreditation	-	3,903.86	5,000.00	425.35	8,000.00	5%	-8,000.00	0.00
001-521-10-40-06	Copier Lease - PD	2,473.84	2,169.72	3,200.00	-	3,200.00	0%	0.00	3,200.00
001-521-10-40-05	South Sound 911	42,400.00	124,040.00	35,000.00	97,245.00	130,000.00	75%	0.00	130,000.00
001-521-10-30-08	Supplies - Physicals (pathogens)	160.00	-	-	-	-	0%	0.00	0.00
001-519-00-46-01	Insurance/Bonds WCIA - PD	44,877.20	37,721.42	43,938.29	45,292.40	41,941.10	108%	26,000.00	67,941.10
	<b>Total</b>	<b>440,557.04</b>	<b>359,676.97</b>	<b>341,108.29</b>	<b>271,233.46</b>	<b>351,041.10</b>	<b>77%</b>	<b>24,500.75</b>	<b>369,541.85</b>
	<b>Capital</b>								
New Request 001	Ballistic Carrier Plates				-			8,000.00	8,000.00
New Request 001	Stop Sticks -Vehicle Pursuit Intervention				-			5,000.00	5,000.00
001-591-21-70-03	2018 Police Vehicle Purchase (P)	40,281.60	41,714.95	37,000.00	32,784.20	45,191.45	73%	-4,373.30	40,818.15
001-592-21-80-02	2018 Police Vehicle Purchase (I)	8,736.12	6,198.99	8,000.00	5,082.87	3,826.27	133%	-2,692.54	1,133.73
001-594-21-64-01	Police Vehicle	67,010.97	123,309.13	120,000.00	-	60,000.00	0%	10,000.00	70,000.00
001-594-21-64-37	Capout - PD - Equipment	10,849.12	-	-	-	-	0%	0.00	0.00
001-594-21-64-39	Night Vision Equipment	-	-	-	-	-	0%	4,500.00	4,500.00
001-594-21-64-43	Taser Lease	4,092.19	29,640.48	4,500.00	-	25,700.00	0%	0.00	25,700.00
001-594-21-64-46	Computer Replacement - in cars	13,102.98	12,450.40	13,000.00	-	11,000.00	0%	-5,000.00	6,000.00
001-594-21-64-48	City Wide WiFi	-	-	6,000.00	-	5,000.00	0%	-5,000.00	0.00
001-594-21-64-49	Police - Duty Sidearms	3,182.18	7,141.20	5,000.00	-	-	0%	0.00	0.00
001-594-21-64-50	Police - Less than Lethal Equipment	1,172.18	7,637.50	4,000.00	635.25	-	0%	0.00	0.00
001-594-21-64-51	Police - Rifles	3,177.16	-	5,000.00	2,217.16	2,500.00	89%	2,500.00	5,000.00
001-594-21-64-53	Phone Lease	3,631.41	4,345.87	3,600.00	3,116.58	3,600.00	87%	475.00	4,075.00
001-597-21-00-01	Transfer to LOCAL Vehicle Purchase	29,323.55	29,289.52	29,289.53	-	-	0%	0.00	0.00
	<b>Total</b>	<b>184,559.46</b>	<b>261,728.04</b>	<b>\$ 235,389.53</b>	<b>43,836.06</b>	<b>156,817.72</b>	<b>28%</b>	<b>13,409.16</b>	<b>170,226.88</b>
	<b>Total Police</b>	<b>2,194,840.67</b>	<b>2,167,698.07</b>	<b>2,109,021.53</b>	<b>1,522,121.37</b>	<b>2,208,972.60</b>	<b>69%</b>	<b>1,834,899.84</b>	<b>2,391,758.66</b>
	<b>Fire</b>								
001-522-20-48-04	Fees - Fire Investigation	4,304.86	2,511.17	1,500.00	2,463.42	1,500.00	164%	0.00	1,500.00
001-522-50-41-03	Fuel Tank Cleanup	1,835.28	-	-	-	-	0%	0.00	0.00
	<b>Total Fire</b>	<b>6,140.14</b>	<b>2,511.17</b>	<b>1,500.00</b>	<b>2,463.42</b>	<b>1,500.00</b>	<b>164%</b>	<b>-</b>	<b>1,500.00</b>
	<b>Jail</b>								
001-523-21-41-00	Fees - Home Monitoring	-	-	500.00	-	500.00	0%	0.00	500.00
001-523-60-41-00	Fees - Jail	79,296.90	57,373.24	60,000.00	69,924.08	60,000.00	117%	10,000.00	70,000.00
	<b>Total Jail</b>	<b>79,296.90</b>	<b>57,373.24</b>	<b>60,500.00</b>	<b>52,120.21</b>	<b>60,500.00</b>	<b>86%</b>	<b>10,000.00</b>	<b>70,500.00</b>

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# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Building/Code Enforcement</b>									
001-524-10-10-09	Salary - Building Official	81,149.15	82,341.36	80,041.74	60,097.11	85,263.49	70%	83,353.59	83,353.59
001-524-10-10-12	Salary - Building Department	10,822.13	30,748.37	9,683.44	986.07	1,094.55	90%	0.00	0.00
001-524-10-10-06	Salary - City Administrator	1,509.49	1,354.67	1,346.86	1,036.87	1,518.94	68%	1,751.44	1,751.44
001-524-10-10-07	Salary - City Clerk	835.74	1,704.33	874.64	1,200.81	827.80	145%	1,047.76	1,047.76
001-524-10-10-13	Salary - Code Enforcement Officer	46,140.01	-	39,896.10	23,454.82	41,261.01	57%	36,771.05	36,771.05
001-524-10-10-05	Salary - Overtime	20.15	91.69	-	-	-	0%	0.00	0.00
001-524-10-10-11	Overtime - Bldg	-	8.56	-	14.64	-	0%	0.00	0.00
001-524-20-20-01	Benefits-Labor & Industries	387.53	1,304.89	663.51	214.68	629.59	34%	543.52	543.52
001-524-20-20-02	Benefits-Medical & Ltd	17,996.70	24,217.48	41,003.00	12,686.86	34,271.82	37%	24,098.85	24,098.85
001-524-20-20-03	Benefits-Dental & Vision	1,767.04	2,395.26	3,892.35	1,199.36	3,198.27	38%	2,700.53	2,700.53
001-524-20-20-04	Benefits-OASI	7,063.10	8,739.93	12,076.56	4,759.47	1,895.55	251%	1,895.55	1,895.55
001-524-20-20-05	Benefits-Retirement	10,913.48	10,167.88	20,431.73	6,121.41	18,276.19	33%	16,041.47	16,041.47
	<b>Total</b>	<b>178,604.52</b>	<b>163,074.42</b>	<b>235,597.80</b>	<b>111,772.10</b>	<b>188,237.21</b>	<b>59%</b>	<b>168,203.77</b>	<b>168,203.77</b>
<b>O&amp;M</b>									
New Request 001	Accounting & Billing Program Implementation	-	-	-	-	-	-	3,131.70	3,131.70
001-524-60-40-01	Code Enforcement - Services	-	-	300.00	-	300.00	0%	0.00	300.00
001-524-60-31-00	Publications - Bldg	95.83	-	100.00	-	100.00	0%	-100.00	0.00
001-524-20-49-05	Dues - Memberships/Subscriptions	206.00	170.00	100.00	55.00	500.00	11%	-250.00	250.00
001-524-20-49-02	Contract - Janitorial - Bldg	292.50	158.50	300.00	233.11	300.00	78%	0.00	300.00
001-524-20-49-01	Contract - Inspections - Bldg	320.63	1,839.00	1,000.00	180.00	1,000.00	18%	0.00	1,000.00
001-524-20-49-00	Contract - Plan Review - Bldg	1,260.00	585.00	1,000.00	675.00	1,000.00	68%	0.00	1,000.00
001-524-20-48-01	R & M - Vehicle	12.01	70.20	700.00	4,179.14	400.00	1045%	600.00	1,000.00
001-524-20-42-01	City Hall Repairs & Maintenance	-	-	-	175.13	-	0%	300.00	300.00
001-524-20-42-00	Phone & Internet	868.42	2,418.54	1,100.00	3,011.22	2,000.00	151%	0.00	2,000.00
001-524-10-41-05	Accounting Software License	-	-	-	-	-	0%	1,096.00	1,096.00
001-524-20-41-08	Landscaping Services	-	131.22	-	103.92	250.00	42%	60.00	310.00
001-524-20-41-06	State Audit - Bldg (\$37,000)	14.70	1,571.60	1,200.00	-	1,700.00	0%	-1,000.00	700.00
001-524-20-41-05	Training - Bldg	792.44	699.95	2,000.00	1,097.53	2,000.00	55%	0.00	2,000.00
001-524-20-41-02	Eng - Inspection - Dev Costs	25,382.50	17,480.00	5,000.00	2,039.75	5,000.00	41%	0.00	5,000.00
001-524-20-41-01	IT - Computer Maintenance - Bldg	3,763.48	3,382.77	3,000.00	3,960.77	3,000.00	132%	-1,000.00	2,000.00
001-524-20-35-01	Code Updates - International Building Code	-	1,031.81	1,000.00	-	1,035.00	0%	0.00	1,035.00
001-524-20-35-00	Supplies - Small Tools & Equipment	32.76	-	-	14.21	50.00	28%	150.00	200.00
001-524-20-32-05	Electricity - City Hall - BLD	725.14	504.27	600.00	536.79	600.00	89%	900.00	1,500.00
001-524-20-32-02	Reimb - Mileage - Bldg	30.13	-	-	8.26	-	0%	0.00	0.00
001-524-20-32-01	Gasoline - Bldg	398.66	834.78	500.00	384.00	500.00	77%	0.00	500.00
001-524-20-31-02	Postage - Bldg	6.65	23.60	50.00	27.02	50.00	54%	0.00	50.00
001-524-20-31-01	Benefits - Clothing - Bldg	514.39	704.32	500.00	392.09	300.00	131%	0.00	300.00
001-524-20-31-00	Supplies - Office & Operating	4,736.74	789.01	2,500.00	1,277.13	2,500.00	51%	0.00	2,500.00
001-524-10-41-04	CRS Software	-	2,400.00	-	-	2,400.00	0%	-2,400.00	0.00
001-519-00-46-03	Insurance/Bonds WCIA - Building	7,750.22	6,508.15	7,580.75	6,793.86	7,236.17	94%	160.00	7,396.17
	<b>Total</b>	<b>59,203.20</b>	<b>41,302.72</b>	<b>28,530.75</b>	<b>25,143.93</b>	<b>32,221.17</b>	<b>78%</b>	<b>1,647.70</b>	<b>33,868.87</b>
<b>Capital</b>									
001-594-24-64-06	Code Enforcement Vehicle	21,035.19	-	-	-	-	0%	0.00	0.00
001-594-24-41-02	Phone Lease	164.58	410.95	400.00	311.63	400.00	78%	280.00	680.00
001-594-24-64-05	Initial Vision Permitting Software	5,465.00	5,000.00	-	-	-	0%	0.00	0.00
001-597-24-00-01	Transfer to LOCAL Vehicle Purchase	563.36	562.71	562.71	-	-	0%	0.00	0.00
	<b>Total</b>	<b>27,228.13</b>	<b>5,973.66</b>	<b>962.71</b>	<b>311.63</b>	<b>400.00</b>	<b>78%</b>	<b>280.00</b>	<b>680.00</b>
	<b>Total Building</b>	<b>265,035.85</b>	<b>210,350.80</b>	<b>265,091.26</b>	<b>137,227.66</b>	<b>220,858.38</b>	<b>62%</b>	<b>170,131.47</b>	<b>202,752.64</b>

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# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Emergency Management</b>									
001-525-60-41-06	Automated Calling Software -	-	-	5,600.00	-	-	0%	0.00	0.00
001-525-10-40-00	Emergency Management	-	3,906.43	11,500.00	5,650.01	11,500.00	49%	500.00	12,000.00
001-525-30-30-00	Supplies - Disaster Relief	-	-	100.00	-	100.00	0%	0.00	100.00
001-525-50-47-01	Electricity - Lahar Sirens	126.78	140.50	200.00	111.31	200.00	56%	0.00	200.00
001-525-60-30-01	Emergency Preparedness Supplies	13,702.52	983.38	7,500.00	-	3,500.00	0%	-1,000.00	2,500.00
001-525-60-41-00	Services - Hazard Mitigation - Planning	-	-	5,250.00	25.14	3,500.00	1%	-3,500.00	0.00
001-525-60-41-01	Equipment - Hazard Mitigation	9,009.12	-	5,000.00	-	5,000.00	0%	0.00	5,000.00
001-525-60-41-03	IT - Disaster Recovery -Server Backup	20,607.53	24,247.85	10,500.00	18,473.82	10,500.00	176%	0.00	10,500.00
001-525-60-41-04	Staff EOC Training	-	-	1,000.00	-	1,000.00	0%	0.00	1,000.00
<b>Total Emergency Management</b>		<b>43,445.95</b>	<b>29,278.16</b>	<b>46,650.00</b>	<b>24,260.28</b>	<b>35,300.00</b>	<b>69%</b>	<b>(4,000.00)</b>	<b>31,300.00</b>
<b>Animal Control</b>									
001-554-30-40-00	Pierce County Animal Control	26,897.13	38,318.88	28,000.00	24,038.61	28,000.00	86%	0.00	28,000.00
<b>Total Animal Control</b>		<b>26,897.13</b>	<b>38,318.88</b>	<b>28,000.00</b>	<b>24,038.61</b>	<b>28,000.00</b>	<b>86%</b>	<b>-</b>	<b>28,000.00</b>
<b>Planning &amp; Land Use</b>									
<b>Salary &amp; Benefits</b>									
001-544-20-10-02	Engineer Salary	-	-	-	8,669.42	-	0%	0.00	0.00
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>8,669.42</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
<b>O&amp;M</b>									
001-558-60-31-00	Supplies - Office & Operating	661.11	341.99	-	100.00	-	0%	0.00	0.00
001-558-60-31-01	Salary - Hearing Examiner	-	300.00	600.00	-	600.00	0%	0.00	600.00
001-558-60-31-02	Postage - Planning	76.00	177.85	100.00	292.23	100.00	292%	0.00	100.00
001-558-60-31-03	Publications - Planning	4,758.07	4,514.52	1,000.00	1,919.34	1,500.00	128%	0.00	1,500.00
001-558-60-41-00	Community Development	-	-	1,000.00	-	1,000.00	0%	0.00	1,000.00
001-558-60-41-01	Eng - Planning & Land Use	66,756.30	55,990.38	10,000.00	13,671.25	25,000.00	55%	-10,000.00	15,000.00
New Request 001	Comp Plan	-	-	-	-	-	-	65,000.00	65,000.00
001-558-60-41-02	Contract - Planning Consultant	157,953.59	103,515.79	90,000.00	58,011.25	95,000.00	61%	0.00	95,000.00
001-558-60-41-07	CRS Software	-	1,200.00	-	-	1,200.00	0%	-1,200.00	0.00
<b>Total</b>		<b>230,205.07</b>	<b>166,040.53</b>	<b>102,700.00</b>	<b>73,994.07</b>	<b>124,400.00</b>	<b>59%</b>	<b>53,800.00</b>	<b>178,200.00</b>
<b>Total Planning &amp; Land Use</b>		<b>230,205.07</b>	<b>166,040.53</b>	<b>102,700.00</b>	<b>82,663.49</b>	<b>124,400.00</b>	<b>66%</b>	<b>53,800.00</b>	<b>178,200.00</b>
<b>Parks &amp; Recreation</b>									
<b>Salary &amp; Benefits</b>									
001-575-50-10-00	Salary -Parks & Rec Director (Records Maint)	2,589.06	2,041.13	23,508.04	-	-	0%	-	-
001-575-50-10-01	Salary - Activities & Events Coordinator	-	2,829.71	-	30,544.95	24,312.29	126%	31,965.49	31,965.49
001-575-50-20-01	Benefits - Labor & Industries	11.70	12.64	144.87	-	175.86	0%	175.86	175.86
001-575-50-20-02	Benefits - Medical & Ltd	3.74	551.02	110.57	1,122.48	-	0%	0.00	0.00
001-575-50-20-03	Benefits - Dental & Vision	80.62	105.42	-	160.18	-	0%	0.00	0.00
001-575-50-20-04	Benefits - OASI	190.80	372.93	1,798.37	2,389.56	1,895.55	126%	2,695.24	2,695.24
001-575-50-20-05	Benefits - Retirement	137.90	555.19	-	2,608.97	-	0%	0.00	0.00
001-575-50-20-06	Overtime - Parks & Recreation	-	-	-	513.44	-	0%	0.00	0.00
<b>Total</b>		<b>3,013.82</b>	<b>6,468.04</b>	<b>25,561.85</b>	<b>37,339.58</b>	<b>26,383.70</b>	<b>142%</b>	<b>34,836.59</b>	<b>34,836.59</b>



# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>O&amp;M</b>									
001-571-20-31-01	Supplies - Parks & Rec	720.97	1,056.64	750.00	920.90	1,700.00	54%	-900.00	800.00
001-571-20-44-00	Advertising - Parks & Rec	171.86	1,430.23	250.00	1,108.00	250.00	443%	550.00	800.00
001-575-21-40-00	State Audit (\$37,000) Recr	993.10	1,347.08	650.00	-	1,500.00	0%	-1,300.00	200.00
001-575-50-31-01	Supplies - Office & Operating	334.43	2,287.67	-	1,292.04	500.00	258%	0.00	500.00
001-575-50-31-02	Postage - Parks & Rec	149.15	3.06	100.00	26.52	100.00	27%	0.00	100.00
001-575-50-41-03	IT - Computer Maintenance	2,804.62	2,197.59	800.00	2,391.64	800.00	299%	0.00	800.00
001-575-50-49-02	Tng - Parks & Rec Training	-	-	-	852.08	-	0%	0.00	0.00
001-575-50-48-01	R & M - Shed	-	1.85	-	-	-	0%	0.00	0.00
001-575-50-42-01	Phone & Internet	(9.88)	321.89	-	1,552.11	-	0%	0.00	0.00
	<b>Total</b>	<b>5,164.25</b>	<b>8,646.01</b>	<b>2,550.00</b>	<b>8,143.29</b>	<b>4,850.00</b>	<b>168%</b>	<b>(1,650.00)</b>	<b>3,200.00</b>
<b>Programs</b>									
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	-	-	500.00	-	500.00	0%	0.00	500.00
001-571-20-31-15	Tumbling	673.96	-	-	-	-	0%	0.00	0.00
001-571-20-31-17	Adult Softball	83.33	107.00	2,500.00	-	2,500.00	0%	-2,500.00	0.00
001-571-20-31-21	Dance Class	1,346.28	2,594.09	4,000.00	10,922.68	4,000.00	273%	12,000.00	16,000.00
001-571-20-31-23	Tots Soccer	83.33	572.17	1,500.00	821.54	1,500.00	55%	1,500.00	3,000.00
001-571-20-31-25	Youth Baseball	83.33	107.00	6,000.00	-	6,000.00	0%	-6,000.00	0.00
001-571-20-31-27	Adult Art Class	382.69	-	-	877.68	-	0%	2,500.00	2,500.00
001-571-20-31-30	Summer Fun	-	107.00	300.00	-	300.00	0%	0.00	300.00
001-571-20-31-32	Youth Volleyball	83.33	107.00	1,000.00	-	1,000.00	0%	-1,000.00	0.00
001-571-20-31-33	Karate	-	-	-	-	-	0%	1,000.00	1,000.00
001-571-20-31-34	Puppy/Dog Training	2,595.33	107.00	7,500.00	-	7,500.00	0%	-7,500.00	0.00
001-571-20-31-37	Volleyball Camp	-	-	450.00	-	450.00	0%	-450.00	0.00
001-571-20-31-38	SEEK	-	-	-	15,673.36	-	0%	0.00	0.00
001-571-20-31-40	Youth Art	-	-	-	616.05	-	0%	1,000.00	1,000.00
001-571-20-31-42	SEEK Day Camp (Grant dependent)	-	-	-	12,303.45	-	0%	30,000.00	30,000.00
001-571-20-31-43	Brazilian Jiu-Jitsu Class	-	-	-	-	-	0%	-	-
	<b>Total</b>	<b>5,331.58</b>	<b>3,701.26</b>	<b>23,750.00</b>	<b>41,214.76</b>	<b>23,750.00</b>	<b>174%</b>	<b>30,550.00</b>	<b>54,300.00</b>
<b>Capital</b>									
001-594-14-41-07	Phone Lease	26.23	399.64	360.00	207.80	360.00	58%	-360.00	0.00
	<b>Total</b>	<b>26.23</b>	<b>399.64</b>	<b>360.00</b>	<b>207.80</b>	<b>360.00</b>	<b>58%</b>	<b>(360.00)</b>	<b>-</b>
	<b>Total Parks &amp; Rec.</b>	<b>13,535.88</b>	<b>19,214.95</b>	<b>52,221.85</b>	<b>86,905.43</b>	<b>55,343.70</b>	<b>157%</b>	<b>63,376.59</b>	<b>92,336.59</b>
<b>Grants</b>									
001-571-20-31-00	Grants - Total Amount	-	-	40,000.00	-	40,000.00	0%	-24,600.00	15,400.00
001-571-20-31-06	Grant - Orting Valley Senior Center	15,000.00	9,999.96	-	8,433.28	-	0%	0.00	0.00
001-571-20-31-09	Daffodil Festival	1,500.00	-	-	323.18	-	0%	0.00	0.00
001-571-20-31-13	Grant - Food Bank	3,000.00	3,000.00	-	-	-	0%	0.00	0.00
001-571-20-31-14	Grant - Opportunity Center	7,500.00	9,000.00	-	7,274.97	-	0%	0.00	0.00
001-571-20-31-35	Grant - Farmers Market	3,000.00	3,000.00	-	2,100.00	-	0%	0.00	0.00
001-571-20-31-39	Grant - Recovery Café	10,000.00	10,000.00	-	8,699.94	-	0%	0.00	0.00
001-571-20-31-41	ARPA Grant program	-	-	-	5,897.00	-	0%	0.00	0.00
	<b>Total Grants</b>	<b>40,000.00</b>	<b>34,999.96</b>	<b>40,000.00</b>	<b>32,728.37</b>	<b>40,000.00</b>	<b>82%</b>	<b>(24,600.00)</b>	<b>15,400.00</b>
<b>MPC</b>									
001-575-50-31-03	MPC Expenses	-	-	2,000.00	146.99	2,000.00	7%	0.00	2,000.00
001-575-50-41-01	Contract - Janitorial - MPC Library	970.00	-	-	-	-	0%	0.00	0.00
001-575-50-41-02	Contract - Floor Cleaning	1,000.00	-	-	-	-	0%	0.00	0.00
001-575-50-47-01	Electricity - MPC	6,720.46	8,135.28	4,000.00	5,642.19	7,000.00	81%	0.00	7,000.00
001-575-50-48-00	R & M - MPC	2,046.57	1,226.15	-	2,397.72	-	0%	0.00	0.00
001-594-75-64-14	MPC HVAC	1,577.55	-	-	-	-	0%	0.00	0.00
	<b>Total MPC</b>	<b>12,314.58</b>	<b>9,361.43</b>	<b>6,000.00</b>	<b>8,186.90</b>	<b>9,000.00</b>	<b>91%</b>	<b>-</b>	<b>9,000.00</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Misc. Expenses</b>									
001-594-18-60-03	Electronic Reader Board	-	61.55	27,500.00	-	-	0%	0.00	0.00
001-514-23-41-11	Dues - Rainier Cable Commission	10,803.84	11,029.82	5,500.00	2,758.38	5,500.00	50%	0.00	5,500.00
001-514-40-41-20	Voter Costs - Pierce County Auditor	13,405.00	21,151.00	12,500.00	25,458.00	13,000.00	196%	6,500.00	19,500.00
001-519-79-46-05	Tax - Excise Tax	710.92	767.87	1,000.00	4,418.82	1,000.00	442%	0.00	1,000.00
001-524-10-41-03	Fees - Puget Sound Clean Air Agency	-	-	4,916.00	-	4,916.00	0%	0.00	4,916.00
001-536-00-40-01	Cemetery Professional Service Expenses	4,645.25	-	-	-	-	0%	0.00	0.00
001-501-63-47-00	Fees - PEG, Cable, TV	-	-	4,000.00	-	4,000.00	0%	-4,000.00	0.00
001-539-20-40-00	Tax - Noxious Weeds	308.58	112.75	200.00	-	200.00	0%	0.00	200.00
001-541-69-40-01	Golf Cart Licensing	-	-	10.00	-	10.00	0%	-10.00	0.00
001-553-14-40-00	Surface Water Tax	109.01	71.60	-	-	-	0%	0.00	0.00
001-566-00-40-00	Tax - Alcohol Program Tax	2,395.72	2,580.52	1,800.00	1,972.29	1,800.00	110%	0.00	1,800.00
001-589-30-01-00	Building Code Fee	-	-	500.00	-	500.00	0%	-500.00	0.00
001-589-30-03-00	PEG Fees	-	-	2,500.00	-	2,500.00	0%	-2,500.00	0.00
001-597-00-00-01	New City Hall	787,404.38	-	-	-	-	0%	0.00	0.00
001-597-36-00-01	To Fund #104 - Cemetery	30,979.59	22,000.00	36,000.00	-	30,000.00	0%	-3,000.00	27,000.00
	<b>Total Misc.</b>	<b>860,237.99</b>	<b>57,775.11</b>	<b>96,426.00</b>	<b>34,607.49</b>	<b>63,426.00</b>	<b>55%</b>	<b>(3,510.00)</b>	<b>59,916.00</b>
<b>Total General Fund</b>		<b>4,610,921.43</b>	<b>3,696,139.88</b>	<b>3,708,917.24</b>	<b>2,700,346.89</b>	<b>3,809,084.33</b>	<b>71%</b>	<b>2,661,118.91</b>	<b>4,026,474.93</b>
<b>Streets Fund</b>									
<b>Salary &amp; Benefits</b>									
101-542-90-10-08	Streets Admin Salary	23,135.62	33,605.67	21,964.89	34,635.20	21,816.55	159%	37,868.53	37,868.53
101-542-30-10-13	Salary - Streets	39,869.83	46,985.45	59,090.64	26,965.27	77,537.76	35%	70,689.55	70,689.55
101-542-30-10-05	Overtime - Streets	320.00	792.20	1,000.00	352.60	1,000.00	35%	0.00	1,000.00
101-542-30-20-01	Benefits - Labor & Industries	1,112.59	1,311.50	1,693.45	1,000.24	3,027.18	33%	2,601.82	2,601.82
101-542-30-20-02	Benefits - Mdicl & Ltd	13,819.73	20,006.54	20,457.79	9,780.51	31,981.52	31%	23,182.32	23,182.32
101-542-30-20-03	Benefits - Dental & Vision	1,140.10	1,801.63	1,753.67	1,134.59	2,105.23	54%	2,139.34	2,139.34
101-542-30-20-04	Benefits - OASI	4,833.72	6,219.48	6,307.23	4,744.24	7,675.26	62%	8,423.93	8,423.93
101-542-30-20-05	Benefits-Retirement	7,860.57	8,593.57	10,512.90	5,464.09	12,886.25	42%	13,649.96	13,649.96
	<b>Total</b>	<b>92,092.16</b>	<b>119,316.04</b>	<b>122,780.57</b>	<b>84,076.74</b>	<b>158,029.75</b>	<b>53%</b>	<b>158,555.43</b>	<b>159,555.43</b>
New Request 101	Accounting & Billing Program Implementation				-		0%	1,043.90	1,043.90
101-542-90-40-13	Accounting Software License				-		0%	440.00	440.00
101-542-90-40-12	Tax - Fire Benefit Charge				842.80		0%	0.00	0.00
101-542-90-40-11	Tax - Noxious Weeds - Property				35.80		0%	0.00	0.00
101-542-90-40-09	Tax - Pierce Conservation District				169.25		0%	0.00	0.00
101-542-90-40-08	515 Calistoga Expenses		1,517.81		768.00	405.20	190%	594.80	1,000.00
101-542-90-40-07	Professional Services		339.70		-		0%	1,000.00	1,000.00
101-542-90-40-05	Emergency Management Planning			2,500.00		2,500.00	0%	-2,500.00	0.00
101-542-90-40-04	703 Kansas Expenses	3,623.88	2,904.68		3,649.89	3,944.72	93%	0.00	3,944.72
101-542-90-40-01	Bank Fees	21.70	11.70		21.10		0%	50.00	50.00
101-542-90-30-02	Hazard Mitigation Equipment			775.00		775.00	0%	0.00	775.00
101-542-90-30-01	Communications Plan		1,535.24	250.00			0%	0.00	0.00
101-542-66-49-00	Traffic Services - Snow & Ice			500.00		500.00	0%	-500.00	0.00
101-542-64-49-01	Traffic Services - Paint	3,750.74	2,978.31	3,000.00		3,000.00	0%	-3,000.00	0.00
101-542-64-49-00	Traffic Services - Signs	1,419.95	1,944.68	3,000.00		3,000.00	0%	-3,000.00	0.00
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs			2,500.00		2,500.00	0%	-2,500.00	0.00
101-542-64-48-00	Traffic Services- Striping		5,793.34	3,900.00		3,900.00	0%	2,100.00	6,000.00
101-542-63-47-03	Electricity - Street Lights	62,909.86	59,850.90	74,000.00	46,271.05	74,000.00	63%	-9,000.00	65,000.00
101-542-63-47-01	Electricity - Support Bldgs - City Hall	2,041.86	2,423.27	300.00	1,388.29	2,500.00	56%	-1,700.00	800.00
101-542-30-48-08	R&M Tree Maintenance		102.21	1,000.00		1,000.00	0%	0.00	1,000.00
101-542-30-48-07	R&M Sidewalks (City Owned)	1,730.83		8,500.00		8,500.00	0%	0.00	8,500.00
101-542-30-48-06	Service - Waste Removal	460.28	1,630.31	1,000.00	100.10	1,000.00	10%	0.00	1,000.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
101-542-30-48-05	Underground Pollution Removal	920.00	360.00	1,000.00	1,128.00	-	0%	0.00	0.00
101-542-30-48-04	R&M - Equipment	4,732.81	5,643.40	4,000.00	3,767.32	4,000.00	94%	1,500.00	5,500.00
101-542-30-48-02	R&M - Roads/Streets	4,901.76	6,952.83	7,500.00	6,143.51	7,500.00	82%	0.00	7,500.00
101-542-30-44-01	Contract - Janitorial - Streets		211.33		612.46	520.00	118%	0.00	520.00
101-542-30-44-00	Advertising - Streets	-	165.51	200.00	280.96	200.00	140%	100.00	300.00
101-542-30-42-02	Insurance/Bonds - AWC		-		9,058.48	-	0%	8,675.00	8,675.00
101-542-30-42-01	City Hall Repairs & Maintenance		-		168.74	-	0%	120.00	120.00
101-542-30-42-00	Phone & Internet	-	409.30		882.51	1,500.00	59%	0.00	1,500.00
101-542-30-41-19	Surface Water Tax -		1.79		-		0%	0.00	0.00
101-542-30-41-18	Tax - Excise Tax	-		100.00	-	100.00	0%	0.00	100.00
101-542-30-41-17	Training	-	-	-	60.00	-	0%	0.00	0.00
101-542-30-41-16	Asset Management	4,645.74	11,353.81	1,000.00	5,147.27	6,000.00	86%	-800.00	5,200.00
101-542-30-41-15	GIS Consulting	1,306.37	2,043.24	5,000.00	973.11	-	0%	1,000.00	1,000.00
101-542-30-41-13	Eng - Transportation Master Plan	140.00		50,000.00	-	-	0%	0.00	0.00
101-542-30-41-12	ADA Compliance Plan	-	-	1,500.00	-	1,500.00	0%	45,500.00	47,000.00
101-542-30-41-11	Eng - Grant Writing - Pedestrian Evac Bridge	-	-	5,000.00	990.50	-	0%	0.00	0.00
101-542-30-41-10	Web Site Maintenance/Hosting	-	-	100.00	-	100.00	0%	0.00	100.00
101-542-30-41-08	Eng - Grant Writing	-	1,400.00	4,000.00	-	4,000.00	0%	0.00	4,000.00
101-542-30-41-07	Eng - City Utility Mapping	-	-	4,000.00	-	4,000.00	0%	-4,000.00	0.00
101-542-30-41-05	Legal - Attorney Fees - Streets	1,152.82	76.08	1,500.00	500.00	1,500.00	33%	500.00	2,000.00
101-542-30-41-04	IT - Computer Maintenance	1,885.44	1,365.66	2,800.00	1,635.61	1,000.00	164%	-360.00	640.00
101-542-30-41-02	State Audit - (\$37,000)	23.10	2,469.65	1,800.00	-	2,750.00	0%	900.00	3,650.00
101-542-30-41-01	Eng - On Call	23,324.81	15,606.73	20,000.00	24,120.42	20,000.00	121%	0.00	20,000.00
101-542-30-35-00	Supplies - Small Tools	392.46	562.55	1,000.00	957.81	1,000.00	96%	0.00	1,000.00
101-542-30-32-01	Diesel - Streets	-	-	1,200.00	-	1,200.00	0%	0.00	1,200.00
101-542-30-32-00	Gasoline - Streets	1,392.58	1,643.04	1,500.00	1,652.34	1,500.00	110%	500.00	2,000.00
101-542-30-31-07	R&M Park Bathroom Supplies				-	-	0%	-500.00	500.00
101-542-30-31-06	Traffic Snow Removal Supplies				-	-	0%	500.00	500.00
101-542-30-31-05	Traffic Paint				2,275.05	-	0%	3,000.00	3,000.00
101-542-30-31-04	Traffic Signs/Supplies				3,081.83	-	0%	3,000.00	3,000.00
101-542-30-31-03	Crosswalk & Stop Sign Line Torch Downs				-	-	0%	2,500.00	2,500.00
101-542-30-31-02	Benefits - Clothing - Streets	1,226.05	896.80	800.00	1,452.59	800.00	182%	200.00	1,000.00
101-542-30-31-00	Supplies - Office & Operating	1,366.96	1,299.19	1,000.00	814.38	1,000.00	81%	500.00	1,500.00
101-539-20-40-00	Tax - Noxious Weeds - Property	42.92	16.99	200.00	-	200.00	0%	0.00	200.00
	<b>Total</b>	<b>123,412.92</b>	<b>133,510.05</b>	<b>225,355.15</b>	<b>118,949.17</b>	<b>167,894.92</b>	<b>71%</b>	<b>45,863.70</b>	<b>214,758.62</b>
	<b>Capital</b>								
New Request 101	162 Pedestrian Bridge Construction						0%	8,306,696.00	8,306,696.00
New Request 101	162 Pedestrian Bridge Construction Mgmt	-		-	-	-	0%	500,000.00	500,000.00
New Request 101	Mini Excavator						0%	9,500.00	9,500.00
New Request 101	Fork Lift						0%	2,250.00	2,250.00
New Request 101	Ford F-15 Pickup Truck						0%	1,980.00	1,980.00
101-595-90-60-01	Permitting	1,740.00	-	-	-	-	0%	0.00	0.00
101-595-20-41-01	SW Connector ROW Whitehawk remediation	-	-	-	1,609.24	-	0%	0.00	0.00
101-595-10-64-34	Design SW Connector Whitehawk Blvd REE	104,948.06	402,347.96	400,000.00	35,024.08	610,000.00	6%	-410,000.00	200,000.00
101-595-10-40-05	Design - Emerg Evac Bridge	-	-	-	-	300,000.00	0%	-300,000.00	0.00
101-595-10-40-04	Kansas Street SW Reconstr Design (grant 40	-	210,564.33	-	19,517.15	360,000.00	5%	-260,000.00	100,000.00
101-595-10-40-01	Eng - Project Management	1,260.00	331.67	-	-	-	0%	0.00	0.00
101-594-76-10-03	Wages - Maint Worker II	-	-	300.00	-	-	0%	0.00	0.00
101-594-44-61-13	Crane and Light Bars				102.17	800.00	13%	0.00	800.00
101-594-44-61-11	Computer Station	465.24	-	800.00	-	800.00	0%	0.00	800.00
101-594-44-61-10	Message Board	-	1,806.92	2,250.00	-	-	0%	0.00	0.00
101-594-44-61-03	Vehicle - Pickup	-	3,175.90	5,475.00	-	-	0%	0.00	0.00
101-594-42-64-41	Crane and Light Bars				-	11,700.00	0%	-11,700.00	0.00
101-594-42-64-40	Dump Truck				-	12,500.00	0%	0.00	12,500.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
101-594-42-64-38	Knuckle Boom				-	11,700.00	0%	0.00	11,700.00
101-594-42-64-01	Capout - Equip - Traffic Devices	1,950.12	-	1,000.00	1,529.34	1,000.00	153%	0.00	1,000.00
101-594-42-63-19	City Wide WiFi	-	-	1,500.00	-	1,500.00	0%	-1,500.00	0.00
101-594-42-63-03	Capout - Sidewalk Program - REET	-	-	5,000.00	-	5,000.00	0%	-5,000.00	0.00
101-594-42-41-02	Phone Lease	176.85	536.66	440.00	415.53	440.00	94%	-160.00	280.00
	<b>Total</b>	<b>110,540.27</b>	<b>618,763.44</b>	<b>417,065.00</b>	<b>58,197.51</b>	<b>1,913,740.00</b>	<b>3%</b>	<b>7,832,066.00</b>	<b>9,147,506.00</b>
	<b>Debt Service &amp; Transfers</b>								
101-597-00-00-02	Transfer to HWY 162 Bridge Fund	17,401.60	16,901.15	-	-	-	0%	0.00	0.00
101-597-44-00-02	Transfer to LOCAL Vehicle Purchase	7,510.79	7,502.08	7,510.79	-	-	0%	0.00	0.00
101-597-44-00-03	Streets 2017 Backhoe Purchase	3,608.70	3,604.52	3,608.71	-	-	0%	0.00	0.00
101-597-00-00-07	To General Fund (insurance)		2,816.58			3,280.78	0%	-3,280.78	0.00
	<b>Total</b>	<b>28,521.09</b>	<b>30,824.33</b>	<b>11,119.50</b>	<b>-</b>	<b>3,280.78</b>	<b>0%</b>	<b>(3,280.78)</b>	<b>-</b>
	<b>Total Streets</b>	<b>354,566.44</b>	<b>902,413.86</b>	<b>776,320.22</b>	<b>261,223.42</b>	<b>2,242,945.45</b>	<b>12%</b>	<b>8,033,204.35</b>	<b>9,521,820.05</b>
	<b>Cemetery</b>								
	<b>Salary &amp; Benefits</b>								
104-536-20-10-10	Salary - Cemetery	18,352.89	17,101.87	11,159.17	21,261.45	14,121.44	151%	24,035.44	24,035.44
104-536-20-10-05	Overtime - Cemetery	539.22	1,027.22	500.00	1,229.05	500.00	246%	0.00	0.00
104-536-20-20-01	Benefits-Labor & Industries	531.20	450.35	436.04	770.44	662.04	116%	873.89	873.89
104-536-20-20-02	Benefits-Medical & Ltd	8,302.48	5,646.46	4,309.18	6,110.47	5,339.32	114%	5,531.24	5,531.24
104-536-20-20-03	Benefits-Dental & Vision	690.93	426.03	203.68	555.31	355.68	156%	550.75	550.75
104-536-20-20-04	Benefits-OASI	1,443.28	1,385.41	853.68	1,726.59	1,133.88	152%	1,786.30	1,786.30
104-536-20-20-05	Benefits-Retirement	2,435.59	2,094.64	1,447.34	2,129.35	1,831.55	116%	2,902.38	2,902.38
	<b>Total</b>	<b>32,295.59</b>	<b>28,131.98</b>	<b>18,909.09</b>	<b>33,782.66</b>	<b>23,943.90</b>	<b>141%</b>	<b>35,680.00</b>	<b>35,680.00</b>
	<b>O&amp;M</b>								
104-536-20-31-00	Supplies - Office & Operating	59.58	787.04	300.00	313.13	300.00	104%	0.00	300.00
104-536-20-31-01	Postage - Cemetery	5.50	-	25.00	-	25.00	0%	0.00	25.00
104-536-20-34-00	Supplies - Markers/Liners/Vases	1,027.55	1,629.11	2,000.00	3,384.35	2,000.00	169%	0.00	2,000.00
104-536-20-41-01	IT - Computer Maintenance	482.78	416.01	400.00	378.00	400.00	95%	-400.00	0.00
104-536-20-42-01	Tax - Excise Tax	-	935.00	800.00	923.54	800.00	115%	0.00	800.00
104-536-50-32-00	Gasoline - Cemetery	-	-	100.00	-	100.00	0%	0.00	100.00
104-536-50-35-00	Supplies - Small Tools	77.59	-	500.00	94.42	500.00	19%	0.00	500.00
104-536-50-40-00	Tax - Noxious Weeds - Property				3.30		0%	0.00	0.00
104-536-50-40-01	Tax - Pierce Conservation District				9.65		0%	0.00	0.00
104-536-50-40-02	Tax - State Forest Protection				147.51		0%	0.00	0.00
104-536-50-41-01	Tax - Surface Water	6.61	143.20	200.00	-	200.00	0%	0.00	200.00
104-536-50-41-02	Landscaping Services	20,671.38	24,948.74	20,000.00	24,743.12	22,000.00	112%	2,200.00	24,200.00
104-536-50-41-03	Insurance/Bond - AWC		-		2,264.62	-	0%	1,765.00	1,765.00
104-536-50-41-04	Services - Disinterment				2,621.82		0%	0.00	0.00
104-536-50-47-01	Electricity - City Shop	167.15	137.44	300.00	107.70	300.00	36%	0.00	300.00
104-536-50-47-02	Electricity - Cemetery Shop	1,632.11	2,353.23	1,500.00	1,479.00	1,500.00	99%	0.00	1,500.00
104-536-50-48-00	R&M - Cemetery	2,309.33	1,136.05	500.00	506.46	500.00	101%	0.00	500.00
104-536-50-48-01	R&M - Equipment	244.43	366.85	500.00	654.35	500.00	131%	0.00	500.00
	<b>Total</b>	<b>26,684.01</b>	<b>32,852.67</b>	<b>28,570.57</b>	<b>37,630.97</b>	<b>29,125.00</b>	<b>129%</b>	<b>3,565.00</b>	<b>32,690.00</b>
	<b>Capital</b>								
New Request 104	Fork Lift						0%	0.00	0.00
New Request 104	Irrigation parts - Sector #1						0%	15,000.00	15,000.00
104-597-36-00-02	Transfer to LOCAL Vehicle Purchase	4,991.53	4,985.74	4,985.74	-	-	0%	0.00	0.00
104-597-36-00-01	TO Fund #701 - Cemetery Perpetual	-	6,600.00	500.00	-	500.00	0%	0.00	500.00
104-597-00-00-01	Transfer to cover insurance costs		1,249.72			1,455.69	0%	-1,455.69	0.00
104-594-36-64-07	Columbarium		9,398.56		758.86		0%	0.00	0.00
	<b>Total</b>	<b>4,991.53</b>	<b>22,234.02</b>	<b>5,485.74</b>	<b>758.86</b>	<b>1,955.69</b>	<b>39%</b>	<b>13,544.31</b>	<b>15,500.00</b>
	<b>Total Cemetery</b>	<b>63,971.13</b>	<b>83,218.67</b>	<b>52,965.40</b>	<b>72,172.49</b>	<b>55,024.59</b>	<b>131%</b>	<b>52,789.31</b>	<b>83,870.00</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
	<b>Parks</b>								
	<b>Salary &amp; Benefits</b>								
105-576-80-10-14	Salary - Parks	89,183.97	85,292.29	69,702.21	61,994.81	76,661.17	81%	140,899.12	140,899.12
105-576-80-10-15	Salary - Parks Admin	8,870.96	10,569.81	5,345.04	8,186.14	5,062.81	162%	6,860.71	6,860.71
105-576-80-20-01	Benefits - Labor & Industry	2,870.60	2,347.20	2,434.17	2,238.40	3,313.50	68%	4,999.63	4,999.63
105-576-80-20-02	Benefits - Medical Insurance	28,933.04	28,674.08	23,712.21	18,090.92	27,437.69	66%	30,626.03	30,626.03
105-576-80-20-03	Benefits - Dental Vision Insurance	2,551.60	2,344.86	1,555.45	1,715.95	1,997.01	86%	3,364.51	3,364.51
105-576-80-20-04	Benefits - OASI - Fed Taxes	7,155.80	6,701.53	5,353.60	5,012.33	6,166.21	81%	10,495.54	10,495.54
105-576-80-20-05	Benefits - Retirement	12,038.39	10,144.93	9,040.38	5,867.77	9,942.95	59%	16,984.55	16,984.55
105-576-80-20-06	Admin Benefits - Labor & Industry	24.68	26.50	14.49	24.57	14.07	175%	17.59	17.59
105-576-80-20-07	Admin Benefits - Medical Insurance	1,004.01	1,204.43	461.78	1,093.91	596.91	183%	830.30	830.30
105-576-80-20-08	Admin Benefits - Dental Vision Insurance	166.54	202.10	93.11	126.41	72.09	175%	89.58	89.58
105-576-80-20-09	Admin Benefits - OASI - Fed Taxes	673.06	803.80	431.08	625.37	403.75	155%	545.45	545.45
105-576-80-20-10	Admin Benefits - Retirement	1,021.86	1,139.82	693.25	725.82	656.65	111%	889.83	889.83
105-576-80-10-05	Salary - Overtime	4,538.70	2,400.57	2,500.00	3,155.49	2,500.00	126%	0.00	2,500.00
	<b>Total</b>	<b>159,033.21</b>	<b>151,851.92</b>	<b>121,336.77</b>	<b>108,857.89</b>	<b>134,824.81</b>	<b>81%</b>	<b>216,602.85</b>	<b>219,102.85</b>
	<b>O&amp;M</b>								
New Request 105	Accounting & Billing Program Implementation						0%	1,043.90	1,043.90
105-576-90-40-00	State Audit (37,000)	12.60	1,347.08	1,000.00	-	1,500.00	0%	-750.00	750.00
105-576-80-49-01	Dues - Wildlife & Rec Coalition	-	-	250.00	250.00	-	0%	0.00	0.00
105-576-80-49-04	Accounting Software License				-		0%	440.00	440.00
105-576-80-48-08	Landscaping Services	47,121.93	46,389.21	45,000.00	36,851.13	45,000.00	82%	3,000.00	48,000.00
105-576-80-48-05	Service - Waste Removal	508.87	2,197.09	-	263.84	-	0%	0.00	0.00
105-576-80-48-03	R&M Park Bathrooms	331.76	4,227.00	-	1,181.33	-	0%	0.00	0.00
105-576-80-48-02	R&M Vehicles	1,429.68	2,220.25	1,500.00	3,857.45	1,500.00	257%	1,000.00	2,500.00
105-576-80-48-01	R&M Park Equipment	3,258.65	5,787.37	4,000.00	4,734.41	4,000.00	118%	1,000.00	5,000.00
105-576-80-48-00	R&M Parks/Facilities	6,174.07	17,908.37	12,500.00	7,874.64	12,500.00	63%	0.00	12,500.00
105-576-80-47-03	Electricity - City Hall	1,787.27	1,752.43	1,500.00	1,234.96	1,500.00	82%	-700.00	800.00
105-576-80-47-02	Electricity - Main Park	3,130.62	4,089.05	3,600.00	2,881.57	3,600.00	80%	900.00	4,500.00
105-576-80-47-01	Electricity - North Park	1,694.61	1,888.54	2,000.00	969.17	2,000.00	48%	0.00	2,000.00
105-576-80-41-17	City Hall Repairs & Maintenance		-		231.38	-	0%	120.00	120.00
105-576-80-41-16	Phone & Internet		2,641.41		1,110.83	2,000.00	56%	0.00	2,000.00
105-576-80-41-15	Copier - Maintenance		547.32		256.97		0%	200.00	200.00
105-576-80-41-14	Training		31.99		128.24		0%	1,200.00	1,200.00
105-576-80-41-13	Emergency Management Planning		-	750.00		750.00	0%	0.00	750.00
105-576-80-41-12	IT - Computer Maintenance	62.34	-	1,000.00	-	1,000.00	0%	-360.00	640.00
105-576-80-41-11	Asset Management	4,645.74	11,353.80	1,000.00	5,147.27	1,000.00	515%	4,000.00	5,000.00
105-576-80-41-09	Bank Fees	21.70	11.72	100.00	21.10	100.00	21%	0.00	100.00
105-576-80-41-06	Insurance/Bonds - AWC	-	-	750.00	-	3,000.00	0%	7,750.00	10,750.00
105-576-80-41-05	IT - Website Maintenance/Hosting	415.10	467.49	225.00	-	225.00	0%	0.00	225.00
105-576-80-41-04	Advertising - Parks	-	2,075.61	100.00	50.00	100.00	50%	0.00	100.00
105-576-80-41-03	Professional - Planning	-	116.00	1,000.00	-	1,000.00	0%	0.00	1,000.00
105-576-80-40-12	Tax - Fire Benefit Chrg				226.22		0%	230.00	230.00
105-576-80-40-11	Tax - Noxious Weeds - Property				46.31		0%	50.00	50.00
105-576-80-40-09	Tax - Pierce Conservation District				161.57		0%	200.00	200.00
105-576-80-40-01	Parks Tree Pruning	547.99	-	3,500.00	-	3,500.00	0%	-1,500.00	2,000.00
105-576-80-40-00	Tax - Excise Tax	819.80	-	100.00	-	100.00	0%	0.00	100.00
105-576-80-35-00	Supplies - Small Tools	361.97	827.65	2,000.00	1,506.88	2,000.00	75%	0.00	2,000.00
105-576-80-32-00	Gasoline	-	-	1,000.00	-	500.00	0%	0.00	500.00
105-576-80-31-07	Hazard Mitigation Equipment	153.67	-	775.00	-	775.00	0%	-775.00	0.00
105-576-80-31-05	New Computer	449.07	-	800.00	-	800.00	0%	0.00	800.00
105-576-80-31-04	Winter Decorations	2,234.42	1,903.56	3,000.00	-	3,000.00	0%	-1,000.00	2,000.00
105-576-80-31-03	Garbage Cans	-	-	1,000.00	-	1,000.00	0%	0.00	1,000.00
105-576-80-31-02	Hanging Baskets	2,194.66	3,856.40	4,500.00	2,886.48	3,000.00	96%	1,000.00	4,000.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
105-576-80-31-01	Supplies - Parks Commission	-	14.08	200.00	-	200.00	0%	0.00	200.00
105-576-80-31-00	Supplies - Park Operations	2,253.34	2,896.89	5,500.00	3,376.56	5,500.00	61%	0.00	5,500.00
	<b>Total</b>	<b>79,609.86</b>	<b>114,550.31</b>	<b>104,475.85</b>	<b>75,248.31</b>	<b>101,150.00</b>	<b>74%</b>	<b>17,048.90</b>	<b>118,198.90</b>
	<b>Capital</b>								
New Request 105	Mini Excavator						0%	9,500.00	9,500.00
New Request 105	Fork Lift						0%	2,250.00	2,250.00
105-594-76-64-40	Park Electricity Upgrades (REET)	-	-	1,500.00	-	1,500.00	0%	1,500.00	3,000.00
105-594-76-64-37	Security Cameras	-	202.49	-	-	-	0%	0.00	0.00
105-594-76-64-10	Capout - Winter Decorations	514.66	-	-	-	-	0%	0.00	0.00
105-594-76-64-04	Capout - Equip - Hanging Baskets	4,206.00	194.22	-	-	-	0%	0.00	0.00
105-594-76-63-90	Dump Truck	-	-	-	-	12,500.00	0%	0.00	12,500.00
105-594-76-63-57	Knuckle Boom	-	-	-	-	2,600.00	0%	0.00	2,600.00
105-594-76-63-56	Wheel Chair Accessable Toy (REET)	30,765.87	1,289.73	-	-	-	0%	0.00	0.00
105-594-76-63-55	Picnic Tables/Benches (REET)	-	-	5,000.00	-	5,000.00	0%	0.00	5,000.00
105-594-76-63-54	Parks Ground Cover (REET)	922.74	-	-	1,311.60	-	0%	0.00	0.00
105-594-76-63-53	City Wide WiFi	-	-	1,500.00	-	1,500.00	0%	-1,500.00	0.00
105-594-76-63-52	Capout - Whitehawk Park	8,173.16	-	-	-	-	0%	0.00	0.00
105-594-76-63-49	Electronic Message Board	-	1,837.93	2,550.00	-	-	0%	0.00	0.00
105-594-76-63-42	Vehicle - Pickup	-	4,767.07	9,125.00	-	-	0%	0.00	0.00
105-594-76-63-39	Electronic Reader Board	-	1.12	3,750.00	-	-	0%	0.00	0.00
105-594-76-63-19	Capout - Gratzel Wetland Mitigation (REET)	-	496.56	20,000.00	-	-	0%	10,000.00	10,000.00
105-594-76-63-15	Capout - Gratzel Park (\$194,000 grant) REE	-	498,959.29	600,000.00	8,828.78	-	0%	0.00	0.00
105-594-76-63-07	Capout - Calistoga Park (REET)	11,362.85	-	30,000.00	-	-	0%	0.00	0.00
105-594-76-41-03	Phone Lease	172.18	422.26	480.00	311.63	480.00	65%	-200.00	280.00
	<b>Total</b>	<b>56,117.46</b>	<b>508,170.67</b>	<b>681,905.00</b>	<b>10,452.01</b>	<b>27,480.00</b>	<b>38%</b>	<b>21,550.00</b>	<b>45,130.00</b>
	<b>Debt Service &amp; Transfers</b>								
105-597-00-00-02	Transfer to cover insurance costs		4,128.82	-	-	4,809.29	0%	0.00	0.00
105-597-76-00-01	Transfer to LOCAL Vehicle Purchase	11,462.15	11,448.85	11,448.85	-	-	0%	0.00	0.00
105-597-76-00-02	Parks 2017 Backhoe Purchase	3,608.72	3,604.52	3,604.53	-	-	0%	0.00	0.00
	<b>Total</b>	<b>15,070.87</b>	<b>19,182.19</b>	<b>15,053.38</b>	<b>-</b>	<b>4,809.29</b>	<b>0%</b>	<b>-</b>	<b>-</b>
	<b>Total Parks</b>	<b>309,831.40</b>	<b>793,755.09</b>	<b>922,771.00</b>	<b>194,558.21</b>	<b>268,264.10</b>	<b>73%</b>	<b>255,201.75</b>	<b>382,431.75</b>
	<b>Tourism Fund</b>								
107-557-30-41-00	Tourism Marketing Expense	3,360.00	-	4,500.00	-	5,000.00	0%	0.00	5,000.00
	<b>Total</b>	<b>3,360.00</b>	<b>-</b>	<b>4,500.00</b>	<b>-</b>	<b>5,000.00</b>	<b>0%</b>	<b>-</b>	<b>5,000.00</b>
	<b>Transportation Benefit District (TBD)</b>								
108-595-30-63-01	TBD Street Projects	-	-	-	-	-	0%	280,000.00	280,000.00
108-595-30-63-02	TBD Sidewalk Projects	3,783.49	42,152.79	-	-	-	0%	0.00	0.00
	<b>Total TBD</b>	<b>3,783.49</b>	<b>42,152.79</b>	<b>1,200.00</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>280,000.00</b>	<b>280,000.00</b>
	<b>ARPA</b>								
109-597-00-00-01	Transfer to GF	-	-	-	-	2,405,812.00	0%	0.00	2,405,812.00
	<b>Total ARPA</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,405,812.00</b>	<b>0%</b>	<b>-</b>	<b>2,405,812.00</b>
	<b>Police Drug Fund</b>								
120-521-21-49-00	Misc - Police Drug Fund	3,829.58	-	-	126.72	126.00	101%	0.00	126.00
	<b>Total Police Drug Fund</b>	<b>3,829.58</b>	<b>-</b>	<b>3,829.60</b>	<b>126.72</b>	<b>126.00</b>	<b>101%</b>	<b>-</b>	<b>126.00</b>
	<b>2018 Vehicle Purchase - Debt Service Fund</b>								
202-591-21-70-01	LOCAL Principal Police	27,214.44	28,575.15	27,214.43	-	45,191.45	0%	0.00	0.00
202-591-24-70-01	LOCAL Principal Building	522.84	548.98	522.84	-	-	0%	0.00	0.00
202-591-31-70-01	LOCAL Principal Storm	8,917.54	9,363.42	8,917.54	-	-	0%	0.00	0.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
202-591-34-70-01	LOCAL Principal Water	16,826.56	17,667.89	16,826.56	-	-	0%	0.00	0.00
202-591-35-70-01	LOCAL Principal WRR	17,477.92	18,351.81	17,477.92	-	-	0%	0.00	0.00
202-591-36-70-01	LOCAL Principal Cemetery	4,632.51	4,864.14	4,632.51	-	-	0%	0.00	0.00
202-591-76-70-01	LOCAL Principal Parks	10,637.73	11,169.61	10,637.73	-	-	0%	0.00	0.00
202-591-95-70-01	LOCAL Principal Streets	6,970.57	7,319.10	6,970.57	-	-	0%	0.00	0.00
202-592-21-80-01	LOCAL Int. and Other Debt Service Cost Poli	2,109.12	706.55	2,109.12	-	3,826.27	0%	0.00	0.00
202-592-24-80-01	LOCAL Int. and Other Debt Service Cost Buil	40.52	13.57	40.52	-	-	0%	0.00	0.00
202-592-31-80-01	LOCAL Int. and Other Debt Service Cost Stor	691.11	231.53	691.11	-	-	0%	0.00	0.00
202-592-34-80-01	LOCAL Int. and Other Debt Service Cost Wat	1,304.06	436.86	1,304.06	-	-	0%	0.00	0.00
202-592-35-80-01	LOCAL Int. and Other Debt Service Cost WR	1,354.53	453.76	1,354.54	-	-	0%	0.00	0.00
202-592-36-80-01	LOCAL Int. and Other Debt Service Cost Cen	359.02	120.27	359.02	-	-	0%	0.00	0.00
202-592-76-80-01	LOCAL Int. and Other Debt Service Cost Par	824.42	276.18	824.42	-	-	0%	0.00	0.00
202-592-95-80-01	LOCAL Int. and Other Debt Service Cost Stre	540.22	180.98	540.22	-	-	0%	0.00	0.00
202-597-00-00-01	Transfer		26.80		-	-	0%	0.00	0.00
<b>Total 2018 Vehicle Purchase</b>		<b>100,423.11</b>	<b>100,306.60</b>	<b>100,423.11</b>	-	<b>49,017.72</b>	0%	-	-
<b>2017 Backhoe - Debt Service Fund</b>			<b>100,306.60</b>						
203-591-31-70-01	Storm Backhoe Principal	3,349.16	3,516.61	3,349.16	-	-	0%	0.00	0.00
203-591-34-70-01	Water Backhoe Principal	6,698.30	7,033.22	6,698.31	-	-	0%	0.00	0.00
203-591-35-70-01	WRR Backhoe Principal	5,581.93	5,861.02	5,581.93	-	-	0%	0.00	0.00
203-591-95-70-01	Streets Backhoe Principal	3,349.16	3,516.60	3,349.16	-	-	0%	0.00	0.00
203-591-76-70-01	Parks Backhoe Principal	3,349.16	3,516.61	3,349.16	-	-	0%	0.00	0.00
203-592-31-80-01	Storm Backhoe Interest	259.56	87.19	259.56	-	-	0%	0.00	0.00
203-592-34-80-01	Water Backhoe Interest	665.65	174.37	519.12	-	-	0%	0.00	0.00
203-592-35-80-01	WRR Backhoe Interest	286.07	145.31	432.60	-	-	0%	0.00	0.00
203-592-76-80-01	Parks Backhoe Interest	259.55	87.19	259.56	-	-	0%	0.00	0.00
203-592-95-80-01	Streets Backhoe Interest	259.55	87.20	259.56	-	-	0%	0.00	0.00
203-597-00-00-01	Transfer		4.86		-	-	0%	0.00	0.00
<b>Total 2017 Backhoe</b>		<b>24,058.09</b>	<b>24,030.18</b>	<b>24,058.10</b>	-	-	0%	-	-
<b>Emergency Evacuation Bridge SR 162 (moved to Streets)</b>			<b>24,030.18</b>						
303-595-90-40-01	Project Management (grant \$211,000)	110,871.25	166,891.55	50,000.00	-	-	0%	0.00	0.00
303-597-00-00-01	Transfer to Streets (grant \$211,000)	171,884.00	17,401.60	-	-	-	0%	0.00	0.00
303-595-10-40-01	Engineering (grant \$211,000)	159,685.38	26,390.00	441,000.00	-	-	0%	0.00	0.00
<b>Emergency Evacuation Bridge</b>		<b>442,440.63</b>	<b>210,683.15</b>	<b>491,000.00</b>	-	-	0%	-	-
<b>City Hall Construction</b>									
304-594-18-60-01	New City Hall General Fund Portion	3,047,680.22	-	1,839,735.66	-	-	0%	0.00	0.00
304-594-31-60-01	New City Hall Storm Portion	457,873.63	-	242,679.04	-	-	0%	0.00	0.00
304-594-34-60-01	New City Hall Water Portion	458,243.67	-	241,202.88	-	-	0%	0.00	0.00
304-594-35-60-01	New City Hall WRR Portion	919,739.30	-	599,435.07	-	-	0%	0.00	0.00
304-594-44-60-01	New City Hall Streets Portion	104,010.55	-	53,782.25	-	-	0%	0.00	0.00
304-594-76-60-01	New City Hall Parks Portion	115,335.27	-	53,966.42	-	-	0%	0.00	0.00
304-597-00-00-01	Transfer to GF		3,757.58		-	-	0%	0.00	0.00
<b>Total City Hall Construction</b>		<b>5,102,882.64</b>	<b>3,757.58</b>	<b>3,030,801.32</b>	-	-	0%	-	-
<b>Transportation Impact Fund</b>									
320-595-20-60-01	SW Connector ROW (city only)	303,230.52	48,177.17	250,000.00	-	-	0%	400,000.00	400,000.00
<b>Total Transportation Impact Fund</b>		<b>303,230.52</b>	<b>48,177.17</b>	<b>250,000.00</b>	-	-	0%	<b>400,000.00</b>	<b>400,000.00</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Water Fund</b>									
<b>Salary &amp; Benefits</b>									
401-534-50-10-05	Overtime - Water PW	15,719.89	29,555.50	18,000.00	16,340.97	18,000.00	91%	0.00	18,000.00
401-534-70-10-07	Overtime - Water Admin	1,200.82	611.94	1,500.00	500.52	1,500.00	33%	0.00	1,500.00
401-534-50-10-11	Salary - Water	245,192.66	295,764.04	378,897.39	206,155.09	478,355.75	43%	509,070.88	509,070.88
401-534-70-10-11	Salary Water Admin	185,452.59	208,722.18	116,655.71	160,561.22	123,486.99	130%	171,998.87	171,998.87
401-534-70-20-01	Admin Benefits-Labor & Industries	554.34	574.71	327.41	486.55	393.94	124%	1,207.83	1,207.83
401-534-70-20-02	Admin Benefits - Medical & Ltd	20,637.50	22,783.35	11,574.67	18,584.05	14,300.10	130%	22,096.26	22,096.26
401-534-70-20-03	Admin Benefits - Dental & Vision	3,659.74	4,399.45	2,259.26	2,808.11	1,826.14	154%	2,464.26	2,464.26
401-534-70-20-04	Admin Benefits - OASI	14,202.19	15,970.40	9,411.35	12,331.56	10,074.34	122%	13,800.21	13,800.21
401-534-70-20-05	Admin Benefits - Retirement	21,988.69	22,594.82	15,130.25	13,951.14	16,016.26	87%	22,308.25	22,308.25
401-534-10-20-01	Benefits-Labor & Industries	6,393.66	6,317.75	5,836.53	5,306.83	10,029.69	53%	7,592.14	7,592.14
401-534-10-20-02	Benefits - Medical & Ltd	56,174.02	66,091.97	84,756.52	42,988.09	123,578.88	35%	106,024.69	106,024.69
401-534-10-20-03	Benefits - Dental & Vision	6,344.33	6,840.37	8,407.74	4,215.99	9,807.36	43%	9,550.33	9,550.33
401-534-10-20-04	Benefits - OASI	19,908.16	24,890.14	30,090.79	17,094.43	37,731.25	45%	39,889.43	39,889.43
401-534-10-20-05	Benefits - Retirement	32,650.16	36,335.47	45,259.10	20,792.16	55,395.59	38%	63,517.09	63,517.09
	<b>Total</b>	<b>630,078.75</b>	<b>741,452.09</b>	<b>728,106.72</b>	<b>522,116.71</b>	<b>900,496.29</b>	<b>58%</b>	<b>969,520.24</b>	<b>989,020.24</b>
<b>O&amp;M</b>									
New Request 401	Accounting & Billing Program Implementation						0%	9,917.05	9,917.05
401-594-34-42-04	City Wide WiFi	-	-	4,500.00	-	4,500.00	0%	-4,500.00	0.00
401-586-00-00-01	Hydrant Deposit Refund	-	-	-	-	-	0%	0.00	0.00
401-534-10-42-05	Misc Refunds By Check	-	-	-	-	-	0%	0.00	0.00
401-534-90-49-16	Permits - Water System Permit/DOH Review	4,973.70	3,953.70	3,600.00	3,953.70	5,000.00	79%	0.00	5,000.00
401-534-90-49-01	ADA Compliance Plan	-	-	-	-	-	0%	0.00	0.00
401-534-90-49-00	Training - Water	1,434.03	3,914.38	3,500.00	917.50	3,500.00	26%	500.00	4,000.00
401-534-10-40-06	Accounting Software License	-	-	-	-	-	0%	5,265.00	5,265.00
401-534-90-40-02	Bank Fees	2,098.63	1,909.19	3,800.00	1,613.53	3,800.00	42%	0.00	3,800.00
401-534-90-40-01	Utility Billing	12,321.53	18,022.83	3,500.00	15,566.23	9,000.00	173%	1,430.00	10,430.00
401-534-80-43-00	Reimb - Mileage - Water	-	-	100.00	31.33	100.00	31%	0.00	100.00
401-534-80-32-01	Diesel - Water	3,159.01	6,533.58	1,800.00	1,882.40	2,200.00	86%	300.00	2,500.00
401-534-80-32-00	Gasoline - Water	6,089.92	7,042.21	7,000.00	6,849.56	7,000.00	98%	2,000.00	9,000.00
401-534-70-44-03	Lease of City Hall	-	-	-	-	-	0%	0.00	0.00
401-534-70-44-02	Hazard Mitigation Planning	-	-	3,000.00	-	500.00	0%	0.00	500.00
401-534-70-44-00	Publication - Flyers For Ccr	-	1,149.32	500.00	-	500.00	0%	0.00	500.00
401-534-60-49-01	Landscaping Services	-	393.66	-	483.28	750.00	64%	-65.00	685.00
401-534-60-48-04	IT - Cross Connection Software Service	270.59	3,019.62	400.00	1,044.38	1,600.00	65%	1,400.00	3,000.00
401-534-60-48-02	Contract - Generator Maint	9,062.19	10,268.15	6,000.00	-	6,000.00	0%	3,000.00	9,000.00
401-534-60-48-01	Contract - Leak Det. Testing	-	-	2,700.00	-	2,700.00	0%	0.00	2,700.00
401-534-60-48-00	Contract - Backflow Inspect.	10,325.00	10,669.42	14,000.00	-	14,000.00	0%	4,000.00	18,000.00
401-534-60-41-00	Service - One-Call	439.40	1,035.87	500.00	558.37	500.00	112%	500.00	1,000.00
401-534-50-49-17	Service - Waste Removal	635.49	933.15	2,500.00	129.85	2,500.00	5%	0.00	2,500.00
401-534-50-49-16	Service - Fire Extinguisher	-	-	500.00	-	500.00	0%	0.00	500.00
401-534-50-49-15	Cert - DOE Operators	126.00	84.00	500.00	20.00	500.00	4%	0.00	500.00
401-534-50-49-03	Dues - Regional Water Cooperative	-	-	1,500.00	-	1,500.00	0%	0.00	0.00
401-534-50-49-02	Dues - AWWA Membership	366.00	627.00	700.00	389.00	700.00	56%	0.00	700.00
401-534-50-49-01	Dues - WA Rural Water Assoc	645.60	645.60	700.00	645.60	700.00	92%	0.00	700.00
401-534-50-48-07	R&M - Equipment Vactor Rental	-	-	-	-	2,000.00	0%	2,000.00	4,000.00
401-534-50-48-06	R&M - Vehicles	2,615.56	11,654.22	3,000.00	6,960.13	3,000.00	232%	2,000.00	5,000.00
401-534-50-48-05	Underground Pollution Removal	980.00	360.00	500.00	1,128.00	500.00	226%	500.00	1,000.00
401-534-50-48-04	R&M - Equipment	16,558.61	9,551.76	20,000.00	5,400.26	15,000.00	36%	0.00	15,000.00
401-534-50-48-03	R&M - Building	2,176.17	5,436.38	1,500.00	13,450.61	1,500.00	897%	3,500.00	5,000.00
401-534-50-48-02	R&M - Water	31,080.71	58,835.21	35,000.00	42,223.76	35,000.00	121%	15,000.00	50,000.00
401-534-50-48-01	Equip - Meter Purchases	11,559.40	24,622.39	25,000.00	24,590.53	30,000.00	82%	0.00	30,000.00
401-534-50-47-12	Safety Equipment	166.29	383.97	4,000.00	-	4,000.00	0%	0.00	0.00
401-534-50-47-11	Electricity - Well #4 and Pump Station	26,354.75	32,323.17	31,000.00	23,368.63	35,000.00	67%	0.00	35,000.00



# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
401-534-50-47-09	Gasoline - City Shop Service-Train St	498.55	-	900.00	-	900.00	0%	0.00	900.00
401-534-50-47-08	Electricity - Well #3	13,868.90	11,247.19	15,000.00	11,848.14	15,000.00	79%	0.00	15,000.00
401-534-50-47-07	Electricity - Harman Springs	-	-	500.00	-	500.00	0%	-500.00	0.00
401-534-50-47-06	Supplies - Chlorinator (Wingate)	-	-	1,300.00	627.48	1,300.00	48%	-1,300.00	0.00
401-534-50-47-05	Electricity - Wingate Pump	2,199.26	7,350.04	4,000.00	10,738.92	4,000.00	268%	1,000.00	5,000.00
401-534-50-47-04	Electricity - Well #2	759.91	817.69	700.00	612.94	700.00	88%	0.00	700.00
401-534-50-47-03	Electricity - Well #1	11,441.54	5,420.04	15,000.00	2,354.45	10,000.00	24%	1,000.00	11,000.00
401-534-50-47-02	Electricity - Chlorinator	2,293.03	2,267.82	1,500.00	1,600.79	1,500.00	107%	500.00	2,000.00
401-534-50-47-01	Electricity - City Shop	4,505.96	7,283.20	8,000.00	3,118.36	8,000.00	39%	0.00	8,000.00
401-534-50-40-01	Dues - State Forest Protection	-	-	100.00	-	100.00	0%	0.00	100.00
401-534-50-35-00	Supplies - Small Tools	2,392.12	2,872.66	3,000.00	953.44	3,000.00	32%	2,000.00	5,000.00
401-534-20-41-17	SCADA Alarm contract	-	2,806.11	-	-	-	0%	0.00	0.00
401-534-20-40-03	Tax - Fire Benefit Charge	-	-	-	329.45	-	0%	350.00	350.00
401-534-20-40-02	Tax - Pierce Conservation District	-	-	-	23.50	-	0%	100.00	100.00
401-534-20-40-01	Tax - Pierce Conservation District	-	-	-	45.16	-	0%	0.00	0.00
401-534-20-40-00	Tax - Surface Water	-	333.42	-	303.79	-	0%	300.00	300.00
401-534-10-44-00	Advertising - Water	-	-	500.00	50.00	300.00	17%	0.00	300.00
401-534-10-42-04	City Hall Repairs & Maintenance	-	-	-	722.78	-	0%	660.00	660.00
401-534-10-42-03	Copier - Maintenance	-	1,703.73	-	856.47	-	0%	0.00	0.00
401-534-10-42-02	Comm-Intertel Lease - Water	-	-	-	-	-	0%	0.00	0.00
401-534-10-42-01	Phone & Internet	11,767.51	21,806.56	7,000.00	9,558.37	12,000.00	80%	0.00	12,000.00
401-534-10-42-00	Postage - Water	6,425.24	6,685.17	7,200.00	4,380.89	7,200.00	61%	-7,100.00	100.00
401-534-10-41-44	Eng - SCADA	-	-	-	2,562.50	-	0%	2,500.00	2,500.00
401-534-10-41-43	Contract - Janitorial - Water	-	2,381.02	-	2,752.28	1,560.00	176%	2,500.00	2,500.00
401-534-10-41-42	Digitizing Records	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-41	Emergency Management Planning	-	-	3,000.00	-	1,000.00	0%	0.00	1,000.00
401-534-10-41-40	Rate Study	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-39	Engineering - 178th Ave E Waterline	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-38	Facility Planning Expenses	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-37	GIS Consulting	1,306.39	2,043.26	5,000.00	973.11	5,000.00	19%	-4,000.00	1,000.00
401-534-10-41-36	Asset Management	4,645.74	11,353.81	3,400.00	5,147.27	3,400.00	151%	1,800.00	5,200.00
401-534-10-41-35	Staffing Consultant	-	-	-	-	-	0%	0.00	0.00
401-534-10-41-34	IT - Website Maintenance/Hosting	1,377.38	1,427.77	600.00	-	600.00	0%	20.00	620.00
401-534-10-41-19	Eng - Telemetry O & M	8,799.10	8,850.35	20,000.00	264.52	20,000.00	1%	-15,000.00	5,000.00
401-534-10-41-16	Eng - Water System Plan Update	4,998.75	-	5,000.00	-	5,000.00	0%	-5,000.00	0.00
401-534-10-41-14	Eng - City Standards Update	-	-	2,000.00	-	-	0%	0.00	0.00
401-534-10-41-13	Eng - City Utility Mapping	-	-	4,000.00	-	4,000.00	0%	0.00	4,000.00
401-534-10-41-07	Professional Services	-	339.70	1,000.00	-	10,000.00	0%	-9,000.00	1,000.00
401-534-10-41-06	Services - Office & Operating	-	278.97	1,000.00	4.67	1,000.00	0%	-700.00	300.00
401-534-10-41-05	IT - Computer Maintenance	8,438.52	7,625.00	10,000.00	6,731.41	10,000.00	67%	-2,700.00	7,300.00
401-534-10-41-04	Legal - Attorney Legal Services	266.37	617.75	5,000.00	-	5,000.00	0%	-4,000.00	1,000.00
401-534-10-41-03	Service - Lab Testing	7,193.37	8,467.47	9,500.00	6,434.57	9,500.00	68%	2,500.00	12,000.00
401-534-10-41-02	State Audit (\$37,000)	33.60	3,592.21	2,800.00	-	3,800.00	0%	1,600.00	5,400.00
401-534-10-41-01	Eng - Engineering On Call	13,352.50	38,501.01	25,000.00	20,682.50	25,000.00	83%	0.00	25,000.00
401-534-10-40-05	Tax - Noxious Weeds - Property	-	17.65	-	39.60	-	0%	100.00	100.00
401-534-10-40-02	Tax - Excise Tax on GFC's	148.37	3,556.87	5,000.00	396.70	5,000.00	8%	0.00	5,000.00
401-534-10-40-01	Water Facilities Architectural Services	3,114.98	-	-	-	-	0%	0.00	0.00
401-534-10-40-00	Tax - Excise Tax	96,403.63	106,423.59	65,000.00	74,904.85	65,000.00	115%	15,000.00	80,000.00
401-534-10-31-10	Digital First Aid Stations	-	-	-	-	-	0%	0.00	0.00
401-534-10-31-09	Hazard Mitigation Equipment	-	-	3,100.00	-	-	0%	0.00	0.00
401-534-10-31-08	Communications Plan	-	-	500.00	-	-	0%	0.00	0.00
401-534-10-31-06	Backflow Assembly Program	-	-	-	-	-	0%	0.00	0.00
401-534-10-31-05	Supplies - Potassium Permanganate	-	-	500.00	-	500.00	0%	0.00	500.00
401-534-10-31-04	Supplies - Operating - Safety Clothing/Equip	1,385.66	2,823.50	2,000.00	1,968.79	2,000.00	98%	6,000.00	8,000.00
401-534-10-31-02	Benefits - Clothing - Water	-	85.13	-	52.92	-	0%	0.00	0.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
401-534-10-31-01	Supplies Chlorine - Water	16,557.30	15,273.29	13,000.00	17,570.41	13,000.00	135%	15,000.00	28,000.00
401-534-10-31-00	Supplies - Office	16,560.03	17,056.60	10,000.00	15,311.52	10,000.00	153%	15,000.00	25,000.00
401-534-00-46-00	Insurance/Bonds AWC	46,483.08	40,273.57	46,584.89	40,763.16	46,911.06	87%	18,000.00	64,911.06
	<b>Total Capital</b>	<b>430,964.10</b>	<b>561,280.71</b>	<b>488,984.89</b>	<b>395,892.36</b>	<b>505,821.06</b>	<b>78%</b>	<b>83,377.05</b>	<b>582,138.11</b>
New Request 401	Mini Excavator				-		0%	23,750.00	23,750.00
New Request 401	Fork Lift				-		0%	13,500.00	13,500.00
New Request 401	Ford F-15 Pickup Truck				-		0%	13,860.00	13,860.00
401-594-34-64-75	Water Station				8,223.87	-	0%	0.00	0.00
401-594-34-64-74	Crane and Light Bars				919.54	2,800.00	33%	0.00	2,800.00
401-594-34-64-67	Message Board	-	5,240.00	6,000.00	-	-	0%	0.00	0.00
401-594-34-64-61	Vehicle Purchase	-	5,422.97	5,475.00	-	-	0%	0.00	0.00
401-594-34-64-59	Scada Software Renewal	2,925.35	247.50	2,400.00	330.00	-	0%	0.00	0.00
401-594-34-64-58	Laptop Computer	3,048.73	3,357.53	1,500.00	-	1,500.00	0%	0.00	1,500.00
401-594-34-64-48	Electronic Reader Board	-	16.79	6,250.00	-	-	0%	0.00	0.00
401-594-34-64-01	Equip - Traffic Devices	3,070.68	-	1,000.00	124.78	1,000.00	12%	0.00	1,000.00
401-594-34-64-00	Well 1 Cleaning & Liner	-	-	64,400.00	-	64,400.00	0%	35,600.00	100,000.00
401-594-34-63-66	Onsite Chlorination System				-	65,000.00	0%	155,000.00	220,000.00
401-594-34-63-64	Dump Truck				-	43,750.00	0%	0.00	43,750.00
401-594-34-63-61	Code Enforcement Vehicle	5,040.51	-	-	-	-	0%	0.00	0.00
401-594-34-63-59	Mower	-	1,970.39	-	527.78	-	0%	0.00	0.00
401-594-34-63-58	Knuckle Boom				-	6,500.00	0%	0.00	6,500.00
401-594-34-63-55	Harman Reservoir Demo	-	38,769.29	60,000.00	686.26	-	0%	0.00	0.00
401-594-34-63-49	Capout - Phase I Orville Road Const Mngmnt	-	-	-	440.00	-	0%	0.00	0.00
401-594-34-63-30	Capout - WSDOT Water Line Replacement	3,000.00	-	60,000.00	-	120,000.00	0%	0.00	120,000.00
401-594-34-63-29	Water Main Replacements				-	20,000.00	0%	80,000.00	100,000.00
401-594-34-63-13	Central Metering Technology	-	-	35,000.00	-	35,000.00	0%	35,000.00	70,000.00
401-594-34-63-09	Capout - Wtr Meter Upgrades/repl	44,618.68	44,933.01	45,000.00	44,692.09	45,000.00	99%	15,000.00	60,000.00
401-594-34-63-08	Well 1 VFD	-	165,651.81	200,000.00	17,665.40	-	0%	0.00	0.00
401-594-34-42-03	Phone Lease	700.22	1,643.87	1,500.00	1,246.58	1,500.00	83%	0.00	1,500.00
401-594-34-41-01	Eng - Well #1 Rehab	820.01	26,003.75	15,000.00	19,390.66	15,000.00	129%	0.00	15,000.00
	<b>Total</b>	<b>63,224.18</b>	<b>293,256.91</b>	<b>604,025.00</b>	<b>94,246.96</b>	<b>423,450.00</b>	<b>22%</b>	<b>371,710.00</b>	<b>793,160.00</b>
	<b>Debt Service &amp; Transfers</b>								
401-591-34-78-01	DWSRF Harman/Wingate (P)	30,655.24	30,655.23	30,972.35	-	-	0%	0.00	0.00
401-591-34-78-02	DWSRF North Reservoir (P)	163,821.81	163,821.81	162,955.78	-	164,000.00	0%	0.00	164,000.00
401-592-34-83-01	DWSRF - Harman Wingate (I)	1,532.76	766.38	3,097.23	-	-	0%	0.00	0.00
401-592-34-83-02	DWSRF- North Reservoir (I)	24,573.27	22,115.94	29,332.03	-	20,000.00	0%	0.00	20,000.00
401-597-34-00-01	Transfer to LOCAL Vehicle Purchase	18,130.62	18,109.58	18,109.58	-	-	0%	0.00	0.00
401-597-34-00-02	Water 2017 Backhoe Purchase	7,217.43	7,209.04	7,209.05	-	-	0%	0.00	0.00
	<b>Total</b>	<b>245,931.13</b>	<b>242,677.98</b>	<b>251,676.02</b>	<b>-</b>	<b>184,000.00</b>	<b>0%</b>	<b>-</b>	<b>184,000.00</b>
	<b>Total Water</b>	<b>1,370,198.16</b>	<b>1,838,667.69</b>	<b>2,072,792.63</b>	<b>1,012,256.03</b>	<b>2,012,267.35</b>	<b>50%</b>	<b>1,424,607.29</b>	<b>2,548,318.35</b>

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# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Water Resource Recovery (WRR) Fund</b>									
<b>Salary &amp; Benefits</b>									
408-535-50-10-11	Salary - WRR	256,296.53	273,967.25	355,192.22	196,589.45	446,306.27	44%	500,774.84	500,774.84
408-535-70-10-11	Salary - Admin WRR	172,183.52	200,672.16	126,455.31	159,000.49	115,964.21	137%	173,441.16	173,441.16
408-535-50-10-04	Overtime - WRR - PW	13,668.53	16,411.49	15,000.00	13,021.32	15,000.00	87%	0.00	15,000.00
408-535-70-10-06	Overtime - WRR Admin	1,200.18	584.28	2,000.00	500.99	2,000.00	25%	0.00	2,000.00
408-535-10-20-01	Benefits - Labor & Industries	6,853.42	5,750.85	8,699.01	5,208.86	13,418.92	39%	16,244.36	16,244.36
408-535-10-20-02	Benefits-Medical & Ltd	49,162.49	59,542.68	72,817.18	39,370.20	123,496.80	32%	95,781.89	95,781.89
408-535-10-20-03	Benefits - Dental & Vision	6,924.82	6,070.60	8,407.74	3,969.36	9,807.36	40%	9,550.33	9,550.33
408-535-10-20-04	Benefits - OASI	20,617.55	22,214.35	27,767.56	16,085.53	33,889.03	47%	38,833.32	38,833.32
408-535-10-20-05	Benefits - Retirement	34,398.13	29,950.44	45,259.10	19,738.22	55,395.59	36%	63,517.09	63,517.09
408-535-70-20-01	Admin Benefits - Labor & Industries	503.35	527.95	298.44	461.62	457.25	101%	1,619.32	1,619.32
408-535-70-20-02	Admin Benefits-Medical & Ltd	18,974.86	20,436.54	10,633.13	17,521.71	16,083.63	109%	24,667.51	24,667.51
408-535-70-20-03	Admin Benefits - Dental & Vision	3,426.06	4,069.32	2,259.26	2,747.52	1,826.14	150%	2,464.26	2,464.26
408-535-70-20-04	Admin Benefits - OASI	13,209.43	15,367.10	8,643.69	12,220.58	11,138.94	110%	13,629.39	13,629.39
408-535-70-20-05	Admin Benefits - Retirement	20,470.55	21,773.16	13,924.07	13,637.52	17,540.13	78%	22,079.76	22,079.76
	<b>Total</b>	<b>617,889.42</b>	<b>677,338.17</b>	<b>697,356.71</b>	<b>500,073.37</b>	<b>862,324.27</b>	<b>58%</b>	<b>962,603.22</b>	<b>979,603.22</b>
<b>O&amp;M</b>									
New Request 408	Accounting & Billing Program Implementation				-		0%	9,917.05	9,917.05
408-535-90-49-00	Training - seminars/workshops	1,450.00	2,821.46	3,500.00	2,665.57	3,500.00	76%	500.00	4,000.00
408-535-90-41-00	Benefits - Physicals/shots	-	-	400.00	-	400.00	0%	-400.00	0.00
408-535-90-40-03	Lien File or Release to PC		40.00		240.00	100.00	240%	0.00	100.00
408-535-90-40-02	Bank Fees	2,142.05	1,932.68	4,200.00	1,655.71	2,000.00	83%	0.00	2,000.00
408-535-90-40-01	Internet Payment Expense	12,321.55	18,022.86	3,500.00	15,566.23	14,000.00	111%	4,000.00	18,000.00
408-535-80-43-00	Reimb - Mileage - WRR	-	-	200.00	31.33	200.00	16%	-100.00	100.00
408-535-80-32-01	Deisel - WRR	1,035.20	596.21	3,000.00	651.62	3,000.00	22%	0.00	3,000.00
408-535-80-32-00	Gasoline - WRR	5,191.18	6,784.08	6,000.00	4,689.06	6,000.00	78%	1,500.00	7,500.00
408-535-60-48-04	Maintenance - Sanican	9,968.53	15,771.30	8,000.00	10,908.06	8,000.00	136%	7,000.00	15,000.00
408-535-60-47-01	IT - Grease Program Software	270.58	1,763.82	175.00	1,044.39	175.00	597%	825.00	1,000.00
408-535-60-47-00	Contract - Garbage Disposal	9,653.73	9,623.75	7,500.00	8,441.43	7,500.00	113%	2,500.00	10,000.00
408-535-60-41-00	Service - One Call	439.39	1,035.87	500.00	558.37	500.00	112%	700.00	1,200.00
408-535-50-49-15	Cert - DOE Operators	608.00	396.12	1,000.00	40.00	1,000.00	4%	0.00	1,000.00
408-535-50-48-08	R&M Vehicles	1,919.83	2,752.09	3,000.00	1,509.64	3,000.00	50%	0.00	3,000.00
408-535-50-48-07	R&M - Generator	23,039.98	12,549.37	7,000.00	1,751.53	10,000.00	18%	2,000.00	12,000.00
408-535-50-48-06	R&M -Underground Pollution Removal	2,417.02	360.00	500.00	2,067.88	-	0%	0.00	0.00
408-535-50-48-05	R&M - S.T.E.P. Tanks	663.95	-	3,000.00	648.95	3,000.00	22%	32,000.00	35,000.00
408-535-50-48-04	R&M - Equipment	19,354.28	43,830.77	20,000.00	7,869.47	20,000.00	39%	20,000.00	40,000.00
408-535-50-48-03	R&M - Building	5,391.61	13,941.62	3,000.00	10,809.24	3,000.00	360%	12,000.00	15,000.00
408-535-50-48-02	R&M - WRR	19,348.26	118,895.53	55,000.00	96,221.80	55,000.00	175%	20,000.00	75,000.00
408-535-50-47-19	Electricity - City Hall				-		0%	3,270.00	3,270.00
408-535-50-47-18	Service - Waste Removal	137.28	613.06	2,500.00	268.83	2,500.00	11%	0.00	2,500.00
408-535-50-47-17	Fees - State Forest Protection	35.80	-	100.00	-	100.00	0%	-100.00	0.00
408-535-50-47-16	Service - WRR System Clean (Vac Truck)	-	-	5,000.00	-	20,000.00	0%	0.00	20,000.00
408-535-50-47-14	Fee - Hazardous Waste Education	55.00	56.00	200.00	60.00	200.00	30%	0.00	200.00
408-535-50-47-13	Permits - DOE- Air Quality	-	-	100.00	-	100.00	0%	0.00	100.00
408-535-50-47-12	Permits - DOE- Bio-Solids	-	2,078.88	6,000.00	2,281.71	6,000.00	38%	0.00	6,000.00
408-535-50-47-11	Fees - DOE Lab Accredit	600.00	600.00	700.00	600.00	700.00	86%	50.00	750.00
408-535-50-47-10	Permits - DOE - NPDES	7,037.28	7,337.52	9,000.00	7,642.08	9,000.00	85%	0.00	9,000.00
408-535-50-47-09	Service - Fire Extinguisher	-	-	400.00	-	400.00	0%	0.00	400.00
408-535-50-47-08	Gasoline - City Shop Service-Train St	498.55	-	600.00	-	600.00	0%	-600.00	0.00
408-535-50-47-07	Electricity -1410 Hansberry Ave NE	2,433.65	2,428.76	2,400.00	2,013.69	2,400.00	84%	2,400.00	4,800.00
408-535-50-47-06	Electricity - Rainier Meadows	423.91	33,231.45	400.00	321.87	400.00	80%	26,600.00	27,000.00
408-535-50-47-05	Electricity - Village Green	4,870.93	5,375.04	4,300.00	4,709.65	4,300.00	110%	6,000.00	10,300.00
408-535-50-47-04	Electricity - W.W.T.P.	92,181.06	81,207.85	95,000.00	96,173.06	95,000.00	101%	0.00	95,000.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
408-535-50-47-03	Electricity - High Cedars Lift Station	1,362.50	1,491.89	1,500.00	1,183.98	1,500.00	79%	0.00	1,500.00
408-535-50-47-02	Electricity - Lift Station #1	1,373.70	1,778.40	1,800.00	1,326.56	1,800.00	74%	0.00	1,800.00
408-535-50-47-01	Electricity - City Shop	5,507.45	5,859.04	2,500.00	5,662.98	5,000.00	113%	1,000.00	6,000.00
408-535-50-35-01	Safety Equipment	113.55	219.97	5,500.00	-	2,000.00	0%	0.00	2,000.00
408-535-50-35-00	Supplies - Small Tools	1,049.98	1,847.13	2,500.00	1,691.26	2,500.00	68%	2,500.00	5,000.00
408-535-20-40-03	Tax - Fire Benefit Charge				922.98		0%	1,000.00	1,000.00
408-535-20-40-01	Tax - Pierce Conservation District				9.65		0%	15.00	15.00
408-535-20-40-00	Tax - Noxious Weeds - Property		7.53		17.18		0%	20.00	20.00
408-535-10-44-00	Advertising - WRR	-	55.96	1,000.00	50.00	1,000.00	5%	-500.00	500.00
408-535-10-42-04	City Hall Repairs & Maintenance		-		835.28	-	0%	660.00	660.00
408-535-10-42-03	Copier Maintenance		712.44		342.58	-	0%	500.00	500.00
408-535-10-42-01	Phone & Internet	14,688.97	30,245.90	12,000.00	11,775.31	18,000.00	65%	0.00	18,000.00
408-535-10-42-00	Postage - WRR	6,853.69	6,598.96	6,500.00	4,167.71	6,500.00	64%	-6,400.00	100.00
408-535-10-42-05	Accounting Software License				-		0%	5,260.56	5,260.56
408-535-10-41-46	Misc Refunds By Check	-	406.06	-	-	-	0%	0.00	0.00
408-535-10-41-45	Utility Billing				-		0%	10,433.00	10,433.00
408-535-10-41-44	Contact - Janitorial - WRR		2,406.63		2,505.50	1,820.00	138%	1,180.00	3,000.00
408-535-10-41-42	Emergency Management Planning		-	3,750.00	-	1,000.00	0%	0.00	1,000.00
408-535-10-41-39	GIS Consulting	9,503.87	10,240.75	5,000.00	973.12	5,000.00	19%	-4,000.00	1,000.00
408-535-10-41-38	Asset Management	4,645.74	11,353.82	3,400.00	5,147.27	3,400.00	151%	1,800.00	5,200.00
408-535-10-41-36	IT - Website Maintenance/Hosting	1,681.21	1,543.07	1,100.00	-	1,100.00	0%	-520.00	580.00
408-535-10-41-25	Eng - Scada Oper Optimization				2,357.50	-	0%	0.00	0.00
408-535-10-41-21	Eng - Telemetry O & M	7,559.40	232.50	10,000.00	-	10,000.00	0%	0.00	10,000.00
408-535-10-41-18	Eng - City Utility Mapping	-	-	4,000.00	-	4,000.00	0%	0.00	4,000.00
408-535-10-41-16	Landscaping Services		393.65		441.71	750.00	59%	-65.00	685.00
408-535-10-41-15	Professional Services	-	339.70	1,000.00	-	1,000.00	0%	1,000.00	2,000.00
408-535-10-41-14	Services - Office & Operating	2,598.09	1,950.71	-	1,141.41	1,000.00	114%	-700.00	300.00
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	1,994.73	1,885.00	2,000.00	-	2,000.00	0%	0.00	2,000.00
408-535-10-41-07	Service - Security Monitoring	1,032.00	1,425.66	800.00	970.92	800.00	121%	700.00	1,500.00
408-535-10-41-06	SCADA Alarm contract	-	2,806.11	4,000.00	-	3,000.00	0%	0.00	3,000.00
408-535-10-41-05	IT - Computer Maintenance	8,692.48	7,624.99	10,500.00	8,115.32	10,500.00	77%	-3,200.00	7,300.00
408-535-10-41-04	Legal - Attorney Services	265.19	678.53	4,000.00	272.21	2,000.00	14%	0.00	2,000.00
408-535-10-41-03	Service - Lab Testing	5,420.00	2,772.00	7,000.00	7,534.26	7,000.00	108%	3,000.00	10,000.00
408-535-10-41-02	State Audit (\$37,000)	39.90	4,265.75	3,300.00	-	4,500.00	0%	6,400.00	10,900.00
408-535-10-41-01	Eng - On Call Services	5,717.50	11,866.25	35,000.00	3,290.69	35,000.00	9%	-5,000.00	30,000.00
408-535-10-40-03	Tax - Excise Tax on GFC's	1,899.65	7,500.06	4,000.00	980.47	4,000.00	25%	0.00	4,000.00
408-535-10-40-02	Tax - Excise Tax	83,912.64	95,710.14	80,000.00	76,126.20	80,000.00	95%	0.00	80,000.00
408-535-10-40-01	WRR Facilities Architectural Services	3,114.97	85.00		-	-	0%	0.00	0.00
408-535-10-31-06	Supplies - Park Bathrooms	-	-	3,000.00	2,375.28	3,000.00	79%	0.00	3,000.00
408-535-10-31-05	Safety Clothing & Equip	3,075.81	2,136.27	4,000.00	2,002.30	4,000.00	50%	2,000.00	6,000.00
408-535-10-31-04	Supplies - Chemical Purchases	2,603.79	12,888.97	3,000.00	13,225.68	4,000.00	331%	4,000.00	8,000.00
408-535-10-31-03	Supplies - Clothing - Protective Services	10,634.19	12,529.77	7,000.00	8,792.57	7,000.00	126%	3,000.00	10,000.00
408-535-10-31-01	Supplies - Chlorine - WRR	8,438.96	2,695.01	2,500.00	68.31	2,500.00	3%	-1,000.00	1,500.00
408-535-10-31-00	Operation & Maint. Supplies	33,037.10	32,054.68	35,000.00	26,320.49	35,000.00	75%	0.00	35,000.00
408-535-00-46-00	Insurance/Bonds AWC	68,238.78	59,367.86	68,671.47	40,763.16	69,152.28	59%	5,000.00	74,152.28
	<b>Total</b>	<b>518,575.48</b>	<b>720,022.25</b>	<b>600,871.47</b>	<b>512,831.01</b>	<b>622,897.28</b>	<b>82%</b>	<b>178,145.61</b>	<b>801,042.89</b>
	<b>Capital</b>								
New Request 408	Mini Excavator						0%	23,750.00	23,750.00
New Request 408	Fork Lift						0%	13,500.00	13,500.00
New Request 408	Ford F-15 Pickup Truck						0%	11,880.00	11,880.00
408-594-35-64-78	Dump Truck				-	12,500.00	0%	0.00	12,500.00
408-594-35-64-77	Crane and Light Bars				102.17	1,600.00	6%	0.00	1,600.00
408-594-35-64-73	Message Board Replacement	-	4,247.25	4,750.00	-	-	0%	0.00	0.00
408-594-35-64-58	Vehicle - Pickup	-	3,610.98	3,650.00	-	-	0%	0.00	0.00

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
408-594-35-64-55	Phone Lease	787.11	1,917.89	1,650.00	1,454.39	1,650.00	88%	-150.00	1,500.00
408-594-35-64-54	Scada Software Renewal	2,925.35	247.50	2,400.00	330.00	-	0%	0.00	0.00
408-594-35-64-30	IT - Computer Replacement - lap top	5,069.54	3,664.24	1,500.00	-	1,500.00	0%	0.00	1,500.00
408-594-35-64-01	Equip - Traffic Devices	1,896.62	-	1,000.00	124.78	1,000.00	12%	0.00	1,000.00
408-594-35-63-44	Knuckle Boom	-	-	-	-	-	-	10,920.00	10,920.00
408-594-35-63-43	Code Enforcement Vehicle	5,040.51	-	-	-	-	0%	0.00	0.00
408-594-35-63-41	TV Camera	-	22,257.43	34,400.00	4,838.47	-	0%	0.00	0.00
408-594-35-63-40	Mower	-	15,400.00	15,400.00	527.79	-	0%	0.00	0.00
408-594-35-63-37	Eng - Lift Station Upgrade - Construction Mgr	53,021.81	75,043.74	200,000.00	-	-	0%	0.00	0.00
408-594-35-63-36	City Wide WiFi	-	-	4,500.00	-	4,500.00	0%	-4,500.00	0.00
408-594-35-63-34	Capout - Rainier Meadows Lift Station Upgr	-	-	500,000.00	577.00	-	0%	0.00	0.00
408-594-35-63-33	Capout Puyallup & Rainier Lift Station Upgr	6,095.00	349,051.13	900,000.00	1,158,608.72	1,287,000.00	90%	-1,287,000.00	0.00
408-594-35-63-16	Capout - I & I Projects	10,443.45	-	200,000.00	-	200,000.00	0%	0.00	200,000.00
408-594-35-63-12	Solids Handling Construction Management	-	-	-	-	1,000,000.00	0%	500,000.00	1,500,000.00
408-594-35-63-11	Class A Solids Handling Construction	-	-	10,000,000.00	-	10,000,000.00	0%	5,000,000.00	15,000,000.00
408-594-35-63-06	Electronic Reader Board	-	15.67	6,250.00	-	-	0%	0.00	0.00
408-594-35-41-16	Eng - Rainier Meadows Lift Station Upgrade	450.00	-	-	-	-	0%	0.00	0.00
408-594-35-63-44	Eng - I&I Design	-	-	5,000.00	-	10,000.00	0%	0.00	10,000.00
408-594-35-41-12	Eng - Class A Solids Handling Design	7,971.25	128,146.56	900,000.00	381,800.33	800,000.00	48%	-500,000.00	300,000.00
	<b>Total</b>	<b>93,700.64</b>	<b>603,602.39</b>	<b>12,826,000.00</b>	<b>1,548,363.65</b>	<b>13,319,750.00</b>	<b>12%</b>	<b>3,768,400.00</b>	<b>17,088,150.00</b>
	<b>Debt Service &amp; Transfers</b>								
408-592-35-89-00	Misc Debt Service Cost	-	-	500.00	-	-	0%	0.00	0.00
408-597-35-00-03	WRR 2017 Backhoe Purchase	6,014.53	6,007.54	6,007.55	-	-	0%	0.00	0.00
408-597-35-00-02	Transfer to LOCAL Vehicle Purchase	18,832.45	18,810.62	18,810.61	-	-	0%	0.00	0.00
	<b>Total</b>	<b>24,846.98</b>	<b>24,818.16</b>	<b>25,318.16</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
	<b>Total Water Resource Recovery (WRR)</b>	<b>1,255,012.52</b>	<b>2,025,780.97</b>	<b>14,149,546.34</b>	<b>2,561,268.03</b>	<b>14,804,971.55</b>	<b>17%</b>	<b>4,909,148.83</b>	<b>18,868,796.11</b>

# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Stormwater Fund</b>									
<b>Salary &amp; Benefits</b>									
410-531-35-10-11	Salary - Storm Water	114,809.24	108,808.85	240,031.86	75,421.57	297,534.77	25%	240,800.84	240,800.84
410-531-35-10-12	Salary - Admin Storm	175,640.59	189,066.20	107,355.94	144,264.39	135,236.15	107%	170,237.16	170,237.16
410-531-37-10-05	Overtime - Stormwater Admin	834.23	529.20	1,000.00	487.97	1,000.00	49%	0.00	1,000.00
410-531-31-10-05	Overtime - Stormwater PW	1,098.97	2,047.33	4,500.00	1,344.19	4,500.00	30%	0.00	4,500.00
410-531-31-20-01	Benefits - Labor & Industries	3,238.15	2,551.69	5,836.53	2,367.79	10,029.69	24%	7,592.14	7,592.14
410-531-31-20-02	Benefits - Medical & Ltd	35,835.81	37,497.95	68,577.60	21,382.60	99,531.81	21%	49,066.42	49,066.42
410-531-31-20-03	Benefits - Dental & Vision	2,527.17	2,795.94	5,876.61	2,011.95	7,188.08	28%	5,753.74	5,753.74
410-531-31-20-04	Benefits - OASI	8,866.60	8,478.21	18,859.68	5,884.77	27,288.79	22%	18,446.67	18,446.67
410-531-31-20-05	Benefits - Retirement	35,569.65	32,784.50	31,132.13	20,184.44	36,909.26	55%	29,798.46	29,798.46
410-531-31-20-06	Admin Benefits - Labor & Industries	1,581.30	831.37	298.44	510.86	457.25	112%	1,619.32	1,619.32
410-531-31-20-07	Admin Benefits - Medical & Ltd	18,571.25	20,076.30	10,633.13	17,419.53	16,083.63	108%	24,667.51	24,667.51
410-531-31-20-08	Admin Benefits - Dental & Vision	3,411.42	3,749.12	1,889.22	2,588.50	2,426.81	107%	2,546.29	2,546.29
410-531-31-20-09	Admin Benefits - OASI	13,427.84	14,456.53	8,643.69	11,084.23	11,138.94	100%	13,629.39	13,629.39
410-531-31-20-10	Admin Benefits - Retirement	-	-	13,924.07	-	17,540.13	0%	22,079.76	22,079.76
	<b>Total</b>	<b>415,412.22</b>	<b>423,673.19</b>	<b>518,558.90</b>	<b>304,952.79</b>	<b>666,865.30</b>	<b>46%</b>	<b>586,237.69</b>	<b>591,737.69</b>
<b>O&amp;M</b>									
New Request 410	Accounting & Billing Program Implementation						0%	9,917.05	9,917.05
410-531-90-40-02	Bank Fees	2,098.68	1,909.22	4,200.00	1,603.53	2,000.00	80%	0.00	2,000.00
410-531-90-40-00	Internet Payment Expense	12,321.52	18,022.85	3,400.00	15,566.24	9,000.00	173%	6,000.00	15,000.00
410-531-39-41-39	NPDES - Stormwater Monitoring	3,372.70	8,848.85	5,000.00	3,664.00	5,000.00	73%	0.00	5,000.00
410-531-39-41-04	Legal - Services - Attorney	260.92	398.79	4,000.00	5,131.14	-	0%	2,000.00	2,000.00
410-531-39-41-03	Advertising - Stormwater	-	-	200.00	50.00	200.00	25%	0.00	200.00
410-531-39-41-02	One-Call Service	-	-	200.00	-	200.00	0%	0.00	200.00
410-531-39-41-01	Eng - Services On Call	11,626.25	37,513.75	25,000.00	10,188.00	25,000.00	41%	-20,000.00	5,000.00
410-531-38-48-13	Accounting Software License				-	-	0%	4,822.18	4,822.18
410-531-38-48-12	Utility Billing				-	-	0%	10,433.00	10,433.00
410-531-38-48-11	CRS Software		2,400.00		-	2,400.00	0%	0.00	2,400.00
410-531-38-48-08	Landscaping Services		1,358.16		988.97	1,500.00	66%	1,750.00	3,250.00
410-531-38-48-05	Service - Waste Removal	751.48	5,173.84	2,000.00	1,054.49	2,000.00	53%	3,000.00	5,000.00
410-531-38-48-04	Service - Stormwater Waste-Material Test	1,724.00	1,260.00	1,200.00	-	1,200.00	0%	0.00	1,200.00
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	7,036.71	6,925.26	6,500.00	4,621.06	6,500.00	71%	1,000.00	7,500.00
410-531-38-48-02	R&M - Storm (Vactor & Jet)	1,555.00	26,591.39	5,000.00	36,296.96	15,000.00	242%	13,000.00	28,000.00
410-531-38-48-01	R&M - Equipment	15,916.21	14,440.37	7,500.00	9,818.72	7,500.00	131%	-2,500.00	5,000.00
410-531-38-48-00	R&M - System	13,588.40	10,527.72	6,000.00	12,021.65	6,000.00	200%	9,000.00	15,000.00
410-531-38-47-04	Electricity - City Hall				-	-	0%	2,975.00	2,975.00
410-531-38-42-02	City Hall Repairs & Maintenance		-		719.55	-	0%	600.00	600.00
410-531-38-42-01	Phone & Internet	1,657.26	7,655.81	400.00	3,302.75	6,000.00	55%	1,500.00	7,500.00
410-531-38-42-00	Postage - Stormwater	6,308.70	6,596.51	5,800.00	4,127.99	5,800.00	71%	-5,700.00	100.00
410-531-38-41-10	R&M Vehicles				-	-	0%	3,000.00	3,000.00
410-531-38-41-08	GIS Consulting	1,306.37	2,046.75	5,000.00	973.11	5,000.00	19%	-4,000.00	1,000.00
410-531-38-41-07	Asset Management	4,645.74	11,353.85	3,400.00	5,147.27	3,400.00	151%	1,800.00	5,200.00
410-531-38-41-05	IT - Website Maintenance/Hosting	1,219.21	1,291.08	500.00	-	600.00	0%	-20.00	580.00
410-531-38-41-04	IT - Computer Maintenance	6,507.73	5,961.04	6,300.00	3,838.25	6,300.00	61%	700.00	7,000.00
410-531-38-40-00	Tax - Excise Tax	226.69	4.79	100.00	-	100.00	0%	0.00	100.00
410-531-38-35-00	Supplies - Small Tools	994.78	2,228.86	3,000.00	1,414.30	2,000.00	71%	0.00	2,000.00
410-531-38-32-02	Deisel - Stormwater	3,066.75	4,207.20	2,200.00	5,654.09	2,200.00	257%	3,800.00	6,000.00
410-531-38-32-01	Gasoline - Stormwater	1,356.76	1,478.10	1,200.00	2,770.17	1,200.00	231%	800.00	2,000.00
410-531-38-31-02	Safety Equipment (Safety Clothing & Equip)	259.68	301.41	1,400.00	39.88	1,400.00	3%	200.00	1,600.00
410-531-38-31-01	Publications - Legal - Stormwater	117.27	958.41	500.00	1,272.62	500.00	255%	0.00	500.00
410-531-38-31-00	Supplies - Office & Operating	13,405.83	12,923.94	8,000.00	6,440.51	8,000.00	81%		8,000.00
410-531-31-41-05	Services - Office & Operating		52.33		79.32	1,000.00	8%	-700.00	300.00
410-531-31-41-04	Contract - Janitorial - Storm		2,340.98		2,752.29	1,560.00	176%	940.00	2,500.00
410-531-31-41-02	Emergency Management Planning	-	-	1,500.00	-	1,500.00	0%	0.00	1,500.00

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# Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
410-531-31-40-06	Training - Stormwater	39.50	1,520.36	3,000.00	646.47	3,000.00	22%	0.00	3,000.00
410-531-31-40-01	Stormwater Facilities Architectural Services	1,557.50	-	-	-	-	0%	0.00	0.00
410-531-30-40-01	Permit - Stormwater Const	-	-	1,500.00	-	1,500.00	0%	-1,500.00	0.00
410-531-30-40-00	Permits - Stormwater Discharge	3,607.87	3,607.87	5,000.00	2,816.84	5,000.00	56%	0.00	5,000.00
410-531-20-40-02	Tax - State Forest Protection	-	-	-	164.50	-	0%	200.00	200.00
410-531-20-40-01	Tax - Pierce Conservation District	-	-	-	151.30	-	0%	200.00	200.00
410-531-20-40-00	Tax - Noxious Weeds - Property	52.67	32.81	100.00	65.38	100.00	65%	0.00	100.00
410-531-10-49-01	Permit - Solid Waste Handling	-	-	1,000.00	1,316.00	1,000.00	132%	-1,000.00	0.00
410-531-10-42-03	Copier Maintenance	-	547.31	-	256.97	-	0%	600.00	600.00
410-531-10-41-02	Professional Services	-	7,299.70	1,500.00	-	1,000.00	0%	1,000.00	2,000.00
410-531-10-41-01	State Audit (\$37,000)	16.80	1,796.11	1,800.00	-	1,800.00	0%	6,800.00	8,600.00
410-531-00-46-00	Insurance/Bonds AWC	11,524.18	9,688.33	11,206.60	36,233.92	11,285.06	321%	13,200.00	24,485.06
	<b>Total</b>	<b>128,123.16</b>	<b>219,596.24</b>	<b>182,256.60</b>	<b>181,188.24</b>	<b>154,745.06</b>	<b>117%</b>	<b>63,817.23</b>	<b>218,562.29</b>
	<b>Capital</b>								
New Request 410	Mini Excavator							28,500.00	28,500.00
New Request 410	Fork Lift							13,500.00	13,500.00
New Request 410	Ford F-15 Pickup Truck							11,880.00	11,880.00
410-594-31-67-18	Dump Truck				-	43,750.00	0%	0.00	43,750.00
410-594-31-67-17	Knuckle Boom				-	27,300.00	0%	-27,300.00	0.00
410-594-31-67-12	Vehicle - Pickup	-	48,793.70	49,275.00	-	-	0%	0.00	0.00
410-594-31-64-48	Crane and Light Bars				102.18	2,800.00	4%	0.00	2,800.00
410-594-31-64-46	Calistoga St W. Stormwater Construction & Management	-	-	1,200,000.00	-	827,000.00	0%	-827,000.00	0.00
410-594-31-64-44	Computer Station	2,938.41	204.48	1,000.00	-	1,000.00	0%	0.00	1,000.00
410-594-31-64-42	Message Board Replacement	-	4,247.25	4,750.00	-	-	0%	0.00	0.00
410-594-31-64-06	Capout - Traffic Devices	1,040.53	-	2,000.00	124.78	2,000.00	6%	0.00	2,000.00
410-594-31-63-49	Code Enforcement Vehicle	5,040.51	-	-	-	-	0%	0.00	0.00
410-594-31-63-47	TV Camera	-	22,257.43	8,600.00	4,838.49	-	0%	0.00	0.00
410-594-31-63-46	Mower	-	3,000.00	-	527.78	-	0%	0.00	0.00
410-594-31-63-45	Knuckle Boom				-	27,300.00	0%	-10,920.00	16,380.00
410-594-31-63-40	Kansas Outfall Replacement Construction (2023 opn rev)	4,892.82	20,109.60	35,000.00	8,770.63	827,000.00	1%	0.00	153,000.00
410-594-31-63-40	Kansas Outfall Construction Fund Balance								1,447,000.00
410-594-31-63-26	Capout - Village Green Outfall Const (fund ba	-	-	194,000.00	30,443.75	655,000.00	5%	0.00	655,000.00
410-594-31-63-26	Village Green Outfall Const - FEMA grant funded							135,000.00	135,000.00
410-594-31-63-24	Capout - Eng - Levee Const Mngmnt	58,724.33	-	-	-	50,000.00	0%	0.00	50,000.00
410-594-31-63-04	Electronic Reader Board	-	16.78	6,250.00	-	-	0%	0.00	0.00
410-594-31-63-02	City Wide WiFi	-	-	3,000.00	-	3,000.00	0%	-3,000.00	0.00
410-594-31-41-46	Eng - SMAP				41,170.61	90,000.00	46%	0.00	90,000.00
410-594-31-41-45	Eng - Levee Certification (Jones)		1,190.00	-	-	-	0%	0.00	0.00
410-594-31-41-43	Engineering Calistoga & Kansas St. Stormwa	47,696.03	10,375.00	100,000.00	30,003.75	40,000.00	75%	0.00	40,000.00
410-594-31-41-42	Phone Lease	579.59	1,643.99	1,500.00	1,246.66	1,500.00	83%	-140.00	1,360.00
410-594-31-41-38	Eng - Village Green PS Panel Upgrade	-	-	45,000.00	-	45,000.00	0%	0.00	45,000.00
410-594-31-41-37	Calistoga/Ken Wolfe Levee Certification Inter	170.00	78,561.33	50,000.00	5,001.97	50,000.00	10%	0.00	50,000.00
410-594-31-41-30	Wetland Mitigation change name (grant)	21,600.46	49,113.01	50,000.00	1,902.00	50,000.00	4%	0.00	50,000.00
410-594-31-41-20	Eng - Stormwater Management Program	-	-	1,000.00	-	5,000.00	0%	0.00	5,000.00
410-594-31-41-03	Underground Pollution Removal	-	360.00	2,000.00	-	2,000.00	0%	-1,500.00	500.00
	<b>Total</b>	<b>142,682.68</b>	<b>239,872.57</b>	<b>2,156,875.00</b>	<b>124,132.60</b>	<b>2,722,350.00</b>	<b>5%</b>	<b>(680,980.00)</b>	<b>2,841,670.00</b>
	<b>Debt Service &amp; Transfers</b>								
410-597-31-00-01	Transfer to LOCAL Vehicle Purchase	9,608.66	9,597.51	9,597.51	-	-	0%	0.00	0.00
410-597-31-00-02	Storm 2017 Backhoe Purchase	3,608.72	3,604.53	3,604.53	-	-	0%	0.00	0.00
	<b>Total</b>	<b>13,217.38</b>	<b>13,202.04</b>	<b>13,202.04</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
	<b>Total Stormwater</b>	<b>699,435.44</b>	<b>896,344.04</b>	<b>2,870,892.54</b>	<b>610,273.63</b>	<b>3,543,960.36</b>	<b>17%</b>	<b>(30,925.08)</b>	<b>3,651,969.98</b>

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## Appendix G: 2022 Expenses

BARS	Description	2020 Actual	2021 Actual	2021 Budget	2022 YTD (as of 9.30.22)	2022 Budget	%	2023 Adj Amt	2023 Budget
<b>Public Works Building Fund</b>									
412-594-59-41-02	Public Works Shop - Administrative Services	465.70	-	-	-	-	0%	0.00	0.00
412-594-59-62-01	Capout - Utility Maintenance Facility	39,408.86	12,951.84	65,000.00	-	-	0%	0.00	0.00
412-597-00-00-01	Transfer out		31,886.00		-	-	0%	0.00	0.00
	<b>Total Public Works Building Fund</b>	<b>39,874.56</b>	<b>44,837.84</b>	<b>65,000.00</b>	-	-	0%	-	-
<b>Cemetery Perpetual Fund</b>									
	<b>Total Cemetery Perpetual Fund</b>	-	-	-	-	-	0%	400.00	400.00
<b>Skinner Fund</b>									
704-597-00-00-00	TO #001 - Community Programs	-	-	2,000.00	-	2,000.00	0%	0.00	2,000.00
	<b>Total Skinner Fund</b>	-	-	<b>2,000.00</b>	-	<b>2,000.00</b>	0%	-	<b>2,000.00</b>



## Appendix H: Budget Ordinance

The Budget Ordinance will appear here when it is available.

## Appendix I: Property Tax Resolution:

The Property Tax Resolution will appear here when it is available.

**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2019-32**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO UTILITY RATES;  
ADOPTING ADJUSTMENTS TO WATER, SEWER AND  
STORM WATER UTILITY RATES; AND ESTABLISHING  
AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting City Council has reviewed the Capital Improvement Plan (CIP) and the operations and maintenance expenses of the Water Fund, the Sewer Fund, and the Stormwater Fund; and

**WHEREAS**, during 2019 the City hired Baker Tilly to consult on utility rates to determine what changes in our rates and structure would be needed over the coming years to meet the goals of the CIP, maintain our system, create reserves for future projects and created a predictable rate structure; and

**WHEREAS**, the implemented rate increases are intended to reflect an amount up to but no greater than the cost of service, and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the Stormwater utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable Stormwater utility; and

**WHEREAS**, the City Council finds that adopting five years' worth of rates will remove the volatility of setting rates annually and allows a more holistic view of the needs of the utility funds; and

**WHEREAS**, the City Council finds that it is in the public interest to implement the water, sewer and storm water rate changes as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Establishment of Water, Sewer and Storm Water Utility Rates.** Effective January 1, 2020 and annually on the same date thereafter, the water utility use fees imposed pursuant to OMC9-1D-3, sanitary sewer use charges imposed pursuant to OMC 9-2B-1, storm water utility use fees imposed pursuant to OMC 9-5C-6, shall be set at the amounts set forth in the 2019 Utility Rates Exhibit “A”, attached hereto and incorporated as though fully set forth herein.

**Section 2. Effective Date.** This Resolution and Exhibit A shall be effective beginning on January 1, 2020.

**PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 25<sup>th</sup> DAY OF NOVEMBER, 2019.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Attch: Exh. “A” (*Utility Rates*)

## Exhibit A: Monthly Utiliy Rates (2020 - 2024)

WATER												
Monthly Base Charges												
Meter Size	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$24.38	\$24.38	\$25.84	\$25.84	\$27.40	\$27.40	\$29.04	\$29.04	\$30.78	\$30.78	\$32.63	\$32.63
1-1.5	\$39.81	\$39.81	\$42.20	\$42.20	\$44.73	\$44.73	\$47.41	\$47.41	\$50.26	\$50.26	\$53.27	\$53.27
2.0-4.0	\$56.53	\$56.53	\$59.92	\$59.92	\$63.51	\$63.51	\$67.32	\$67.32	\$71.36	\$71.36	\$75.64	\$75.64
Qualified Low Income	\$18.29		\$19.38		\$20.55		\$21.78		\$23.09		\$24.47	
Single Block Rates												
Rate Class	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.68		\$3.90		\$4.13		\$4.38		\$4.64		\$4.92
Block 1: 1 to 6 CCF (per ccf)	\$2.65		\$2.80		\$2.97		\$3.15		\$3.34		\$3.54	
Block 2: 6 to 17 CCF (per ccf)	\$3.55		\$3.77		\$3.99		\$4.23		\$4.48		\$4.75	
Block 3: 17+ CCF (per ccf)	\$5.34		\$5.66		\$6.00		\$6.36		\$6.74		\$7.15	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$1.98		\$2.10		\$2.23		\$2.36		\$2.50		\$2.66	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.66		\$2.82		\$2.99		\$3.17		\$3.36		\$3.57	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.01		\$4.25		\$4.50		\$4.77		\$5.06		\$5.36	

**Annual Increase: 6%**  
**Qualified Low Income, portion of Residential: 75%**  
**Out of Town Premium: 10%**

Sewer												
Customer Class	2019		2020		2021		2022		2023		2024	
	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)
Residential	\$49.49		\$52.96		\$56.66		\$60.63		\$64.87		\$69.41	
Residential - Snowbird	\$35.99		\$38.51		\$41.21		\$44.09		\$47.18		\$50.48	
Residential - Qualified Low Income	\$37.12		\$39.72		\$0.00		\$0.00		\$0.00		\$0.00	
Commercial - Domestic <sup>1</sup>	\$49.49	\$5.10	\$52.96	\$5.46	\$56.66	\$5.84	\$60.63	\$6.25	\$64.87	\$6.68	\$69.41	\$7.15
Commercial - High Strength <sup>2</sup>	\$49.49	\$9.04	\$52.96	\$9.67	\$56.66	\$10.35	\$60.63	\$11.07	\$64.87	\$11.85	\$69.41	\$12.67
<u>High Cedars</u>												
Residential	\$62.85		\$67.25		\$71.96		\$76.99		\$82.38		\$88.15	
Business	\$62.85	\$6.49	\$67.25	\$6.94	\$71.96	\$7.43	\$76.99	\$7.95	\$82.38	\$8.50	\$88.15	\$9.10
Restaurant	\$62.85	\$11.48	\$67.25	\$12.28	\$71.96	\$13.14	\$76.99	\$14.06	\$82.38	\$15.05	\$88.15	\$16.10

<sup>1</sup>Churches, Lodges, Businesses, Library, Commercial Residence, Daycare, Schools

<sup>2</sup>Restaurant, Grocery with Deli, Other Food Related Business

**Annual Increase: 7.0%**  
**Qualified Low Income, portion of Residential: 75.0%**

Storm						
Customer Class	2019	2020	2021	2022	2023	2024
Per Equivelant Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85	\$25.04	\$26.29

**Annual Increase: 5%**

**2019 Out of Monthly Water Rates (information only)**

WATER										
Monthly Base Charges										
Meter Size	2019		2020		2021		2022		2023	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$26.82	\$26.82	\$28.43	\$28.43	\$30.13	\$30.13	\$31.94	\$31.94	\$33.86	\$33.86
1-1.5	\$43.79	\$43.79	\$46.42	\$46.42	\$49.20	\$49.20	\$52.15	\$52.15	\$55.28	\$55.28
2.0-4.0	\$62.18	\$62.18	\$65.91	\$65.91	\$69.86	\$69.86	\$74.06	\$74.06	\$78.50	\$78.50
Qualified Low Income	\$20.11		\$21.32		\$22.60		\$23.96		\$25.39	
Single Block Rates										
Rate Class	2019		2020		2021		2022		2023	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$4.04		\$4.29		\$4.54		\$4.82		\$5.11
Block 1: 1 to 6 CCF (per ccf)	\$2.91		\$3.08		\$3.27		\$3.47		\$3.67	
Block 2: 6 to 17 CCF (per ccf)	\$3.91		\$4.14		\$4.39		\$4.65		\$4.93	
Block 3: 17+ CCF (per ccf)	\$5.87		\$6.23		\$6.60		\$7.00		\$7.42	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$2.18		\$2.31		\$2.45		\$2.60		\$2.76	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.93		\$3.11		\$3.29		\$3.49		\$3.70	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.41		\$4.67		\$4.95		\$5.25		\$5.56	

Increase: **6.0%**  
 Qualified Low Income, portion of Residential: **75.0%**  
 Out of Town Premium: **10.0%**

Average Bill (information only)

Based on usage of 7.3 CCF of Water						
	2019	2020	2021	2022	2023	2024
Water:	\$42.23	\$44.76	\$47.45	\$50.29	\$53.31	\$56.51
Sewer:	\$49.49	\$52.96	\$56.66	\$60.63	\$64.87	\$69.41
Storm:	\$20.60	\$21.63	\$22.71	\$23.85	\$25.04	\$26.29
<b>Total:</b>	<b>\$112.32</b>	<b>\$119.35</b>	<b>\$126.82</b>	<b>\$134.77</b>	<b>\$143.22</b>	<b>\$152.22</b>
<b>Total Increase:</b>		<b>\$7.03</b>	<b>\$7.47</b>	<b>\$7.95</b>	<b>\$8.45</b>	<b>\$8.99</b>



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>	<b>AB22-92</b>	<b>N/A</b>	<b>11.16.2022</b>	<b>11.30.2022</b>
Public Hearing 6-Year TIP 2023-2028	<b>Department:</b>	Public Works		
	<b>Date Submitted:</b>	<b>11.10.2022</b>		
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	<u>N/A</u>			
<b>Timeline:</b>	Adoption by End of Year			
<b>Submitted By:</b>	John Bielka			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Resolution 2022-29, 2023-2028 6-Year TIP				
<b>SUMMARY STATEMENT:</b>				
<p>The City annually adopts a 6-Year Transportation Improvement Plan (TIP) which is a comprehensive transportation program for the ensuing six calendar years. Further, the Growth Management Act requires the City of Orting’s Comprehensive Plan to include a transportation element that is consistent with the City’s 6-year TIP.</p> <p>Currently, there are three transportation projects the City expects to make progress on over the coming six years and these include:</p> <ul style="list-style-type: none"> <li>- Whitehawk Boulevard and related intersection controls;</li> <li>- Kansas Street rebuild; and</li> <li>- HWY 162 Pedestrian Bridge</li> <li>- Street Preservation and Maintenance Projects</li> <li>- Non-Motorized Projects</li> </ul>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to regular business meeting on November 30 <sup>th</sup> , 2022 for a public hearing and approval.				
<b>RECOMMENDED MOTION: <u>Motion:</u></b>				
To adopt Resolution No. 2022-29; a resolution of the City of Orting, Washington, adopting the 2022-2027 6-year Transportation Improvement Program.				



**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2022-29**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ADOPTING THE 2022-2027 SIX YEAR  
TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, state law provides at RCW 35.77.010 that, pursuant to one or more hearings, the City Council shall by July 1<sup>st</sup> of each year prepare and adopt a comprehensive transportation program (Transportation Improvement Program) for the ensuing six calendar years; and

**WHEREAS**, the Growth Management Act requires (RCW 36.70A.070) that the City of Orting Comprehensive Plan include a transportation element that is consistent with the City's six-year Transportation Improvement Program; and

**WHEREAS**, the City's adopted comprehensive plan as the Transportation Appendix, Orting 2040 Transportation Plan incorporates by reference the updated Transportation Improvement Program as part of the Transportation Element of the Comprehensive Plan; and

**WHEREAS**, the Six Year Transportation Improvement Program is reviewed annually by the City Council, including conducting a public hearing to obtain citizen input on the Program; and

**WHEREAS**, the City duly noted and conducted a public hearing regarding amendments and updates to the Transportation Improvement Program on November 30, 2022; and

**WHEREAS**, the City Council desires to adopt the City's 2023 – 2028 Six-Year Transportation Improvement Program following such annual review;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. 2023–2028 Six-Year Transportation Improvement Program Adopted. The City of Orting hereby adopts the 2023–2028 Six-Year Transportation Improvement Program, attached hereto as Exhibit “A” and by this reference fully incorporated herein. Said Transportation Improvement Program is adopted with an effective date of November 30, 2022 and the appendix to the Transportation element of the City of Orting Comprehensive Plan is amended, as provided therein, to include the updated 2023-2028 Transportation Improvement Program.

Section 2. Submittal to Secretary of Transportation. The Mayor is requested to direct the City Administrator to forward the adopted Transportation Improvement Program to the Secretary

of Transportation as required by RCW 35.77.010(3).

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 30<sup>th</sup> DAY OF NOVEMBER, 2022.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

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Charlotte Archer, City Attorney  
Inslee Best

Filed with the City Clerk:  
Passed by the City Council:  
Resolution No.: 2022-29

EXHIBIT "A"

*(Six-Year Transportation Improvement Program; 2022 – 2027)*

Exhibit A.

TRANSPORTATION 2023-2028 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										Project Cost
Arterial Streets			2022	2023	2024	2025	2026	2027	2028	
1	101/401/408/410	Whitehawk Boulevard Extension Design	\$ 140,000	\$ 350,000						
1	101/401/408/410	Whitehawk Boulevard Extension Right of Way			\$ 850,000					
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 1				\$ 5,000,000				
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 2					\$ 5,000,000			
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 3								\$ 11,340,000
2	101/401/408/410	Kansas Street SW Reconstruction Design	\$ 359,548							
2	101/401/408/410	Kansas Street SW Reconstruction Final Design				\$ 60,000				
2	101/401/408/410	Kansas Street SW Reconstruction Construction					\$ 1,256,739	\$ 3,770,216		\$ 5,446,503
3	State Grant	SR 162 Emergency Evacuation Bridge Design	\$ 300,000							
3	State Grant	SR 162 Emergency Evacuation Bridge Construction		\$ 4,700,000	\$ 4,500,000					\$ 9,500,000
<b>Street Preservation &amp; Maintenance Program</b>										
4	101	Pavement Management Program	\$ 44,600		TBD	TBD	TBD	TBD	TBD	\$ 44,600
4	101	Annual Pavement Preservation Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
<b>Non-Motorized Projects</b>										
5	101	ADA Compliance Annual Program	TBD	\$ 49,568	TBD	TBD	TBD	TBD	TBD	\$ 49,568
5	101	Implement Programming	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
										\$ 26,380,671



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Council Meeting Date</b>
<b>Subject:</b>  City of Orting/AWC Legislative Priorities for 2023	<b>AB22-90</b>	<b>CGA</b>		
		<b>11.2.2022</b>	<b>11.16.2022</b>	<b>11.30.2022</b>
	<b>Department:</b> Administration			
	<b>Date Submitted:</b> 10.30.2022			
	<b>Cost of Item:</b> N/A			
<b>Amount Budgeted:</b> N/A				
<b>Unexpended Balance:</b> N/A				
<b>Bars #:</b> N/A				
<b>Timeline:</b> End of Month				
<b>Submitted By:</b> Scott Larson				
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Recommended Legislative priorities				
<b>SUMMARY STATEMENT:</b>  The City Council typically approves Council legislative priorities each year. The Current Legislative priorities were drawn up by the City Administrator and presented to the Community and Government Affairs Committee. AWC’s legislative priorities were taken into consideration.				
<b>RECOMMENDED ACTION: <u>ACTION:</u></b>  Move forward to regular business meeting on November 30 <sup>th</sup> , 2022 as a consent agenda item.				
<b>RECOMMENDED MOTION: <u>Motion:</u></b>  To adopt the Orting City Council Legislative Priorities for 2023 as prepared.				



## City of Orting Legislative Priorities 2023

### 1. **Transportation priorities:**

- a. As the population expands further into East and South Pierce County transportation funding for this region should be a top legislative priority as it will allow increased economic and tourist activity. Specifically, the City supports Hwy 410/Hwy 162 interchange and corridor improvements that increase safety and reduce the time it takes citizens to commute to work.
- b. The City received \$6 million from the state legislator in 2020. Since then construction costs have escalated substantially and the would like additional funds to address inflationary costs move the project to completion.

### **Broader AWC Supported items that benefit the City of Orting**

2. **Address vehicle pursuits for public safety testing:** Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances. This is essential to allow for effective and safe pursuit of suspects when there is an immediate threat to public safety. Cities will continue to support safety standards and training for officers who engage in vehicle pursuits.
3. **Respond to the Blake Decision:** Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately. Revise the current system of two referrals prior to criminal charges, so it can be more effectively administered across the state.
4. **Ensure basic infrastructure funding:** Fully fund the Public Works Assistance Account (PWAA), allow the current revenue diversions to sunset at the end of fiscal year 2023, and refrain from further fund transfers or diversions to other infrastructure programs or non-infrastructure accounts. Expand state funding opportunities to assist with maintenance and operations of local infrastructure.
5. **Increase housing availability & affordability:** Support a proactive approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Cities need resources to encourage development of housing at all income levels—especially for our lowest-income residents.
6. **Provide behavioral health resources:** Create greater access to community-based behavioral health services to include substance use disorder treatment and dual diagnosis treatment facilities. Support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.

# 2023 City Legislative Priorities

Strong cities make a great state. Cities are home to 65% of the state's residents, drive the economy, and provide the most accessible government. The continued success of cities depends on adequate resources and local decision-making to best meet the needs of our residents.

Washington's 281 cities ask the Legislature to partner with cities and act on the following priorities:



## Respond to the *Blake* decision

Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately. Revise the current system of two referrals prior to criminal charges, so it can be more effectively administered across the state.

Support additional investments to help cities with the costs stemming from the *Blake* decision on how possession of controlled substances is handled by the criminal justice system. This includes:

- Funding to help offset the costs of vacating criminal convictions, repaying legal financial obligations, administering diversion programs, and mitigating municipal court impacts.
- Investment in alternative response teams; treatment facilities for adults and juveniles; treatment in jails; and social workers, treatment providers, and system navigators to help direct people to treatment.



## Address vehicle pursuits for public safety

Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances. This is essential to allow for effective and safe pursuit of suspects when there is an immediate threat to public safety. Cities will continue to support safety standards and training for officers who engage in vehicle pursuits.



## Ensure basic infrastructure funding

Fully fund the Public Works Assistance Account (PWAA), allow the current revenue diversions to sunset at the end of fiscal year 2023, and refrain from further fund transfers or diversions to other infrastructure programs or non-infrastructure accounts. Expand state funding opportunities to assist with maintenance and operations of local infrastructure.



## Increase housing availability & affordability

Support a proactive approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Cities need resources to encourage development of housing at all income levels—especially for our lowest-income residents.



## Provide behavioral health resources

Create greater access to community-based behavioral health services to include substance use disorder treatment and dual diagnosis treatment facilities. Support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.

Contact:

**Candice Bock**  
Government Relations Director  
[candiceb@awcnet.org](mailto:candiceb@awcnet.org)



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Termination of COVID-19 Proclamation of Emergency	<b>AB22-91</b>			
			<b>11.16.22</b>	
	<b>Department:</b>	Executive		
	Date Submitted:	November 10, 2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	N/A			
Submitted By:	Scott Larson			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Resolution No. 2022-28				
<b>SUMMARY STATEMENT:</b>				
<p>On March 13, 2020 the Mayor issued a Declaration of Emergency related to the COVID-19 pandemic which allowed the city to respond to the crisis in ways not otherwise available including access state and federal funds as well as access to emergency supplies. As of October 31, 2022, all remaining statewide emergency orders related to the pandemic ended.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
<p>Approve Resolution No. 2022-28 which would terminate the City’s emergency response to the pandemic.</p>				
<b>FUTURE MOTION: <u>Motion:</u></b>				
<p>To adopt Resolution No. 2022-28, a resolution of the City of Orting, Washington, terminating Proclamation of Emergency related to the COVID-19 pandemic.</p>				



**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2022-28**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, TERMINATING PROCLAMATION OF  
EMERGENCY RELATED TO THE COVID-19 PANDEMIC**

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**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the state and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, on March 6, 2020, Pierce County Executive Bruce Dammeier signed a Proclamation of Emergency due to the number of confirmed cases of COVID-19 in Pierce County thus enabling Pierce County government to take extraordinary measures; and

**WHEREAS**, on March 13, 2020, the Mayor of Orting executed a Declaration of Emergency related to the COVID-19 virus, consistent with his authority at RCW Title 35A and RCW Chapter 38.52, and the City Council subsequently ratified that Proclamation; and

**WHEREAS**, on July 1, 2021, Governor Inslee issued Proclamation No. 20-25.14, “Washington Ready,” which suspended some of the emergency orders setting movement, occupancy, and face-covering restrictions; and

**WHEREAS**, on September 8, 2022, Governor Inslee announced that all remaining COVID-19 emergency orders and the state of emergency based on COVID-19 would end by October 31, 2022; and

**WHEREAS**, in the judgment of the undersigned, it is time to recognize the end of the City’s state of emergency and rescind the all applicable Emergency proclamations within the City;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Termination of Proclaimed Emergency.** Based on changing circumstances and improving conditions in the City of Orting and more broadly related to the COVID-19 pandemic, the emergency previously proclaimed by the Proclamation of Emergency, as defined in Chapter 38.52 RCW, RCW 43.06.010(12), and RCW 39.04.280(3), that was issued by the Mayor and ratified by the City Council no longer exists within the City of Orting. The Proclamation of Emergency issued by the Mayor and all related emergency-related directives are hereby terminated and shall no longer be in effect [as of \_\_\_\_].

**Section 2.** **Ratification.** Any and all acts undertaken by the Mayor and staff consistent with the Declaration of Emergency related to the COVID-19 virus referenced herein occurring prior to the termination of the emergency are hereby ratified and confirmed by the City Council of Orting.

**Section 3.** **Effective Date.** This Resolution shall be effective upon passage.

**Section 4.** **Corrections Authorized.** The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30<sup>th</sup> DAY OF NOVEMBER, 2022.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Kim Agfalvi, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Inslee Best  
City Attorney