



CGA Committee Agenda
November 2nd, 2022
8:15am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director
Danielle Charchenko, Executive Assistant/Records Clerk

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

Zoom link: <https://us06web.zoom.us/j/82778185456?pwd=RDJaR2tkRHJSVWVQMTNkMldSZUdvdz09>
Meeting ID: 827 7818 5456
Password: 219035

- 1. Call to Order**
- 2. Parks Report**
- 3. Public Comments**
- 4. Agenda Items**
 - A. AB22-90 - Legislative Priorities.**
 - B. Grants - Update from organizations receiving city funds.**
- 5. Meeting Minutes of October 5, 2022.**
- 6. Action Items/Round table review.**

Final comments.
Identify Items that are ready to move forward, establish next meeting's agenda.
- 7. Adjournment**



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Council Meeting Date
Subject: City of Orting/AWC Legislative Priorities for 2023	AB22-90	CGA		
		11.2.2022	11.16.2022	
	Department:	Administration		
	Date Submitted:	1.13.2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	End of Month			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Recommended Legislative priorities				
SUMMARY STATEMENT:				
<p>The City Council typically approves Council legislative priorities each year. The Current Legislative priorities were drawn up by the City Administrator and presented to the Community and Government Affairs Committee. AWC’s legislative priorities were taken into consideration.</p>				
RECOMMENDED ACTION: <u>ACTION:</u>				
Move to November Study Session on November 16 th , 2022 for discussion.				



City of Orting Legislative Priorities 2023

1. **Transportation priorities:**

- a. As the population expands further into East and South Pierce County transportation funding for this region should be a top legislative priority as it will allow increased economic and tourist activity. Specifically, the City supports Hwy 410/Hwy 162 interchange and corridor improvements that increase safety and reduce the time it takes citizens to commute to work.
- b. The City received \$6 million from the state legislator in 2020. Since then construction costs have escalated substantially and the would like additional funds to address inflationary costs move the project to completion.

Broader AWC Supported items that benefit the City of Orting

2. **Address vehicle pursuits for public safety testing:** Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances. This is essential to allow for effective and safe pursuit of suspects when there is an immediate threat to public safety. Cities will continue to support safety standards and training for officers who engage in vehicle pursuits.
3. **Respond to the Blake Decision:** Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately. Revise the current system of two referrals prior to criminal charges, so it can be more effectively administered across the state.
4. **Ensure basic infrastructure funding:** Fully fund the Public Works Assistance Account (PWAA), allow the current revenue diversions to sunset at the end of fiscal year 2023, and refrain from further fund transfers or diversions to other infrastructure programs or non-infrastructure accounts. Expand state funding opportunities to assist with maintenance and operations of local infrastructure.
5. **Increase housing availability & affordability:** Support a proactive approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Cities need resources to encourage development of housing at all income levels—especially for our lowest-income residents.
6. **Provide behavioral health resources:** Create greater access to community-based behavioral health services to include substance use disorder treatment and dual diagnosis treatment facilities. Support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.

2023 City Legislative Priorities

Strong cities make a great state. Cities are home to 65% of the state's residents, drive the economy, and provide the most accessible government. The continued success of cities depends on adequate resources and local decision-making to best meet the needs of our residents.

Washington's 281 cities ask the Legislature to partner with cities and act on the following priorities:



Respond to the *Blake* decision

Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately. Revise the current system of two referrals prior to criminal charges, so it can be more effectively administered across the state.

Support additional investments to help cities with the costs stemming from the *Blake* decision on how possession of controlled substances is handled by the criminal justice system. This includes:

- Funding to help offset the costs of vacating criminal convictions, repaying legal financial obligations, administering diversion programs, and mitigating municipal court impacts.
- Investment in alternative response teams; treatment facilities for adults and juveniles; treatment in jails; and social workers, treatment providers, and system navigators to help direct people to treatment.



Address vehicle pursuits for public safety

Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances. This is essential to allow for effective and safe pursuit of suspects when there is an immediate threat to public safety. Cities will continue to support safety standards and training for officers who engage in vehicle pursuits.



Ensure basic infrastructure funding

Fully fund the Public Works Assistance Account (PWAA), allow the current revenue diversions to sunset at the end of fiscal year 2023, and refrain from further fund transfers or diversions to other infrastructure programs or non-infrastructure accounts. Expand state funding opportunities to assist with maintenance and operations of local infrastructure.



Increase housing availability & affordability

Support a proactive approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Cities need resources to encourage development of housing at all income levels—especially for our lowest-income residents.



Provide behavioral health resources

Create greater access to community-based behavioral health services to include substance use disorder treatment and dual diagnosis treatment facilities. Support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.

Contact:

Candice Bock
Government Relations Director
candiceb@awcnet.org



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2023 Community Grants	AB22-80	CGA		
		10.5.2022		
	Department:	Administrative		
	Date Submitted:			
Cost of Item:	<u>\$11,500.00</u>			
Amount Budgeted:	<u>2023 Budget TBD</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	TBD			
Timeline:	None			
Submitted By:	Kim Agfalvi			
Fiscal Note:				
Attachments: 2023 Grant Requests Worksheet				
SUMMARY STATEMENT:				
<p>Staff have reviewed 2023 grant submissions and the council’s grant policy. The attached grant requests worksheet outlines staff recommendations for this program. Staff recommendations are based on the grant policy. Where there was an incomplete grant application, staff have made no recommendation for a 2023 grant.</p> <p>The grant request from the Chamber of Commerce, in the amount of \$3,000.00, will be awarded from the tourism fund and is not included on this worksheet.</p> <p>Staff have reviewed the grant request from the Orting Eagles and determined that it does not meet the requirements of the grant policy.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
FUTURE MOTION: <u>Motion:</u>				

2023 Grant Requests	2022 Grant Awarded	2021 Revenue	*10% of Revenue	2023 request	Staff Recommendation ^
Orting Food Bank	\$3,000.00	\$1,059,192.00	\$105,919.20	\$3,000.00	\$3,000.00
Opportunity Center of Orting	\$9,700.00	\$70,217.01	\$7,021.70	\$9,128.21	\$3,200.00
Orting Chamber of Commerce	\$1,100.00	\$6,243.00	\$624.30	\$3,000.00	\$0.00
Orting Valley Farmers Market	\$2,100.00	\$18,696.55	\$1,869.66	\$6,000.00	\$2,100.00
Orting Senior Center	\$11,600.00	\$238,246.77	\$23,824.68	\$12,000.00	\$3,200.00
Oring Eagles	Did Not Apply	\$516,603.73	Council discretion	\$7,000.00	\$0.00
	\$27,500.00			\$40,128.21	\$11,500.00
* Maximum grant amount based on approved grant policy					
^This recommendation is based on the Mayor's Draft Budget					



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter, Executive Director

Mailing Address: Po Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 9,128.21

How the grant will be used (This information can be provided in a letter, attached to this application):

*See Attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

*See Attached

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

None

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter 09 , 16 , 2022
 Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

September 13, 2022



City of Orting
PO BOX 489
Orting, WA 98360

RE: Grant Application 2022 – Cover Letter & Answers from the application form

To Whom It May Concern,

Since 2014 The Haven Teen Center has been the go-to place for Orting Teens. Over the years and with help from our partners such as the city of Orting, we've become the central hub for many other local youth-based programs & organizations as well!

Our mission of empowering youth to become independent, successful, contributing members of our community is important to us. So far in 2022 the Teens at the Haven got see community involvement in action through our direct partnerships with Summer Fest, The Rock Festival, Boy Scouts, Cub Scouts, and the Chocolate Stroll.

During the last 12 months, we provided a space for the High School strength & conditioning coach to train students, Cheer Team evening practices, Cub & Boy Scout Weekly meetings, Project Grad send-off party. We're also the primary home base for meetings & workshops for the Annual Orting Community Holiday Giving Program. In addition to that we have a student clothing bank that hosts a closet full of new shoes and clothes for all students. Which is also the primary donor for the Orting School District "Winter Wishes" program for clothes, shoes, or backpacks which is an anonymous student-led referral program. We even provided a temporary home to the Senior Center, free of charge, so they could continue their Pinochle Club while their new "home" was under construction.

The secret to our success can be found in the small and subtle details of personal character development. For example, we teach on things such as how to start and have face-to-face conversations, how to understand other people's perspectives, how to handle conflict, how to ask for help, how to be social (in real life), how to handle emotions, how to earn respect in a positive way, critical thinking for yourself, basic troubleshooting etc. These are very important life skills that require one-on-one mentorship that can only come from a fostered relationship based on trust. We provide an ear to listen to our teens so they can be themselves and know when it's okay to ask for help and exactly how to do so.

In addition to a safe social environment, we offer FUN! And this is what the teens love most! Fun activities include pool tables, air hockey, ping pong, arts & crafts, gaga ball, dodgeball, wrestling, laser tag, vintage arcade games, the latest video games and tabletop games too.

All-in-all our #1 goal was to become a place that the community would miss if we weren't there, and we firmly believe that this has been achieved. Please help us continue our mission for another year!

We would like to ask for 12% of our annual revenue in 2021. We are asking for \$9,128.21.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Slaughter".

Jennifer Slaughter

Executive Director – Volunteer



GRANT APPLICATION QUESTIONS & ANSWERS - 2022

How the City Grant will be used?

These funds will be used for general operating expenses such as rent, utilities, and supplies. Physical supplies would include such things as first aid kits, garden supplies, cleaning supplies, and event supplies.

Who does the grant serve?

We serve the youth from K-12th grade in Orting, WA.

Opportunity Center of Orting, Inc
Profit & Loss
 January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate / Org Contributions	4,633.81
43440 · In-Kind Donated (Income)	200.53
43450 · Individual Donations	
43451 · Slaughter Family	14,082.00
43452 · Monthly Subscriptions	1,620.00
43450 · Individual Donations - Other	1,045.00
	16,747.00
Total 43450 · Individual Donations	
43460 · Holiday Giving	
43461 · Holiday Giving Donations	1,847.76
	1,847.76
Total 43460 · Holiday Giving	
Total 43400 · Direct Public Support	23,429.10
43600 · Fundraising	9,021.67
44800 · Indirect Public Support	
44820 · United Way, CFC Contributions	63.74
	63.74
Total 44800 · Indirect Public Support	
47200 · Program / Event / Rental Income	
47250 · Rental Income	8,542.50
47251 · Rental Deposits	150.00
47254 · Karate Program Donations	5,010.00
	13,702.50
Total 47200 · Program / Event / Rental Income	
47300 · Grants	
47320 · Violence Prevention Grant	5,000.00
47350 · City of Orting Grant	9,000.00
47395 · Schools Out Grant	10,000.00
47396 · SBA Targeted EIDL Grant	0.00
47397 · SBA Supplemental Target Grant	0.00
47398 · PPP Cares Grant	0.00
	24,000.00
Total 47300 · Grants	
Total Income	70,217.01
Cost of Goods Sold	
51000 · Card Service Fees	603.02
	603.02
Total COGS	
Gross Profit	69,613.99
Expense	
60900 · Business Expenses	
60910 · Licenses & Permits	121.00
60925 · Dues & Subscriptions	24.28
60930 · Software	1,451.94
65175 · Gift / Donation	58.84
	1,656.06
Total 60900 · Business Expenses	
62100 · Contract Services	
62115 · Tax Prep	425.00
	425.00
Total 62100 · Contract Services	

8:11 PM
09/13/22
Cash Basis

Opportunity Center of Orting, Inc
Profit & Loss
January through December 2021

	Jan - Dec 21
62800 · Facilities and Equipment	
62850 · Facilities Maintenance	1,637.41
62870 · Property Insurance	2,363.34
62875 · Rent	24,000.00
62876 · Storage Unit Rent	540.00
62880 · Garbage	2,004.80
62885 · Internet / Phone	3,579.23
62890 · Electric / Gas	2,141.35
62895 · Water	2,041.73
Total 62800 · Facilities and Equipment	38,307.86
64000 · Program / Event Expenses	
64010 · Prizes/ Souvenir / Favors	594.52
64015 · Food (Prog/Event)	570.42
64030 · Prog/Event Staff	215.77
64040 · Event Supplies	506.86
64041 · Holiday Giving Program	1,338.03
64043 · Drug Prevention Events	4,097.94
64046 · Karate Program	266.10
64048 · OSD Truancy Program	20.00
64050 · Fundraising Supplies	1,639.57
65070 · Program Equipment	170.87
65075 · Equipment Maintenance	300.00
Total 64000 · Program / Event Expenses	9,720.08
65000 · Operations	
65005 · Facility Staff Wages	7,090.89
65040 · Supplies	5,957.65
65060 · Marketing & Advertising	1,239.68
Total 65000 · Operations	14,288.22
65100 · Other Types of Expenses	
65125 · Business License/ Fees	10.00
65126 · Late / Penalty Fees	143.04
65130 · Bank Charges	0.00
65150 · Payroll Taxes	1,523.39
65176 · B&O Tax	408.77
Total 65100 · Other Types of Expenses	2,085.20
Total Expense	66,482.42
Net Ordinary Income	3,131.57
Other Income/Expense	
Other Income	
70000 · Interest Income	0.17
70004 · Forgiven Income-Non Taxable	
70004.1 · 1st PPP Covid Loan	3,100.00
70004.2 · 2nd PPP Covid Loan	5,000.00
70004.3 · EIDL Grant	9,000.00
Total 70004 · Forgiven Income-Non Taxable	17,100.00
Total Other Income	17,100.17
Net Other Income	17,100.17
Net Income	20,231.74

Opportunity Center of Orting, Inc
Balance Sheet
 As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10000 · Keybank - Checking	34,588.86
10004 · Keybank - Money Market	25,000.17
Total Checking/Savings	59,589.03
Accounts Receivable	
11000 · Accounts Receivable	-24.00
Total Accounts Receivable	-24.00
Other Current Assets	
12000 · Undeposited Funds	2,175.00
Total Other Current Assets	2,175.00
Total Current Assets	61,740.03
Fixed Assets	
15000 · Furniture and Equipment	
15005 · Karate Equipment	2,918.69
15000 · Furniture and Equipment - Other	3,335.18
Total 15000 · Furniture and Equipment	6,253.87
Total Fixed Assets	6,253.87
Other Assets	
18100 · In-Kind Donated (Asset)	23,371.59
Total Other Assets	23,371.59
TOTAL ASSETS	91,365.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	
24000.1 · Federal '941' Tax	119.28
24000.2 · WA State Suta -ESD	25.43
24000.3 · WA State L&I	15.38
24000.4 · Federal '940' Futa	42.00
24000.5 · WA State FMLA	5.26
Total 24000 · Payroll Liabilities	207.35
24001 · Sales Tax Payable	614.44
24002 · SBA Loan	25,546.00
Total Other Current Liabilities	26,367.79
Total Current Liabilities	26,367.79
Total Liabilities	26,367.79
Equity	
32000 · Retained Earnings	44,765.96
Net Income	20,231.74
Total Equity	64,997.70
TOTAL LIABILITIES & EQUITY	91,365.49

Opportunity Center of Orting 2022 Budget

Ordinary Income/Expense Income

Direct Public Support

43400 · Fdirect Public Support	\$ 25,000.00
43600 · Fundraising	\$ 5,000.00
47250 · Rental Income	\$ 13,000.00
47300 · Grants	\$ 19,699.96

Total Income \$ 62,699.96

Cost of Goods Sold

51000 · Card Service Fees	\$ 275.00
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Total COGS \$ 275.00

Gross Profit \$ 62,424.96

Expense

60900 · Business Expenses

60910 · Licenses & Permits	\$ 50.00
60925 · Dues & Subscriptions	\$ 200.00
60930 · Software	\$ 800.00

Total 60900 · Business Expenses \$ 1,050.00

62100 · Contract Services

62115 · Tax Prep	\$ 535.00
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Total 62100 · Contract Services \$ 535.00

62800 · Facilities and Equipment

62810 · Depr and Amort - Allowable	\$ 1,218.48
62870 · Property Insurance	\$ 1,020.24
62875 · Rent	\$ 24,000.00
62876 · Storage Unit Rent	\$ 577.50
62880 · Garbage	\$ 2,050.00
62882 · Janitorial Services	\$ 2,400.00
62885 · Internet / Phone	\$ 3,900.00
62890 · Electric / Gas	\$ 3,500.00
62895 · Water	\$ 2,200.00

Total 62800 · Facilities and Equipment \$ 40,866.22

64000 · Program / Event Expenses

64010 · Prizes/ Souvenir / Favors	\$ 1,500.00
64015 · Food (Prog/Event)	\$ 2,100.00
64040 · Event Supplies	\$ 2,500.00
64041 · Holiday Giving Program	\$ 314.82
64043 · Drug Prevention Events	\$ 105.18
64050 · Fundraising Supplies	\$ 2,000.00
65070 · Program Equipment	\$ 2,013.33
65085 · Teen Schlorships / Grants	\$ 1,050.00

Total 64000 · Program / Event Expenses \$ 10,083.33

65000 · Operations

65020 · Postage, Mailing Service	\$ 139.40
65040 · Supplies	\$ 4,800.00
65060 · Marketing & Advertising	\$ 1,276.67

Total 65000 · Operations \$ 6,216.06

65100 · Other Types of Expenses

65125 · Business License/ Fees	\$ 15.00
65126 · Late / Penalty Fees	\$ 15.00
65130 · Bank Charges	\$ 21.83
65140 · Sales Tax	\$ 143.10

Opportunity Center of Orting 2022 Budget

65150 · Payroll Taxes	\$	-
65176 · B&O Tax	\$	921.66
Total 65100 · Other Types of Expenses	\$	<u>1,116.59</u>
Total Expense	\$	59,867.20
Net Ordinary Income	\$	2,557.77
Other Income/Expense Other Income		
70000 · Interest Income	\$	<u>0.60</u>
Total Other Income	\$	<u>0.60</u>
Net Other Income	\$	<u>0.60</u>
Net Income	\$	<u>2,558.37</u>

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 28 2005

OPPORTUNITY CENTER OF ORTING INC
PO BOX 1423
ORTING, WA 98360-1423

Employer Identification Number:
91-2112227
DLN:
17053071719025
Contact Person: TERRY KAYE ID# 31038
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170 (b) (1) (A) (vi)

Dear Applicant:

Our letter dated August 7, 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

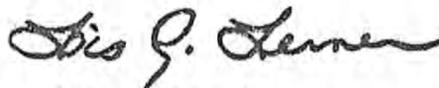
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FORCITY CLERK USE ONLY:

Name of Organization: Orting Chamber of Commerce UBI #: 601 591 604
Contact Person's Name and Title: Steven Rodrigues - Treasurer
Mailing Address: P.O. Box 1418 Orting, WA 98360
Phone: 253-254-4984 Email Address: occtreasbill@gmail.com
Amount Requested: \$ 3,000

How the grant will be used (This information can be provided in a letter, attached to this application):

see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Steven Rodrigues
Signature of Authorized Representative of Applicant

09/14/22
Date

Please return completed form and any additional information to:

City of Orting - Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Grant Application - 2023

City of Orting
Office of the City Clerk
PO Box 489
Orting, WA 98360

Orting Chamber of Commerce

Steve Rodrigues – Treasurer

PO Box 1418
Orting, WA 98360

253-254-4984
OCCTREASBILL@GMAIL.COM

\$3,000 request

How the grant will be used?

The Orting Chamber of Commerce is the biggest sponsor of the Orting Daffodil Festival and the Orting Community Float. This grant money would go to the purchase of daffodils for the float, and decorations that will be needed. The price of flowers has increased over the last few years from \$120 per thousand to \$180 per thousand. The Orting Float usually has 15,000 daffodils.

Who does the grant serve?

The parade brings approximately 5,000 people to this event which in turn supports or local businesses. The money earned by the event contributes to college scholarships given to local Orting High School graduates. The float also gives the runners-up in the daffodil princess contest the opportunity to ride on the float acknowledging all their hard work for making the daffodil festival a success. It also give recognition to the Orting Community, which is the main reason for the event.

What city facilities will you be requesting for usage with this grant?

The city currently leases a building to the Orting Chamber of Commerce to house the float.

2021 Daffodil Financial Report

NOTE: THERE WAS NO PARADE IN 2021
Orting Float was represented at the Spring Fair

Beginning Balance	\$ 1,575.88
EDB Grant	\$ 3,000.00
Flowers	\$ (900.00)
Decorations	\$ -
Maintenance	\$ (422.67)
Float Insurance	\$ (190.00)
Float Registration	\$ (105.50)
Building Insurance	\$ (556.45)
Miscellaneous	\$ (15.00)
Ending Balance	\$ 2,386.26

2022 Daffodil Float Budget			
	Income	Expenses	
Beginning Balance	\$ 2,386.26		
Chocolate Stroll	\$ 2,863.00		
Local Donations	\$ 380.00		
City Grant	\$ 3,000.00		
Float registration		\$ 105.50	
Float Insurance		\$ 114.00	
Flowers		\$ 2,160.00	(12,000 flowers)
Chocolate Stroll		\$ 146.00	
Float decorations		\$ 2,157.01	
Maintenance		\$ 3,246.75	
Building Insurance		\$ 700.00	
	\$ 8,629.26	\$ 8,629.26	

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 25 2007**

PORTING CHAMBER OF COMMERCE
PO BOX 1418 214 WASHINGTON AVE S
PORTING, WA 98360-1418

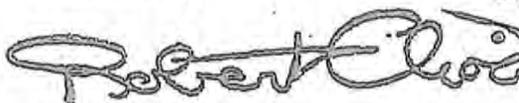
Employer Identification Number:
20-8140176
DLN:
17053053005037
Contact Person:
PAULA J MOLL-MALONE ID# 31262
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
December 29, 2006
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

Letter 948 (DO/CG)



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Aerie #3480 , Fraternal Order of Eagles UBI #: 600-143-916

Contact Person's Name and Title: Reid Brown Trustee Chairman

Mailing Address: PO Box 369

Phone: 253-377-9933 Email Address: eagle3480@comcast.net

Amount Requested: \$ \$3000-\$7000 (Any amount would be greatly appreciated)

How the grant will be used (This information can be provided in a letter, attached to this application):

See attached letter (Building Restoration)

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Eagle Member & Orting Community

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Reid Brown Reid Brown/Trustee Chairman
Signature of Authorized Representative of Applicant

9.16.2020
Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Orting Aerie No. 3480 F.O.E.

P.O. Box 369, Orting, WA 98360
(360) 893-3480

September 15, 2020

City of Orting
Office of the City Clerk
PO Box 489
Orting, WA 98360

RE: ARPA Grant

To whom it may concern,

We are the Orting Eagles, located at 112 Bridge St S., Orting Washington. We are a part of the national Fraternal Order of Eagles; our motto is "People helping people". We are a non-profit private club, but we are a big part of local community. We make meals available for the entire community on Thanksgiving, as well as feed all the Daffodil Festival parade kids. We provide baskets for Veteran's at the Soldier's home at Veteran's Day. We raise money for Breast Cancer Research at UW, Traumatic Brain Injury's at JBLM, Diabetes Research at UW, Scholarship for a Orting High School Graduate, We have an event at Christmas for all the kids in the community and provide baskets to veterans, as well as school supplies for kids of Orting, Pediatric Interim Care for babies with drug addiction, Fred Hutch Children's Cancer Research, Orting High School Drama Club, Orting High School Wrestling, Life Line Screening for Seniors, Orting Senior Center, Nationally we donated to The St. Jude Children's Hospital. I have attached a list of these expenses from 2021.

Our Building is 118 years old and is in desperate need of soffits and downspouts. We have fundraised \$52,000 of the \$80,000 cost. We have saved \$24,000 in our building fund for roofing, siding, and painting. The combined estimated cost is for this is \$190,000.

Our hall is also available to the entire community to rent. We rent the hall for, weddings, fund raisers, birthdays, or any other occasions. We also rent the hall for a reduced cost for memorials.

I would like to thank you for your consideration, on any funds that you are willing to contribute to the Orting Eagle #3480. In which, will help us with continue on our mission to keep helping our community.

Sincerely,

Reid Brown / Chairman of the Trustees

2021

Breast Cancer Research @UW	\$302
Christmas Baskets for Vets	\$800
Christmas Dinner	\$1,000
Daffodil Festival	\$1,200
Diabetes Research @UW	\$657
Father's Day	\$800
Fred Huch Childrens Cancer Research	\$1,600
Life Line Screening	\$300
Mother's Day	\$1,400
Orting High School Drama	\$300
Orting High School Scholarship	\$2,000
Orting Senior Center	\$1,200
Orting Wrestling Funraiser	\$4,000
Pediatric Intirem Care	\$3,829
St. Judes Hospital	\$4,000
Thanksgiving	\$840
The Haven Teen Center	\$1,350
Traumatic Brain Injury	\$823
Veteran's Day Baskets	\$600
Total	\$27,001

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

Income

BAR INCOME

Liquor Sales	250000
Beer Sales	122000
Wine Sales	17000
Food Sales	14500
Beverage Sales	9700
ATM Income	7500
Counter Top Game	765
JukeBox Income	687
Credit Card Surcharge	150

Total BAR INCOME 422302

GAMBLING INCOME

PullTab Income	99000
----------------	-------

Total GAMBLING INCOME 99000

AERIE INCOME

Membership Income	25000
Newsletter Advertising Income	270
Aerie License Plate Sale	280
Aerie Pin Sale	225
Aerie Passport Sales	60
Trial Commitee Income	50
Aerie Hanbook	12

Total AERIE INCOME 25847

CLUB INCOME

Hall Rental	15000
Bingo Income	7500
Meat Raffle	2700
Kitchen Rental	800
Yard Rental	150

Total CLUB INCOME 25350

Total Income 572499

Expense

BAR EXPENSES

Liquor Expense	78543.36
Beer Expense	42634.23

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

Taxes - B&O & Other	39790.155
Bar Supplies	17144.865
Food Expense	7813.305
CO2 Cylinder Expense	6075.195
Wine Expense	4920.12
Bar Snacks	4706.79
Janitorial Supplies	4688.19
Bar Office Supplies	1547.055
Convention Oven	1345.365
Jukebox	769.5
Tab Wizzard Support	656.4
Tap Cleaning	574.65
ATM Supplies	131.805
Total BAR EXPENSES	211340.985
PAYROLL EXPENSE	
Bartender Wages	92914.14
Taxes - Payroll	47276.19
Janitorial Wages	16049.085
Payroll Processing	2031.9
Total PAYROLL EXPENSE	158271.315
CLUB EXPENSE	
Insurance	16215.66
Karaoke expense	7800
Bingo Expense	5583.84
Hall Rental-Refund	5272.5
Credit Card Fees	4822.185
Repairs and Maintenance	3840.9
Fire & Safety Equip	2048.13
QH Expense to pot	1500
Meat Raffle	1085.085
Coffee	843.51
Gun Raffle 2022	690
Pest Control Services	565.65
Operating Supplies	189.435
Propane	186.585
Fuel	160.965

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

Raffle Tickets	116.19
CLUB EXPENSE - Other	98.46
Business Licenses and Permits	91.5
Coffee Expense	42.585
Popcorn Expense	12.735
Total CLUB EXPENSE	51165.915
ADMIN EXPENSE	
Admin Wages	44309.445
Federal Tax Fees	2010
Office Supplies	864.765
Professional Fees	825
Hall Rental Refund-Taxable	225
Computer and Internet Expenses	196.92
Bank Service Charges	105
Safe Deposit Box	49.5
Total ADMIN EXPENSE	48585.63
GAMBLING EXPENSE	
Taxes - Gambling	24539.325
Pulltab Expense	19161.255
Gambling Licenses and Permits	1957.5
Gambling Prizes	1294.605
Total GAMBLING EXPENSE	46952.685
UTILITIES EXPENSE	
Electric	8359.74
Garbage	7747.125
Natural Gas	6179.895
Comcast	5229.345
Sewer	3324.435
Water	2379.915
Stormwater	858.6
Hot Water Tank Lease	207.27
Total UTILITIES EXPENSE	34286.325
AERIE EXPENSE	
Grand Aerie Per Capita Tax	11142
Grand Aerie Membership Fees	2508.78
Officer-Insurance	2097

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

WA Aerie PerCapita Tax	1857
Media Expenses	
Newsletter Expense	1034.25
Newsletter Postage	696
Media Supplies	100.41
Total Media Expenses	1830.66
President's Visit	982.02
Scholarship Fund	978.75
Meat Tray Memorial Committee	764.595
Volunteer Fund (Bus Trip)	750
Aerie Supplies	417.765
Orting Float Committee	300
Passport Expense	150
Postage	113.235
Charter Night	150
Plaque	40
Total AERIE EXPENSE	8334.025
KITCHEN EXPENSE	
Kitchen Expense	
Hood Cleaning	984.6
Kitchen Expense - Other	648.855
Kitchen Food Expense	546.795
Kitchen Supplies	252.48
Total Kitchen Expense	2432.73
Total KITCHEN EXPENSE	2432.73



STATE OF WASHINGTON

BUSINESS LICENSE

Nonprofit Corporation

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480
112 BRIDGE ST S
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
NON-CLUB EVENT #360688 - ACTIVE

Issue Date: Dec 10, 2021
Unified Business ID #: 600143916
Business ID #: 001
Location: 0001
Expires: Dec 31, 2022

INDUSTRIAL INSURANCE - ACTIVE
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE

CITY ENDORSEMENTS:

ORTING NONPROFIT BUSINESS #18129 - ACTIVE

LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

PARTIES IN INTEREST:

INC.
ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES

REGISTERED TRADE NAMES:

ORTING AERIE #3480

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

STATE OF WASHINGTON

UBI: 600143916 001 0001

Expires: Dec 31, 2022

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480
112 BRIDGE ST S
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE
INDUSTRIAL INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE
NON-CLUB EVENT #360688 - ACTIVE
ORTING NONPROFIT BUSINESS #18129 - ACTIVE

PERMIT TO PURCHASE SPIRITS. SPIRITS DISTILLERS, DISTRIBUTORS AND RETAILERS: THE LICENSEE WHOSE NAME APPEARS ON THIS PERMIT (OR THE LICENSEE'S EMPLOYEE OVER 21 YEARS OF AGE) IS AUTHORIZED TO PURCHASE SPIRITOUS LIQUOR FROM YOU AS PROVIDED BY THE WASHINGTON STATE LIQUOR ACT RCW 66.24.640, 66.24.630, AND 66.24.640.

Director, Department of Revenue



< **Business Lookup**

License Information:

[New search](#) [Back to results](#)

Entity name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

Business name: FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

Entity type: [Nonprofit Corporation](#)

UBI #: 600-143-916

Business ID: 001

Location ID: 0001

Location: Active

Location address: 112 BRIDGE ST S
ORTING WA 98360

Mailing address: PO BOX 369
ORTING WA 98360-0369

Excise tax and reseller permit status:

[Click here](#)

Secretary of State status:

[Click here](#)

Endorsements

Endorsements held at this lo	License #	Count	Details	Status	<u>Expiration da</u>	First issuance
Non-Club Event	360688			Active	Dec-31-2022	May-30-1998
Orting Nonprofit Business	18129			Active	Dec-31-2022	Feb-06-2019
Private Club - Spirits/Beer/Wine	360688			Active	Dec-31-2022	May-30-1998

Registered Trade Names

Registered trade names	Status	First issued
ORTING AERIE #3480	Active	Jun-13-2017

The Business Lookup information is updated nightly. Search date and time: 9/8/2022 10:48:30 AM

Secretary of State Information

Business name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

UBI #: 600-143-916

Active/Inactive: Active

State of incorporation: WASHINGTON

WA filing date: 7/25/1974

Expiration date: 7/31/1975

Inactive date:

For more information, visit the [Secretary of State website](#).

[Close](#)

[Contact us](#)

How are we doing?

[Take our survey!](#)

Don't see what you expected?

[Check if your browser is supported](#)

Washington State Department of Revenue



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

Business name: FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

Entity type: [Nonprofit Corporation](#)

UBI #: 600-143-916

Business ID: 001

Location ID: 0001

Location: Active

Location address: 112 BRIDGE ST S
ORTING WA 98360

Mailing address: PO BOX 369
ORTING WA 98360-0369

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

Endorsements held a	License #	Count	Details	Status	Expiration	First issue
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	<u>Jan - Dec 21</u>
Income	
BAR INCOME	
Liquor Sales	237,229.55
Beer Sales	116,404.25
Wine Sales	15,033.00
Food Sales	11,701.15
Beverage Sales	6,676.25
ATM Income	5,867.38
JukeBox Income	181.00
	<hr/>
Total BAR INCOME	393,092.58
GAMBLING INCOME	
PullTab Income	93,753.25
	<hr/>
Total GAMBLING INCOME	93,753.25
AERIE INCOME	
Membership Income	15,862.50
Newsletter Advertising Income	345.00
Aerie Passport Sales	144.00
Aerie License Plate Sale	140.00
Aerie Pin Sale	58.00
	<hr/>
Total AERIE INCOME	16,549.50
CLUB INCOME	
Hall Rental	7,480.00
Bingo Income	3,738.00
Kitchen Rental	395.00
Popcorn Donation	114.75
RV Space Rental	100.00
	<hr/>
Total CLUB INCOME	11,827.75
Bingo-Wednesday	1,380.65
Hall Rental-deposit	0.00
Miscellaneous Income	
Kitchen Sales	0.00
Events \ Other Income	0.00
	<hr/>
Total Miscellaneous Income	0.00
	<hr/>
Total Income	516,603.73
	<hr/>
Gross Profit	516,603.73

	<u>Jan - Dec 21</u>
Expense	
BAR EXPENSES	
Liquor Expense	88,465.71
Beer Expense	47,841.91
Taxes - B&O & Other	35,449.30
Bar Supplies	16,168.24
Food Expense	7,703.26
CO2 Cylinder Expense	3,412.80
Wine Expense	3,153.81
Janitorial Supplies	2,579.16
Bar Snacks	2,570.83
Beverage Expense	1,637.65
Bar Office Supplies	995.67
Jukebox	992.00
Tab Wizzard Support	901.73
Employee Training	400.28
Tap Cleaning	322.59
Total BAR EXPENSES	<u>212,594.94</u>
PAYROLL EXPENSE	
Bartender Wages	87,872.98
Taxes - Payroll	23,560.25
Janitorial Wages	11,761.09
Payroll Processing	1,849.51
Christmas Bonus	375.00
PAYROLL EXPENSE - Other	0.00
Total PAYROLL EXPENSE	<u>125,418.83</u>
CLUB EXPENSE	
Insurance	12,840.45
Karaoke expense	5,600.00
Bingo Expense	4,224.06
Credit Card Fees	4,190.65
Damage Claim	3,633.48
Repairs and Maintenance	3,135.25
Hall Rental-Refund	2,100.00
Operating Supplies	
Cleaning Supplies	1,887.54
Total Operating Supplies	<u>1,887.54</u>
Business Licenses and Permits	1,630.00
Health Dept Licenses and Per...	1,160.00

Orting Eagles 3480
Profit & Loss
January through December 2021

	<u>Jan - Dec 21</u>
Coffee	733.97
Coffee Expense	398.80
Jukebox	397.00
Pest Control Services	393.49
Sound System Club	300.00
Fire & Safety Equip	163.14
QH Expense to pot	110.00
Comp Drinks	104.00
Propane	40.00
Total CLUB EXPENSE	43,041.83
GAMBLING EXPENSE	
Pulltab Expense	19,088.60
Taxes - Gambling	13,316.78
Gambling Licenses and Permits	1,563.00
Total GAMBLING EXPENSE	33,968.38
ADMIN EXPENSE	
Admin Wages	26,724.27
Computer and Internet Expen...	1,453.57
Office Supplies	1,423.66
Professional Fees	741.00
Admin \ Office Supplies	452.08
Bank Service Charges	75.87
Safe Deposit Box	33.00
Insurance Expense	-927.00
Total ADMIN EXPENSE	29,976.45
UTILITIES EXPENSE	
Electric	6,851.18
UTILITIES EXPENSE - Other	5,167.47
Garbage	3,939.68
Natural Gas	3,107.36
Comcast	2,565.39
Sewer	2,555.47
Water	1,791.65
Stormwater	408.78
Hot Water Tank Lease	276.36
Total UTILITIES EXPENSE	26,663.34
AERIE EXPENSE	
Grand Aerie Per Capita Tax	7,259.43

Orting Eagles 3480
Profit & Loss
January through December 2021

	<u>Jan - Dec 21</u>
Media Expenses	
Newsletter Expense	1,441.95
Media Expenses - Other	730.00
Website Expense	294.76
	<hr/>
Total Media Expenses	2,466.71
WA Aerie PerCapita Tax	1,152.00
Grand Aerie Membership Fees	890.00
Orting Eagle Pins	593.50
Aerie Supplies	354.12
Tom & Jerry Night	298.79
Clock Repair Donation to City o	250.00
Pool League Shirts	241.92
Meat Tray Memorial Commitee	184.00
Surety Bond	174.35
Aeries District Meeting	149.47
Postage	67.85
Eagle of the year	17.60
	<hr/>
Total AERIE EXPENSE	14,099.74
Repairs\Maintenance\Bldg Suppli	1,123.04
Reconciliation Discrepancies	783.84
Membership Fees	732.00
Cash	660.12
KITCHEN EXPENSE	
Kitchen Expense	627.73
	<hr/>
Total KITCHEN EXPENSE	627.73
Miscellaneous Expenses	485.40
Donations	350.00
Building Expense	41.83
Funeral Expenses	32.00
NSF Checks Returned	-32.00
Cash Short \ (Over)	-699.19
	<hr/>
Total Expense	489,868.28
	<hr/>
Net Income	26,735.45
	<hr/> <hr/>



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Food Bank UBI #: 602-701-449

Contact Person's Name and Title: Stephanie Lathrop, President

Mailing Address: PO Box 1877, Orting, WA 98360-1877

Phone: 360-561-0062 Email Address: stephanielathrop@msn.com
360-893-0095 ortingfoodbank@yahoo.com

Amount Requested: \$ 3000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached letter.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Stephanie Lathrop

Signature of Authorized Representative of Applicant

09/08/2022

Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Financial Statements

December 31, 2021 and 2020

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Statements of Activities	3
Statement of Functional Expenses - Current Year	4
Statement of Functional Expenses - Prior Year	5
Statements of Cash Flows	6
Notes to Financial Statements	7 - 11



BATTERSHELL & NICHOLS
A PROFESSIONAL SERVICE CORPORATION

To the Board of Trustees of
Orting Food Bank
Orting, Washington

Management is responsible for the accompanying financial statements of Orting Food Bank (the Organization) which comprise the statements of financial position as of December 31, 2021 and 2020, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Battershell & Nichols

Puyallup, Washington
March 28, 2022

Orting Food Bank
Statements of Financial Position
December 31, 2021 and 2020

	2021	2020
Assets		
Current Assets		
Cash	\$ 235,471	\$ 232,899
Food inventory	79,341	75,357
Total Current Assets	<u>314,812</u>	<u>308,256</u>
Property and Equipment		
Furniture and equipment	153,731	145,923
Buildings	388,890	388,890
Land	68,378	68,378
	610,999	603,191
Accumulated depreciation	(214,061)	(180,579)
Total Property and Equipment	<u>396,938</u>	<u>422,612</u>
Total Assets	<u>\$ 711,750</u>	<u>\$ 730,868</u>
Liabilities and Net Assets		
Current Liabilities		
Accrued payroll and taxes	\$ 1,782	\$ 1,419
Total Current Liabilities	<u>1,782</u>	<u>1,419</u>
Net Assets		
Without Donor Restrictions:		
Undesignated	709,968	729,449
Total Net Assets	<u>709,968</u>	<u>729,449</u>
Total Liabilities and Net Assets	<u>\$ 711,750</u>	<u>\$ 730,868</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Activities
For the Years Ended December 31, 2021 and 2020

	2021	2020
Changes in Net Assets Without Donor Restrictions		
Revenue and Support		
General contributions	\$ 125,383	\$ 306,674
Noncash contributions of food	925,725	979,360
Fundraising income	7,988	5,908
Interest income	96	396
Other income	0	9,765
Total Revenue and Support	<u>1,059,192</u>	<u>1,302,103</u>
Net assets released from restrictions	<u>0</u>	<u>39,679</u>
Total Revenue, Gains, and Other Support Without Donor Restrictions	<u>1,059,192</u>	<u>1,341,782</u>
Expenses		
Program	1,015,516	1,102,521
General and Administration	29,094	27,407
Facilities	26,414	60,763
Fundraising	7,649	3,236
Total Expenses	<u>1,078,673</u>	<u>1,193,927</u>
(Decrease) Increase in Net Assets Without Donor Restrictions	<u>(19,481)</u>	<u>147,855</u>
Changes in Net Assets With Donor Restrictions		
Temporarily restricted contributions	0	39,679
Net assets released from restrictions	<u>0</u>	<u>(39,679)</u>
Increase in Net Assets With Donor Restrictions	<u>0</u>	<u>0</u>
(Decrease) Increase in Net Assets	<u>(19,481)</u>	<u>147,855</u>
Net Assets, Beginning of Year	<u>729,449</u>	<u>581,594</u>
Net Assets, End of Year	<u>\$ 709,968</u>	<u>\$ 729,449</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statement of Functional Expenses
For the Year Ended December 31, 2021

	Program Services			Support Services			
	TOTAL	Program	Total Program Services	General and Administration	Facilities	Fundraising	Total Support Services
Food	\$ 937,441	\$ 937,441	\$ 937,441	\$	\$	\$	\$
Personnel	52,110	41,688	41,688	10,422			10,422
General expenses	49,064	5,667	5,667	15,056	20,692	7,649	43,397
Depreciation	33,481	30,133	30,133	3,348			3,348
Repairs and maintenance	4,195				4,195		4,195
Equipment, technology, and communication costs	1,527				1,527		1,527
Supplies	855	587	587	268			268
	<u>\$ 1,078,673</u>	<u>\$ 1,015,516</u>	<u>\$ 1,015,516</u>	<u>\$ 29,094</u>	<u>\$ 26,414</u>	<u>\$ 7,649</u>	<u>\$ 63,157</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statement of Functional Expenses
For the Year Ended December 31, 2020

	Program Services			Support Services			
	TOTAL	Program	Total Program Services	General and Administration	Facilities	Fundraising	Total Support Services
Food	\$ 1,036,887	\$ 1,036,887	\$ 1,036,887	\$	\$	\$	\$
Personnel	45,013	36,010	36,010	9,003			9,003
General expenses	71,194	1,659	1,659	15,267	51,032	3,236	69,535
Depreciation	27,674	24,906	24,906	2,768			2,768
Repairs and maintenance	8,229				8,229		8,229
Equipment, technology, and communication costs	1,502				1,502		1,502
Supplies	3,428	3,059	3,059	369			369
	<u>\$ 1,193,927</u>	<u>\$ 1,102,521</u>	<u>\$ 1,102,521</u>	<u>\$ 27,407</u>	<u>\$ 60,763</u>	<u>\$ 3,236</u>	<u>\$ 91,406</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Cash Flows
For the Years Ended December 31, 2021 and 2020

	2021	2020
Cash Flows Provided (Used) by Operating Activities:		
Cash received from general contributions	\$ 125,383	\$ 306,674
Cash received from restricted contributions	0	39,679
Cash received from fundraising income	7,988	5,908
Cash received from interest and other income	96	396
Cash received from Paycheck Protection Program	0	9,765
Cash disbursed for program expenses	(63,280)	(82,232)
Cash disbursed for general supporting expenses	(25,746)	(24,638)
Cash disbursed for facility expenses	(26,414)	(60,763)
Cash disbursed for fundraising expenses	<u>(7,649)</u>	<u>(3,236)</u>
Net Cash Flows Provided by Operating Activities	<u>10,378</u>	<u>191,553</u>
 Cash Flows Provided (Used) by Investing Activities		
Expenditures for equipment	<u>(7,806)</u>	<u>(35,433)</u>
Net Cash Flows (Used) by Investing Activities	<u>(7,806)</u>	<u>(35,433)</u>
 Net Increase in Cash	2,572	156,120
Cash - January 1, 2021 and 2020	<u>232,899</u>	<u>76,779</u>
 Cash - December 31, 2021 and 2020	<u><u>\$ 235,471</u></u>	<u><u>\$ 232,899</u></u>

Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities

Cash Flows Provided (Used) by Operating Activities:

(Decrease) Increase in Total Net Assets	\$ (19,481)	\$ 147,855
Adjustments to Reconcile (Decrease) Increase in Total Net Assets to Cash Provided by Operating Activities:		
Depreciation	33,481	27,674
Changes in Assets and Liabilities:		
(Increase) Decrease in Food inventory	(3,984)	15,261
Increase in Accrued payroll and taxes	<u>362</u>	<u>763</u>
Total Adjustments	<u>29,859</u>	<u>43,698</u>
 Net Cash Flows Provided by Operating Activities	 <u><u>\$ 10,378</u></u>	 <u><u>\$ 191,553</u></u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Orting Food Bank is located in Orting, Washington and is organized for the purposes of collecting food donations and distributing them to those in need. The Organization also provides referral services as available to help people. The Organization was incorporated as a non-profit corporation under the laws of the State of Washington in 2007 as a 501(c)(3) charity.

Basis of Accounting

The Organization presents financial statements in accordance with accounting principles generally accepted in the United States of America. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations. The only limits on the use of this type of assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. It is the policy of the Board of Directors of the Organization to review its plans for future property improvements and acquisitions from time to time and to designate appropriate sums of net assets without donor restrictions to assure adequate financing of such improvements and acquisitions.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. The Organization's unspent contributions are reported in this class if the donor limited their use.

Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. If donors specify a length of time over which the property or equipment must be used, the restrictions expire evenly over the required period. Absent that type of restriction for use, the Organization considers the restriction met when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets with donor restrictions to net assets without donor restrictions.

Net assets with permanent donor restrictions that do not expire are resources whose use is limited

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

by donor-imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time.

The Organization had no net assets with permanent donor restrictions at December 31, 2021 and 2020.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates include useful lives of property and equipment and allocation of expenses to programs.

Cash

For purposes of the statement of cash flows, cash includes time deposits, certificates of deposit, and all highly liquid debt instruments with original maturities of three months or less. Restricted cash represents cash received with a donor-imposed restriction that limits the use of that cash to the acquisition of property or to a specified program. Unless donor stipulations limit the use of the assets for a period of time or for a particular purpose, the donor-imposed restriction expires when the assets are placed in service in accordance with generally accepted accounting principles.

Cash at December 31, 2021 and 2020 consists of the following:

	2021	2020
Cash	\$ 235,471	\$ 232,899
Total cash without donor restrictions	<u>235,471</u>	<u>232,899</u>
 Cash and restricted cash presented in the Statement of Cash Flows	 \$ 235,471	 \$ 232,899

Buildings, Equipment, Improvements, and Depreciation

Buildings, equipment, and improvements purchased are stated at cost. Donated assets are stated at fair market value at date of receipt. Donated services that enhance non-financial assets are capitalized at fair market value at the date the services are provided. Depreciation is provided by use of the straight-line method over the estimated useful lives of the related assets ranging from three to fifteen years for equipment and thirty-nine years for buildings and improvements. All acquisitions of property and equipment in excess of \$5,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Depreciation expense for the years ended December 31, 2021 and 2020 was \$33,481 and \$27,674, respectively.

Food Inventory

Inventory consists of donated food and is stated at \$1.82 and \$1.75 per pound as of December 31, 2021 and 2020 respectively, as determined by the Washington State Department of Agriculture. The price per pound is determined by the average price of food listed in the consumer price index and is revalued every two years.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Allocation of Costs to Programs and Supporting Activities

The Organization allocates personnel and facilities costs including depreciation to programs based upon time spent directly on program activities as well as the square footage of facilities used for program activities.

Federal Income Tax

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) except to the extent of unrelated business taxable income, if any.

Contributions Received

Contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions. Gifts received of long-lived assets, in the absence of donor-imposed use restrictions, are reported as without donor restrictions.

Contributions and donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Donated Services and Materials

The Organization recognizes donated services that create or enhance nonfinancial assets. Donated services that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation are also recognized.

A large number of people have contributed significant amounts of time to the activities of the Organization without compensation. The financial statements do not reflect the value of those contributed services because, although clearly substantial, the services do not meet the recognition criteria required by generally accepted accounting principles and no reliable basis exists for determining an appropriate value for those services. Donated materials are included in the financial statements at their estimated fair market values as of the date of their receipt.

Note 2 - Concentration of Credit Risk

The Organization maintains cash balances at financial institutions located in Washington. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. The organization did not have any balances on deposit in excess of insurance limits as of the years ended December 31, 2021 and 2020.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 3 - Liquidity and Funds Available

The following reflects Orting Food Bank's financial assets as of the statement of financial position date. The balance would be reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date, if such restrictions were in place. Examples of amounts not available include amounts set aside for long-term purposes that could be drawn upon if the governing board approved that action. As of the date of the financial statements, no funds were designated by the board as not available for current operating purposes.

Financial assets:	2021	2020
Cash	\$ 235,471	\$ 232,899
Financial assets, at year end	\$ 235,471	\$ 232,899
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
None	0	0
Board designations:		
None	0	0
Financial assets available to meet cash needs for general expenditures within one year	\$ 235,471	\$ 232,899

The Organization is partially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization may invest cash in excess of daily requirements in short-term investments. Occasionally, the board may designate a portion of any operating surplus to a liquidity reserve, which was \$0 as of December 31, 2021. In the event of an unanticipated liquidity need, the Organization could draw upon \$10,000 of its available line of credit (as further discussed in Note 4).

Note 4 - Line of Credit

The Organization has a line of credit for \$10,000 with a bank, which is due on demand. As of December 31, 2021 and 2020, the balance was \$0 and \$0, respectively. The line of credit bears interest at an adjustable rate of the Wall Street Journal Prime Rate (3.25% per annum as of December 31, 2021 and 2020) plus 2% and is secured by equipment and fixtures.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 5 - Paycheck Protection Program

In April 2020, the organization applied for and received a Paycheck Protection Program loan through the SBA in the amount of \$9,765. The program is part of the government's CARES Act relief effort. The proceeds of the loan were required to be used for paying payroll and certain other limited operating costs. In accordance with the terms of the program, the organization applied for forgiveness of the loan and was subsequently granted forgiveness in December 2020. The income from the loan is reflected in the Statement of Activities.

Note 6 - Contingency

On May 5, 2015 the Organization entered into an agreement with Pierce County, Washington, through its Department of Community Connections to renovate and expand the property, which currently houses the food bank facility, for \$120,450. The Organization gave a promissory note to Pierce County for the full amount and is not required to make payments on this note provided that it complies with the following terms: the property must be used as a food bank for the benefit of low income individuals, households, or areas of Pierce County, it will maintain safe and sanitary facilities and will comply with all state and local building codes, licensing requirements, and other requirements regarding the condition of the structure and the operation of the project in the jurisdiction in which the facility is located, and it will keep any records and make any reports relating to compliance with this covenant that the County may reasonably require. If the covenant agreement is followed, the amount owed will be forgiven in full on June 30, 2045. As security for the note, the Organization granted Pierce County a deed of trust on its building, including improvements, and land located in Orting, Washington. The deed of trust and secured promissory note are subject to the restrictions previously described for a period of thirty years, beginning June 30, 2015. If the real property is sold, transferred, or otherwise conveyed or disposed of without Pierce County's prior written consent, the County may declare the principal amount of the note due immediately. After the improvements were completed in 2015, the land and building improvements have a book value of \$457,268 and are recorded on the Statement of Financial Position.

Note 7 - Subsequent Events

Management considered and found no subsequent events other than the matter discussed below, requiring disclosure in the financial statements occurring after the balance sheet date until March 28, 2022, the date the financials were available to be issued.

In early 2020, a global pandemic was declared due to a widespread outbreak of the disease known as COVID-19, named for a new strain of coronavirus. The events surrounding the pandemic continue to unfold and therefore it is not possible to reasonably estimate the effects on the financial position and operating results of the Organization for future periods.

See accountants' compilation report.



Orting Food Bank
224 Washington Ave S
PO Box 1877
Orting, WA 98360-1877

September 8, 2022

We are requesting a grant of \$3000.00 from the City of Orting for the 2023 fiscal year.

This grant is divided into two parts. Up to \$1,500 will be used to provide assistance with paying utility bills to restore water service to customers of the City of Orting. What is not used of this \$1,500 can be used by the food bank to pay for day to day expenses. The remaining \$1,500 will be used for operational expenses. The following is the policy for utility assistance payments:

- Customers will be referred by Orting Food Bank to the City of Orting. The City of Orting will make the determination to accept or deny referrals.
- When a referral is accepted for grant assistance, Orting Food Bank will pay the customer's outstanding bill with the City of Orting, up to the amount approved by the City.
- Customers can receive grant assistance once per year.
- Orting Food Bank will maintain records of customers whose bills have been paid out of this grant.

Orting Food Bank serves over 500 families a month in our community with emergency food assistance. We accept anyone in the community that needs assistance. We also provide referral services to other agencies to assist community members with receiving needed services.

Respectfully submitted,

A handwritten signature in black ink that reads "Stephanie Lathrop".

Stephanie Lathrop
President, Orting Food Bank

"Putting an end to hunger in Orting!"
The Orting Food Bank is a registered 501(c)3 charity.

2021 Budget

Description	Budget	Budget	Budget	Budget	Budget	Change From
	2018	2019	2020	2021	2022	2021
Revenues						
Beginning Net Cash & Investments						
Individual Donations						
Corporate/Agency Donations/Grants	\$90,000	\$80,000	\$80,000	\$80,000	\$85,000	6.3%
Non-Cash Food Contributions	\$850,000	\$850,000	\$850,000	\$850,000	\$875,000	2.94%
Total Fund Raising Income	\$35,000	\$40,000	\$40,000	\$40,000	\$46,000	15.00%
Interest Income	\$50	\$50	\$800	\$100	\$100	0.00%
Total Income	\$975,050	\$970,050	\$970,800	\$970,100	\$1,006,100	3.71%
Total Cash Income	\$125,050	\$120,050	\$120,800	\$120,100	\$131,100	9.16%
Expenses						
Ending Fund Balance						
Food Taken In and Delivered	\$850,000	\$850,000	\$850,000	\$850,000	\$875,000	2.94%
Liability Insurance	\$6,000	\$6,000	\$6,000	\$6,000	\$9,000	50.00%
Facility Repair and Maintenance	\$7,000	\$5,000	\$3,500	\$3,500	\$7,000	100.00%
Fund Raisers	\$12,000	\$14,000	\$12,000	\$12,000	\$12,000	0.00%
Dues/Licenses	\$10	\$20	\$20	\$20	\$20	0.00%
Office Expenses	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.00%
Non-Food Supplies	\$500	\$700	\$500	\$500	\$500	0.00%
Fuel (Van)	\$1,600	\$1,700	\$1,700	\$1,700	\$2,500	47.06%
Van Maint & Repairs	\$500	\$1,000	\$700	\$1,000	\$1,000	0.00%
Volunteer Recognition	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	0.00%
Director Salary	\$52,800	\$49,600	\$49,600	\$49,600	\$52,800	6.45%
Payroll Taxes	\$3,500	\$3,472	\$3,472	\$3,472	\$4,039	16.34%
Purchased Food	\$12,000	\$13,000	\$13,000	\$13,000	\$13,000	0.00%
Travel & Meetings	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.00%
Utilities	\$11,000	\$12,600	\$12,000	\$13,200	\$13,200	0.00%
Accounting Expense	\$4,000	\$6,000	\$4,000	\$7,000	\$10,000	42.86%
Capital	\$300	\$0	\$0	\$0	\$0	0.00%
City of Orting Utility Assistance	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.00%
Total Expense	\$967,110	\$968,992	\$962,392	\$966,892	\$1,005,959	4.04%
Total Cash Expense	\$117,110	\$118,992	\$112,392	\$116,892	\$130,959	12.03%
Cash Surplus/(Deficit)	\$7,940	\$1,058	\$8,408	\$3,208	\$141	


ORTING FOOD BANK
% PAT C WILSON
PO BOX 1877
ORTING WA 98360-1877

036173

Employer Identification Number: 20-8562623
Person to Contact: Mr. Kelley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 04, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 2007.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Richard McKee, Department Manager
Accounts Management Operations



Coverage Confirmation

The terms, conditions, and exclusions shown here are brief overviews included in, but not limited to, the coverages provided by the Non Profit Insurance Program. The terms and conditions offered may differ from your prior policy and from what you requested in your submission. This document is not intended to be used as a direct reflection of all coverages or to replace or alter the policies in any way. Information represented in this Coverage Confirmation is subject to the exclusions, terms, limitations, and conditions of the policy insuring the Non Profit Insurance Program. All specific coverage, exclusion, and limitation questions should be referred directly to the policies and all attached endorsements. In the event of differences, the policy will prevail. Participating companies are non-admitted, unless otherwise stated. Non-admitted companies are not regulated by the Washington State Insurance Commissioner and are not protected by the Washington State Guaranty Fund. Clear Risk Solutions will process all surplus lines filings on any excess and surplus lines policies, if applicable, on behalf of NPIP. The Policy is subject to audit. Defense costs are outside the limits for nonprofit members and inside the limits for independent schools. For claims made coverages, Extended Reporting Periods are available upon request (information regarding basic ERPs is available in the policy).

Please note the limits shown here represent the combined full limits provided by multiple policies from various carriers. It is the responsibility of the broker to review this document to confirm its accuracy.

Notice of Cancellation for Non-Payment

We may cancel this policy within 10 days in the event of non-payment of premium. Notice of cancellation will be emailed to the Named Insured's last known email address and will indicate the date on which coverage is terminated. A copy will be emailed to the broker of record on file.

Member/Insured:

Orting Food Bank
PO Box 1877
Orting, Washington 98360

Producer:

Propel Insurance - Tacoma
Sibley, Maria
1201 Pacific Avenue, Suite 1000
Tacoma, Washington 98402

Policy Term: 6/1/2022 to 6/1/2023

Issue Date: 5/27/2022

Coverage Confirmation Expiration Date: 8/30/2022, at 12:01 a.m.

Member Coverage Number: NPIP222354003

Member Since: 9/11/2012

Authorized Signature:

COVERAGE CONFIRMATION PROPERTY COVERAGE PART

Item 1.	NPIP Retained Limit: Real and Personal Property Coverage Part	Each Occurrence \$250,000
Item 2.	Limit of Insurance: Real and Personal Property Coverage Part	Each Occurrence \$75,000,000 Per all Members of the Group Combined
Item 3.	Sublimit of Insurance:	

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Real and Personal Property Coverage Part. These sublimits apply excess of the Real and Personal Property Coverage Part Retained Limit shown above. Sublimits applicable in excess of the American Alternative Insurance Corporation policy are per occurrence.

Accounts Receivable	\$100,000 Per Member
Additions, Alterations and Repairs	N/A
Business Income and Extra Expense	\$250,000 + scheduled per Member
Computer Systems	\$1,000,000 Each Occurrence, Per Member
Electronic Data and Media	\$250,000 Each Occurrence, Per Member
Computer Systems and Electronic Data and Media	\$10,000,000 Annual Group Aggregate
Contractors' Equipment	\$100,000 Per Member
Debris Removal	Lesser of 20% or \$500,000 Per Member
Fine Arts	\$100,000 Per Member
Newly Acquired or Constructed Property, Real and Personal Property	\$1,000,000 Per Member
Ordinance or Law	
Undamaged Portion of Building	100% of value of damaged building Per Property Schedule
Increased Costs of Construction	Lesser of 25% of value of damaged building or \$500,000 Per Member
Costs of Demolition	Lesser of 25% of value of damaged building or \$500,000 Per Member
Personal Property in Transit	\$100,000 Per Member
Pollutant Clean Up and Removal	\$100,000 Annual Group Aggregate
Property Off-Premises	\$250,000 Per Member
Valuable Papers and Records including cost of research	\$100,000 Per Member
Personal Property Owned by Employees – Per Employee	\$5,000
Personal Property Owned by Employees – Each Occurrence	\$50,000
Personal Property Owned by Employees – Annual Group Aggregate	\$250,000
Personal Property of Others – Per Person	\$5,000
Personal Property of Others – Each Occurrence	\$50,000
Personal Property of Others – Annual Group Aggregate	\$50,000
Fire Department Service Charge	\$25,000 Per Member
Business Income and Extra Expense for Utility Service Interruption	\$250,000 Per Member
Unnamed Locations	\$250,000 Per Member
Artificial/Paved Surfaces	\$200,000 Per Member
Sewer, Drain or Sump Back-up or Over Flow	\$25,000

Item 4. Additional Coverages/Endorsements:

Flood - Each Occurrence and Annual Aggregate Per Member	\$1,000,000 Property located at the time of loss in any flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE and V; or hold a similar high risk FEMA rating are excluded.
Flood – Group Annual Aggregate	\$25,000,000
Earthquake – Each Occurrence and Annual Aggregate Per Member	\$1,000,000
Earthquake – Group Annual Aggregate	\$25,000,000
Auto Physical Damage (except while in transit)	\$2,000,000
Auto Physical Damage (while in transit)	\$300,000
Margin Clause	The most we will pay for Ultimate Net Loss in any one occurrence at a premises described in the Property Schedule on file with the Insurer is 125% of the values shown on such schedule on file with the Insurer for Real Property and Personal Property at such described premises. This margin clause does not apply to Increased Cost of Construction or Demolition Costs as provided under the Ordinance or Law Coverage Extension, Debris Removal Coverage Extension, Pollutant Clean Up and Removal and the Fire Department Service Charge Coverage Extension, all subject to the Real and Personal Property Coverage Part Limit of Insurance and other policy terms and conditions.

Item 5. Deductibles:

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Real and Personal Property

(except Earthquake, Flood, and Auto Physical Damage for Scheduled Automobiles)

Real and Personal Property	Each Occurrence	See Schedule
Miscellaneous Equipment	Each Occurrence	\$500

1. Earthquake: 2% of insurable values, subject to a \$25,000 minimum, Per Member, Each Occurrence.
2. Flood: 2% of insurable value, subject to a \$25,000 minimum and \$100,000 maximum, Per Member, Each Occurrence. *Flood Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V are excluded from coverage.*
3. Automobile Physical Damage for Scheduled Automobiles: See Schedule
4. Rental Vehicles: \$500 Per Occurrence.

Coverage #: NPIP222354003
Insured: Orting Food Bank

COVERAGE CONFIRMATION EQUIPMENT BREAKDOWN COVERAGE

Item 1.	NPIP Retained Limit: Equipment Breakdown Coverage	One Accident	\$50,000
Item 2.	Limit of Insurance: Equipment Breakdown Coverage	One Accident	\$75,000,000
Item 3.	Sublimits of Insurance:		

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for Equipment Breakdown Coverage. These sublimits apply excess of the Equipment Breakdown Coverage Retained Limit shown above.

Expediting Expenses	Included
Hazardous Substances	\$1,000,000
Spoilage	\$500,000
Electronic Data Restoration	\$100,000
Service Interruption	\$100,000
Business Income	Included
Extra Expense	Combined with Business Income
Contingent Business Income	\$100,000
Property Off Premises	\$100,000
Extended Period of Restoration:	60 days
Newly Acquired Locations	Included; 365 days
Service Interruption Waiting Period:	24 hours

Item 4.	Deductibles: Equipment Breakdown Coverage Part	\$1,000 Each Accident
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Coverage #: NPIP222354003
Insured: Orting Food Bank

COVERAGE CONFIRMATION CRIME COVERAGE PART

Item 1.	NPIP Retained Limit:		
	Crime Coverage Part	Each Occurrence	\$250,000
Item 2.	Limit of Insurance:		
	Crime Coverage Part	Each Occurrence/Member Agg	\$1,000,000
	Crime Coverage Part	Group Aggregate	\$5,000,000

Coverage for ERISA Plans is provided within the Crime Coverage Part. Please refer to the policy for all terms, conditions and exclusions related to ERISA coverage.

Item 3. **Sublimits of Insurance**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Crime Coverage Part. These sublimits apply excess of the Crime Coverage Part Retained Limit shown above.

Employee Theft - Per Loss Coverage	\$1,000,000
Employee Theft - Per Employee Coverage	Not Applicable
Forgery or Alteration	\$1,000,000
Inside the Premises - Money and Securities	\$100,000
Inside the Premises – Robbery or Safe Burglary of Other Property	\$100,000
Outside the Premises - Money and Securities	\$100,000
Computer Fraud	\$100,000
Funds Transfer Fraud	\$100,000
Money Orders Counterfeit Paper Currency	\$100,000

Item 4. **Deductibles:**

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Employee Theft - Per Loss Coverage	\$500 Each Occurrence
Forgery or Alteration	\$500 Each Occurrence
Inside the Premises - Money and Securities	\$500 Each Occurrence
Inside the Premises – Robbery or Safe Burglary of Other Property	\$500 Each Occurrence
Outside the Premises - Money and Securities	\$500 Each Occurrence
Computer Fraud	\$500 Each Occurrence
Funds Transfer Fraud	\$500 Each Occurrence
Money Orders Counterfeit Paper Currency	\$500 Each Occurrence

COVERAGE CONFIRMATION GENERAL LIABILITY COVERAGE

Item 1.	NPIP Retained Limit: General Liability Coverage Part	Each Occurrence	\$250,000
Item 2.	Limit of Insurance General Liability Coverage Part General Liability Coverage Part	Each Occurrence Per Member Member Aggregate Group Aggregate	\$5,000,000 \$10,000,000 \$50,000,000

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the General Liability Coverage Part. These sublimits apply excess of the General Liability Coverage Part Retained Limits shown above.

General Liability

Fire Legal Liability	\$1,000,000 Each Occurrence Per Member
Damage to Leased or Rental Premises	\$250,000 Each Occurrence Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Each Claim Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Member Aggregate
Employer's Liability	\$1,000,000 Each Occurrence Per Member
Employer's Liability	\$10,000,000 Member Aggregate
	\$10,000,000 Group Aggregate
Sexual Abuse (Claims Made Form)	\$2,000,000 Each Claims Made Per Member
Sexual Abuse (Claims Made Form)	\$4,000,000 Member Aggregate
	\$20,000,000 Group Aggregate
Failure to Supply	\$250,000 Each Occurrence Per Member
Garage Liability	\$1,000,000 Each Accident Per Member
Medical Expenses – Each Person (Excludes Students)	\$5,000
Medical Expenses – Each Accident	\$25,000
Traumatic Event Response Coverage:	
Crisis Expense Sublimit	\$100,000
Crisis Property Improvements Sublimit	Included in Crisis Expense Sublimit
Traumatic Event Response Group Aggregate	\$250,000

Item 4.	Retroactive Dates: Employee Benefits Liability – Primary Sexual Abuse Liability – Primary	\$5,000,000 \$2,000,000	2/27/2007 9/11/2012
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Item 5.	Deductibles: General Liability	\$0 Per Occurrence
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COVERAGE CONFIRMATION AUTOMOBILE LIABILITY COVERAGE PART

Item 1.	NPIP Retained Limit: Automobile Liability Coverage Part	Each Accident	\$250,000
Item 2.	Limit of Insurance Automobile Liability Coverage Part Automobile Liability Coverage Part	Each Accident Per Member Group Aggregate	\$5,000,000 N/A

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Automobile Liability Coverage Part. These sublimits apply excess of the Automobile Liability Coverage Part Retained Limits shown above.

Automobile Liability	
Auto UM/UIM	\$1,000,000
Garagekeepers Liability	\$1,000,000 Each Accident Per Member
Hired Physical Damage	\$250,000 Each Accident Per Member
Automobile Medical Expenses – Each Person (Excludes Students)	\$5,000
Automobile Medical Expenses – Each Accident	\$25,000

Item 4.	Deductibles: Automobile Liability	See Schedule Each Accident
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COVERAGE CONFIRMATION WRONGFUL ACTS LIABILITY COVERAGE PART

Item 1.	NPIP Retained Limit:		
	Wrongful Act Liability Coverage Part	Each Wrongful Act	\$250,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act	\$250,000
Item 2.	Limit of Insurance:		
	<i>Claims-Made Form</i>		
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Each Wrongful Act Per Member	\$5,000,000
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act Per Member	\$5,000,000
	Miscellaneous Professional Liability Coverage Part	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Wrongful Act Liability Coverage Part. These sublimits apply excess of the Wrongful Act Liability Coverage Part Retained Limits shown above.

Fiduciary Liability	\$5,000,000 Each Wrongful Act and Member Aggregate
Sexual Harassment	\$5,000,000 Each Wrongful Act and Member Aggregate

Item 4.	Retroactive Dates:		
	Wrongful Acts Liability – Primary	\$5,000,000	6/1/1986
	Miscellaneous Professional Liability – Primary	\$5,000,000	9/11/2012
	Sexual Harassment – Primary	\$5,000,000	9/11/2012
	Fiduciary Liability – Primary	\$5,000,000	6/1/1986

Item 5.	Deductibles:	
	Wrongful Acts:	\$1,000 Each Wrongful Act
	Miscellaneous Professional:	\$1,000 Each Wrongful Act

COVERAGE CONFIRMATION PRIVACY, SECURITY AND TECHNOLOGY COVERAGE

Item 1. NPIP Retained Limit:

All Coverages	\$100,000 Per Claim
NPIP Retention Aggregate	\$2,000,000 Per Policy

Item 2. Deductible:

The deductibles listed below are part of and not in addition the NPIP Retained Limit per Claim listed above.

All Coverages	\$2,500 Per Claim
Except Loss of Business Income	18 Hours waiting period

Item 3. Limit of Insurance:

Member Annual Policy Aggregate	\$1,000,000
Group Combined Policy Aggregate	\$5,000,000

Item 4. Sublimits of Coverage:

The Sublimits of Coverage shown below do not increase the overall Limits listed above.

a. Media Liability	Per Claim and Aggregate	\$1,000,000
b. Privacy and Cyber Security Liability	Per Claim and Aggregate	\$1,000,000
c. Privacy Regulatory Defense, Awards and Fines	Per Claim and Aggregate	\$1,000,000
d. Payment Card Industry Data Security Standard Fines and Costs	Per Claim and Aggregate	\$250,000
e. Business Interruption and Extra Expense	Each Occurrence and Aggregate	\$250,000
f. Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
g. Dependent Business Interruption	Each Occurrence and Aggregate	\$250,000
h. Dependent Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
i. Data Recovery	Each Occurrence and Aggregate	\$250,000
j. Cyber Extortion and Ransomware	Each Occurrence and Aggregate	\$250,000
k. Data Breach Response & Crisis Management	Each Occurrence and Aggregate	\$250,000
l. Cyber Crime	Each Occurrence and Group Aggregate	\$100,000
m. Utility Fraud	Each Occurrence and Group Aggregate	\$100,000
n. Voluntary Shutdown	Each Occurrence and Aggregate	\$250,000
o. Consequential Reputation Loss Endorsement	Each Occurrence and Aggregate	\$250,000
p. Bricking Coverage	Each Occurrence and Aggregate	\$250,000

Item 5. Retro Active Date: (Coverages a., b., c., and d. above)

Full Prior Acts

PARTICIPATING CARRIERS

THE FOLLOWING CARRIERS ARE ANTICIPATED TO PARTICIPATE IN THE DESIGNATED PORTIONS OF THE MASTER POLICY. CARRIERS ARE SUBJECT TO CHANGE PRIOR TO JUNE 1, 2022

PROPERTY COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M
Additional Carriers TBD		

EARTHQUAKE COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Aggregate Limit)

Munich Earthquake Tower Option: \$25,000,000 Combined Group Aggregate		
American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$15M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$15M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$15M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$15M excess \$10M
Additional Carriers TBD		

Peachtree Earthquake Tower Option: \$25,000,000 Combined Group Aggregate

Landmark American Insurance Company	A+ XIV (Non-Admitted)	Part of \$25M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$25M
Additional Carriers TBD		

EQUIPMENT BREAKDOWN COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M
Additional Carriers TBD		

CRIME COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$5M Combined Group Aggregate
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GENERAL LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$50M Combined Group Aggregate
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AUTO LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation A+XV (Admitted)

WRONGFUL ACTS LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

MISCELLANEOUS PROFESSIONAL LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

THE CARRIERS BELOW PROVIDE COVERAGE FOR THE FOLLOWING LINES OF BUSINESS ON A SEPARATE MASTER POLICY:

PRIVACY, SECURITY AND TECHNOLOGY:

Indian Harbor Insurance Company A+ XV (Non-Admitted) \$5M Group Aggregate

NPIP

Insured	Certificate Holder	Contact Email	Certificate Number	Regarding	Do Not Renew
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360	bmeeek@cityoforting.org	0000030168	Regarding use of City property along the Foothills Trail for the Orting Turkey Trot, Nover	
Orting Food Bank	Pierce County 930 Tacoma Ave, Ste. 737, Tacoma, WA 98402	shall@co.pierce.wa.us	0000030169	Regarding use of County property along the Foothills Trail for the Orting Turkey Trot, No	
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360		0000030170	Regarding the annual Orting Bunny Hop event in March, City of Orting is named as Addi	
Orting Food Bank	Emergency Food Network 3318 92nd St S, Lakewood, WA 98499		0000030171	Evidence of Coverage.	
Orting Food Bank	Orting Food Bank PO Box 1877, Orting, WA 98360		0000030172	Evidence of Coverage.	
Orting Food Bank	City of Orting PO Box 489, Orting, WA 98360		0000033211	Evidence of coverage only.	
Orting Food Bank	Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402		0000034488	Evidence of coverage only regarding use of facility of Foothills Trail for the Frosty Farew	
Orting Food Bank	Pierce County 930 Tacoma Ave S, Tacoma, WA 98402		0000038863	Regarding permit for Turkey Trot, November 13, 2021. Pierce County is named as Addi	
Orting Food Bank	Pierce County Parks 9850 64th St W, University Place, WA 98467	pcparks@piercecountywa.gov	0000038075	Regarding Sparkler Sprint. Pierce County Parks is named as Additional Insured regardir	
Orting Food Bank	Pierce County Parks 9850 64th St. W., University Place, WA 98467		0000038064	Regarding Permit #R21953 for the Sparkler Sprint event on July 3, 2021. Pierce County	
Orting Food Bank	Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402		0000030166	Regarding use of the Foothills Trail for the annual Orting Bunny Hop in March.. Pierce C	
Orting Food Bank	Pierce County Community Connections 1305 Tacoma Ave S, Ste. 104, Tacoma, WA 98402-1903		0000030167	Regarding the Grant received. Pierce County is named as Additional Insured regarding t	



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Senior Center Organization UBI #: 601178872

Contact Person's Name and Title: Staci Guirsch - Director

Mailing Address: P.O. Box 104 – Orting, WA 98360

Phone: (360) 893-5827 Email Address: seniorcenter@orting.wednet.edu

Amount Requested: \$ 12,000

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Senior Center serves all seniors 55 and over in Orting and parts of unincorporated Pierce County

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

NONE

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Staci Guirsch

Signature of Authorized Representative of Applicant

9,13,2022

Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

Thank you for taking the time to read and consider our grant request of \$12,000 for our Senior Mealsite and Food Pantry. We are requesting \$10,000 for our Mealsite and \$2,000 to purchase healthy foods (proteins, produce, dairy, grains, etc.) for our Senior Food Pantry that are typically not donated.

Prior to Covid we served 3,148 meals in 2019. In 2021 we served 11,097 meals. Year to date we have served 6,061 meals. We are seeing our senior participant numbers grow each month due to food insecurity and basic loneliness. In the month of August, we had 14 NEW seniors come through our doors for meals. Our Senior Food Pantry has grown from a couple shelves in 2017 to 2 rooms where we served 126 households and 490 individual people in August. Seniors should not have to choose between purchasing food and other basic needs like prescriptions, healthcare, utilities or housing costs.

One in seven people in Washington state lacks access to food sufficient for a healthy and active lifestyle. In Pierce County, about 1.3 million visits are made to food pantries and meal sites every year. More than half of these visits to emergency food programs are on behalf of children and seniors.

Many older adults who live alone face a problem known as food insecurity. Food insecurity is defined by the U.S. Department of Agriculture (USDA) as “a lack of consistent access to enough food for an active, healthy lifestyle.” It can sometimes be hard to tell if your aging relative is suffering from food insecurity, especially if you don’t live close by, but for many older adults, it is a problem that is all too real.

Just as important as a well-balanced meal is the need for socialization and information, particularly to those elderly with unmet social needs. Serving meals in a congregate setting affords many opportunities for recreation, exercise, socialization, health screenings, and volunteerism.

What Causes Food Insecurity?

For older adults, food insecurity has a couple of possible causes:

Money: After retirement, seniors may be on a fixed income that is lower than what they once earned. They may struggle to purchase healthy food.

Transportation: Older adults may not have easy access to grocery stores because they no longer drive.

Disability: Disabilities, both physical and cognitive, can make it hard for seniors to prepare balanced meals for themselves.

How Can You Tell If a Senior Isn’t Eating Well?

It may be hard to tell that your senior family member isn’t eating enough or that their diet isn’t balanced. Some clues that can tell you about their nutritional status are:

Eating Habits: Find out as much as possible about the older adult’s eating habits. If possible, eat with them at home. Find out if they are able to shop for food and how they get to the store. Look in the cupboards to see if there is enough food on a regular basis.

Weight Loss: Pay attention to whether the older adult is losing weight. Watch for changes in the way their clothes fit.

Physical Symptoms: Improper nutrition can cause physical ailments like weakness, wounds that don’t heal well, and dental problems.

Ultimately, if the senior’s nutrition does not improve, it could lead to serious complications, like: Weakened immune system, weak muscles, decreased bone mass, higher risk of being hospitalized, increased risk of death.

Thank you for your consideration. I am available at any time for further information.

Staci Guirsch
Director
Orting Senior Center Organization



Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

2022
YTD
4,061

Selected Parameters

From: 01/01/2022 To 08/31/2022 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

To go meals + home delivery

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00
Unduplicated Total by Provider and Service :	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00
Unduplicated Total by Provider:	8.00	181.00	95.00	0.00	0.00	0.00	2,572.00	2,572.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	95.00	0.00	2,572.00	2,572.00
Total (Newly Enrolled):	8.00	0.00	181.00	181.00



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2022 To 08/31/2022 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All *In person dining*

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	30.00	450.00	116.00	0.00	0.00	0.00	3,489.00	3,489.00
Unduplicated Total by Provider and Service :	30.00	450.00	116.00	0.00	0.00	0.00	3,489.00	3,489.00
Unduplicated Total by Provider:	34.00	450.00	112.00	0.00	0.00	0.00	3,489.00	3,489.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	112.00	0.00	3,489.00	3,489.00
Total (Newly Enrolled):	34.00	0.00	450.00	450.00



Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2021 To 12/31/2021 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

2021
11,097

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider and Service :	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider:	32.00	328.00	83.00	0.00	0.00	0.00	854.00	854.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	83.00	0.00	854.00	854.00
Total (Newly Enrolled):	32.00	0.00	328.00	328.00



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2021 To 12/31/2021 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	29.00	1,563.00	130.00	0.00	0.00	0.00	10,243.00	10,243.00
Unduplicated Total by Provider and Service :	29.00	1,563.00	130.00	0.00	0.00	0.00	10,243.00	10,243.00
Unduplicated Total by Provider:	31.00	1,563.00	128.00	0.00	0.00	0.00	10,243.00	10,243.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	128.00	0.00	10,243.00	10,243.00
Total (Newly Enrolled):	31.00	0.00	1,563.00	1,563.00

Orting Senior Center
Profit & Loss
 January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
US Foods	584.03
Donations	
Facebook	50.00
Thanksgiving Feast	
Holiday baskets	1,792.30
Total Thanksgiving Feast	1,792.30
Food Bank	3,553.00
Ctr. Use-Donations	5,046.99
United Way	42.90
Total Donations	10,485.19
Fundraisers	
Growing Smiles	1,531.05
Total Fundraisers	1,531.05
Grants	
AmazonSmile	91.40
City of Orting	9,999.96
Pierce County Human Services	193,446.24
Total Grants	203,537.60
Other Activities	
costco	75.28
Refunds	227.72
Lunches	21,625.90
Member Dues	180.00
Total Other Activities	22,108.90
Total Income	238,246.77
Gross Profit	238,246.77
Expense	
Fundraiser Expense	
Growing Smiles Fundraising	1,697.75
Plant Sale	251.60
Total Fundraiser Expense	1,949.35
Operating Expenses	
Memberships	169.00
Center Expansion	18.95
Nutritionist	813.00
nutrition ed	480.00
Transportation	6,626.24
Food Bank	4,225.02
Party Supplies	3,397.06
Repair & Maintenance	129.59
Equipment	302.12
Background Checks	33.00
Advertising & Promotion	221.08
Bond Expenses	437.06
Bookkeeper	1,570.00
Center Ins. 1 yr.	498.80
Fed. Payroll Tax Qtr.	16,271.28

Orting Senior Center
Profit & Loss
January through December 2021

	<u>Jan - Dec 21</u>
Mealsite Expense	
Home Delivered Meals	40,458.06
Supplies	9,540.90
Mealsite Expense - Other	4,023.71
	<hr/>
Total Mealsite Expense	54,022.67
Misc. Center	621.72
Non-Profit License	50.00
Office Expense	2,369.60
Plant/Craft Sale	10.00
Salaries & Wages	127,351.71
State Payroll Tax	20,904.16
Telephone	1,937.80
Rent	4,395.00
	<hr/>
Total Operating Expenses	246,854.86
Total Expense	248,804.21
	<hr/>
Net Ordinary Income	-10,557.44
Other Income/Expense	
Other Expense	
Voided checks	0.00
	<hr/>
Total Other Expense	0.00
	<hr/>
Net Other Income	0.00
	<hr/>
Net Income	<u><u>-10,557.44</u></u>

Orting Senior Center
Profit & Loss
 January through August 2022

	Jan - Aug 22
Ordinary Income/Expense	
Income	
Mealsite	
mealsite food	966.66
Total Mealsite	966.66
Donations	
Food Bank	6,955.12
High Cedars Coffee Group	881.87
Coffee	181.82
Ctr. Use-Donations	18,102.29
Total Donations	26,121.10
Fundraisers	
Fathers Day Luncheon	85.00
Plant Raffle	316.00
Change Base Return	500.00
Quilt Raffle	540.00
Growing Smiles	258.00
Ladies Tea Raffle	10.00
Spring Bazaar Plants	125.00
Spring Bazaar Vendor	80.00
Clothing Fundraiser	5.00
Plant/Spring Bazaar	4,893.90
Total Fundraisers	6,812.90
Grants	
AmazonSmile	61.58
Pierce County Human Services	
Home Delivered Meals	21,733.62
Congregate Meals	47,553.75
NSIP_	419.33
Senior Services	37,536.91
Total Pierce County Human Services	107,243.61
Total Grants	107,305.19
Other Activities	
Refunds	225.94
Hall Rental Income	2,350.00
Lunches	14,164.06
Member Dues	2,098.00
Total Other Activities	18,838.00
Total Income	160,043.85
Gross Profit	160,043.85
Expense	
Pierce County Human Services	
Senior Services	3,550.29
Total Pierce County Human Services	3,550.29
Building Fund Expense	
Utilities	316.82
Total Building Fund Expense	316.82

Orting Senior Center
Profit & Loss
 January through August 2022

	Jan - Aug 22
Fundraiser Expense	
Change Base	500.00
Employee/Volunteer Meal	140.12
Growing Smiles Fundraising	4,195.35
Pancake Breakfast	665.66
Plant Sale/Spring Bazaar	10.00
Plant Sale	36.32
Total Fundraiser Expense	5,547.45
Operating Expenses	
Nutritionist	1,000.00
nutrition ed	280.00
SAIL	360.00
Transportation	298.41
Food Bank	2,262.76
Party Supplies	
Entertainment	200.00
Mothers Day Tea	657.23
Party Supplies - Other	2,288.38
Total Party Supplies	3,145.61
Repair & Maintenance	140.39
Equipment	300.00
Background Checks	77.00
Daffodil Festival	180.00
Advertising & Promotion	53.00
Bond Expenses	374.96
Bookkeeper	550.00
Fed. Payroll Tax Qtr.	13,845.66
Mealsite Expense	
Congregate Meals	32,569.57
Home Delivered Meals	31,133.44
Mealsite Expense - Other	65.96
Total Mealsite Expense	63,768.97
Misc. Center	750.81
Non-Profit License	110.00
Office Expense	3,306.67
Salaries & Wages	38,629.19
State Payroll Tax	3,590.25
Telephone	1,608.94
Rent	2,380.00
Total Operating Expenses	137,012.62
Total Expense	146,427.18
Net Ordinary Income	13,616.67
Other Income/Expense	
Other Expense	
Voided checks	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	13,616.67

2022 Budget
Orting Valley Senior Center/Mealsite

Expenses:

Rent	\$4,080.00
Salaries	\$131,000.00
Senior Meal Program Food	\$85,000.00
Senior Meal Program (Covid disposable supplies)	23,000.00
Office/Center Supplies	\$5,000.00
Equipment Repair/Replacement	\$10,000.00
Utilities (phone, wifi, gas, electric, garbage etc)	\$24,000.00
Insurance	\$3,000.00
Professional Services	\$1,900.00
Nutritionist	\$4,000.00
Licenses/Registrations	\$500.00
SAIL Instructor	\$6,500.00
Payroll Taxes	\$25,000.00
Advertising/Communication/Newsletter	\$4,000.00
Speakers/Instructors	\$5,500.00
Misc. Expenses	\$5,000.00
Senior Food Pantry Foods (food bank)	\$10,000.00
Transportation Reimbursements	\$5,000.00

Total Projected Expenses \$352,480.00

Income:

Pierce County Human Services	\$216,029.00
City of Orting	\$10,000.00
Health Care Providers Council	\$850.00
Meal Donations	\$25,000.00
Amazon Smiles	\$1,000.00
Member Dues/Sponsorships	\$20,000.00
Misc. Donations	\$20,000.00
Fundraisers	\$10,000.00
Puyallup Tribe Grant	\$6,500.00
Muckleshoot Tribe Grant	\$10,000.00
Medina Foundation (pending)	\$0.00
Walmart	\$550.00
United Way (pending)	\$0.00
Tulalip Tribe (pending)	\$0.00
Ben B Cheney Foundation (pending)	\$0.00
Tony Robbins Foundation (pending)	\$0.00
PSE (pending)	\$0.00
Pierce County Council (Dave Morrells office)	25,000.00

Total Projected Income \$344,879.00



STATE of WASHINGTON SECRETARY of STATE

I, Ralph Munro, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

CERTIFICATE OF INCORPORATION

to

ORTING SENIOR CENTER ORGANIZATION

a Washington NonProfit corporation. Articles of Incorporation were filed for record in this office on the date indicated below.

U. B. I. Number: 601 178 872.

Date: May 5, 1989

Given under my hand and the seal of the State of Washington, at Olympia, the State Capitol.

Ralph Munro, Secretary of State



OGDEN UT 84201-0029

In reply refer to: 4077967774
Sep. 06, 2017 LTR 4168C 0
94-3101716 000000 00
00022388
BODC: TE

ORTING SENIOR CENTER ORGANIZATION
SENIOR CENTER
PO BOX 104
ORTING WA 98360-0104



35941

Employer ID Number: 94-3101716
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Aug. 07, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1993, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

PLEASE NOTE THAT THIS BINDER IS FOR TEMPORARY INSURANCE FOR A TWELVE-DAY PERIOD. THIS BINDER EXISTS ON ITS OWN TERMS AND EXPIRES ON ITS OWN TERMS. WHEN A BINDER EXPIRES ON ITS OWN TERMS, NO COVERAGE EXISTS THEREAFTER. REQUIREMENTS FOR NOTICE OF CANCELLATION TO INSUREDS DO NOT APPLY TO EXPIRED BINDER.

PRODUCER Kerry Canonica P.O. Box 1228 Eatonville, WA 98328	INSURER(S) AFFORDING COVERAGE
	INSURER A: Mt. Vernon Fire Insurance Company
	INSURER B: N/A
INSURED Orting Senior Center Organization 112 Varner Ave SE Orting, WA 98360	INSURER C: N/A
	INSURER D: Mt. Vernon Fire Insurance Company
	INSURER E: Mt. Vernon Fire Insurance Company

BINDER TERMS:
THE FOLLOWING COVERAGE HAS BEEN BOUND PROVIDED TAPCO RECEIVES A PROPERLY COMPLETED APPLICATION AND A PREMIUM PAYMENT WITHIN 12 DAYS OF THE EFFECTIVE DATE. FAILURE TO REMIT PREMIUM AND APPLICATION WITHIN 12 DAYS OF THE EFFECTIVE DATE SHOWN BELOW WILL NULLIFY AND VOID THIS BINDER.

INSR LTR	COVERAGES	BINDER ID	PROPOSED EFFECTIVE DATE	PROPOSED EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	SYTQD-C	5/1/2022	5/1/2023	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	Included
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	1,000,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D	Commercial Crime	SYTQD-C	5/1/2022	5/1/2023	EMPLOYEE DISHONESTY	25,000
E	PROPERTY	SYTQD-C	5/1/2022	5/1/2023	BUILDING	910,000
					CONTENTS	
					BUSINESS INCOME	

This contract is registered and delivered as a surplus line coverage under the insurance code of the state of Washington, Title 48 RCW. It is not protected by any Washington state guaranty association law.

Service of Suit: Pursuant to any statute of any state, territory or district of the United States which makes provisions therefore, the Company hereby designates the Superintendent, Commissioner or Director of Insurance or other officer specified for that purpose in the Statute, or his successors in office, as our true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by or on behalf of the insured(s) or any beneficiary hereunder arising out of this contract of insurance, and hereby designate the below named as the person to whom the said officer is authorized to mail process or a true copy thereof. It is further agreed that service of process in such suit may be made upon the General Counsel of the Company, or his nominee, at 1190 Devon Park Drive, Wayne, Pennsylvania 19087 and that in any suit instituted against any one of them upon this policy, the Company will abide by the final decision of such Court or any Appellate Court in the event of an appeal.

DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS
Clubs civic, service or social buildings or premises owned or leased Not- For- Profit only, Banks and Offices other than Governmental. Re: 112 Varner Ave SE, Orting, WA 98360 & 120 Washington Ave N, Orting WA, 98360. Covgs Cont'd: Professional E&O Liability Each Incident: \$1,000,000; Professional E&O Liability Aggregate: \$2,000,000; Abuse and Molestation Each Claim: \$1,000,000; Abuse and Molestation Aggregate: \$2,000,000. City of Orting are named as additional insured with respect to general liability.

NAME AND ADDRESS City of Orting 110 Train St SW Orting, WA 98360	AUTHORIZED SIGNATURE 
--	--



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: ORTING VALLEY FARMERS MARKET UBI #: 603436579

Contact Person's Name and Title: Doug Graves – Market Manager

Mailing Address: P.O. Box 1665 Orting WA. 98360

Phone: 362-872-6836 253-509-3609 Email Address: ovfmcontact@gmail.com

Amount Requested: \$ 6,000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Grant funds will be used for Promotion and Advertising of the Farmers Market to attract full Season Vendors and grow our Consumer Base by using additional social media, Signage, and word of mouth campaigns. Grant Funds will also be used to develop and facilitate Children's activities and educational programs. Grant Funds will also enhance the SNAP-EBT Matching Buck program. This program increases the spending power of SNAP-EBT card users by matching their first \$20.00 processed on their EBT card with an additional \$20.00 of Matching Buck Vouchers. Matching Bucks are funded by the U.S. Department of Agriculture, to a predetermined capped amount each year. In 2022, the Matching Buck allowance was set at \$40.00 per SNAP-EBT customer. In 2023, the allowance is being reduced by the USDA to \$20.00 per customer. City Grant Funds will be used to continue the match at \$40.00 and will help fund the Matching Buck program, should all USDA funding be exhausted.

Additionally, City Grant funds would also be used to support the CSA (Community Supported Agriculture) program at the Orting Valley Farmers Market. There is a dire need to reintroduce the availability of produce to the Farmers Market offerings. Customer numbers have reduced over the past 3 years and some of that is due to the lack of available produce. For this cause, Grant Funds would be used to purchase CSA Vendor Booth facilities such as tent, tables, signage, etc. and the support of part time help to operate a CSA booth at the Farmers Market. Once operational, local Farmers who incorporate a CSA program in the selling of their products, would be able to drop their weekly CSA produce boxes off at the Farmers Market for pickup by their customers. This would give local farmers more time to operate their farms by reducing the amount of time they now spend waiting for customers to arrive to pick up their CSA goods and spend valuable time conversing and servicing their customer's needs. This would be a win-win since the Farmers Market would then become a destination for customers to receive produce and shop other Vendors as well which will help grow the Markets customer Base.

Who does the grant serve (This information can be provided in a letter, attached to this application):

This Grant offering will serve Local Farmers, Market Customers, and Children as well as other businesses in Orting who benefit from Farmers Market Customers that also shop brick and mortar stores while in town for the Farmers Market.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

North Park and The Orting Station Building.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.



Signature of Authorized Representative of Applicant

09 / 13 / 2022
Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

Orting Valley Farmers Market - 2022 Budget

Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022

Board Approved: 4/26/22

Status as of: 09/13/22

BECU Balances as of Status Date:

Primary Ckg \$17,289.08
 EBT Ckg \$1,302.35
 Savings \$100.12
 TOTAL \$18,691.55

Projected Income	Approved Budget Dollars		Actuals 09/13/22		
	Approved Budget	On Hand a/o 09/13/22	On Hand as of 09/13/22	Actuals Expected by 2022 year end	
100.00 2021 "Carry Over/On Hand"	\$0	\$22,362.41	\$9,206.55	\$0.00	\$22,362.41 Carried over from 2021 in January of 2022
100.11 2021 "CarryOver/OnHand" Vendor tokens unreimbursed	\$0	\$0.00	\$0.00	\$0.00	
100.12 2021 "CarryOver/OnHand" unspent Customer Tokens	\$0	\$0.00	\$0.00	\$0.00	
100.01 Vendor Space Fees	\$8,220	\$0.00	\$7,385.00	\$835.00	= 22 vendors at \$300.00 full season, 3 at \$240.00 full season, and 30 vendors at \$30.00 single day. \$4,495.00 Vendor Fees deposited on 5/12/22, \$2,890.00 Vendor Fees Deposited on 8/26/22
100.02 Fundraising	\$0	\$0.00	\$0.00	\$0.00	
100.02.2 Market Bag Sales	\$0	\$0.00	\$0.00	\$0.00	
100.02.4 Basket Raffle	\$0	\$0.00	\$0.00	\$0.00	
100.02.5 Donation Can	\$0	\$0.00	\$0.00	\$0.00	
100.02.6 Calendar Sales	\$0	\$0.00	\$0.00	\$0.00	
100.03 Pierce County Grant	\$1,000	\$0.00	\$0.00	\$1,000.00	\$1000.00 To be received by year end
100.04 City of Orting Grant	\$2,100	\$0.00	\$2,100.00	\$0.00	Grant Application submitted 4Q 2021. \$4500 was requested. \$2100 was approved.
100.04.1 Donation-Specified Eat Fresh Orting (EBT Match)	\$500	\$0.00	\$0.00	\$500.00	\$500.00 Possible Anticipated Rincon Donation
100.04.2 Grant - Orting Food Bank Voucher Program	\$0	\$0.00	\$0.00	\$0.00	
100.05 Other Grants/Sponsorships	\$0	\$0.00	\$0.00	\$0.00	
100.05.1 CO-OP Booth Sponsorship	\$0	\$0.00	\$0.00	\$0.00	
100.06 Donations	\$250	\$0.00	\$5.00	\$240.00	To Be Determined - Amazon Smile Donation 5/31/22, Amazon deposit \$5.00
100.10 Unidentified Deposits	\$0	\$0.00	\$0.00	\$0.00	
100.20.1 WSDA 2021 Covid Grant (reflected in carryover to 2022)	\$0	\$0.00	\$0.00	\$0.00	2021 \$20,000.00 WSDA Covid Craft Beverage Grant
100.20.2 Pierce County 2021 Farmers Mkt Grant (reflected in carryover to 2022)	\$0	\$0.00	\$0.00	\$0.00	2021 \$10,000.00 Pierce County Frms Mkt Grant approved 10/11/21
100.99 Additional Funding Required to balance Budget	\$0	\$0.00	\$0.00	\$0.00	A negative Budget Balance would require a Board decision to raise funds by year end, and post in this line item, to balance Budget
199.00 Amount spent to Factor actual BECU Balance as of update			\$0.00		
199.01 Total	\$12,070	\$22,362.41	\$18,696.55	\$2,575.00	

Orting Valley Farmers Market - 2022 Budget
 Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022
 Board Approved: 4/26/22

Status as of: 09/13/22

Projected Expenses	Approved Budget		Status as of 09/13/22		
	Approved Budget	Expected to be Paid	Actual Exp Paid	Remaining Exp to be paid	
300.00 Carry over for 2023	\$3,000	\$3,000.00	\$0.00	\$3,000.00	
300.01 Unpaid 2021 Token Reimbursement checks	\$150	\$150.00	\$0.00	\$150.00	
300.02 Unspent customer 2021 EBT Tokens	\$150	\$150.00	\$0.00	\$150.00	
300.03 Unspent 2021 customer Debit/Credit Tokens	\$25	\$25.00	\$0.00	\$25.00	
300.04.1 Eat Fresh Orting	\$0	\$0.00	\$0.00	\$0.00	
300.04.2 Food Bank Program	\$0	\$0.00	\$0.00	\$0.00	
300.06 Promo/Marketing	\$1,000	\$1,000.00	\$107.90	\$892.10	Promo Up \$107.90 (Mothers Day Banner)
300.10 Market Bag Purchase	\$0	\$0.00	\$0.00	\$0.00	
300.21 Insurance	\$500	\$500.00	\$300.00	\$200.00	3/31/22 \$300.00 Campbell Risk Management - Market Liability Insurance Due in March 2022 \$200.00 additional for unknown
300.41 Supplies and equipment	\$3,000	\$3,000.00	\$2,833.91	\$166.09	NOTE: See Expense Items detailed on Sheet #3.
300.42 Storage	\$0	\$0.00	\$0.00	\$0.00	
300.43 KERNEL Expenses	\$0	\$0.00	\$0.00	\$0.00	
300.60 Covid Health Supplies	\$500	\$500.00	\$0.00	\$0.00	Covid supplies - Pending future TPCHD requirements. 09/13/22, Since Covid Supplies were not needed, I moved \$200.00 to 301.45 & \$300.00 to 302.01 to cover overages. \$53.90 Weebly Domain Fee (24 months)(Last paid in 2021) Facebook Posting Boost \$64.60 06/27, Facebook Posting Boost \$217.68, Facebook Posting Boost \$32.31 8/27
300.91 Webpage / Facebook Posting	\$560	\$560.00	\$314.59	\$245.41	\$19.99 Monthly Mighty Call - Paid for Jan-Aug
300.92 MightyCall Telephone #	\$240	\$240.00	\$160.04	\$79.96	
300.93 Hot Spot Data plan	\$0	\$0.00	\$0.00	\$0.00	
300.94 USPS Box Fee	\$134	\$134.00	\$134.00	\$0.00	\$134.00 USPS Box rent Pd 12/20/2021
301.01 Vendor Reimbursements	\$0	\$0.00	\$90.00	\$120.00	CK1484 \$90.00 Jazzy's Cookie Co. Booth Fee Reimbursement
301.41 Mgr. Stipend 2022	\$12,500	\$12,500.00	\$6,250.00	\$6,250.00	CK1222 \$6,250.00 1/2 Mgrs 2022 Stipend
301.42 Mgr. Expenses 2022	\$0	\$0.00	\$0.00	\$0.00	
301.43 Event expenses	\$600	\$600.00	\$0.00	\$600.00	BBQ Cookoff Entertainment Izzy Burns \$150.00 June 03, Julie Hunter \$100.00 June 17, Izzy Burns \$150.00 June 24, Peyton Griffin Trio \$100.00 July 08, Izzy Burns \$150.00 Aug 5. CK1515 WA Scottish Pipe Band 8/26, On 09/13/22, I moved \$200.00 to this line item from 300.60.
301.45 Activity & Entertainment	\$600	\$600.00	\$800.00	\$0.00	\$300.00 WSFMA 2022 Membership Due end of March 2022, Paid 06/30/22
301.71 WSFMA/FMC fees	\$300	\$300.00	\$300.00	\$0.00	WSFMA 2022 Conference Fee - February 2022 Not Attended
301.72 WSFMA conference	\$0	\$0.00	\$0.00	\$0.00	
301.73 Puget Sound Farm Guide	\$75	\$75.00	\$0.00	\$75.00	
301.74 Graham Expo	\$0	\$0.00	\$0.00	\$0.00	
301.75 Puyallup Spring Fair	\$0	\$0.00	\$0.00	\$0.00	
301.81 EBT (SNAP) program exp.	\$100	\$100.00	\$0.00	\$0.00	
301.91 Permits & Fees- County/State/Fed	\$675	\$675.00	\$425.00	\$250.00	TPCHD 2022 Food Vendor Master Application \$320.00 pd 5/12/22, TPCHD BBQ Event permit , Wash State Gambling Commission Annual Raffle License Fee Paid \$65.00 07/05/22. . \$10.00 Wash Sec of State Annual Report. IRS Form 990 E-filing \$40.00
301.92 Permits & Fees- Orting	\$101	\$101.00	\$366.00	\$101.00	City of Orting - Blanket Vendor Permit \$101.00 4/28/22, Orting Event Application Fee \$200.00 4/28/22, Orting Chamber of Commerce Daffodil Parade Fee \$65.00 Ck1392 Ck#1221 \$75.00, Ck# 1512 \$90.00, Ck 1514 \$90.00 Aug 5. CK1516 \$60.00 Aug17, CK1517 \$135.00 Aug 26, On 09/13/22, I moved \$300.00 to this line item from 300.60.
302.01 Market Assistant Stipend - Spencer	\$390	\$390.00	\$450.00	\$240.00	CK1223 \$960.00 Mary Stanley 2022 Stipend
302.02 Info Booth Manager Stipend	\$960	\$960.00	\$960.00	\$0.00	
399.99 Total	\$25,560	\$25,560.00	\$13,491.44	\$12,544.56	

Balance of Primary, EBT, Savings accounts as of	09/13/22	\$18,696.55	
Balance of Expected Income by year end 2021 as of	09/13/22	\$2,575.00	
Total of Actual and Expected year end Income as of	09/13/22	\$21,271.55	
Remaining Expenses for 2021 as of	09/13/22	\$12,544.56	
Budget Balance as of	09/13/22	\$8,726.99	Negative amount reflects funding required by line item 100.99 to balance budget.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 26 2015

ORTING VALLEY FARMERS MARKET
19220 196 ST E
ORTING, WA 98360-0000

Employer Identification Number:
47-1671216
DLN:
26053482003435
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 28, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Copy of filing information.

Form 990-N

Department of the Treasury
Internal Revenue Service

Electronic Notice (e-Postcard)

for Tax-Exempt Organizations not Required to File Form 990 or 990-EZ

OMB No.1545-2085

2021

Open to Public Inspection

A For the 2021 Calendar year, or tax year beginning January 01, 2021 and ending December 31, 2021

B Check if applicable.

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: ORTING VALLEY FARMERS
MARKET

PO BOX 1665
Orting, WA 98360 US

D Employer Identification Number
47-1671216

E Website:

ortingvalleyfarmersmarket.com

F Name of Principal Officer: Doug Graves

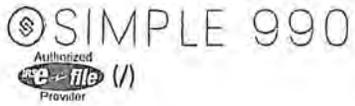
P.O. Box 1665
Orting, WA 98360 US

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Confirmation: #SIMP990MCQ8RYKNNBCBVOZJJVLZHQ71
August 8, 2022

E-filed 2021 Form 990-N ORTING VALLEY FARMERS MARKET: 47-1671216	\$40.00 USD
<hr/>	
Total	\$40.00 USD



CGA Committee Minutes

October 5, 2022

8:15am

Tod Gunther, Councilmember, Chair

Don Tracy, Councilmember

Kim Agfalvi, City Clerk

Scott Larson, City Administrator

Gretchen Russo, Finance Director

Danielle Charchenko, Executive Assistant

John Bielka, Capital Projects Manager

1. Call to Order.

Councilmember Gunther called the meeting to order at 8:16am. In attendance at the meeting was Councilmember Tod Gunther, Councilmember Don Tracy, City Administrator Scott Larson, City Clerk Kim Agfalvi, Executive Assistant Danielle Charchenko, Finance Director Gretchen Russo and Capital Projects Manager John Bielka.

2. Parks Report.

City Administrator Scott Larson briefed on the Main Parks Master Plan. He stated there will be a City booth set up during Red Hat Days and Orting Pumpkin Fest. The purpose of the City booth is public outreach for a Main Parks Master Plan and to get input on what citizens want prioritized based on a list culminated from similar outreach done last year.

3. Public Comments.

No public comments were made.

4. Agenda Items

A. Comprehensive Plan Periodic Update.

City Administrator Scott Larson briefed on Comprehensive Plan updates stating every seven years the plan needs an update and the City is approaching a big update year for the Comprehensive Plan. He stated State Legislature has provided grant dollars based on City population and that City Planner Carmen Smith has submitted a grant and generated a scope of work for the Council to review. Councilmember Tracy asked if the next update year is 2025. City Administrator Scott Larson stated yes and briefed that the update process is internally driven and will take a couple years of work and public feedback to complete.

Action: Informational Only.

B. Grants.

City Administrator Scott Larson briefed on 2023 grant requests received from Orting Senior Center, Orting Chamber of Commerce, Orting Valley Farmers Market, Opportunity Center of Orting, Orting Eagles, and Orting Food Bank, and stated that staff is recommending the funds for the grant request for the Orting Chamber of Commerce to build a float for the Daffodil Parade be paid out of the tourism fund. Councilmember Tracy asked if there is a line item for grant funds currently in the draft budget. City

Administrator Scott Larson stated there is \$10,000 for grants in the Mayor's draft budget. Councilmember Gunther stated he would like to see data from each of the requestors to show any other grants they may have applied for or fundraising activities to see if they are moving towards being self-sustaining. City Administrator Scott Larson and City Clerk Kim Agfalvi briefed the requestor's fundraising activities based on their financial statements.

Action: Bring back to next CGA meeting on November 3rd, 2022.

C. Rainier Communications/Pierce County Television ILA – Pierce County Proposal.

City Administrator Scott Larson briefed on the Rainier Communications Board Interlocal Agreement (ILA) that the City currently participates in. He briefed the Rainier Communications Board helps the City bargain franchise agreements with Comcast, provides videography for our Council meeting broadcasts meetings to the PCTV channel. The City also receives other videography services that have been utilized for police recruitment, tourism, etc. He stated there is a request coming from Pierce County to dissolve the ILA to create more opportunities to contract with nonmember entities. The Rainier Communications board is waiting for a written proposal. Currently the City collects PEG fees from cable subscribers which then goes to the County, as administering member, to cover the costs of administering PCTV and RCC. The written proposal implies the City would still receive the money and then have to negotiate with Pierce County for these services. City Administrator Scott Larson stated a number of cities are concerned with the written proposal and everyone on the board would have to agree to dissolve the ILA. He stated the City is waiting for more information on the topic before it is presented to City Council.

Action: Informational Only.

4. Meeting Minutes of August 3rd, 2022.

The meeting minutes of September 7th, 2022 were approved.

5. Action Items/Round table review.

City Administrator Scott Larson stated he spoke with Sumner's City Administrator about the Solid & Hazardous Waste Plan timing and stated other cities had the same experience as Orting. And discussed how to track timing for the next plan update which will be in the next six to seven years. City Administrator Scott Larson also briefed that the State has established a committee to look into adding another international airport and stated the committee has narrowed their options down to four locations: two in Pierce County, one in Thurston County, and one - in Snohomish County. He briefed he has reached out to WSDOT for additional information and a possible Council meeting presentation.

6. Adjournment

The meeting was adjourned at 8:50am.

ATTEST:

Kimberly Agfalvi, City Clerk