CITY OF ORTING WASHINGTON

ORIGINAL

RESOLUTION NO. 2018-02

A RESOLUTION OF THE CITY OF ORTING, WASHINGTON, ADOPTING THE CITY'S CODE OF CONDUCT FOR ELECTED AND APPOINTED OFFICIALS; SETTING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Orting maintains Rules of Procedure, which govern conduct of City Council members, generally, and were last updated on November 9, 2016; and

WHEREAS, the City Council desires to adopt a Code of Conduct, to supplement the Rules of Procedure and any other related policies, describing how Orting officials will treat each other and work together for the common good of the community; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

<u>Section 1. Code of Conduct, Adopted</u>. The "Code of Conduct," attached hereto as Exhibit A, is adopted by reference as if fully set forth herein.

<u>Section 2. Severability.</u> Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

<u>Section 3. Effective Date.</u> This Resolution shall take effect and be in full force immediately upon its passage.

PASSSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 14^{TH} DAY OF FEBRUARY, 2018.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk

Approved as to form:

Charlotte A. Archer Kenyon Disend, PLLC City Attorney



CITY OF ORTING CODE OF CONDUCT FOR ELECTED & APPOINTED OFFICIALS

"With malice towards none." (Abraham Lincoln, U.S. President)

- 1. The Code of Conduct is supplemental to the Orting Municipal Code, Orting City Council Rules of Procedure, and the Orting City Council Code of Ethics, and applies to the City Council, City Boards, and City Commissions.
- 2. The Code of Conduct describes how Orting officials treat each other and work together for the common good of the community. Conducting the City's business in an atmosphere of respect and civility is the underlying theme in this code. Elected Officials and Appointed Officials are responsible for holding themselves and each other accountable for displaying actions and behaviors that consistently model the ideals expressed in this code.
- 3. Implicit in the Code of Conduct is recognition of the worth of individual members and an appreciation for their individual talents, perspectives and contributions. The Code aspires to create an atmosphere where individual members, staff and the public are free to express their ideas and work to their full potential.
- 4. As an Elected or Appointed Official of the City of Orting, I agree that every member of government holds a privileged position of trust in the Community and therefore accepts a unique level of responsibility with that honor and to that end, I agree:

I will consistently demonstrate the principles of professionalism, respect and civility in working for the greater good of Orting;

- We respect each person and acknowledge their commitment to effecting positive change in our community.
- We speak in a charitable and respectful manner, refrain from abusive conduct, personal charges or verbal attacks on the character or motives of Council members, Board Members, Commissioners, City Staff, and the public, and take care to avoid personal comments that could offend others;
- We show no tolerance for intimidating behaviors, and recognize that disagreement can occur without impugning another's motives and/or reputation;

- We conduct public speaking including email, social media, and all other correspondence in a manner which casts the highest possible regard upon the City and its officials;
- We listen courteously and attentively to all public discussions and treat all people the way we wish to be treated;
- We serve as a model of leadership and civility to the community; treating both citizens and ourselves with care and courtesy, understanding that we are representing the Citizens of Orting;
- We display empathy for the people we serve and acknowledge this includes all segments of our population;
- We will be well informed, prepared to exercise our decision-making authority from a place of knowledge;
- We strive to understand the roles and responsibilities between each branch of government and how they cooperate;
- We will focus on holding efficient meetings that achieve constructive solutions for the public benefit;
- We commit to working together as a team to solve problems and render decisions based on the merits and substance of the matter at hand;
- We act at all times in a manner that promotes public confidence;
- We strive to mentor and guide newly elected officials based on the experience and knowledge gained from our service;
- We acknowledge that differences of opinion do not necessarily constitute a difference in concern or understanding of the issues, and that disagreement can occur without impugning others motives or reputation;
- We understand the responsibility of our fiduciary decisions and commit to practicing good stewardship with our tax dollars;
- We strive to communicate with the public in an effective manner, following the ethical and legal rules governing our council;
- We agree that our position of elected leadership includes service and striving to create positive change in Orting;
- We operate within the letter and spirit of the law, including all principles of this City of Orting Code of Conduct.

The above principles and standards are rules of reason. Following these principles of good

governance helps maintain public confidence and trust, as well as respect for the office of Orting. Conversely, violation of them injures our system of government and impedes our ability to bring better service to our citizens.

I acknowledge that I have received and read this Code of Conduct.

Name _	 	 	
Position:	 	 	
Date:			