



CGA Committee Agenda
October 5, 2022
8:15am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director
Danielle Charchenko, Executive Assistant/Records Clerk

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

Zoom link: <https://us06web.zoom.us/j/82192903279?pwd=ZkFjanVSNFNhM2g0SG9HdFU2Z2hscz09>
Meeting ID: 821 9290 3279
Password: 581583

- 1. Call to Order**
- 2. Parks Report**
- 3. Public Comments**
- 4. Agenda Items**
 - A. Comprehensive Plan Periodic Update.**
 - B. Grants.**
 - C. Rainier Communications/Pierce County Television ILA – Pierce County Proposal.**
(Discussion Item Only).
- 5. Meeting Minutes of September 7, 2022.**
- 6. Action Items/Round table review.**

Final comments.
Identify Items that are ready to move forward, establish next meeting's agenda.
- 7. Adjournment**



**City of Orting
Council Agenda Summary Sheet**

| | Agenda Bill # | Recommending Committee | Study Session Dates | Regular Meeting Dates |
|--|-------------------------------|--------------------------------|----------------------------|------------------------------|
| Subject: Comprehensive Plan Periodic Update | AB22-81 | | | |
| | | CGA 10.5.2022 | | |
| | | | | |
| | Department: | Planning | | |
| | Date Submitted: | 9.28.2022 | | |
| Cost of Item: | <u>\$NA</u> | | | |
| Amount Budgeted: | <u>\$NA</u> | | | |
| Unexpended Balance: | <u>\$NA</u> | | | |
| Bars #: | | | | |
| Timeline: | 12.31.2024 | | | |
| Submitted By: | Carmen Smith (Planner) | | | |
| Fiscal Note: | | | | |
| Attachments: Department of Commerce Grant Application (Scope of Work), Draft Budget, Draft Schedule | | | | |
| SUMMARY STATEMENT: | | | | |
| <p>As a city planning under the Growth Management Act, Orting is required to review and, if necessary, revise its Comprehensive Plan and development regulations by December 31, 2024. Washington State Department of Commerce has grant funding available to cities and counties to support this work.</p> <p>The attached documents include a draft scope of work, budget, and schedule to perform this periodic update.</p> | | | | |
| RECOMMENDED ACTION: <u>Action:</u> | | | | |
| Move forward to study session on October 19, 2022. | | | | |



GMA UPDATE GRANT APPLICATION

This form is used to apply for a GMA Periodic Update Grant from Commerce. Be sure to answer each question clearly and with sufficient detail.

Information on how to address the questions can be found in the Application Instructions.

The following items should be submitted with your application:

1. This completed grant application form; and
2. A letter of support from either your city mayor, county executive or the chair of your board of county commissioners, supporting the work to be done as funded by this grant.

Section 1: Proposal Request

Please give a brief description of your update grant proposal. (50 words or less)

The City of Orting proposes to review and, if necessary, revise the City's comprehensive and development regulations. Update grant funds will be used to fund consultant work and community outreach efforts.

Section 2: Grantee Information

| | |
|-----------------------|----------------|
| Applying Jurisdiction | City of Orting |
|-----------------------|----------------|

| | |
|----------------------------------|--|
| Joint Applicants (if applicable) | |
|----------------------------------|--|

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|---------------------------------|--------------------------|----------|-------|
| Grantee/Contract Representative | | | |
| Name | Scott Larson | | |
| Title | City Administrator | | |
| Unit/Department | Administration | | |
| Mailing Address | 104 S Bridge St | | |
| City | Orting | | |
| State | Washington | Zip Code | 98360 |
| Telephone Number | 360-893-9006 | | |
| Email | slarson@cityoforting.org | | |

| | | | |
|---|--|----------|--|
| Financial Contact <i>(If different from the Contract/Grant Representative)</i> | | | |
| Name | | | |
| Title | | | |
| Department | | | |
| Mailing Address | | | |
| City | | | |
| State | | Zip Code | |
| Telephone Number | | | |
| Email | | | |

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| UBI Number | 274-000-026 |
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| Statewide Vendor (SWV) Number | SWV 001980 |
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|--|--|
| Contract Signature Authority (Name/Title) | |
|--|--|

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|----------------------------|--------------------------------|
| Consultant / Subcontractor | AHBL, Parametrix, ECONorthwest |
|----------------------------|--------------------------------|

Section 3: GMA Compliance Status/Background Information

3.1 Does your jurisdiction(s) have a current adopted comprehensive plan, critical areas ordinance and/or, where applicable, a natural resources lands ordinance?

YES NO

3.2 Has your jurisdiction(s) adopted other necessary development regulations under the GMA, including ordinances for subdivision of land, controls on the location and intensity of development (i.e., zoning code) and critical areas?

YES NO

3.3 Are there any current non-compliance decision or orders before the Growth Management Hearings Board and/or courts?

YES NO

3.4 If your answer in Question 3.3 above is "Yes", please give a brief description of you're the case and current status of this petition or appeal. (Please include any relevant Board case number or court case number)

Section 4: Scope of Work

4.1 Current 2022 Scope of Work

Instructions: Please list the Tasks and Deliverables that correspond to your work plan for this upcoming fiscal year 2022. Please note, this should only include 50% of your total grant award, for this fiscal year.

Please Note: The Commerce Periodic Update Checklist will be a required deliverable for all update grantees. You should include that as an early deliverable in your work plan and Scope of Work.

You may find links to the Commerce 2022 Periodic Update Checklists on our periodic update resources webpage:

<https://www.commerce.wa.gov/serving-communities/growth-management/periodic-update/>

| Tasks / Actions / Deliverables | Description | End Date |
|--|--|--------------------------|
| Task 1 | Gap Analysis of the City’s Planning and Policy Documents | December 31, 2023 |
| Collect Data and Review Current Plans and Policies | The consultant will work with staff to collect City plans, documents, and data to be reconciled within the City’s Comprehensive Plan update process. The consultant team will prepare a gap analysis matrix based on the context changes and planning efforts that have occurred since the last Comprehensive Plan was adopted. Additionally, this review will identify areas of the Comprehensive Plan that may need to be amended in order to comply with changes to Pierce County Countywide Planning Policies, the Multi-County Planning Policies, and state law in accordance with published checklists by the Department of Commerce and the Puget Sound Regional Council. | December 31, 2022 |

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|---------------------------|--|--|
| <i>Deliverable(s)</i> | Gap Analysis Matrix and Summary Information | December 31, 2022 |
| Task 2 | Public Engagement | June 30, 2024 <i>(Ongoing throughout the update)</i> |
| Public Participation Plan | The consultant will work with City staff to create a Public Participation Plan that will: <ul style="list-style-type: none"> - Outline the specific public engagement methods proposed for the update process. - Provide a schedule for the proposed activities. - Describe the kind of outreach materials that will be provided. | January 31, 2023 |
| <i>Deliverable(s)</i> | Orting Public Participation Plan | January 31, 2023 |
| Public Workshop | The consultant will work with City staff to host a workshop to introduce the public to the update. Scope of the update, schedule, and opportunities for public participation will be provided. The public will be encouraged to provide high-level feedback that can be used to guide the update process, with more detailed and content-specific feedback to be provided in the subsequent community conversations. | March 31, 2023 |
| <i>Deliverable(s)</i> | Memorandum summarizing the purpose and results of the workshop, as well as the materials prepared for and created by the workshop. | March 31, 2023 |
| Community Conversations | The consultant will work with City staff to host a Comprehensive Plan Update information booth at community events in Orting. These information booths will provide an opportunity to engage with the public in discussions about the Comprehensive Plan Update. | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| <i>Deliverable(s)</i> | Memorandum summarizing the purpose and results of the community conversation events, | <i>Will be in progress, but not</i> |

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| | as well as the materials prepared for and created by the workshop. | <i>completed by the end of SFY 2022</i> |
| Task 3 | Draft Comprehensive Plan | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| Prepare First Complete Draft of the Document | <p>Within the framework of the existing vision statement, update any goals, policies, and strategies that need to be strengthened, re-written, or re-tooled for GMA compliance in all elements. Update tables, maps, and graphics that require updating in order to assure compliance with GMA.</p> <p>Review and, if necessary, revise all chapters of the Orting Comprehensive Plan:</p> <ul style="list-style-type: none"> • Introduction • Land Use • Housing • Transportation • Economic Development • Shoreline Management • Capital Facilities • Utilities • Appendices | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| <i>Deliverable(s)</i> | <p>(1) Draft Introduction Chapter for staff and public review and comment in paper and electronic formats</p> <p>(2) Draft Land Use Chapter for staff and public review and comment in paper and electronic formats</p> <p>(3) Draft Housing Chapter for staff and public review and comment in paper and electronic formats</p> <p>(4) Draft Transportation Chapter for staff and public review and comment in paper and electronic formats</p> <p>(5) Draft Economic Development Chapter for staff and public review and comment in paper and electronic formats</p> | <i>Will be in progress, but not completed by the end of SFY 2022</i> |

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| | <p>(6) Draft Shoreline Management Chapter for staff and public review and comment in paper and electronic formats</p> <p>(7) Draft Capital Facilities Chapter for staff and public review and comment in paper and electronic formats</p> <p>(8) Draft Utilities Chapter for staff and public review and comment in paper and electronic formats</p> <p>(9) Draft Appendices for staff and public review and comment in paper and electronic formats.</p> | |
| Task 4 | Planning Commission and City Council Briefings | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| Planning Commission Study Sessions | The Consultant will provide project briefings at three Planning Commission Meetings to answer questions, facilitate discussion, and receive Planning Commission input. | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| <i>Deliverable(s)</i> | Materials prepared for the study sessions. | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| City Council Study Sessions | The Consultant will provide project briefings at three City Council Study Sessions to answer questions, facilitate discussion, and receive City Council input. | <i>Will be in progress, but not completed by the end of SFY 2022</i> |
| <i>Deliverable(s)</i> | Materials prepared for the study sessions. | <i>Will be in progress, but not completed by the end of SFY 2022</i> |

4.2 Estimated 2023 Scope of Work

Please list Tasks/Action and Deliverables that correspond your estimated Scope of Work for next year. Please note, this should only include the remaining 50% of your total grant award, for Year 2 or SFY 2023 (July 1, 2023 – June 30, 2024). We realize this estimate may be adjusted prior to your next grant agreement, next year, and it is currently intended to provide a proposed outline to assist with our grant planning.

| Tasks / Actions / Deliverables | Description | End Date |
|--|--|----------------------|
| Task 1 | Public Engagement | June 30, 2024 |
| Community Conversations | The consultant will work with City staff to host a Comprehensive Plan Update information booth at community events in Orting. These information booths will provide an opportunity to engage with the public in discussions about the Comprehensive Plan Update. | June 30, 2024 |
| <i>Deliverable(s)</i> | Memorandum summarizing the purpose and results of the community conversation events, as well as the materials prepared for and created by the workshop. | June 30, 2024 |
| Task 2 | Draft Comprehensive Plan | June 30, 2024 |
| Prepare First Complete Draft of the Document | <p>Within the framework of the existing vision statement, update any goals, policies, and strategies that need to be strengthened, re-written, or re-tooled for GMA compliance in all elements. Update tables, maps, and graphics that require updating in order to assure compliance with GMA.</p> <p>Review and update all chapters of the Orting Comprehensive Plan:</p> <ul style="list-style-type: none"> • Introduction • Land Use • Housing • Transportation • Economic Development • Shoreline Management • Capital Facilities • Utilities | June 30, 2024 |

| | | |
|------------------------------------|---|----------------------|
| | <ul style="list-style-type: none"> • Appendices | |
| <i>Deliverable(s)</i> | <p>(1) Draft Introduction Chapter for staff and public review and comment in paper and electronic formats</p> <p>(2) Draft Land Use Chapter for staff and public review and comment in paper and electronic formats</p> <p>(3) Draft Housing Chapter for staff and public review and comment in paper and electronic formats</p> <p>(4) Draft Transportation Chapter for staff and public review and comment in paper and electronic formats</p> <p>(5) Draft Economic Development Chapter for staff and public review and comment in paper and electronic formats</p> <p>(6) Draft Shoreline Management Chapter for staff and public review and comment in paper and electronic formats</p> <p>(7) Draft Capital Facilities Chapter for staff and public review and comment in paper and electronic formats</p> <p>(8) Draft Utilities Chapter for staff and public review and comment in paper and electronic formats</p> <p>(9) Draft Appendices for staff and public review and comment in paper and electronic formats</p> | June 30, 2024 |
| Task 3 | Planning Commission and City Council Briefings | June 30, 2024 |
| Planning Commission Study Sessions | The Consultant will provide project briefings at three Planning Commission Meetings to answer questions, facilitate discussion, and receive Planning Commission input. | June 30, 2024 |
| <i>Deliverable(s)</i> | Materials prepared for the study sessions. | June 30, 2024 |

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|--------------------------------|---|--|
| City Council Study Sessions | The Consultant will provide project briefings at three City Council Study Sessions to answer questions, facilitate discussion, and receive City Council input. | June 30, 2024 |
| <i>Deliverable(s)</i> | Materials prepared for the study sessions. | June 30, 2024 |
| Task 4 | Development Regulations | June 30, 2024 |
| Development Regulations Update | The Consultant will compare the updated comprehensive plan's policies with the City's adopted development regulations through a gap analysis matrix, identifying those areas where the codes will need changing to comply with policy direction, outlining option for prioritizing code amendments by overall importance. | June 30, 2024 |
| <i>Deliverable(s)</i> | Development Regulation Gap Analysis and Summary Information | June 30, 2024 |
| Task 5 | SEPA Environmental Review, Final Drafts, and Adoption | December 31, 2024 <i>(Partially funded by Commerce grant)</i> |
| Draft Plan and SEPA Checklist | The draft plan will propose an overall vision and policy framework in compliance with GMA. This task will culminate with a non-project SEPA Checklist for public comment and transmittal to Ecology and interested agencies during environmental review. | June 30, 2024 |
| <i>Deliverable(s)</i> | (1) Revised final draft of the Comprehensive Plan (2) SEPA Checklist | June 30, 2024 |
| Planning Commission Meetings | The Consultant will present the plan at one Planning Commission study session and one public hearing, to answer questions and facilitate commission discussion and consideration. | October 31, 2024 <i>(Not funded by Commerce grant)</i> |
| <i>Deliverable(s)</i> | Materials prepared for the study session and public hearing. | October 31, 2024 |

| | | |
|-----------------------|---|---|
| | | <i>(Not funded by Commerce grant)</i> |
| City Council Meetings | The Consultant will present the plan at one City Council study session and one City Council public hearing, to answer questions and facilitate discussion and consideration. | November 30, 2024 <i>(Not funded by Commerce grant)</i> |
| <i>Deliverable(s)</i> | Materials prepared for the study session and public hearing. | November 30, 2024 <i>(Not funded by Commerce grant)</i> |
| Final Plan | The Consultant will make one final plan revision to incorporate recommendations from the Planning Commission and changes adopted by the City Council, delivering the final Plans in both PDF and Microsoft Word formats for City reproduction and distribution. | December 31, 2024 <i>(Not funded by Commerce grant)</i> |
| <i>Deliverable(s)</i> | (1) Final Comprehensive Plan Update (2) All material/data that has been created in association with the Final Comprehensive Plan Update, including GIS data, plans, and graphics. Deliverables shall be provided in Word with all images provided in the original format, tables in Excels, shapefiles, etc. | <i>December 31, 2024 (Not funded by Commerce grant)</i> |

Section 5: Proposed Grant Budget / Funding Information

5.1 Funding/Expenses

This section will collect background information about the project's cost, other funding sources, and the resources that would be committed by your jurisdiction toward the periodic update grant. Please complete the fields based on your best estimate.

| Table 1 | SFY 2022 * (7/1/2022 to 6/30/2023) | SFY 2023 (7/1/2023 to 6/30/2024) (Estimate) |
|--------------------------|--|--|
| Expenses | | |
| Salaries and Benefits | \$0 | \$0 |
| Goods and Supplies | \$500.00 | \$500.00 |
| Professional Services | \$65,925.00 | \$64,345.00 |
| Other Goods and Services | \$500.00 | \$500.00 |
| Total Expenses ** | \$66,925.00 | \$65,345.00 |

| Table 2 | SFY 2022 * (7/1/2022 to 6/30/2023) | SFY 2023 (7/1/2023 to 6/30/2024) (Estimate) |
|-------------------------------------|--|--|
| Update Grant Funding Sources | | |
| Commerce Update Grant Funds | \$62,500.00 | \$62,500.00 |
| Other Funds (If any) | \$4,425.00 | \$2,845.00 |
| Total Funds ** | \$66,925.00 | \$65,345.00 |

* The current State Fiscal Year (SFY) is July 1, 2022 to June 30, 2023 for this grant. Grant funds may reimburse work on the grant project beginning July 1. This current grant will only cover this first fiscal year, due to a break in the state biennium. A second grant agreement will be executed next year to provide the second half of funding, once authorized by the Legislature for the 2023-25 Biennial Budget, beginning July 1, 2023.

** Estimated Expenses must match the Total Revenue, or estimated sources of funds, for each fiscal year. For example, under the SFY 2022 column, the “Total Expenses” field in Table 1 must equal the “Total Funds” field in Table 2.

5.2 Proposed 2022 Budget

Please list the Deliverables that correspond to the proposed Scope of Work and propose your cost per Deliverable.

Reminder: This should only include 50% of your total grant award, for this fiscal year. You may expand this table as needed to add more Deliverables.

| SFY 2022 Task/Deliverable | SFY 2022 Amount |
|--|--------------------|
| Gap Analysis Matrix and Summary Information | \$8,130.00 |
| Public Outreach | \$17,330.00 |
| Draft Comprehensive Plan | \$37,620.00 |
| Planning Commission and City Council Briefings | \$2,845.00 |
| Total Task Costs | \$65,925.00 |
| Total Grant (SFY 2022 only) | \$62,500.00 |
| Other Funds | \$3,425.00 |

5.3 Estimated 2023 Budget

Please list the Deliverables that correspond to the proposed Scope of Work and propose your cost per Deliverable.

Reminder: This should only include 50% of your total grant award, for SFY 2023 (July 1, 2023 – June 30, 2024). We realize this estimate may be adjusted prior to your next grant agreement, next year, and it is currently intended to provide a proposed outline to assist with our grant planning.

| SFY 2023 Task/Deliverable | SFY 2023 Amount |
|--|--------------------|
| Public Outreach | \$7,400.00 |
| Draft Comprehensive Plan | \$39,500.00 |
| Planning Commission and City Council Briefings | \$2,845.00 |
| Development Regulation Gap Analysis | \$6,400.00 |
| Revised Draft Plan and SEPA Environmental Review | \$8,200.00 |
| Total Task Costs | \$64,345.00 |
| Total Grant (SFY 2023 only) | \$62,500.00 |
| Other Funds | \$1,845.00 |

Application Submittal:

Please submit this completed Application Form and a Letter of Support.

We request your materials be submitted electronically as an attachment to an e-mail to the gmsgrant@commerce.wa.gov

Email format:

- In the email subject line please identify the grant name and your jurisdiction:

Example: *Update Grant Application - [Jurisdiction Name]*

Format:

- Attachments to e-mail shall be in Microsoft Word format or PDF. Scanned copies of letters are acceptable.
- We request a copy of the grant application form be submitted in MS Word format. (A PDF copy may also be attached if you prefer.) Receiving a Word copy of the application form with Scope of Work and Budget tables, allows us to more quickly prepare your contract template.

If you have any questions, please contact your [Commerce Regional Assistance Planner](#). Additional information, including contact details, will be available in your update grant award letter.

| | | 2022 | | | | |
|---------------|---|---------|----------|----------|---------|----------|
| | | October | November | December | January | February |
| Task 1 | Gap Analysis of the City's Planning and Policy Documents | | | | | |
| 1.1 | Collect Data and Review Current Plans and Policies | | | | | |
| Task 2 | Public Engagement | | | | | |
| 2.1 | Prepare a Public Engagement Plan | | | | | |
| 2.2 | Public Workshop | | | | | |
| 2.2.1 | Update Kick-off and Visioning Workshop | | | | | |
| 2.3 | Community Conversations | | | | | |
| Task 3 | Draft Comprehensive Plan Update | | | | | |
| 3.1 | Prepare First Complete Draft of Comprehensive Plan | | | | | |
| 3.2 | Prepare Revised Draft of Comprehensive Plan | | | | | |
| Task 4 | Planning Commission and City Council Study Sessions | | | | | |
| 4.1 | Planning Commission Study Sessions | | | | | |
| 4.1.1 | Planning Commission Study Session 1 | | | | | |
| 4.1.2 | Planning Commission Study Session 2 | | | | | |
| 4.1.3 | Planning Commission Study Session 3 | | | | | |
| 4.2 | City Council Study Sessions | | | | | |
| 4.2.1 | City Council Study Session 1 | | | | | |
| 4.2.2 | City Council Study Session 2 | | | | | |
| 4.2.3 | City Council Study Session 3 | | | | | |
| Task 5 | Development Regulations Update | | | | | |
| 5.1 | Development Regulations Update Gap Analysis | | | | | |
| Task 6 | SEPA Environmental Review, Final Drafts, and Adoption | | | | | |
| 6.1 | Draft Plans and SEPA Checklist | | | | | |
| 6.2 | Planning Commission Meetings | | | | | |
| 6.3 | City Council Meetings | | | | | |
| 6.4 | Final Plans | | | | | |

2024

| February | March | April | May | June | July | August | September | October | November | December |
|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|
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| | | | | | X | | X | | | |

| City of Orting Comprehensive Plan Update September 19, 2022 | AHBL | | | AHBL | Parametrix | ECONorthwest | Subconsultant Fees | \$146,565 | Total Labor Cost | Year 1 | Year 2 | | |
|---|---------------|---------------|--------------|----------|------------|--------------|--------------------|-----------|------------------|----------|--------|----|----|
| | Wayne Carlson | Alex Campbell | Carmen Smith | | | | | | | | | | |
| | Planning - 30 | | | | | | | | | | | In | In |
| | \$225 | \$150 | \$115 | | | | | | | | | -- | -- |
| Task 1: Gap Analysis of the City's Planning and Policy Documents | | | | | | | | | | | | | |
| 1.1 Collect Data and Review Current Plans and Policies | 6 | 6 | 32 | \$5,930 | \$1,000 | \$1,000 | \$2,200 | \$8,130 | \$8,130 | | | | |
| Task 1: SUBTOTAL (hours) | 6 | 6 | 32 | | | | | | | | | | |
| Task 1: SUBTOTAL (fee) | | | | \$5,930 | \$1,000 | \$1,000 | \$2,200 | \$8,130 | | | | | |
| Task 2: Public Engagement | | | | | | | | | | | | | |
| 2.1 Prepare a Public Participation Plan | 2 | 2 | 32 | \$4,430 | \$0 | \$0 | \$0 | \$4,430 | \$4,430 | | | | |
| 2.2 Public Workshops | | | | | | | | | | | | | |
| 2.2.1 Update Kick-off and Visioning Workshop | 8 | 8 | 24 | \$5,760 | \$2,000 | \$2,000 | \$4,400 | \$10,160 | \$10,160 | | | | |
| 2.3 Community Conversations | | | | | | | | | | | | | |
| 2.3.1 Community Conversation Event | 4 | | 16 | \$2,740 | | | \$0 | \$2,740 | \$2,740 | | | | |
| 2.3.2 Community Conversation Event | 4 | | 10 | \$2,050 | \$1,000 | | \$1,100 | \$3,150 | | \$3,150 | | | |
| 2.3.3 Community Conversation Event | 4 | | 10 | \$2,050 | | \$2,000 | \$2,200 | \$4,250 | | \$4,250 | | | |
| Task 2: SUBTOTAL (hours) | 22 | 10 | 92 | | | | | | | | | | |
| Task 2: SUBTOTAL (fee) | | | | \$17,030 | \$3,000 | \$4,000 | \$7,700 | \$24,730 | | | | | |
| Task 3: Draft Comprehensive Plan Update | | | | | | | | | | | | | |
| 3.1 Prepare First Complete Draft of Comprehensive Plan | | | | | | | | | | | | | |
| 3.1.1 Introduction | 2 | | 8 | \$1,370 | | | \$0 | \$1,370 | | \$1,370 | | | |
| 3.1.2 Land Use | 4 | | 32 | \$4,580 | | \$2,000 | \$2,200 | \$6,780 | \$4,000 | \$2,780 | | | |
| 3.1.3 Housing | 8 | | 48 | \$7,320 | | \$6,000 | \$6,600 | \$13,920 | \$13,920 | | | | |
| 3.1.4 Transportation | 4 | | 20 | \$3,200 | \$15,000 | | \$16,500 | \$19,700 | \$19,700 | | | | |
| 3.1.5 Economic Development | 2 | | 16 | \$2,290 | | \$5,000 | \$5,500 | \$7,790 | | \$7,790 | | | |
| 3.1.6 Shoreline Management | 2 | | 16 | \$2,290 | | | \$0 | \$2,290 | | \$2,290 | | | |
| 3.1.7 Capital Facilities | 4 | | 32 | \$4,580 | \$8,000 | | \$8,800 | \$13,380 | | \$13,380 | | | |
| 3.1.8 Utilities | 4 | | 20 | \$3,200 | | | \$0 | \$3,200 | | \$3,200 | | | |
| 3.1.9 Appendices | 2 | | 16 | \$2,290 | | | \$0 | \$2,290 | | \$2,290 | | | |
| 3.2 Prepare Revised Draft of Comprehensive Plan | 8 | | 40 | \$6,400 | | | \$0 | \$6,400 | | \$6,400 | | | |
| Task 3: SUBTOTAL (hours) | 40 | 0 | 248 | | | | | | | | | | |
| Task 3: SUBTOTAL (fee) | | | | \$37,520 | \$23,000 | \$13,000 | \$39,600 | \$77,120 | | | | | |
| Task 4: Planning Commission and City Council Study Sessions | | | | | | | | | | | | | |
| 4.1 Planning Commission Study Sessions | | | | \$0 | | | \$0 | \$0 | | | | | |
| 4.1.1 Materials prepared for the three study sessions | 6 | | 16 | \$3,190 | | | \$0 | \$3,190 | \$1,595 | \$1,595 | | | |
| 4.2 City Council Study Sessions | | | | \$0 | | | \$0 | \$0 | | | | | |
| 4.2.1 Materials prepared for the three study sessions | 6 | | 10 | \$2,500 | | | \$0 | \$2,500 | \$1,250 | \$1,250 | | | |

| City of Port Orchard Comprehensive Plan & Code Amendments August 25, 2022 | AHBL | MAKERS Architects | Grette Associates | Transportation Solutions, Inc. (TSI) | Leland Consulting | Subconsultant Fees | Total Labor Cost |
|--|-----------------|-------------------|-------------------|--------------------------------------|-------------------|--------------------|------------------|
| Task 1: Gap Analysis of the City's Planning and Policy Documents | | | | | | | |
| 1.1 Collect Data and Review Current Plans and Policies | \$5,930 | #REF! | #REF! | #REF! | #REF! | \$2,200 | \$8,130 |
| Task 1: SUBTOTAL | \$5,930 | #REF! | #REF! | #REF! | #REF! | #REF! | \$8,130 |
| Task 2: Public Engagement | | | | | | | |
| 2.1 Prepare a Public Participation Plan | \$4,430 | #REF! | #REF! | #REF! | #REF! | \$0 | \$4,430 |
| 2.2 Public Workshops | \$0 | #REF! | #REF! | #REF! | #REF! | \$0 | \$0 |
| 2.2.1 Update Kick-off and Visioning Workshop | \$5,760 | #REF! | #REF! | #REF! | #REF! | \$4,400 | \$10,160 |
| #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| Task 2: SUBTOTAL | \$17,030 | #REF! | #REF! | #REF! | #REF! | \$7,700 | \$24,730 |
| #REF! | | | | | | | |
| 3.1 Existing Conditions Analysis | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.2 Demographic/Market Analysis | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.3 Design Analysis | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.4 Urban Design Plan | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.5 Technical Analysis | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.6 Prepare First Complete Drafts of the Subarea Plans | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 3.7 Prepare Revised Final Draft of the Subarea Plans | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| Task 3: SUBTOTAL | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| Task 3: Draft Comprehensive Plan Update | | | | | | | |
| 4.1 Prepare First Complete Draft of the Document | | | | | | | |
| 4.1.1 Introduction | \$1,370 | #REF! | #REF! | #REF! | #REF! | \$0 | \$1,370 |
| 4.1.2 Land Use | \$4,580 | #REF! | #REF! | #REF! | #REF! | \$2,200 | \$6,780 |
| 4.1.3 Housing | \$7,320 | #REF! | #REF! | #REF! | #REF! | \$6,600 | \$13,920 |
| 4.1.4 Parks | \$3,200 | #REF! | #REF! | #REF! | #REF! | \$16,500 | \$19,700 |
| 4.1.5 Natural Systems | \$2,290 | #REF! | #REF! | #REF! | #REF! | \$5,500 | \$7,790 |
| 4.1.6 Climate | \$2,290 | #REF! | #REF! | #REF! | #REF! | \$0 | \$2,290 |
| 4.1.7 Economic Development | \$4,580 | #REF! | #REF! | #REF! | #REF! | \$8,800 | \$13,380 |

| | | | | | | | |
|---|-----------------|--------------|--------------|--------------|--------------|-----------------|------------------|
| 4.1.8 Utilities | \$3,200 | #REF! | #REF! | #REF! | #REF! | \$0 | \$3,200 |
| 4.1.9 Transportation | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 4.1.10 Capital Facilities | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 4.1.11 Appendices | \$2,290 | #REF! | #REF! | #REF! | #REF! | \$0 | \$2,290 |
| 4.2 Prepare Revised Final Draft of Subarea Plan and Comprehensive Plan Update | \$6,400 | #REF! | #REF! | #REF! | #REF! | \$0 | \$6,400 |
| 4.3 Public Workshop with Subarea Plan and Comprehensive Plan Update | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| | | | | | | | |
| Task 4: SUBTOTAL | \$37,520 | #REF! | #REF! | #REF! | #REF! | \$39,600 | \$77,120 |
| Task 6: SEPA Environmental Review, Final Drafts, and Adoption | | | | | | | |
| 5.1 Draft Plans and SEPA Checklist | | | | | | | |
| 5.1.1 Revised final draft of the Comprehensive Plan | \$2,750 | #REF! | #REF! | #REF! | #REF! | \$0 | \$2,750 |
| 5.1.2 Revised final drafts of the Bethel North and Bethel South Subarea Plans | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 5.1.3 SEPA Checklist | \$4,350 | #REF! | #REF! | #REF! | #REF! | \$1,100 | \$5,450 |
| 5.2 Planning Commission Meetings | \$0 | #REF! | #REF! | #REF! | #REF! | \$0 | \$0 |
| 5.2.1 Materials prepared for the study session and public hearing | \$6,420 | #REF! | #REF! | #REF! | #REF! | \$2,200 | \$8,620 |
| 5.3 City Council Meetings | \$0 | #REF! | #REF! | #REF! | #REF! | \$0 | \$0 |
| 5.3.1 Materials prepared for the study session and public hearing | \$3,660 | #REF! | #REF! | #REF! | #REF! | \$1,100 | \$4,760 |
| 5.4 Final Plans | \$0 | #REF! | #REF! | #REF! | #REF! | \$0 | \$0 |
| 5.4.1 Final Comprehensive Plan Update | \$915 | #REF! | #REF! | #REF! | #REF! | \$0 | \$915 |
| 5.4.2 Final Bethel North and Bethel South Subarea Plans | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| | | | | | | | |
| Task 5: SUBTOTAL | \$18,095 | #REF! | #REF! | #REF! | #REF! | \$4,400 | \$22,495 |
| #REF! | | | | | | | |
| 6.1 Development Regulations Update | | | | | | | |
| 6.1.1 Draft Development Regulation updates for public review and comment | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 6.1.2 Final Development Regulation updates for public review and comment | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 6.2 Critical Areas Code Update | | | | | | | |
| 6.2.1 Draft Critical Areas Code updates for public review and comment | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 6.2.2 Final Critical Areas Code updates for public review and comment | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| | | | | | | | |
| Task 6: SUBTOTAL | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| #REF! | | | | | | | |
| 7.1 Preparation of Master Project Schedule | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| 7.2 Monthly Written Project Billing Updates | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| | | | | | | | |
| Task 7: SUBTOTAL | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! |
| | #REF! | #REF! | #REF! | #REF! | #REF! | #REF! | |
| PROJECT SUBTOTAL | | | | | | | \$144,565 |
| REIMBURSABLE EXPENSES | | | | | | | \$2,000 |
| GRAND TOTAL | | | | | | | \$146,565 |



**City Of Orting
Council Agenda Summary Sheet**

| | Agenda Bill # | Recommending Committee | Study Session Dates | Regular Meeting Dates |
|--|-------------------------------|-------------------------------|----------------------------|------------------------------|
| Subject: 2023 Community Grants | AB22-80 | CGA | | |
| | | 10.5.2022 | | |
| | | | | |
| | Department: | Administrative | | |
| | Date Submitted: | | | |
| Cost of Item: | <u>\$11,500.00</u> | | | |
| Amount Budgeted: | <u>2023 Budget TBD</u> | | | |
| Unexpended Balance: | <u>N/A</u> | | | |
| Bars #: | TBD | | | |
| Timeline: | None | | | |
| Submitted By: | Kim Agfalvi | | | |
| Fiscal Note: | | | | |
| Attachments: | 2023 Grant Requests Worksheet | | | |
| SUMMARY STATEMENT: | | | | |
| <p>Staff have reviewed 2023 grant submissions and the council’s grant policy. The attached grant requests worksheet outlines staff recommendations for this program. Staff recommendations are based on the grant policy. Where there was an incomplete grant application, staff have made no recommendation for a 2023 grant.</p> <p>The grant request from the Chamber of Commerce, in the amount of \$3,000.00, will be awarded from the tourism fund and is not included on this worksheet.</p> <p>Staff have reviewed the grant request from the Orting Eagles and determined that it does not meet the requirements of the grant policy.</p> | | | | |
| RECOMMENDED ACTION: <u>Action:</u> | | | | |
| FUTURE MOTION: <u>Motion:</u> | | | | |

| 2023 Grant Requests | 2022 Grant Awarded | 2021 Revenue | *10% of Revenue | 2023 request | Staff Recommendation ^ |
|---|--------------------|----------------|--------------------|--------------|------------------------|
| Orting Food Bank | \$3,000.00 | \$1,059,192.00 | \$105,919.20 | \$3,000.00 | \$3,000.00 |
| Opportunity Center of Orting | \$9,700.00 | \$70,217.01 | \$7,021.70 | \$9,128.21 | \$3,200.00 |
| Orting Chamber of Commerce | \$1,100.00 | \$6,243.00 | \$624.30 | \$3,000.00 | \$0.00 |
| Orting Valley Farmers Market | \$2,100.00 | \$18,696.55 | \$1,869.66 | \$6,000.00 | \$2,100.00 |
| Orting Senior Center | \$11,600.00 | \$238,246.77 | \$23,824.68 | \$12,000.00 | \$3,200.00 |
| Oring Eagles | Did Not Apply | \$516,603.73 | Council discretion | \$7,000.00 | \$0.00 |
| | \$27,500.00 | | | \$40,128.21 | \$11,500.00 |
| | | | | | |
| * Maximum grant amount based on approved grant policy | | | | | |
| | | | | | |
| ^This recommendation is based on the Mayor's Draft Budget | | | | | |



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Food Bank UBI #: 602-701-449

Contact Person's Name and Title: Stephanie Lathrop, President

Mailing Address: PO Box 1877, Orting, WA 98360-1877

Phone: 360-561-0062 Email Address: stephanielathrop@msn.com
360-893-0095 ortingfoodbank@yahoo.com

Amount Requested: \$ 3000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached letter.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Stephanie Lathrop

Signature of Authorized Representative of Applicant

09/08/2022

Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Financial Statements

December 31, 2021 and 2020

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BATTERSHELL & NICHOLS
A PROFESSIONAL SERVICE CORPORATION

To the Board of Trustees of
Orting Food Bank
Orting, Washington

Management is responsible for the accompanying financial statements of Orting Food Bank (the Organization) which comprise the statements of financial position as of December 31, 2021 and 2020, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Battershell & Nichols

Puyallup, Washington
March 28, 2022

Orting Food Bank
Statements of Financial Position
December 31, 2021 and 2020

| | 2021 | 2020 |
|---|-------------------|-------------------|
| Assets | | |
| Current Assets | | |
| Cash | \$ 235,471 | \$ 232,899 |
| Food inventory | 79,341 | 75,357 |
| Total Current Assets | <u>314,812</u> | <u>308,256</u> |
| Property and Equipment | | |
| Furniture and equipment | 153,731 | 145,923 |
| Buildings | 388,890 | 388,890 |
| Land | 68,378 | 68,378 |
| | <u>610,999</u> | <u>603,191</u> |
| Accumulated depreciation | <u>(214,061)</u> | <u>(180,579)</u> |
| Total Property and Equipment | <u>396,938</u> | <u>422,612</u> |
| Total Assets | <u>\$ 711,750</u> | <u>\$ 730,868</u> |
| Liabilities and Net Assets | | |
| Current Liabilities | | |
| Accrued payroll and taxes | \$ 1,782 | \$ 1,419 |
| Total Current Liabilities | <u>1,782</u> | <u>1,419</u> |
| Net Assets | | |
| Without Donor Restrictions: | | |
| Undesignated | <u>709,968</u> | <u>729,449</u> |
| Total Net Assets | <u>709,968</u> | <u>729,449</u> |
| Total Liabilities and Net Assets | <u>\$ 711,750</u> | <u>\$ 730,868</u> |

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Activities
For the Years Ended December 31, 2021 and 2020

| | 2021 | 2020 |
|---|-------------------|-------------------|
| Changes in Net Assets Without Donor Restrictions | | |
| Revenue and Support | | |
| General contributions | \$ 125,383 | \$ 306,674 |
| Noncash contributions of food | 925,725 | 979,360 |
| Fundraising income | 7,988 | 5,908 |
| Interest income | 96 | 396 |
| Other income | 0 | 9,765 |
| Total Revenue and Support | 1,059,192 | 1,302,103 |
| Net assets released from restrictions | 0 | 39,679 |
| Total Revenue, Gains, and Other Support Without Donor Restrictions | 1,059,192 | 1,341,782 |
| Expenses | | |
| Program | 1,015,516 | 1,102,521 |
| General and Administration | 29,094 | 27,407 |
| Facilities | 26,414 | 60,763 |
| Fundraising | 7,649 | 3,236 |
| Total Expenses | 1,078,673 | 1,193,927 |
| (Decrease) Increase in Net Assets Without Donor Restrictions | (19,481) | 147,855 |
| Changes in Net Assets With Donor Restrictions | | |
| Temporarily restricted contributions | 0 | 39,679 |
| Net assets released from restrictions | 0 | (39,679) |
| Increase in Net Assets With Donor Restrictions | 0 | 0 |
| (Decrease) Increase in Net Assets | (19,481) | 147,855 |
| Net Assets, Beginning of Year | 729,449 | 581,594 |
| Net Assets, End of Year | \$ 709,968 | \$ 729,449 |

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statement of Functional Expenses
For the Year Ended December 31, 2021

| | Program Services | | | Support Services | | | |
|--|---------------------|---------------------|------------------------------|-------------------------------|------------------|-----------------|---------------------------|
| | TOTAL | Program | Total Program Services | General and Administration | Facilities | Fundraising | Total Support Services |
| Food | \$ 937,441 | \$ 937,441 | \$ 937,441 | \$ | \$ | \$ | \$ |
| Personnel | 52,110 | 41,688 | 41,688 | 10,422 | | | 10,422 |
| General expenses | 49,064 | 5,667 | 5,667 | 15,056 | 20,692 | 7,649 | 43,397 |
| Depreciation | 33,481 | 30,133 | 30,133 | 3,348 | | | 3,348 |
| Repairs and maintenance | 4,195 | | | | 4,195 | | 4,195 |
| Equipment, technology, and communication costs | 1,527 | | | | 1,527 | | 1,527 |
| Supplies | 855 | 587 | 587 | 268 | | | 268 |
| | <u>\$ 1,078,673</u> | <u>\$ 1,015,516</u> | <u>\$ 1,015,516</u> | <u>\$ 29,094</u> | <u>\$ 26,414</u> | <u>\$ 7,649</u> | <u>\$ 63,157</u> |

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statement of Functional Expenses
For the Year Ended December 31, 2020

| | Program Services | | | Support Services | | | |
|--|---------------------|---------------------|------------------------------|-------------------------------|------------------|-----------------|---------------------------|
| | TOTAL | Program | Total Program Services | General and Administration | Facilities | Fundraising | Total Support Services |
| Food | \$ 1,036,887 | \$ 1,036,887 | \$ 1,036,887 | \$ | \$ | \$ | \$ |
| Personnel | 45,013 | 36,010 | 36,010 | 9,003 | | | 9,003 |
| General expenses | 71,194 | 1,659 | 1,659 | 15,267 | 51,032 | 3,236 | 69,535 |
| Depreciation | 27,674 | 24,906 | 24,906 | 2,768 | | | 2,768 |
| Repairs and maintenance | 8,229 | | | | 8,229 | | 8,229 |
| Equipment, technology, and communication costs | 1,502 | | | | 1,502 | | 1,502 |
| Supplies | 3,428 | 3,059 | 3,059 | 369 | | | 369 |
| | <u>\$ 1,193,927</u> | <u>\$ 1,102,521</u> | <u>\$ 1,102,521</u> | <u>\$ 27,407</u> | <u>\$ 60,763</u> | <u>\$ 3,236</u> | <u>\$ 91,406</u> |

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Cash Flows
For the Years Ended December 31, 2021 and 2020

| | 2021 | 2020 |
|---|--------------------------|--------------------------|
| Cash Flows Provided (Used) by Operating Activities: | | |
| Cash received from general contributions | \$ 125,383 | \$ 306,674 |
| Cash received from restricted contributions | 0 | 39,679 |
| Cash received from fundraising income | 7,988 | 5,908 |
| Cash received from interest and other income | 96 | 396 |
| Cash received from Paycheck Protection Program | 0 | 9,765 |
| Cash disbursed for program expenses | (63,280) | (82,232) |
| Cash disbursed for general supporting expenses | (25,746) | (24,638) |
| Cash disbursed for facility expenses | (26,414) | (60,763) |
| Cash disbursed for fundraising expenses | <u>(7,649)</u> | <u>(3,236)</u> |
| Net Cash Flows Provided by Operating Activities | <u>10,378</u> | <u>191,553</u> |
| Cash Flows Provided (Used) by Investing Activities | | |
| Expenditures for equipment | <u>(7,806)</u> | <u>(35,433)</u> |
| Net Cash Flows (Used) by Investing Activities | <u>(7,806)</u> | <u>(35,433)</u> |
| Net Increase in Cash | 2,572 | 156,120 |
| Cash - January 1, 2021 and 2020 | <u>232,899</u> | <u>76,779</u> |
| Cash - December 31, 2021 and 2020 | <u><u>\$ 235,471</u></u> | <u><u>\$ 232,899</u></u> |

Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities

| | | |
|--|-------------------------|--------------------------|
| Cash Flows Provided (Used) by Operating Activities: | | |
| (Decrease) Increase in Total Net Assets | \$ (19,481) | \$ 147,855 |
| Adjustments to Reconcile (Decrease) Increase in Total Net Assets to Cash Provided by Operating Activities: | | |
| Depreciation | 33,481 | 27,674 |
| Changes in Assets and Liabilities: | | |
| (Increase) Decrease in Food inventory | (3,984) | 15,261 |
| Increase in Accrued payroll and taxes | <u>362</u> | <u>763</u> |
| Total Adjustments | <u>29,859</u> | <u>43,698</u> |
| Net Cash Flows Provided by Operating Activities | <u><u>\$ 10,378</u></u> | <u><u>\$ 191,553</u></u> |

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Orting Food Bank is located in Orting, Washington and is organized for the purposes of collecting food donations and distributing them to those in need. The Organization also provides referral services as available to help people. The Organization was incorporated as a non-profit corporation under the laws of the State of Washington in 2007 as a 501(c)(3) charity.

Basis of Accounting

The Organization presents financial statements in accordance with accounting principles generally accepted in the United States of America. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations. The only limits on the use of this type of assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. It is the policy of the Board of Directors of the Organization to review its plans for future property improvements and acquisitions from time to time and to designate appropriate sums of net assets without donor restrictions to assure adequate financing of such improvements and acquisitions.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. The Organization's unspent contributions are reported in this class if the donor limited their use.

Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. If donors specify a length of time over which the property or equipment must be used, the restrictions expire evenly over the required period. Absent that type of restriction for use, the Organization considers the restriction met when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets with donor restrictions to net assets without donor restrictions.

Net assets with permanent donor restrictions that do not expire are resources whose use is limited

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

by donor-imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time.

The Organization had no net assets with permanent donor restrictions at December 31, 2021 and 2020.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates include useful lives of property and equipment and allocation of expenses to programs.

Cash

For purposes of the statement of cash flows, cash includes time deposits, certificates of deposit, and all highly liquid debt instruments with original maturities of three months or less. Restricted cash represents cash received with a donor-imposed restriction that limits the use of that cash to the acquisition of property or to a specified program. Unless donor stipulations limit the use of the assets for a period of time or for a particular purpose, the donor-imposed restriction expires when the assets are placed in service in accordance with generally accepted accounting principles.

Cash at December 31, 2021 and 2020 consists of the following:

| | 2021 | 2020 |
|--|----------------|----------------|
| Cash | \$ 235,471 | \$ 232,899 |
| Total cash without donor restrictions | <u>235,471</u> | <u>232,899</u> |
| Cash and restricted cash presented in the Statement of Cash Flows | \$ 235,471 | \$ 232,899 |

Buildings, Equipment, Improvements, and Depreciation

Buildings, equipment, and improvements purchased are stated at cost. Donated assets are stated at fair market value at date of receipt. Donated services that enhance non-financial assets are capitalized at fair market value at the date the services are provided. Depreciation is provided by use of the straight-line method over the estimated useful lives of the related assets ranging from three to fifteen years for equipment and thirty-nine years for buildings and improvements. All acquisitions of property and equipment in excess of \$5,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Depreciation expense for the years ended December 31, 2021 and 2020 was \$33,481 and \$27,674, respectively.

Food Inventory

Inventory consists of donated food and is stated at \$1.82 and \$1.75 per pound as of December 31, 2021 and 2020 respectively, as determined by the Washington State Department of Agriculture. The price per pound is determined by the average price of food listed in the consumer price index and is revalued every two years.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Allocation of Costs to Programs and Supporting Activities

The Organization allocates personnel and facilities costs including depreciation to programs based upon time spent directly on program activities as well as the square footage of facilities used for program activities.

Federal Income Tax

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) except to the extent of unrelated business taxable income, if any.

Contributions Received

Contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions. Gifts received of long-lived assets, in the absence of donor-imposed use restrictions, are reported as without donor restrictions.

Contributions and donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Donated Services and Materials

The Organization recognizes donated services that create or enhance nonfinancial assets. Donated services that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation are also recognized.

A large number of people have contributed significant amounts of time to the activities of the Organization without compensation. The financial statements do not reflect the value of those contributed services because, although clearly substantial, the services do not meet the recognition criteria required by generally accepted accounting principles and no reliable basis exists for determining an appropriate value for those services. Donated materials are included in the financial statements at their estimated fair market values as of the date of their receipt.

Note 2 - Concentration of Credit Risk

The Organization maintains cash balances at financial institutions located in Washington. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. The organization did not have any balances on deposit in excess of insurance limits as of the years ended December 31, 2021 and 2020.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 3 - Liquidity and Funds Available

The following reflects Orting Food Bank's financial assets as of the statement of financial position date. The balance would be reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date, if such restrictions were in place. Examples of amounts not available include amounts set aside for long-term purposes that could be drawn upon if the governing board approved that action. As of the date of the financial statements, no funds were designated by the board as not available for current operating purposes.

| Financial assets: | 2021 | 2020 |
|--|------------|------------|
| Cash | \$ 235,471 | \$ 232,899 |
| Financial assets, at year end | \$ 235,471 | \$ 232,899 |
| Less those unavailable for general expenditures within one year, due to: | | |
| Contractual or donor-imposed restrictions: | | |
| None | 0 | 0 |
| Board designations: | | |
| None | 0 | 0 |
| Financial assets available to meet cash needs for general expenditures within one year | \$ 235,471 | \$ 232,899 |

The Organization is partially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization may invest cash in excess of daily requirements in short-term investments. Occasionally, the board may designate a portion of any operating surplus to a liquidity reserve, which was \$0 as of December 31, 2021. In the event of an unanticipated liquidity need, the Organization could draw upon \$10,000 of its available line of credit (as further discussed in Note 4).

Note 4 - Line of Credit

The Organization has a line of credit for \$10,000 with a bank, which is due on demand. As of December 31, 2021 and 2020, the balance was \$0 and \$0, respectively. The line of credit bears interest at an adjustable rate of the Wall Street Journal Prime Rate (3.25% per annum as of December 31, 2021 and 2020) plus 2% and is secured by equipment and fixtures.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2021 and 2020

Note 5 - Paycheck Protection Program

In April 2020, the organization applied for and received a Paycheck Protection Program loan through the SBA in the amount of \$9,765. The program is part of the government's CARES Act relief effort. The proceeds of the loan were required to be used for paying payroll and certain other limited operating costs. In accordance with the terms of the program, the organization applied for forgiveness of the loan and was subsequently granted forgiveness in December 2020. The income from the loan is reflected in the Statement of Activities.

Note 6 - Contingency

On May 5, 2015 the Organization entered into an agreement with Pierce County, Washington, through its Department of Community Connections to renovate and expand the property, which currently houses the food bank facility, for \$120,450. The Organization gave a promissory note to Pierce County for the full amount and is not required to make payments on this note provided that it complies with the following terms: the property must be used as a food bank for the benefit of low income individuals, households, or areas of Pierce County, it will maintain safe and sanitary facilities and will comply with all state and local building codes, licensing requirements, and other requirements regarding the condition of the structure and the operation of the project in the jurisdiction in which the facility is located, and it will keep any records and make any reports relating to compliance with this covenant that the County may reasonably require. If the covenant agreement is followed, the amount owed will be forgiven in full on June 30, 2045. As security for the note, the Organization granted Pierce County a deed of trust on its building, including improvements, and land located in Orting, Washington. The deed of trust and secured promissory note are subject to the restrictions previously described for a period of thirty years, beginning June 30, 2015. If the real property is sold, transferred, or otherwise conveyed or disposed of without Pierce County's prior written consent, the County may declare the principal amount of the note due immediately. After the improvements were completed in 2015, the land and building improvements have a book value of \$457,268 and are recorded on the Statement of Financial Position.

Note 7 - Subsequent Events

Management considered and found no subsequent events other than the matter discussed below, requiring disclosure in the financial statements occurring after the balance sheet date until March 28, 2022, the date the financials were available to be issued.

In early 2020, a global pandemic was declared due to a widespread outbreak of the disease known as COVID-19, named for a new strain of coronavirus. The events surrounding the pandemic continue to unfold and therefore it is not possible to reasonably estimate the effects on the financial position and operating results of the Organization for future periods.

See accountants' compilation report.



Orting Food Bank
224 Washington Ave S
PO Box 1877
Orting, WA 98360-1877

September 8, 2022

We are requesting a grant of \$3000.00 from the City of Orting for the 2023 fiscal year.

This grant is divided into two parts. Up to \$1,500 will be used to provide assistance with paying utility bills to restore water service to customers of the City of Orting. What is not used of this \$1,500 can be used by the food bank to pay for day to day expenses. The remaining \$1,500 will be used for operational expenses. The following is the policy for utility assistance payments:

- Customers will be referred by Orting Food Bank to the City of Orting. The City of Orting will make the determination to accept or deny referrals.
- When a referral is accepted for grant assistance, Orting Food Bank will pay the customer's outstanding bill with the City of Orting, up to the amount approved by the City.
- Customers can receive grant assistance once per year.
- Orting Food Bank will maintain records of customers whose bills have been paid out of this grant.

Orting Food Bank serves over 500 families a month in our community with emergency food assistance. We accept anyone in the community that needs assistance. We also provide referral services to other agencies to assist community members with receiving needed services.

Respectfully submitted,


A handwritten signature in black ink that reads "Stephanie Lathrop".

Stephanie Lathrop
President, Orting Food Bank

"Putting an end to hunger in Orting!"
The Orting Food Bank is a registered 501(c)3 charity.

2021 Budget

| Description | Budget | Budget | Budget | Budget | Budget | Change From |
|---|------------------|------------------|------------------|------------------|--------------------|---------------|
| | 2018 | 2019 | 2020 | 2021 | 2022 | 2021 |
| Revenues | | | | | | |
| Beginning Net Cash & Investments | | | | | | |
| Individual Donations | | | | | | |
| Corporate/Agency Donations/Grants | \$90,000 | \$80,000 | \$80,000 | \$80,000 | \$85,000 | 6.3% |
| Non-Cash Food Contributions | \$850,000 | \$850,000 | \$850,000 | \$850,000 | \$875,000 | 2.94% |
| Total Fund Raising Income | \$35,000 | \$40,000 | \$40,000 | \$40,000 | \$46,000 | 15.00% |
| Interest Income | \$50 | \$50 | \$800 | \$100 | \$100 | 0.00% |
| Total Income | \$975,050 | \$970,050 | \$970,800 | \$970,100 | \$1,006,100 | 3.71% |
| Total Cash Income | \$125,050 | \$120,050 | \$120,800 | \$120,100 | \$131,100 | 9.16% |
| Expenses | | | | | | |
| Ending Fund Balance | | | | | | |
| Food Taken In and Delivered | \$850,000 | \$850,000 | \$850,000 | \$850,000 | \$875,000 | 2.94% |
| Liability Insurance | \$6,000 | \$6,000 | \$6,000 | \$6,000 | \$9,000 | 50.00% |
| Facility Repair and Maintenance | \$7,000 | \$5,000 | \$3,500 | \$3,500 | \$7,000 | 100.00% |
| Fund Raisers | \$12,000 | \$14,000 | \$12,000 | \$12,000 | \$12,000 | 0.00% |
| Dues/Licenses | \$10 | \$20 | \$20 | \$20 | \$20 | 0.00% |
| Office Expenses | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 | 0.00% |
| Non-Food Supplies | \$500 | \$700 | \$500 | \$500 | \$500 | 0.00% |
| Fuel (Van) | \$1,600 | \$1,700 | \$1,700 | \$1,700 | \$2,500 | 47.06% |
| Van Maint & Repairs | \$500 | \$1,000 | \$700 | \$1,000 | \$1,000 | 0.00% |
| Volunteer Recognition | \$1,400 | \$1,400 | \$1,400 | \$1,400 | \$1,400 | 0.00% |
| Director Salary | \$52,800 | \$49,600 | \$49,600 | \$49,600 | \$52,800 | 6.45% |
| Payroll Taxes | \$3,500 | \$3,472 | \$3,472 | \$3,472 | \$4,039 | 16.34% |
| Purchased Food | \$12,000 | \$13,000 | \$13,000 | \$13,000 | \$13,000 | 0.00% |
| Travel & Meetings | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 | 0.00% |
| Utilities | \$11,000 | \$12,600 | \$12,000 | \$13,200 | \$13,200 | 0.00% |
| Accounting Expense | \$4,000 | \$6,000 | \$4,000 | \$7,000 | \$10,000 | 42.86% |
| Capital | \$300 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| City of Orting Utility Assistance | \$1,500 | \$1,500 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Total Expense | \$967,110 | \$968,992 | \$962,392 | \$966,892 | \$1,005,959 | 4.04% |
| Total Cash Expense | \$117,110 | \$118,992 | \$112,392 | \$116,892 | \$130,959 | 12.03% |
| Cash Surplus/(Deficit) | \$7,940 | \$1,058 | \$8,408 | \$3,208 | \$141 | |


ORTING FOOD BANK
% PAT C WILSON
PO BOX 1877
ORTING WA 98360-1877

036173

Employer Identification Number: 20-8562623
Person to Contact: Mr. Kelley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 04, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 2007.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Richard McKee, Department Manager
Accounts Management Operations



Coverage Confirmation

The terms, conditions, and exclusions shown here are brief overviews included in, but not limited to, the coverages provided by the Non Profit Insurance Program. The terms and conditions offered may differ from your prior policy and from what you requested in your submission. This document is not intended to be used as a direct reflection of all coverages or to replace or alter the policies in any way. Information represented in this Coverage Confirmation is subject to the exclusions, terms, limitations, and conditions of the policy insuring the Non Profit Insurance Program. All specific coverage, exclusion, and limitation questions should be referred directly to the policies and all attached endorsements. In the event of differences, the policy will prevail. Participating companies are non-admitted, unless otherwise stated. Non-admitted companies are not regulated by the Washington State Insurance Commissioner and are not protected by the Washington State Guaranty Fund. Clear Risk Solutions will process all surplus lines filings on any excess and surplus lines policies, if applicable, on behalf of NPIP. The Policy is subject to audit. Defense costs are outside the limits for nonprofit members and inside the limits for independent schools. For claims made coverages, Extended Reporting Periods are available upon request (information regarding basic ERPs is available in the policy).

Please note the limits shown here represent the combined full limits provided by multiple policies from various carriers. It is the responsibility of the broker to review this document to confirm its accuracy.

Notice of Cancellation for Non-Payment

We may cancel this policy within 10 days in the event of non-payment of premium. Notice of cancellation will be emailed to the Named Insured's last known email address and will indicate the date on which coverage is terminated. A copy will be emailed to the broker of record on file.

Member/Insured:

Orting Food Bank
PO Box 1877
Orting, Washington 98360

Producer:

Propel Insurance - Tacoma
Sibley, Maria
1201 Pacific Avenue, Suite 1000
Tacoma, Washington 98402

Policy Term: 6/1/2022 to 6/1/2023

Issue Date: 5/27/2022

Coverage Confirmation Expiration Date: 8/30/2022, at 12:01 a.m.

Member Coverage Number: NPIP222354003

Member Since: 9/11/2012

Authorized Signature:

COVERAGE CONFIRMATION PROPERTY COVERAGE PART

- Item 1. **NPIP Retained Limit:**
 Real and Personal Property Coverage Part Each Occurrence \$250,000
- Item 2. **Limit of Insurance:**
 Real and Personal Property Coverage Part Each Occurrence \$75,000,000 Per all Members of the Group Combined
- Item 3. **Sublimit of Insurance:**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Real and Personal Property Coverage Part. These sublimits apply excess of the Real and Personal Property Coverage Part Retained Limit shown above. Sublimits applicable in excess of the American Alternative Insurance Corporation policy are per occurrence.

| | |
|--|--|
| Accounts Receivable | \$100,000 Per Member |
| Additions, Alterations and Repairs | N/A |
| Business Income and Extra Expense | \$250,000 + scheduled per Member |
| Computer Systems | \$1,000,000 Each Occurrence, Per Member |
| Electronic Data and Media | \$250,000 Each Occurrence, Per Member |
| Computer Systems and Electronic Data and Media | \$10,000,000 Annual Group Aggregate |
| Contractors' Equipment | \$100,000 Per Member |
| Debris Removal | Lesser of 20% or \$500,000 Per Member |
| Fine Arts | \$100,000 Per Member |
| Newly Acquired or Constructed Property, Real and Personal Property | \$1,000,000 Per Member |
| Ordinance or Law | |
| Undamaged Portion of Building | 100% of value of damaged building Per Property Schedule |
| Increased Costs of Construction | Lesser of 25% of value of damaged building or \$500,000 Per Member |
| Costs of Demolition | Lesser of 25% of value of damaged building or \$500,000 Per Member |
| Personal Property in Transit | \$100,000 Per Member |
| Pollutant Clean Up and Removal | \$100,000 Annual Group Aggregate |
| Property Off-Premises | \$250,000 Per Member |
| Valuable Papers and Records including cost of research | \$100,000 Per Member |
| Personal Property Owned by Employees – Per Employee | \$5,000 |
| Personal Property Owned by Employees – Each Occurrence | \$50,000 |
| Personal Property Owned by Employees – Annual Group Aggregate | \$250,000 |
| Personal Property of Others – Per Person | \$5,000 |
| Personal Property of Others – Each Occurrence | \$50,000 |
| Personal Property of Others – Annual Group Aggregate | \$50,000 |
| Fire Department Service Charge | \$25,000 Per Member |
| Business Income and Extra Expense for Utility Service Interruption | \$250,000 Per Member |
| Unnamed Locations | \$250,000 Per Member |
| Artificial/Paved Surfaces | \$200,000 Per Member |
| Sewer, Drain or Sump Back-up or Over Flow | \$25,000 |

Item 4. Additional Coverages/Endorsements:

| | |
|--|---|
| Flood - Each Occurrence and Annual Aggregate Per Member | \$1,000,000 Property located at the time of loss in any flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE and V; or hold a similar high risk FEMA rating are excluded. |
| Flood – Group Annual Aggregate | \$25,000,000 |
| Earthquake – Each Occurrence and Annual Aggregate Per Member | \$1,000,000 |
| Earthquake – Group Annual Aggregate | \$25,000,000 |
| Auto Physical Damage (except while in transit) | \$2,000,000 |
| Auto Physical Damage (while in transit) | \$300,000 |
| Margin Clause | The most we will pay for Ultimate Net Loss in any one occurrence at a premises described in the Property Schedule on file with the Insurer is 125% of the values shown on such schedule on file with the Insurer for Real Property and Personal Property at such described premises. This margin clause does not apply to Increased Cost of Construction or Demolition Costs as provided under the Ordinance or Law Coverage Extension, Debris Removal Coverage Extension, Pollutant Clean Up and Removal and the Fire Department Service Charge Coverage Extension, all subject to the Real and Personal Property Coverage Part Limit of Insurance and other policy terms and conditions. |

Item 5. Deductibles:

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Real and Personal Property

(except Earthquake, Flood, and Auto Physical Damage for Scheduled Automobiles)

| | | |
|----------------------------|-----------------|--------------|
| Real and Personal Property | Each Occurrence | See Schedule |
| Miscellaneous Equipment | Each Occurrence | \$500 |

1. Earthquake: 2% of insurable values, subject to a \$25,000 minimum, Per Member, Each Occurrence.
2. Flood: 2% of insurable value, subject to a \$25,000 minimum and \$100,000 maximum, Per Member, Each Occurrence. *Flood Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V are excluded from coverage.*
3. Automobile Physical Damage for Scheduled Automobiles: See Schedule
4. Rental Vehicles: \$500 Per Occurrence.

Coverage #: NPIP222354003
 Insured: Orting Food Bank

COVERAGE CONFIRMATION EQUIPMENT BREAKDOWN COVERAGE

| | | | |
|---------|---|--------------|--------------|
| Item 1. | NPIP Retained Limit: Equipment Breakdown Coverage | One Accident | \$50,000 |
| Item 2. | Limit of Insurance: Equipment Breakdown Coverage | One Accident | \$75,000,000 |
| Item 3. | Sublimits of Insurance: | | |

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for Equipment Breakdown Coverage. These sublimits apply excess of the Equipment Breakdown Coverage Retained Limit shown above.

| | |
|--------------------------------------|-------------------------------|
| Expediting Expenses | Included |
| Hazardous Substances | \$1,000,000 |
| Spoilage | \$500,000 |
| Electronic Data Restoration | \$100,000 |
| Service Interruption | \$100,000 |
| Business Income | Included |
| Extra Expense | Combined with Business Income |
| Contingent Business Income | \$100,000 |
| Property Off Premises | \$100,000 |
| Extended Period of Restoration: | 60 days |
| Newly Acquired Locations | Included; 365 days |
| Service Interruption Waiting Period: | 24 hours |

| | | |
|---------|--|-----------------------|
| Item 4. | Deductibles: Equipment Breakdown Coverage Part | \$1,000 Each Accident |
|---------|--|-----------------------|

Coverage #: NPIP222354003
 Insured: Orting Food Bank

COVERAGE CONFIRMATION CRIME COVERAGE PART

| | | | |
|---------|--|----------------------------|-------------|
| Item 1. | NPIP Retained Limit: Crime Coverage Part | Each Occurrence | \$250,000 |
| Item 2. | Limit of Insurance: Crime Coverage Part | Each Occurrence/Member Agg | \$1,000,000 |
| | Crime Coverage Part | Group Aggregate | \$5,000,000 |

Coverage for ERISA Plans is provided within the Crime Coverage Part. Please refer to the policy for all terms, conditions and exclusions related to ERISA coverage.

Item 3. Sublimits of Insurance

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Crime Coverage Part. These sublimits apply excess of the Crime Coverage Part Retained Limit shown above.

| | |
|--|----------------|
| Employee Theft - Per Loss Coverage | \$1,000,000 |
| Employee Theft - Per Employee Coverage | Not Applicable |
| Forgery or Alteration | \$1,000,000 |
| Inside the Premises - Money and Securities | \$100,000 |
| Inside the Premises – Robbery or Safe Burglary of Other Property | \$100,000 |
| Outside the Premises - Money and Securities | \$100,000 |
| Computer Fraud | \$100,000 |
| Funds Transfer Fraud | \$100,000 |
| Money Orders Counterfeit Paper Currency | \$100,000 |

Item 4. Deductibles:

The NPIP Program Retention listed above is in addition to the deductibles listed below.

| | |
|--|-----------------------|
| Employee Theft - Per Loss Coverage | \$500 Each Occurrence |
| Forgery or Alteration | \$500 Each Occurrence |
| Inside the Premises - Money and Securities | \$500 Each Occurrence |
| Inside the Premises – Robbery or Safe Burglary of Other Property | \$500 Each Occurrence |
| Outside the Premises - Money and Securities | \$500 Each Occurrence |
| Computer Fraud | \$500 Each Occurrence |
| Funds Transfer Fraud | \$500 Each Occurrence |
| Money Orders Counterfeit Paper Currency | \$500 Each Occurrence |

COVERAGE CONFIRMATION GENERAL LIABILITY COVERAGE

| | | | |
|---------|---|---|---|
| Item 1. | NPIP Retained Limit: General Liability Coverage Part | Each Occurrence | \$250,000 |
| Item 2. | Limit of Insurance General Liability Coverage Part General Liability Coverage Part | Each Occurrence Per Member Member Aggregate Group Aggregate | \$5,000,000 \$10,000,000 \$50,000,000 |

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the General Liability Coverage Part. These sublimits apply excess of the General Liability Coverage Part Retained Limits shown above.

General Liability

| | |
|--|---|
| Fire Legal Liability | \$1,000,000 Each Occurrence Per Member |
| Damage to Leased or Rental Premises | \$250,000 Each Occurrence Per Member |
| Employee Benefits Liability (Claims-Made Form) | \$5,000,000 Each Claim Per Member |
| Employee Benefits Liability (Claims-Made Form) | \$5,000,000 Member Aggregate |
| Employer's Liability | \$1,000,000 Each Occurrence Per Member |
| Employer's Liability | \$10,000,000 Member Aggregate |
| | \$10,000,000 Group Aggregate |
| Sexual Abuse (Claims Made Form) | \$2,000,000 Each Claims Made Per Member |
| Sexual Abuse (Claims Made Form) | \$4,000,000 Member Aggregate |
| | \$20,000,000 Group Aggregate |
| Failure to Supply | \$250,000 Each Occurrence Per Member |
| Garage Liability | \$1,000,000 Each Accident Per Member |
| Medical Expenses – Each Person (Excludes Students) | \$5,000 |
| Medical Expenses – Each Accident | \$25,000 |
| Traumatic Event Response Coverage: | |
| Crisis Expense Sublimit | \$100,000 |
| Crisis Property Improvements Sublimit | Included in Crisis Expense Sublimit |
| Traumatic Event Response Group Aggregate | \$250,000 |

| | | | |
|---------|--|----------------------------|------------------------|
| Item 4. | Retroactive Dates: Employee Benefits Liability – Primary Sexual Abuse Liability – Primary | \$5,000,000 \$2,000,000 | 2/27/2007 9/11/2012 |
|---------|--|----------------------------|------------------------|

| | | |
|---------|--|--------------------|
| Item 5. | Deductibles: General Liability | \$0 Per Occurrence |
|---------|--|--------------------|

Coverage #: NPIP222354003
 Insured: Orting Food Bank

COVERAGE CONFIRMATION AUTOMOBILE LIABILITY COVERAGE PART

| | | | |
|---------|---|---|--------------------|
| Item 1. | NPIP Retained Limit: Automobile Liability Coverage Part | Each Accident | \$250,000 |
| Item 2. | Limit of Insurance Automobile Liability Coverage Part Automobile Liability Coverage Part | Each Accident Per Member Group Aggregate | \$5,000,000 N/A |

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Automobile Liability Coverage Part. These sublimits apply excess of the Automobile Liability Coverage Part Retained Limits shown above.

| | |
|--|--------------------------------------|
| Automobile Liability | |
| Auto UM/UIM | \$1,000,000 |
| Garagekeepers Liability | \$1,000,000 Each Accident Per Member |
| Hired Physical Damage | \$250,000 Each Accident Per Member |
| Automobile Medical Expenses – Each Person (Excludes Students) | \$5,000 |
| Automobile Medical Expenses – Each Accident | \$25,000 |

| | | |
|---------|---|----------------------------|
| Item 4. | Deductibles: Automobile Liability | See Schedule Each Accident |
|---------|---|----------------------------|

COVERAGE CONFIRMATION WRONGFUL ACTS LIABILITY COVERAGE PART

| | | | |
|---------|---|------------------------------|--------------|
| Item 1. | NPIP Retained Limit: | | |
| | Wrongful Act Liability Coverage Part | Each Wrongful Act | \$250,000 |
| | Miscellaneous Professional Liability Coverage Part | Each Wrongful Act | \$250,000 |
| Item 2. | Limit of Insurance: | | |
| | <i>Claims-Made Form</i> | | |
| | Wrongful Act Liability Coverage Part (Includes Directors & Officers) | Each Wrongful Act Per Member | \$5,000,000 |
| | Wrongful Act Liability Coverage Part (Includes Directors & Officers) | Member Aggregate | \$5,000,000 |
| | | Group Aggregate | \$40,000,000 |
| | Miscellaneous Professional Liability Coverage Part | Each Wrongful Act Per Member | \$5,000,000 |
| | Miscellaneous Professional Liability Coverage Part | Member Aggregate | \$5,000,000 |
| | | Group Aggregate | \$40,000,000 |

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Wrongful Act Liability Coverage Part. These sublimits apply excess of the Wrongful Act Liability Coverage Part Retained Limits shown above.

| | |
|---------------------|--|
| Fiduciary Liability | \$5,000,000 Each Wrongful Act and Member Aggregate |
| Sexual Harassment | \$5,000,000 Each Wrongful Act and Member Aggregate |

| | | | |
|---------|--|-------------|-----------|
| Item 4. | Retroactive Dates: | | |
| | Wrongful Acts Liability – Primary | \$5,000,000 | 6/1/1986 |
| | Miscellaneous Professional Liability – Primary | \$5,000,000 | 9/11/2012 |
| | Sexual Harassment – Primary | \$5,000,000 | 9/11/2012 |
| | Fiduciary Liability – Primary | \$5,000,000 | 6/1/1986 |

| | | |
|---------|-----------------------------|---------------------------|
| Item 5. | Deductibles: | |
| | Wrongful Acts: | \$1,000 Each Wrongful Act |
| | Miscellaneous Professional: | \$1,000 Each Wrongful Act |

COVERAGE CONFIRMATION PRIVACY, SECURITY AND TECHNOLOGY COVERAGE

Item 1. NPIP Retained Limit:

| | |
|--------------------------|------------------------|
| All Coverages | \$100,000 Per Claim |
| NPIP Retention Aggregate | \$2,000,000 Per Policy |

Item 2. Deductible:

The deductibles listed below are part of and not in addition the NPIP Retained Limit per Claim listed above.

| | |
|--------------------------------|-------------------------|
| All Coverages | \$2,500 Per Claim |
| Except Loss of Business Income | 18 Hours waiting period |

Item 3. Limit of Insurance:

| | |
|---------------------------------|-------------|
| Member Annual Policy Aggregate | \$1,000,000 |
| Group Combined Policy Aggregate | \$5,000,000 |

Item 4. Sublimits of Coverage:

The Sublimits of Coverage shown below do not increase the overall Limits listed above.

| | | |
|---|-------------------------------------|-------------|
| a. Media Liability | Per Claim and Aggregate | \$1,000,000 |
| b. Privacy and Cyber Security Liability | Per Claim and Aggregate | \$1,000,000 |
| c. Privacy Regulatory Defense, Awards and Fines | Per Claim and Aggregate | \$1,000,000 |
| d. Payment Card Industry Data Security Standard Fines and Costs | Per Claim and Aggregate | \$250,000 |
| e. Business Interruption and Extra Expense | Each Occurrence and Aggregate | \$250,000 |
| f. Business Interruption System Failure | Each Occurrence and Aggregate | \$250,000 |
| g. Dependent Business Interruption | Each Occurrence and Aggregate | \$250,000 |
| h. Dependent Business Interruption System Failure | Each Occurrence and Aggregate | \$250,000 |
| i. Data Recovery | Each Occurrence and Aggregate | \$250,000 |
| j. Cyber Extortion and Ransomware | Each Occurrence and Aggregate | \$250,000 |
| k. Data Breach Response & Crisis Management | Each Occurrence and Aggregate | \$250,000 |
| l. Cyber Crime | Each Occurrence and Group Aggregate | \$100,000 |
| m. Utility Fraud | Each Occurrence and Group Aggregate | \$100,000 |
| n. Voluntary Shutdown | Each Occurrence and Aggregate | \$250,000 |
| o. Consequential Reputation Loss Endorsement | Each Occurrence and Aggregate | \$250,000 |
| p. Bricking Coverage | Each Occurrence and Aggregate | \$250,000 |

Item 5. Retro Active Date: (Coverages a., b., c., and d. above)

Full Prior Acts

PARTICIPATING CARRIERS

THE FOLLOWING CARRIERS ARE ANTICIPATED TO PARTICIPATE IN THE DESIGNATED PORTIONS OF THE MASTER POLICY. CARRIERS ARE SUBJECT TO CHANGE PRIOR TO JUNE 1, 2022

PROPERTY COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

| | | |
|---|----------------------|----------------------------|
| American Alternative Insurance Corporation, a member of Munich-American Holding Corporation | A+XV (Admitted) | Primary \$10M |
| Axis Surplus Insurance Company | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| RSUI Indemnity Company | A+ XIV (Admitted) | Part of \$65M excess \$10M |
| Arch Specialty Insurance Company | A+ XV (Non-Admitted) | Part of \$65M excess \$10M |
| Independent Specialty Insurance Company | A X (Non-Admitted) | Part of \$65M excess \$10M |
| Interstate Fire & Casualty Company | A+ XV (Non-Admitted) | Part of \$65M excess \$10M |
| Certain UW Lloyds | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| Certain UW Lloyds, London Syndicate 2357 | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| Additional Carriers TBD | | |

EARTHQUAKE COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Aggregate Limit)

| | | |
|---|----------------------|----------------------------|
| Munich Earthquake Tower Option: \$25,000,000 Combined Group Aggregate | | |
| American Alternative Insurance Corporation, a member of Munich-American Holding Corporation | A+XV (Admitted) | Primary \$10M |
| Axis Surplus Insurance Company | A XV (Non-Admitted) | Part of \$15M excess \$10M |
| RSUI Indemnity Company | A+ XIV (Admitted) | Part of \$15M excess \$10M |
| Arch Specialty Insurance Company | A+ XV (Non-Admitted) | Part of \$15M excess \$10M |
| Independent Specialty Insurance Company | A X (Non-Admitted) | Part of \$15M excess \$10M |
| Interstate Fire & Casualty Company | A+ XV (Non-Admitted) | Part of \$15M excess \$10M |
| Certain UW Lloyds | A XV (Non-Admitted) | Part of \$15M excess \$10M |
| Certain UW Lloyds, London Syndicate 2357 | A XV (Non-Admitted) | Part of \$15M excess \$10M |
| Additional Carriers TBD | | |

Peachtree Earthquake Tower Option: \$25,000,000 Combined Group Aggregate

| | | |
|-------------------------------------|-----------------------|---------------|
| Landmark American Insurance Company | A+ XIV (Non-Admitted) | Part of \$25M |
| Arch Specialty Insurance Company | A+ XV (Non-Admitted) | Part of \$25M |
| Additional Carriers TBD | | |

EQUIPMENT BREAKDOWN COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

| | | |
|---|----------------------|----------------------------|
| American Alternative Insurance Corporation, a member of Munich-American Holding Corporation | A+XV (Admitted) | Primary \$10M |
| Axis Surplus Insurance Company | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| RSUI Indemnity Company | A+ XIV (Admitted) | Part of \$65M excess \$10M |
| Arch Specialty Insurance Company | A+ XV (Non-Admitted) | Part of \$65M excess \$10M |
| Independent Specialty Insurance Company | A X (Non-Admitted) | Part of \$65M excess \$10M |
| Interstate Fire & Casualty Company | A+ XV (Non-Admitted) | Part of \$65M excess \$10M |
| Certain UW Lloyds | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| Certain UW Lloyds, London Syndicate 2357 | A XV (Non-Admitted) | Part of \$65M excess \$10M |
| Additional Carriers TBD | | |

CRIME COVERAGE:

| | | |
|---|-----------------|-------------------------------|
| American Alternative Insurance Corporation, a member of Munich-American Holding Corporation | A+XV (Admitted) | \$5M Combined Group Aggregate |
|---|-----------------|-------------------------------|

GENERAL LIABILITY COVERAGE:

| | | |
|---|-----------------|--------------------------------|
| American Alternative Insurance Corporation, a member of Munich-American Holding Corporation | A+XV (Admitted) | \$50M Combined Group Aggregate |
|---|-----------------|--------------------------------|

AUTO LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation A+XV (Admitted)

WRONGFUL ACTS LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

MISCELLANEOUS PROFESSIONAL LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

THE CARRIERS BELOW PROVIDE COVERAGE FOR THE FOLLOWING LINES OF BUSINESS ON A SEPARATE MASTER POLICY:

PRIVACY, SECURITY AND TECHNOLOGY:

Indian Harbor Insurance Company A+ XV (Non-Admitted) \$5M Group Aggregate

NPIP

| Insured | Certificate Holder | Contact Email | Certificate Number | Regarding | Do Not Renew |
|------------------|--|----------------------------|--------------------|---|--------------|
| Orting Food Bank | City of Orting PO Box 489, Orting, WA 98360 | bmeeek@cityoforting.org | 0000030168 | Regarding use of City property along the Foothills Trail for the Orting Turkey Trot, Nover | |
| Orting Food Bank | Pierce County 930 Tacoma Ave, Ste. 737, Tacoma, WA 98402 | shall@co.pierce.wa.us | 0000030169 | Regarding use of County property along the Foothills Trail for the Orting Turkey Trot, No | |
| Orting Food Bank | City of Orting PO Box 489, Orting, WA 98360 | | 0000030170 | Regarding the annual Orting Bunny Hop event in March, City of Orting is named as Addi | |
| Orting Food Bank | Emergency Food Network 3318 92nd St S, Lakewood, WA 98499 | | 0000030171 | Evidence of Coverage. | |
| Orting Food Bank | Orting Food Bank PO Box 1877, Orting, WA 98360 | | 0000030172 | Evidence of Coverage. | |
| Orting Food Bank | City of Orting PO Box 489, Orting, WA 98360 | | 0000033211 | Evidence of coverage only. | |
| Orting Food Bank | Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402 | | 0000034488 | Evidence of coverage only regarding use of facility of Foothills Trail for the Frosty Farew | |
| Orting Food Bank | Pierce County 930 Tacoma Ave S, Tacoma, WA 98402 | | 0000038863 | Regarding permit for Turkey Trot, November 13, 2021. Pierce County is named as Addi | |
| Orting Food Bank | Pierce County Parks 9850 64th St W, University Place, WA 98467 | pcparks@piercecountywa.gov | 0000038075 | Regarding Sparkler Sprint. Pierce County Parks is named as Additional Insured regardir | |
| Orting Food Bank | Pierce County Parks 9850 64th St. W., University Place, WA 98467 | | 0000038064 | Regarding Permit #R21953 for the Sparkler Sprint event on July 3, 2021. Pierce County | |
| Orting Food Bank | Pierce County 930 Tacoma Ave, Suite #737, Tacoma, WA 98402 | | 0000030166 | Regarding use of the Foothills Trail for the annual Orting Bunny Hop in March.. Pierce C | |
| Orting Food Bank | Pierce County Community Connections 1305 Tacoma Ave S, Ste. 104, Tacoma, WA 98402-1903 | | 0000030167 | Regarding the Grant received. Pierce County is named as Additional Insured regarding t | |



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter, Executive Director

Mailing Address: Po Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 9,128.21

How the grant will be used (This information can be provided in a letter, attached to this application):

*See Attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

*See Attached

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

None

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter 09 , 16 , 2022
 Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

September 13, 2022



City of Orting
PO BOX 489
Orting, WA 98360

RE: Grant Application 2022 – Cover Letter & Answers from the application form

To Whom It May Concern,

Since 2014 The Haven Teen Center has been the go-to place for Orting Teens. Over the years and with help from our partners such as the city of Orting, we've become the central hub for many other local youth-based programs & organizations as well!

Our mission of empowering youth to become independent, successful, contributing members of our community is important to us. So far in 2022 the Teens at the Haven got see community involvement in action through our direct partnerships with Summer Fest, The Rock Festival, Boy Scouts, Cub Scouts, and the Chocolate Stroll.

During the last 12 months, we provided a space for the High School strength & conditioning coach to train students, Cheer Team evening practices, Cub & Boy Scout Weekly meetings, Project Grad send-off party. We're also the primary home base for meetings & workshops for the Annual Orting Community Holiday Giving Program. In addition to that we have a student clothing bank that hosts a closet full of new shoes and clothes for all students. Which is also the primary donor for the Orting School District "Winter Wishes" program for clothes, shoes, or backpacks which is an anonymous student-led referral program. We even provided a temporary home to the Senior Center, free of charge, so they could continue their Pinochle Club while their new "home" was under construction.

The secret to our success can be found in the small and subtle details of personal character development. For example, we teach on things such as how to start and have face-to-face conversations, how to understand other people's perspectives, how to handle conflict, how to ask for help, how to be social (in real life), how to handle emotions, how to earn respect in a positive way, critical thinking for yourself, basic troubleshooting etc. These are very important life skills that require one-on-one mentorship that can only come from a fostered relationship based on trust. We provide an ear to listen to our teens so they can be themselves and know when it's okay to ask for help and exactly how to do so.

In addition to a safe social environment, we offer FUN! And this is what the teens love most! Fun activities include pool tables, air hockey, ping pong, arts & crafts, gaga ball, dodgeball, wrestling, laser tag, vintage arcade games, the latest video games and tabletop games too.

All-in-all our #1 goal was to become a place that the community would miss if we weren't there, and we firmly believe that this has been achieved. Please help us continue our mission for another year!

We would like to ask for 12% of our annual revenue in 2021. We are asking for \$9,128.21.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Slaughter".

Jennifer Slaughter

Executive Director – Volunteer



GRANT APPLICATION QUESTIONS & ANSWERS - 2022

How the City Grant will be used?

These funds will be used for general operating expenses such as rent, utilities, and supplies. Physical supplies would include such things as first aid kits, garden supplies, cleaning supplies, and event supplies.

Who does the grant serve?

We serve the youth from K-12th grade in Orting, WA.

Opportunity Center of Orting, Inc
Profit & Loss
 January through December 2021

| | Jan - Dec 21 |
|---|------------------|
| Ordinary Income/Expense | |
| Income | |
| 43400 · Direct Public Support | |
| 43410 · Corporate / Org Contributions | 4,633.81 |
| 43440 · In-Kind Donated (Income) | 200.53 |
| 43450 · Individual Donations | |
| 43451 · Slaughter Family | 14,082.00 |
| 43452 · Monthly Subscriptions | 1,620.00 |
| 43450 · Individual Donations - Other | 1,045.00 |
| | 16,747.00 |
| Total 43450 · Individual Donations | 16,747.00 |
| 43460 · Holiday Giving | |
| 43461 · Holiday Giving Donations | 1,847.76 |
| | 1,847.76 |
| Total 43460 · Holiday Giving | 1,847.76 |
| Total 43400 · Direct Public Support | 23,429.10 |
| 43600 · Fundraising | 9,021.67 |
| 44800 · Indirect Public Support | |
| 44820 · United Way, CFC Contributions | 63.74 |
| | 63.74 |
| Total 44800 · Indirect Public Support | 63.74 |
| 47200 · Program / Event / Rental Income | |
| 47250 · Rental Income | 8,542.50 |
| 47251 · Rental Deposits | 150.00 |
| 47254 · Karate Program Donations | 5,010.00 |
| | 13,702.50 |
| Total 47200 · Program / Event / Rental Income | 13,702.50 |
| 47300 · Grants | |
| 47320 · Violence Prevention Grant | 5,000.00 |
| 47350 · City of Orting Grant | 9,000.00 |
| 47395 · Schools Out Grant | 10,000.00 |
| 47396 · SBA Targeted EIDL Grant | 0.00 |
| 47397 · SBA Supplemental Target Grant | 0.00 |
| 47398 · PPP Cares Grant | 0.00 |
| | 24,000.00 |
| Total 47300 · Grants | 24,000.00 |
| Total Income | 70,217.01 |
| Cost of Goods Sold | |
| 51000 · Card Service Fees | 603.02 |
| | 603.02 |
| Total COGS | 603.02 |
| Gross Profit | 69,613.99 |
| Expense | |
| 60900 · Business Expenses | |
| 60910 · Licenses & Permits | 121.00 |
| 60925 · Dues & Subscriptions | 24.28 |
| 60930 · Software | 1,451.94 |
| 65175 · Gift / Donation | 58.84 |
| | 1,656.06 |
| Total 60900 · Business Expenses | 1,656.06 |
| 62100 · Contract Services | |
| 62115 · Tax Prep | 425.00 |
| | 425.00 |
| Total 62100 · Contract Services | 425.00 |

8:11 PM
09/13/22
Cash Basis

Opportunity Center of Orting, Inc
Profit & Loss
January through December 2021

| | Jan - Dec 21 |
|--|------------------|
| 62800 · Facilities and Equipment | |
| 62850 · Facilities Maintenance | 1,637.41 |
| 62870 · Property Insurance | 2,363.34 |
| 62875 · Rent | 24,000.00 |
| 62876 · Storage Unit Rent | 540.00 |
| 62880 · Garbage | 2,004.80 |
| 62885 · Internet / Phone | 3,579.23 |
| 62890 · Electric / Gas | 2,141.35 |
| 62895 · Water | 2,041.73 |
| Total 62800 · Facilities and Equipment | 38,307.86 |
| 64000 · Program / Event Expenses | |
| 64010 · Prizes/ Souvenir / Favors | 594.52 |
| 64015 · Food (Prog/Event) | 570.42 |
| 64030 · Prog/Event Staff | 215.77 |
| 64040 · Event Supplies | 506.86 |
| 64041 · Holiday Giving Program | 1,338.03 |
| 64043 · Drug Prevention Events | 4,097.94 |
| 64046 · Karate Program | 266.10 |
| 64048 · OSD Truancy Program | 20.00 |
| 64050 · Fundraising Supplies | 1,639.57 |
| 65070 · Program Equipment | 170.87 |
| 65075 · Equipment Maintenance | 300.00 |
| Total 64000 · Program / Event Expenses | 9,720.08 |
| 65000 · Operations | |
| 65005 · Facility Staff Wages | 7,090.89 |
| 65040 · Supplies | 5,957.65 |
| 65060 · Marketing & Advertising | 1,239.68 |
| Total 65000 · Operations | 14,288.22 |
| 65100 · Other Types of Expenses | |
| 65125 · Business License/ Fees | 10.00 |
| 65126 · Late / Penalty Fees | 143.04 |
| 65130 · Bank Charges | 0.00 |
| 65150 · Payroll Taxes | 1,523.39 |
| 65176 · B&O Tax | 408.77 |
| Total 65100 · Other Types of Expenses | 2,085.20 |
| Total Expense | 66,482.42 |
| Net Ordinary Income | 3,131.57 |
| Other Income/Expense | |
| Other Income | |
| 70000 · Interest Income | 0.17 |
| 70004 · Forgiven Income-Non Taxable | |
| 70004.1 · 1st PPP Covid Loan | 3,100.00 |
| 70004.2 · 2nd PPP Covid Loan | 5,000.00 |
| 70004.3 · EIDL Grant | 9,000.00 |
| Total 70004 · Forgiven Income-Non Taxable | 17,100.00 |
| Total Other Income | 17,100.17 |
| Net Other Income | 17,100.17 |
| Net Income | 20,231.74 |

Opportunity Center of Orting, Inc
Balance Sheet
 As of December 31, 2021

| | Dec 31, 21 |
|--|------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10000 · Keybank - Checking | 34,588.86 |
| 10004 · Keybank - Money Market | 25,000.17 |
| Total Checking/Savings | 59,589.03 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | -24.00 |
| Total Accounts Receivable | -24.00 |
| Other Current Assets | |
| 12000 · Undeposited Funds | 2,175.00 |
| Total Other Current Assets | 2,175.00 |
| Total Current Assets | 61,740.03 |
| Fixed Assets | |
| 15000 · Furniture and Equipment | |
| 15005 · Karate Equipment | 2,918.69 |
| 15000 · Furniture and Equipment - Other | 3,335.18 |
| Total 15000 · Furniture and Equipment | 6,253.87 |
| Total Fixed Assets | 6,253.87 |
| Other Assets | |
| 18100 · In-Kind Donated (Asset) | 23,371.59 |
| Total Other Assets | 23,371.59 |
| TOTAL ASSETS | 91,365.49 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 24000 · Payroll Liabilities | |
| 24000.1 · Federal '941' Tax | 119.28 |
| 24000.2 · WA State Suta -ESD | 25.43 |
| 24000.3 · WA State L&I | 15.38 |
| 24000.4 · Federal '940' Futa | 42.00 |
| 24000.5 · WA State FMLA | 5.26 |
| Total 24000 · Payroll Liabilities | 207.35 |
| 24001 · Sales Tax Payable | 614.44 |
| 24002 · SBA Loan | 25,546.00 |
| Total Other Current Liabilities | 26,367.79 |
| Total Current Liabilities | 26,367.79 |
| Total Liabilities | 26,367.79 |
| Equity | |
| 32000 · Retained Earnings | 44,765.96 |
| Net Income | 20,231.74 |
| Total Equity | 64,997.70 |
| TOTAL LIABILITIES & EQUITY | 91,365.49 |

Opportunity Center of Orting 2022 Budget

Ordinary Income/Expense Income

Direct Public Support

| | |
|--------------------------------|--------------|
| 43400 · Fdirect Public Support | \$ 25,000.00 |
| 43600 · Fundraising | \$ 5,000.00 |
| 47250 · Rental Income | \$ 13,000.00 |
| 47300 · Grants | \$ 19,699.96 |

Total Income \$ 62,699.96

Cost of Goods Sold

| | |
|---------------------------|-----------|
| 51000 · Card Service Fees | \$ 275.00 |
|---------------------------|-----------|

Total COGS \$ 275.00

Gross Profit \$ 62,424.96

Expense

60900 · Business Expenses

| | |
|------------------------------|-----------|
| 60910 · Licenses & Permits | \$ 50.00 |
| 60925 · Dues & Subscriptions | \$ 200.00 |
| 60930 · Software | \$ 800.00 |

Total 60900 · Business Expenses \$ 1,050.00

62100 · Contract Services

| | |
|------------------|-----------|
| 62115 · Tax Prep | \$ 535.00 |
|------------------|-----------|

Total 62100 · Contract Services \$ 535.00

62800 · Facilities and Equipment

| | |
|------------------------------------|--------------|
| 62810 · Depr and Amort - Allowable | \$ 1,218.48 |
| 62870 · Property Insurance | \$ 1,020.24 |
| 62875 · Rent | \$ 24,000.00 |
| 62876 · Storage Unit Rent | \$ 577.50 |
| 62880 · Garbage | \$ 2,050.00 |
| 62882 · Janitorial Services | \$ 2,400.00 |
| 62885 · Internet / Phone | \$ 3,900.00 |
| 62890 · Electric / Gas | \$ 3,500.00 |
| 62895 · Water | \$ 2,200.00 |

Total 62800 · Facilities and Equipment \$ 40,866.22

64000 · Program / Event Expenses

| | |
|-----------------------------------|-------------|
| 64010 · Prizes/ Souvenir / Favors | \$ 1,500.00 |
| 64015 · Food (Prog/Event) | \$ 2,100.00 |
| 64040 · Event Supplies | \$ 2,500.00 |
| 64041 · Holiday Giving Program | \$ 314.82 |
| 64043 · Drug Prevention Events | \$ 105.18 |
| 64050 · Fundraising Supplies | \$ 2,000.00 |
| 65070 · Program Equipment | \$ 2,013.33 |
| 65085 · Teen Schlorships / Grants | \$ 1,050.00 |

Total 64000 · Program / Event Expenses \$ 10,083.33

65000 · Operations

| | |
|----------------------------------|-------------|
| 65020 · Postage, Mailing Service | \$ 139.40 |
| 65040 · Supplies | \$ 4,800.00 |
| 65060 · Marketing & Advertising | \$ 1,276.67 |

Total 65000 · Operations \$ 6,216.06

65100 · Other Types of Expenses

| | |
|--------------------------------|-----------|
| 65125 · Business License/ Fees | \$ 15.00 |
| 65126 · Late / Penalty Fees | \$ 15.00 |
| 65130 · Bank Charges | \$ 21.83 |
| 65140 · Sales Tax | \$ 143.10 |

Opportunity Center of Orting 2022 Budget

| | | |
|---------------------------------------|----|-----------------|
| 65150 · Payroll Taxes | \$ | - |
| 65176 · B&O Tax | \$ | 921.66 |
| Total 65100 · Other Types of Expenses | \$ | <u>1,116.59</u> |
| Total Expense | \$ | 59,867.20 |
| Net Ordinary Income | \$ | 2,557.77 |
| Other Income/Expense | | |
| 70000 · Interest Income | \$ | <u>0.60</u> |
| Total Other Income | \$ | <u>0.60</u> |
| Net Other Income | \$ | <u>0.60</u> |
| Net Income | \$ | <u>2,558.37</u> |

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 28 2005

OPPORTUNITY CENTER OF ORTING INC
PO BOX 1423
ORTING, WA 98360-1423

Employer Identification Number:
91-2112227
DLN:
17053071719025
Contact Person: TERRY KAYE ID# 31038
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170 (b) (1) (A) (vi)

Dear Applicant:

Our letter dated August 7, 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

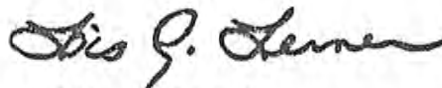
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|---|
| PRODUCER W Insurance Group 1007 Pacific Ave Tacoma WA 98402 | | CONTACT NAME: Ryan Wiita PHONE (A/C, No, Ext): (253) 382-2130 E-MAIL ADDRESS: ryan@w-ins.com FAX (A/C, No): (800) 496-6054 |
| | | INSURER(S) AFFORDING COVERAGE |
| | | INSURER A: PHILADELPHIA IND INS CO |
| | | INSURER B: |
| | | INSURER C: |
| | | INSURER D: |
| | | INSURER E: |
| | | INSURER F: |
| INSURED The Opportunity Center of Orting PO Box 1423 Orting WA 98360 | | NAIC # 18058 |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|---|--------------------|---------------|-------------------------|-------------------------|---|--------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | Y | PHPK2460600 | 09/11/2022 | 09/11/2023 | EACH OCCURRENCE | \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 |
| | | | | | | MED EXP (Any one person) | \$ 5,000 |
| | | | | | | PERSONAL & ADV INJURY | \$ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | GENERAL AGGREGATE | \$ 2,000,000 |
| | OTHER: | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | BODILY INJURY (Per person) | \$ |
| | <input type="checkbox"/> OWNED AUTOS ONLY | | | | | BODILY INJURY (Per accident) | \$ |
| | <input type="checkbox"/> HIRED AUTOS ONLY | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | \$ |
| | <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | \$ |
| | UMBRELLA LIAB | | | | | EACH OCCURRENCE | \$ |
| | <input type="checkbox"/> EXCESS LIAB | | | | | AGGREGATE | \$ |
| | <input type="checkbox"/> OCCUR | | | | | | \$ |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | \$ |
| | DED | | | | | | \$ |
| | RETENTION \$ | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | PER STATUTE | OTHER |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E.L. EACH ACCIDENT | \$ |
| | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ |
| | | | | | | E.L. DISEASE - POLICY LIMIT | \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is named as additional insured per form PI-GLD-HS 10-11.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|---|
| City of Orting PO Box 489 Orting WA 98360 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ryan Wiita |
|---|---|

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Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FORCITY CLERK USE ONLY:

Name of Organization: Orting Chamber of Commerce UBI #: 601 591 604
Contact Person's Name and Title: Steven Rodrigues - Treasurer
Mailing Address: P.O. Box 1418 Orting, WA 98360
Phone: 253-254-4984 Email Address: occtreasbill@gmail.com
Amount Requested: \$ 3,000

How the grant will be used (This information can be provided in a letter, attached to this application):

see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Steven Rodrigues
Signature of Authorized Representative of Applicant

09/14/22
Date

Please return completed form and any additional information to:

City of Orting - Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Grant Application - 2023

City of Orting
Office of the City Clerk
PO Box 489
Orting, WA 98360

Orting Chamber of Commerce

Steve Rodrigues – Treasurer

PO Box 1418
Orting, WA 98360

253-254-4984
OCCTREASBILL@GMAIL.COM

\$3,000 request

How the grant will be used?

The Orting Chamber of Commerce is the biggest sponsor of the Orting Daffodil Festival and the Orting Community Float. This grant money would go to the purchase of daffodils for the float, and decorations that will be needed. The price of flowers has increased over the last few years from \$120 per thousand to \$180 per thousand. The Orting Float usually has 15,000 daffodils.

Who does the grant serve?

The parade brings approximately 5,000 people to this event which in turn supports or local businesses. The money earned by the event contributes to college scholarships given to local Orting High School graduates. The float also gives the runners-up in the daffodil princess contest the opportunity to ride on the float acknowledging all their hard work for making the daffodil festival a success. It also give recognition to the Orting Community, which is the main reason for the event.

What city facilities will you be requesting for usage with this grant?

The city currently leases a building to the Orting Chamber of Commerce to house the float.

2021 Daffodil Financial Report

NOTE: THERE WAS NO PARADE IN 2021
Orting Float was represented at the Spring Fair

| | |
|--------------------|-------------|
| Beginning Balance | \$ 1,575.88 |
| EDB Grant | \$ 3,000.00 |
| Flowers | \$ (900.00) |
| Decorations | \$ - |
| Maintenance | \$ (422.67) |
| Float Insurance | \$ (190.00) |
| Float Registration | \$ (105.50) |
| Building Insurance | \$ (556.45) |
| Miscellaneous | \$ (15.00) |
| Ending Balance | \$ 2,386.26 |

| 2022 Daffodil Float Budget | | | |
|----------------------------|-------------|-------------|------------------|
| | Income | Expenses | |
| Beginning Balance | \$ 2,386.26 | | |
| Chocolate Stroll | \$ 2,863.00 | | |
| Local Donations | \$ 380.00 | | |
| City Grant | \$ 3,000.00 | | |
| Float registration | | \$ 105.50 | |
| Float Insurance | | \$ 114.00 | |
| Flowers | | \$ 2,160.00 | (12,000 flowers) |
| Chocolate Stroll | | \$ 146.00 | |
| Float decorations | | \$ 2,157.01 | |
| Maintenance | | \$ 3,246.75 | |
| Building Insurance | | \$ 700.00 | |
| | \$ 8,629.26 | \$ 8,629.26 | |

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 25 2007**

PORTING CHAMBER OF COMMERCE
PO BOX 1418 214 WASHINGTON AVE S
PORTING, WA 98360-1418

Employer Identification Number:
20-8140176
DLN:
17053053005037
Contact Person:
PAULA J MOLL-MALONE ID# 31262
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
December 29, 2006
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

Letter 948 (DO/CG)



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: ORTING VALLEY FARMERS MARKET UBI #: 603436579

Contact Person's Name and Title: Doug Graves – Market Manager

Mailing Address: P.O. Box 1665 Orting WA. 98360

Phone: 362-872-6836 253-509-3609 Email Address: ovfmcontact@gmail.com

Amount Requested: \$ 6,000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Grant funds will be used for Promotion and Advertising of the Farmers Market to attract full Season Vendors and grow our Consumer Base by using additional social media, Signage, and word of mouth campaigns. Grant Funds will also be used to develop and facilitate Children's activities and educational programs. Grant Funds will also enhance the SNAP-EBT Matching Buck program. This program increases the spending power of SNAP-EBT card users by matching their first \$20.00 processed on their EBT card with an additional \$20.00 of Matching Buck Vouchers. Matching Bucks are funded by the U.S. Department of Agriculture, to a predetermined capped amount each year. In 2022, the Matching Buck allowance was set at \$40.00 per SNAP-EBT customer. In 2023, the allowance is being reduced by the USDA to \$20.00 per customer. City Grant Funds will be used to continue the match at \$40.00 and will help fund the Matching Buck program, should all USDA funding be exhausted.

Additionally, City Grant funds would also be used to support the CSA (Community Supported Agriculture) program at the Orting Valley Farmers Market. There is a dire need to reintroduce the availability of produce to the Farmers Market offerings. Customer numbers have reduced over the past 3 years and some of that is due to the lack of available produce. For this cause, Grant Funds would be used to purchase CSA Vendor Booth facilities such as tent, tables, signage, etc. and the support of part time help to operate a CSA booth at the Farmers Market. Once operational, local Farmers who incorporate a CSA program in the selling of their products, would be able to drop their weekly CSA produce boxes off at the Farmers Market for pickup by their customers. This would give local farmers more time to operate their farms by reducing the amount of time they now spend waiting for customers to arrive to pick up their CSA goods and spend valuable time conversing and servicing their customer's needs. This would be a win-win since the Farmers Market would then become a destination for customers to receive produce and shop other Vendors as well which will help grow the Markets customer Base.

Who does the grant serve (This information can be provided in a letter, attached to this application):

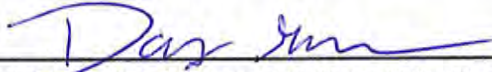
This Grant offering will serve Local Farmers, Market Customers, and Children as well as other businesses in Orting who benefit from Farmers Market Customers that also shop brick and mortar stores while in town for the Farmers Market.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

North Park and The Orting Station Building.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.



Signature of Authorized Representative of Applicant

09 / 13 /2022
Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

2022 Statement of Financial Position

ORTING VALLEY FARMERS MARKET

Fiscal year ends December 31, 2022

This Statement reflects position thru September 13, 2022

| ASSETS | | | |
|---|----------------------------------|-------------|--|
| 2021 carryover on hand | | \$9,206.55 | |
| Vendor Fees | | \$7,385.00 | |
| 2021 Carry over for Vendor Tokens not received | | \$0.00 | |
| 2021 Carry over for Unspent Cust EBT/Debit Tokens | | \$0.00 | |
| Fundraising | | \$0.00 | |
| Donations - Unspecified | | \$5.00 | |
| Donations - Riccon | | \$0.00 | |
| Pierce County Grant | | \$0.00 | |
| City of Orting Grant | | \$2,100.00 | |
| | TOTAL ASSETS | \$18,696.55 | |
| LIABILITIES AND NET ASSETS | | | |
| Carry over to 2023 | | \$0.00 | |
| 2022 Token Reimbursements | | \$150.00 | |
| 2022 Cust EBT Tokens | | \$150.00 | |
| 2022 Cust Debit/Credit Tokens | | \$25.00 | |
| Promo/Marketing | | \$1,000.00 | |
| Food Bank Program (Direct Donations) | | \$0.00 | |
| Permits & Fees-County & State & Fed | | \$425.00 | |
| Permits & Fees-City of Orting | | \$366.00 | |
| WSFMA Membership | | \$300.00 | |
| WSFMA Membership & Seminar | | \$0.00 | |
| Supplies | | \$2,833.91 | |
| Covid Supplies and Expenses | | \$0.00 | |
| Puget Sound Farm Guide | | \$0.00 | |
| Activities & Entertainment | | \$800.00 | |
| Manager Stipend | | \$6,250.00 | |
| Liability Insurance | | \$300.00 | |
| Telephone Service | | \$239.88 | |
| Managers Asssistant Stipend | | \$1,410.00 | |
| Post Office Box Fee | | \$134.00 | |
| Anticipated Expenses - Sept 14 thru Dec 31, 2022 | | \$6,856.05 | |
| | | | |
| | NET ASSETS - Tents and Tables | \$641.00 | |
| | TOTAL LIABILITIES AND NET ASSETS | \$21,880.84 | |
| | | | |
| | | | |

Orting Valley Farmers Market - 2022 Budget

Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022

Board Approved: 4/26/22

Status as of: 09/13/22

BECU Balances as of Status Date:

Primary Ckg \$17,289.08
 EBT Ckg \$1,302.35
 Savings \$100.12
 TOTAL \$18,691.55

| | Approved Budget Dollars | | Actuals 09/13/22 | | |
|--|-------------------------|----------------------|------------------------|-----------------------------------|---|
| | Approved Budget | On Hand a/o 09/13/22 | On Hand as of 09/13/22 | Actuals Expected by 2022 year end | |
| Projected Income | | | | | |
| 100.00 2021 "Carry Over/On Hand" | \$0 | \$22,362.41 | \$9,206.55 | \$0.00 | \$22,362.41 Carried over from 2021 in January of 2022 |
| 100.11 2021 "CarryOver/OnHand" Vendor tokens unreimbursed | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.12 2021 "CarryOver/OnHand" unspent Customer Tokens | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.01 Vendor Space Fees | \$8,220 | \$0.00 | \$7,385.00 | \$835.00 | = 22 vendors at \$300.00 full season, 3 at \$240.00 full season, and 30 vendors at \$30.00 single day. \$4,495.00 Vendor Fees deposited on 5/12/22, \$2,890.00 Vendor Fees Deposited on 8/26/22 |
| 100.02 Fundraising | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.02.2 Market Bag Sales | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.02.4 Basket Raffle | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.02.5 Donation Can | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.02.6 Calendar Sales | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.03 Pierce County Grant | \$1,000 | \$0.00 | \$0.00 | \$1,000.00 | \$1000.00 To be received by year end |
| 100.04 City of Orting Grant | \$2,100 | \$0.00 | \$2,100.00 | \$0.00 | Grant Application submitted 4Q 2021. \$4500 was requested. \$2100 was approved. |
| 100.04.1 Donation-Specified Eat Fresh Orting (EBT Match) | \$500 | \$0.00 | \$0.00 | \$500.00 | \$500.00 Possible Anticipated Rincon Donation |
| 100.04.2 Grant - Orting Food Bank Voucher Program | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.05 Other Grants/Sponsorships | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.05.1 CO-OP Booth Sponsorship | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.06 Donations | \$250 | \$0.00 | \$5.00 | \$240.00 | To Be Determined - Amazon Smile Donation 5/31/22, Amazon deposit \$5.00 |
| 100.10 Unidentified Deposits | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 100.20.1 WSDA 2021 Covid Grant (reflected in carryover to 2022) | \$0 | \$0.00 | \$0.00 | \$0.00 | 2021 \$20,000.00 WSDA Covid Craft Beverage Grant |
| 100.20.2 Pierce County 2021 Farmers Mkt Grant (reflected in carryover to 2022) | \$0 | \$0.00 | \$0.00 | \$0.00 | 2021 \$10,000.00 Pierce County Frms Mkt Grant approved 10/11/21 |
| 100.99 Additional Funding Required to balance Budget | \$0 | \$0.00 | \$0.00 | \$0.00 | A negative Budget Balance would require a Board decision to raise funds by year end, and post in this line item, to balance Budget |
| 199.00 Amount spent to Factor actual BECU Balance as of update | | | \$0.00 | | |
| 199.01 Total | \$12,070 | \$22,362.41 | \$18,696.55 | \$2,575.00 | |

Orting Valley Farmers Market - 2022 Budget
 Budget Type: Operating-Pending Approval

Submitted for approval: Feb 8, Mar 22, & Apr 26 2022
 Board Approved: 4/26/22

Status as of: 09/13/22

| Projected Expenses | Approved Budget | | Status as of 09/13/22 | | |
|--|-----------------|---------------------|-----------------------|--------------------------|---|
| | Approved Budget | Expected to be Paid | Actual Exp Paid | Remaining Exp to be paid | |
| 300.00 Carry over for 2023 | \$3,000 | \$3,000.00 | \$0.00 | \$3,000.00 | |
| 300.01 Unpaid 2021 Token Reimbursement checks | \$150 | \$150.00 | \$0.00 | \$150.00 | |
| 300.02 Unspent customer 2021 EBT Tokens | \$150 | \$150.00 | \$0.00 | \$150.00 | |
| 300.03 Unspent 2021 customer Debit/Credit Tokens | \$25 | \$25.00 | \$0.00 | \$25.00 | |
| 300.04.1 Eat Fresh Orting | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.04.2 Food Bank Program | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.06 Promo/Marketing | \$1,000 | \$1,000.00 | \$107.90 | \$892.10 | Promo Up \$107.90 (Mothers Day Banner) |
| 300.10 Market Bag Purchase | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.21 Insurance | \$500 | \$500.00 | \$300.00 | \$200.00 | 3/31/22 \$300.00 Campbell Risk Management - Market Liability Insurance Due in March 2022 \$200.00 additional for unknown |
| 300.41 Supplies and equipment | \$3,000 | \$3,000.00 | \$2,833.91 | \$166.09 | NOTE: See Expense Items detailed on Sheet #3. |
| 300.42 Storage | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.43 KERNEL Expenses | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.60 Covid Health Supplies | \$500 | \$500.00 | \$0.00 | \$0.00 | Covid supplies - Pending future TPCHD requirements. 09/13/22, Since Covid Supplies were not needed, I moved \$200.00 to 301.45 & \$300.00 to 302.01 to cover overages. \$53.90 Weebly Domain Fee (24 months)(Last paid in 2021) Facebook Posting Boost \$64.60 06/27, Facebook Posting Boost \$217.68, Facebook Posting Boost \$32.31 8/27 |
| 300.91 Webpage / Facebook Posting | \$560 | \$560.00 | \$314.59 | \$245.41 | \$19.99 Monthly Mighty Call - Paid for Jan-Aug |
| 300.92 MightyCall Telephone # | \$240 | \$240.00 | \$160.04 | \$79.96 | |
| 300.93 Hot Spot Data plan | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 300.94 USPS Box Fee | \$134 | \$134.00 | \$134.00 | \$0.00 | \$134.00 USPS Box rent Pd 12/20/2021 |
| 301.01 Vendor Reimbursements | \$0 | \$0.00 | \$90.00 | \$120.00 | CK1484 \$90.00 Jazzy's Cookie Co. Booth Fee Reimbursement |
| 301.41 Mgr. Stipend 2022 | \$12,500 | \$12,500.00 | \$6,250.00 | \$6,250.00 | CK1222 \$6,250.00 1/2 Mgrs 2022 Stipend |
| 301.42 Mgr. Expenses 2022 | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 301.43 Event expenses | \$600 | \$600.00 | \$0.00 | \$600.00 | BBQ Cookoff Entertainment Izzy Burns \$150.00 June 03, Julie Hunter \$100.00 June 17, Izzy Burns \$150.00 June 24, Peyton Griffin Trio \$100.00 July 08, Izzy Burns \$150.00 Aug 5. CK1515 WA Scottish Pipe Band 8/26, On 09/13/22, I moved \$200.00 to this line item from 300.60. |
| 301.45 Activity & Entertainment | \$600 | \$600.00 | \$800.00 | \$0.00 | \$300.00 WSFMA 2022 Membership Due end of March 2022, Paid 06/30/22 |
| 301.71 WSFMA/FMC fees | \$300 | \$300.00 | \$300.00 | \$0.00 | WSFMA 2022 Conference Fee - February 2022 Not Attended |
| 301.72 WSFMA conference | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 301.73 Puget Sound Farm Guide | \$75 | \$75.00 | \$0.00 | \$75.00 | |
| 301.74 Graham Expo | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 301.75 Puyallup Spring Fair | \$0 | \$0.00 | \$0.00 | \$0.00 | |
| 301.81 EBT (SNAP) program exp. | \$100 | \$100.00 | \$0.00 | \$0.00 | |
| 301.91 Permits & Fees- County/State/Fed | \$675 | \$675.00 | \$425.00 | \$250.00 | TPCHD 2022 Food Vendor Master Application \$320.00 pd 5/12/22, TPCHD BBQ Event permit , Wash State Gambling Commission Annual Raffle License Fee Paid \$65.00 07/05/22. . \$10.00 Wash Sec of State Annual Report. IRS Form 990 E-filing \$40.00 |
| 301.92 Permits & Fees- Orting | \$101 | \$101.00 | \$366.00 | \$101.00 | City of Orting - Blanket Vendor Permit \$101.00 4/28/22, Orting Event Application Fee \$200.00 4/28/22, Orting Chamber of Commerce Daffodil Parade Fee \$65.00 Ck1392 Ck#1221 \$75.00, Ck# 1512 \$90.00, Ck 1514 \$90.00 Aug 5. CK1516 \$60.00 Aug17, CK1517 \$135.00 Aug 26, On 09/13/22, I moved \$300.00 to this line item from 300.60. |
| 302.01 Market Assistant Stipend - Spencer | \$390 | \$390.00 | \$450.00 | \$240.00 | CK1223 \$960.00 Mary Stanley 2022 Stipend |
| 302.02 Info Booth Manager Stipend | \$960 | \$960.00 | \$960.00 | \$0.00 | |
| 399.99 Total | \$25,560 | \$25,560.00 | \$13,491.44 | \$12,544.56 | |

| | | | |
|--|----------|-------------|--|
| Balance of Primary, EBT, Savings accounts as of | 09/13/22 | \$18,696.55 | |
| Balance of Expected Income by year end 2021 as of | 09/13/22 | \$2,575.00 | |
| Total of Actual and Expected year end Income as of | 09/13/22 | \$21,271.55 | |
| Remaining Expenses for 2021 as of | 09/13/22 | \$12,544.56 | |
| Budget Balance as of | 09/13/22 | \$8,726.99 | Negative amount reflects funding required by line item 100.99 to balance budget. |

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 26 2015

ORTING VALLEY FARMERS MARKET
19220 196 ST E
ORTING, WA 98360-0000

Employer Identification Number:
47-1671216
DLN:
26053482003435
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 28, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|--|
| PRODUCER Pro Insur, Inc dba Campbell Risk Management 9595 Whitley Drive, Suite 204 Indianapolis, IN 46240 Larry Spilker Ext 203 | CONTACT NAME: Larry Spilker ext 203 PHONE (A/C, No, Ext): 317-848-9075 FAX (A/C, No): 317-848-9093 E-MAIL ADDRESS: lspilker@campbellrisk.com |
| | INSURER(S) AFFORDING COVERAGE INSURER A : HANOVER INSURANCE GROUP NAIC # 22292 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : |

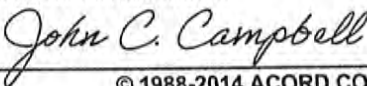
INSURED
 ORTING VALLEY FARMERS MARKET
 19511 112th Ave E.
 Graham Washington 98338

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|-------------------------------------|--|-------------------------------------|--|--------------------------|-------------------------|-------------------------|---|
| <input checked="" type="checkbox"/> | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | AAM6002 LHW D481967 - 02 | 03/30/2022 | 03/30/2023 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Those usual to the Insured's operation. Blanket additional Insured applies per coverage form 421-2915 06 15. Certificate holder, if any, is hereby an additional insured.

| | |
|--|--|
| CERTIFICATE HOLDER City of Orting – 104 Bridge St S. Orting WA 98360 Washington State Farmers Market Assn. – 93 Pike St. Suite 316 Seattle WA 98101 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|--|

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Copy of filing information.

Form 990-N

Electronic Notice (e-Postcard)

OMB No.1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organizations not Required to File Form 990 or 990-EZ

2021

Open to Public Inspection

A For the 2021 Calendar year, or tax year beginning January 01, 2021 and ending December 31, 2021

B Check if applicable.

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: ORTING VALLEY FARMERS
MARKET

PO BOX 1665
Orting, WA 98360 US

D Employer Identification Number
47-1671216

E Website:

ortingvalleyfarmersmarket.com

F Name of Principal Officer: Doug Graves

P.O. Box 1665
Orting, WA 98360 US

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

This document is provided for your records only. Your Form 990-N (e-Postcard) has been submitted electronically. No further action is needed.



[PRICING](#)
(/PRICING)

[FAQ](#)
(/QUESTIONS)

[STATE FILING REQUIREMENTS \(/STATE-FILING-INFORMATION-FOR-NONPROFITS\)](#)

[CONTACT](#)
(/CONTACT-US)

ovfmcontact@gmail.com

[< Take me to my billing \(/app/billing\)](/app/billing)

THANK YOU FOR FILING WITH SIMPLE 990.

Your payment of \$40.00 has been processed.

Form 990 and 990-EZ returns undergo a quick technical review by our team. Our team will process your return as soon as this is complete and email you regarding the results.

Confirmation: #SIMP990MCQ8RYKNNBCBVOZJJVLZHQ71
August 8, 2022

| | |
|---|--------------------|
| E-filed 2021 Form 990-N ORTING VALLEY FARMERS MARKET: 47-1671216 | \$40.00 USD |
| <hr/> | |
| Total | \$40.00 USD |



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Senior Center Organization UBI #: 601178872

Contact Person's Name and Title: Staci Guirsch - Director

Mailing Address: P.O. Box 104 – Orting, WA 98360

Phone: (360) 893-5827 Email Address: seniorcenter@orting.wednet.edu

Amount Requested: \$ 12,000

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Senior Center serves all seniors 55 and over in Orting and parts of unincorporated Pierce County

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

NONE

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Staci Guirsch

Signature of Authorized Representative of Applicant

9,13,2022

Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.

Thank you for taking the time to read and consider our grant request of \$12,000 for our Senior Mealsite and Food Pantry. We are requesting \$10,000 for our Mealsite and \$2,000 to purchase healthy foods (proteins, produce, dairy, grains, etc.) for our Senior Food Pantry that are typically not donated.

Prior to Covid we served 3,148 meals in 2019. In 2021 we served 11,097 meals. Year to date we have served 6,061 meals. We are seeing our senior participant numbers grow each month due to food insecurity and basic loneliness. In the month of August, we had 14 NEW seniors come through our doors for meals. Our Senior Food Pantry has grown from a couple shelves in 2017 to 2 rooms where we served 126 households and 490 individual people in August. Seniors should not have to choose between purchasing food and other basic needs like prescriptions, healthcare, utilities or housing costs.

One in seven people in Washington state lacks access to food sufficient for a healthy and active lifestyle. In Pierce County, about 1.3 million visits are made to food pantries and meal sites every year. More than half of these visits to emergency food programs are on behalf of children and seniors.

Many older adults who live alone face a problem known as food insecurity. Food insecurity is defined by the U.S. Department of Agriculture (USDA) as “a lack of consistent access to enough food for an active, healthy lifestyle.” It can sometimes be hard to tell if your aging relative is suffering from food insecurity, especially if you don’t live close by, but for many older adults, it is a problem that is all too real.

Just as important as a well-balanced meal is the need for socialization and information, particularly to those elderly with unmet social needs. Serving meals in a congregate setting affords many opportunities for recreation, exercise, socialization, health screenings, and volunteerism.

What Causes Food Insecurity?

For older adults, food insecurity has a couple of possible causes:

Money: After retirement, seniors may be on a fixed income that is lower than what they once earned. They may struggle to purchase healthy food.

Transportation: Older adults may not have easy access to grocery stores because they no longer drive.

Disability: Disabilities, both physical and cognitive, can make it hard for seniors to prepare balanced meals for themselves.

How Can You Tell If a Senior Isn’t Eating Well?

It may be hard to tell that your senior family member isn’t eating enough or that their diet isn’t balanced. Some clues that can tell you about their nutritional status are:

Eating Habits: Find out as much as possible about the older adult’s eating habits. If possible, eat with them at home. Find out if they are able to shop for food and how they get to the store. Look in the cupboards to see if there is enough food on a regular basis.

Weight Loss: Pay attention to whether the older adult is losing weight. Watch for changes in the way their clothes fit.

Physical Symptoms: Improper nutrition can cause physical ailments like weakness, wounds that don’t heal well, and dental problems.

Ultimately, if the senior’s nutrition does not improve, it could lead to serious complications, like: Weakened immune system, weak muscles, decreased bone mass, higher risk of being hospitalized, increased risk of death.

Thank you for your consideration. I am available at any time for further information.

Staci Guirsch
Director
Orting Senior Center Organization



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

2022
 YTD
 46,061

Selected Parameters

From: 01/01/2022 To 08/31/2022 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

To go meals + home delivery

Provider: ORTING VALLEY SENIOR CENTER

| Site/ Route | Clients that Received Units (Newly Enrolled Only) | Units (Newly Enrolled Only) | Clients That Received Units | Non-Registered Enrollments (Unduplicated) | Non-Registered Clients Served (Duplicated) | Non-Registered Units | Client Level Units | Total Units |
|---|---|-----------------------------|-----------------------------|---|--|----------------------|--------------------|-------------|
| Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out | | | | | | | | |
| Site: No Site Assigned | 8.00 | 181.00 | 95.00 | 0.00 | 0.00 | 0.00 | 2,572.00 | 2,572.00 |
| Unduplicated Total by Provider and Service : | 8.00 | 181.00 | 95.00 | 0.00 | 0.00 | 0.00 | 2,572.00 | 2,572.00 |
| Unduplicated Total by Provider: | 8.00 | 181.00 | 95.00 | 0.00 | 0.00 | 0.00 | 2,572.00 | 2,572.00 |

| Unduplicated total for All Providers and Service Sets in the Report | | | | |
|---|--|----------------------------|--------------------------|-------------|
| | Clients That Received Units (unduplicated) | Total Non-Registered Units | Total Client Level Units | Total Units |
| Total : | 95.00 | 0.00 | 2,572.00 | 2,572.00 |
| Total (Newly Enrolled): | 8.00 | 0.00 | 181.00 | 181.00 |



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2022 To 08/31/2022 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All *In person dining*

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

| Site/ Route | Clients that Received Units (Newly Enrolled Only) | Units (Newly Enrolled Only) | Clients That Received Units | Non-Registered Enrollments (Unduplicated) | Non-Registered Clients Served (Duplicated) | Non-Registered Units | Client Level Units | Total Units |
|--|--|--------------------------------|-----------------------------|--|---|----------------------|--------------------|-------------|
| Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal | | | | | | | | |
| Site: No Site Assigned | 30.00 | 450.00 | 116.00 | 0.00 | 0.00 | 0.00 | 3,489.00 | 3,489.00 |
| Unduplicated Total by Provider and Service : | 30.00 | 450.00 | 116.00 | 0.00 | 0.00 | 0.00 | 3,489.00 | 3,489.00 |
| Unduplicated Total by Provider: | 34.00 | 450.00 | 112.00 | 0.00 | 0.00 | 0.00 | 3,489.00 | 3,489.00 |

| Unduplicated total for All Providers and Service Sets in the Report | | | | |
|---|---|----------------------------|--------------------------|-------------|
| | Clients That Received Units (unduplicated) | Total Non-Registered Units | Total Client Level Units | Total Units |
| Total : | 112.00 | 0.00 | 3,489.00 | 3,489.00 |
| Total (Newly Enrolled): | 34.00 | 0.00 | 450.00 | 450.00 |



Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

| Selected Parameters | |
|---|--|
| From: | 01/01/2021 To 12/31/2021 |
| Region/ Contractor: | PSA 5 - Pierce County Aging and Disability Resources |
| Provider: | ORTING VALLEY SENIOR CENTER |
| Site: | All |
| Route: | All |
| <input type="checkbox"/> Received units in the FY | |
| Scope of Work: | Congregate Meals |
| Program: | All |
| Service Detail: | All |
| Client: | All |
| Enrollment Status: | Enrolled |
| Program Type: | All |

2021
11,097

Provider: ORTING VALLEY SENIOR CENTER

| Site/ Route | Clients that Received Units (Newly Enrolled Only) | Units (Newly Enrolled Only) | Clients That Received Units | Non-Registered Enrollments (Unduplicated) | Non-Registered Clients Served (Duplicated) | Non-Registered Units | Client Level Units | Total Units |
|--|--|--------------------------------|-----------------------------|--|---|----------------------|--------------------|-------------|
| Service: Congregate Meals, OAA TIIC/ARPA/SCSA/LOC, 1 NSIP Meal | | | | | | | | |
| Site: No Site Assigned | 32.00 | 328.00 | 83.00 | 0.00 | 0.00 | 0.00 | 854.00 | 854.00 |
| Unduplicated Total by Provider and Service : | 32.00 | 328.00 | 83.00 | 0.00 | 0.00 | 0.00 | 854.00 | 854.00 |
| Unduplicated Total by Provider: | 32.00 | 328.00 | 83.00 | 0.00 | 0.00 | 0.00 | 854.00 | 854.00 |

| Unduplicated total for All Providers and Service Sets in the Report | | | | |
|---|---|----------------------------|--------------------------|-------------|
| | Clients That Received Units (unduplicated) | Total Non-Registered Units | Total Client Level Units | Total Units |
| Total : | 83.00 | 0.00 | 854.00 | 854.00 |
| Total (Newly Enrolled): | 32.00 | 0.00 | 328.00 | 328.00 |



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2021 To 12/31/2021 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

| Site/ Route | Clients that Received Units (Newly Enrolled Only) | Units (Newly Enrolled Only) | Clients That Received Units | Non-Registered Enrollments (Unduplicated) | Non-Registered Clients Served (Duplicated) | Non-Registered Units | Client Level Units | Total Units |
|---|--|--------------------------------|-----------------------------|--|---|----------------------|--------------------|-------------|
| Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out | | | | | | | | |
| Site: No Site Assigned | 29.00 | 1,563.00 | 130.00 | 0.00 | 0.00 | 0.00 | 10,243.00 | 10,243.00 |
| Unduplicated Total by Provider and Service : | 29.00 | 1,563.00 | 130.00 | 0.00 | 0.00 | 0.00 | 10,243.00 | 10,243.00 |
| Unduplicated Total by Provider: | 31.00 | 1,563.00 | 128.00 | 0.00 | 0.00 | 0.00 | 10,243.00 | 10,243.00 |

| Unduplicated total for All Providers and Service Sets in the Report | | | | |
|---|---|----------------------------|--------------------------|-------------|
| | Clients That Received Units (unduplicated) | Total Non-Registered Units | Total Client Level Units | Total Units |
| Total : | 128.00 | 0.00 | 10,243.00 | 10,243.00 |
| Total (Newly Enrolled): | 31.00 | 0.00 | 1,563.00 | 1,563.00 |

Orting Senior Center
Profit & Loss
 January through December 2021

| | Jan - Dec 21 |
|---------------------------------|--------------|
| Ordinary Income/Expense | |
| Income | |
| US Foods | 584.03 |
| Donations | |
| Facebook | 50.00 |
| Thanksgiving Feast | |
| Holiday baskets | 1,792.30 |
| Total Thanksgiving Feast | 1,792.30 |
| Food Bank | 3,553.00 |
| Ctr. Use-Donations | 5,046.99 |
| United Way | 42.90 |
| Total Donations | 10,485.19 |
| Fundraisers | |
| Growing Smiles | 1,531.05 |
| Total Fundraisers | 1,531.05 |
| Grants | |
| AmazonSmile | 91.40 |
| City of Orting | 9,999.96 |
| Pierce County Human Services | 193,446.24 |
| Total Grants | 203,537.60 |
| Other Activities | |
| costco | 75.28 |
| Refunds | 227.72 |
| Lunches | 21,625.90 |
| Member Dues | 180.00 |
| Total Other Activities | 22,108.90 |
| Total Income | 238,246.77 |
| Gross Profit | 238,246.77 |
| Expense | |
| Fundraiser Expense | |
| Growing Smiles Fundraising | 1,697.75 |
| Plant Sale | 251.60 |
| Total Fundraiser Expense | 1,949.35 |
| Operating Expenses | |
| Memberships | 169.00 |
| Center Expansion | 18.95 |
| Nutritionist | 813.00 |
| nutrition ed | 480.00 |
| Transportation | 6,626.24 |
| Food Bank | 4,225.02 |
| Party Supplies | 3,397.06 |
| Repair & Maintenance | 129.59 |
| Equipment | 302.12 |
| Background Checks | 33.00 |
| Advertising & Promotion | 221.08 |
| Bond Expenses | 437.06 |
| Bookkeeper | 1,570.00 |
| Center Ins. 1 yr. | 498.80 |
| Fed. Payroll Tax Qtr. | 16,271.28 |

10:49 AM
09/13/22
Cash Basis

Orting Senior Center
Profit & Loss
January through December 2021

| | <u>Jan - Dec 21</u> |
|--------------------------|--------------------------|
| Mealsite Expense | |
| Home Delivered Meals | 40,458.06 |
| Supplies | 9,540.90 |
| Mealsite Expense - Other | 4,023.71 |
| | <hr/> |
| Total Mealsite Expense | 54,022.67 |
| Misc. Center | 621.72 |
| Non-Profit License | 50.00 |
| Office Expense | 2,369.60 |
| Plant/Craft Sale | 10.00 |
| Salaries & Wages | 127,351.71 |
| State Payroll Tax | 20,904.16 |
| Telephone | 1,937.80 |
| Rent | 4,395.00 |
| | <hr/> |
| Total Operating Expenses | 246,854.86 |
| | <hr/> |
| Total Expense | 248,804.21 |
| | <hr/> |
| Net Ordinary Income | -10,557.44 |
| Other Income/Expense | |
| Other Expense | |
| Voided checks | 0.00 |
| | <hr/> |
| Total Other Expense | 0.00 |
| | <hr/> |
| Net Other Income | 0.00 |
| | <hr/> |
| Net Income | <u><u>-10,557.44</u></u> |

Orting Senior Center
Profit & Loss
 January through August 2022

| | Jan - Aug 22 |
|---|--------------|
| Ordinary Income/Expense | |
| Income | |
| Mealsite | |
| mealsite food | 966.66 |
| Total Mealsite | 966.66 |
| Donations | |
| Food Bank | 6,955.12 |
| High Cedars Coffee Group | 881.87 |
| Coffee | 181.82 |
| Ctr. Use-Donations | 18,102.29 |
| Total Donations | 26,121.10 |
| Fundraisers | |
| Fathers Day Luncheon | 85.00 |
| Plant Raffle | 316.00 |
| Change Base Return | 500.00 |
| Quilt Raffle | 540.00 |
| Growing Smiles | 258.00 |
| Ladies Tea Raffle | 10.00 |
| Spring Bazaar Plants | 125.00 |
| Spring Bazaar Vendor | 80.00 |
| Clothing Fundraiser | 5.00 |
| Plant/Spring Bazaar | 4,893.90 |
| Total Fundraisers | 6,812.90 |
| Grants | |
| AmazonSmile | 61.58 |
| Pierce County Human Services | |
| Home Delivered Meals | 21,733.62 |
| Congregate Meals | 47,553.75 |
| NSIP_ | 419.33 |
| Senior Services | 37,536.91 |
| Total Pierce County Human Services | 107,243.61 |
| Total Grants | 107,305.19 |
| Other Activities | |
| Refunds | 225.94 |
| Hall Rental Income | 2,350.00 |
| Lunches | 14,164.06 |
| Member Dues | 2,098.00 |
| Total Other Activities | 18,838.00 |
| Total Income | 160,043.85 |
| Gross Profit | 160,043.85 |
| Expense | |
| Pierce County Human Services | |
| Senior Services | 3,550.29 |
| Total Pierce County Human Services | 3,550.29 |
| Building Fund Expense | |
| Utilities | 316.82 |
| Total Building Fund Expense | 316.82 |

Orting Senior Center
Profit & Loss
 January through August 2022

| | Jan - Aug 22 |
|---------------------------------|--------------|
| Fundraiser Expense | |
| Change Base | 500.00 |
| Employee/Volunteer Meal | 140.12 |
| Growing Smiles Fundraising | 4,195.35 |
| Pancake Breakfast | 665.66 |
| Plant Sale/Spring Bazaar | 10.00 |
| Plant Sale | 36.32 |
| | 5,547.45 |
| Total Fundraiser Expense | |
| Operating Expenses | |
| Nutritionist | 1,000.00 |
| nutrition ed | 280.00 |
| SAIL | 360.00 |
| Transportation | 298.41 |
| Food Bank | 2,262.76 |
| Party Supplies | |
| Enterainment | 200.00 |
| Mothers Day Tea | 657.23 |
| Party Supplies - Other | 2,288.38 |
| | 3,145.61 |
| Total Party Supplies | |
| Repair & Maintenance | 140.39 |
| Equipment | 300.00 |
| Background Checks | 77.00 |
| Daffodil Festival | 180.00 |
| Advertising & Promotion | 53.00 |
| Bond Expenses | 374.96 |
| Bookkeeper | 550.00 |
| Fed. Payroll Tax Qtr. | 13,845.66 |
| Mealsite Expense | |
| Congregate Meals | 32,569.57 |
| Home Delivered Meals | 31,133.44 |
| Mealsite Expense - Other | 65.96 |
| | 63,768.97 |
| Total Mealsite Expense | |
| Misc. Center | 750.81 |
| Non-Profit License | 110.00 |
| Office Expense | 3,306.67 |
| Salaries & Wages | 38,629.19 |
| State Payroll Tax | 3,590.25 |
| Telephone | 1,608.94 |
| Rent | 2,380.00 |
| | 137,012.62 |
| Total Operating Expenses | |
| Total Expense | 146,427.18 |
| Net Ordinary Income | 13,616.67 |
| Other Income/Expense | |
| Other Expense | |
| Voided checks | 0.00 |
| | 0.00 |
| Total Other Expense | 0.00 |
| Net Other Income | 0.00 |
| Net Income | 13,616.67 |

2022 Budget
Orting Valley Senior Center/Mealsite

Expenses:

| | |
|---|--------------|
| Rent | \$4,080.00 |
| Salaries | \$131,000.00 |
| Senior Meal Program Food | \$85,000.00 |
| Senior Meal Program (Covid disposable supplies) | 23,000.00 |
| Office/Center Supplies | \$5,000.00 |
| Equipment Repair/Replacement | \$10,000.00 |
| Utilities (phone, wifi, gas, electric, garbage etc) | \$24,000.00 |
| Insurance | \$3,000.00 |
| Professional Services | \$1,900.00 |
| Nutritionist | \$4,000.00 |
| Licenses/Registrations | \$500.00 |
| SAIL Instructor | \$6,500.00 |
| Payroll Taxes | \$25,000.00 |
| Advertising/Communication/Newsletter | \$4,000.00 |
| Speakers/Instructors | \$5,500.00 |
| Misc. Expenses | \$5,000.00 |
| Senior Food Pantry Foods (food bank) | \$10,000.00 |
| Transportation Reimbursements | \$5,000.00 |

Total Projected Expenses \$352,480.00

Income:

| | |
|--|--------------|
| Pierce County Human Services | \$216,029.00 |
| City of Orting | \$10,000.00 |
| Health Care Providers Council | \$850.00 |
| Meal Donations | \$25,000.00 |
| Amazon Smiles | \$1,000.00 |
| Member Dues/Sponsorships | \$20,000.00 |
| Misc. Donations | \$20,000.00 |
| Fundraisers | \$10,000.00 |
| Puyallup Tribe Grant | \$6,500.00 |
| Muckleshoot Tribe Grant | \$10,000.00 |
| Medina Foundation (pending) | \$0.00 |
| Walmart | \$550.00 |
| United Way (pending) | \$0.00 |
| Tulalip Tribe (pending) | \$0.00 |
| Ben B Cheney Foundation (pending) | \$0.00 |
| Tony Robbins Foundation (pending) | \$0.00 |
| PSE (pending) | \$0.00 |
| Pierce County Council (Dave Morrells office) | 25,000.00 |

Total Projected Income \$344,879.00



STATE of WASHINGTON SECRETARY of STATE

I, Ralph Munro, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

CERTIFICATE OF INCORPORATION

to

PORTING SENIOR CENTER ORGANIZATION

a Washington NonProfit corporation. Articles of Incorporation were filed for record in this office on the date indicated below.

U. B. I. Number: 601 178 872.

Date: May 5, 1989

Given under my hand and the seal of the State of Washington, at Olympia, the State Capitol.

Ralph Munro, Secretary of State



OGDEN UT 84201-0029

In reply refer to: 4077967774
Sep. 06, 2017 LTR 4168C 0
94-3101716 000000 00
00022388
BODC: TE

ORTING SENIOR CENTER ORGANIZATION
SENIOR CENTER
PO BOX 104
ORTING WA 98360-0104



35941

Employer ID Number: 94-3101716
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated Aug. 07, 2017, regarding your tax-exempt status.

We issued you a determination letter in June 1993, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

PLEASE NOTE THAT THIS BINDER IS FOR TEMPORARY INSURANCE FOR A TWELVE-DAY PERIOD. THIS BINDER EXISTS ON ITS OWN TERMS AND EXPIRES ON ITS OWN TERMS. WHEN A BINDER EXPIRES ON ITS OWN TERMS, NO COVERAGE EXISTS THEREAFTER. REQUIREMENTS FOR NOTICE OF CANCELLATION TO INSUREDS DO NOT APPLY TO EXPIRED BINDER.

| | |
|--|--|
| PRODUCER Kerry Canonica P.O. Box 1228 Eatonville, WA 98328 | INSURER(S) AFFORDING COVERAGE |
| | INSURER A: Mt. Vernon Fire Insurance Company |
| | INSURER B: N/A |
| INSURED Orting Senior Center Organization 112 Varner Ave SE Orting, WA 98360 | INSURER C: N/A |
| | INSURER D: Mt. Vernon Fire Insurance Company |
| | INSURER E: Mt. Vernon Fire Insurance Company |

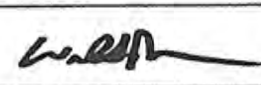
BINDER TERMS:
THE FOLLOWING COVERAGE HAS BEEN BOUND PROVIDED TAPCO RECEIVES A PROPERLY COMPLETED APPLICATION AND A PREMIUM PAYMENT WITHIN 12 DAYS OF THE EFFECTIVE DATE. FAILURE TO REMIT PREMIUM AND APPLICATION WITHIN 12 DAYS OF THE EFFECTIVE DATE SHOWN BELOW WILL NULLIFY AND VOID THIS BINDER.

| INSR LTR | COVERAGES | BINDER ID | PROPOSED EFFECTIVE DATE | PROPOSED EXPIRATION DATE | LIMITS | |
|----------|--------------------|-----------|-------------------------|--------------------------|------------------------------|-----------|
| A | GENERAL LIABILITY | SYTQD-C | 5/1/2022 | 5/1/2023 | GENERAL AGGREGATE | 2,000,000 |
| | | | | | PRODUCTS-COM/OP AGG. | Included |
| | | | | | PERSONAL & ADV. INJURY | 1,000,000 |
| | | | | | EACH OCCURRENCE | 1,000,000 |
| | | | | | DAMAGE PREM RENTED TO YOU | 1,000,000 |
| | | | | | MED EXPENSE (Any one person) | 5,000 |
| B | PERSONAL LIABILITY | | | | COMBINED SINGLE LIMIT | |
| | | | | | MEDICAL PAYMENTS TO OTHERS | |
| C | EXCESS LIABILITY | | | | EACH OCCURRENCE | |
| | | | | | AGGREGATE | |
| D | Commercial Crime | SYTQD-C | 5/1/2022 | 5/1/2023 | EMPLOYEE DISHONESTY | 25,000 |
| | | | | | | |
| | | | | | | |
| E | PROPERTY | SYTQD-C | 5/1/2022 | 5/1/2023 | BUILDING | 910,000 |
| | | | | | CONTENTS | |
| | | | | | BUSINESS INCOME | |
| | | | | | | |

This contract is registered and delivered as a surplus line coverage under the insurance code of the state of Washington, Title 48 RCW. It is not protected by any Washington state guaranty association law.

Service of Suit: Pursuant to any statute of any state, territory or district of the United States which makes provisions therefore, the Company hereby designates the Superintendent, Commissioner or Director of Insurance or other officer specified for that purpose in the Statute, or his successors in office, as our true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by or on behalf of the insured(s) or any beneficiary hereunder arising out of this contract of insurance, and hereby designate the below named as the person to whom the said officer is authorized to mail process or a true copy thereof. It is further agreed that service of process in such suit may be made upon the General Counsel of the Company, or his nominee, at 1190 Devon Park Drive, Wayne, Pennsylvania 19087 and that in any suit instituted against any one of them upon this policy, the Company will abide by the final decision of such Court or any Appellate Court in the event of an appeal.

DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS
Clubs civic, service or social buildings or premises owned or leased Not- For- Profit only, Banks and Offices other than Governmental. Re: 112 Varner Ave SE, Orting, WA 98360 & 120 Washington Ave N, Orting WA, 98360. Covgs Cont'd: Professional E&O Liability Each Incident: \$1,000,000; Professional E&O Liability Aggregate: \$2,000,000; Abuse and Molestation Each Claim: \$1,000,000; Abuse and Molestation Aggregate: \$2,000,000. City of Orting are named as additional insured with respect to general liability.

| | |
|--|--|
| NAME AND ADDRESS City of Orting 110 Train St SW Orting, WA 98360 | AUTHORIZED SIGNATURE  |
|--|--|



Grant Application-2023

City of Orting - Office of the City Clerk
PO Box 489 - 104 Bridge St S. Orting, WA 98360
Phone: (360) 893-9008 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Aerie #3480 , Fraternal Order of Eagles UBI #: 600-143-916

Contact Person's Name and Title: Reid Brown Trustee Chairman

Mailing Address: PO Box 369

Phone: 253-377-9933 Email Address: eagle3480@comcast.net

Amount Requested: \$ \$3000-\$7000 (Any amount would be greatly appreciated)

How the grant will be used (This information can be provided in a letter, attached to this application):

See attached letter (Building Restoration)

Who does the grant serve (This information can be provided in a letter, attached to this application):

Orting Eagle Member & Orting Community

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

N/A

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the requested attachments to the City no later than September 16th, 2023 at 3:00pm (for grants to be issued the following year). Grants will be approved and distributed at the City's discretion. The application must include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).
2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Reid Brown Reid Brown/Trustee Chairman

Signature of Authorized Representative of Applicant

9.16.2020

Date

Please return completed form and any additional information to:

City of Orting – Attn: City Clerk 104 Bridge St. S. PO Box 489, Orting, WA 98360. For more information, please call (360) 893-9008.



Orting Aerie No. 3480 F.O.E.

P.O. Box 369, Orting, WA 98360
(360) 893-3480

September 15, 2020

City of Orting
Office of the City Clerk
PO Box 489
Orting, WA 98360

RE: ARPA Grant

To whom it may concern,

We are the Orting Eagles, located at 112 Bridge St S., Orting Washington. We are a part of the national Fraternal Order of Eagles; our motto is "People helping people". We are a non-profit private club, but we are a big part of local community. We make meals available for the entire community on Thanksgiving, as well as feed all the Daffodil Festival parade kids. We provide baskets for Veteran's at the Soldier's home at Veteran's Day. We raise money for Breast Cancer Research at UW, Traumatic Brain Injury's at JBLM, Diabetes Research at UW, Scholarship for a Orting High School Graduate, We have an event at Christmas for all the kids in the community and provide baskets to veterans, as well as school supplies for kids of Orting, Pediatric Interim Care for babies with drug addiction, Fred Hutch Children's Cancer Research, Orting High School Drama Club, Orting High School Wrestling, Life Line Screening for Seniors, Orting Senior Center, Nationally we donated to The St. Jude Children's Hospital. I have attached a list of these expenses from 2021.

Our Building is 118 years old and is in desperate need of soffits and downspouts. We have fundraised \$52,000 of the \$80,000 cost. We have saved \$24,000 in our building fund for roofing, siding, and painting. The combined estimated cost is for this is \$190,000.

Our hall is also available to the entire community to rent. We rent the hall for, weddings, fund raisers, birthdays, or any other occasions. We also rent the hall for a reduced cost for memorials.

I would like to thank you for your consideration, on any funds that you are willing to contribute to the Orting Eagle #3480. In which, will help us with continue on our mission to keep helping our community.

Sincerely,

Reid Brown / Chairman of the Trustees

2021

| | |
|-------------------------------------|-----------------|
| Breast Cancer Research @UW | \$302 |
| Christmas Baskets for Vets | \$800 |
| Christmas Dinner | \$1,000 |
| Daffodil Festival | \$1,200 |
| Diabetes Research @UW | \$657 |
| Father's Day | \$800 |
| Fred Huch Childrens Cancer Research | \$1,600 |
| Life Line Screening | \$300 |
| Mother's Day | \$1,400 |
| Orting High School Drama | \$300 |
| Orting High School Scholarship | \$2,000 |
| Orting Senior Center | \$1,200 |
| Orting Wrestling Funraiser | \$4,000 |
| Pediatric Intirem Care | \$3,829 |
| St. Judes Hospital | \$4,000 |
| Thanksgiving | \$840 |
| The Haven Teen Center | \$1,350 |
| Traumatic Brain Injury | \$823 |
| Veteran's Day Baskets | \$600 |
| Total | \$27,001 |

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

Income

BAR INCOME

| | |
|-----------------------|--------|
| Liquor Sales | 250000 |
| Beer Sales | 122000 |
| Wine Sales | 17000 |
| Food Sales | 14500 |
| Beverage Sales | 9700 |
| ATM Income | 7500 |
| Counter Top Game | 765 |
| JukeBox Income | 687 |
| Credit Card Surcharge | 150 |

Total BAR INCOME 422302

GAMBLING INCOME

| | |
|----------------|-------|
| PullTab Income | 99000 |
|----------------|-------|

Total GAMBLING INCOME 99000

AERIE INCOME

| | |
|-------------------------------|-------|
| Membership Income | 25000 |
| Newsletter Advertising Income | 270 |
| Aerie License Plate Sale | 280 |
| Aerie Pin Sale | 225 |
| Aerie Passport Sales | 60 |
| Trial Commitee Income | 50 |
| Aerie Hanbook | 12 |

Total AERIE INCOME 25847

CLUB INCOME

| | |
|----------------|-------|
| Hall Rental | 15000 |
| Bingo Income | 7500 |
| Meat Raffle | 2700 |
| Kitchen Rental | 800 |
| Yard Rental | 150 |

Total CLUB INCOME 25350

Total Income 572499

Expense

BAR EXPENSES

| | |
|----------------|----------|
| Liquor Expense | 78543.36 |
| Beer Expense | 42634.23 |

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

| | |
|------------------------------|-------------------|
| Taxes - B&O & Other | 39790.155 |
| Bar Supplies | 17144.865 |
| Food Expense | 7813.305 |
| CO2 Cylinder Expense | 6075.195 |
| Wine Expense | 4920.12 |
| Bar Snacks | 4706.79 |
| Janitorial Supplies | 4688.19 |
| Bar Office Supplies | 1547.055 |
| Convention Oven | 1345.365 |
| Jukebox | 769.5 |
| Tab Wizzard Support | 656.4 |
| Tap Cleaning | 574.65 |
| ATM Supplies | 131.805 |
| Total BAR EXPENSES | 211340.985 |
| PAYROLL EXPENSE | |
| Bartender Wages | 92914.14 |
| Taxes - Payroll | 47276.19 |
| Janitorial Wages | 16049.085 |
| Payroll Processing | 2031.9 |
| Total PAYROLL EXPENSE | 158271.315 |
| CLUB EXPENSE | |
| Insurance | 16215.66 |
| Karaoke expense | 7800 |
| Bingo Expense | 5583.84 |
| Hall Rental-Refund | 5272.5 |
| Credit Card Fees | 4822.185 |
| Repairs and Maintenance | 3840.9 |
| Fire & Safety Equip | 2048.13 |
| QH Expense to pot | 1500 |
| Meat Raffle | 1085.085 |
| Coffee | 843.51 |
| Gun Raffle 2022 | 690 |
| Pest Control Services | 565.65 |
| Operating Supplies | 189.435 |
| Propane | 186.585 |
| Fuel | 160.965 |

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

| | |
|--------------------------------|------------------|
| Raffle Tickets | 116.19 |
| CLUB EXPENSE - Other | 98.46 |
| Business Licenses and Permits | 91.5 |
| Coffee Expense | 42.585 |
| Popcorn Expense | 12.735 |
| Total CLUB EXPENSE | 51165.915 |
| ADMIN EXPENSE | |
| Admin Wages | 44309.445 |
| Federal Tax Fees | 2010 |
| Office Supplies | 864.765 |
| Professional Fees | 825 |
| Hall Rental Refund-Taxable | 225 |
| Computer and Internet Expenses | 196.92 |
| Bank Service Charges | 105 |
| Safe Deposit Box | 49.5 |
| Total ADMIN EXPENSE | 48585.63 |
| GAMBLING EXPENSE | |
| Taxes - Gambling | 24539.325 |
| Pulltab Expense | 19161.255 |
| Gambling Licenses and Permits | 1957.5 |
| Gambling Prizes | 1294.605 |
| Total GAMBLING EXPENSE | 46952.685 |
| UTILITIES EXPENSE | |
| Electric | 8359.74 |
| Garbage | 7747.125 |
| Natural Gas | 6179.895 |
| Comcast | 5229.345 |
| Sewer | 3324.435 |
| Water | 2379.915 |
| Stormwater | 858.6 |
| Hot Water Tank Lease | 207.27 |
| Total UTILITIES EXPENSE | 34286.325 |
| AERIE EXPENSE | |
| Grand Aerie Per Capita Tax | 11142 |
| Grand Aerie Membership Fees | 2508.78 |
| Officer-Insurance | 2097 |

Orting Eagles 3480
Profit & Loss
 Projections/Budget 2022

| | |
|------------------------------|-----------------|
| WA Aerie PerCapita Tax | 1857 |
| Media Expenses | |
| Newsletter Expense | 1034.25 |
| Newsletter Postage | 696 |
| Media Supplies | 100.41 |
| Total Media Expenses | 1830.66 |
| President's Visit | 982.02 |
| Scholarship Fund | 978.75 |
| Meat Tray Memorial Committee | 764.595 |
| Volunteer Fund (Bus Trip) | 750 |
| Aerie Supplies | 417.765 |
| Orting Float Committee | 300 |
| Passport Expense | 150 |
| Postage | 113.235 |
| Charter Night | 150 |
| Plaque | 40 |
| Total AERIE EXPENSE | 8334.025 |
| KITCHEN EXPENSE | |
| Kitchen Expense | |
| Hood Cleaning | 984.6 |
| Kitchen Expense - Other | 648.855 |
| Kitchen Food Expense | 546.795 |
| Kitchen Supplies | 252.48 |
| Total Kitchen Expense | 2432.73 |
| Total KITCHEN EXPENSE | 2432.73 |



STATE OF WASHINGTON

BUSINESS LICENSE

Nonprofit Corporation

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480
112 BRIDGE ST S
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
NON-CLUB EVENT #360688 - ACTIVE

Issue Date: Dec 10, 2021
Unified Business ID #: 600143916
Business ID #: 001
Location: 0001
Expires: Dec 31, 2022

INDUSTRIAL INSURANCE - ACTIVE
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE

CITY ENDORSEMENTS:

ORTING NONPROFIT BUSINESS #18129 - ACTIVE

LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

PARTIES IN INTEREST:

INC.
ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES

REGISTERED TRADE NAMES:

ORTING AERIE #3480

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

STATE OF WASHINGTON

UBI: 600143916 001 0001

Expires: Dec 31, 2022

ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.
FRATERNAL ORDER OF EAGLES ORTING AERIE 3480
112 BRIDGE ST S
ORTING WA 98360

UNEMPLOYMENT INSURANCE - ACTIVE
INDUSTRIAL INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
PRIVATE CLUB - SPIRITS/BEER/WINE #360688 - ACTIVE
NON-CLUB EVENT #360688 - ACTIVE
ORTING NONPROFIT BUSINESS #18129 - ACTIVE

PERMIT TO PURCHASE SPIRITS. SPIRITS DISTILLERS, DISTRIBUTORS AND RETAILERS: THE LICENSEE WHOSE NAME APPEARS ON THIS PERMIT (OR THE LICENSEE'S EMPLOYEE OVER 21 YEARS OF AGE) IS AUTHORIZED TO PURCHASE SPIRITOUS LIQUOR FROM YOU AS PROVIDED BY THE WASHINGTON STATE LIQUOR ACT RCW 66.24.640, 66.24.630, AND 66.24.640.

Director, Department of Revenue



< **Business Lookup**

License Information:

[New search](#) [Back to results](#)

Entity name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

Business name: FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

Entity type: [Nonprofit Corporation](#)

UBI #: 600-143-916

Business ID: 001

Location ID: 0001

Location: Active

Location address: 112 BRIDGE ST S
ORTING WA 98360

Mailing address: PO BOX 369
ORTING WA 98360-0369

Excise tax and reseller permit status:

[Click here](#)

Secretary of State status:

[Click here](#)

Endorsements

| Endorsements held at this lo | License # | Count | Details | Status | Expiration da | First issuance |
|--|-----------|-------|---------|--------|---------------|----------------|
| Non-Club Event | 360688 | | | Active | Dec-31-2022 | May-30-1998 |
| Orting Nonprofit Business | 18129 | | | Active | Dec-31-2022 | Feb-06-2019 |
| Private Club - Spirits/Beer/Wine | 360688 | | | Active | Dec-31-2022 | May-30-1998 |

Registered Trade Names

| Registered trade names | Status | First issued |
|------------------------|--------|--------------|
| ORTING AERIE #3480 | Active | Jun-13-2017 |

The Business Lookup information is updated nightly. Search date and time: 9/8/2022 10:48:30 AM

Secretary of State Information

Business name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

UBI #: 600-143-916

Active/Inactive: Active

State of incorporation: WASHINGTON

WA filing date: 7/25/1974

Expiration date: 7/31/1975

Inactive date:

For more information, visit the [Secretary of State website](#).

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Washington State Department of Revenue



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: ORTING AERIE #3480, FRATERNAL ORDER OF EAGLES, INC.

Business name: FRATERNAL ORDER OF EAGLES ORTING AERIE 3480

Entity type: [Nonprofit Corporation](#)

UBI #: 600-143-916

Business ID: 001

Location ID: 0001

Location: Active

Location address: 112 BRIDGE ST S
ORTING WA 98360

Mailing address: PO BOX 369
ORTING WA 98360-0369

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

| Endorsements held a | License # | Count | Details | Status | Expiration | First issue |
|---------------------|-----------|-------|---------|--------|------------|-------------|
| | | | | | | |



| | <u>Jan - Dec 21</u> |
|-----------------------------------|---------------------|
| Income | |
| BAR INCOME | |
| Liquor Sales | 237,229.55 |
| Beer Sales | 116,404.25 |
| Wine Sales | 15,033.00 |
| Food Sales | 11,701.15 |
| Beverage Sales | 6,676.25 |
| ATM Income | 5,867.38 |
| JukeBox Income | 181.00 |
| | <hr/> |
| Total BAR INCOME | 393,092.58 |
| GAMBLING INCOME | |
| PullTab Income | 93,753.25 |
| | <hr/> |
| Total GAMBLING INCOME | 93,753.25 |
| AERIE INCOME | |
| Membership Income | 15,862.50 |
| Newsletter Advertising Income | 345.00 |
| Aerie Passport Sales | 144.00 |
| Aerie License Plate Sale | 140.00 |
| Aerie Pin Sale | 58.00 |
| | <hr/> |
| Total AERIE INCOME | 16,549.50 |
| CLUB INCOME | |
| Hall Rental | 7,480.00 |
| Bingo Income | 3,738.00 |
| Kitchen Rental | 395.00 |
| Popcorn Donation | 114.75 |
| RV Space Rental | 100.00 |
| | <hr/> |
| Total CLUB INCOME | 11,827.75 |
| Bingo-Wednesday | 1,380.65 |
| Hall Rental-deposit | 0.00 |
| Miscellaneous Income | |
| Kitchen Sales | 0.00 |
| Events \ Other Income | 0.00 |
| | <hr/> |
| Total Miscellaneous Income | 0.00 |
| | <hr/> |
| Total Income | 516,603.73 |
| | <hr/> |
| Gross Profit | 516,603.73 |

| | <u>Jan - Dec 21</u> |
|--|---------------------|
| Expense | |
| BAR EXPENSES | |
| Liquor Expense | 88,465.71 |
| Beer Expense | 47,841.91 |
| Taxes - B&O & Other | 35,449.30 |
| Bar Supplies | 16,168.24 |
| Food Expense | 7,703.26 |
| CO2 Cylinder Expense | 3,412.80 |
| Wine Expense | 3,153.81 |
| Janitorial Supplies | 2,579.16 |
| Bar Snacks | 2,570.83 |
| Beverage Expense | 1,637.65 |
| Bar Office Supplies | 995.67 |
| Jukebox | 992.00 |
| Tab Wizzard Support | 901.73 |
| Employee Training | 400.28 |
| Tap Cleaning | 322.59 |
| | <hr/> |
| Total BAR EXPENSES | 212,594.94 |
| PAYROLL EXPENSE | |
| Bartender Wages | 87,872.98 |
| Taxes - Payroll | 23,560.25 |
| Janitorial Wages | 11,761.09 |
| Payroll Processing | 1,849.51 |
| Christmas Bonus | 375.00 |
| PAYROLL EXPENSE - Other | 0.00 |
| | <hr/> |
| Total PAYROLL EXPENSE | 125,418.83 |
| CLUB EXPENSE | |
| Insurance | 12,840.45 |
| Karaoke expense | 5,600.00 |
| Bingo Expense | 4,224.06 |
| Credit Card Fees | 4,190.65 |
| Damage Claim | 3,633.48 |
| Repairs and Maintenance | 3,135.25 |
| Hall Rental-Refund | 2,100.00 |
| Operating Supplies | |
| Cleaning Supplies | 1,887.54 |
| | <hr/> |
| Total Operating Supplies | 1,887.54 |
| Business Licenses and Permits | 1,630.00 |
| Health Dept Licenses and Per... | 1,160.00 |

| | <u>Jan - Dec 21</u> |
|--------------------------------|---------------------|
| Coffee | 733.97 |
| Coffee Expense | 398.80 |
| Jukebox | 397.00 |
| Pest Control Services | 393.49 |
| Sound System Club | 300.00 |
| Fire & Safety Equip | 163.14 |
| QH Expense to pot | 110.00 |
| Comp Drinks | 104.00 |
| Propane | 40.00 |
| Total CLUB EXPENSE | 43,041.83 |
| GAMBLING EXPENSE | |
| Pulltab Expense | 19,088.60 |
| Taxes - Gambling | 13,316.78 |
| Gambling Licenses and Permits | 1,563.00 |
| Total GAMBLING EXPENSE | 33,968.38 |
| ADMIN EXPENSE | |
| Admin Wages | 26,724.27 |
| Computer and Internet Expen... | 1,453.57 |
| Office Supplies | 1,423.66 |
| Professional Fees | 741.00 |
| Admin \ Office Supplies | 452.08 |
| Bank Service Charges | 75.87 |
| Safe Deposit Box | 33.00 |
| Insurance Expense | -927.00 |
| Total ADMIN EXPENSE | 29,976.45 |
| UTILITIES EXPENSE | |
| Electric | 6,851.18 |
| UTILITIES EXPENSE - Other | 5,167.47 |
| Garbage | 3,939.68 |
| Natural Gas | 3,107.36 |
| Comcast | 2,565.39 |
| Sewer | 2,555.47 |
| Water | 1,791.65 |
| Stormwater | 408.78 |
| Hot Water Tank Lease | 276.36 |
| Total UTILITIES EXPENSE | 26,663.34 |
| AERIE EXPENSE | |
| Grand Aerie Per Capita Tax | 7,259.43 |

Orting Eagles 3480
Profit & Loss
January through December 2021

| | <u>Jan - Dec 21</u> |
|--|---------------------|
| Media Expenses | |
| Newsletter Expense | 1,441.95 |
| Media Expenses - Other | 730.00 |
| Website Expense | 294.76 |
| | <hr/> |
| Total Media Expenses | 2,466.71 |
| WA Aerie PerCapita Tax | 1,152.00 |
| Grand Aerie Membership Fees | 890.00 |
| Orting Eagle Pins | 593.50 |
| Aerie Supplies | 354.12 |
| Tom & Jerry Night | 298.79 |
| Clock Repair Donation to City o | 250.00 |
| Pool League Shirts | 241.92 |
| Meat Tray Memorial Commitee | 184.00 |
| Surety Bond | 174.35 |
| Aeries District Meeting | 149.47 |
| Postage | 67.85 |
| Eagle of the year | 17.60 |
| | <hr/> |
| Total AERIE EXPENSE | 14,099.74 |
| Repairs\Maintenance\Bldg Suppli | 1,123.04 |
| Reconciliation Discrepancies | 783.84 |
| Membership Fees | 732.00 |
| Cash | 660.12 |
| KITCHEN EXPENSE | |
| Kitchen Expense | 627.73 |
| | <hr/> |
| Total KITCHEN EXPENSE | 627.73 |
| Miscellaneous Expenses | 485.40 |
| Donations | 350.00 |
| Building Expense | 41.83 |
| Funeral Expenses | 32.00 |
| NSF Checks Returned | -32.00 |
| Cash Short \ (Over) | -699.19 |
| | <hr/> |
| Total Expense | 489,868.28 |
| | <hr/> |
| Net Income | 26,735.45 |
| | <hr/> <hr/> |



CGA Committee Minutes
September 7, 2022
8:15am

- Tod Gunther, Councilmember, Chair**
- Don Tracy, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**
- Danielle Charchenko, Executive Assistant**

1. Call to Order.

Councilmember Gunther called the meeting to order at 8:22am. In attendance at the meeting was Councilmember Tod Gunther, Councilmember Don Tracy, City Administrator Scott Larson, City Clerk Kim Agfalvi and Finance Director Gretchen Russo.

2. Parks Report.

No parks report was given.

3. Public Comments.

No public comments were made.

4. Agenda Items

A. Pierce County Solid & Hazardous Waste Plan.

City Administrator Scott Larson stated in January 2022 an interlocal agreement was approved by Council which partnered Pierce County Cities and Pierce County together in the development of a solid waste plan to replace the 2000 Solid Waste Management Plan and that the ILA is being forwarded to cities for ratification by resolution. He briefed Pierce County completed a study on solid waste in the cities, where it goes, recycling issues, solid waste disposal, and the current operational system to include future considerations, cost assessments, and policies. He stated if we continue in the current trajectory, the landfill on Meridian in South Hill Puyallup will be full in 2032. If Cities can conserve waste with recycling and other conservation methods the timeline can be stretched out until 2042. Committee discussion followed.

Action: Move forward to September 14th, 2022 regular business council meeting as a standalone item.

B. Parks Trails and Open Space Plan Amendment – Park Planning.

City Administrator Scott Larson stated that language was added to the Comprehensive City Park Master Plan in regards to prioritizing master planning of additional City parks. The ranked priority of the parks is (1) Whitehawk Park, (2) Calistoga Park, and (3) Pocket Parks. In the event the City gets clarity on the levee improvements impacting Calistoga Park, that park should move to the top of the list for planning purposes. Committee discussion followed.

Action: Move forward to study session on September 21st, 2022.

C. Purple Heart Designation.

Councilmember Gunther stated he had no update on the item and asked that it be dropped from future agendas.

4. Meeting Minutes of August 3rd, 2022.

The meeting minutes of August 3rd, 2022 were approved.

5. Action Items/Round table review.

City Administrator stated that he had a conversation with Harold Smelt from Pierce County on potential impacts to Calistoga Park with regards to the Jones Levee project and that the City will get the construction impact zone as design moves further along to 60% completed, which is anticipated in late 2023.

6. Adjournment

The meeting was adjourned at 8:42am.

ATTEST:

Kimberly Agfalvi, City Clerk